

ADDENDUM

Instruction to Bidders

(FOR JHARKHAND SBD CONTRACT)

Detailed instruction & documents to be furnished for online bidding

1. Guidelines for online submission of bids can be downloaded from the website <http://jharkhandtenders.gov.in>
2. Interested bidders can download the bid from the website <http://jharkhandtenders.gov.in>
3. Bidders in order to participate in the bidding process have to get 'Digital Signature Certificate (DSC)' as per Information Technology Act-2000 to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get the above mentioned digital signature certificate from any approved vendors (CCA). Bidders, who already possess valid Digital Certificate, need not procure new Digital Certificate.
4. Bidders have to submit their bids online in electronic format with digital Signature. Bids without digital signature will not be accepted. No proposal will be accepted in physical form.
5. Bids will be opened online as per time schedule mentioned in the Invitation for Bids (IFB).
6. Bidders should be ready with the scanned copies of cost of documents & bid security as specified in the tender document. Before submission of bids online, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
7. **Bidders have to procedure original Demand Draft towards tender fee & bid security as mentioned in the Invitation for Bids (IFB) to the Executive Engineer, Irrigation Division, Jasidih Camp-Deoghar during the period & time as mentioned in the I.F.B. failing which bid will not be accepted.** The details of cost of documents, bid security specified in the tender documents should be the same as submitted online (scanned copies), otherwise bid will summarily be rejected.
8. Uploaded documents of successful bidder will be verified with the original before signing the agreement. The successful bidder has to provide the originals to the concerned authority.
9. **The department will not be responsible for delay in online submission of bids due to any reason, what so ever.**
10. All required information for bid must be filled and submitted online.
11. Other details can be seen in the bidding documents.
12. Only online withdrawal or modification of bids, if any, in pursuance of relevant clauses of the SBD is acceptable.

B. Details of documents to be furnished for online bidding

1. Scanned copies of the following documents to be up-loaded in. pdf format on the website <http://jharkhandtenders.gov.in>

- i. Tender fee online paid.
- ii. Bid security in the form specified in Section-8 of SBD.
- iii. Qualification information and supporting documents as specified in Section-2 of SBD.
- iv. Certificates, undertakings, affidavits as specified in Section-2.
- v. Any other information pursuant to Clause-4.2 of ITB.
- vi. Undertakings that the bid shall remain valid for the period specified in Clause-15.1 of ITB.
- vii. Scanned copy of PAN Card, Income Tax clearance certificate (or Income Tax Return), GST Registration, Up-to-date GST Return,UCAN, labour license, Affidavit regarding bid validity and bid security validity period etc.

2. Scanned copies of the following documents to be up-loaded on the website <http://jharkhandtenders.gov.in> in financial bid folder.

- i. Form of bid as specified in Section-6 in pdf format.
 - ii. Duly filled in & Digitally signed BOQ.
3. Uploaded documents of successful bidder will be verified with the original before signing the agreement. The successful bidder has to provide the originals to the concerned authority on receipt of such a letter, which will be sent through registered post or speed post or delivered by hand.
4. Uploaded documents should be digitally signed by the bidders

**Executive Engineer
Irrigation Division, Jasidih
Camp-Deoghar**