

**Notice Inviting Tender**  
**GOVERNMENT OF MADHYA PRDESH**  
**URBAN ADMISTRATATION AND DEVOLPMENT DEPARTMENT**  
**OFFICE OF THE MUNICIPAL COUNCIL BARODA DIIST SHEOPUR**

**Item Rate Tenders**  
**FOR**

Motor pump and starter repair work for financial year  
2026-27 Nagar parishad Baroda

**CHIEF MUNICIPAL OFFICER**  
**MUNICIPAL COUNCIL BARODA**

Notice Inviting Tender  
GOVERNMENT OF MADHYA PRDESH  
**URBAN ADMISTRATATION AND DEVOLPMENT DEPARTMENT**  
OFFICE OF THE MUNICIPAL COUNCIL BARODA DIIST SHEOPUR

No. – UADD\_2026\_BARODA\_013

**Dated – 11-05-2026**

### Short First Tender invitation

Online Item Rate Tenders are invited on Form 'C' from the Manufacture/Authorized Dealer/SUB Dealer/motor pump mechanic registered in appropriate call for Following Supply/repair work ,specified in tender document for the following works so as to be submitted bid online. The tender documents can be obtained online on the website <https://mptenders.gov.in/> Contractor have to submit online Attested Scanned copy of registration, Earnest money, Commercial tax Tin no., Income tax & pan no. Gst NO.

Sl. No.	Name of Work	Probable amount of contract (Rs. lacs)	Earnest Money (Rs.)	Cost of tender form (Rs.)	Catego ry of contrac tors	Time allowed for completion.
1	2	3	4	5	6	7
1	Motor pump and starter repair work for financial year 2026-27 Nagar parishad Baroda	20.00	20000/-	2000/-	Other	March 2027

Key Dates :-

Sl.No	Description	Date & Time
1	2	3
1	Release Of NIT	14.05.2026
2	Online Tender Purchase Start Date	14.06.2026 10:30AM
3	Online Tender Purchase End Date	29.05.2026 17:30PM
4	Online Tender BID Submission Date	29.05.2026 17:30PM
5	Mandatory Submission Open Date & Time	01.06.2026 10:30AM
6	Financial BID Open Date & Time	01.06.2026 11:30AM

## Terms and Conditions:-

1. Tender documents can be purchased only online from <https://mptenders.gov.in/> by making online payment. The last date of purchase of tender document is as mention in key dates.
2. The bid data should be filled and the bid seals (hashes) of all the envelopes and the documents which are to be uploaded by the bidders should be submitted online up to as per time schedule (Key dates).
3. The bidders shall have to submit their bids online (decrypt and encrypt the bids) and upload the relevant documents from as per time schedule (key dates).
4. The envelope "C" of the qualified tender will be opened according to the key dates. Price Bid / Financial offer will not be accepted physically in any case.
5. Conditional tender shall liable to be rejected.
6. Further amendment in this tender if any will not be published in any news paper. All the amendment will be available in this portal only.
7. The department reserves the right to change the key dates of the tender process.
8. Tender shall remain valid up to 120 days from the date of opening of financial offer.
9. Any omission, mistake should be brought into the notice of Chief Municipal Officer Municipal Council Baroda dist. Sheopurkalan.
10. Tenderer will not use the mistakes/omission for their benefits.
11. Any bid not accompanied by an acceptable Bid Security as indicated in NIT as above shall be rejected by the Employer as non-responsive.
- 12- निकाय द्वारा शासन से निर्धारित समस्त करों की कटौती नियमानुसार की जावेगी
- 13- सामग्री एफ.ओ.आर. नगर परिषद बडौदा को देना होगी।
- 14- अमानत राशि एफ.डी.आर. की जमा करना अनिवार्य है।
- 15- करों (Tax) का स्पष्ट उल्लेख किया जावें।
- 16- यदि आवश्यक हो तो स्पेशीफिकेशन एवं अन्य जानकारी कार्यालयीन समय में कार्यालय में उपस्थित होकर अवलोकन की जा सकती है।
- 17- अन्य जानकारी के लिए ऑफिस समय पर नगर परिषद बडौदा में देखी जा सकती है।
- 18- सामग्री की दर स्वीकृत/अस्वीकृत करने का अधिकार न.पा.. बडौदा को होगा।
- 19- निविदाकार की न्यूनतम निविदा स्वीकृत उपरांत निर्धारित स्टॉप पर अनुबंध करना अनिवार्य होगा।
- 20- निविदा में निविदाकारों से प्रत्येक सामग्री की दरें पृथक-पृथक चाहीं गई है। सभी समग्रियों की दरों का योग जिस भी निविदाकार का न्यूनतम (एल-1) होगा उसी निविदाकार की निविदा स्वीकृत की जायेगी। अन्य किसी निविदाकार का कोई भी दावा मान्य नहीं होगा।
21. किसी भी एक मोटर पम्प की एक बार मरम्मत होने पर पुनः दुबारा एक माह के अन्दर खराबी आने पर निःशुल्क मरम्मत करना होगी। इस हेतु दुबारा कोई भुगतान नहीं किया जायेगा।
22. किसी भी मोटर पम्प के खराब होने की सूचना मिलने पर 6 घण्टे के अन्दर मोटर पम्प दुरस्त करना होगा।
23. उक्त कार्य कायादेश में दिये गये समय अनुसार किया जाना अनिर्वा है अन्यथा किसी अन्य फर्म/ठेकेदार से कार्य कराने के लिये निकाय स्वतंत्र होगी।

Note :- Any Other Details Or Information Can be Received From The Office Of the **CHIEF MUNICIPAL OFFICER MUNICIPAL COUNCIL BARODA**

मुख्य नगरपालिका अधिकारी  
नगर परिषद बडौदा जिला-श्योपुर

|| AFFIDAVIT ||  
(to be Contained in Envelope-A)  
(On Non Judicial Stamp of Rs. 100)

I/we \_\_\_\_\_ who is/ are \_\_\_\_\_ (status in the firm/ company) and competent for submission of the affidavit on behalf of M/S \_\_\_\_\_ (contractor) do solemnly affirm an oath and state that:

I/we am/are fully satisfied for the correctness of the certificates/records submitted in support of the following information in bid documents which are being submitted in response to notice inviting e-tender No. \_\_\_\_\_ for \_\_\_\_\_ (name of work) dated \_\_\_\_\_ issued by the \_\_\_\_\_ (name of the department).

I/we are fully responsible for the correctness of following self certified information/ documents and certificates:

1. That the self certified information given in the bid document is fully true and authentic.
2. That:
  - a. Term deposit receipt deposited as earnest money, demand draft for cost of bid document and other relevant documents provided by the Bank are authentic.
  - b. Information regarding financial qualification and annual turn-over is correct.
  - c. Information regarding various Technical qualifications is correct.
3. No close relative of the undersigned and our firm/company is working in the department.

OR

Following close relatives are working in the department:

Name \_\_\_\_\_ Post \_\_\_\_\_ Present Posting \_\_\_\_\_

**Signature with Seal of the Deponent (bidder)**

I/ We, \_\_\_\_\_ above deponent do hereby certify that the facts mentioned in above paras 1 to 4 are correct to the best of my knowledge and belief.

Verified today \_\_\_\_\_ (dated) at \_\_\_\_\_ (place).

Signature with Seal of the Deponent (bidder)

**Note: Affidavit duly notarized in original shall reach at least one Calendar day before opening of the bid.**

**URBAN ADMINISTRATION AND DEVELOPMENT DEPARTMENT**

**MUNICIPAL COUNCIL -----**

**FORM – “ C “**

Issued to: Shri/Mr. ....

Name of Work: .....

Amount of Contract Rs.: .....

Amount of E.M. Rs.: .....

Cost of Tender Form Rs.: ..... Vide Receipt No. & Date .....

Time allowed for Completion: .....

Months including / excluding rainy season

Date of Opening

Tender:.....

# Tender of Contract for supply of materials

## General Rules and Direction for the Guidance of Contractors

1. All supplies proposed to be obtained by contract will be notified in a form of invitation to tender published in newspapers and displayed online on departmental e- procurement portal. The **online NIT** will state the supplies to be made as well as the date for submitting and opening tenders and the time allowed for carrying out the work; also the amount of earnest money to be deposited with the tender and the amount of the security deposit to be deposited by the successful tenderer and the percentage if any, to be deducted from bills. It will also state whether refund of quarry fees royalties, octroi duties and ground rents will be granted. Copies of the specifications, and any other documents required in connection with the work, signed for the purpose of identification by the Chief Municipal Officer shall also be open for inspection by the contractor at the office of the Chief Officer during office hours.
  
2. The bid for the tender being submitted online must be digitally signed using digital certificate of the Individual in case of Individuals / Proprietorship firms and Authorised Representative in case of Partnership Firms / Private Limited Companies / Public Limited Companies / Joint Ventures. In any of the these cases, a lawful Power of Attorney Holder can also obtain the Digital Certificate to sign on behalf of the Individual / Organization. The Digital Certificate can be obtained from any authorized service provider for this purpose. Such power of attorney should be submitted online.
  
3. Any person, who submits a tender, shall fill up the online form stating at what rate

he is willing to undertake each item of work. Tenders which propose any alteration in the work specified in the said form of invitation to tender or in the time allowed for carrying out the work or which contain any other conditions of any sort will be liable for rejection. No single tender shall include more than one work, but contractors, who wish to tender for two or more works shall submit a separate tender for each. Envelope containing the earnest money instrument shall have the name and number of the work to which they refer, written outside the envelope being submitted either by post or manually..

4. The authority inviting the tenders or his duly authorised representative will open tenders online in the presence of any intending contractors who may be present at the time, and generate a comparative statement online. Receipts for earnest money will be given to all the tenderers except those whose tenders are rejected, and whose earnest money is refunded on the day, the tenders are opened.
5. The officer competent to dispose of the tenders shall have the right of rejecting all or any of the tenders.
6. The receipt of a clerk for any money paid by the contractor will not be considered as any acknowledgement of payment to the Chief Municipal officer and the contractor shall be responsible for purchasing the tender document mandatory online and shall ensure that he procures an online receipt for the purchase of tender document.

## **TENDER FOR THE SUPPLY OF MATERIALS**



This percentage where no security deposit is taken will vary from 5 percent to 10 percent according to the requirement of the case, where security deposit is taken see note to clause one of conditions of contract.

---

Should this Tender be accepted I/we hereby agree to abide by and fulfill all the tender of the above specification and all the conditions of contract annexed hereto, or in default thereof fulfill and pay to the Governor of Madhya Pradesh or his successors the penalties or sums of money mentioned in the said condition.

The sum of Rs. .... in currency notes is herewith forward edas earnest money the full value of which is to be absolutely forfeited to the said Governor or his successors in offices should I/we fail to commence supply of the materials specified in above memorandum or (a) should I/we not deposit the full amount of security in accordance with clause 1

(A) or the conditions of contract, otherwise the said sum of Rs. ....shall be retained by Government on account of such security Deposit as aforesaid. or (b) the full value of which shall be retained by Government on account of the security Deposit in clause.

1 (B) of the said conditions of contract

Signature of witness to

Signature

Signature of tenderer

Name & Address -----

Name & Address -----

Dated the -----

Dated the -----

The above tender's hereby accepted by me on behalf of the Governor of M.P.

Signature of the Officer

by whom the tender is

accepted

Dated the -----20-----

**CONDITION OF CONTRACT**

1. The person /persons whose tender may be accepted hereinafter called the contractor which expression shall unless excluded by repugnant to the context include his heirs executors. Administrators representative and assigns shall- (A) (Within one day for a contract of Rs. 1000.00 or less two days for one of Rs. 2000.00 or less and so on up to a limit of ten days of receipt by him of the notification of the acceptance of his tenders) deposit with the Chief Municipal Officer in cash or Government securities endorsed to if deposited for more than 12 months a sum sufficient with the amount of earnest money deposited by his with his tender to make up the full security deposit specified in the tender) or (B) permit Government at time of making any payment to him for work done under the contract to deducted such sums as will (with the earnest money deposited by him) amount to..... percent of all money so payable such deductions to be held by Government by way of security deposit ) provided always that in the ever of contractor depositing a lump sum by way of security deposit as contemplated at (A) above than and in such case if the sum is deposited shall not amount to ..... percent of the total

estimated less of the work. it shall be lawful for Government at the time of making any payment to contractor for work done under the contract to make up the full percentage of ..... percent deducting a sufficient sum from every such payment as last aforesaid. All compensation or other sums of money payable by the contractor to Government under the terms of his contract may be deducted from of paid by the sale of a sufficient part of his security deposit or from the interest arising there from or from any sums which may be due or may be come due to the contractor by reason of any such deduction of sale as aforesaid the contractor shall within ten days thereafter make a good in cash or Government security deposit or any part thereof. The security deposit referred to when paid in cash may at the cost of the deposit of be converted into interest bearing securities provided that the deposit for has expressly desired this in writing.

2. The time allowed for the supply of material as entered in the tender shall be strictly observed by the contractor and shall be reckoned form the date an which the order to commence supply of materials is given to the contractor . The supply of material shall throughout the stipulated period of the contract be produce with all due diligence (time being deemed to be the essence of contract of the part of the contractor and the contractor shall pay as liquidated damages an amount equal to one percent or such smaller amount as the Chief Municipal Officer may decide on the amount of estimated cost of the whole the materials as shown in that tender for every day that supply remains uncompleted or unfinished after the proper dates and further so ensure good progress during the supply of materials , The contractor shall be bound in all cases in which the time allowed for any supply of material exceeding one month to complete one fourth of the whole of the supply before one fourth of the whole time allowed under the contract

has elapsed on half of the supply before one half of such time has elapsed and three fourth of the supply before three fourth of such time has elapsed in the event of the contractor failing to comply with this connection he shall be liable to pay as liquidated damages an amount equal to one percent of such smaller amount as the Chief Municipal Officer may decide on the said estimated cost or the whole of the materials for every day that the due quantity of supply remains incomplete provided always that the entire amount of liquidated damage to be paid under the provision of his clause shall not exceed ten percent on the estimate cost of the supply material as shown in the tender.

3. In every case in which the payment of allowance mentioned in clause 2 shall have been incurred for ten consecutive days the Municipal officer shall have power either to renew the contract to altogether or to have the supply completed without further notice at the contractors risk and expenses as the may deem best suited to the interest of Government and the shall have no claim to compensation for any loss that he may incur any way.
4. If the contractor shall be hindered in the supply of the materials so as nonassertive as extension of the time allowed in the tender he shall apply in writing to the Chief Municipal Officer who shall if in his opinion (which shall be final) reasonable grounds be shown therefore authorize such extension of the period not exceeding three months. Any further extension shall be subject to the previous sanction of the PIC/COUNCIL.
- 5 The contractor shall give notice to the Chief Municipal Officer of his intention of making delivery of materials and on the materials being approved a receipt shall be granted to him by the Chief Municipal Officer or his assistant and no material will be considered until so approved.

6. The Engineer in when the tender for the original supply is a percentage below /above the schedule of rates . The altered additional or substituted supply required as aforesaid shall be chargeable at the said schedule of rate minus / plus the same percentage deduction/addition and if such class of supply in not entered in the said schedule of rates then the contractor shall within seven days of the date of the date of his receipt of the order to carry out the supply inform the Engineer-in-Charge does not agree to this rate he shall by notice in writing be at liberty to cancel his order to carry out such manner as the may consider advisable provided always that if the contractor shall commence supply or input any expenditure incurred by him prior to the date of determination of the rates as aforesaid according to such rates as shall be fixed by the Engineer-in-Charge in the event a dispute the PIC/COUNCIL of the circle shall be final.

7. If at any time after the execution of the contract documents the Engineer-in-Charge shall for any reason whatsoever required the whole or any part of the supply as specified in the tender to be stopped for any period or shall not require the whole or part of the supply to be carried out he shall give notice in writing of the fact to the contractor who shall thereupon suspend stops the supply partially as the case may be in any each case, except as provided here under the contractor shall have not claim to nay payment or compensation whatsoever on account of any profit or advantage which he might have derived from the execution of the supply in full but which be did no so derive in consequence of the full supply not having been allowed to be carried out or on account of any loss that \he may be put to in account of materials purchased or agreed to be purchased or for unemployment of labour securited by him. He shall not also have any claim for compensation by reason of any alterations having been made in original specifications location of work quantities and instructions which may involve any curtailment of the supply as originally completed, where however materials have already been purchased on agreed to be percentage by the contractor before receipt of the said

notice, the contractor shall be paid for said materials at the rates determined by the Engineer-in-Charge whose decision shall be final. If the contractor suffers any loss on account of his having to pay labour charges during which the stoppage of supply has been ordered under this clause the contractor shall on application be entitled to such compensation on account of labour charges if in the opinion of the Engineer-in-Charge the labour could have been employed by the contractor also where for the whole or part of the period during which the stoppage of the supply has been ordered aforesaid.

8. On the completion of the delivery of the materials the contractor shall be furnished with a certificate to that effect by the Engineer-in-Charge by the delivery will not be considered complete until the contractor shall have removed all rejected materials and shall have the approved materials stocked or placed in such position as may be pointed out to him.
9. Payment will ordinarily be made one month to the extent of one-ninth of the quantity delivered each month but all such payment made shall be considered as payment on account to be covered by the final bill for the complete supply.
10. Payment for such materials only as approved and passed by the Engineer-in-Charge.
11. In the event of the materials being considered by Engineer-in-Charge to be inferior to that described in the specifications the contractor shall on demand in writing forthwith remove the same at his own charge and cost and in the event of his neglecting to do so within such period as may be named by the Engineer-in-Charge that officer that officer may have rejected material removed at contractor's risk and the expenses incurred being liable to be deducted from any sum due or which may become due to the contractor.
12. Receipts for payments made on account of a work when executed by a firm must also be signed by several partners except where the contractors are described in their tender as a firm, in which case the receipts must be signed in the name of firm by one of the partners, or by some other person having authority to give effectual receipts for the firm.

13. If the contractor or his work people or servants shall break, deface injure or destroy any part of a building in which they may be working or any building, road curbs fence enclosures, water pipes cables, drains, electric or telephone posts or wires, grass or land or cultivated ground the contractor shall make the same good at his own expenses or in default the Engineer- in-Charge may causes the same to be made by other workman and deduct expenses of which certificate of the Engineer-in- Charge shall be final from any sum that may be then or at any time thereafter may became due to the contractor or the proceeds of sale thereof or of a sufficient portion thereof.
  
14. Under no circumstances whatever shall the contractor be entitled to any compensation from Government or anyaccount unless the contractor shall have submitted a claim in writing to the Engineer-in-Charge within one monthof the cause of such occurring.
  
15. In every case in which by virtue of the provisions of section 12 sub section (1) of the workmen's compensation act 1923 Government are obliged to pay compensation to a workmen's employed by the contractor in execution of the works Government will recover from contractor the amount of the compensation so paid and without prejudice of the rights of Government under section 12 sub section (2) of the said act Government shall be at liberty to recover such amount or any part thereof by deduction it from the security deposit or from any sum by Government to the contractor whether under this contract or other wise, Government shall not be bound contest and claim made against them under section 12 sub section (1) of the act except on the written request of the contractor and upon this giving Government full security for all costs for which Government might become liable in consequence of contesting such claim.
  
- 16 The contractor shall supply at his own expenses all tools, plant & implements required for the due fulfillment of hiscontract and the materials shall remain as his skill the date of final delivery, unless it shall have been in the mean time removed for use by the Engineer-in-Charge.
  
17. No materials shall be brought to site or delivered on Sunday without the written permission of the Engineer-in- Charge.

18. The contract shall not be sublet without the written permission of the Chief Municipal Officer in the event of the contract of subletting his contract without such permission, he shall be considered to have there by committed a breach of contract and shall forfeit his security deposit, and shall have no claim for any compensation for any loss that occur that occur from the materials he may have collected or engagements entered into.
19. The decision of the PIC/COUNCIL for the time being shall be final conclusive and binding on all parties to the contract upon all question relating to the specification and instructions herein before mentioned and as to quality of materials or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract specification instructions, proper or these conditions or otherwise concerning the supplied whether arising during the progress of delivery or after the completion abandonment thereof.
20. On the breach of any term of condition of this contract by the contractor, the said Governor shall be entitled to forfeit the security deposit, or the balance thereof, that may at the time be remaining and to the realize and retain the same as damages and compensation for the said breach but without prejudice to the right of the said Governor to recover any further sums as damages from any sums as damages from any sums due or which may become due to the contractor by Government of otherwise howsoever.
21. If Government declare a state of famine to exist in any villages situated within 16 KM of work the contractor shall employ upon such part of the work, as are suitable for unskilled labour any person certified to him by the Chief Municipal Officer or by any person to whom the Chief Municipal Officer may have delegated this duty in writing to be in need of relief and shall be bound to pay such person wages not below the minimum which Government may have fixed in this behalf any dispute which may arise in connections with the implements of this clause shall be decided by the Chief Municipal Officer whose decision shall be final and binding on the contractor.
22. All quarry fees royalties octroi duties and ground rent for stacking materials, if any should be paid by the contractor who will however be entitled to refund of such of the charges as are permissible, under the rules on obtaining a certificate from Engineer-in-Charge that the materials were required for use on Government work.

23. The contractor shall pay less than fair wages to laborers engaged by him on the work.

**EXPLANATION**

- (a) Fair wage means wage whether for time or piece work notified the wages prescribed by the worked department for the division in which work is done.
- (b) The contractor shall notwithstanding the provision of any contract to the contrary cause to be paid a fair wage to laborers in directly or indirectly engaged on the work including any labor engaged by his sub contractors in the connection with the said work as if the laborers has been immediately employed by him.
- (c) In respect of all labour directly or indirectly employed on the work for the performance of the contractors part of this agreement. The contractor shall comply with or cause to be complied with the labours act in force.
- (d) He Chief Municipal officer shall have the right to deduct from the money due to the contractor any sum required or estimated to be required for making good the loss suffered by a worker or workers by reason of non-payment of wages or of deduction made from his or their which are not justified by their terms of the contract or non observance of the regulations.
- (e) The contractor shall be primarily liable for all payments to be made under and for the observance of the regulation aforesaid without prejudice this right to claim indemnity from this contractors.
- (f) The regulation aforesaid shall be deemed to be a part of this contract and any breach thereof shall be deemed to be breach of his contract. If there is any difference between the amount in words and figures written in the tender forms by the contractor  
the lesser amount will be treated as valid if the contractor is not ready to accept the so fixed in the above manner and decline to do the work earnest money deposit of the contractor shall be forfeited.

