OFFICE OF THE MUNICIPAL COUNCIL Thandla DISTRICT-JHABUA

TENDER DOCUMENT

NIT Number and Date :760/E-TENDER Dated: 11/05/2026

Agreement Number and Date : _____

Name of Work Supply and Maintenance water supply related material and item as per list For Financial Year 2026-27

Name of the Contractor : _____

Probable Amount of Contract

(Rs. In Figure) : Rs ------

(Rs. In Words) : ----------.

Contract Amount

(Rs. In Figure) : _____

(Rs. In Words) : _____

Stipulated Period of Completion : 2026-27

OFFICE OF THE MUNICIPAL COUNCIL thandla DIST. JHABUA

(FIRST CALL)

Section – 1

Notice Inviting e-Tenders

NIT No.630 /e-tendering Date: 11/05/2026

Online item rate bids for the following supply are invited from Authorized dealer/ Proprietor & firms of repute fulfilling registration criteria

Online e-tender. No.	NAME OF THE WORK	Probable Amount (In lacs)	Completion Period (months)
2026_UAD_506412_1	SUPPLY AND MAINTENANCE WATER SUPPLY RELATED MATERIAL AND ITEM AS PER LIST FOR FINANCIAL YEAR 2026-27	-	2026-27

1. Interested Bidder can view the NIT on website https://mptenders.gov.in .
2. The Bid Document can be purchased only Online from **09:00 am** of **13/05/2026** to **17:30PM** of **08/06/2026 .**
3. Amendment/ corrigendum to NIT, if any, would be published on website only, and not in Newspaper.

President
Municipal council , thandla dist. Jhabua

Chif Muncipal Officer
Municipal council, , thandla dist. Jhabua

Notice Inviting e-Tenders

OFFICE OF THE MUNICIPAL COUNCIL thandla DIST. JHABUA

(FIRST CALL)

N.I.T. N0.630/e-tender dated: 11/05/2026

Online item rate bids for the following supply are invited from Authorized dealer/ Proprietor & firms of repute fulfilling registration criteria

ONLINE E-TENDER. NO	Name of the work	Probable amount of contract (Rs. In Lacs)	Earnest Money Deposit (EMD) (In Rs)	Cost of Bid Document (In Rupees)	Category of Contractor	Time of Completion
2026_UAD_506412_1	Supply and Maintenance water supply related material and item as per list For Financial Year 2026-27	-	**50000**	Rs 10000/-	Proprietor / Contractor /authorized dealer and firms	2026-27 .

1. All details relating to the Bid Document(s) can be viewed and downloaded free of cost from the website mentioned in NIT.
2. Bid document can be purchased after making online payment of portal fees through Credit/Debit/Cash Card/internet banking.
3. At the time of submission of the Bid the eligible bidder shall be required to:
   i) pay the cost of Bid Document;
   ii) deposit the Earnest Money;
   iii) Submit a check list; and
   iv) Coy of gst number
   v) Copy of Pancard
   vi) Submit an duly notarized affidavit.
   vii) AS Per Attached
4. **ELIGIBILTY FOR BIDDERS:**
   (a) At the time of submission of the Bid the bidder should have valid registration with the Government of Madhya Pradesh, PWD in appropriate class. However, such bidders who are nonregistered with the Government of Madhya Pradesh and are eligible for registration can also submit their bids after having applied for registration with appropriate authority.
   (b) Failure to sign the contract by the selected bidder, for whatsoever reason, shall result in forfeiture of the earnest money deposit.
5. ULB has the rights for sanction/cancellation the rate
6. **Pre-qualification –** Prequalification conditions, wherever applicable, are given in the Bid Data Sheet.
7. **Special Eligibility -** Special Eligibility Conditions, if any, are given in the Bid Data Sheet.
8. The Bid Document can be purchased only Online from **09:00 am of 13/05/2026 to 17:30PM of 08/06/2026 .** Other key dates may be seen in Bid data sheet.
9. Amendment to NIT, if any, would be published on website only, and not in Newspaper.

President
Municipal council , , thandla **dist. Jhabua**

Chif Muncipal Officer
Municipal council, , thandla **dist.Jhabua**

SECTION 2

INSTRUCTIONS TO BIDDERS (ITB)

A. GENERAL

1. SCOPE OF BID

The detailed description of work, hereinafter 'work', is given in the Bid Data Sheet.

2. General Quality of Work:

The work shall have to be executed in accordance with the Condition ~~drawings (prepared by Contractor and approved by the competent authority), technical~~ specifications specified in the Bid Data Sheet/Contract Data, and shall have to meet high standards of workmanship, safety and security of workmen and works.

3. PROCEDURE FOR PARTICIPATION IN E-TENDERING

The procedure for participation in e-tendering is given in the Bid Data Sheet.

4. ONE BID PER BIDDER

4.1 The bidder can be an individual entity or a joint venture (if permitted as per Bid Data sheet). In case the J.V. is permitted, the requirement of joint venture shall be as per the Bid Data Sheet.

4.2 No bidder shall be entitled to submit more than one bid whether jointly or severally. If he does so, all bids wherein the bidder has participated shall stand disqualified.

5. Cost of Bidding

The bidder shall bear all costs associated with the preparation and submission of his bid, and no claim whatsoever for the same shall lie on the ULB.

6. Site Visit and examination of works

The bidder is advised to visit and examine the Site of Works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the bid and entering into a contract for construction of the work. All costs shall have to be borne by the bidder.

B. BID DOCUMENTS

7. BUNDI LUGDI OF BID DOCUMENTS

The Bid Document comprises of the following documents:

1. NIT with all amendments.
2. Instructions to Bidders,
3. Conditions of Contract:
    i. Part I Contract Data; and
    ii. Part II Special Conditions of Contract.
4. Specifications
5. Agreement and
6. Any other document(s), as specified.

8. The bidder is expected to examine carefully all instructions, conditions of contract, the contract data, forms, terms and specifications, bill of quantities, forms and drawings in the Bid Document. Bidder shall be solely responsible for his failure to do so.

9. Pre-Bid Meeting (where applicable)

Wherever the Bid Data Sheet provides for pre-bid meeting:

9.1 Details of venue, date and time would be mentioned in the Bid Data Sheet. Any change in the schedule of pre-bid meeting would be communicated on the website only, and intimation to bidders would not be given separately.

9.2 Any prospective bidder may raise his queries and/or seek clarifications in writing before or during the pre-bid meeting. The purpose of such meeting is to clarify issues and answer questions on

any matter that may be raised at that stage. The Employer may, at his option, give such clarifications as are felt necessary.

9.3 Minutes of the pre-bid meeting including the jist of the questions raised and the responses given together with any response prepared after the meeting will be hosted on the website.

9.4 Pursuant to the pre-bid meeting if the Employer deems it necessary to amend the Bid Document, it shall be done by issuing amendment to the online NIT.

10. Amendment of Bid Documents

10.1 Before the deadline for submission of bids, the Employer may amend or modify the Bid Documents by publication of the same on the website.

10.2 All amendments shall form part of the Bid Document.

10.3 The Employer may, at its discretion, extend the last date for submission of bids by publication of the same on the website.

C. PREPARATION OF BID

11. The bidders have to prepare their bids online, encrypt their Bid Data in the Bid Forms and submit Bid Seals (Hashes) of all the envelopes and documents related to the Bid required to be uploaded as per the time schedule mentioned in the key dates of the Notice Inviting e-Tenders after signing of the same by the Digital Signature of their authorized representative.

12. DOCUMENTS COMPRISING THE BID

The bid submitted online by the bidder shall be in the following parts:

Part 1 – This shall be known as **Envelope A** and would apply for all bids. **Envelop A** shall contain the following as per details given in the Bid Data Sheet:

i) Organizational details.

ii) Payment of the cost of Bid Document;

iii) Earnest Money; and

iv) An affidavit duly notarized

v) Copy of gst registration

~~**Part 2** – This shall be known as **Envelope B** and required to be submitted only Specifications~~

Part 3 – This shall be known as **Envelop C** and would apply to all bids. **Envelop C** shall contain financial offer in the format prescribed enclosed with the Bid Data Sheet.

13. LANGUAGE

The bid as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Employer shall be in English or Hindi. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in English. In such case, for the purposes of interpretation of the bid, such translation shall govern.

14. ~~TECHNICAL PROPOSAL~~

~~14.1 Only, in case of bids with pre-qualification conditions defined in the Bid data sheet, the Technical Proposal shall comprise of formats and requirements given in the Bid Data Sheet.~~

~~14.2 All the documents / information enclosed with the technical proposals should be self attested and certified by the Bidder. The Bidder shall be liable for forfeiture of his earnest money deposit, if any document / information are found false/fake/untrue before acceptance of Bid. If it is found after acceptance of the Bid, the sanctioning authority may at his discretion forfeit his performance security/guarantee, security deposit, enlistment deposit and take any other suitable action~~.

15. FINANCIAL BID

i. The bidder shall have to quote rates in format referred in Bid Data sheet, in item, and not Lumpsum, wise. If the bid is in absolute amount, overall percentage would be arrived at in relation to the NIT amount. The overall percentage rate would apply for all items of work.

ii. Item rate shall be quoted in figures as well as in words. If any difference in figures and words found, lower of the two shall be taken as valid and correct.

iii. The bidder shall have to quote EXCLUDING GST AND rates inclusive of all duties, taxes, royalties and other levies; and the Employer shall not be liable for the same. Excise exemption on pipe shall be available as per norms.

iv. The material alongwith the units and rates, which shall be issued, if any, by the department to the contractor, is mentioned in the Bid Data Sheet.

16. PERIOD OF VALIDITY OF BIDS

The bids shall remain valid for a period specified in Bid Data Sheet after the date of "close for biding" as prescribed by the Employer. The validity of the bid can be extended by mutual consent in writing.

17. EARNEST MONEY DEPOSIT (EMD)

17.1 The Bidder shall furnish, as part of the Bid, Earnest Money Deposit (EMD), of the amount specified in the Bid Data Sheet.

17.2 The EMD shall be in the form of paid online details for online payment procedure ~~Fixed Deposit Receipt of a scheduled commercial bank~~, issued in favour of the name given in the Bid Data Sheet. The Fixed Deposit Receipt shall be valid for six months or more after the last date of receipt of bids. ~~However, other form(s) of EMD may be allowed by the Employer by mentioning it in the Bid Data Sheet.~~

17.3 Bid not accompanied by EMD shall be liable for rejection as non-responsive.

17.4 EMD of bidders whose bids are not accepted will be returned within ten working days of the decision on the bid.

17.5 EMD of the successful Bidder will be discharged when the Bidder has signed the Agreement and furnished the Bank Guarantee of required value for Performance Security.

17.6 Failure to sign the contract by the selected bidder, for whatsoever reason, shall result in forfeiture of the earnest money deposit.

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D. SUBMISSION OF BID

18. The bidder is required to submit digitally signed bid i.e. Envelop A,B,& C Online only. No physical submission of the Bid . will be accepted except in exceptional case under clause 19.7 .

E. OPENING AND EVALUATION OF BID

19 PROCEDURE

19.1 Envelope 'A' shall be opened first online at the time and date notified and it's Bundi lugdis shall be checked. In cases where Envelop 'A' does not contain all requisite documents, such bid shall be treated as non-responsive, and Envelop B and/or C of such bid shall not be opened.

19.2 Wherever Envelop 'B' (Technical Bid) is required to be submitted, the same shall be opened online at the time and date notified. The bidder shall have freedom to witness opening of the Envelop 'B'. Envelop 'C' (Financial Bid) of bidders who are not qualified in Technical Bid (Envelop 'B') shall not be opened.

19.3 Envelope 'C' (Financial Bid) of the qualified bidders shall be opened online at the time and date notified. The bidder shall have freedom to witness opening of the Envelop 'C'.

19.4 After opening Envelop 'C' all responsive bids shall be compared to determine the lowest evaluated bid.

19.5 The Employer reserves the right to accept or reject any bid, and to annul the biding process and reject all the bids at any time prior to contract award, without incurring any liability. In all such cases reasons shall be recorded.

19.6 The Employer reserves the right of accepting the bid for the whole work or for a Districtinct part of it.

19.7 In exceptional case, if physical submission of-certain documents is found essential, then expressed prior permission must be obtained in writing by the tender issuing authority from an authority, as authorized by the State Govermment. In such a case, such documents are required to be submitted physically at the place and date specified in the Bid Data Sheet. In case of any mismatch in the documents submitted in the physical form and that uploaded online, or if the contractor fails to submit the document physically, the bid shall be liable for rejection as non-responsive."

20. Confidentiality

20.1 Information relating to examination, evaluation, comparison and recommendation of contract award shall not be disclosed to bidders or any other person not officially concerned with such process until final decision on the bid.

20.2 Any attempt by a bidder to influence the Employer in the evaluation of the bids or contract award decisions may result in the rejection of its bid.

F. AWARD OF CONTRACT

21. Award of Contract

The Employer shall notify the successful bidder by issuing a 'Letter of Acceptance'(LOA) that his bid has been accepted. The original copy of affidavit will have to be submitted by the successful bidder at the time of signing of the contract."

22. Performance Security

22.1 Prior to signing of the Contract the bidder to whom LOA has been issued shall have to furnish performance security of the amount, form and duration, etc. as specified in the Bid Data Sheet.

22.2 Additional performance security, if applicable, is mentioned in the Bid Data Sheet.

23. Signing of Contract Agreement

23.1 The successful bidder shall have to furnish Performance security and sign the contract agreement 2023-24 within 03 days of issue of LOA.

23.2 The signing of contract agreement shall be reckoned as intimation to commencement of work. No separate work order shall be issued by the Employer to the contractor for commencement of work.

23.3 In the event of failure of the successful bidder to submit Performance Security and additional performance security if any or sign the Contract Agreement, his EMD shall stand forfeited without prejudice to the right of the employer for taking action against the bidder.

24. CORRUPT PRACTICES

The Employer requires that bidders observe the highest standard of ethics during the procurement and execution of contracts. In pursuance of this policy, the Employer:

i. may reject the bid for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract; and

ii. may debar the bidder declaring ineligible, either indefinitely or for a stated period of time, to participate in bids, if it at any time determines that the bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, a contract.

For the purposes of this provision, the terms set forth above are defined as follows:

a. "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence improperly the actions of another party;

b. "fraudulent practice" means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

c. "coercive practice" means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

d. "collusive practice" means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party.

[End of ITB]

Bid Data Sheet

General

S.No.	Particulars	Data	
1	Office inviting Tender	Chief Municipal Officer, Municipal council , , thandla dist. Jhabua	
2	NIT No	630/E-TENDER	
3	Date of NIT	11/05/2026	
4	Bid document download available from date & time	From 13/05/2026 09:00 am Hrs	To 08/06/2026 . 17:30Pm Hrs
5	Website link	https://mptenders.gov.in	

For Section 1 - NIT

Clause reference	Particulars	Data
2	Portal fees	As per e- tandering portal
3	Cost of bid document (in the form of Demand Draft)	Rs. 5000/-/-
	Cost of bid document payable to	Chief Municipal Officer, Municipal council , , thandla dist. Jhabua
	Cost of bid document in favour of	Chief Municipal Officer, Municipal council , , thandla dist. Jhabua
4	Affidavit	Annexure B
5	**Pre-qualifications required**	**No**
	If Yes, details	Annexure C
6	Special Eligibility	No
	If Yes, details	Annexure D (Not applicable)
7	Key Dates	Annexure A

For Section 2 – ITB

Clause reference	Particulars	Data
1	Name of work	Supply and Maintenance water supply related material and item as per list For Financial Year 2026-27
2	Specifications	~~Annexure E~~
3	Procedure for participation in e-tendering	Annexure F
4	Whether Joint-venture is allowed	No
	If yes, requirement for Joint venture	Annexure G
5	Pre bid meeting to held	no
	If Yes, Date, Time & Place	no
6	**Envelope –A** containing : i. Registration number or proof of application for registration and organizational details as per Annexure 'H' ii. Cost of Bid Document iii. Online EMD scan coipes iv. Copyofpancard v. An affidavit duly notarized as per Annexure –B vi. valid trade license f.y.206-27 copy of Municipal Council/Municipal Council Corporation vii. Copy of last 3 year ITR	**The bidder is required to submit digitally signed bid i.e. Envelop A,B,& C Online only. No physical submission of the Bid .**

Clause reference	Particulars	Data
14	Envelope-B Technical Proposal	Annexure – I and Annexure – I (Format I-1 to I-5)
15	Envelope-C Financial Bid	Annexure – J
	Materials to be issued by the department	NO
16	Period of Validity of Bid	180 Days
17	Earnest Money Deposit	Rs 50000
	Forms of Earnest Money Deposit	1-.Name of account holder as default portal 2 Account no holder as default portal - 3-Bank name- holder as default portal 4IFSC CODE holder as default portal holder as default portal
	EMD valid for a period of	180 Days or more
	FDR (Fixed Deposit Receipt) must be drawn in favour of	Chief Municipal Officer, municipal council , thandla
21	Letter of Acceptance (LOA)	**Annexure L**
22	Amount of Performance Security	5 % of Contract Value
	Additional Performance Security, if any	**No**
	Performance security in the format	Annexure M
	Performance security in favour of	Chief Municipal Officer, Municipal council , , thandla dist. Jhabua
	Performance security valid up to	Valid contract period plus 3 months

Annexure – A
(See clause 1, 7 of Section 1 NIT)

Key Dates

S.No	Works Department Stage	Bidder's Stage	Start		Expiry		Envelopes
			Date	Time	Date	Time	
1		Purchase of Tender-Online	13/05/2026	09:00 am	08/06/2026 .	17:30 PM	
2		Bid Submission-Online	17/05/2022	09:00 Am	08/06/2026 .	17:30 PM	
	Mandatory submission Open (Envelope -A)		09/06/2026 .	17:30 PM			Envelope A
3	~~Physical submission end date~~	deleted			-	-	
4	Financial Bid Open (Envelope C)		09/06/2026 .	17:30 PM			Envelope C

The bidder is required to submit digitally signed bid i.e. Envelop A,B,& C Online only. No physical submission of the Bid .

Annexure – B
(See clause 3 of Section 1 -NIT)

|| AFFIDAVIT ||

(To be contained in Envelope A)

(On Non Judicial Stamp of Rs. 100)

I/we _____ who is/ are _____ (status in the firm/ company) and competent for submission of the affidavit on behalf of M/S _____ (contractor) do solemnly affirm an oath and state that:

I/we am/are fully satisfied for the correctness of the certificates/records submitted in support of the following information in bid documents which are being submitted in response to notice inviting e-tender No. _____ For _____ (name of work) dated _____ issued by the _____ (Name of the department).

I/we am/ are fully responsible for the correctness of following self-certified information/ digitally signed documents and certificates:

1. **That the self-certified information given in the bid document is fully true and authentic.**
2. **That:**

a. Information regarding financial qualification and annual turnover submitted online is correct.

b. Information regarding various technical qualifications submitted online is correct

3. **No close relative of the undersigned and our firm/company is working in the department.**

OR

Following close relatives are working in the department:

Name _____ Post _____ Present Posting _____

Signature with Seal of the Deponent (bidder)

I/ We, _____ above deponent do hereby certify that the facts mentioned in above paras 1 to 3 are correct to the best of my knowledge and belief. In the event of any information is found to be incorrect / untrue or found violated , then without giving any prior notice , our bid shall be liable for rejection or termination of contract , without prejudice any other rights of remedy including the forfeiture of the bid security / performance security .

Verified today _____ (dated) at _____ (place).

Signature with Seal of the Deponent (bidder)

Note:-Scanned copy to be uploaded with online bid, Affidavit in original is to be submitted at the time of agreement by successful bidder

Section 2 –Annexure - B

(See clause 2 of Section 2-ITB & clause 10 of GCC)

TERMS CONDTION

1- Conditional tender shall not be valid.
2- The rate of Item accepted / Denied the right to be protected of riparian municipal Council thandla.
3- In case of any dispute the decision of the municipal Council thandla have valid riparian.
4- According to governance rule and instructions will be cut from bill .
5- Material required work orders will be released.and bidder it`s provide in time
6- Copy of Gst number copy and Income tax Department of the Pan number must submit.
7- Municipal Corporation / Municipality / Municipal Council License Trade License of the current year and GST Certificate It will be mandatory to submit a photocopy of 2026-2027.Municipal Corporation / Municipality / Municipal Council License **Trade License** of the current year and GST Certificate It will be mandatory to submit a photocopy of 2026-2027.
8- All rates must be submitted in the tender form along with all taxes. As per government rules, GST will be payable separately.
9- Material supply will have to be done at the place designated by ULB thandla dist , thandla
10- Bidder should have to submit a self –declaration . Declaration not to black list in any govt. / semi govt. Department .
11- Bidder should have to submit all document self – *certified* with firm seal or ***digitally signed***.
12- Bidder should have to submit all document online

. Technical & Quality Standards

1. ISI Certification: Mandatory requirement for all materials (HDPE, PVC, DI, or GI pipes) to be ISI (Bureau of Indian Standards) marked. Material Test Certificate: The supplier must provide a manufacturer's test certificate for every batch/lot supplied.

2. Financial Clauses

Performance Security: The successful bidder should deposit 5% of the contract value as a security deposit (Bank Guarantee or FDR) until the end of the warranty period.

Payment Terms: Payment should be released only after the physical verification of goods and submission of the quality inspection report.

3. Inspection & Testing

Third-Party Inspection: For large orders, specify that materials will be tested by agencies like NABL-accredited labs, RITES, or SGS at the supplier's cost.

Right to Reject: The department must reserve the right to reject any material that does not match the approved sample or specifications upon delivery.

4. Delivery & Penalty (Liquidated Damages)

Supply Timeline: Specify a strict timeframe (e.g., 03 days from the date of the Work Order).

ULB CAN BE Delay Penalty: A penalty clause—usually 0.5% to 20% per week of delay, capped at a maximum of 20% of the total order value.

FOR Destination: All materials must be delivered "Free on Road" (FOR) to the department's store, meaning the supplier bears all transportation, insurance, and unloading costs.

5. Warranty & After-Sales Service

Warranty Period: A minimum of 12 to 24 months for mechanical items like pumps and motors.

Response Time: For critical components, the supplier must provide a technician or replacement within 48 to 72 hours in case of failure during the warranty period.

6. General Legal Conditions

Quantity Variation: A clause allowing the department to increase or decrease the quantity of material by ±25% at the same rate.

Local Service Center: Preference or a mandatory requirement for the bidder to have an authorized service center within the state or district for quick repairs.

Termination Clause: The right to cancel the contract if the supplier fails to provide quality material or meet deadlines.

ANNEXURE-F
(See clause 3 of Section 2-ITB)

Procedure for participation in e-Tendering

1. Registration of Bidders on e-Tendering System

All the PWD registered bidders are already registered on the new e-procurement portal https://mptenders.gov.in. The user id will be the contractor ID provided to them from MP Online. The password for the new portal has been sent to the bidders registered email ID. For any technical related queries please call at 24 x 7 Help Desk Number 0120-4001 002, 0120-4001 005,0120-4200 462, 0120-6277 787

email id: Technical - support-eproc(at)nic(dot)in. Helpdesk phone numbers are available on website.

2. Digital Certificate:

The bids submitted online should be signed electronically with a class III Digital Certificate to establish the identity of the bidder submitting the bid online. The bidders may obtain class III Certificate issued by an approved certifying Authority authorized by the controller of certifying Authorities, government of India. A class III digital Certificate is issued upon receipt of the required proofs along with an application. Only upon the receipt of the required documents, a digital certificate can be issued. For details please visit **cca.gov.in.**

Note:

i. It may take upto 7 working days for issuance of class III digital certificate; hence the bidders are advised to obtain the certificate at the earliest. Those bidders who already have valid class III digital certificate need not obtain another Digital Certificate for the same.

The bidders may obtain more information and the APPLICATION FORM REQUIRED TO BE SUBMITTED FOR THE ISSUANCE OF DIGITAL CERTIFICATE FROM cca.gov.in.

ii Bids can be submitted till bid submission end date. Bidder will require digital signature while bid submission. The digital certificate issued to the authorized user of a partnership firm/Private limited company/Public Limited Company and user for online bidding will be considered as equivalent to a no-objection certificate/power of attorney to that user.

In case of Partnership firm, majority of the partners have to authorize a specific individual through authority letter signed by majority of partners o the firm.

In case of Private Limited company, Public Limited company, the Managing Director has to authorize a specific individual through Authority Letter. Unless the certificate is revoked, it will be assumed to represent adequate authority of the specific individual to bid on behalf of the organization for online bids as per Information Technology Act 2000. This Authorized User will be required to obtain a digital certificate. The Digital Signature executed though the use of the responsibility of Management/Partners of the concerned firm to inform the Certifying Authority, if the authorized user changes, and apply for a fresh Digital Certificate for the new Authorized user.

3. Set Up of Bidder's Computer System:

In order for a bidder to operate on the e-tendering System, the Computer system of the bidder is required to be set up for Operating System, Internet Connectivity, Utilities, Fonts, etc. The details are available at https://mptenders.gov.in .

4. Key Dates:

The bidders are strictly advised to follow the time schedule (Key dates) of the bid of their side for tasks and responsibilities to participate in the bid, as all the stages of each bid are locked before the tart time and date and after the end time and date for the relevant stage if the bid as set by the Department.

5. Preparation and Submission of Bids

The bidders have to prepare their online, encrypt their bid data in the Bid forms and submit Bid of all the envelopes and documents related to the Bid required to be uploaded as per the time schedule mentioned in the key dates of the notice inviting e- Tenders after singing of the same by the Digital Signature of their authorized representatives.

6. Purchase of Bid Document

For purchasing of the bid document bidders have to pay Service Charge online ONLY which is Rs. [as per Bid Data Sheet]. Cost of Bid document is separately mentioned in the detailed NIT. The Bid Document shall be available for purchase to concerned eligible bidders immediately after online release of the bids and upto scheduled time and date as set in the key dates. The payment for the cost of bid document shall be made online through Debit/Credit card. Net banking or NeFT Challan through the payment gateway provided on the portal.

7. Withdrawal, Substitution and Modification of Bids

Bidder can withdraw and modify the bid submission end date.

Annexure - H

(*See clause 12 of Section 2 –ITB & clause 4 of GCC*)

ORGANIZATIONAL DETAILS

(To be Contained in Envelope - A)

S. No.	Particulars	D
1.	Registration number issued by Centralized Registration System of Govt. of M.P. or Proof of application for registration.	(If applicable, scanned copy of proof of application for registration to be uploaded)
2.	Valid Registration of bidder in appropriate class through Centralized Registration of Govt. of MP	Registration No. _____ Date__ (Scanned copy of Registration to be
3.	Name of Organization/ Individual/ Proprietary Firm/ Partnership Firm	
4.	Entity of Organization Individual / Proprietary Firm/ Partnership Firm (Registered under Partnership Act)/ Limited Company (Registered under the Companies Act–1956) / Corporation/ Joint Venture	
5.	PAN Number	
6.	GST Number	
7.	Address of Communication	
8.	Telephone Number with STD Code	
9.	Fax Number with STD Code	
10.	Mobile Number	
11.	E-mail Address for all communications	
	Details of Authorized Representative	
12.	Name	
13.	Postal Address	
14.	Telephone Number with STD Code	
15.	Fax Number with STD Code	
16.	Mobile Number	
17.	E-mail Address	

Note: *In case of partnership firm and limited company certified copy of partnership deed/ Articles of Association and Memorandum of Association along with registration certificate of the company shall have to be enclosed.*

Signature of Bidder with Seal

Date: _____

Annexure – L

(See clause 21 of Section 2 of ITB)

LETTER OF ACCEPTANCE (LOA)

No. _____ Dated:

_____

To,

M/s. _____

(Name and address of the contractor)

Subject: _____

(Name of the work as appearing in the bid for the work)

Dear Sir (s),

Your bid for the work mentioned above has been accepted on behalf of the (Name of ULB) at your bided lumpsum offer as per scope of work given therein.

You are requested to submit within 03 (three) days from the date of issue of this letter:

a. The performance security/ performance guarantee of Rs. _____ (in figures) (Rupees _____ in words only). The performance security shall be in the shape of term deposit receipt/ bank guarantee of any nationalized / schedule commercial bank valid upto three months after the expiry of defects liability period.
b. Sign the contract agreement.

Please note that the time allowed for carrying out the work as entered in the bid is _____ months including/excluding rainy season, shall be reckoned from the date of signing the contract agreement.

Signing the contract agreement shall be reckoned as intimation to commencement of work and no separate letter for commencement of work is required. Therefore, after signing of the agreement, you are directed to contact Engineer-in-charge for taking the possession of site and necessary instructions to start the work.

Yours faithfully,

(NAME OF SIGNING AUTHORITY)

SECTION 5

AGREEMENT FORM

AGREEMENT

This agreement, made on the _____ day of _____

Between _____ (name and address of Employer) (hereinafter called " the Employer) and_____ (name and address of contractor) hereinafter called "the Contractor" of the other part.

Whereas the Employer is desirous that the Contractor execute

_____ (name and identification number of Contract) (hereinafter called "the Works") and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein, at a cost of Rs._____

_____

NOW THIS AGREEMENT WITNESSED as follows:

1. **In this Agreement, words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to and they shall be deemed to form and be read and construed as part of this Agreement.**
2. **In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all aspects with the provisions of the contract.**
3. **The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying the defects wherein Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.**
4. **The following documents shall be deemed to form and be ready and construed as part of this Agreement viz.**
    - **i. Letter of Acceptance**
    - **ii. Contractor's Bid**
    - **iii. Condition of Contract: General and Special**
    - **iv. Bid Data**
    - **v. sp**
    - **vi. Any other documents listed in the Contract Data as forming part of the Contract.**

In witnessed whereof the parties there to have caused this Agreement to be executed the day and year first before written.

The Common Seal of _____ was hereunto affixed in the presence of:

Signed, Sealed and Delivered by the said _____ _____ In the presence of:

Binding Signature of Employer _____

Binding Signature of Contractor _____

_____

Signature Not Verified

Digitally signed by KAMLESH JAISWAL
Date: 2026.05.13 07:34:00 IST
Location: Madhya Pradesh-MP