

Office of the Nagar Parishad Ichhawar Disst. Sehore ( M. P )

S. No./ 0587

Date – 30.04.2026

**Notice Inviting Tenders (1<sup>st</sup> Call)**

This is for information of all concerned that online bids for the following works have

been invited:

<b>S. No./ Pkg /Code</b>	<b>Work</b>	<b>Probable Amount</b> (Rs. in lakh)	<b>Completion Period (months)</b>
01	<b>Purchasing of sanitation Products and instruments for FY 2026-27 nagar Parishad Ichhawar.</b>	<b>15.00</b>	<b>365 Days</b>

1. Interested bidders can view the NIT on website <https://www.mptenders.gov.in/>
2. The Bid Document can be download and Bid Submission from 04.05.2026 (date) **06:30:00 PM** (time) to 03.06.2026 (date) **5:30 PM** (time)
3. Amendments to NT, if any, would be published on website only, and not in newspaper.

# Office of the Nagar Parishad Ichhawar Disst. Sehore ( M. P )

S. No./ **0588**

Date – 30.04.2026

Online Item Rate bids for the following works are invited from the registered Manufacture/authorized dealer and firms of repute fulfilling registration criteria, for the works given in the table below on "Item Rate Basis" based on Market Rate i/c all taxes.

S. No. /Pkg/ Code	Name of Work	Probable Amount of Contract (Rs. in lakh)	Earnest Money Deposit (EMD) (In Rupees)	Cost of Bid Document	Category of Contractor	Period of Completion
01	Purchasing of sanitation Products and instruments for FY 2026-27 nagar Parishad Ichhawar.	15.00	30000	2000	"C" class & other	365 Days

1. The bidders intending to participate in this tender are required to get enrolled/ registered on the e-procurement web site <https://www.mpeproc.gov>.
2. Tender documents can be purchased **only online at <https://www.mptenders.gov.in> from 06:30 PM Hrs (time) 04.05.2026 (date) to 17:30 Hrs (time) 03.06.2026 (date)** by making onlinepayment for Tender Document Cost plus Service & Gateway Charges as per key dates.
3. At the time of submission of the Bid the eligible bidder shall be required to:
  - i) pay the cost of Bid Document (Online);
  - ii) deposit the Earnest Money;
  - iii) Submit a check list; and
  - iv) Submit an affidavit.
  - v) Submit GST
  - vi) Gumast

Details can be seen in the Bid Data Sheet

Earnest Money is accepted in FDR, drawn in favour of CMO, Municipal Council Ichhawar Distt. Sehore only.

## 5. ELIGIBILITY FOR BIDDERS: -

(a) At the time of submission of the Bid the bidder should have the registered Manufacture/ Contractor/authorized dealer and firms of repute fulfilling registration criteria.

(b) The bidder would be required to have valid registration at the

time of signing of the Contract.

(c) Failure to sign the contract by the selected bidder, for whatsoever reason, shall result in forfeiture of the earnest money deposit.

(d) Company has the experience for Supply of Construction Material.

(e) ULB has the rights for sanction/cancellation the rate.

6. Pre-qualification – Prequalification conditions, wherever applicable, are given in the Bid Data Sheet.
7. Special Eligibility - Special Eligibility Conditions, if any, are given in the Bid Data Sheet.

**Note: Following conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

**E-Tendering :**

For participation in e-tendering module, it is mandatory for prospective bidders to get registration on website [www.mptenders.gov.in](http://www.mptenders.gov.in) . Therefore, it is advised to all prospective bidders to get registration by making on line registration fees payment at the earliest.

Tender documents can be downloaded from website [www.mptenders.gov.in](http://www.mptenders.gov.in). However, the tender document of those bidder shall be acceptable who have made online payment for the tender documents fee of **Rs 2000/-** (Rs Two Thousand Only) plus service & gateway charges, without which bids will not be accepted.

Service and gateway charges shall be borne by the bidders.

Since the bidders are required to sign their bids online using class-III Digital Signature Certificates, they are advised to obtain the same at the earliest.

For further information regarding issue of Digital Signature Certificate, the bidders are requested to visit website [www.mptenders.gov.in](http://www.mptenders.gov.in) . Please note that it may take upto 7 to 10 working days for issue of Digital Signature Certificate. Client will not be responsible for delay in issue of Digital Signature Certificate.

If bidder is bidding first time for e tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.

Bidders are requested to visit our e-tendering website regularly for any clarifications and/or due date extension or corrigendum.

Bidder must positively complete online e-tendering procedure at [www.mptenders.gov.in](http://www.mptenders.gov.in)

Client shall not be responsible in any way for delay/difficulties/ inaccessibility of the downloading facility from the website for any reason whatsoever.

Interested bidders may attend the free training programme in Bhopal at their own cost. For further query please contact help desk.

The bidder who so ever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the authority letter as well as submit the copy of the same in physical form with the offer of this tender.

Apart from that, bidder has to submit separate envelopes of

1. EMD of Rs **30000/-** in online and

Envelop-A is to be kept in one sealed envelope in physical form (as well as all the 2 Envelops must be submitted Online (*The Second envelope i.e. Envelope-C refers to financial proposal which has to be submitted online only*). The envelopes submitted in Physical Form should be properly super scribed that this envelope contains 1 envelopes of EMD and other documents against respective tender with due date & time of tender opening as per NIT. This envelope should be submitted physically as mentioned in Key Dates. Tenders received within specified time (e-tender as well as physical submission) shall only be opened on the date specified in presence of the bidders or their authorized representatives, whosoever may be present.

The prospective bidders, will upload scanned self-certified copies of requisite documents as required in e-tendering process.

The tender documents in physical form shall be **accepted** Only online.

1. Those physically submitted documents will be acceptable and considered, if, same are uploaded on the website alongwith tender offer. Cognizance of other physically submitted documents (if any) shall not be taken.
2. The physically submitted envelope of documents will be opened first. The tenders received without pre-requisite EMD shall be returned unopened to the respective bidder. The tender documents fees shall not be refunded.

**Earnest Money Deposit and the tender fee:-**

The Tender fee **of Rs 2000/- (Rs Two Thousand)** Only) is to be submitted by bidder by making Online Payment only against Tender.

The EMD of **Rs.30000/- is to be submitted** by bidder only in the form of FDR drawn in favour of **CMO, Nagar Prishad, Ichhawar** The FDR of EMD shall be physically submitted in a sealed envelope super scribing "FDR of EMD". The EMD must be submitted in online.

No Proposal will be accepted without valid earnest money deposit and Tender Document fee paid Online.

The prospective bidders/contractors, submitting EMD envelope in physical form as detailed above for respective tender, will upload scanned self-certified copies of requisite EMD on the website alongwith tender offer. Only those physically submitted document regarding EMD will be acceptable and considered, if, same are uploaded in the website alongwith tender offer.

**Any mismatch, if found in the documents submitted in physical form and that uploaded online, the documents ONLINE shall be considered final and no justification regarding this shall be entertained by Client.**

**Technical bid:-** Bidders must positively complete online e-tendering procedure at [www.mptenders.gov.in](http://www.mptenders.gov.in) . They shall have to submit the documents as prescribed in the RFP online in the website.

**Price bid:-** Bidder shall have to submit the Price bid document as per the format given in RFP and uploaded as per instructions therein. **Physical submission of price bid will not be considered.** The price of technically qualified bidder shall be opened online at the notified date. The bidder can view the price bid opening date by logging into web-site.

On the due date of e-tender opening, the technical bid of bidders and EMD, will be opened online. Client reserves the right for extension of due date of opening of technical bid.

Client reserves the right to accept or reject any or all tenders without assigning any reason what so ever.

In case, due date for submission & opening of tender happens to be a holiday, the due

date shall be shifted to the next working day for which no prior intimation will be given.  
Any change/modifications/alteration in the tender documents by the Bidder shall not be allowed and such tender shall be liable for rejection.  
For amendment, if any, please visit [www.mptenders.gov.in](http://www.mptenders.gov.in) web site regularly. In case of any bid amendment and clarification, the responsibility lies with the bidders to note the same from web site. Client shall have no responsibility for any delay/omission on part of the bidder.

**Chief Municipal Officer  
Nagar Parishad Ichhawar  
District Sehore (M.P.)  
Email: [cmoichawar@mpurban.gov.in](mailto:cmoichawar@mpurban.gov.in)**

## **CHECK LIST**

1. Online Three envelope system shall be followed, but bidder have to submit One envelopes physically also i.e.
  - a. Envelop A: EMD and other documents

**Note: Please note that in any case if price-bid/Financial Offer submitted manually then bid shall be out through rejected.**

2. Earnest money should be in the form as given in abstract of Bid (Scanned copy of EMD should be uploaded online).
3. Bidder will get online Form for uploading his price-bid/Financial Offer.
4. Declaration of the contractor for the correctness of the documents. Scanned copy should be uploaded online & physical copy should be submitted in envelop A.
5. ~~The contractor should digitally sign all the pages in which any entry is made.~~
6. Performance security shall be @ 5.0% of the cost put to tender to be submitted as mentioned in abstract of Bid.
7. This tender is on Item Rate Basis.
8. In the event of failure of the successful bidder to submit performance security and additional performance security of any or sign the contract Agreement, his EMD shall stand forfeited without pre Judic to the Right of the employer of taking any other action against the bidder.
9. Additional Performance Security : Equal to an amount arrived at, by multiplying the contract amount with difference of percentage between percent rates (below/minus) of successful bid and ten percent (below/minus), considering bid rates less than ten percent below PAC, to be unworkable and shall require additional performance security (guarantee).

## Bid Data Sheet

### General

Particulars	Data	
Office of the	<b>Chief Municipal Officer, Nagar Parishad Ichhawar Distt. Sehore (M.P.)</b>	
NIT No	<b>S No. 0587</b>	
Date	<b>Date 30.04.2026</b>	
Bid document purchase online from date & time	<b>From 04.05.2026, 06:30 PM</b>	<b>To 03.06.2026 , 17:30</b>
Website link	<a href="https://www.mptenders.gov.in">https://www.mptenders.gov.in</a>	

### For Section 1 -

#### NIT

Clause reference	Ref No	Particulars	Data
5 & 6 of Annexure F	(A)	Key dates	Annexure A
	(B)	Portal Service Charges	As Applicable
6 & 7 of Annexure F	(C)	Cost of bid document (Online Payment)	Rs. 2,000.00
6 & 7 of Annexure F	(D)	Cost of bid document (Online Payment to)	<b>Chief Municipal Officer, Nagar Palika Parishad Ichhawar Distt.Sehore (M.P.)</b>
4	(E)	EMD valid for a period of	Not less than 180 days
5	(F)	Affidavit	Annexure B
7.2	(G)	Pre-qualifications required	No
		If Yes, details	Annexure C
7.3	(H)	Special Eligibility	NO
		If Yes, details	Annexure D (Not applicable)

### For Section 2 -ITB

1.1	(I)	Name of work	As per NIT
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1.2	(J)	Technical Specifications	Annexure E
2	(K)	Procedure for participation in e-tendering	Annexure F
7.1	(L)	Pre bid meeting to held	No pre bid meeting will be held
		If Yes,	Not applicable
11.2	(M)	Envelope-B Technical Proposal	Annexure G (G-1 to G-7)
11.3	(N)	Envelope-C Financial Bid	Annexure H
		Earnest Money Deposit	Rs. 30000.00
		Forms of Earnest Money Deposit	<b>Only Online</b>
		FDR (Fixed Deposit Receipt) must be drawn in favour of	<b>Chief Municipal Officer, Nagar Parishad Ichhawar Distt.Sehore (M.P.) Payable at Ichhawar</b>
15.1	[O]	Period of Validation of Bid	365 Days
25	(P)	Letter of Acceptance (LoA) and Commencement of Works	Annexure I & J
26	(Q)	Amount of Performance Security	5 % of the Bid amount
	(R)	Performance security in the form of Bank Guarantee	Annexure K
	(S)	Performance security in favour of	<b>Chief Municipal Officer, Nagar Parishad Ichhawar Distt.Sehore (M.P.)</b>
	(T)	Performance security valid up to	Three months or 90 days (whichever is more) from the date of completion.
27	(U)	Insurance Policy	Contractor's All Risks Insurance

**Annexure – A**

**(See clause 1. 7 of Section 1 NIT)**

**Key Dates**

S.No	Works Department Stage	Bidder's Stage	Start		Expiry		Envelopes
			Date	Time	Date	Time	
1		Purchase of Tender-Online	04.05.2026	06:30 PM	03.06.2026	17.30 PM	
2		Bid Submission- Online	04.05.2026	06:30 PM	03.06.2026	17.30 PM	
3	Technical Bid Open (Envelope A)				05.06.2026	11:00 AM	-

*Original term deposit receipt of earnest money deposit, demand draft for the cost of bid document and affidavit shall be submitted by the bidder so as to reach the office as prescribed in Bid Data Sheet, at least one calendar day before specified start time and date in key dates for opening of technical proposal as per key dates in Bid Data Sheet.*

**Annexure – B**

**|| AFFIDAVIT ||**

*(On Non Judicial Stamp of Rs. 100)*

I/we \_\_\_\_\_ who is/ are  
\_\_\_\_\_ (status in the firm/ company) and competent for  
submission of the affidavit on behalf of M/S \_\_\_\_\_ (contractor) do  
solemnly affirm an oath and state that:

I/we are fully satisfied for the correctness of the certificates/records submitted in support of the  
following information in bid documents which are being submitted in response to notice inviting e-tender  
No. \_\_\_\_\_ for \_\_\_\_\_ (name of work) dated \_\_\_\_\_ issued by the  
\_\_\_\_\_ (name of the department).

I/we are fully responsible for the correctness of following self certified  
information/ documents and certificates:

1. That the self certified information given in the bid document is fully true and authentic.
2. That:
  - a. Term deposit receipt deposited as earnest money, demand draft for cost of bid document and other relevant documents provided by the Bank are authentic.
  - b. Information regarding financial qualification and annual turn-over is correct.
  - c. Information regarding various physical qualifications is correct.
3. No close relative of the undersigned and our firm/company is working in the department.

OR Following

close relatives are working in the department:

Name \_\_\_\_\_ Post \_\_\_\_\_ Present Posting \_\_\_\_\_

**Signature with Seal of the Deponent (bidder)**

I/ We, \_\_\_\_\_ above deponent do hereby certify that the facts  
mentioned in above paras 1 to 4 are correct to the best of my knowledge and belief.

Verified today \_\_\_\_\_ (dated) at \_\_\_\_\_ (place).

Signature with Seal of the Deponent (bidder)

**Envelope – B, Technical Proposal**

**Technical Proposal shall comprise the following documents:**

Sno	Particulars	Details to be submitted
1	Organizational Details	Format: G-1
2	Valid Registration of bidder in appropriate class through Centralized Registration of Govt. of MP	Registration No. _____ Date _____ (Scanned copy of Registration to be uploaded)
3	Experience – Financial & Physical	Format: G-2
4	Annual Turnover	Format: G-3
5	List of technical personnel for the key positions	Format: G-4
6	List of Key equipments/ machines for quality control labs	Format: G-5
7	List of Key equipments/ machines for construction work	Format: G-6
8	Litigation History	Format: G-7

**i. Note:**

1. *Technical Proposal should be uploaded duly page numbered and indexed.*
2. *Technical Proposal uploaded otherwise will not be considered.*
3. *All the documents/ information enclosed with the Technical Proposal should be self attested and certified by the bidder. The Bidder shall be liable for forfeiture of his earnest money deposit, if any document / information is found false/ fake/ untrue before acceptance of bid. If it is found after acceptance of the bid, the bid sanctioning authority may at his discretion forfeit his performance security/ guarantee, security deposit and enlistment deposit.*
4. *The bidder shall also furnish an affidavit duly notarized in the format given in Annexure 4 on non judicial stamp of Rs. 500/- regarding correctness of the information furnished and documents submitted with the bid and technical proposal.*
  - ii. *Original affidavit shall be submitted 30 minute before the specified start time and date in key dates for opening of technical proposal.*
5. *The bidder shall furnish the following undertaking as part of the technical proposal on its official letterhead duly signed with proper seal.*

**ORGANIZATIONAL DETAILS**  
(To be enclosed with technical proposal)

S. No.	Particulars	Details
1.	Name of Organization/ Individual	
2.	Entity of Organization Individual/ Proprietary Firm/ Partnership Firm (Registered under Partnership Act)/ Limited Company (Registered under the Companies Act-1956)/ Corporation	
3.	Address of Communication	
4.	Telephone Number with STD Code	
5.	Fax Number with STD Code	
6.	Mobile Number	
7.	E-mail Address for all communications	
	<b>Details of Authorized Representative</b>	
8.	Name	
9.	Designation	
10.	Postal Address	
11.	Telephone Number with STD Code	
12.	Fax Number with STD Code	
13.	Mobile Number	
14.	E-mail Address	

*Note: In case of partnership firm and limited company certified copy of partnership deed/ Articles of Association and Memorandum of Association alongwith registration certificate of the company shall have to be enclosed.*

Signature of Bidder with Seal

Date: \_\_\_\_\_

**FINANCIAL & PHYSICAL EXPERIENCE DETAILS**

**A. Financial**

**Requirement:**

Details of successfully completed similar Works:

Three works costing not less than the amount equal to 10% of the probable amount of contract during the last 3 financial years;

Two works costing not less than the amount equal to 30% of the probable amount of contract during the last 3 financial years;

or  
 one work of cost not less than the amount equal to 50% of the probable amount of contract in anyone financial during the last 3 financial years;

**To be filled in by the contractor:**

- i. Details of successfully completed similar works shall be furnished in the following format.
- ii. Certificate duly signed by the employer shall also be enclosed for each completed similar work.

Agreement Number & Year	Name of Work	Date of Work Order	Date of Completion	Amount of Contract	Employer's Name and Address
I	II	III	IV	V	VI

**B. Physical**

**Requirement:**

Execution of similar works during one financial year during the last 3 financial years should be not less than the minimum physical requirement fixed for the work.

Minimum Physical Requirement			Actual Quantity Executed (To be filled in by the contractor)		
S. No.	Item of Work	Quantity	Year – 1	Year – 2	Year – 3
I	II	III	IV	V	VI

Note: 1. Certificate duly signed by the employer shall be enclosed for the actual quantity executed in any one year during the last 3 financial years.

2. Similar works: **The similarity shall be based on the physical size, complexity, methods technology or other characteristics of main items of work viz. earth work, cement concrete, Reinforced cement concrete, brick masonry, stone masonry etc.**

**ANNUAL TURN OVER**

**Requirement:**

Average annual construction turnover on the construction works not less than 50% of the probable amount of contract during the last 5 financial years;

**To be filled in by the contractor:**

Financial Year	Payments received for contracts in progress or completed

*As per tender document*

Note:

- i. Annual turnover of construction should be certified by the Chartered Accountant.
- ii. Audited balance sheet including all related notes, and income statements for the above financial years to be enclosed.

**Deleted**

List Of Technical Personnel For The Key Positions

Requirement of Technical Personnels for Key Positions							Technical Personnels for Key Positions Available with bidder						
S . N o .	Key Posit ion	Minimu m require ment	Quali ficati on	A ge	Simila r work experi ence	Total Work Experi ence	S . N o .	Name of Personn el	Key Posit ion	Qualifi cation	A ge	Simila r work experi ence	Total Work Experi ence
<i>As per tender document</i>													
<b>Deleted</b>													



List Of Key Equipments/ Machines For Construction Work

Minimum requirement			Available with the bidder	
S. No.	Name of Equipment/ Machinery	Quantity	Name of Equipment/ Machinery	Quantity

Deleted

As per tender document

Litigation History

S. No.	Name of other Party(ies)	Cause of dispute	Litigation whether (Court/Arbitration)	Amount Involved	Final Result / Present status of Litigation

**Deleted**