



REQUEST FOR PROPOSAL (RFP)

FOR

**Selection of an Agency for Event Management, Designing,
Execution and Management of Pilgrim Facilities in Shravani Mela 2026
(From 30th July 2026 to 28th August 2026)**

NIT No.

546/2026

Dated: 02-06-2026



Jharkhand Tourism Development Corporation Limited
6th Floor, Premium Suite Building, JUPMI Campus, Plant Plaza Road
Dhurwa, Ranchi – 834004
Website: <https://jtdcl.jharkhand.gov.in/>
Email: jtdcltd02@gmail.com

Disclaimer

The information contained in this Request for Proposal document (the “**RFP**”) or subsequently provided to Bidder(s), whether verbally or in documentary or any other form, by or on behalf of the Jharkhand Tourism Development Corporation Limited (the Authority/ JTDCL) or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided

This RFP is not an agreement and is neither an offer nor invitation by the Authority to the prospective Bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in formulation of their application for qualification and making their financial offers (Bids) pursuant to this RFP. This RFP includes statements for selection of a Selected Bidder (as defined hereinafter) for the Project (as defined hereinafter) and for no other purposes. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in the Bidding Documents especially the Project Information Memorandum, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The Authority, its employees and advisors make no representation or warranty and shall have no liability to any person, including any or Bidder, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way for participation in this RFP.

The Authority, its employees or advisors also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP.

The Authority may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP. The issue of this RFP does not imply that the Authority is bound to select the Bidder or to appoint the Selected Bidder, as the case may be, for the Project and the Authority reserves the right to reject all or any of the Bidders or Bids without assigning any reasons whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any

demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder, and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

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E-tender Notice

NOTICE INVITING TENDER

(through e-procurement mode only - www.jharkhandtenders.gov.in)

NIT No.- 546/2026

1	Mode of Tender	Online through http://jharkhandtenders.gov.in
2	Name of the Work	Selection of an Agency for Event Management, Designing, Execution and Management of Pilgrim Facilities in Shravani Mela 2026
3	Estimated Cost	Not Applicable
4	Time of Completion	As per RFP
5	Date & Time of Publication of Tender on Website	03.06.2026, 03:00 PM
6	Last Date & Time of Bid Submission	19.06.2026, Time: 05:00 PM
7	Pre-Bid Meeting Date and Time	09.06.2026, Time: 04:00 PM
8	Opening Date of Technical Bid	To be announced
9	Submission of Tender Fee & EMD	Tender fee INR 11,800 (including GST @18%) (non-refundable). EMD (Bid Security) INR 25,00,000 to be paid online. Bidders may use internet banking facility for faster processing of tender fee. Alternatively, bidders may use NEFT/RTGS challan generated from the http://jharkhandtenders.gov.in portal. Refund will be issued to the originated bank account used for payment of EMD. Bidders are advised not to close the bank account used for online payment of EMD. Online EMD submitted by the L-1 bidder will be refunded in the same bank account and the hard copy of EMD submitted will be returned before AOC process is started.
10	Advt. Letter No./Dated	546/2026 dated 02.06.2026

Note: Hardcopy/Physical copy of the bid documents is not required to be submitted for tender opening or evaluation. However, the Department may require the original documents for verification prior to award of the contract.

Note: Only e-tenders submitted through the designated e-procurement portal will be accepted.

Further details are available on the Jharkhand Government e-procurement website:

<http://jharkhandtenders.gov.in>

Section 1: Introduction

Background:

Jharkhand is rich in culture, religion, and history. It is home to Baidyanath Dham, one of the twelve sacred Jyotirlingas, which is an important place of worship for millions of devotees. Every year, the Shravani Mela attracts a large number of pilgrims from across India and other countries, making the State an important destination for religious tourism. With its strong spiritual traditions and cultural diversity, Jharkhand has great potential to further develop Baidyanath Dham and the Shravani Mela in a well-organized and sustainable way.

Jharkhand Tourism Development Corporation Limited (JTDCL) intends to select an agency (the “Selected Agency”) who shall assist JTDCL in organizing the Shravani Mela 2026 at Deoghar and Dumka for the event scheduled for a period from **30th July 2026 to 28th August 2026 (the “Service”)**. The main objective is to showcase and provide comprehensive information on Jharkhand tourist destinations, create a strong brand identity, and awareness of Jharkhand Tourism amongst the target tourists etc.

Pursuant to, the JTDCL invites bids from agencies for Event Management and for Designing, Execution and Management of Pilgrim facilities in Shravani Mela 2026, at Deoghar and Dumka.

Earnest Money Deposit (EMD) amounting to INR 25,00,000/- (Twenty-Five Lakhs only) shall be submitted through online mode only on the e-procurement portal <http://jharkhandtenders.gov.in>.

The scopes of services to be provided by the Agency are general and the list is not exhaustive i.e. does not mention the entire incidental services required to be carried out. The services shall be provided in accordance with true intent and meaning, regardless of whether the same may or may not be particularly described, provided that the same can be reasonably inferred there from. The scope of services shall be governed by the provisions of the RFP and work order. There may be several incidental services and assignments, which are not mentioned herein, but will be necessary to complete the work in all respects. The scope of services shall be as stated in **Annexure-1**.

The statements and explanations contained in this RFP are intended to provide a proper understanding to the Bidders about the subject matter of this RFP and should not be construed or interpreted as limiting in any way or manner the scope of services and obligations of the Agency set forth in RFP or JTDCL’s rights to amend, alter, change, supplement or clarify the scope of work, the Right to be awarded pursuant to this RFP or the terms thereof or herein contained. Consequently, any omissions, conflicts or contradictions in the Bidding Documents including this RFP are to be noted, interpreted and applied appropriately to give effect to this intent, and no claims on that account shall be entertained by JTDCL.

JTDCL shall receive Proposals pursuant to this RFP in accordance with the terms set forth in this RFP.

Brief Description of Selection Process:

JTDCL has adopted a double stage (Technical and Financial) selection process (referred to as the "Selection Process") for identifying a suitable Agency from bidders. JTDCL invites eligible Bidders to submit their Technical and Financial Proposal online on Jharkhand Tender Portal (<http://jharkhandtenders.gov.in>) by 19.06.2026, 05:00 PM in accordance with the terms of this RFP document.

Contact Information & Address for Communication:

The Managing Director
Jharkhand Tourism Development Corporation Limited,
6th Floor, Premium Suite Building Jupmi Campus, Ranchi-834004
E-Mail: jtdcltd@gmail.com
Website: <https://jtdcl.jharkhand.gov.in/>

During this Bid Stage, Bidders are invited to carry out, at their cost, such studies as may be required for submitting their respective Proposals for award of the Right.

The Selection Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Ranchi shall have exclusive jurisdiction over all disputes arising under, pursuant to and or in connection with the Selection Process.

Schedule of Selection Process:

JTDCL shall endeavour to adhere to the following schedule:

SI No	Event Description	Date
1	Bid Availability on E-Tender Portal	03.06.2026, 03:00 PM onwards
2	Pre-Bid Queries Submission	08.06.2026 by 05:00 PM
3	Online Pre-Bid Conference	09.06.2026, 04:00 PM onwards Prebid Meeting for Selection of an Agency for Event Management, Designing, Execution and Management of Pilgrim Facilities in Shravani Mela 2026 Tuesday, June 9 · 4:00 – 9:00pm Time zone: Asia/Kolkata Google Meet joining info Video call link: https://meet.google.com/orx-ruvv-vdc
4	Bid Due Date	19.06.2026, 05:00 PM
5	Technical Bid opening	22.06.2026 at 12:00 PM

6	Creative Presentation & Financial Bid opening Conference	Will be communicated later to technically Qualified Bidders
7	Financial Bid Opening Date	To be announce later
8	Bid Validity period	90 days from the Bid Due Date
7	Tender/Bid Document Fee	INR 11,800/- (Rupees Eleven Thousand Eight Hundred Only) inclusive of GST (Not Refundable)
8	Earnest Money Deposit	INR 25,00,000/- (Rupees Twenty-Five Lakhs Only)

Eligible Bidders

To participate in the Selection Process, the Bidder's should be a single business entity (the **"Single Business Entity"**). The term Bidder used herein would apply to a Single Business Entity.

A Single Business Entity shall mean a company incorporated under Companies Act, 1956/2013 or a sole proprietorship firm registered under the Proprietorship Act, 1908 or a partnership firm registered under the Indian Partnership Act, 1932 or a Limited Liability Partnership Firm registered under Limited Liability Partnership Act, 2008.

Note:

No Consortium or Joint Venture is allowed to participate in the Selection Process

A Bidder is required to fulfill the criteria specified below. Any Bidder who does not meet the criteria set out below shall be disqualified. The details of eligibility are as follows:

Sl. No.	Eligibility Criteria	Minimum Requirement	Supporting Documents
1	Legal Status of Bidder	The Bidder should be a Company / LLP / Partnership Firm / Proprietorship Firm registered in India	Certificate of Incorporation / Registration Certificate / Partnership Deed / GST Registration

Sl. No.	Eligibility Criteria	Minimum Requirement	Supporting Documents
2	Event Management Assignments for Religious Melas, Pilgrimage Events, Tourism Marts, Fairs, Exhibitions, Expos or Large Public Events	<p>The Bidder should have successfully executed at least 5 (five) assignments related to religious melas, pilgrimage events, tourism marts, fairs, exhibitions, expos, or other large public events during the last 10 (ten) years from the date of Notice Inviting Tender.</p> <p>Out of the above, at least 3 (three) assignments should be related to religious melas, pilgrimage events, or large public congregation events.</p> <p>The contract value for each assignment should be at least INR 2 Crore (Rupees Two Crores only).</p> <p>Note:</p> <p>i. Event management services must include setting up of pavilion / booths / stands / temporary infrastructure and at least some of the associated activities such as design, decoration, fabrication, installation, illumination, branding, maintenance, operations, crowd facilitation, sanitation support, dismantling, logistics coordination, or pilgrim facility management to be considered eligible under this criterion.</p> <p>ii. The assignment should preferably involve management of public gatherings, pilgrim movement, tourism promotion activities, cultural events, B2B meetings, networking meetings, stakeholder coordination, or visitor facilitation arrangements during the event.</p> <p>iii. Assignments comprising only marketing, advertising, media buying, public relations, or promotional campaigns without on-ground event</p>	Work Orders / Agreements / Completion Certificates / Client Certificates

Sl. No.	Eligibility Criteria	Minimum Requirement	Supporting Documents
		execution shall not be considered eligible. iv. Virtual / online-only events shall not be considered eligible under this criterion.	
3	Financial Turnover	Average annual turnover of the Bidder from event management / infrastructure / tourism-related services during the last 5 financial years should be minimum INR 20 (twenty) Crore	Audited Financial Statements / CA Certificate
4	Net Worth	The Bidder should have positive net worth in the last financial year	CA Certificate / Audited Financial Statements
5	Blacklisting	The Bidder should not have been blacklisted / debarred by any Central Government / State Government / PSU / Statutory Authority in the last 5 years	Self-Declaration
6	GST & Statutory Compliance	The Bidder should possess valid GST, PAN, and other applicable statutory registrations	Copies of GST Registration, PAN, etc.
7	Technical Capability & Manpower	The Bidder should have adequate in-house technical team / manpower for event management, fabrication, electrical works, crowd management coordination, and logistics	Undertaking / Organization Structure / CVs of Key Personnel
8	Local Coordination Capability	Bidder should have office presence / local support arrangement in Jharkhand or ability to establish site office during the event period	Office Details / Undertaking

Note:

- i. Experience of parent/subsidiary/associate Company of the Applicant would not be considered for the purpose of evaluation.
- ii. Documentary proofs to be submitted by the Applicants are:
 - a) Provide details of experience of the Applicant.

- b) Copy of Completion Certificate/Satisfactory Certificate from the respective Client.
- c) The Bidder must be registered in India. (Supporting documents must be furnished) Should have **GST** and **PAN** Registration.
- d) Firms shall be single entity **Consortium/Joint Venture are not allowed to participate in the selection process.**

Any Agency which has been barred by the Central Government/Government of Jharkhand or any entity controlled by them, from participating in any project/provision of service and the bar subsists as on the Proposal Due Date, shall not be eligible to submit a Proposal.

A Bidder should, in the last 5 (Five) years, have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor have been expelled from any project/provision of service or contract nor have had any contract terminated for breach by such Bidder.

The Bidder should submit a Power of Attorney Board Resolution as per the format enclosed as **Appendix-VI / VIA**, authorizing the signatory of the proposal to commit the Bidder. The Proposals must be properly signed by the authorized representative (the “**Authorized Representative**”) as detailed below:

- (a) In case the sole proprietor himself is signing the Proposals, the Power of Attorney is not required to be submitted. However, if the Proposals are signed by any other person other than the sole proprietor or a duly authorized person, the Power of Attorney is required to be submitted in the format at **Appendix-VI**
- (b) by a partner or a duly authorized person holding the Power of Attorney, in case of a limited liability partnership; or a partnership firm or
- (c) by a duly authorized person by a Board Resolution, in case of a Company.

Number of Proposals

Each Bidder shall submit only one (1) Proposal, in response to this RFP. Any Bidder who submits or participates in more than one Proposal shall be disqualified.

Proposal Preparation Cost

The Bidder shall be responsible for all costs associated with the preparation of its Proposal and its participation in the Selection Process. JTDCL will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.

Right to accept any Proposal and to reject any Proposals

- a. JTDCL reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals at any time, without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons thereof.
- b. JTDCL reserves the right to verify all statements, information, and documents submitted by the Bidder in response to the RFP. Failure of JTDCL to undertake such verification shall not relieve the Bidder of its obligations or liabilities hereunder, nor will it affect any rights of JTDCL there under.

Conflict of Interest

A Bidder shall not have a conflict of interest that may affect the Selection Process or the Services (the “**Conflict of Interest**”). Any Bidder found to have a Conflict of Interest shall be disqualified. In the event

of disqualification, JTDCL shall forfeit and appropriate the EMD as mutually agreed genuine pre-estimated compensation and damages payable to JTDCL for, inter alia, the time, cost and effort of JTDCL including consideration of such Bidder's Proposal, without prejudice to any other right or remedy that may be available to JTDCL hereunder or otherwise.

Without limiting the generality of the above, a Bidder shall be deemed to have a conflict of Interest affecting the Selection Process, if:

- a) A constituent of such Bidder is also a constituent of another Bidder; or
- b) such Bidder has the same legal representative for purposes of this Proposal as any other Bidder; or
- c) such Bidder has a relationship with another Bidder, directly or through common third parties, that puts them in a position to have access to each other's information about, or to influence the Proposal of either or each of the other Bidder.

Right to accept any Proposal and to reject any Proposals

- i. JTDCL reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals at any time, without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons thereof.

JTDCL reserves the right to verify all statements, information, and documents submitted by the Bidder in response to the RFP. Failure of JTDCL to undertake such verification shall not relieve the Bidder of its obligations or liabilities hereunder, nor will it affect any rights of JTDCL there under.

Clarifications

Bidders requiring any clarification on the RFP may notify JTDCL in writing and e- mail to the address jtdcltd@gmail.com at least before 1day of pre-bid meeting. The subject line for communication must clearly bear the following:

Queries/Request for Additional Information: RFP for "Selection of an Agency for "Event Management, Designing, Execution and Management of Pilgrim Facilities in Shravani Mela 2026."

- i. The responses will be uploaded on the website by JTDCL without identifying the source of the enquiry. However, JTDCL reserves the right not to respond to any question or provide any clarification, in its sole discretion, and nothing in this Clause shall be taken or read as compelling or requiring JTDCL to respond to any question or to provide any clarification.
- ii. All clarifications and interpretations issued by JTDCL shall be deemed to be part of the Bidding Documents. Verbal clarifications and information given by JTDCL or its employees or representatives shall not in any way or manner be binding on JTDCL.

Amendments to RFP

At any time prior to the Proposal Due Date, JTDCL may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, amend the RFP by the issuance of Addenda on the Website. Any Addenda issued would be published on the Website (s) and the same shall be binding on the Bidders.

To afford Bidders reasonable time to take the Addendum into account, or for any other reason, JTDCL may, at its discretion, extend the Proposal Due Date.

Payment Schedule

Payment will be made to the Agency after completion of the event and after getting a report of Magistrate deputed by District administration about satisfactory work done.

SECTION 2: PREPARATION AND SUBMISSION OF PROPOSAL

Language and Currency

The Proposal and all related correspondence and documents shall be written in English language. Supporting documents and printed literature furnished by the Bidder with the Proposal may be in any other language if they are accompanied by an appropriate translation in English language. Supporting materials that are not translated into English may not be considered. For interpretation and evaluation of the Proposal, the English language translation shall prevail.

Validity of Proposal

- i. The Proposal shall be valid for a period not less than 90 (Ninety) days from the Proposal Due Date ("Proposal Validity Period"), in the format set out in Appendix- I. JTDCL reserves the right to reject any Proposal that does not meet this requirement.
- ii. Prior to expiry of the Proposal Validity Period, JTDCL may request the Bidders to extend the period of validity for a specified additional period.
- iii. The Selected Bidder shall, where required, extend the validity of the Proposal until the date of completion of services as per scope of work.

Earnest Money Deposit & Performance Security

- i. The Bidder shall furnish an **Earnest Money Deposit of INR 25,00,000/- (Rupees Twenty-Five Lakhs Only)** (the "Earnest Money Deposit" or "EMD") shall be submitted through online mode only on the e-procurement portal <http://jharkhandtenders.gov.in>. JTDCL shall not be liable to pay any interest on the EMD so made and the same shall be interest free.
- ii. The EMD amount shall remain valid for a period of 90(ninety) days from the Proposal Due Date, or beyond any period of extension subsequently as determined by JTDCL from time to time. The Proposal shall be summarily rejected if it is not accompanied by the EMD.
- iii. The EMD shall be returned to the unsuccessful Bidders after selection of the Selected Bidder.
- iv. **Performance Security of 10% of the contract value needs to be submitted by the selected bidder in the form of Bank Guarantee.**
- v. The EMD shall be forfeited, if the Bidder:
 - a) Furnishes any information or document which is misleading or untrue in any material respect;
 - b) Engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice as specified; and

Bidder's Responsibility

- i. It shall be deemed that prior to the submission of Proposal, the Bidder has:
 - a) Made a complete and careful examination of terms & conditions/requirements, and other information set forth in this RFP document.
 - b) Received all such relevant information as it has requested from JTDCL; and
 - c) Made a complete and careful examination of the various aspects of the Assignment.
- ii. JTDCL shall not be liable for any mistake or error or neglect by the Bidder in respect of the above.

Format and Signing of Proposal

- i. Bidders would provide all the information as per this RFP in the specified format(s). JTDCL would evaluate only those Proposals that are received in the required format and complete in all respects. Incomplete and/or conditional Proposals shall be liable to rejection.
- ii. All the documents of the Proposal under this RFP shall be typed or written in indelible ink and signed by the authorized signatory of the Bidder who shall also initial each page. All the alterations, omissions, additions or any other amendments made to the Proposal shall be initialed by the person(s) signing the Proposal. The person signing the Proposal shall initial all the alterations, omissions, additions, or any other amendments made to the Proposal. The Proposals must be properly signed by the Authorized Signatory as detailed below:
 - a) By a duly authorized person holding the Board Resolution of Authorization, in case of a Company; or
 - b) by the proprietor or a duly authorized person holding the Power of Attorney, in case of a sole proprietary firm.

A. “Technical Proposal”, consisting of the following (Envelope-1)

- a) Letter of Proposal in the prescribed format at Appendix -I;
- b) Details of Bidder in the prescribed format at Appendix–II;
- c) Financial Capacity of the Bidder in the prescribed format at Appendix– III;
- d) Experience of the Bidder in the prescribed format at Appendix –IV.
- e) Self-declaration in the prescribed format at Appendix–V for not being blacklisted
- f) Power of Attorney/ Board Resolution for signing of Proposal in the prescribed format at Appendix–VI/ VIA;
- g) In case of a company, copy of the Certificate of Incorporation, Copy of Memorandum and Articles of Association of the Bidder, GST Certificate, Copy of PAN, 5 Years ITR.
- h) In case of a sole proprietorship firm or a Limited Liability Partnership firm, it should furnish copy of the registration certificate, GST and IT returns for the last five financial years preceding the Proposal Due Date as proof of identity.
- i) In case of a registered partnership firm or LLP, it should furnish a copy of the IT returns for the last five financial years preceding the Proposal Due Date copy of the registration certificate under the registrar of firms/ MCA and a copy of the partnership deed executed between the partners as proof of identity.
- j) Copy of the Bidder’s duly audited annual reports for the preceding 5 (five) Financial Years (Along with CA Certificate), i.e. from 2020-21 to 2024-25.
- k) Soft Copy of the Creative Presentation.

B. Financial Proposal (Envelop 2):

- a) The Financial Proposal in the prescribed format at Appendix – VII on the letter head of the Bidder and signed by the authorized signatory.
- b) Detailed Cost Breakup as per Annexure-1
- c) The Financial Proposal should specify the amount of service fee (the “Service Fee”) exclusive of all applicable taxes required by the Agency for undertaking the Services. The Financial Proposal clearly indicates the total Service Fee of work in both figures and words and signed by the Agency’s Authorized Representative. In the event of any difference between figures and words,

the amount indicated in words shall prevail. JTDCL will pay only for the work mentioned in the scope of work and will not pay for any extra work.

- d) Bidders may note that JTDCL will not entertain any deviations to the RFP at the time of submission of the Proposal or thereafter. The Proposal to be submitted by the Bidders should have to be unconditional and unqualified, and the Bidders would be deemed to have accepted the terms and conditions of the RFP. Any conditional Proposal shall be regarded as non-responsive and would be liable for rejection. JTDCL reserves the right to seek original documents for verification of any of the documents or any other additional documents upon opening of the Bidding Documents.

Confidentiality

Relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising JTDCL in relation to, or matters arising out of, or concerning the Selection Process. JTDCL will treat all information submitted as part of the Proposal, in confidence and will require all those who have access to such material to treat the same in confidence. JTDCL may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or JTDCL.

Clarifications

To assist in the process of evaluation of Proposals, JTDCL may, at its sole discretion, ask any Bidder for clarification on its Proposal or substantiation of any of the submissions made by the Bidder. The request for such clarification or substantiation and the response shall be in writing or by facsimile. No material change in the substance of the Proposal would be permitted by way of such clarification/substantiation.

SECTION 3: EVALUATION OF PROPOSALS

Opening and Evaluation of Proposal

- i. JTDCL shall open the Proposals on the date specified in **Clause 3**, in the presence of the Bidders who choose to attend.
- ii. JTDCL will examine and evaluate the Proposals in accordance with the provisions set out in this **Section3**.
- iii. To facilitate evaluation of Proposals, JTDCL may, at its sole discretion, seek clarifications in writing from any Bidder regarding its Proposal.
- iv. Any information contained in the Proposal shall not in any way be construed as binding on JTDCL, its agents, successors or assigns, but shall be binding against the Bidder if the Services are subsequently awarded to it under the Selection Process based on such information.

Tests of Responsiveness

- i. Prior to evaluation of Proposals, JTDCL will determine whether each Proposal is responsive to the requirements of the RFP. A Proposal shall be considered responsive only if:
 - a) it is accompanied with the EMD amount as set out in **Clause3**.
 - b) it contains the information and documents as requested in the RFP;
 - c) it provides the information in reasonable detail. (“**Reasonable Detail**” means that, but for minor deviations, the information can be reviewed and evaluated by JTDCL without

- communication with the Bidder). JTDCL reserves the right to determine whether the information has been provided in reasonable detail;
- d) it is not non-responsive in terms hereof.

- ii. JTDCL reserves the right to reject any Proposal which is non-responsive.

Evaluation of Technical Bid of the Bidder

- i. The Proposals/Bids received will be scrutinized to assess their eligibility based on the qualifying criteria. Those Proposals/Bids which do not meet the qualifying criteria will be rejected, forthwith, or at any stage of detection.
- ii. JTDCL will finalize agencies based on their technical credentials. This assessment will be made by a special Selection Committee of JTDCL.

Presentation

- i. The technically qualified applicants shall give an audio-visual presentation before the selection committee.
- ii. The Bidder, whose scores a minimum 70 marks out of 100 marks in the Creative Presentation, shall be qualified (the “Qualified Bidders”) for opening of Financial Bids.

Evaluation of Creative Presentation of the Bidder

- i. All the Bidders, whose bids are found to be **Technically Qualified** as per RFP, shall be called for Creative Presentation and Financial Bid Conference on the scheduled date as per **Clause 3**. The Bidders are required to make a presentation showing the ability of the agency for successfully carrying out the Event. A Scrutiny Committee constituted by the Authority shall scrutinize the Creative presentations made by the Bidders as per the parameters
- ii. All the Bidders whose Bids are found to be **Technically Qualified** as per RFP Clause shall be ranked based on the marks obtained in accordance with the parameters set out in the table below:

Sl. No.	Criteria	Maximum Marks
A.	Experience of the Bidder as an Independent Firm	60 Marks
B.	Approach and Methodology	40 Marks
	TOTAL	100 Marks

Technical & Financial Capability:

Sl. No.	Criteria	Scoring Basis	Maximum Marks
A.	Event Management Assignments for Religious Melas, Pilgrimage Events, Tourism Marts, Fairs, Exhibitions, Expos or Large Public Events (as per Sl no.2 – Basic Eligibility)	Minimum eligibility: 5 eligible assignments of minimum INR 2 Crore each in the last 10 years	40 Marks

Sl. No.	Criteria	Scoring Basis	Maximum Marks
		5 Assignments	20 Marks
		6 Assignments	25 Marks
		7 Assignments	30 Marks
		8 Assignments	35 Marks
		9 or more Assignments	40 Marks
B.	Average Annual Financial Turnover during the last 5 Financial Years	Minimum eligibility average annual turnover INR 20 Crores as defined in RFP	20 Marks
		Turnover ≥ 20 and < 25 crores	05 Marks
		Turnover ≥ 25 and < 30 crores	10 Marks
		Turnover ≥ 30 and < 35 crores	15 Marks
		Turnover ≥ 35 crores	20 Marks
	TOTAL		60 Marks

Sl. No.	Criteria – Approach & Methodology / Technical-Creative Presentation	Evaluation Criteria	Maximum Marks
1	Idea & Concept Plan	Demonstration of unique ideas, understanding of religious tourism and pilgrimage management requirements, crowd-sensitive planning, thematic/event concepts, and preliminary concept for overall management of the mela/event	10 Marks
2	Creativeness & Pilgrim Experience Enhancement	Demonstration of creativity and technological interventions for pilgrim convenience including signage, queue management, information kiosks, digital displays, illumination, temporary structures, cultural elements, layout planning, pavilion/booth concepts, and complete event experience solutions	10 Marks
3	Experience in Similar Religious / Tourism Events	Previous experience in managing religious melas, pilgrimage events, tourism fairs, exhibitions, expos, B2B meetings, networking events, or other	08 Marks

		large public congregation events of similar scale and complexity	
4	Methodology & Execution Plan	Methodology for planning and execution including crowd management, pilgrim facility management, temporary infrastructure, sanitation, waste management, safety & emergency response coordination, logistics, fabrication, installation, manpower deployment, dismantling, timelines, and completion plan for detailed RFP tasks	08 Marks
5	Team Composition & Deployment Strategy	Proposed team structure, deployment strategy, key personnel involvement, coordination with administration and line departments, on-ground management mechanism, and adequacy of resources for successful execution of the mela/event	04 Marks
	TOTAL		40 Marks

Note:

- a. *The Presentation made by the Bidder shall be concise and comprehensively covering all parameters set out in the above table.*
- b. *The Bidders will be provided with only 15 minutes to make their presentation. The Bidders should submit 1 hard copy of the presentation and will share a soft copy of the presentation with the Authority.*
- c. *The Authority will not be responsible for any glitches or technical failures that occur during the presentation, and thus Bidders are required to bring in necessary gear for making the presentation.*
- iii. The Bidder, whose scores a minimum 70 marks out of 100 marks in the Creative Presentation, shall be qualified (the “Qualified Bidders”) for opening of Financial Bids.
- iv. The total marks awarded to the Qualified Bidder as per Clause of the RFP shall be the **Technical Score (ST)** of the Bidder.
- v. The Financial Proposals of only the Qualified Bidders shall be considered for further evaluation.

Evaluation of Financial Proposals

- i. The Financial Proposals of only the qualified Bidders shall be opened in the presence of the Bidder’s representatives who choose to attend on the date and time intimated to the qualified Bidders. The name of the Bidder and the proposed financial offer shall be read aloud and recorded.
- ii. For financial evaluation, the Service Fee **exclusive** of all applicable Taxes indicated in the Financial Proposal for each component shall be evaluated.
- iii. The financial evaluation will be carried out as per this Clause of the RFP. Each Financial Proposal will be assigned to a **Financial Score (SF)**.
- iv. JTDCL will determine whether the Financial Proposals are complete, unqualified, and unconditional. The cost indicated in the Financial Proposal shall be deemed as final and reflecting

the total cost of services. Omissions, if any, in costing any services shall not entitle the selected Agency to be compensated and the liability to fulfill its obligations as per the scope of services mentioned in this RFP is within the total quoted Service Fee shall be that of the Agency. **The lowest Financial Proposal (FM) will be given a financial score of 100 points. The financial scores of other proposals will be computed as follows:**

$$SF=100 \times FM/F$$

(F=amount of Financial Proposal)

Combined and final evaluation-Quality and Cost based selection (QCBS)

Proposals will finally be ranked according to their combined **technical (ST)** and **Financial (SF)** scores as follows:

$$S = ST \times TW + SF \times FW$$

Where S is the combined score, **TW=0.7** and **FW=0.3** and are the weights assigned to the Technical Score and the Financial Score respectively.

Selection of Bidder

- i. The Bidders shall be ranked in descending order, and the Bidder scoring the **Highest Combined Score (H1)** shall be ranked first. The Bidder scoring the highest combined score shall be declared as Selected Bidder.
- ii. If the first ranked Bidder withdraws its Proposal or is not selected for any reason in the first instance, JTDCL may invite the second ranked Bidder for negotiations.
- iii. If two or more Bidders obtain the same combined score, (the "Tie Bidders"), the Bidder quoting the lowest Service Fee shall be the Selected Bidder.

Letter of Award (LOA)/Work Order

- i. After selection, a Letter of Award (the “**LOA**”) / Work Order shall be issued, induplicate, by JTDCL to the Selected Bidder(s) and the Selected Bidder(s) shall, within 7 (seven) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof. In the event the duplicate copy of the LOA duly signed by the Selected Bidder is not received by the stipulated date, JTDCL may, unless it consents to extension of time for submission thereof, appropriate to the EMD of 25 Lakhs. Such Bidder on account of failure of the Selected Bidder to acknowledge the LOA, and the next eligible Bidder may be considered.

Contacts during Proposal Evaluation

Proposals shall be deemed to be under consideration immediately after they are opened and until such time JTDCL makes official intimation of award/rejection to the Bidders. While the Proposals are under consideration, Bidders and/or their representatives or other interested parties shall not make attempts to establish unsolicited and unauthorized contact by any means with JTDCL and/or their employees/representatives on matters related to the Proposals under consideration after opening of the Proposals and

prior to notification of the Award. If any attempt by the Bidder causing extraneous pressure on JTDCL shall be sufficient reason to disqualify the Bidder.

Fraud and Corrupt Practices

The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Not with standing anything to the contrary contained in this RFP, JTDCL shall reject a Proposal without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the “**Prohibited Practices**”) in the Selection Process. JTDCL, GoJ may also, in its sole discretion, debar the Bidder (including its Associates) in participating in any of the bidding/tender processes in the state for any time period determined by it.

Sequence of Evaluation of Proposal

1. Tests of Responsiveness
2. Evaluation of Technical Bid of the Bidder
3. Evaluation of Creative Presentation of the Bidder
4. Evaluation of Financial Proposals

ANNEXURE-1:-SCOPE OF WORK

The scope of services provided by the Agency as described below is general but is not exhaustive, i.e. does not mention the entire incidental services required to be carried out. The services shall be provided in accordance with true intent and meaning, regardless of whether the same may or may not be particularly described, provided that the same can be reasonably inferred there from. The scope of services shall also be governed by the provisions of the LOA/Work Order (the “LOA/Work Order”) to be entered into between the Agency and Jharkhand Tourism Development Corporation Limited which sets forth the detailed terms and conditions for grant of the right to the Agency (the “**Right**”). There may be several incidental services and assignments, which are not mentioned herein, but will be necessary to complete the work in all respects. Main focus of JTDCL is to promote tourist destinations, create a strong brand identity and awareness of Jharkhand Tourism amongst the target tourists. The event shall be spread over 31 days excluding an inaugural session on the evening preceding the 31-day sessions. By **15.07.2026** all the infrastructure must be ready.

The activities required for successful event management of **Shravani Mela-2026 at Deoghar and Dumka from 30.07.2026 to 28.08.2026** and activities including pre-event activities, activities during the event and activities after the event, which shall include but not limited to the following activities:

No	Scope of Work	Per Unit Rate (Rs)	Total Cost (Rs)
1	<p>TENTS</p> <p>a) Deoghar (2000 persons, total 2 units)</p> <p>i) From both side of Kothiya Temporary Bus Stand Road (1-unit of 1300 persons and another unit of 700 persons)</p> <p>b) Dumka (2400 persons, total 3 units)</p> <p>i) Near Block office, Jarmundi (2 units of 800 persons)</p> <p>ii) Darshaniya Tikar (1 unit of 800 persons)</p> <p>(High Resolution Dome Cameras(4k) for the above each unit)</p> <p>Size of each Tent unit must be proportionate to the capacity of the persons being accommodated</p> <p>a) CGI Sheet with steel framework (3” vertical posts, 2.5” rafters and 2” purlins using B class MS pipe) with corrugated galvanized iron sheets of 24 gauge.</p>		

	<p>White cloth material for false ceiling, cloth material walling on wooden framework.</p> <p>b) Wooden flooring using 19 mm block board fixed on wooden logs 150 mm high, carpet for flooring inside dormitory structures.</p> <p>c) Housekeeping staff for cleaning of the dormitory on regular interval person in 2 shifts. 50 person per tent must be provided. Security Staff with provision of walkie-talkie of 10 persons per tent has to be provided.</p> <p>d) Charpai /cots on M.S. steel frame with Niwar netting</p> <p>e) Bedding with 2-inch-thick form mattress with bed sheet, pillow, pillow cover. Bed sheets need to be regularly changed whenever required.</p> <p>f) Electricals: Wiring, cabling, installation of light fixture inside the dormitory, installation of fan, plug points, mobile charging point, distribution boards, main panel. Electricians in 2 shifts throughout the event.</p> <p>g) Toilet: One-fourth of the total number of Female Toilets is to be in the form of Bathing Room with Tap Facility. The Agency will be required to provide Tap facility in Open Area equivalent to One-Fourth of the number of Male Toilets for use as bathing points, night soil in waste storage tanks/soak pits, suction vehicle to take away waste and disposed, plumbing and electrical arrangements with overhead water tanks. Housekeeping staff for cleaning of toilet on regular intervals. (70 Toilet each for 700 capacity tent (35 Male and 35 Female) (80 Toilet) (40 Male and 40 Female) for 800 capacity tent, (130 Toilets) (65 Male and 65 Female) for 1300 capacity Tent and (10 Toilets) (5 Male and 5 Female) for 100 capacity Tent. Besides these 200 extra toilets besides the roads and surroundings.</p> <p>h) Drinking Water Point: Storage tank with RO Water filter and UV Machine and water drainage system.10 UV machines with minimum 20 taps are for each 500-capacity tent and with required facilities.</p> <p>i) CCTV cameras with DVR/NVR system - 10 per tent cameras with recording facilities have to be provided with display facilities at the common control room of District Administration. All the recordings are to be submitted to JTDCL.</p> <p>j) All CCTV surveillance is to be integrated with</p>		
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	<p>Integrated Monitoring Control Room of District Monitoring Cell. A dedicated Control Room to be established for monitoring the entire event facilities for JTDCL with high-speed Wi-Fi, monitors, desk, chairs, tower ACs, water purifiers and 24 hr power backup.</p> <p>k) Provide 100 chair with 100 kanwar stand</p> <p>l) Gen set for back up at each location (110 KVA)</p> <p>m) 1 Fire Extinguisher of 5 KG ABC type each for TIC 5 KG ABC type with sand bucket near each electrical panel and 4 Fire Extinguisher of 5 KG ABC type each for TIC 5 KG ABC type with sand bucket near each electrical panel</p> <p>n) Arrangement of sufficient Fire Fighting System at each tent unit location.</p> <p>o) Outdoor PA system comprising min. 1000W RMS amplifier, weatherproof speakers (coverage up to 150-300m)</p> <p>p) Installation of Head count machine/ system at entry and exit points of the tent city. System shall track real time footfall and maintain digital records. Required operator support and system maintenance should be ensured</p> <p>q) Disposable bedsheet and pillows (along with cover) should be supplied for all pilgrim accommodation areas. Bedsheets should be clean and single use. Adequate quantity should be maintained for daily replacement.</p> <p>r) Installation of Head Count Cameras in All Tent Cities: A total of 50 (10 camera in each tent city) Head count cameras shall be installed across all five Tent Cities at key entry, exit, and circulation points to enable accurate monitoring of footfall. The system should ensure real-time data capture, support crowd management, and enhance overall safety and operational control within the Tent City areas.</p> <p>s) Use of Granular Sub-Base Material for Temporary Walkways Across All Tent Cities: Granular Sub-Base (GSB) material shall be used as the foundational layer for the temporary construction of walkways across all Tent Cities. The GSB layer must be properly graded, compacted, and leveled to provide a stable, well-drained, and durable base for pedestrian movement, ensuring safety, load-bearing capacity, and resistance to weather</p>		
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	<p>conditions.</p> <p>t) Issuance of ID Cards and Submission of Staff Details for Support Personnel: All support staff deployed by the selected agencies must be issued official ID cards prior to deployment. The agency shall prepare complete records of all support staff, including one valid government-issued ID proof for each individual. These details must be duly compiled and submitted to the Deputy Commissioner (DC) Office and the Managing Director (MD), JTDCL, for verification and record purposes. Compliance with this requirement is mandatory to ensure proper identification, security, and accountability of personnel.</p>		
2	<p>LED Video Walls (8 x 12ft): 19 nos (2 each in 5 tents and 7 Nos in different locations)</p> <p>Name of the Locations where LED Walls are to be installed:</p> <ul style="list-style-type: none"> i. Near Dumma Gate. ii. B.Ed College Deoghar; iii. Sarasani,Kanwaria Marg; iv. Khijuria,Kanwaria Marg; v. Hotel Basuki Vihar Complex, vi. Baghmara Bus Stand,Deoghar; vii. Nehru Park, Deoghar. <p>Specification:</p> <ul style="list-style-type: none"> a) LED Display, Outdoor Speaker, Amplifier, Media Player b) Full Colour LED Displays with LED Controller, Power Distribution Unit, Auto Brightness Controller, Power cables and signal cables. c) LED Size 12.5 feet x 9.5 feet or higher d) Pixel Pitch -10mm +5% or better e) LED Configuration -R/G/B3 in 1 SMD <p>Pixel Density-Minimum 10,000 per sqm +10%</p>		
3	<p>Cloak Room at all Tent city and Aadhyatmik Bhawan:</p> <ul style="list-style-type: none"> i. The agency shall design, establish, operate, maintain, and dismantle fully functional Cloak Room Facilities at all Tent City locations for Shrivani Mela-2026 at Deoghar and Dumka for safe and systematic luggage handling of pilgrims and visitors. 		

	<p>The scope of work shall include:</p> <ul style="list-style-type: none"> ii. Covered and weather-protected cloak room structures; iii. Luggage storage racks and secure storage arrangements; iv. Baggage deposit and retrieval counters with token/tagging system; v. Deployment of adequately trained manpower, security guards, and supervisors for 24x7 operations; vi. CCTV surveillance, lighting, electrical fittings, and fire safety arrangements; vii. Barricading, queue management, and multilingual signage and viii. Maintenance of luggage records and operational monitoring 		
4	<p>Bio-Toilet (Quantity 50)</p> <p>Bio-Toilet/FRP moulded toilets units, single user units of size 43" X 36" X 74" (2 Male and 2 Female) from Basukinath to Deoghar (one at each 2 km distance/gap). Provide required support/facilities during the event. i.e. Night soil in waste storage tanks/soak pits, suction vehicles to take away waste and disposed, plumbing and electrical arrangements with overhead water tanks. Housekeeping staff for cleaning toilets at regular intervals.</p> <p>Provision of Covered Toilet Pits for Bio-Toilets Maintenance: For all bio-toilets, covered toilet pits of 10 ft × 10 ft shall be excavated to support proper waste management and maintain hygiene standards. These pits must be adequately covered and maintained to prevent odor, contamination, and environmental hazards. The selected agency shall be responsible for regular inspection and cleaning of the pits as required, ensuring safe and sanitary conditions.</p>		

5	<p>Operation and management Tented Shed (for 100 persons each) –</p> <ol style="list-style-type: none"> 1. Shiv Ganga, Deoghar 2. Trikut, Deoghar 3. Darshaniya Tikar, Basukinath <p>Agency will be Conceptualizing, Designing, Making layout and Execution of tents (waterproof for 100 persons) (1200 sq.ft.) as per specified location. One help desk for security and reception (3m X 3m German pagoda). Tented sheds will be at Shiv Ganga, Deoghar, Trikut, Deoghar, Darshaniya Tikar, Basukinath for 100 persons each.</p> <ol style="list-style-type: none"> a) In Shiv Ganga, Trikut and Darshaniya Tikar. Quality of each item, materials/work will be as per standard and good quality. It should be durable for the entire event, and any losses or damages will be the responsibility of the selected agency. b) Toilet: FRP molded toilets units/ Bathroom, single user units of size 43” X 36”X 74”, night soil in waste storage tanks/soak pits, suction vehicles to take away waste and disposed, plumbing and electrical arrangements with overhead water tanks. Housekeeping staff for cleaning toilets at regular intervals. (10 Toilet each for 100 capacity shed tent (7 Male and 3 Female)) c) Drinking Water Point: Storage tank with RO Water filter and UV Machine and water drainage system. 2 UV machines with 6 water taps are to be provided for each 100-capacity shed tent and with required facilities d) Provide Public Address System at each tent unit with required facilities to operate as and when required. e) Provide 100 chairs with a white cover and 100 Kanwar stand. f) Wooden flooring using 19 mm block board fixed on wooden logs 150 mm high, carpet for flooring inside dormitory structures. g) Arrangement of sufficient Fire Fighting System and 20 fans at each tent unit location. h) Housekeeping staff for cleaning of the area at regular interval 4 person and required security staff at each shed tent unit. i) 5 First aid box with staff per tent. j) Use GI sheet tented shed <p>Note: Unit rate for one tented shed (As per RFP Specification with all required facilities) with maintenance</p>		
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	of one month duration for additional location (Cost should be included in financial bid). JTDCL will not pay over and above quoted price for this work.		
6	<p>Putting runners Signage / Hoardings and flags</p> <p>❖ 100 runners Signage / Hoardings (Size 6FtX3Ft)</p> <p>❖ 400 flags (Size 4Ft X 2 Ft) of Jharkhand State at appropriate locations in a set sequence with Kanwaria path starting from Jharkhand entry point.</p>		
7	<p>Temporary Tourist Information centers (TIC) at 19 Locations</p> <p>A. Name of the Locations</p> <ol style="list-style-type: none"> i. TIC at Headquarter, Ranchi; ii. TIC at Ranchi Railway Station; iii. Railway Station Deoghar iv. Ranchi Khadgarha Bus terminal; v. Sultanganj Kanwaria Marg; vi. Dumma, near Ticket Counter; vii. Sarasani, Kanwaria Marg; viii. Khijuria, Kanwaria Marg; ix. Singhwa, Kanwaria Marg; x. Basukinath Bus stand; xi. Basukinath Railway Station; xii. Dumka Railway Station; xiii. Jasidih Railway Station; xiv. Baba Baidyanathdham Railway Station; xv. Hotel Natraj Vihar, Deoghar; xvi. Jalsar Pond, Deoghar; xvii. Private Bus Stand, Deoghar; xviii. Kothiya Bus Stand; xix. B.Ed College, Deoghar <p>B. The Scope of Work of Agency for each TIC</p> <ol style="list-style-type: none"> i. Make all necessary arrangements for inauguration ceremony, VIP 		

	<p>coordination, refreshment etc.</p> <p>ii. To design and fabricate all areas with Jharkhand Religious/Tourist places replica;</p> <p>iii. Provide 5 lights and 3 fans with 24 hrs electricity backup;</p> <p>iv. One Security Staff (Eligible to handle crowds and can provide security to the TIC.) Both security staff and TIC will have walkie talkie provision.</p> <p>v. One TIC shall contain two facilitation desks having reception chair with table to provide enough sofas, Table, Chair, visitors book;</p> <p>vi. The surface area should be covered with carpet;</p> <p>vii. Two executives, one supervisor and one security personnel should provide their services for 24 hours on event days.</p> <p>viii. 54" LED TV with DVD player, which displays the Jharkhand Tourism, Tourist Places and its Jharkhand State culture.</p> <p>ix. Provision of first-aid medical service;</p> <p>x. Provision of loudspeaker, speakers with mic to report/ assist the administration as well as Tourists;</p> <p>xi. Provision of 2 CCTV cameras in each TIC and its display in the District Centralized Command and Control Room;</p> <p>xii. Agency will be responsible for operation, management and maintenance of TIC for entire event period (Shravani Mela Duration).</p> <p>xiii. Provision of fire extinguisher</p> <p>xiv. Personnel to be deployed in one unit of TIC:</p> <p>❖ 2 front desk executives (Minimum Graduate, having knowledge of Tourist destinations of the state and understanding of facilities and system of Shravani Mela arrangement.),</p> <p>❖ 1 Senior Supervisor (Minimum Graduate, with minimum three-year experience of hospitality sector</p>		
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	or establishment and having knowledge of Tourist destinations of the state and understanding of facilities and system Of Shravani Mela arrangement		
8	<p>Temporary Help Desk to be provided for the event on 9 locations:</p> <p>i. Name of the Locations</p> <ol style="list-style-type: none"> Ranchi Airport; Baghmara Bus Stand; Near Tower Chowk, Deoghar; Bhurbhura More, Deoghar; Near Temporary Administrative Camp at Banka; Dumka Bus stand; Sultanganj River front, Bihar Patna Junction Railway Station, Bihar Sultanganj Railway Station <p>B. The Scope of Work of Agency for each Help Desk</p> <ol style="list-style-type: none"> To make 8x8 feet waterproof stall; To design and fabricate all areas with Jharkhand Religious/Tourist places replica; Provide sufficient light and fan with 24-hour electricity backup; One Help Desk shall contain two facilitation desks having reception chair with table The surface area should be covered with carpet; Two executives, one security personnel, should provide their services for 24 hours on event days; Provision of first-aid medical service; Provision of fire extinguisher; Personnel to be deployed in each unit of Help Desk: <p>❖ Two Front Desk Executives (Minimum Graduate, having knowledge of Tourist destinations of the state and understanding of facilities and system of Shravani Mela arrangement)</p> <p>❖ One Security Staff (Eligible to handle crowds and provide Security to the Help Desk). Both security staff and help desks will have walkie talkie</p>		

	provision.		
9	<p>Erection of Temporary Gate structure at 11 locations:</p> <ol style="list-style-type: none"> 1. Near Dumma ticket counter, 2. Near Darwa river bridge, 3. At Deoghar- Dumka border Budhi Kurua Village, 4. Dumka Bhagalpur Road, 5. Jhounsardhi Chowk, Deoghar, 6. Near Khijuriya Border, 7. Hasdiha Chowk, 8. Nandi Chowk, 9. Basukinath, 10. Darshaniya Tikar, 11. Lodi Pahadi, near Maluti Gate <p>(Width 25 Ft, Height 21 Ft & Depth 4.5 Ft) and arrangement of special welcome for Kanwaria to be managed by the agency. Width 25 Ft, Height 21 Ft & Depth 4.5 Ft. The plan and design of the gate needs to be approved from JTDCL.</p>		
10	<p>Organizing Religious Cultural Programme, Dharmik Katha Vachan, Bhajan Sandhya - 2 locations</p> <p>Responsible for organizing Religious Cultural Programme, Dharmik Katha Vachan, Bhajan Sandhya at “Shivlok Ground, Deoghar” and only at Darshania Tikar Basukinath. Places for Religious Cultural Programme may change, and all things will be finalized with the consultation of JTDCL. Agency will be responsible for below mentioned points for each location:</p> <ol style="list-style-type: none"> i. To design and fabricate cultural show stage with Jharkhand Religious/Tourist places replica; ii. Special ambience creation for above mentioned locations with the consultation of JTDCL. iii. Provide sufficient sound, light and Fan with electricity backup at cultural stage during event/cultural programme each day for smooth execution of event; iv. To provide enough Chair (Minimum 500 Nos.) based on the availability of land area. v. The surface area should be covered with carpet vi. One executive and two supervisors should coordinate smooth execution of the event. vii. Provision of first-aid medical service; viii. Stage area should be covered with waterproof. ix. Performance Stage Waterproof Covered – 30ft x 20ft x 15ft with elevation of 4.5ft from 		

	<p>ground level with sound, light and other applicable infrastructure. Waiting hall for guests/performers (20 ft x15 ft) with seating arrangement and temporary toilet. Shall be done as per instruction of JTDCL/Officer nominated by JTDCL.</p> <p>x. As far as possible Artist/ Katha Vachak from Jharkhand will be given preference and weekly (Friday & Saturday) performance by renowned artists. The Religious Cultural Programme, Dharmik Katha Vachan schedule should be finalized with the consultation of JTDCL. All payments relating to cultural activity shall be paid by the agency (including fee, travel, accommodation, food, etc). The artists shall be finalized by JTDCL in consultation with, and as per the recommendations of, the Culture Directorate. All artists shall be empanelled/provided through IPRD, Government of Jharkhand.</p> <p>xi. Programme will be at evening 6 pm to 10 pm daily and on each Friday & Saturday renowned artist will be called with the consultation with JTDCL.</p> <p>xii. Religious Cultural Programme should be quoted separately. These costs should be included in Point 1 (Total Service Fee) of financial bid (Contract Price) also.</p>		
11	<p>Stalls to be provided for exhibition (Kala Kendra & Sanskriti Gram):</p> <p>The Scope of Work of Agency for exhibition:</p> <p>a) Conceptualizing, Designing, Making layout and Execution of exhibition with German Hangar (30mx75m) at Shivlok Ground. Quality of each item / materials/work will be as per standard and good quality. It should be durable for the entire event, and any losses or damages will be the responsibility of agency.</p> <p>b) 20 stalls with Octanorm type stall (10ft X 10ft) with required table chair and power points.</p> <p>c) To design and fabricate all areas with Jharkhand Religious/Tourist places replica. Design and fabricate exhibitions with Baba Baidyanath, Dham history/ beliefs, Jharkhand art & culture etc. Agency will be responsible for research work and collection photographs/information etc. Design will be finalized after consultation with JTDCL.</p> <p>d) Provide sufficient light and fans with 24 hrs electricity backup. The photos/flex should be of good quality and</p>		

	<p>legible from a distance of the viewer's path. If required, the passage for viewers' movement shall be created and barricaded with appropriate material. The scope includes entire responsibility of conceptualizing, designing, executing, operating and managing the exhibition containing 3D Sculptures, flex, internal material required for exhibition. The agency must provide enough number of skilled manpower for the operation. Manning the exhibition with volunteers and related staff as per requirement of JTDCL.</p> <p>e) Wooden flooring using 19 mm block board fixed on wooden logs 150 mm high, carpet for flooring inside exhibition. The surface area should be covered with carpet.</p> <p>f) To carry out suggestions/ directions given by the officers of the JTDCL or the District Administration; Procurement, installation and maintenance of required exhibits (to be approved by JTDCL). Agency will be responsible for operation, management and maintenance of exhibition & stalls for entire event (Shravani Mela Duration).</p> <p>h) Toilet: FRP moulded toilets units/ Bathroom, single user units of size 43" X 36" X 74", night soil in waste storage tanks/soak pits, suction vehicles to take away waste and disposed, plumbing and electrical arrangements with overhead water tanks. Housekeeping staff for cleaning of toilet on regular interval. (20 Toilet (15 Male and 5 Female).</p> <p>i) Drinking Water Point: Storage tank with RO Water filter and UV Machine. Water taps 6 nos. and water drainage system. 2 UV machine required and with required facilities.</p> <p>j) Quality of each item / materials/work will be as per standard and good quality. Approval will be taken from JTDCL before finalization.</p> <p>k) Make arrangement of High Resolution (4K) CCTV camera and dome camera(4k) arrangement.</p> <p>l) Exhibition area decoration should be unique and visible to tourist / kanwariya</p> <p>m) Develop the plan and prepare detailed layout plan, detail working drawings, & specifications as per the direction of JTDCL.</p>		
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12	<p>Mega Hoardings:</p> <ul style="list-style-type: none"> (i) Chakai More, (ii) Near Dherwa River Bridge (iii) Nandan Pahar Chowk (iv) Outside B.Ed College (v) VIP Chowk (vi) Near Town Hall (vii) Ray & Company More (viii) Private Bus Stand (ix) Railway Station Deoghar x) Khijuria More xi) Kothiya Bus Stand xii) Dumma xiii) Mandir More xiv) Near Shivlok <p>Design will be finalized after consultation with JTDCL.</p> <p>Putting Mega Hoardings of Jharkhand State (With message of religious iconography) at appropriate locations and design will be finalized after consultation with JTDCL (Size 20 Ft.X10 Ft.).</p>		
13	<p>Aadhyatmik Bhawan Kanwaria Path, Deoghar:</p> <ul style="list-style-type: none"> i. Carpets: Covering 1 hall having area of 25350 sqft. ii. Charpais (cots): On M.S. Steel frame with niwar netting, totaling 400 units. iii. Bedding: With 2-inch-thick mattress (700 nos.) with disposable single use bedsheets, pillows (with disposable covers), and quilts. Adequate quantity of bedsheet and pillow covers should be maintained for daily replacement. iv. Housekeeping staff: Ten members (five male and five female) deployed in two shifts. v. Supervisor: 4 persons responsible for overall internal management (In 2 shifts) vi. Security guards: Ten guards assigned in two shifts to maintain safety. vii. Toilets: 10 Nos. (5 Male & 5 Female) 		
14	<p>Develop the plan and prepare detailed layout plan, detail working drawings & specifications as per the direction of JTDCL.</p> <ul style="list-style-type: none"> a) Content Design and Development of Story Line of Laser Light Show at Shivlok Ground for Shravani Mela. b) Voice over content development of laser light show at Shivlok Ground for Shravani Mela; 		

	Execution with material, manpower, operator, operation and maintenance of laser light show for 30 days at Shivlok Ground.		
15	Heightened Balloon of different Colour (5 nos) for the Identification of the spots at Basukinath Main Mandir, Darshaniya Tikar, Nagnath Chowk, Nandi Chowk and Lost and Found Counter		
16	<p>Drone Show:</p> <p>The agency shall design, plan, and execute drone light shows during the inauguration of Shravani Mela and at additional intervals during the event as directed by the District Administration. A total of four (04) drone shows shall be conducted, including two (02) shows in Deoghar and two (02) shows in and around Basukinath, as per instructions of the Deputy Commissioner. The scope shall be finalized in consultation with JTDCL and shall include choreography design, programming, synchronized lighting display, deployment of adequate number of drones, and compliance with all applicable regulations including DGCA guidelines. The agency shall obtain all necessary permissions, ensure safety protocols, provide backup systems, and manage complete execution of the shows without disruption.</p>		
17	<p>Post-Event Site Restoration:</p> <p>The selected agency shall be solely responsible for comprehensive post-event site restoration upon completion of the Shravani Mela. This shall include, but not be limited to, the complete removal and scientific disposal of all accumulated waste and garbage, backfilling and proper compaction of any pits, trenches, or excavations created during the event period, and reinstatement of the site to its original condition as it existed prior to the commencement of the event. The agency shall ensure that no environmental degradation or residual impact remains, and that the entire area is restored to a clean, safe, and usable state to the satisfaction of the concerned authority.</p>		

Final Total Cost		
Final Total Cost in words		

Conditions -

- a) The Selection shall be on QCBS.
- b) The scope of services will cover all the work as per tender document, work specifications, and tentative layout. The tentative layout may be changed as per presentation and approval of JTDCL, Ranchi.
- c) Develop the plan and prepare detailed layout plan, detail working drawings & specifications as per the direction of JTDCL, Ranchi /Professional Advisor.
- d) To erect the structures considering season, forces and codes with safety of public being a prime concern.
- e) Execute the work with due respect to aesthetics, safety, and themes consistent with best of Industry practices within given time and approved budget.
- f) Manage the event including housekeeping like maintaining toilets, drinking water facility, water supply for other works, electricity supply, cleanliness, garbage disposal, security, up keeping of the structures etc. Trained and polite volunteer 24 x7 in special uniform.
- g) Modify the conceptual design by incorporating required changes as may be suggested by the District Admin, Deoghar, JTDCL, and Professional Advisor.
- h) Preparation of required documents and certificates to obtain approvals from Government and other agencies and overall coordination and follow up with agencies for getting approvals,
 - i) Preparing drawing necessary for submission to statutory bodies for sanction
 - ii) The Bidder shall finalize and arrange for necessary agencies independently with sufficient manpower so as to complete the work as per schedule
 - iii) The bidder shall depute adequate staff for supervision of the work under execution. Bidder shall depute one Works Manager and one Coordinator for the efficient handling of the project and ensure that the project proceeds in accordance with conditions of contract and time schedule.
 - iv) The Bidder deploys architects, designers, clerical staff, consulting engineers and other professional persons required to be consulted by the District Admin, for the purpose of the event.
 - v) Bidder will provide regular supervision and inspection as may be necessary to ensure that works are being executed in accordance with the designed concept, working drawing and specification. Regularly submit visitors' statistics with details to the JTDCL. Bidder shall undertake to complete their professional services by the date hereafter, in accordance with

the instruction by JTDCL. The Bidder shall furnish the schedule of implementation to the JTDCL, so that systematic and timely monitoring of the project can be done.

- vi) Bidder shall clear the site on possession and handover back the site once the event is over into pre-event condition within seven days of the completion of the event.
- vii) Providing and laying water tanks, pumps, piping etc. for proper storage and distribution of water in pilgrim shelters.
- viii) Providing and laying drainage system in the venue. Installation of enough soak pits, and disposal of sewage using suction pump on a regular basis is a part of the scope.
- ix) Provide Medical/First-aid services with 2 nursing staff at each tent unit/ pilgrim shelters and provide required facilities as and when required.
- x) Preparation of required documents and certificates to obtain approvals from Government and other agencies and overall coordination and follow up with agencies for getting approvals.
- xi) Agency will hand over the final event site/area 2 days before event starts. It should be as per scope of work and finalized with consultation of JTDCL.
- xii) Bidder shall finalize and arrange for necessary agencies independently with sufficient manpower to complete the work as per schedule.
- xiii) Agency shall depute adequate staff for supervision of the work under execution. Bidder shall depute one “Manager” and one “Coordinator” for the efficient handling of the project and to ensure that the project proceeds in accordance with conditions of contract and time schedule.
- xiv) The supervision work at site will be constantly done by the qualified staff employed by Bidder and no extra payment on such recruitment of staff will be charged or payable by the JTDCL.
- xv) Sufficient firefighting equipment should be provided that is visible and easy to access more number of equipment.
- xvi) Bidder will provide regular supervision and inspection as may be necessary to ensure that works are being executed in accordance with the designed concept, working drawing and specification.
- xvii) Bidder shall undertake to complete their professional services by the date hereafter, in accordance with the instruction by JTDCL. Bidder shall furnish the schedule of Implementation to the District Admin/JTDCL so that systematic and timely monitoring of the project can be done.
- xviii) **Submit a summary of the event** conducted during the event to JTDCL through a post event report along with a good pictorial booklet (Covering all work as per RFP) with a minimum of 50 pages and 20 copies. Along with the post event report, 10-minute-high quality film covering the event shall also be submitted to JTDCL. **Photos of all works must be provided geo tagged with the staff deputed there, and recordings of CCTVs and Dome Camera need to be submitted to JTDCL on a hard disk.**
- xix) Execute the work with due respect to aesthetics, safety, theme consistent with best of Industry practices within given time and approved budget.
- xx) Modify the conceptual design/hording/runner signage by incorporating required changes

as may be suggested by the JTDCL/ Professional Advisor.

- xxi) Submit 3 copies of layout drawings and other details to share with various departments connected with the event.
- xxii) Bidder shall finalize and arrange for necessary agencies independently with sufficient manpower to complete the work as per schedule.
- xxiii) The bidder shall depute adequate staff for supervision of the work under execution. Bidder shall depute one “Works Manager” and one “Coordinator” for the efficient handling of the project and to ensure that the project proceeds in accordance with conditions of contract and time schedule.
- xxiv) The supervision work at site will be constantly done by the qualified staff employed by Bidder and no extra payment on such recruitment of staff will be charged or payable by the JTDCL.
- xxv) Bidder will provide regular supervision and inspection as may be necessary to ensure that works are being executed in accordance with the designed concept, working drawing and specification.
- xxvi) Bidder shall undertake to complete their professional services by the date hereafter, in accordance with the instruction by JTDCL. The Bidder shall furnish the schedule of implementation to the Jharkhand government so that systematic and timely monitoring of the project can be done.
- xxvii) All other works and services as per tender document. Make all necessary arrangements for inauguration ceremony, VIP coordination, refreshment as and when required.

The selected agency must provide the list of manpower engaged along with their qualifications at each location. **Aadhaar enabled biometric authentication machines should be made available to the supervisors placed at each location who shall send daily record of attendance of the manpower engaged to both district administration and JTDC.** The CCTVs placed at each location should have a display in the district control room; they shall always be functional. **JTDC will not pay anything extra other than for the work mentioned in the Scope of Work.**

SECTION4: -FORMATS FOR SUBMISSION OF PROPOSAL

4.1 Appendix–I–Letter of Proposal (On the letter head of the Bidder)

Dated:

To

The Managing Director

Jharkhand Tourism Development Corporation
Limited, Mahatma Gandhi Marg, Ranchi,
Jharkhand – 834001

Dear Sir,

Sub: Proposal for “Selection of Agency for Event Management, Designing, Execution and Management of Pilgrim Facilities in Shravani Mela 2026”

- 1 With reference to your RFP document dated// , I/We, having examined the Bidding Documents and understood their contents, hereby submit my/our Proposal for the aforesaid Service. The Proposal is unconditional and unqualified.
- 2 All information provided in the Proposal and in the Appendices is true and correct.
- 3 I/We shall make available to JTDCL any additional information it may find necessary or require supplementing or authenticate the Bid.
- 4 I/We acknowledge the right of JTDCL to reject our Proposal without assigning any reason or otherwise and hereby waive my/our right to challenge the same on any account whatsoever.
- 5 I/We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal that you may receive nor to invite the Bidders to bid for the Services, without incurring any liability to the Bidders.
- 6 I/We hereby irrevocably waive any right which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by JTDCL in connection with the selection of the Bidder, or in connection with the Selection Process itself, in respect of the above-mentioned activities and the terms and implementation thereof.
- 7 I/We offer an EMD of Rs.25,00,000/- (Rupees Twenty-Five Lakhs Only) to JTDCL in accordance with the RFP Document.
- 8 I/We agree and understand that the Proposal is subject to the provisions of the Bidding

Documents. In no case, I/We shall have any claim or right of whatsoever nature if the activity/Right is not awarded to me/us or our Proposal is not opened.

- 9 I/We agree to keep this offer valid for 90 (Ninety) days from the Proposal Due Date specified in the RFP.
- 10 I/We agree and undertake that the authorized signatory in Appendix- VI shall represent the company in all matters pertaining to the Selection Process. No third person, consultant, agency shall represent the company in all matters pertaining to the Selection Process.
- 11 I/We agree and undertake to abide by all the terms and conditions of the Bidding Document.

In witness thereof, we submit this Proposal under and in accordance with the terms of the RFP document.

Yours faithfully,

Date:

(Signature of the Authorized signatory)

Place:

(Name and designation of the of
the Authorized
signatory)

Name and seal of
Bidder

4.2 Appendix–II-Details of Bidder

(On the letter head of the Bidder)

1.
 - (a) Name:
 - (b) Place of incorporation:
 - (c) Address of the corporate headquarters and its branch office(s), if any, in India:
 - (d) Date of incorporation and/or commencement of business:
2. Brief description of the Company including details of its main lines of business and proposed role and responsibilities for providing the Service
3. Details of the Authorized Signatory of the Bidder:
 - (a) Name:
 - (b) Designation:
 - (c) Company:
 - (d) Address:
 - (e) Telephone Number:
 - (f) E-Mail Address:
 - (g) Fax Number:

Note:

The Bidder must submit the following document to establish the legal status along with this Form:

- i. A company should furnish copy of the certificate of incorporation and Memorandum of association & Articles of Association, Copy of PAN and GST Certificate, IT returns for the last five financial years till the Financial Year 2024-25 as proof of identity.
- ii. A sole proprietorship firm should furnish copy of PAN, GST Certificate and IT returns for the last five financials till the financial year 2024-25 as proof of identity.

- iii. A registered partnership firm or a Limited Liability Partnership firm, should furnish a copy of the IT returns for the last five financial years till the financial year 2024- 25, GST certificate, copy of PAN, partnership deed executed between the partners as a proof of identity

4.3 Appendix–III–Financial Capacity

Sl.N o.	Financial Years	Annual Turnover (INR)
1	2020-21	
2	2021-22	
3	2022-23	
4	2023-24	
5	2024-25	
	Average Turnover	

Certificate from the statutory Auditor

This is to certify that _____ (name of
the Applicant) has annual Turnover is as shown above the respective years.

Date:

(Signature, name and designation of the authorized signatory)

Name and seal of the audit firm

(Supporting financial statements and relevant documents are to be furnished.

4.4 Appendix–IV–Experience of the Bidder
(On the letter head of the Bidder)

Sl. No.	Particulars	Description
1	Name of the Organization	
2	Address of the contact details of Organization	
3	Details of Work Experience (2020-21, 2021-22, 2022-23, 2023-24, 2026-25)	
	Sl. No. -01	
	Name of client	
	Detail Description of Project	
	Duration of Assignment	
	Value of Assignment	
	Sl.No. -02	
	Name of client	
	Detail Description of Project	
	Duration of Assignment	
	Value of Assignment	
	(Project details to be furnished in similar Format) Separate sheets may be added)	

Name of the Bidder

.....

Signature of the Authorized Person

.....

.... Name of the Authorized Person

4.5 Appendix–V-Self Declaration

(Should not have been blacklisted)

(On the letter head of the Bidder)

I/We agree that the decision of the Authority in relation to RFP for **“Selection of an Agency for Event Management, Designing, Execution and Management of Pilgrim Facilities in Shravani Mela 2026”**, addition or deletion will be final and binding to me/us.

I/We confirm that we have not been blacklisted by Central or State Governments & PSUs.

Name of the Bidder

.....

Signature of the Authorized Person

.....

Name of the Authorized Person

4.6 Appendix–VI-Format for Power of Attorney for Signing of Proposal

(On Stamp paper of relevant value)

Know all men by these presents, We,____ (name of the firm and address of the registered office) do here by irrevocably constitute, nominate, appoint and authorize Mr./Ms_____(Name),son/daughter/wife of____ and presently residing at, who is [presently employed with us and holding the position of],as our true and lawful attorney (herein after referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal for “**Selection of an Agency for Event Management, Designing, Execution and Management of Pilgrim Facilities in Shravani Mela 2026**”, proposed by the Jharkhand Tourism Development Corporation Limited, Government of Jharkhand (the “**JTDCL**”) including but not limited to signing and submission of all applications, proposals, bids and other documents and writings, participate in Bidders' and other conferences and providing information/ responses to JTDCL, representing us in all matters before JTDCL, signing and execution of all contracts and undertakings consequent to acceptance of our Proposal, and generally dealing JTDCL in all matters in connection with or relating to or arising out of our Proposal and/or upon award thereof to us.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHERE OF WE, _____, THE ABOVE-NAMED
PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS
DAY OF _____, 20**.

For

(Signature)

(Name, Title and Address)

Witnesses: 1.

2.

Accepted

[Notarised]

(Signature)

(Name, Title and Address of the Attorney)

Notes:

- *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.*
- *Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder*

4.7 Appendix–VI A-Format for Board Resolution for appointment of Authorized person Signing of Proposal

**EXTRACT OF THE MINUTES OF THEMEETING OF THE BOARD OF
DIRECTORS OF**

**..... LTD. HELD ONDAY,, 2026, AT AM/ PM.
IN THE**

.....OFFICE AT.....

“RESOLVED THAT Mr./Ms.....,holding the position ofbe and is hereby authorized to do all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal for **“Selection of an Agency for Event Management, Designing, Execution and Management of Pilgrim Facilities in Shravani Mela 2026”**, proposed by the Jharkhand Tourism Development Corporation Limited,(the **“JTDCL ”**) including but not limited to signing and submission of all applications, proposals, bids and other documents and writings, participate in Bidders' and other conferences and providing information /responses to JTDCL ,representing us in all matters before the JTDCL, signing and execution of all contracts and undertakings consequent to acceptance of our Proposal, and generally dealing with JTDCL in all matters in connection with or relating to or arising out of our Proposal and/or upon award thereof to us.

RESOLVED FURTHER THAT, members of the Board hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said authorized person and that all acts, deeds and things done by the said person in exercise of the powers hereby conferred.

For Ltd.

Director
DIN:

[Type here]

4.8 Appendix-VII-Format for Financial Proposal

(On the Letter head of the Bidder)

To,

The Managing Director

Jharkhand Tourism Development
Corporation Limited

6th Floor, Premium Suite Building,
Jupmi Campus, Dhurwa, Ranchi-
834004

Dear Sir,

Sub: Bid for Selection of an Agency for Event Management, Designing, Execution and Management of Pilgrim Facilities in Shravani Mela 2026

1. We are pleased to quote our fixed Service Fee of Rs. _____ (Rupee s _____ Only) (The “Service Fee”) for undertaking the above-mentioned Assignment and inclusive of all costs associated with providing the services specified in Schedule I of the RFP Document. The Service Fee is exclusive of GST and all other applicable taxes.
2. I/ We confirm and agree that we have reviewed all the terms and conditions of the Request for Bid including the Draft Contract and confirm that we would abide by all the terms and conditions. We hereby declare that there shall be no deviations from the stated terms in the RFP Document.
3. I/ we agree that my/our Financial Bid shall remain valid for a period of 90 (Ninety) days from the Bid Due Date prescribed for submission of Bid.
4. I / we confirm that our Financial Bid is unconditional and that we accept all terms and conditions specified in the RFP Document.
5. I / we agree to be bound by this offer if we are the Selected Agency for the said Assignment.

[Type here]

6. We further certify that we shall follow the Scope of Services, without any deviations, enumerated in this RFP Document, if the Assignment is awarded to us.
7. Rate of Temporary TIC, LED Video Walls, Temporary Help Desk, and Temporary Gate is quoted on per unit basis. Rate of Religious Cultural Programme is quoted separately. These costs should be included in Point 1 (Service Fee) of financial bid.

Sincerely,

Name of the Bidder

.....

Signature of the Authorized Person

.....

Name of the Authorized Person