



# JAGATSINGHPUR MUNICIPALITY

## DETAILED TENDER CALL NOTICE (DTCN)

Tender/Bid Reference No. dt. 13.05.2026

JSPURM/E0/03/2026-27

### Supply of Sanitation material to Jagatsinghpur Municipality

**DTCN: GENERAL & TECHNICAL BID TENDER ID:**

2026 - DRULB - 129238

**JAGATSINGHPUR MUNICIPALITY**

**Jagatsinghpur-754103**

[www.Jagatsinghpur Municipality.gov.in](http://www.Jagatsinghpur Municipality.gov.in)



**JAGATSINGHPUR MUNICIPALITY**

**e- Procurement Notice**

**No. 2663 Dt. 13/05/2026**

**Bid Identification No. Dt: 13.05.2026**  
**2026 - DRUB - 129238**

On behalf of the Municipal Council, Jagatsinghpur Municipality, Executive Officer JAGATSINGHPUR MUNICIPALITY invites Item Rate Bids from the **eligible bidders** for **Supply of Sanitation Material to Jagatsinghpur Municipality** as per BOQ through e-Procurement in conformity with the terms and conditions of the Detailed Tender Call Notice (DTCN) in Single Bid system from intending bidders fulfilling the eligibility criteria mentioned in the DTCN. Each bid should be submitted online through the website **www.tendersodisha.gov.in** by eligible bidders.

1. **Date and Time of Availability of Bid document in the portal:** From 10:30 A.M. of 14.05.2026 to 05:00 P.M. of 25.05.2026
2. **Last date/Time of submission of bids in the portal:** 05:00 P.M. of 25.05.2026
3. **Date of opening of Bids from Portal:** 26.05.2026 (11:00 A.M. onwards)

Further details can be seen from the e-Procurement portal

<https://www.tendersodisha.gov.in>. Any addendum/corrigendum/cancellation of tender can also be seen in the said website.

*S. Singh*  
6/5/26

**Executive Officer**  
**Jagatsinghpur Municipality**

**Memo No. 2664 /Dt. 13/05/2026**

Copy forwarded to the Director, Information & Public Relation Deptt. Odisha, Bhubaneswar with a request to get it published in One English Newspaper in addition to two Odia Daily Newspapers on or before 14.05.2026 for wide circulation. The enclosed complimentary copy of the Newspapers connecting to the tender Call Notice may be sent to this office for reference & record. The cost of Advertisement will be borne by our office (Copy enclosed).

*S. Singh*  
6/5/26

**Executive Officer**  
**Jagatsinghpur Municipality**

**Memo No. 2665 /Dt. 13/05/2026**

Copy submitted to Chairperson, Jagatsinghpur Municipality, Jagatsinghpur for kind information.

*S. Singh*  
6/5/26

**Executive Officer**  
**Jagatsinghpur Municipality**

**Memo No. 2666 / Dt. 13/05/2026**

Copy submitted to District Information Officer, NIC, Jagatsinghpur for publication in District website & Municipality website for wide publication.

*S. Singh*  
6/15/26

**Executive Officer**

**Jagatsinghpur Municipality**

**Memo No. 2667 / Dt. 13/05/2026**

Copy submitted to the Additional Chief Engineer, PH, Circle, Cuttack-cum-Inspector of Local Works, Jagatsinghpur Municipality/Collector & District Magistrate, Jagatsinghpur/PD, DRDA, Jagatsinghpur/PD, DUDA, Jagatsinghpur/Treasury Officer, Jagatsinghpur for kind information with a request to please display a copy of this Notice in his/her office Notice Board for wide circulation and information of the intending bidders.

*S. Singh*  
6/15/26

**Executive Officer**

**Jagatsinghpur Municipality**

**MEMD No. 2668 / Dt. 13/05/2026**

Copy to HA, JAGATSINGHPUR MUNICIPALITY/Accountant/ Cashier/ Advertisement Section/Office Notice Board of Jagatsinghpur Municipality for information of all concerned and the intending bidders.

*S. Singh*  
6/15/26

**Executive Officer**

**Jagatsinghpur Municipality**



DTCN PART-I: SECTION-I  
JAGATSINGHPUR MUNICIPALITY

Bid Reference No. Dt. 13.05.2026  
2026-ORUB-129238

**DETAILED TENDER CALL NOTICE THROUGH e-Procurement**

On behalf of the Municipal Council, Jagatsinghpur Municipality Executive Officer, Jagatsinghpur Municipality invites Item Rate Bids for “**Supply of Sanitation Materials to Jagatsinghpur Municipality**” as mentioned in the Detailed Tender Call Notice (DTCN) in Single Bid system (**General & Technical Bid and Financial Bid/Price Bid/BOQ**) from the eligible Bidders; as mentioned in the DTCN) fulfilling the minimum eligibility criteria and other detailed qualifying requirements given in the DTCN. Agreement is to be drawn up by JAGATSINGHPUR MUNICIPALITY with the successful/selected bidder in the prescribed contract form of JAGATSINGHPUR MUNICIPALITY (attached to the DTCN). Each bid should be submitted on-line through the website [www.tendersodisha.gov.in](http://www.tendersodisha.gov.in) by eligible bidders. The bidders should have necessary Portal Enrolment (Digital Signature Certificate) under e-procurement process of Govt. of Odisha in required class/category. For queries, if any on this DTCN, intending bidders may contact **Executive Officer, Jagatsinghpur Municipality, Jagatsinghpur.**

*Critical Dates:*

Sl. No.	Description	Critical Dates
(i)	Period of availability of tenders online for bidding	From 10:30 A.M. of 14.05.2026 to 05:00 P.M. of 25.05.2026
(ii)	Date & time of opening of the Bids received online	Dt. 26.5.2026 at 11:00 A.M.

1. Other details can be seen in the bidding document/DTCN available in website [www.tendersodisha.gov.in](http://www.tendersodisha.gov.in) (**For view, download and bidding**).
2. Subsequent corrigendum, if required, shall appear in these websites.
3. Authority reserves the right to reject any or all the tenders without assigning any reasons thereof subject to the limitations prescribed by Central Vigilance Commission.

*S. Singh*  
6/5/26

**Executive Officer  
Jagatsinghpur Municipality**

**CHECK LIST PROFORMA FOR TECHNICAL BID**  
**INFORMATION ABOUT THE BIDDER**

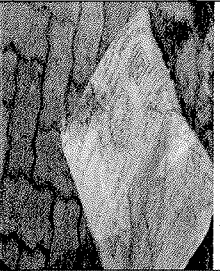
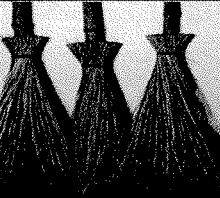

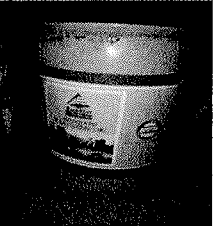
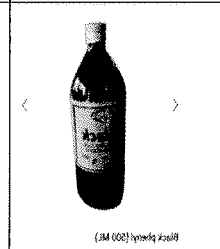
(To be furnished in Cover "A" Technical Bid)


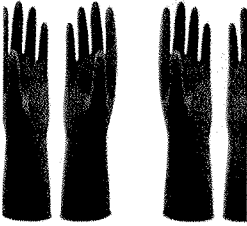







(Please arrange the documents serially in the following order and make the page numbering of the entire bid document and mention page no. in the column "Page no." against the particulars in the check list as mentioned below for ease of scrutiny)


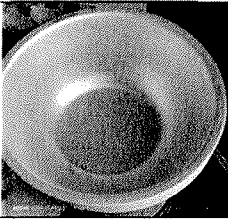
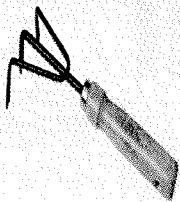
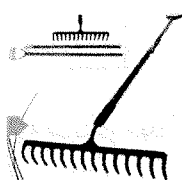
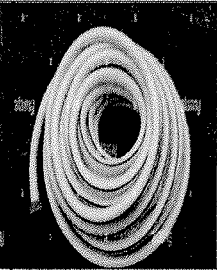
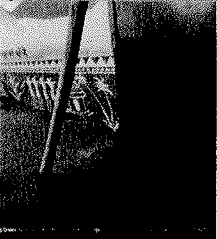


Sl. No.	Particulars	Submitted		Document Page No.	Remarks
		Yes	No		
1	Name of the Bidder and full Address of the Bidder as per Annexure-I				
2	List of Quoted Item in given BOQ for total list of items				
3	Tender Paper Cost (Non-refundable) DD of Rs.6,000/-				
4	EMD (Earnest Money Deposit) DD of Rs.50,000/-				
5	Photo copy of Valid PAN Card				
6	Photo copy of Valid GST Registration Certificate				
7	Photo copy of GST Return for the last three Quarters shall be submitted.				
8	Photo copy of Tax Clearance Certificate				
9	Copy of Valid Dealership Certificate of the Manufacturer/Authorised Supplier/Agency				
10	Manufacturer's Authorization Certificate in original for distributor/Wholesaler				
11	Copy of Valid Licence/ Trade Licence of the Bidder				
12	Copy of Valid MSME Certificate (Category- Manufacturer only)/ UDYAM Registration Certificate of the Bidder				
13	Should not have defaulted/ blacklisted by any Govt. Dept. /PSU of India and there should not be any pending litigation against the bidder with the Central/State Government department.				
14	Copy of the Undertaking as per format				
15	Copy of original Tender and schedules, duly signed by the Bidder				
16	Contact Number & E-Mail ID:				

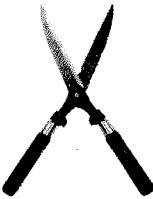

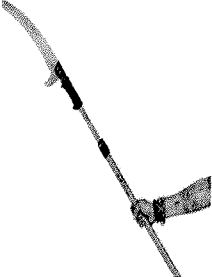
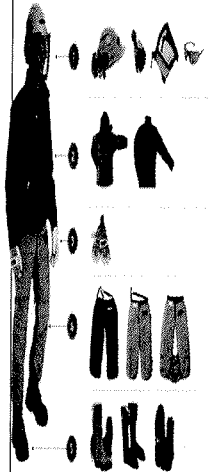
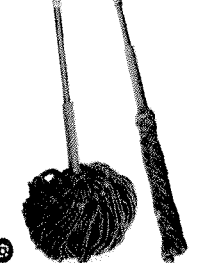

Authorised Signatory  
 (Signature and seal of the Authorised Signatory)

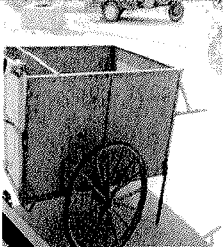

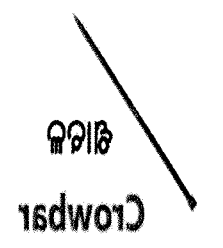

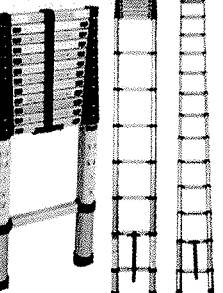


**Items of Sanitation Material:**

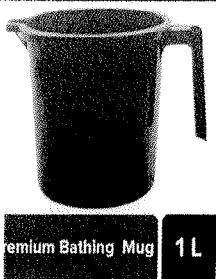
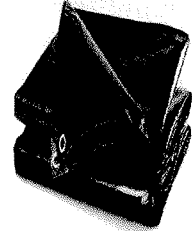



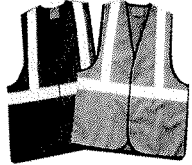


S.No	Name of the Items to be quotation	Image	Unit	Specifications
1	Bleaching Powder		per Bag(25 kg)	Grade-1 Must conform to ISI specification IS:1065 /Latest BIS standard
2	Broom Stick		Per piece()	Coconut stick
3	Jhudi			Best quality
4	Mosquitoes Killing oil(For Drain)		per ltr	Best quality Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
5	Mosquitoes larva killing oil(For Tiffa Machine)		per ltr	Best quality Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
6	Black phenyl		per ltr	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
7	White Phenyl		per ltr	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
8	Washing Acid(For Toilet)		per ltr	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.

9	Gun Boot (for sanitation worker)		Per pair	Best Quality ISI/CE-marked/Any reputed brand approved by BIS, conforms to EN ISO 15298
10	Hand gloves (for sanitation worker)		Per pair	Best Quality Any reputed brand approved by BIS, conforms to EN ISO 374:2016
11	Rain coat		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
12	Lifebuoy Soap		Per piece(125 g)	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
13	Lifebuoy Soap		Per piece(25 g)	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
14	Toilet Cleaner		Per piece(1ltr)	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
15	Floor Cleaner		Per piece(1ltr)	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
16	Camphor		Per piece(250 gram)	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
17	Room Freshener		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.

18	Toilet Freshener		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
19	Aluminum Kunda		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
20	Garden Fork		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
21	Big Garden Fork		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
22	Water Pipe(PVC Flex)		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
23	Gardening Hoe(Kodal)		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
24	Gardening Sword (Khanda)		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
25	Sword with Hand		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.

26	<p>Leaf Cutter</p> 	Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
27	<p>Hand Grass Cutter</p> 	Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
28	<p>Branch Cutter</p> 	Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
29	<p>Grass cutter Protective Suit with helmet, Gloves, glass and shoes</p> 	Per Suit set	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
30	<p>Floor Cleaner(MOP)</p> 	Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
31	<p>Wheelbarrow</p>  <p>DOUBLE WHEEL BARROW</p>	Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.

32	Pushcart 	Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
33	Belcha 	Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
34	Crowpsr (Sabal ) 	Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
35	GI Wire 	Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
36	Aluminum Ladder (10 ft height) 	Per piece	Any reputed brand approved by BIS (e.g., LYPSO, Fine Tool, or equivalent).
37	Lavatory Brush/ Toilet Brush 	Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
38	Plastic Bucket (15 litre) 	Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.

39	Plastic Mug (1 litre)		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
40	Tarpaulin		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
41	Air Tight Jar (100 Ltr)		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
42	Air Tight Jar( 30 Ltr)		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
43	Fursalime (Chuna) (25 Kg per pkt)		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
44	Polyester Reflective Jacket		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
45	Cap (Jagatsinghpur Municipality branding)		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.
46	Bag(Akha)		Per piece	Certified or any reputed equivalent brand that is ISI certified, ISI approved, or BSI approved shall be eligible for this tender.

## **Terms & Conditions:**

The selected agency will be responsible for the supply of Conservancy-Consumable Items (Mentioned in Technical Specification and as per BOQ) delivered to the Jagatsinghpur Municipality, Jagatsinghpur.

### **a) Quality Standards:**

The supplied materials must meet the following quality standards:

- The supplied items must meet BIS (Bureau of Indian Standards) quality certifications.
- (1) Good Quality Jhadu (Broom):** Natural or synthetic fiber. Strong, long-lasting bristles. Firmly attached to a seasoned, sturdy 4-foot long bamboo handle.
- (2) Gandua (Aluminium):** 1.5 Ft. diameter, 6 Inch height. Minimum weight 400 gm. made of strong, durable, high-density plastic.
- (3) Bleaching Powder:** the bleaching powder conforms to IS 1065 (Part 2):2019, Type-2, with a minimum of 32% available chlorine. 2. Affidavit: An affidavit duly notarized stating that the submitted bleaching powder sample corresponds to the supplied lot and meets the required IS standard specifications. 3. Sample Submission: We are submitting a 25-gram sample of the bleaching powder along with the test reports for your kind perusal and further testing, if required. We hereby affirm that the information and documents provided are true and correct to the best of our knowledge..
- (4) Nitrile Gloves- length 13”:** Disposable nitrile gloves. Length: 13 inches. Must conform to safety standard EN ISO 374:2016.
- (5) Nitrile Gloves –length 18”:** Disposable nitrile gloves. Length: 18 inches. Must conform to safety standard EN ISO 374:2016.
- (6) Black Phenyl (5 liter):** ISI-marked, high germ- killing efficacy and long lasting fragrance.
- (7) Kodi with wooden Benta (minimum 3 ft long):** Heavy-duty, durable construction for municipal use (**Make- Tata**).
- (8) Kodal with wooden Benta (minimum 3 ft long):** Heavy-duty steel, durable with a firm grip (**Make- Tata**).
- (9) Belcha (Shovel):** Made of high-grade iron/steel with a strong wooden or steel handle, corrosion-resistant (**Make-Tata**).
- (10) Panjha:** Long-handled scraping tool (approx. 5-6 ft handle) with a flat, sharp, rectangular steel blade (approx. 6" width) for scraping mud, dirt, and debris from surfaces.
- (11) GI bucket (balti):** Rust-resistant, durable, with a minimum thickness of 1.5 mm and a capacity of 10-20 liters.
- (12) Kanta Fauda:** Sharp stainless steel or iron with a strong handle.
- (13) Hand wash (500 ml):** Liquid hand soap, antibacterial (e.g., with Chloroxyleneol >2% or equivalent), skin-friendly, pH balanced, with pleasant fragrance. ISI-marked.

- (14) Liquid Soap:** Anti-bacterial, skin-friendly, long-lasting fragrance.
- (15) Flower Broom (Phula jhadu):** Soft-bristled broom made from natural grass/soft synthetic fibers (e.g., coconut coir or polypropylene), attached to a short handle (~3-4 ft), used for gathering light debris and dust without scratching surfaces.
- (16) Harpic (500 ml):** Branded toilet cleaner, effective on stains and germs.
- (17) Wiper (big):** Strong rubber blade. Durable, ergonomic handle. High cleaning efficiency.
- (18) Aluminum Ladder (10 ft height):** Double Step, Foldable type. Made of high-grade aluminum alloy (IS 6474/IS 733). Minimum safe working load of 150 kg. Must have non-slip serrated steps, locking spreaders, and non-skid rubber feet.
- (19) Lavatory Brush/ Toilet Brush:** Strong bristles, durable plastic handle, long-lasting.
- (20) Plastic Bucket (15 liter):** Strong, sturdy construction. Easy-grip handle. Capacity: 15 liters.
- (21) Plastic Mug (1 liter):** Strong, Sturdy and easy grip handle.
- (22) Tarpaulin:** Black colored. Size: 15ft. X 12ft. Minimum weight: 5 kg each. Waterproof and durable.
- (23) Air Tight Jar (100 Ltr):** Strong & Durable materials like HDPE for leak-proofing and corrosion resistance with Tight-sealing lid for an airtight seal.
- (24) Air Tight Jar (30 Ltr):** Strong & Durable materials like HDPE for leak-proofing and corrosion resistance with Tight-sealing lid for an airtight seal.
- (25) Sabal/Crowbar:** High-carbon steel, corrosion-resistant (**Make- Tata**).
- (26) Fursalime (Chuna) (25 Kg per pkt):** Fine-grade, high-quality White Washed Lime Powder (Calcium Hydroxide). Free from lumps and impurities.
- (27) Bleaching powder (Calcium oxychloride, CaOCL<sub>2</sub>):** Must conform to ISI specification IS:1065 /Latest BIS standard. Available chlorine content: Minimum 30% by weight. Dry, free-flowing powder, free from Lumps. Colour: White to pale yellow. Packing: Airtight, moisture-proof HDPE laminated bags/drums with inner polythene lining: standard pack size 25 kg. Suitable for disinfection of water, drains and sanitation purposes for municipal operations. Shelf life: Minimum 6 months from manufacturing date. Safety: Container/bag must display batch number, date of manufacture, chlorine content and handling precautions
- (28) Grass cutting Knife :** Stainless steel, sharp, rust-proof. Ergonomic handle, Approximately 32 cm length of blade with 13 cm length of wooden handle. Approximately 250 gram weight.
- (29) Katuri (Bush cutter):** High-quality steel blade, rust-resistant, ergonomic grip for safe and efficient use.
- (30) Floor Cleaner /coolin:** Concentrated liquid floor cleaner, disinfectant, deodorizing, capable of cleaning and degreasing hard surfaces. ISI-marked.

**(31) Safety Shoes:** V-12, SIZE:5-11,V-SAFE. Features:- Certification : ISI & CE Certified , Construction: Direct Injection Process ,Upper : Synthetic Leather ,Lining : Soft Breathable Grey Mesh , Toe-Cap : Steel (100) as per IS 15298/Part 3 ,Sole : PVC Double Density ,In-socks : PU Moulded.

**(32) Ankle Length Safety Gum boot:** Construction: HDPE (High Density Polyethylene). Non-vented. Standard: IS 2925:1984; DGMS Approved; EN 397:2012. Variants: PLASTIC SLIP FIT. Weight: 320 grams.

**(33) Safety Goggles:** Frameless, lightweight, snug-fitting polycarbonate lenses providing impact protection. Features include anti-fog & hard coating, 99.9% UV light filtration, wide vision, and a design suitable for all-day wear. Must be designed to meet IS 8521-Part-1:2022 and EN 166:2001 standard.

**(34) Polyester Reflective Jacket:** High-visibility polyester reflective jacket with safety tape for sanitation workers with **Jagatsinghpur Municipality** branding.

**(35) Cap (Jagatsinghpur Municipality branding):** Polyester cap with **Jagatsinghpur Municipality** branding, adjustable fit, durable fabric, suitable for daily sanitation work

b) **Technical Specifications:** As per mentioned in this Document.

c) **Logistics and Delivery:** The supplier is expected to deliver the required quantity of materials to **Jagatsinghpur Municipality** within **20 days after** the issuance of the work order. The agency is responsible for making the necessary transportation arrangements at its own cost, as **Jagatsinghpur Municipality** will not bear any transportation expenses. **Jagatsinghpur Municipality** reserves the right to place orders as per its requirements, without any minimum or maximum quantity obligation.

d) The rate quoted by the bidder shall be valid for the period of 01 (one) year. During the validity period, **Jagatsinghpur Municipality** reserves the right to place orders as per its requirements and for the quantity it deems necessary.

e) The selected agency shall enter into a rate contract with **Jagatsinghpur Municipality** for a period of one year. During this period, the agency is required to supply the items as per **Jagatsinghpur Municipality** 's requirements at the approved L1 rate, with no price escalation allowed. The selected agency must sign an agreement with **Jagatsinghpur Municipality** within Seven (7) days of receiving the Letter of Award (LOA) and submit the required Performance Bank Guarantee as stipulated.

f) The selected bidder shall submit a **Performance Security equivalent to 50k (Fifty Thousand) only of the total contract value** upon selection. The Performance Security shall be retained for the entire duration of the assignment and will be refunded **without any interest** upon successful completion of the assignment.

g) **Jagatsinghpur Municipality** is not obligated to procure all items mentioned in the BOQ and reserves the right to add or subtract quantities as per its requirements. The technical specifications and quantities are subject to modification at **Jagatsinghpur Municipality** discretion, and no claims shall be entertained by the bidders in this regard.

## Technical bid

1. **Name of the bidder and Full Address of the bidder** as per the **Annexure-I**.
2. The bidder shall furnish an item-wise list in the Technical Bid indicating the quoted items along with brand and manufacturer details. This will be used to determine the number of items quoted. (BOQ)
3. Copy of Valid **PAN Card** should be attached with tender documents.
4. Copy of Valid **GST Registration Certificate** should be attached with tender documents.
5. Copy of Valid **GST Return** for the **last three Quarters** shall be submitted.
9. The Bidder should have the Valid **Manufacturer-Authorisation Certificate-** for- Supply of Chemical, Reagent and Consumable items as per **Annexure-III**.
10. Copy of Valid **License/ Trade License** of the Bidder from the competent authority should be attached with the tender documents.
11. Copy of valid **MSME Certificate (Category- Manufacturer only)/ UDYAM Registration Certificate** should be attached by the bidders with tender documents.
12. The tenderer should submit/furnish a Copy of the **Declaration** as per format **Annexure-II** should be attached with the tender documents (**Affidavit from Notary, Public or Executive Magistrate with Rs.20/- Non-judicial Stamp Paper**).
13. The tenderer should submit/furnish a Copy of the **Undertaking** as per format **Annexure-IV** should be attached with the tender documents (**Affidavit- from Notary- Public Or" Executive Magistrate with Rs.20/- Non-judicial Stamp Paper**).

## Price bid

1. If the bidder quotes unreasonable/low/false rates for any item and subsequently expresses inability to supply the same at the quoted rate, such action shall be treated as non-compliance and breach of tender conditions. In such cases, the bid may be rejected/cancelled, and the bidder may be liable for appropriate action, including forfeiture of EMD/Security Deposit and blacklisting as per rules.
2. The tender format (Price. Bid) in the prescribed format as per **BOQ**. The rate should be quoted for each item.
3. The rate should be mentioned excluding GST and the GST as per applicable (in %) for each item should be mentioned in a separate column in the same sheet.
4. The price/rate shall be quoted strictly as per the details provided in the List of Items in **BOQ**. **Only a single rate must be quoted against each item.**
5. Rates quoted shall remain valid for a period of one year from the date of finalization of the tender.

## Supply and Delivery

1. If any items found to be defective/damage/not of standard quality. the same shall be replaced by the supplier at his own cost within a maximum duration period of 30 days and take back the unused/defective available stock from the Central Store. In case the supplier fails to replace the stocks within the stipulated time period, **the bidder may be liable for appropriate action, including forfeiture of EMD Security Deposit and blacklisting as per rules.** No further purchase order, will be placed to the Authorised agency/firm/supplier for the items.
2. The supplier shall be responsible for complete delivery of the goods up to the point of use Jagatsinghpur. This includes safe transportation to the Store, unloading of materials, and further shifting/placement of the items to the concerned location as specified by the consignee. All activities such as loading, unloading, internal transportation, and handling shall be carried out by the supplier at their own cost, and no additional charges on this account shall be payable by the office.
3. The goods should be supplied to the Freight on Road (FOR) Destination and no extra charge for freight should be claimed.
4. If the approved lowest eligible supplier fails to supply items within 20 days of receiving supply order, the same shall be procured from the L2 suppliers at L1 rate, if they agree to supply at L1 approved rate to meet the emergency requirement.

## Evaluation

1. The technically qualified bidder quoting the lowest rate for each items will be selected as L1 bidder for award of contract and next qualified bidder quoting next higher rate will become L2, L3..... accordingly.
2. If there is a tie in the quoted price of an item, the following parameters shall be applied:
  - i. Bidders who have supplied implants to more numbers of Govt. institutions during last three years will be given priority.
  - II. Bidders having higher average annual turnover in immediate preceding three years as on the date of price bid evaluation will be given preference.
3. If the Technically qualified bidder quoting the lowest rate by more than one bidder for different items the bidder will be selected on following parameters.
  - a. Bidders who have quoted the lowest rate in maximum items that bidder should be initiated for negotiation in all other items to the rate of other L1 Bidder.
  - b. If L1 bidder is not willing to negotiate the rate with other L1 bidder will be selected to different agencies as per their quotated lowest rate of different items.

## Payment

1. *The agencies must clearly mention the Batch No., Expiry Date, and **Manufacturing Date in the bills for the items actually supplied.***
2. Bills in triplicate for the items supplied by the selected firm(s), should be raised for payment. Payment shall be released after deducting TDS as per GST & income Tax Rules and any other deductions as per Government rules only after it is ensured that the items/quantity and quality of items supplied are to the entire satisfaction of this office and accepted.
3. 100% payment shall be made after submission of stock entry certificate from the concerned authority and as per the availability of fund.

## **Penalties**

1. The material should be good quality and durability. The selection will be made on quality followed by price. Selection of the items by the committee members is final.
2. Sample test should be done if required by the committee members.
3. If any product after use found to be "not of Satisfactory Quality/ Not as per the Parameter/ Not as per Sample" such item will be declared as "Not of Standard Quality" on the basis of the report of the concerned user. The said product shall be frozen. The supplier has to replace fresh stock as per the purchased quantity and take back the frozen stock. In case the supplier fails to replace the stocks within the time frame fixed by the authorities. Penalty shall be imposed as deemed fit.

## **General Condition**

1. No claim shall be against the Municipal Council, Jagatsinghpur in respect of interest on earnest money deposit or security deposit or any delayed payment or any other deposit.
2. If there is any typographical error in the tender documents the decision of Executive Officer, Jagatsinghpur Municipality is final.
3. According to our requirement supply order will be given.
4. Jagatsinghpur Municipality reserves the right to accept in part or in full or reject any or more Tender/offer without assigning any reasons or cancel the tendering process and reject all Tender at any time prior to award of contract, without accepting any liability, whatsoever.

Jurisdiction: All disputes are subject to the jurisdiction of Jagatsinghpur courts only.

**IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS**

1.	Mode of Procurement	Through Open Tender
2.	Purchaser	Municipal Council, Jagatsinghpur Municipality, Jagatsinghpur.
3.	Consignee	Executive Officer, Jagatsinghpur Municipality Jagatsinghpur.
4.	Delivery period	Within 20 days, from issue. Of Purchase order,
5.	Mode of Delivery	By Air/Road/Rail
6.	EMD	<b>Rs.50,000 ( Rupees Fifty Thousand only}</b> per-tender-. The Earnest Money* Deposit should be in the shape of online only
7.	Performance Security	<p>Performance Security of Rs.50,000/-<b>(Rupees Fifty Thousand)</b> only should be deposited by the supplier before issue of work order. And that should be returned after completion of tender tenure.</p> <p><b>The Security Deposit is to be refunded after completion of the validity period of the Tender <i>Of</i> 1 year from the supply of such items whichever is earlier without any interest.</b> The Security Deposit will be forfeited in the following cases: --</p> <ol style="list-style-type: none"><li>I. Any violation of the terms &amp; conditions of Tender.</li><li>II. If the items supported Is not of Standard quality.</li><li>III. Blacklisting of the Agency/Supplier.</li><li>IV. Excess payment if done wrongly.</li></ol>

(Name of the bidder)

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**ADDRESS OF THE BIDDER**

	(The address in which the purchase orders-will be communicated)	(Local contact person/ branch office/ zonal office/ service center if any, in Odisha)
BIDDER/ FIRM NAME		
FULL ADDRESS		
PIN CODE		
MOBILE NO.		
ALTERNATIVE MOBILE NO.		
Email ID		

Signature of the Tenderer:  
With seal

Date:

Official Seal:

(To be submitted in Technical Bid)

**DECLARATION FORM BY THE BIDDER**

(Affidavit from Notary Public or Executive Magistrate with Rs.20/- Non-judicial Stamp Paper)

I/We ..... having our..... office at ..... do declare that I/we have carefully read all the terms & conditions of tender of Jagatsinghpur Municipality, Jagatsinghpur for the supply of Chemical items. The approved rate will remain valid for a period of one year from the date of approval.

I/We will abide by all the terms & conditions set forth in the Tender No.....JSPURM/ Dated .....

I/We do hereby declare that I/we have not been de-recognized/ black listed by any State Government/ Union Territory/ Government of India/ any other Organisation for any reason.

I/We further declare that I/we possess valid documents as per the terms and conditions of the tender. Tender inviting Authority can at any time, physically verify the original documents or get clarifications in this regard from any authority, as deemed proper.

Signature of the bidder/ bidders with Seal  
Name & Address of the Firm

Place:  
Date:

**Annexure-III**

(To be submitted for Technical Bid)

**MANUFACTURER'S AUTHORISATION FORMAT**

To,  
The Executive Officer,  
Jagatsinghpur Municipality,  
Jagatsinghpur.

Sub: LETTER OF AUTHORISATION.

Ref: Tender No...../JSPURM, Dated.....

Sir,

I/We..... Who are established and reputed manufacturers of ..... having factories at ..... do hereby authorize **Mis.....** to submit the bid and sign the contract as per the above referred tender and also true raise bills, collect payment, as per rule.

I/We also extend our full guarantee for the items quoted by ..... as per the terms and conditions in the above referred tender.

Yours faithfully,

Authorised Signatory

**Annexure-IV**

**UNDERTAKING**

(Affidavit from Notary Public or Executive Magistrate with Rs.20/- Non-judicial Stamp Paper)

I/We \_\_\_\_\_ having  
My/our \_\_\_\_\_ office at \_\_\_\_\_

do hereby declare that I/We will supply the ordered items after becoming lowest responsive bidder as per tender terms & conditions, specification [Bid Reference No. \_\_\_\_\_ Dtd., and conditions as laid down in the purchase order.

I/We declared that the Tender Inviting Authority **can blacklist me/us for a period of 3 years -**

- (i) if we withdraw bid after opening of price bid.
- (ii) if we quote unreasonably low/false rates for any item and subsequently expresses inability to supply the same at the quoted rate.
- (iii) if we unable to supply ordered items at approved rate within the stipulated time period i.e. 20 days.
- (iv) if we unable to replace any items found to be defective/damage/not of standard quality, at our own cost within a maximum duration period of 30 days.

I/We further declare that the price quoted is not more than the Open Market Price where such rate exists.

Signature of the Bidder Full Name  
Mobile No.

Date.



[Validate](#)[Print](#)[Help](#)

## Item Rate BoQ

Tender Inviting Authority: Executive Officer, Jagatsinghpur Municipality, Jagatsinghpur

Name of Work: SANITATION MATERIAL SUPPLY TO JAGATSINGHPUR MUNICIPALITY

Contract No:

Name of the Bidder/ Bidding

### PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER	TEXT #	NUMBER	TEXT #	NUMBER	TEXT #	NUMBER	TEXT #	NUMBER	TEXT #	NUMBER	TEXT #	NUMBER	TEXT #
Sl. No.	Item Description	Quantity	Units	Rate per Quantity	BASIC RATE In Figures To be entered by the Bidder Rs. P	TOTAL AMOUNT Without Taxes	TOTAL AMOUNT With Taxes	TOTAL AMOUNT	TOTAL	INR Zero Only	INR Zero Only	INR Zero Only	INR Zero Only
1	2	4	5	6	13	53	54	55					
1	Bleaching Powder	1	Nos			0.000	0.000	0.000	INR Zero Only				
2	Broom Stick	1	Nos			0.000	0.000	0.000	INR Zero Only				
3	Jhudi	1	Nos			0.000	0.000	0.000	INR Zero Only				
4	Mosquitoes Killing oil(For Drain)	1	Nos			0.000	0.000	0.000	INR Zero Only				
5	Mosquitoes larva killing oil(For Tiffa Machine)	1	Nos			0.000	0.000	0.000	INR Zero Only				
6	Black phenyl	1	Nos			0.000	0.000	0.000	INR Zero Only				
7	White Phenyl	1	Nos			0.000	0.000	0.000	INR Zero Only				
8	Washing Acid(For Toilet)	1	Nos			0.000	0.000	0.000	INR Zero Only				
9	Gun Boot(for sanitation worker)	1	Nos			0.000	0.000	0.000	INR Zero Only				



10	Hand gloves(for sanitation worker)	1	Nos					0.000	INR Zero Only
11	Rain coat	1	Nos					0.000	INR Zero Only
12	Lifebuoy Soap (125 g)	1	Nos					0.000	INR Zero Only
13	Lifebuoy Soap(25 g)	1	Nos					0.000	INR Zero Only
14	Toilet Cleaner	1	Nos					0.000	INR Zero Only
15	Floor Cleaner	1	Nos					0.000	INR Zero Only
16	Camphor(100 g)	1	Nos					0.000	INR Zero Only
17	Room Freshener	1	Nos					0.000	INR Zero Only
18	Toilet Freshener	1	Nos					0.000	INR Zero Only
19	Aluminum Kunda	1	Nos					0.000	INR Zero Only
20	Garden Fork	1	Nos					0.000	INR Zero Only
21	Big Garden Fork	1	Nos					0.000	INR Zero Only
22	Water Pipe(PVC Flex)	1	Nos					0.000	INR Zero Only
23	Gardening Hoe(Kodal)	1	Nos					0.000	INR Zero Only
24	Gardening Sword (Khanda)	1	Nos					0.000	INR Zero Only
25	Sword with Hand	1	Nos					0.000	INR Zero Only
26	Leaf Cutter	1	Nos					0.000	INR Zero Only
27	Hand Grass Cutter	1	Nos					0.000	INR Zero Only
28	Branch Cutter	1	Nos					0.000	INR Zero Only
29	Grass cutter Protective Suit with helmet, Gloves, glass and shoes(1 set)	1	Nos					0.000	INR Zero Only
30	Floor Cleaner(MOP)	1	Nos					0.000	INR Zero Only
31	Wheelbarrow	1	Nos					0.000	INR Zero Only
32	Pushcart	1	Nos					0.000	INR Zero Only
33	Belcha	1	Nos					0.000	INR Zero Only
34	Crowpsr (Sabal )	1	Nos					0.000	INR Zero Only
35	GI Wire	1	Nos					0.000	INR Zero Only
36	Aluminum Ladder (10 ft height)	1	Nos					0.000	INR Zero Only



37	Lavatory Brush/ Toilet Brush	1 Nos				0.000	INR Zero Only
38	Plastic Bucket (15 litre)	1 Nos				0.000	INR Zero Only
39	Plastic Mug (1 litre)	1 Nos				0.000	INR Zero Only
40	Tarpaulin	1 Nos				0.000	INR Zero Only
41	Air Tight Jar (100 Ltr)	1 Nos				0.000	INR Zero Only
42	Air Tight Jar(30 Ltr)	1 Nos				0.000	INR Zero Only
43	Fursalime (Chuna) (25 Kg per pkt)	1 Nos				0.000	INR Zero Only
44	Polyester Reflective Jacket	1 Nos				0.000	INR Zero Only
45	Cap (Jagatsinghpur Municipality branding)	1 Nos				0.000	INR Zero Only
46	Bag(Akha)	1 Nos				0.000	INR Zero Only
<b>Total in Figures</b>						<b>0.000</b>	<b>INR Zero Only</b>
<b>Quoted Rate in Words</b>		<b>INR Zero Only</b>					

