

OFFICE OF THE NOTIFIED AREA COUNCIL, SURADA, GANJAM

No.- 1036 /NAC

Dated.- 02/05/2024

TENDER CALL NOTICE

The Executive Officer, Surada N.A.C invites percentage rate bids in single cover system for the construction of work detailed in the table below from eligible class contractors registered with the State Government /Central Govt. /Equivalent Grade Contractor for execution of the civil work. The proof of registration from the appropriate authority shall be enclosed along with the Bid.

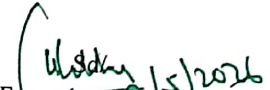
TENDR DETAILS

SL NO.	NAME OF THE WORK	ESTIMATED COST (IN RS.)	PERIOD OF COMPLETION (in Days)	CLASS OF CONTRACTOR	EMD	COST OF BID DOCUMENT (IN RS.)
1	2	3	4	5	6	7
1	Construction of Pothole Repair at NAC Kalyan mandap Road, Ward No-02	782400/-	30 days	C & Equivalent	7824/-	4000/-
2	Construction of Drain Cover Slab near the Anganabadi centre, Ward No-10	551720/-	30 days	C & Equivalent	5517/-	4000/-
3	Construction of Drain Cover Slab in front of Badapunja Kali Mandir, Ward No-06.	635400/-	30 days	C & Equivalent	6354/-	4000/-
4	Construction of Drain Cover slab Sagar Bandha near Anganabadi Centre, Ward No-10	432400/-	30 days	C & Equivalent	4324/-	2000/-
5	Construction of Drain Cover Slab from Stadium to Netaji Sahi, Ward No-06.	555700/-	30 days	C & Equivalent	5557/-	4000/-
6	Construction of Culvert with approach road from Gudia basa sahi to Rushikulya Nagar.	526200/-	30 days	C & Equivalent	5262/-	4000/-

1. Bid documents consisting of plans, specifications the schedule of quantities and the set of terms and condition of contract and other necessary documents can be seen in the website www.tendersorissa.gov.in.
2. As per the works department Letter No.:5984/ W Dtd: 27-04-2021, **It is hereby stated that no provisions regarding Bid security should be kept** in the Bid documents and only provision for "Bid Security Declaration" should be kept.
3. The Bid documents will be available in the website <https://tendersodisha.gov.in> for online bidding.
4. The Bidder must possess compatible Digital Signature Certificate (DSC) of Class III or Class IV.
5. Bids shall be received only "on line" on or before 05:00 P.M on dt.22-05-2026 & submission of documents to the undersigned will be 05:00 P.M on 22-05-2026.
6. Bids received on line shall be opened at 11:00 A.M on Dt.07-05-2026 in the Office of the undersigned in the presence of the Bidders/ Authorized representatives who wish to attend. Bidders who participated in the bid can witness the opening of bids after logging on to the site through their DSC. If the Office happens to be closed on the last date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
7. After the date and time of receipt of bid is over, the original Bid security towards cost of Bid documents shall be submitted in the Office of the undersigned on or before date and time of opening of Bid as specified at Para 07 above, during Office hours on working days failing which the bid shall be rejected.
8. The cost of bid documents is payable through online on the website www.tendersorissa.gov.in as mentioned under Col. 7 i.e. towards paper cost.



9. Other details can be seen in the Bidding Documents.
10. The authority reserves the right to cancel any or all the bids without assigning any reason thereof.
11. Bid documents consisting of Qualification information and eligible criteria of bidders, the schedule of quantities of estimate of the work are available in the website <https://tendersodisha.gov.in>.
12. The intending bidders are quote the rate without GST while tendering online. The GST will be paid extra on the value of work executed as applicable on works contracts at the time of payment of bills.


 Executive Officer
EXECUTIVE OFFICER
 N.A.C. Surada, Ganjam
N.A.C., SURADA, GANJAM

GENERAL CONDITION OF CONTRACT

1. As per the works department Letter No:5984/W Dtd:27-04-2021, It is hereby decided that no provisions regarding Bid security should be kept in the Bid documents and only provision for “**Bid Security Declaration**” should be kept.
2. It is hereby decided that the work is to be completed within the stipulated period as mentioned in the NIT.
3. The authority reserves the right to reject any or all the tenders without assigning any reason thereof.
4. Conditional tenders containing terms and condition are liable for rejection.
5. The Contractors are required to furnish evidence of ownership of machineries such as concrete mixer, vibrator, centering materials failing which tenders will not be taken in to condition.
6. The Contractor shall furnish a certificate along with tender to the effect that he is not related to any officer in the rank of an Assistant Engineer & above. If the fact subsequently proved to be false, the contract is liable to be rejected.
7. The tenderers are to submit along with the tender a note regarding his experience on construction of similar type of works from competent authority.
 - a. Name of the work:
 - b. Estimated Cost:
 - c. Date of Commencement:
 - d. Actual date of Completion:
 - e. Work order no and date:
 - f. Other details if any:
8. The successful bidders are required to deposit the additional performance security (APS) as given below when the Bid amount is less than the estimated cost put to tender.

Sl No.	Range of difference between the estimated cost put to tender and Bid amount.	Additional Performance Security to be deposited by the successful bidder
01	Below 5%	No Additional Performance Security
02	From 5% and above and below 10%	50% of (Difference between estimated cost put to tender and bid amount)
03	From 10% and above	150% of (Difference between estimated cost put to tender and bid amount)

9. The tenders are required to furnish attested copies of valid PAN Card, Labour License & GST Registration Certificate at the time of submission of tender document and originals of which are to be produced before date of opening.
10. Each tenderer is expected to inspect the site of the proposed work to know the exact working condition before tendering his offer.

11. On no account the contract work should be assigned or subject to sublet without prior approval of Surada N.A.C and in such event the contract may be rescinded by Executive Officer, by giving a notice in writing, The contractor should be duly liable in dimity to the NAC for any compensation payable by NAC to any quarter and in such case the same would be recovered from the contractor.
12. The tenderers whose tender is accepted shall forthwith. On written intimation being given to him about acceptance of tender, make requisite initial security deposit and sign the agreement within 7 day of such intimation for due fulfillment of contract in the office of Executive Officer, Surada N.A.C, failing which it be liable for forfeitures of the earnest money.
13. Materials if any, issues by department will be supplied to the contractors from NAC store and will be carried by contractor at his own cost and risk.
14. The Person / Contractors who are having minimum two years experience in Similar nature of works shall be given preference.
15. The contractor will use SAIL rod (Steel) / TATA / VIZAG STEEL for the reinforcement work and 43 grade OPC cement (**KONARK / ULTRATECH / EMEMI DOUBLE BULL / ACC**) for execution of the work.
16. The contractor should arrange at his own cost necessary T&P such as pump, vibrator, concrete mixer, scaffolding materials etc, as would be required during execution of work.
17. Under no circumstances interest is chargeable to the contractor for the due or additional dues if any payable to him for the work.
18. Experience minimum 3 years of the similar nature of the work will be weighted & Experience Certificate will be produce.
19. Minimum three years experience of the similar nature of the work will be accepted.
20. The successful renderer shall have to produce original registration certificate, GST registration certificate, PAN and affidavit regarding authenticity for verification before drawl of agreement.

INSTRUCTION TO BIDDER

Detail of documents to be furnished.

1. Scanned copies of the following documents to be up-loaded in PDF format in the Website i.e. <https://tendersodisha.gov.in/nicgep/app>.
 - a. Tender Paper cost in online mode
 - b. Bid Security Declaration
 - c. Valid GST Regn. Certificate
 - d. PAN Card
 - e. Valid Registration Certificate
 - f. Affidavit regarding correctness of information/ certificate
 - g. Affidavit regarding no relation certificate
 - h. Scan copy of duly filled Information Sheet [This sheet is mandatory. Non submission of the sheet may cause rejection of the bid]
2. The bidder shall transfer online the cost of bid paper (non-refundable) specified for the work in the work list.
3. Only those bidders who successfully remit their Cost of Tender Paper on submission of bids would be eligible to participate in the tender / bid process. The bidders with pending or failure payment status shall not be able to submit their bid. Tender inviting authority, State Procurement Cell, NIC, the designated Banks shall not be held responsible for such pendency or failure.
4. Uploaded documents of valid successful bidders will be verified with the original before signing the agreement.



5. DTCN is not to be uploaded by the bidder. The bidder has to only agree/ disagree on the conditions in the DTCN. The bidders who disagree on the conditions of DTCN cannot participate in the bidder.

INSTRUCTION TO BIDDER:

1. Eligibility Criteria:-

The eligibility criteria for participation in this tender are given below. The tenderers should go through these eligibility criteria before purchasing the tender documents. Tenderer(s) not fulfilling the eligibility criteria and submit the tender, can do so at their own risk, as the tender will summarily be rejected.

- a. The intending tenderer(s) should have not abandoned any work of similar nature not their contract should have been rescinded during the last five years.
- b. The intending tenderer(s) should have the valid Registration Certificate as on date of the required class as mentioned in Col-7(Annexure-A) of the Table in TCN.
- c. The intending tenderer(s) should have up to date valid ITCC, (PAN), Labour License.
- d. **The intending tenderer(s) should have cleared all the Municipality dues outstanding against him/her.**
- e. Work experience of minimum 3 years in similar nature of work shall be given preference.
- f. The Contractors are required to furnish evidence of ownership of machineries such as concrete mixer, vibrator, centering materials failing which tenders will not be taken in to consideration.
- g. The Contractor shall furnish a certificate along with tender to the effect that he is not related to any officer in the rank of Assistant Engineer & above. If the fact subsequently proved to be false, the contract is liable to be rejected.
- h. The tenderers are to submit along with the tender a note regarding his experience on construction of similar type of works from competent authority.
 - i. Name of the work
 - ii. Estimated Cost
 - iii. Date of Commencement
 - iv. Actual date of completion
 - v. Work order no and date
 - vi. Other details if any

DETAILED TENDER CALL NOTICE INVITATION OF TENDERS

1. Tender for the works- sale and receipt through online and the bid will be opened by the Executive Officer, Surada, NAC or his authorized subordinate in the office of the Executive Officer, Surada, NAC.
2. DTCN is not to be uploaded by the bidder. Only those tenders who are willing to accept all the terms and conditions of this detailed tender call notice need submit the tenders. Joint Venture/ Consortium agreements /MOUs are not allowed to participate in the Bid.
3. Tenderers have to submit Bid Security Declaration as per the attached format against EMD.
4. Tenders not accompanied with the Bid Security Declaration as specified in tender call notice shall not be considered at all.
5. Filled up sealed tenders in complete shape will be received as per TCN through online.
6. A bidder can submit only one tender paper for a particular work. Submission of more than one tender paper by a bidder for a particular work will be liable for rejection of all such tender papers.
7. Any request from the tender in respect of addition, alternations, modifications, corrections, etc. or either terms or conditions of raters of his tender after opening of the tenders will not be considered.

8. The successful tenderer shall make his own arrangement for all materials T&P machineries required for satisfactory completion of work in time. Unless otherwise specified in the conditions or contract.
9. DTCN is not to be uploaded by the bidder. The bidder has to only agree/ disagree on the conditions in the DTCN. The bidders who disagree on the conditions of DTCN cannot participate in the bid.
10. Uploaded documents of valid successful bidders will be verified with the original before signing the agreement. The valid successful bidder has to provide the originals to the concerned authority on receipt of such letter, which will be sent though registered post/ Speed Post/ By hand.
11. The Initial security deposit should be submitted in shape of pledged NSC/ TD/ POSB/ KVP/ Deposit receipt of Scheduled Bank.
12. In the case of Govt. Undertaking, Co-operative Societies, Diploma or Degree holders in Engineering, SC and ST contractors, Physical handicapped contractors who are registered with the Deptt, the rules framed by Govt. from time to time about earnest money deposit, initial security deposit will apply. Provided the contractors belonging to the relevant category should be mentioned in R.C book by the issuing authority.
13. Request for transfer/ adjustment of earnest money deposit from other works will not be entertained.
14. SecurityDeposit@5%GST as applicable, IT@1%&LabourCess@1% will be deducted from the bill.
15. Royalty will be deducted as per the Govt. provision in analysis of rate.
16. Each tenderer is to be expected to inspect the site of the proposed work to know the exact working condition before date of opening.
17. The Successful Bidders are required to deposit the Additional Performance Security (APS) as given below when the bid amount Is less than the estimated cost put tot tender.

Sl No.	Range of difference between the estimated cost put to tender and Bid amount.	Additional Performance Security to be deposited by the successful bidder
01	Below 5%	No Additional Performance Security
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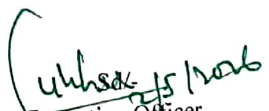
In such an event, the bidders who have quoted less bid price/ rates than the estimated cost put to tender shall have to deposit additional Performance Security (as per above table) in shape of Demand Draft / Term Deposit Receipt pledged in favour of the Executive Officer, Surada, NAC at the time of execution of agreement.

18. The Earnest Money Deposit of the unsuccessful tenders who are not awarded with the work will be refunded on application after the tender is finalized.
19. Combined BID security for more than one work is not acceptable.
20. Tender may not at the direction of the competent authority be considered unless accompanied by attested Xerox copies or attested Xerox copies or attested true copies of the IT, CC or GST clearance and the original certificates are to be produced before the tender opening authority as and when required for verification.
21. The contractor shall produce necessary receipts in support of payment of royalty and taxes for the materials supplied by them for the work failing which royalty taxes as applicable will be deducted from their bills.
22. The work is to be completed in all respects within the period mentioned in column (7) of Annex-A TCN in calendar months from the date of written order to commence the work.
23. After opening the tenders the 2nd lowest bidder will be counted as 1st lowest bidder if a 1st lowest bidder withdraws himself from the tender. The EMD received along with the tender shall be forfeited and credited to the Municipal Fund and action will be taken as per Provision laid.
24. If the % rate quoted by the bidder is lower than or equal to 15% of the tendered amount, then such a bid shall be rejected and the tender shall be finalized basing on merits of rest of bids. But if more than one bid is quoted at 14.99% (Decimals up to two numbers will be taken for all practical purposes) less

than the estimated cost, the tender accepting authority will finalize the tender through a transparent lottery system, where all bidders/ their authorized representatives, the Executive Officer, Surada, NAC will remain present.

25. Those who successfully bid for the work through e-tender but do not submitted the documents as per DTCN will be debarred for future tendering and will be black listed as well.
26. The detailed list of successful bidder against each work will be displayed in the Office Notice Board. Acceptance letter of the tender will be intimated to the successful renderer in writing. The successful bidder can collect the letter of acceptance from the office 7 (Seven) days from the date of declaration of successful bidder on the notice board to avoid postal delay. The renderer is to deposit the initial security deposit and sign the agreement.
27. If L-1 bidder does not turn up for agreement after finalization of the tender, then the EMD deposited by bidder at the time of submission of bid shall be forfeited. In that case, the L-2 bidder, if fulfills, other required criteria would be called for drawing agreement for execution of work subject to the condition that L-2 bidder negotiates at par with the rate quoted by the L-1 bidder otherwise the tender will be cancelled.
28. The affidavit regarding submission of details of bid documents / availing exemption of EMD / ISD, availing SC/ST benefit etc. should be submitted in original along with tender documents for each work at the time of verification of documents. The affidavit should mention Contractor Name, Regd. No. DTCN No./BID Identification No, Work Name/ SL No. in which participating. It should be addressed to Executive Officer, Surada, NAC.
29. No escalation of cost in respect of labour, POL, materials & other item. If any, will be entertained during the course of execution of work.
30. The cost of the work quoted should be written both in figure and words and in case of discrepancies between quotation in figures and words, the same in words will prevail.
31. The detail of work can be had in the office of the Executive Officer Surada, N.A.C during office hours on any working days. Relevant ISI standard PWD/PHD Specification of Government of Orissa is to be followed during course of execution.
32. The contractor should abide by the fair wages clause notified by the Government in Labour Department and in force during the period of execution and shall not pay less than the fair wage fixed by Government to the laborers engaged by him for the work.
33. The Lowest Tenderer shall submit **the quality test certificate report of materials** used in work, as and when required.
34. The department has the right to inspect the work and can reject partly or fully each structure if found defective in their opinion.
35. No claim for compensation for any damage caused by rain or any other natural calamities during the execution of work will be entertained.
36. All safety measures are to be taken by the contractor during the execution and till final completion of work by the contractor at his own cost.
37. All tender received will remain valid for period of 30 days from the date of receipt of tender.
38. Payment will be made subject to availability of funds.

The authority reserves the right to reject any or all tenders without assigning any reason thereof.


Executive Officer
N.A.C., SURAD, GAN

CERTIFICATE OF TOOLS AND PLANTS
(MINIMUM REQUIREMENT)

I/We hereby certify that the following tools and plants, machineries and vehicles are in my / our possession and in working order.

	List of plants and equipments	Requirement			Remarks
1	Concrete mixer	1 No			40
2	Plate vibrator	1 No			20
3	Needle Vibrator	1 No			15
4	Truck / Tipper	2 Nos			15
5	Water Tanker	1 No			10
6	Complete steel staging, centering, shuttering materials	50 sqm			15
7	All other machineries required for the work such as Truck, Tipper will be utilized in the work as per the requirement in the relevant clauses and as per the direction of Engg. In-charge.				100
8	Minimum pass marks for qualification	80			

NOTE :

1. Capacity of each plant and equipment should be as per specification of MoRTHs for Road & Bridge.
2. The above equipment should either be owned or availed on long-term lease extended beyond the duration of the work, the authority of which in either case is to be substantiated before award of the work.
3. The equipment mentioned above must be included in Schedule "C" and clearly indicated as "Owned/leased."
4. The above list is not exhaustive. All other machinery/ equipments as will be required for satisfactory completion of the work shall have to be deployed by the agency.
5. For deploying additional sophisticated machinery be the agency for completion of the work, no claim shall be entertained.

I/ We also note that, non-submission of this certificate will render my/our tender liable for rejection.

Signature of the Tenderer
Date:

**SAMPLE FORMAT FOR
BIDDERS CONTACT INFORMATION**

Name of the Bidder : _____

Class : _____

Address : At - _____
P.O. _____
Dist. _____
Pin :- _____

Telephone No. : _____

Mobile No. : _____

E-mail Id : _____

