



भारत सरकार
Government of India

गृहमंत्रालय
Ministry of Home Affairs

जनगणनाकार्यनिदेशालय, पश्चिमबंगाल
Directorate of Census Operations, West Bengal

जनगणनाभवन, आई.बी.- 199, सेक्टर-III, साल्टलेक, कोलकाता-700106.

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File No.: D-15030/Estt/2026/ 225

Dated: 13.05.2026

E-TENDER DOCUMENT FOR PROCUREMENT OF TWO TYPES OF KIT ITEMS WITH PACKAGING:

- (i) Enumerator Kit:
1(one) Kit Contains -

Sl. No.	Contents	Quantities
1.	Water Resistant Bags - with Census Logo (as per sample shown in the pre-Bid meeting)	1
2	White Cap with Census Logo	1
3	I-Card Pouch with Lanyard- with Census Logo	1
4	Spiral Note-Pad (60 pages)- with Census Logo	1
5	Foldable Writing Boards- with Census Logo along with detachable Binder Clips	1
6	Marker Pen	2
7	Pencil	2
8	Sharpener	1
9	Eraser	1
10	Ball Pen	2

(ii) **Supervisor Kit:**
1(one) Kit Contains -

Sl. No.	Contents	Quantities
1	Water Resistant Bags - with Census Logo (as per sample shown in the pre-Bid meeting)	1
2	White Cap with Census Logo	1
3	I-Card Pouch with Lanyard- with Census Logo	1
4	Spiral Note-Pad (60 pages)- with Census Logo	1
5	Pencil	1
6	Sharpener	1
7	Eraser	1
8	Ball Pen	1

(iii) **Packaging in Corrugated box.**

Each kit to be separately covered and packed in corrugated boxes. One such box when fully packed would weigh about 12.0 kg (excluding the weight of the box). Details are furnished in Section 5.

CONTENTS OF BIDDING DOCUMENT

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Section-1
Notice for Inviting e-Tender

1. For and on behalf of the President of India, the Director of Census Operations, West Bengal, Ministry of Home Affairs, Government of India invites an open tender (in two bid system) from reputed bidders having the capacity and capability to supply the Enumerator kits & Supervisor kits with packaging in corrugated boxes for use by Census field functionaries (Enumerators and Supervisors) in the field during first phase of Census, 2027 in the state of West Bengal.
 - Time is the essence of this contract. The delivery of Enumerator Kits and Supervisor Kits have to commence within 25 days from the date of award of contract and have to be completed within 30 days from the date of award of the contract.
 - Since the volume of kit items is large and time available is limited, bidder to quote for kit items & packing for a minimum of 50% of the tender quantity of respective items. Bids with/ offering less than 50% of the tender quantity of respective items may be treated non-responsive and rejected.
 - Directorate of Census Operations, West Bengal reserves the right to split the tender and award it to more than one bidder.
2. Tender documents may be downloaded from the CPPP e-Procurement Portal <https://eprocure.gov.in/eprocure/app> or the Office of the Registrar General, India website <https://censusindia.gov.in/census.website/as> per the schedule given in following DATE SHEET:

DATE SHEET

Published Date & Time	15.05.2026 02.30 pm
Bid Document Download Start Date & Time	15.05.2026 05.00 pm
Seek Clarification (on CPP Portal) start date & time	16.05.2026 09.30 am
Sample demonstration at 1 st Floor, Directorate of Census Operations, West Bengal, Janaganana Bhawan, IB-199, Sector-III, Salt Lake, Kolkata-700106.	18.05.2026 to 19.05.2026 (10.00am to 06.00 pm)
Mandatory Pre-bid meeting date & time	19.05.2026, 03.00 pm
Corrigendum, if any, after pre-bid meeting	20.05.2026
Bid Submission Start Date	21.05.2026, 12.30 pm
Sample submission in person or by registered post in sealed packet along with name, address and contact details of agency	22.05.2026 to 28.05.2026 till 06.00 pm
EMD submission	15.05.2026 to 30.05.2026 till 06.00 pm
Seek Clarification (on CPP Portal) end date & time	28.05.2026 11.00 am
Bid Submission Closing Date & Time	08.06.2026 12.30 pm
Technical Bid Opening Date & Time	09.06.2026 01.30 pm
Financial Bid Opening (after 48 hours of evaluation of Technical Bid)	—

3. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Manual bids shall not be accepted.
4. Bidders are advised to follow the Instructions for online bid submission available through the tab Help for Bidders at the e-Procurement Portal <https://eprocure.gov.in/eprocure/app>



5. Bidders are advised to check the CPPP website <https://eprocure.gov.in/eprocure/app> after the pre-bid meeting for any corrigendum, addendum, or amendment to the tender document.
6. Bid Security: Bid Security (EMD) of Rs 14,00,000/- (Rupees Fourteen Lakh Only), in the form of an Account Payee Demand Draft/Banker's Cheque or Fixed Deposit Receipt from a Scheduled Commercial bank or Bank Guarantee (strictly in Form 6 (Page - 42)) from a Scheduled Commercial bank in favour of the Joint Director & Head of Office, Directorate of Census Operations, West Bengal is to be dropped in original at the box kept for this purpose at Ground Floor, marked as 'EMD DROPBOX' addressed to the Joint Director & Head of Office, Directorate of Census Operations, West Bengal, Janganana Bhawan, IB-199, Sector - III, Salt Lake, Kolkata- 700106 on or before 30.05.2026 as mentioned in the 'Date Sheet'. Name & full address of the bidder to be written on the backside of the Demand Draft/Banker's Cheque/Fixed Deposit Receipt/Bank Guarantee. Signed and scanned soft copy of the Bid Security instrument must be uploaded to the CPP portal along with other bid documents as prescribed below at Para 7. Bids not received with Bid Security as mentioned above (except exempted firms, as per extant rules of Govt. of India/GFR) shall be summarily rejected. Bid security shall remain valid for a period of 90 days beyond the final bid validity period. In case the bidder is exempted as per extant rules of Govt. of India, the copy of the exemption certificate needs to be submitted.
7. Submission of Tender:
- 7.1. The tender shall be submitted online only under two bid systems, i.e. technical bid and financial bid.
- 7.2. Technical Bid Packet: Should contain the following documents:
- (i) Signed and scanned copy of the documents, to be uploaded for the technical qualification bid conditions as per check list given in para 7.4.
- 7.3. Financial Bid Packet: Signed and scanned copies of the documents, to be uploaded, as per the checklist for the Financial bid given at Para 7.4.1 for the financial bid.
- 7.4. Checklist of documents for submission of bid response: Please check whether following have been attached for Technical Bid & Financial Bid:

Sl. No.	Technical-qualification condition	Documents required	Whether enclosed (Yes/No) Page No.
a.	Company should be registered under Companies Act, 2013 or a partnership firm registered under Limited Liability Partnership (LLP) Act, 2008 Registered with the Service Tax Authorities should have been operating for the last three years i.e. 2022-23, 2023-24 & 2024-25.	Copy of the Certificates of incorporation issued by Registrar of Companies. Copy of the registration Certificates issued by Registrar of Companies and other relevant documents.	

Sl. No.	Technical-qualification condition	Documents required	Whether enclosed (Yes/No) Page No.
b.	Technical Bid Submission Letter	Signed copy of the Technical Bid Submission Letter in Form 1 (Page - 36)	
c.	Average Annual Sales Turnover during the last three financial years i.e. 2022-23, 2023-24 & 2024-25 (as per the last P & L Accounts statements published Balance sheets), should be at least Rs. 20.0 Crores each.	Certificate from the statutory auditor or Profit & Loss accounts statements and the Balance Sheets of the last three financial years duly certified by company Secretary (Form 2) (Page - 38)	
d.	Must have successfully completed work orders to satisfy at least one of the below three condition during the last three years: i. One Project costing not less than Rs. 6.0 crores ii. Two Projects each costing not less than Rs. 4.0 crores iii. Three Projects each costing not less than Rs.2.5 crores They should have experience of supplying materials of similar nature to State/Central Government/PSU. The above work order criteria shall be mandatory for all bidders, including MSEs.	Copy of work order and completion certificate from client with contact details i.e. address, e-mail, phone no. etc.	
e.	Should have valid ISO 9001 certification as on the date of submission of bid.	Copy of certificate valid on the date of submission of the bid.	
f.	Bidder's operative Bank account details (Current Bank Account)	Scanned copy of certificates from bank of operative account and bidder's declaration in Form 3 (Page - 39) , along with a cancelled Cheque.	
g.	The Bidder should not be blacklisted by Central / State Government or any undertaking /institution under government control in India.	Undertaking from an authorized signatory of the firm to this effect as per format placed at Form 4 (Page - 40)	
h.	Financial standing: the bidder is not under liquidation, court receivership or similar proceedings and is not bankrupt.	Undertaking from an authorized signatory of the firm to this effect as per format placed at Form 10 (Page - 47)	

Sl. No.	Technical-qualification condition	Documents required	Whether enclosed (Yes/No) Page No.
i.	Non-Disclosure agreement	Scanned copy of Non-Disclosure agreement as per format at Form 5 (Page - 41)	
j.	Account Payee DD/Pay Order/Fixed Deposit Receipt from a Scheduled Commercial Bank/Bank Guarantee for amount of EMD as per para 6	Scanned copy of Account Payee Demand Draft/Pay Order/Fixed Deposit Receipt from a Scheduled Commercial bank/Bank Guarantee (in Form 6) (Page - 42) from a Commercial bank as in Para 6 of Section 1	
k.	Permanent Account Number	Self-attested Copy of the PAN Card	
l.	GST Registration Certificate	Self-attested Copy of Registration	
m.	Bid Security Form	Bid Security Form duly signed as per Form 6 (Page - 42)	
n.	Fraud & Corrupt	Undertaking on Fraud & Corrupt Practices duly signed & verified on judicial stamp paper as per Form 7 (Page - 43)	
o.	RFP document	Signed copy of the Tender Document	
p.	Power of Attorney in the name of the Authorized Signatory	Scanned copy	
q.	Documentary proof for Godown Space of 10,000 sq.ft.in and around Kolkata (within 50 Kilometres) with officeset up, in the State of West Bengal	Scanned copy of rent agreement, ROR, ownership proof, etc. in respect of storage space in West Bengal for storing, packing and shipping of corrugated boxes.	

Note: Before opening of Financial Bid, Directorate of Census Operations, West Bengal, team shall inspect the godown and it will be a part of the Technical evaluation.

7.4.1 Checklist of Annex/ Appendix to be enclosed with the Financial Bid:

Sl. No.	Description	Whether enclosed (Yes/No)
(a)	Financial Bid Undertaking: Scanned copy of the Financial Bid Undertaking in the format at Form 9 (Page - 46)	
(b)	The financial bid format given in Annexure-1 (Page - 48) provided as BoQ_DCO_WEST_BENGAL_Kit.xls along with tender document.	

- 8. Contact Information:** For any clarifications, bidder may contact to Nodal Officer & Deputy Director, Directorate of Census Operations, West Bengal, Janganana Bhawan, IB-199, Sector - III, Salt Lake, Kolkata- 700106, Phone: 8240768627, e-mail: dco-wbl.rgi@gov.in.
- 9. Pre-Bid Meeting:** Pre-bid meeting to be held on 19-05-2026 at 3PM at the Directorate of Census Operations, West Bengal, Janganana Bhawan, IB-199, Sector - III, Salt Lake, Kolkata- 700106 to sort out clarifications/doubts, if any, before submission of the tender. Attending the pre-bid meeting is mandatory for bid qualification. Uploading the signed copy of attendance sheet provided by this office is compulsory.
- 10. Bid Opening:** Technical Bids will be opened as per date/time mentioned in the Tender Date Sheet, online which can be viewed by all bidders on CPP portal.
- 11. Verification of documents:** For verification of documents, the bidder shall be required to produce/show the original documents, if required on receiving request (s) from Directorate of Census Operations, West Bengal. The firm shall report with all originals to the Directorate of Census Operations, West Bengal on specified date and time. Failure on the part of the firm to report on specified date and time may result in rejection of the tender submitted, without further communication.

Moumita Guha

(Moumita Guha)
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Section-2

2. Background

- 2.1. The Office of the Registrar General and Census Commissioner, India is responsible for the conduct of the decennial Population Census in the country. The Census of India 2027 will take a count of the population of individuals cross-classified by several key demographic and socioeconomic variables.
- 2.2. Census Operations in India are carried out in two phases, i) Houselisting & Housing Census and ii) Population Enumeration. To capture the data, two main schedules viz. 'Houselist & Housing Census Schedule' and Household Schedule' are canvassed during the Census Operations.
- 2.3. **Houselisting and Housing Census Operations:** The Houselisting and Housing Census has immense utility as it will provide comprehensive data on the conditions of human settlements, housing deficit and consequently the housing requirement to be taken care of in the formulation of housing policies. This will also provide a wide range of data on amenities and assets available to the households, information much needed by various departments of the Union and State Governments and other non-Governmental agencies for development and planning at the local level as well as the State level. This would also provide the base for Population Enumeration.
- 2.4. **Job Requirement:** Preparation & providing Enumerator & Supervisor kit items with packaging for dispatch for use by Census field functionaries (Enumerators and Supervisors) in the field during HLO phase-I of 2027 Census during April-September, 2026: -
- (i) Water Resistant Bags with Census Logo (as per the demonstrated sample and details specification as laid down in Annexure-II) to keep other kit items, instruction manuals, etc.
 - (ii) White Cap with Census Logo to keep field functionaries safe from sunlight (detailed specification in Annexure - II).
 - (iii) I-Card Pouch with Lanyard with Census Logo to keep I-Card (detailed specification in Annexure - II).
 - (iv) Spiral Note-Pad (60 pages) with Census Logo (detailed specification in Annexure - II).
 - (v) Foldable Writing Boards with Census Logo along with detachable Binder Clips to aid in collection of data on A3 size (45cms X 35cms) schedules. Detachable binder clips to bind sheets of schedules to the board during work (detailed specification in Annexure-II)
 - (vi) Marker Pen.
 - (vii) Pencil.
 - (viii) Sharpener.
 - (ix) Eraser.
 - (x) Ball Pen.
 - (xi) Corrugated box for packaging Enumerator and Supervisor kit.
- 2.5. The kit items will be dispatched through India Post. Successful bidders will only prepare Enumerator Kit and Supervisor Kit and make proper packaging in corrugated box. Since kit items will be supplied to different locations through India Post, the number of kit items to be packed in corrugated box will vary location wise. A list of location-wise quantity will be provided after award of contract (Annexure-

III). Address to be fixed on the corrugated box by the bidder. This office will provide only soft copy of all address. The successful bidder shall inform in writing that the shipment is ready for dispatch.

Volume and Specification of Requirement: Items required during HLO phase-I estimated quantity of each kit are indicated in the table given below:

Item	Quantity
Enumerator Kit	1,94,518
Supervisor Kit	32,485
Packaging charges (In corrugated boxes with packaging materials for Total of 2,27,003 no. of Enumerators & Supervisors) No. of corrugated boxes as per specifications mentioned in Section-5 (5.1.4)	-

The quantity may vary up to 30%, the payment will be made as per approved per unit rate for the actual quantity.

- Size and Technical specification of each of these items are given at Annexure-II.
- Location/address is given at Annexure-III. Location wise quantity details will be given during award of contract.
- Census LOGO & Slogan are given at Annexure-IV.
- Location/address to be printed on corrugated box at Annexure-V will be provided during award of contract.

Section-3

3. INSTRUCTIONS FOR ONLINE BID SUBMISSION

3.1. General Instruction: The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal i.e. <http://eprocure.gov.in/eprocure/app> using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

3.1.1 Registration:

- i. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal by using the "Online Bidder Enrollment" option available on the home page. Enrolment on the CPP Portal is free of charge.
- ii. During enrolment/registration, the bidders should provide the correct/ true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors/bidders through email-id provided.
- iii. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iv. For e-tendering, possession of a valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from any Certifying Authority recognized by CCA India.
- v. Upon enrolment on the CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- vi. Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- vii. Bidders can then login to the site through the secured user ID and the password of the DSC/e-Token.

3.1.2 Preparation of bids

- i. For preparation of bid, Bidders shall search the tender from the published tender list available on site and download the complete tender document and should take into account corrigendum, if any, published before submitting their bids.
- ii. After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.
- iii. Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and the content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iv. Any clarifications, if required, may be obtained directly during the pre-bid meeting as well as online through the tender site, or through the contact details given in the tender document at Para 8 of Section 1 of Tender Notice.
- v. Bidders should get ready in advance the bid documents in the required format (PDF/xls/rar/jpg formats) to be submitted as indicated in the tender document/schedule. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

- vi. Bidders can update well in advance, the documents such as experience certificates, annual report, PAN, EPF & other details, etc., under "My Space/Other Important Document" option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.

3.1.3 Submission of Bids:

- i. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time.
- ii. Bidder should prepare the EMD as per the instructions specified in the tender document. The details of the DD/BC/BG/others physically sent should tally with the details available in the scanned copy and the data entered during the bid submission time. Otherwise the uploaded bid may be rejected.
- iii. While submitting the bids online, the bidder shall read the terms & the conditions of CPP portal and accept the same in order to proceed further to submit their bid.
- iv. Bidders shall select the payment option as offline to pay the EMD and enter details of the DD/BC/BG/others. The EMD in the prescribed form needs to be submitted physically in any of the pre-bid meetings.
- v. Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- vi. Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- vii. If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and any change/modification of the price schedule shall render it unfit for bidding.
- viii. Bidders shall download the Schedule of Quantities & Prices in XLS format (Annexure-1 (Page - 48) provided as BoQ_DCO_WEST_BENGAL_Kit.xls) and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter save and upload the file in financial bid cover (Price bid) only.
- ix. Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- x. After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the bidders shall take print out of system generated acknowledgement number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- xi. Bidders should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- xii. All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

3.1.4 ASSISTANCE TO BIDDERS:

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- (ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk. Toll Free Number 0120-4001002, 0120-4001005 and 0120-4493395.



Section-4

4. Instructions to the Bidders**4.1. Procedure for Submission of Bids:**

4.1.1 The Bid response should be submitted online only as per instructions for Online Bid submission contained in Section 3 of Tender Document. The tender response shall be submitted online only under two bid systems i.e.: Technical Bid Packet and Financial Bid Packet, as detailed in Section 1.

4.1.2 The document in Technical and Financial Bids should be page numbered in respective Bid and contain the list of contents with page numbers. Deficiency in documentation may result in the rejection of the Bid.

4.2 Cost of Bid Document

The Bidder shall bear all costs associated with the preparation and submission of its bids, including cost of presentation for the purposes of clarification of the bids, if so desired by the Directorate of Census Operations, West Bengal. The Directorate of Census Operations, West Bengal will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Bidding process.

4.3 Contents of the Bid Document:

4.3.1 The Schedule of Requirements of the Goods required, Bid procedures and contract terms are prescribed in the RFP Document which contains the following sections:

- a) Section 1 – Invitation to Bid;
- b) Section 2 – General Background and Job Requirement;
- c) Section 3 – Instructions for online bid submission;
- d) Section 4 – Instructions to bidders;
- e) Section 5 – Job requirements;
- f) Section 6 – General Conditions of Contract;
- g) Section 7 – Price Bid/Financial Bid;
- h) Section 8 – Standard Forms;
- i) Section 9 – Annexures

4.3.2 The Bidder is expected to examine all instructions, forms, general terms & conditions, and Schedule of requirements in the Bid Document. Failure to furnish all information required by the Bid Document or submission of a bid not substantially responsive to the Bid Document in every respect will be at the Bidder's risk and may result in rejection of the Bid.

4.4 Clarification of Bid Document

A prospective Bidder requiring any clarification of the Bid Document may notify Directorate of Census Operations, West Bengal, in writing at the Directorate of Census Operations, West Bengal's mailing address indicated in Para 8 of Section 1. The queries must be submitted in the pre-bid meeting/CPP Portal in Microsoft Excel format as follows:

Sl.No	Section	Clause No	Page No.	Provision in the Clause	Clarification Sought

Directorate of Census Operations, West Bengal, will respond in writing, to any request for clarification of the Bid Document, received not later than the date prescribed at Para 2 of Section-1 of this Bid document. The Directorate of Census Operations, West Bengal response (including an explanation of the query, but without identifying the source of inquiry) to clarifications will be uploaded on CPP Portal.

4.5 Corrigendum to Bid Document

The Directorate of Census Operations, West Bengal, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document by a Corrigendum.

The Corrigendum will be notified through CPP Portal and will be binding on the bidders.

4.6 Extension of bid submission Date

In order to provide prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, the Directorate of Census Operations, West Bengal may, at its discretion, extend the last date for the receipt of Bids.

4.7 Language of Bids

The Bids prepared by the Bidder and all correspondence and documents relating to the bids exchanged between the Bidder and the Directorate of Census Operations, West Bengal, shall be written in the English language only, provided that any printed literature furnished by the Bidder may be written in another language so long the same is accompanied by an English translation in which case, for purposes of interpretation of the bid, the **English translation** shall govern.

4.8 Documents Comprising the Bids: The Bids prepared by the Bidder shall comprise of the following components:

4.8.1 Technical Bid Packet: Should contain signed and scanned copies of all the documents as per Section 1 of the RFP.

4.8.2 Financial Bid Packet: Signed and scanned copies of the documents, to be uploaded, as per Section 1 of the RFP.

4.9 Bid Prices: The Bidder shall provide, in the proforma prescribed at Section 7, the unit prices and total Bid Prices of the Goods/ Services in Indian Rupees (INR), it proposes to provide under the contract. Total price also be mentioned in the words too. The Bidder shall prepare the bid based on details provided in the Bid documents. Bidder shall carry out the design in accordance with the requirements of the Bid document and it shall be the responsibility of the Bidder to fully meet all the requirements of the Bid document.

4.10 Firm Prices: Prices quoted by the bidder must be firm & final and shall not be subject to any upward modifications, on any account whatsoever. The Bidder shall, therefore, indicate the prices in Financial/Price Bid Form of the Bid document. The Financial bid should clearly indicate the price to be charged without any qualifications whatsoever and should include all taxes, duties, fees, levies, etc. and other charges as may be applicable in relation to the activities proposed to be carried

out. Such charges should be shown separately in the Financial Bid. However, should there be a change in the applicable taxes; the same will have to be paid on actual.

- 4.11 Discount:** The Bidders are advised not to indicate any separate discount. Discount, if any, should be merged with the quoted prices. Discount of any type, indicated separately, will not be taken into account for evaluation purpose.
- 4.12 Bidder Qualification:** The individual(s) signing the Bid or other documents in connection with the Bid must attach the Power of Attorney in his/their name as a part of Pre-qualification Bid. In case of non-submission of valid Power of Attorney with Pre-qualification Bid, the Bid is liable to be rejected.
- 4.13 Bid Security:**
- 4.13.1** The Bidder shall furnish, as part of its bid, a bid security/EMD of the amount mentioned in Section 1 of the RFP.
- 4.13.2** The bid security is required to protect the Directorate of Census Operations, West Bengal against the risk of Bidder's conduct which would warrant the security's forfeiture.
- 4.13.3** The bid security shall be denominated in Indian Rupees only, and shall be in the form of an Account Payee Demand Draft/Pay Order/Fixed Deposit Receipt from a Commercial bank/Bank Guarantee (in Form 6) from a Commercial bank in favour of Joint Director & Head of Office, Directorate of Census Operations, West Bengal.
- 4.13.4** Any bid not secured in accordance with the RFP will be treated by Directorate of Census Operations, West Bengal as non-responsive and would be liable to be rejected.
- 4.13.5** Bid security of unsuccessful Bidder's will be discharged / returned as promptly as possible, **within 30 days after the expiration of the period** of bid validity prescribed by the Directorate of Census Operations, West Bengal or finalization of tender whichever is later.
- 4.13.6** The successful Bidder's bid security will be discharged upon the bidder executing the contract and furnishing the performance security.
- 4.13.7** The bid security may be forfeited in the following cases:
- if a Bidder withdraws its bid during the period of bid validity specified by the Bidder in the Bid; or
 - in the case of a successful Bidder, if the Bidder fails to furnish performance security in accordance with **Clause 4.35**.
- 4.13.8** Bid security shall remain valid for a period of 30 days beyond the final bid validity period.
- 4.14 Period of Validity of Bids**
- 4.14.1** Bids shall remain valid for 180 days after the date of opening of Technical Qualification Bids prescribed by the Directorate of Census Operations, West Bengal.
- 4.14.2** In exceptional circumstances, the Directorate of Census Operations, West Bengal may solicit the Bidder's consent to an extension of the period of validity. The request and the responses there to shall be made in writing. The validity of bid security provided under Clause 4.13 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder agreeing to the request will not be required, nor permitted to modify its bid.
- 4.15 Revelation of Prices:** Prices in any form or by any reason before opening the Financial Bid should not be revealed, failing which the offer shall be liable to be rejected.

- 4.16 Tax Registration Certificate:** Bidder shall submit the copy of the GST registration certificate as per technical qualification Bid requirement.
- 4.17 Terms and Conditions of Bidders**
- Any deviation proposed in terms and conditions of the Bidders will not be considered as forming part of their Bids. In case terms and conditions of the contract applicable to this RFP are not acceptable to any Bidder, he should clearly specify deviation in his Technical Bid.
 - The Bidder should note, that, in case any of the deviation (s) or assumption (s), indicated by the Bidder in its Technical/ Financial Bid is/are not acceptable to the Directorate of Census Operations, West Bengal, in such eventuality the Bidder shall have to withdraw such deviation (s)/ assumption (s) failing which the Bid (s) of the Bidder shall be liable to be rejected.
- 4.18 Local Conditions**
- It will be imperative on each Bidder to fully acquaint himself with the local conditions and factors, which would have any effect on the performance of the contract and / or the cost.
 - It will be imperative for each Bidder to fully inform themselves of all legal conditions and factors which may have any effect on the execution of the contract as described in the bidding documents. Directorate of Census Operations, West Bengal shall not entertain any request for clarification from the Bidder regarding such local conditions.
 - It is the responsibility of the Bidder that such factors have properly been investigated and considered while submitting the bid proposals and that no claim whatsoever, including those for financial adjustment to the contract awarded under the bidding documents will be entertained by the Directorate of Census Operations, West Bengal and that neither any change in the time schedule of the contract nor any financial adjustments arising thereof shall be permitted by the Directorate of Census Operations, West Bengal on account of failure of the Bidder to appraise themselves of local laws /conditions.
- 4.19 Headings:** The headings of conditions hereto shall not affect the construction thereof.
- 4.20 Conditions for Technical Qualification of Bidders:** In addition to documents required as per Section 1, the following will also be required:
- Based on these conditions and documents furnished in the Technical Bid of the tender, the technical evaluation would be done by the Tender Evaluation Committee. The Price Bid would only be opened in respect of the tenderers who qualify in the technical evaluation.
- 4.21 Last Date for Receipt of Bids:** The Bidder should submit their online bids, in time, as specified in DATE SHEET of Section 1 of Tender Document to avoid any technical issues at the last moment. However, the Directorate of Census Operations, West Bengal may, at its discretion, extend the last date for the receipt of bids.
- 4.22 Modification and Withdrawal of Bids:** A bidder may modify or withdraw his bids before expiry of time of submission of bids.



- 4.23.1 Address for Correspondence:** The Bidder shall designate the official mailing address, place and e-mail id to which all correspondence shall be sent by Directorate of Census Operations, West Bengal.
- 4.23.2 Escalation Matrix** to be provided by the bidder.
- 4.24 Opening of Bids:** Directorate of Census Operations, West Bengal will open the Bids at the time, date and place, as mentioned in Section 1 of this Document. On the basis of information furnished in the Technical Qualification Bid, Bidders will be qualified.
- 4.25 Clarifications:** When deemed necessary, the Tender Evaluation Committee/ Directorate of Census Operations, West Bengal may seek clarifications only on technical matters but not on commercial/financial matters from the Bidder.
- 4.26 Preliminary Examination**
- Directorate of Census Operations, West Bengal will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required bid security has been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
 - Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price, then either of the price, whichever is beneficial to Directorate of Census Operations, West Bengal, will be accepted and bid shall be finalized accordingly.
 - A bid determined as not substantially responsive will be rejected by the Directorate of Census Operations, West Bengal and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
 - Directorate of Census Operations, West Bengal may waive any minor informality or nonconformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.
- 4.27 Contacting** Directorate of Census Operations, West Bengal: No Bidder shall contact the Directorate of Census Operations, West Bengal on any matter relating to its Bid, from the time of the financial bid opening to the time the Contract is awarded. Any effort by a Bidder to influence the Directorate of Census Operations, West Bengal's Bid evaluation, Bid comparison or Contract award decisions may result in the rejection of the Bidder's Bid.
- 4.28 Post Qualification:** Directorate of Census Operations, West Bengal will determine to its satisfaction whether the Bidder selected as having submitted the best evaluated responsive bid is qualified to satisfactorily perform the Contract. This determination will take into account the Bidder's financial, technical, implementation and post-implementation capabilities and experience to execute similar contract of similar size. It will be based upon an examination of the documentary evidence submitted by the Bidder as per Bid requirement and Check List as well as such other information as the Directorate of Census Operations, West Bengal deems necessary and appropriate. An affirmative determination will be a prerequisite for the award of the Contract to



the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event; the Directorate of Census Operations, West Bengal will proceed to the next best evaluated bid to make a similar determination of that Bidder's capability to perform satisfactorily.

4.29 Criteria for Evaluation of Bids:

4.29.1 (a) **Technical Evaluation:** The responsive bids will first be evaluated for technical compliance by Tender Evaluation Committee. Non-submission of requisite documents will result in, a bid liable for disqualification at the technical evaluation stage.

(b) Technical Bids will be evaluated based on quality-based score system as below.

Technical Evaluation (100 Marks Total)

Sl No.	Item	Marks
1	Water Resistant Bags - with Census Logo (as per sample shown in the pre-Bid meeting)	25
2	Spiral Note-Pad (60 pages)- with Census Logo	15
3	Foldable Writing Boards- with Census Logo along with detachable Binder Clips	15
4	I-Card Pouch with Lanyard- with Census Logo	10
5	Pens (marker + ball) (Leakproof)	15
6	Eraser & Sharpener	10
7	White Cap with Census Logo	10

The maximum score against each item is mentioned in the table above. Scores will be given based on conformity with the specifications of the items as given in Annexure-II. A minimum of 70 marks overall with at least 20 marks in item no. 1 (Water Resistant Bags - with Census Logo) will have to be obtained by a bidder to qualify for financial bid.

4.29.2 Evaluation of Financial Bids:

- Financial bids of only technically qualified firms as determined by the Tender Evaluation Committee only will be opened.
- Directorate of Census Operations, West Bengal shall evaluate the financial bids of eligible bidders (qualifying technical bids) to determine the L-1 bidder as under:
L1= lowest bidder in total quoted amount i.e. sum of cost of Enumerator kit, Supervisor kit and packaging in corrugated box (item no. 1 to 3) in BOQ items (BoQ_DCO_WEST_BENGAL_Kit.xls as Annexure-I) will be considered for awarding contract.
- Directorate of Census Operations, West Bengal will award the Contract to the successful Bidder whose bid has been determined to be technically qualified

and has been determined as the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily. Directorate of Census Operations, West Bengal will however not bind itself to accept the lowest evaluated bid or any bid and reserves the right to accept any bid, wholly or in part on reasonable ground.

- d. **Cost ceiling for Enumerator kit is Rs.325/- (inclusive of all taxes) & that of Supervisor kit is Rs.175/- (inclusive of all taxes). Financial bids of any bidder exceeding these limits will be outrightly rejected.**
- e. The quantity of work allotted to the successful bidder would be based on their capacity to supply. In view of the large volumes of the contract and strict timelines for completion, the Directorate of Census Operations, West Bengal reserves the right to split the tender amongst more than one bidder.

4.30 Award of work: In case Directorate of Census Operations, West Bengal decide to place order on more than one bidder for any reason, the L-1 bidder will be awarded minimum 50% of the contracted quantity or his verified capacity whichever is lower for which he/she has bid at the L-1 rate. The L-2 bidder would then be asked to match the L-1 rate. In case, L-2 matches the rate quoted by L-1, he/she would be awarded the quantity he/she has bid for subject to his/her capacity or the quantity decided by Tender Evaluation Committee. If L-2 does not match the L-1 rate, the L-3 bidder would be asked to match the L-1 rate. In case, L-3 bidder matches the L-1 rate, he/she would be awarded the quantity for which he made the bid or equal to his capacity or the quantity decided by Tender Evaluation Committee. The process of awarding of work will continue in this manner and will be concluded if a desired number of bidders are covered and the entire volume of work is exhausted.

4.30.1 In pursuance to Govt. of India's Public Procurement Policy for MSE (Micro and Small Enterprises), following conditions will be applicable:

- (a) (i) In tenders, participating MSEs quoting a price within price band of L1 + 15% shall be allowed to supply a portion of the requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSEs can be together ordered upto 25% of the total tendered value.
- (ii) The sub-target for procurement from MSEs owned by SC/ST shall remain at 4% and for MSEs owned by women the sub-target shall be 3%, out of the total 25%. In case of failure of MSE owned by SC/ST or women enterprise to participate or to bring down their prices to L1, it will be procured from other MSEs.
- (b) MSEs who are interested in availing themselves of these benefits must enclose with their offer the proof of their being MSE registered with any of the agencies mentioned in the notification of Ministry of MSME (notification No.1875 dated 26.06.2020 & notification No. 4714 dated 18.10.2022 as printed in Gazette of India) failing which such offers will not be liable for consideration of benefits detailed in MSE notification of Government of India dated 23.03.2012

4.31 Directorate of Census Operations, West Bengal 's Right to vary scope of Contract at the time of the Award: Directorate of Census Operations, West Bengal may at any time, by a written order given to the Bidder, make changes within the general scope of the Contract. Accordingly, Directorate of Census Operations, West Bengal reserves the right to place increase/decrease quantity up to 30% of the Contract value.

- 4.32 **Directorate of Census Operations, West Bengal's Right to accept any bid and to reject any or all bids:** The Directorate of Census Operations, West Bengal reserves the right to split the tender and award it to more than one bidder. The Directorate of Census Operations, West Bengal also reserves the right to accept any bid, and to annul the Bid process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Directorate of Census Operations, West Bengal 's action.
- 4.33 **Notification of Award (NoA):** Prior to the expiration of the period of bid validity, the Directorate of Census Operations, West Bengal will notify the successful Bidder in writing by letter or by email that its bid has been accepted. The successful Bidder shall furnish the Performance guarantee to Directorate of Census Operations, West Bengal within 1 week of issue of Advance Acceptance Letter from Directorate of Census Operations, West Bengal. Upon the successful Bidder's furnishing of performance guarantee, the Directorate of Census Operations, West Bengal will promptly notify each unsuccessful Bidder and will discharge its bid security.
- 4.34 The successful bidder shall furnish the Performance Guarantee to The Directorate of Census Operations, West Bengal **within one week** of issue of Advance Acceptance Letter from The Directorate of Census Operation, West Bengal. Upon successful Bidder's furnishing of Performance Guarantee, The Directorate of Census Operation, West Bengal will promptly notify each unsuccessful bidder and will discharge its Bid Security.
- 4.35 **Performance Security:**
- 4.35.1 The successful bidder should arrange to deposit performance security amounting to 8% of the contract value furnished within seven days of submission of Advance Acceptance Letter.
- 4.35.2 Subject to any provision elsewhere in the contract regarding forfeiture or appropriation in full or part thereof, the performance security shall be released after successful completion of contract.
- 4.35.3 The performance guarantee may be either in the form of Demand Draft in favor of the Head of Office, Directorate of Census Operations, West Bengal, payable at Kolkata or as Bank Guarantee in the format at Form 8 of this document.
- 4.35.4 In case, Bank Guarantee is furnished as performance security, the same should be valid by more than sixty (60) days after the expiry of contract and it should be sent to Directorate of Census Operations, West Bengal by the concerned Bank, and not by the bidder itself.
- 4.35.5 The performance guarantee amount is interest free.
- 4.35.6 Directorate of Census Operations, West Bengal has the right to encash/appropriate the whole amount of performance security in accordance with the contract conditions and also to deduct any amount due from the contractor at the time of the termination/expiry of the contract.

4.36 Technical Evaluation Criteria

4.36.1 Technical Evaluation Criteria: The following vital technical conditions should be strictly complied with failing which the bid will be rejected:

- Only the Bidders who quote for the complete Scope of Work and Supply of Goods/Services as indicated in this Bid Document, addendum thereof (if any) and any subsequent information given to the Bidder shall be considered. Incomplete bids will be rejected summarily. Evaluation will be carried out for the total scope of work covered in the Bid document.
- The Bidder shall be deemed to have complied with all clauses in the Bid document under all the sections/chapters of the Bidding document, including Bid Evaluation Criteria (BEC), Schedule of Requirements, Technical specifications, Timelines and General Terms and Conditions of Contract unless otherwise stated in the deviation statement. Evaluation will be carried out on the information available in the bid.
- If the information provided by the Bidder is found to be incorrect / misleading at any stage / time during the Bidding Process, the Bid will be summararily rejected.
- Bidder must submit a sample of the kit items proposed to quote for as per sample demonstrated in the first pre-bid meeting at Directorate of Census Operations, West Bengal, Jaganana Bhawan, 1B-199, Sector - III, Salt Lake, Kolkata- 700106. Tender evaluation of documents of only those bidders will be done whose sample of kit items are approved by the Tender Evaluation Committee.

4.36.2 Financial Bid Evaluation Criteria: The following vital commercial conditions should be strictly complied with failing which the bid will be rejected:

- a) Financial Bid should be submitted online only strictly as per the Financial/Price Bid format. The Technical Bid shall contain no prices or commercial bid details. However, a blank copy of the Price bid should be enclosed with the Technical Bid with the price column of the price bid format blanked out. A tick mark (√) shall be provided against each item of the price bid format to indicate that there is a quote against this item in the Price bid. Offers with Technical Bid containing prices shall be rejected outright.
- b) Bids/Offer of following kinds will be rejected:
 - 1) Offers made without Bid Security/Bid Bond/Bank Guarantee along with the offer (except exempted firms under GFR).
 - 2) Any bid submitted as physical or hardcopy/E-mail.
 - 3) Offers which do not confirm unconditional validity of the bid for 180 days from the date of opening of bid.
 - 4) Offers where prices or any condition are not firm during the validity of offer will be rejected.
 - 5) Offers which do not confirm to Directorate of Census Operations, West Bengal 's price bid format.
 - 6) Offers which do not confirm to the completion period indicated in the bid.
- c) Total lump sum prices quoted by the Bidder must be inclusive of all applicable taxes and other charges.

- d) **Statutory Variations:** Variation in statutory duties and taxes, if any, will be allowed on actual against the documentary evidence. However, any variation due to Turn Over will not be allowed.
- e) **Fraud & Corrupt Practices:** An undertaking needs to be submitted as per Form 7

4.37 Termination of Contract on Default:

Directorate of Census Operations, West Bengal reserves the right to terminate the contract in case of non-performance, delay or breach of terms.



Section-5

5.1 Job Requirement

5.1.1 The job includes preparation two types of packets - one for Enumerator kit (1,94,518 kits) & other for Supervisor kit (32,485 kits) and packaging of total 2,27,003 kit items required for the 1st Phase of Census, 2027 for the state of West Bengal.

5.1.2 All the kit items will be packed in a thick polythene sheet (Water Resistant) before putting in corrugated box by the successful bidder.

5.1.3 Corrugated Box: As per requirement of this office, Enumerator & Supervisor kits will be packed in good quality corrugated boxes.

5.1.4 Enumerator kits and Supervisor kits will be packed in separate corrugated boxes. The corrugated boxes to be used should have pre-printed census tag line (जनगणना से जन कल्याण) and logo as well. Kits are to be wrapped in a thick polythene sheet before putting in corrugated box. These would thereafter be packed in corrugated boxes of required size to consignees address-wise (as per annexure - III). Having prepared the corrugated box in the manner described above, the box will be sealed with 1.5" wide adhesive tape having census tag line as well as logo (Annexure - IV) and consignee's address slip (size 8" x 6"; specimen at Annexure-V) along with barcode (as per specifications of the DoP) to track each unique consignment to be printed and pasted firmly on the front side of the box. Thereafter, the corrugated box would be strapped cross-wise (two straps breadthwise and one length wise). The box would then be weighed and its weight together with box number recorded at appropriate space on the consignee address slip. For example, if 3 boxes are to be sent at some specified location, the three boxes would be numbered as 1/3, 2/3 and 3/3. One such box when fully packed would weigh about 12.0 kgs (excluding the weight of the box). In case, the corrugated box is not full to capacity, the empty space in the box would have to be suitably filled up with paper cuttings/air packets to avoid collapsing of the box during transportation. The ready to dispatch corrugated boxes so made would be kept in the bidder premises for being picked up by representatives of the Department of Posts (DoP)/Postal Agency. The successful vendor (s) shall be responsible for storing the kit items in good condition, till the same is lifted for dispatch. Corrugated boxes should have sufficient strength to withhold kit items in order to avoid any damages of the kit items during transportation, which may involve multiple loadings and unloadings, by the DoPost. Bidders will be fully responsible for any damage to the kit items during transportation.

5.1.5 Transportation of kit items to specified locations across the length & breadth of West Bengal will be handled by the DoPosts/Postal Agency. The successful bidders will have to make suitable arrangements to provide sufficient space and necessary support to the DoPosts officials so as to facilitate them to execute the dispatch work, in time.

5.1.6 The corrugated boxes, duly packed, containing the kit items (Enumerator kit & Supervisor kit) would be picked up by the Department of Posts/Postal Agency from the bidder's location for dispatch to the consignees. The Department of Posts will arrange for the Mail van/Pick-up vehicle up to bidder's location gate or up to the point entry is granted by the bidder. The successful bidder would provide requisite manpower to bring the packed corrugated boxes up to the Mail Van and arrange/assist the representatives of the Department of Posts in loading the boxes in the Mail Van. The successful bidder also needs to provide soft copy of the details (format will be provided by Directorate of Census Operations, West Bengal) of packed boxes for booking of consignments by the Department

of Posts/Postal Agency as well as to Directorate of Census Operations, West Bengal. Thereafter, they would obtain a signed receipt of having loaded the boxes from the representative of the Department of Posts (DoP) (specimen of the Receipt at Annexure- VI). The bidder will make all arrangements for proper addressing of the boxes as per procedure to be specified by the Department of Posts. Transportation of kit items to specified locations across the state of West Bengal will be handled by the DoP/Postal Agency.

5.1.7 The bidders must have a godown space with Office set up of at least **10,000 sq. ft.** areain and around Kolkata (within 50 Kilometres) in the State of West Bengal, from where the kit items will be handed over to DoP. The godown should have pacca roof having minimum height of 10 feet which will be used as packing centre. It should have facility of CCTV cameras and viewing facility of Directorate of Census Operations, West Bengal, office. A documentary proof (rent agreement, ownership proof,etc.)in this regard may be uploaded on portal along with the tender document. Before opening of Financial Bid, Directorate of Census Operations, West Bengal, team shall inspect the godown and it will be a part of the Technical evaluation.



Section-6

6. General Conditions of Contract (GC)

6.1. **Definitions:** Unless the context otherwise requires, the following terms whenever used in this contract have the following meanings:

- a. 'Directorate of Census Operations, West Bengal' is a subordinate office functioning under The Office of The Registrar General and Census Commissioner, India under Ministry of Home Affairs, New Delhi, situated at Kolkata, West Bengal.
- b. 'DoP' shall mean Department of Posts/Postal Agency responsible for shipment of kit items from bidder premises to consignee addresses across the State.
- c. 'Bidder' shall mean the individual or firm who participates in this tender and submits its bid.
- d. 'Contractor' / 'Agency' / 'Firm' shall mean the successful bidder in this tender and shall include its legal representatives, successors.
- e. 'Performance Security' shall mean monetary guarantee furnished by the successful bidder for due performance of the contract concluded with it.

'Kit items' shall mean all components of Enumerator Kit and Supervisor Kit consisting of the items shown below and incidental services in the scope of the bidder:

Sl. No.	Enumerator Kit	Supervisor Kit
1.	Water Resistant Bags - with Census Logo (as per sample shown in the pre-Bid meetings)	Water Resistant Bags - with Census Logo (as per sample shown in the pre-Bid meetings)
2	White Cap with Census Logo	White Cap with Census Logo
3	I-Card Pouch with Lanyard- with Census Logo	I-Card Pouch with Lanyard- with Census Logo
4	Spiral Note-Pad (60 pages)- with Census Logo	Spiral Note-Pad (60 pages)- with Census Logo
5	Foldable Writing Boards- with Census Logo along with detachable Binder Clips	Pencil
6	Marker Pen	Sharpener
7	Pencil	Eraser
8	Sharpener	Ball Pen
9	Eraser	-----
10	Ball Pen	-----

6.2 **Notices:** Any notice, instruction, or communication made pursuant to this Contract shall be in writing, and shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent by registered post to such Party at the address specified in the Technical Bid.

6.3 **Taxes and Duties:** The firm shall be liable to pay such direct and indirect taxes, duties, fees and other impositions levied under the applicable laws of Govt of India/State Govt/Local Bodies or any executive bodies deligated with collection of any form of taxes/duties etc.

- 6.4 **Fraud and Corruption:** For the purpose of this clause, the terms set forth below have meanings as follows:
- a. "Corrupt practice" means the offering, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in contract execution.
 - b. "fraudulent practice" means a misrepresentation or omission of facts in order to influence a selection process or the execution of a contract.
 - c. "collusive practices" means a scheme or arrangement between two or more Contractors, with or without the knowledge of Directorate of Census Operations, West Bengal, designed to establish prices at artificial, non-competitive level.
 - d. "coercive practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract.
- 6.5 **Measures to be taken by Directorate of Census Operations, West Bengal**
- Directorate of Census Operations, West Bengal may terminate the contract if it determines at any time that representatives of the Contractor were engaged in corrupt, fraudulent, collusive or coercive practices during the tender process or the execution of that contract, without the Contractor having taken timely and appropriate action satisfactory to Directorate of Census Operations, West Bengal to remedy the situation;
 - Directorate of Census Operations, West Bengal may also sanction against the Contractor, including declaring the Contractor ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the Contractor has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a contract.
- 6.6 **Commencement and Expiration of Contract**
- a. **Effectiveness of Contract:** This Contract shall come into force and effect on the date (the "Effective Date") as specified in the GC. In case effective date is not so stipulated, the contract shall be effective from the date it is signed by both parties.
 - b. **Effective Date:** The contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract.
 - c. **Expiration of Contract:** Unless terminated earlier pursuant to Clause GC 6.11 hereof, this Contract shall expire at the end of such time after the Effective Date as specified in the GC.
- 6.7 **Entire Agreement:** This Contract contains all covenants, stipulations and provisions agreed by the Parties. No agent or representative of either Party has authority to make, and the Parties shall not be bound by or be liable for any other statement, representation, promise agreement doesn't set forth herein.

- 6.8 Modifications or Variations: Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. Each Party shall give due consideration to any proposal for modification or variation made by the other Party.
- 6.9 **Force Majeure**
- 6.9.1 For the purpose of this Clause, "Force Majeure" means an event beyond control of the affected Party and not involving the affected Party's fault or negligence and not foreseeable. The Force Majeure reasons may be listed as, but are not restricted to, war or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics quarantine restrictions, strikes, lockouts or acts of God (hereinafter referred to as "events"). For the avoidance of doubt, it is expressly clarified that the failure on the part of the contractor under the agreement or the SLA to implement any disaster contingency planning and back-up and other data safeguards in accordance with the terms of the agreement or the SLA against natural disaster, fire, sabotage or other similar occurrence shall not be deemed to be a Force Majeure event. For the avoidance of doubt, it is further clarified that any negligence in the performance of services which directly causes any breach of security like hacking aren't the forces of nature and hence wouldn't be qualified under the definition of "Force Majeure". In so far as applicable to the performance of services, the contractor will be solely responsible to complete the risk assessment and ensure implementation of adequate security, hygiene, best practices, processes and technology to prevent any breach of security and any resulting liability therefrom (wherever applicable).
- 6.9.2 If, during the continuance of the agreement, the performance in whole or in part by either party of any obligation under the agreement is prevented or delayed by such Events, the affected party (contractor) shall promptly notify of happenings of any such event in writing, seeking concession as soon as practicable, but within five days from the date of occurrence.
- 6.9.3 Upon cessation of the situation which led the Party claiming Force Majeure, the claiming Party shall, within seven days thereof, notify the other Party in writing of the cessation and the Parties shall as soon as practicable thereafter continue performance of all obligations under the agreement.
- 6.9.4 In case of a force Majeure, parties will endeavour to agree on an alternate mode of performance in order to ensure the continuity of services and implementation of the obligations under the contract and to minimize any adverse consequences of such event.
- 6.9.5 If the affected party satisfies the other Party adequately of the measures taken by it, neither party shall, by reason of such event, be entitled make any claim for damages against the other in respect of such non-performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist.
- 6.9.6 If the performance in whole or in part or any obligation under the agreement is prevented or delayed by reason of any such event for a period exceeding ten (10) days, the purchaser may at its option, terminate the contract.
- 6.9.7 Upon occurrence of a Force Majeure Event after the effective date, the costs incurred and attributable to such event and directly relating to the Project ('Force Majeure Costs') shall be borne by the respective Force Majeure Costs and neither Party shall be required to pay to the other Party any costs thereof.



6.10 Suspension: Directorate of Census Operations, West Bengal, may, by written notice of suspension to the Contractor, suspend all payments to the Contractor hereunder if the Contractor fails to perform any of its obligations under this Contract, including the carrying out of the Services, provided that such notice of suspension (i) shall specify the nature of the failure, and (ii) shall allow the Contractor to remedy such failure, if capable of being remedied, within a period not exceeding seven (7) days after receipt by the Contractor of such notice of suspension.

6.11 Termination:

- a) By Directorate of Census Operations, West Bengal: Directorate of Census Operations, West Bengal may terminate this Contract in the case of the occurrence of any of the events specified in paragraphs (i) to (viii) below:
- i) If the Contractor fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension pursuant to Clause GC 6.10 hereinabove, within seven (7) days of receipt of such notice of suspension or within such further period as Directorate of Census Operations, West Bengal may have subsequently approved in writing.
 - ii) If the Contractor becomes insolvent or go into liquidation or receivership whether compulsory or voluntary.
 - iii) If the Contractor fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause GC 6.14 (b) hereof.
 - iv) If the Contractor, in the judgment of Directorate of Census Operations, West Bengal, has engaged in corrupt or fraudulent practices in competing for or in executing this Contract.
 - v) If the Contractor submits to Directorate of Census Operations, West Bengal a false statement which has a material effect on the rights, obligations or interests of Directorate of Census Operations, West Bengal.
 - vi) If the Contractor places itself in a position of conflict of interest or fails to disclose promptly any conflict of interest to Directorate of Census Operations, West Bengal.
 - vii) If the Contractor fails to provide the quality services as envisaged under this Contract.
 - viii) If Directorate of Census Operations, West Bengal, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

In any event such as at (i) to (vii) above Directorate of Census Operations, West Bengal shall give seven (7) days' written notice of termination to the Contractor, and seven (7) days' in case of an event referred to in (viii) above.

- b) By the Contractor: The Contractor may terminate this Contract by not less than seven (07) days' written notice to Directorate of Census Operations, West Bengal, in case of occurrence of any of the events specified in paragraph(s) (i) to (iii) below.
- i) If Directorate of Census Operations, West Bengal fails to pay any money due to the Contractor, pursuant to this Contract and the same is not subject of dispute under Clause GC 6.13 hereof within sixty (60) days after receiving written notice from the Contractor that such payment is overdue.

- ii) If Directorate of Census Operations, West Bengal fails to comply with any final decision reached as a result of arbitration pursuant to Clause GC 6.22 (b) hereof.
- iii) If Directorate of Census Operations, West Bengal is in material breach of its obligations pursuant to this Contract and has not remedied the same within fifteen (15) days (or such longer period as the Contractor may have subsequently agreed in writing) following the receipt by Directorate of Census Operations, West Bengal of the Contractor's notice specifying such breach.

- 6.12 Cessation of Rights and Obligations:** Upon termination of this Contract pursuant to Clauses GC 6.6 or GC 6.11 hereof, all rights and obligations of the Parties hereunder shall cease, except (i) such rights and obligations as may have accrued on the date of termination or expiration, (ii) the obligation of confidentiality set forth in Clause GC 6.21 hereof, and (iii) any right which a Party may have under the Law.
- 6.13 Cessation of Services:** Upon termination of this Contract by notice of either Party to the other pursuant to Clauses under GC 6.11 hereof, the Contractor shall, immediately upon dispatch or receipt of such notice, take all necessary steps to bring the Services to a close in a prompt and orderly manner.
- 6.14 Payment upon Termination:** Upon termination of this Contract pursuant to Clauses under GC 6.11 hereof, Directorate of Census Operations, West Bengal shall make the following payments to the Contractor:
- a) If the Contract is terminated pursuant of Clause 6.11(a)(vii), 6.11(a)(viii) or 6.11(b), payment for Services satisfactorily performed prior to the effective date of termination;
 - b) If the agreement is terminated pursuant of Clause 6.11(a)(i) to (vi), the Contractor shall not be entitled to receive any agreed payments upon termination of the contract. However, Directorate of Census Operations, West Bengal may consider payment for the part satisfactorily performed on the basis of Quantum Merit as assessed by it, if such part is of economic utility to Directorate of Census Operations, West Bengal.
- 6.15 Disputes about Events of Termination:** If either Party disputes whether an event specified in paragraph (i) to (vii) of Clause GC 6.11(a) or in Clause GC 6.11(b) hereof has occurred, such Party may, within forty-five (45) days after receipt of notice of termination from the other Party, refer the matter for dispute settlement under Clause GC 6.22(b) hereof, and this Contract shall not be terminated on account of such event except in accordance with the terms of any resulting arbitral award.
- 6.16 Forfeiture of Performance Security:** In the event of breach of this Agreement, Directorate of Census Operations, West Bengal shall have the right to invoke and appropriate the proceeds of the performance security, in whole or in part, without separate notice to the Contractor.
- 6.17 Change in the Applicable Law Related to Taxes and Duties:** If, after the date of this Contract, there is any change in the Applicable Laws of India/States/Local Bodies/Executive Bodies with respect to taxes and duties, which are directly payable by the Contractor for providing the services i.e. GST or any such applicable tax from



time to time, which increases or decreases the cost incurred by the Contractor in performing the Services, then the amount otherwise payable to the Contractor under this Contract shall be increased or decreased accordingly by agreement between the Parties hereto.

- 6.18 Payment:** In consideration of the services provided by the firm under this Contract, Directorate of Census Operations, West Bengal shall make to the firm such payments and in such manner as is provided in the GC.
- 6.19 Operation of the Contract:** The Parties recognize that it is impractical in this Contract to provide for every contingency which may arise during the currency of the Contract, and the Parties hereby agree that it is their intention that this Contract shall operate fairly as between them, and without detriment to the interest of either of them, and that, if during the term of this Contract either Party believes that this Contract is operating unfairly, the Parties will use their best efforts to agree on such action as may be necessary to remove the cause or causes of such unfairness, but no failure on any action pursuant to this Clause shall give rise to a dispute subject to arbitration in accordance with Clause GC 6.22(b) hereof.
- 6.20 Confidentiality:** Except with the prior consent of Directorate of Census Operations, West Bengal, the Contractor shall not at any time communicate to any person or entity any information acquired in the course of performance of this Contract. By agreeing to enter into this Contract, the Contractor also agrees to sign and abide with the Non-Disclosure Agreement placed as form 5 of Section 8.
- 6.21 Settlement Of Disputes**
- a) **Amicable Settlement:** In case dispute arises between the parties regarding any matter under the contract, either Party of the contract may send a written Notice of Dispute to the other party. The Party receiving the Notice of Dispute will consider the Notice and respond to it in writing within 07 days after receipt. If that party fails to respond within 07 days, or the dispute cannot be amicably settled within 15 days following the response of that party, clause GC 6.22(b) shall become applicable.
 - b) **Arbitration:** In the case of dispute arising upon or in relation to or in connection with the contract between Directorate of Census Operations, West Bengal and the Contractor, which has not been settled amicably, any party can refer the dispute for Arbitration under the Arbitration and Conciliation Act 1996.
 1. The Arbitration proceedings shall be held in Kolkata and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.
 2. The decision of the arbitrator(s) shall be final and binding upon both parties. The expenses of the arbitrator(s) as determined by the arbitrator(s) shall be shared equally by Directorate of Census Operations, West Bengal and the Contractor. However, the expenses incurred by each party in connection with the preparation & the presentation of their cases shall be borne by the party itself. All arbitration awards shall be in writing and shall state the reasons for the award.
 - c) **Jurisdiction of Courts, etc.:** The courts/any other Tribunal or Forum in Kolkata alone shall have exclusive jurisdiction with regard to any matter/dispute relating to or arising out of this contract.



6.22 Liquidated Damage (LD):

- a) In the event of the Contractor's failure to supply the Goods/material etc. as specified in this contract, the Directorate of Census Operations, West Bengal may, at his discretion, withhold any payment until the completion of the contract. The BUYER may deduct from the SELLER as agreed, liquidated damages to the sum of 0.5% of the price of any portion of goods delivered late, for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of the delayed goods of the project.
- b) The amount charged as liquidated damages would be deducted by the Purchaser from the amount due for payment to bidder. If the amount of such LD exceeds the payments due to the Seller, the Seller shall within 30 (thirty) days make payment to the Purchaser the FULL amount of claims less the value of the bank guarantee if encashed.

6.23 Fairness and Good Faith: The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

6.24 Miscellaneous:

- i) All payments will be made electronically.
- ii) The personnel engaged by the Contractor are subject to a security check by the Directorate of Census Operations, West Bengal Security Staff at any time.
- iii) All personnel deputed by the Contractor should bear upon his/her person due authorisation from the Contractor, and should produce the same for inspection in order to be allowed to enter Directorate of Census Operations, West Bengal premises, and during their stay within the premises.
- iv) Within Directorate of Census Operations, West Bengal premises, the Contractor's personnel shall restrict their activities to performance of this contract.
- v) The Contractor shall be directly responsible for any dispute arising between him and his personnel and Directorate of Census Operations, West Bengal shall be kept indemnified against all actions, losses, damages, expenses and claims whatsoever arising thereof.
- vi) The tenderer shall be solely responsible for payment of wages/salaries, other benefits and allowances etc. in r/o the personnel deputed for work in relation to performance of this contract. Directorate of Census Operations, West Bengal shall have no liability whatsoever in this regard and the Contractor shall indemnify Directorate of Census Operations, West Bengal against all claims in this regard.
- vii) The tenderer shall be fully responsible for theft or burglary or any damage to Directorate of Census Operations, West Bengal property directly attributable to any acts of commission or omission on the part of the tenderer's personnel.
- viii) **Price Details & Validity:** The quoted Rate/Cost should be inclusive of all levies/taxes including GST. The Bid submitted against this Tender should remain valid for not less than 180 days from the last date of submission of bid;
- ix) **Delivery and Delivery Schedule:** Delivery of goods shall be completed as scheduled under para 1 of Section 1. Extension of tendered delivery period will be at the sole discretion of the Directorate of Census Operations, West Bengal, with the applicability of LD clause. The Contract can be cancelled unilaterally

- by the Directorate of Census Operations, West Bengal in case items are not received within the contracted or extended delivery period.
- x) **Purchaser's right to vary quantities:** Directorate of Census Operations, West Bengal will have the right to increase or decrease up to 30% of the quantity of goods and services specified in the schedule of requirements without any change in the unit price or other terms and conditions at the time of award of contract within a period of 15 days from commissioning & acceptance by Directorate of Census Operations, West Bengal at the same rate or a rate negotiated (downwardly) with the existing vendor considering the reasonability of rates based on prevailing market conditions and the impact of reduction in duties and taxes etc. and supplies to be obtained within delivery period scheduled afresh.
- xi) **Non-disclosure of Contract documents:** Except with the written consent of the Directorate of Census Operations, West Bengal /Tenderer, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party. The bidder will certify that all information and data available to him as a part of the project will remain the exclusive property of Directorate of Census Operations, West Bengal and will not be disclosed to any person not authorized by Directorate of Census Operations, West Bengal. Failure to comply with this clause will make the bidder liable to action as per law. The non - disclosure agreement is attached as Form-5 of section 8.
- xii) **Performance cum Guarantee/Warranty security deposit**
The successful bidders shall submit as performance cum guarantee an amount equivalent to 8% of the value of the order in the form of Bank Guarantee (valid for 6 months) drawn on any Nationalized Bank/Scheduled Bank, within two weeks from receipt of work order from Directorate of Census Operations, West Bengal. On the request of the successful tenderer, the Earnest Money Deposit will be returned to the tenderer on receipt of the Security Deposit payable by him. If the Security Deposit is not paid within time specified, the Earnest Money Deposit remitted by the tenderer shall be forfeited. In such case, Directorate of Census Operations, West Bengal shall be entitled to get the work executed from elsewhere and recover the consequential loss sustained from the tenderer due to getting the work executed either through some other bidder or through the bidder selected through the process of re-tendering.
- xiii) **Penalty for delay and deviation in the quality of kit items and packaging material.** Time is the essence of this contract as Census 2027 is the project of national importance. The work order has to be completed within 14 days from the date of work order. In extraordinary circumstances, Directorate of Census Operations, West Bengal may allow extension of a few days subject to levy of liquidated damages as defined in Para 6.24. However, an inordinate delay or any deviation in the quality of material will invite a penalty of 5-20% of the total bill raised by the bidder/contractor.
- xiv) **Payment Terms:**(i) 70% Payments of the invoice quantity will be made on the receipt of following documents:
 - Acknowledgement on the invoice by representative of Directorate of Census Operations, West Bengal duly stamped for dispatch of full invoice quantity.
 - The acknowledgment from DoP (Deptt. of Posts) regarding dispatch of required quantity to the designated locations.
(ii) The balance of 30% shall be released on receipt of a certificate from



Charges/shipping locations that the full quantity is received in good condition.

xv) **Indemnification:**

- a) A Selected bidder to indemnify, hold harmless Directorate of Census Operations, West Bengal from and against all claims, liabilities, losses, expenses (including reasonable attorneys' fees), fines, penalties, taxes or damages (Collectively "Loss") arising in favour of any person, corporation or other entity (including Directorate of Census Operations, West Bengal) attributable to the bidder's negligence or willful default in performance or non-performance under this Agreement.
- b) If Directorate of Census Operations, West Bengal promptly notifies the selected bidder in writing of a third-party claim against Directorate of Census Operations, West Bengal that any service provided by the selected bidder infringes a copyright, trade secret or patents incorporated in India of any third party, the selected bidder will defend such claim at its expense and will pay any costs or damages, that may be finally awarded against Directorate of Census Operations, West Bengal.



Section-7

(iii) Price Bid/ Financial Bid

- a. The Financial bid would consist of the following:
- a) Scanned copy of the Financial Bid Undertaking in the format at Form 9.
 - b) Schedule of Financial Bid in the format of BoQ_DCO_WEST_BENGAL_Kit.xls as Annexure-I. The financial bid format given below is provided as BoQ_DCO_WEST_BENGAL_Kit.xls as Annexure-I along with this tender document at <https://eprocure.gov.in/eprocure/app>.
- b. Directorate of Census Operations, West Bengal will examine the bids for completeness, computational errors, (whether required bid security has been furnished), whether the documents have been properly signed, and whether the bids are generally in order. If there is a discrepancy between the unit price and the total price, then either of the price, whichever is beneficial to Directorate of Census Operations, West Bengal, will be accepted and bid shall be finalized accordingly.
- c. The bidder has to quote for all the items mentioned in the price bid failing which the bid is liable to be rejected. The cost of the items mentioned in the price bid should include warranty charges, if any.
- d. The formula for determining the lowest evaluated bid (L-1) rate is as under:

L1= lowest bidder in total quoted amount i.e. sum of cost of Enumerator kit, Supervisor kit and packaging charges in corrugated box (item no. 1 to 3) in BOQ items (BoQ_DCO_WEST_BENGAL_Kit.xls as Annexure-I) will be considered for awarding contract.

Section-8

Standard Form

FORM 1

Technical Bid Submission Letter

To,

The Joint Director (HoO),
 Directorate of Census Operations, West Bengal
 Janganana Bhawan, IB -199,
 Sector- III, Salt Lake, Kolkata,
 Pin Code -700106

Madam/Sir,

Ref: **Response to e-TENDER DOCUMENT FOR SUPPLY OF ENUMERATOR AND SUPERVISOR KIT & PACKAGING IN CORRUGATED BOX.**

Having examined the Tender, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide the goods and services sought under e-TENDER DOCUMENT FOR SUPPLY OF ENUMERATOR AND SUPERVISOR KIT & PACKAGING IN CORRUGATED BOX and agree to abide by this response for a period of 180 days from the date of opening of bid.

The following persons will be the authorized representative of our company/organization for all future correspondence between the Office of the Directorate of Census Operations, West Bengal and our organization till the completion of the process.

Correspondence Details	Primary Contact	Secondary Contact
Name:		
Title:		
Company Name:		
Address:		
Phone:		
Mobile:		
Fax:		
E-mail:		

I/We fully understand that in event of any change in our contact details, it is our responsibility to inform the Directorate of Census Operations, West Bengal about the new details. We fully understand that the Directorate of Census Operations, West Bengal shall not be responsible for non-receipt or non-delivery of any communication and/or any missing communication from the Directorate of Census Operations, West Bengal to us in the event of reasonable prior notice of any change in the authorized person(s) of the company is not provided to the Directorate of Census Operations, West Bengal.



I/We confirm that the information contained in this response or any part thereof, including its exhibits, and other documents and instruments delivered or to be delivered to the Directorate of Census Operations, West Bengal is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not, in whole or in part, mislead Directorate of Census Operations, West Bengal in its short-listing process.

I/We fully understand and agree to comply that on verification, if any, of the information provided here is found to be misleading the shortlisting process, we are liable to be disqualified from the selection process or termination of the contract during the project, if selected to do so.

I/We agree for unconditional acceptance of all the terms and conditions set out in the Tender document.

I/We agree that you are not bound to accept any response you may receive. We also agree that you reserve the right in an absolute sense to reject all or any of the products/ services specified in the bid response.

It is hereby confirmed that I/We are entitled to act on behalf of M/s..... and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated _____(dd/mm/yy)

(Signature of Authorized Signatory)

Name:

Designation:

Duly authorized to sign the Bid Response for and on behalf of:

(Name and Address of Bidder)

Seal/Stamp of bidder



Financial Information (as per audited Profit & Loss Account & Balance Sheets)

Details#	2022-23	2023-24	2024-25
Annual Sales Turnover (in Crores)			
Net worth (in Crores)			
Other Relevant Information			

the copies of respective balance sheets are enclosed.

*It is confirmed that I am/we are the statutory auditors / Company Secretary of M/s

< Statutory Auditor/ Company Secretary's Signature with seal >
<Signature of Statutory Auditor/ Company Secretary> Name

Date:

Place:

Note: *The above certificate should be from the statutory auditor or the Company Secretary of the bidder organization.*

* Strike out whichever is not applicable

DETAILS OF BANK ACCOUNT
(RTGS/NEFT facility for receiving payments)

S.No.	Particulars	To be filled by the bidder
1.	Name(s) of Account Holder(s)	
2.	Address of Account Holder(s)	
3.	Name of the Bank	
4.	Name and Address of Branch	
5.	IFSC Code	
6.	MICR Code	
7.	Account Number	
8.	Type of Account	

I/We, hereby, declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I/we would not hold Directorate of Census Operations, West Bengal responsible.

(Signature(s) of account holder(s)) Name(s) of
Account holder(s)

SIGNATURE OF BIDDER/ Authorized representative

Attestation by Bank with designation and stamp



Non-Blacklisting/ Unblemished Record
(To be given on Company Letterhead)

In response to the e-Tender No....., dated..... for kit items i.e. Water-Resistant Bags - with Census Logo, White Cap with Census Logo, I-Card Pouch with Lanyard- with Census Logo, Spiral Note-Pad (60 pages)- with Census Logo, Foldable Writing Boards- with Census Logo along with detachable Binder Clips, Marker Pen, Pencil, Sharpener, Eraser, Ball Pen, Corrugated box for packaging Enumerator kit and Supervisor kit I/We hereby declare that presently our Company/Firm/Press is having unblemished record.

I/We further declare that presently our Company/Firm/Press is not blacklisted and not declared ineligible for reasons of corrupt & fraudulent practices by any State/Central Government/PSU/ Autonomous Body on the date of Bid Submission.

If this declaration is found to be incorrect, then without prejudice to any other action that may be taken, our Bid to the extent accepted (if any) may be cancelled.

Bidder's Signature with date

Bidder's Name with seal



NON-DISCLOSURE OF CONTRACT DOCUMENTS

(To be given on Company letterhead)

Except with the written consent of Directorate of Census Operations, West Bengal, I/We
M/s.....

shall not disclose the contract or any provision, specification, plan, design, pattern, sample
or information thereof to any third party.

(Authorized signatory of Company)

Name:

Date:

Bidder's Signature with date

Bidder's Name with seal



BID Security Form

FOR TENDER /ENQ. NO. _____

(BANK GUARANTEE ON NON-JUDICIAL STAMP PAPER OF Rs.100)

WHEREAS M/s. _____ (Name and Address of the Firm) having their registered Office at _____ (Address of the Firm's registered Office) (hereinafter called the Tenderer) wish to participate in the Tender No. _____ for _____ of (supply / Erection / Supply & Erection / Work) of _____ (Name of the material / equipment / work) for _____ (Name of Organization) (hereinafter called the "Beneficiary") and WHEREAS a Bank Guarantee for Rs. _____ (Amount of EMD) valid till _____ (mention here date of validity of this Guarantee as specified, beyond initial validity of Tender's offer) which is required to be submitted by the Tenderer along with the Tender.

We, _____ (Name of the Bank and address of the Branch giving the Bank Guarantee) having our registered Office at _____ (Address of Bank's registered Office) hereby give this Bank Guarantee No. _____ dated _____ and hereby agree unequivocally and unconditionally to pay immediately on demand in writing from the _____ (Name of Organisation) or any Officer authorized by it in this behalf any amount not exceeding Rs. _____ (amount of EMD) (Rupees _____) (in words) to the said _____ (Name of Organisation) on behalf of the Tenderer.

We, _____ (Name of the Bank) also agree that withdrawal of the offer or modification of an offer within the validity of the bid, after the deadline for submission of such documents; failure to sign the contract or failure to provide the required security for the performance of the contract within specified time, after an offer has been accepted by the _____ (Name of organization); or failure to comply with any other condition precedent to signing the contract specified in the solicitation documents, would constitute a default on the part of the Tenderer and that this Bank Guarantee is liable to be invoked and encashed within its validity by the Beneficiary in case of any occurrence of a default on the part of the Tenderer and that the encashed amount is liable to be forfeited by the Beneficiary.

This agreement shall be valid and binding on this Bank up to and inclusive of _____ (mention here the date of validity of Bank Guarantee) and shall not be terminated by notice or by Guarantor change in the constitution of the Bank or the Firm of Tenderer or by any reason whatsoever and our liability hereunder shall not be impaired or discharged by any extension of time or variations or alterations made, given, conceded with or without our knowledge or consent by or between the Tenderer and the _____ (Name of Organisation).

NOT WITHSTANDING anything contained hereinbefore our liability under this Guarantee is restricted to Rs. _____ (amount of EMD) (Rupees _____) (in words). Our Guarantee shall remain in force till _____ (date of validity of the Guarantee). Unless demands or claims under this Bank Guarantee are made to us in writing on or before _____ (date should be 1 month after the above validity period of BG), all rights of Beneficiary under this Bank Guarantee shall be forfeited and we shall be released and discharged from all liabilities there under.

Place :

Date :

Please mention here complete Postal Address of the Bank with Branch Code, Telephone and Fax Nos.

Signature of the Bank's authorized Signatory
NAME OF DESIGNATED Signatory with
Official Seal.

**Fraud and Corrupt Practices
(To be prepared on judicial stamp paper)**

UNDERTAKING

I/we _____ (Name of the Bidder) submit the Bid for kit items for House listing and Housing Census 2027 as envisaged in the Tender document and undertake the following:

1. _____ (Name of the Bidder) and our respective officers, employees, agents and advisors shall observe the highest standard of ethics during the Selection Process.

2. Notwithstanding anything to the contrary contained in this Tender Document, Directorate of Census Operations, West Bengal shall reject a proposal without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the "Prohibited Practices") in the Selection Process. In such an event, Directorate of Census Operations, West Bengal shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security or Performance Security, as the case may be, as mutually agreed genuine pre-estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the Tender Document, including consideration and evaluation of such Bidder's Proposal. For the purposes of this Section, the following terms shall have the meaning hereinafter respectively assigned to them:

a. "corrupt practice" means

(i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of Directorate of Census Operations, West Bengal, who is or has been associated in any manner, directly or indirectly with the Selection Process or the LOI or has dealt with matters concerning the Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of Directorate of Census Operations, West Bengal, shall be deemed to constitute influencing the actions of a person connected with the Selection Process); or

(ii) save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the issue of the LOA or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the LOA or the Agreement, who at any time has been or is a legal, financial or technical consultant/ advisor of Directorate of Census Operations, West Bengal in relation to any matter concerning the Project;

b. "fraudulent practice" means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process.

c. "coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person's participation or action in the Selection Process;



- d. "undesirable practice" means
 - (i) establishing contact with any person connected with or employed or engaged by Directorate of Census Operations, West Bengal with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or
 - (ii) having a Conflict of Interest; and
- e. "restrictive practice" means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

Signature & Name and Address of bidder

Witness:

1. Signature & Name and address

2. Signature & Name and address



[To be filled in by the successful Bidder only]

MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY

To
The President of India

WHEREAS(name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated for supply of Enumerator Kit and Supervisor Kit & packaging in corrugated box, (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial Bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS, we have agreed to give the supplier such a bank guarantee;

NOW, THEREFORE, we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of, 20.....

.....
(Signature of the authorized officer of the Bank)

..... Name and designation of the officer

..... Seal, name & address of the Bank and address of the Branch

**Financial Bid Undertaking
(on Company letterhead)
(Proper format for financial bid)**

UNDERTAKING

1. I/We submit the Financial Bid for supply of kit items i.e. Enumerator Kit and Supervisor Kit & packaging in corrugated box to be handed over to the Department of Post (DoP) as per Para list provided by Directorate of Census Operations, West Bengal.
2. I/We have thoroughly examined and understood all the terms and conditions as contained in the Tender document, and agree to abide by them.
3. I/We offer the price(s) as indicated in the Financial Bid inclusive of Warranty support and all applicable taxes.

(Signature of the Bidder/Authorized representative)

Name:

Date:



Financial Standing of the firm
(To be given on Company Letterhead)

In response to the e-Tender No....., dated..... for Enumerator Kit and Supervisor Kit & packaging in corrugated box. I/We hereby declare that presently our Company/Firm/Press is having unblemished record.

I/We further declare that presently our Company/Firm/Pressnot under liquidation, court receivership or similar proceedings and is not bankrupt.

If this declaration is found to be incorrect, then without prejudice to any other action that may be taken, our Bid to the extent accepted (if any) may be cancelled.

Bidder's Signature with date

Bidder's Name with seal



ANNEXURE-I

BID SUBMISSION FORM

Supply of Enumerator's Kit and Supervisor's Kit

S. No.	Item Description	Quantity	Basic Rate per unit (incl. GST & All applicable Taxes & other charges) (in Rs.)	All-inclusive Amount
(1)	(2)	(3)	(4)	(5)=(3)*(4)
1	Enumerator Kit:	1,94,518		
2	Supervisor Kit	32,485		
3	Packaging charges (In corrugated boxes with packaging materials for Total of 2,27,003 no. of Enumerators & Supervisors) No. of corrugated boxes as per specifications mentioned in Section-5 (5.1.4)			
	Total in Figures			

Note:1. The price quoted under column(5) should be inclusive of All Applicable Taxes, Duties and Other Charges.

2.No conditional bid will be accepted.

Signature of the Bidder with seal

ANNEXURE-II

SL. No.	Name of the Items	Detailed Specification
1	Water Resistant Bags with Census Logo	<p>Water Resistant Matty bags (6x3 matty quality) of Dark Blue colour with following finished specification/dimension:- Size - 400mmX320mm / 15.75"x12.5", Water resistant Cloth 6X3 matty fabric, Handle - Adjustable Sling 24" (Strap size 1"X 52"), Back Hanging X2 Traps "Soft Adjustable strap for Adults approx. 13", Top Opening with full ZIP (double runner) on top and 6" velcro to close the Full flap of 4" latak. Top hand-carry hook - size 10"x1" Additional ZIP pocket approx. 9"X 7.5" deep Zipper specifications: Top zips: 12 inches x 2 pieces Front zip: 9 inches x 1 piece Zip size: No. 8 metal Logo - 6" Single colour white Logo below the pocket / Zip with base colour visible. Cloth Colour- Dark Blue</p>
2	Foldable Writing Boards- with Census Logo along with detachable Binder Clips (continued in next pg.)	<p>Size (Folded): 225 mm (9 inches) x 300 mm (12 inches) Size (Unfolded): 300 mm (12 inches) x 450 mm (18 inches) Material: Acrylic sheet of 1.8 mm thickness Design: Bi-fold (foldable) writing board Surface Protection: Supplied with protective film to prevent scratches during handling and transportation Edges: Rounded corners to avoid sharp edges and ensure user safety In foldable writing bord - Outside vinyl and inside adhesive tape</p>

ANNEXURE-II (Continued)

SL. No.	Name of the Items	Detailed Specification
2 Continued	Foldable Writing Boards- with Census Logo along with detachable Binder Clips (Continued from 1 st page)	<p>Sticker & Branding Sticker Size: 2 inches × 12 inches Placement: Centrally positioned on the unfolded board</p> <p>Design Details: Official <i>Census 2027</i> logo printed Top & bottom portion with logo Sticker should be in blue colour</p> <p>Metal Clips for Writing Board Quantity: 2 clips per writing board set Material: Steel</p> <p>Clip Sizes: Clip 1: 2 inches (51 mm) Clip 2: 1 inch (25 mm)</p>
3	Spiral Note-Pad (60 pages)- with Census Logo	<p>Paper Size: A5 (210 mm × 148.5 mm) Number of Sheets: 30 Ruled Sheets (60 printed pages with watermark Census Logo - front & back)</p> <p>Paper Quality Inner Pages: 80 GSM writing paper Front & Back Cover: 210 GSM art paper Binding: Spiral binding with 25 loops</p> <p>Printing Details Front Cover: <i>Census 2027</i> logo with National Emblem on top Back Cover: QR Code (content to be provided by the department) Text - Single colour with Logo water mark on 80 GSM Paper</p>



ANNEXURE-II (Continued)

SL. No.	Name of the Items	Detailed Specification
4	I-Card Pouch with Lanyard- with Census Logo	Matter to be printed on lanyard- "भारत की जनगणना 2027", "Census of India 2027", "ভারতের জনগণনা 2027" PVC Pouch 4.25 X 6" 120 Mic Strap - 16mm X 39" Printed Lanyard (logo and matter) Saturn smooth Blue colour Cloth Colour - as per sample. Stainless steel Metal "J" hook.
5	White Cap with Census Logo	Size: Full adult size Colour: White Material: Polyester fabric, sweat-proof Branding: Printed <i>Census 2027</i> logo on the front Adjustment: Velcro tape provided at the back for size adjustment Flap/Visor: Hard flap
6	Marker Pen	Branded/good quality Permanent Marker - Black ink colour Bullet / fine tip of thickness in the 2 mm - 3 mm
7	Ball point pen	Branded/good quality Plastic body Blue/ black colour 0.7 mm tip
8	Eraser	3 cm x 1.5 cm x 1 cm (Lx BxH) or similar size
9	Pencil	Black Lead HB
10	Pencil Sharpener	Branded/good quality Plastic body and blade



Annexure-III

Charge Wise Location/Address

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
	West Bengal	
1	Darjeeling (M)	Darjeeling Municipality, Ladenla Road, Near SBI Bank, West Bengal-734101, office email id - darjeeling.municipality1850@gmail.com
2	Mirik (NA)	Mirik Notified Area Authority Office, Thanaline, Ward No. 3, P.O. Mirik, Dist. Darjeeling, West Bengal, Pin-734214, office email id - mirik_municipality@yahoo.com
3	Kurseong (M)	Kurseong Municipality, 13, Dowhill Road, Kurseong Sub-Division, Pin :734203, West Bengal, office email id - chairman@kurseongmunicipality.org
4	Siliguri (M Corp.)	Siliguri Municipal Corporation, Baghajatin Road, Ward No. 17, P.O. Siliguri, Dist. Darjeeling, West Bengal, PIN 734001, Office Email Id - smcwb@hotmail.com, smcwb2@gmail.com
5	Darjeeling Pulbazar	Darjeeling Pulbazar Block Development Office, P.O. - Bijanbari, District-Darjeeling, West Bengal, Pin - 734201 E-Mail - darj.pul.dev.block@gmail.com
6	Rangli Rangliot	Rangli Rangliot Block Development Office, P.O. - Takdah, District-Darjeeling, West Bengal, Pin - 734226, Fax - 0354-262236, E-Mail - bdotakdah@gmail.com
7	Jorebunglow Sukiapokhri	Jorebunglow Sukiapokhri Block Development Office, P.O. - Sukhia Pokhari, District-Darjeeling, West Bengal, Pin - 734221, E-Mail - bdosukhiapokhri@yahoo.in
8	Mirik	Mirik Block Development Office, P.O. - Mirik, District-Darjeeling, West Bengal, Pin - 734214, E-Mail - bdomirik@gmail.com
9	Kurseong	Kurseong Block Development Office, P.O. - Kurseong, District-Darjeeling, West Bengal, Pin - 734203, E-Mail - bdokurseong@gmail.com
10	Matigara	Matigara Block Development Office, P.O. - Kadamtala, District-Darjeeling, West Bengal, Pin - 734011, E-Mail - matigarablock@gmail.com
11	Naxalbari	Naxalbari Block Development Office, P.O. - Naxalbari, District-Darjeeling, West Bengal, Pin - 734429, E-Mail - naxalbaribdo@gmail.com

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
12	Phansidewa	Phansidewa Block Development Office, P.O. - Phansidewa, District-Darjeeling, West Bengal, Pin - 734434, Office Phone - 0353-2587342, Fax - 0353-2587342, E-Mail - bdophansidewa@gmail.com
13	Kharibari	Kharibari Block Development Office, P.O. - Kharibari, District-Darjeeling, West Bengal, Pin - 734427, E-Mail - bdokharibari@gmail.com
14	Kalimpong (M)	Kalimpong Municipality, Upper Cart Road, P.O. & Dist. Kalimpong, West Bengal, PIN 734301, office email id- kalimpongmunicipality@gmail.com
15	Kalimpong -I	Kalimpong -I Block Development Office, P.O. - Kalimpong, District- Kalimpong, West Bengal, Pin - 734301, E-Mail - Kalimpong1Bdo@Gmail.Com Block Development Officer
16	Lava	Lava Block Development Office, P.O. - Algora, District- Kalimpong, West Bengal, Pin - 734314, E-Mail - Bdoalgarah@Gmail.Com Block Development Officer
17	Pedong	Pedong Block Development Office, Pedong Bazar, Kalimpong, West Bengal, Pin - 734311
18	Gorubathan	Gorubathan Block Development Office, P.O. - Fagu, District- Kalimpong, West Bengal, Pin - 735231, E-Mail - Bdogorubathan@Gmail.Com Block Development Officer
19	Mal (M)	Mal Municipality, P.O.& P.S- Mal, Dist-Jalpaiguri, Pin-735221, West Bengal, office email id - mal.municipality@gmail.com
20	Jalpaiguri (M)	Jalpaiguri Municipality, Mahatma Gandhi Road / Corporation Road, Jalpaiguri, Pin-735101, West Bengal, office email id -jalpaigurimunicipality@gmail.com
21	Siliguri (M Corp.)	Siliguri Municipal Corporation, Baghajatin Road, Ward No. 17, P.O. Siliguri, Dist. Darjeeling, PIN 734001, West Bengal, Office Email Id - smcwb@hotmail.com, smcwb2@gmail.com
22	Dhupguri (M)	Dhupguri Municipality, Dhupguri, Ward No-10, Jalpaiguri, Pin-735210, West Bengal, office email id- dhupgurimunicipality@gmail.com
23	Maynaguri(M)	Maynaguri Municipality, Babupara, Maynaguri, Jalpaiguri district, West Bengal, 735305.
24	Rajganj	Rajganj Block Development Office, Rajganj, Jalpaiguri, Pin- 735134, West Bengal, email - bdorajganj@gmail.com
25	Mal	Mal Block Development Office, P.O-Malbazer, Pin -735221, West Bengal, District-Jalpaiguri



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
26	Kranti	Kranti Block Development Office, Post Office: Kranti, District: Jalpaiguri, Pin: 735101, West Bengal
27	Matiali	Matiali Block Development Office, Matiali, Jalpaiguri, Pin - 735206, West Bengal, email - bdo.matiali@gmail.com
28	Nagrakata	Nagrakata Block Development Office,P.O-Nagrakata,District-Jalpaiguri, West Bengal,PIN - 735225
29	Dhupguri	Dhupguri Block Development Office,P.O-Dhupguri,District-Jalpaiguri, West Bengal,PIN - 735210
30	Banarhat	Banarhat Block Development Office, Near Binnaguri and the Bhutan Border,Jalpaiguri District, West Bengal, PIN 735202.
31	Maynaguri	Maynaguri Block Development Office, Maynaguri, Jalpaiguri, West Bengal, email - maynaguribdo@gmail.com
32	Jalpaiguri	Jalpaiguri Block Development Office,P.O-Jalpaigur,District-Jalpaiguri, West Bengal,PIN - 735121
33	Alipurduar (M)	Alipurduar Municipality, Madhab More, New Town, P.O. : Alipurduar Court, Pin 736122, West Bengal,office email id - chairmanapdm@gmail.com
34	Falakata(M)	Falakata Municipality Office, District- Alipurduar, West Bengal- 735211, email-falakatamunicipality2021@gmail.com
35	Madarihat	Office of the Block Development Officer,Madarihat-Birpara Development Block , Madarihat, Dist- Alipurduar, Pin - 735220, West Bengal, email - bdo.madarihat@gmail.com
36	Kalchini	Office of the Block Development Officer,Kalchini , Kalchini , Dist- Alipurduar, Pin - 735214, West Bengal. email - kalchinibdo@gmail.com
37	Kumargram	Kumargram Block Development Office, P.O. - Kumargram, District-Alipurduar, West Bengal, Pin - 736203, E-Mail - bdo.kumargram.jal@gmail.Com
38	Alipurduar - I	Alipurduar - I,Block Development Office, P.O-Panchkolguri, Dist- Alipurduar, Pin - 736121, West Bengal, email - bdoapd@gmail.com

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
63	Chopra	Chopra Block Development Office, NH 27, Chopra, Bhagabati,P.O. - Chopra, District-Uttar Dinajpur, West Bengal, Pin - 733207 , Fax - E-Mail - bdochopra@rediffmail.com, chopra@nic.in, bdo.chopra@wb.gov.in, Block Development Officer
64	Islampur	Islampur Block Development Office, P.O. - Islampur, District-Uttar Dinajpur, West Bengal, Pin - 733202, E-Mail - Bdo.Islampur29@Gmail.Com, Islampur@Nic.In Block Development Officer
65	Goalpokhar - I	Goalpokhar - I Block Development Office, Lodhan Rd, Gachhinagar,P.O. - Goalpokher, District-Uttar Dinajpur, West Bengal, Pin - 733210, E-Mail - nregs.goopokhar1@gmail.com, goalpokhor1@nic.in, bdo.goopokhor1@wb.gov.in, Block Development Officer
66	Goalpokhar - II	Office of the Block Development Officer, Goalpokher-II Development Block,P.O.& P.S. - Chakulia, Dist. - Uttar Dinajpur, Pin No. - 733211,West Bengal, E mail: bdogoopokher2@gmail.com
67	Karandighi	Karandighi Block Development Office, Pandepur, P.O. - Karandighi Panchayat Samiti, District-Uttar Dinajpur, West Bengal, Pin - 733215, bdo.karandighi@gmail.com, karandighi@nic.in, bdo.karandighi@wb.gov.in
68	Raiganj	Raiganj Block Development Office, P.O. - Raiganj, District-Uttar Dinajpur, West Bengal, Pin - 733124, Fax - E-Mail - raiganj@nic.in
69	Hemtabad	Hemtabad Block Development Office, P.O. - Hemtabad, District-Uttar Dinajpur, West Bengal, Pin - 733130, E-Mail - bdo.hemtabad@gmail.com, hemtabad@nic.in, bdo.hemtabad@wb.gov.in, Block Development Officer
70	Kaliaganj	Kaliaganj Block Development Office, Hospital Road, Mahadebpur, Kaliyaganj, District-Uttar Dinajpur, West Bengal, Pin : 733129, bdo.34kaliyaganj@gmail.com, kaliaganj@nic.in, bdo.kaliaganj@wb.gov.in
71	Itahar	Itahar Block Development Office, P.O. - Itahar, District-Uttar Dinajpur, West Bengal, Pin - 733128, Fax - E-Mail - Bdo.Itahar01@Gmail.Com, Itahar@Nic.In, Bdo.Itahar@Wb.Gov.In Block Development Officer

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
72	Gangarampore (M)	Near Gangarampur Municipal Bus stand, P.O and P.S: Gangarampur, Dist: Dakshin Dinajpur, PIN: 733124, West Bengal, grp.municipality@gmail.com
73	Balurghat (M)	Sova Majumder Sarani, P.O. - Balurghat, P.S. - Balurghat, Dist. Dakshin Dinajpur. Pin - 733101, West Bengal, bmpality@gmail.com
74	Buniadpur (M)	Buniadpur Municipality, P.O - Buniadpur , P.S-Bansihari, District-Dakshin Dinajpur, West Bengal, Pin - 733121
75	Hilli	Hilli Block Development Office, Baikunthapur, Hili, P.O. - Hili, District-Dakshin Dinajpur, West Bengal, Pin - 733126, , E-Mail - miscell.hili@gmail.com, eohilips@yahoo.co.in, Block Development Officer
76	Kushmundi	Kushmundi Block Development Office, SH 10A, Kushmandi, P.O. - Kushmandi, District-Dakshin Dinajpur, West Bengal, Pin - 733132, E-Mail - bdo_kushmandi@rediffmail.com, Block Development Officer
77	Gangarampur	Gangarampur Block Development Office, Shankar Mandal Rd, High School Para, Gangarampur, P.O. - Gangarampur, District-Dakshin Dinajpur, West Bengal, Pin - 733124, E-Mail - gangarampur.block@gmail.com, Block Development Officer
78	Kumarganj	Kumarganj Block Development Office, Kumarganj- Patiram Rd, Chak Ramray, P.O. - Gopalgunj, District-Dakshin Dinajpur, West Bengal, Pin - 733141, E-Mail - miscell.kmj@gmail.com, Block Development Officer
79	Balurghat	Balurghat Block Development Office, P.O. - Beltola Park, District-Dakshin Dinajpur, West Bengal, Pin - 733101, E-Mail - bdo.balurghat@gmail.com, balurghat_p.s@rediffmail.com, Block Development Officer
80	Tapan	Tapan Block Development Office, Tapan-Balurghat Bypass Rd, Salas, P.O. - Tapan, District-Dakshin Dinajpur, West Bengal, Pin - 733127, E-Mail - bdotapan_2007@rediffmail.com
81	Bansihari	Bansihari Block Development Office, P.O. - Buniadpur, District-Dakshin Dinajpur, West Bengal, Pin - 733121, E-Mail - bdobnsdd@gmail.com, Block Development Officer



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
82	Harirampur	Harirampur Block Development Office, School Rd, Harirampur, Dhanaipur, P.O. - Harirampur, District-Dakshin Dinajpur, West Bengal, Pin - 733125, E-Mail - bdoharirampur@gmail.com, Block Development Officer
83	Old Malda (M)	Old Malda Municipality, Katrabazar Sarbari, P.O. Old Malda, P.S.&Dist. Malda, PIN-732128, West Bengal, oldmaldamunicipality@gmail.com
84	English Bazar (M)	English Bazar Municipality, Ward No. 8, Netaji Subhash Road, Malda-732101, West Bengal, englishbazarmunicipality@gmail.com, Pin: 03512253329
85	Harischandrapur - I	Harischandrapur - I Block Development Office, Daily Market Rd, P.O. - Harishchandrapur, District-Malda, West Bengal, Pin - 732125, E-Mail - harishchandrapur1@nic.in Block Development Officer
86	Harischandrapur - II	Harischandrapur - II Block Development Office, P.O. - Barduari, District-Malda, West Bengal, Pin - 732125, E-Mail - Harishchandrapur2@Nic.In Block Development Officer
87	Chanchal - I	Chanchal - I Block Development Office, 1st, Chanchal Block Rd, Chanchal, District-Malda, West Bengal, Pin : 732123, E-Mail - chanchol1@nic.in Block Development Officer
88	Chanchal - II	Chanchal - II Block Development Office, P.O. - Malatipu, District-Malda, West Bengal, Pin - 732149, E-Mail - Chanchol2@Nic.In Block Development Officer
89	Ratua - I	Ratua - I Block Development Office, V P.O. - Ratua, District-Malda, West Bengal, pin - 732205, E-Mail - Ratua1@Nic.In Block Development Officer
90	Ratua - II	Ratua - II Block Development Office, Ratua II Block, Pukhuria, District-Malda, West Bengal 732204, E-Mail - ratua2@nic.in
91	Gazole	Gazole Block Development Office, Sarkarpara Rd, Bandhail, P.O. - Gazole, District-Malda, West Bengal, Pin - 732124, E-Mail - Gajole@Nic.In Block Development Officer
92	Bamangola	Bamangola Block Development Office, P.O. - Pakuahat, District-Malda, West Bengal, Pin - 732138, E-Mail - Bamongola@Nic.In Block Development Officer
93	Habibpur	Habibpur Block Development Office, P.O. - Habibpur, District-Malda, West Bengal, Pin - 732101, E-Mail - Habibpur@Nic.In Block Development Officer



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
94	Maldah (Old)	Maldah (Old) Block Development Office, P.O. - Narayanpur, District-Malda, West Bengal, Pin - 732141, E-Mail - Oldmalda@Nic.In Block Development Officer
95	English Bazar	English Bazar Block Development Office, BT College Rd, District-Malda, West Bengal, Pin - 732101, E-Mail - Bdo.Manikchak@Gmail.Com Block Development Officer
96	Manikchak	Manikchak Block Development Office, P.O. - Manikchak, District-Malda, West Bengal, Pin - 732202, E-Mail - Bdo.Manikchak@Gmail.Com Block Development Officer
97	Kaliachak - I	Kaliachak - I Block Development Office, P.O. - Kaliachak, District-Malda, West Bengal, Pin - 732201, E-Mail - Kaliachawk1@Nic.In Block Development Officer
98	Kaliachak - II	Kaliachak - II Block Development Office, P.O. - Mothabari, District-Malda, West Bengal, Pin - 732207, E-Mail - Kaliachawk2@Nic.In Block Development Officer
99	Kaliachak - III	Kaliachak - III Block Development Office, P.O. - Dariapur, District-Malda, West Bengal, Pin - 732210, E-Mail - Kaliachawk3@Nic.In Block Development Officer
100	Dhulian (M)	Dhulian Municipality, Dhulian Pakur Road, Po. - Dhulian, PS. - Samsherganj, District-Murshidabad, West Bengal, Pin -742202, email- dhulianmunicipality@gmail.com
101	Jangipur (M)	Jangipur Municipality, Pakurtala Road, P.O. & P.S.- Raghunathganj, District-Murshidabad, West Bengal, Pin-742225, email- jangipurmunicipality@gmail.com, chairman@jangipurmunicipality.org
102	Jiaganj-Azimganj (M)	Jiaganj- Azimganj Municipality, Po. Azimganj, District-Murshidabad, West Bengal, Pin - 742122, email- jamunicipality@gmail.com
103	Murshidabad (M)	Murshidabad Municipality, At Lalbagh, P.O & Dist- Murshidabad , West Bengal, Pin-742149, email- murshidabadmunicipality@gmail.com
104	Berhampore (M)	Berhampore Municipality, 118, R.N. Tagore Road, P.O.- Berhampore, Dist.- Murshidabad , West Bengal, Pin - 742101, email- chairman.berhampore@gmail.com
105	Kandi (M)	Kandi Municipality, Po. Kandi, District-Murshidabad, West Bengal, Pin - 742137, email- kandimunicipality@gmail.com, kandimunicipality@yahoo.com, chairmankandimunicipality@gmail.com

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
106	Domkal (M)	Domkal Municipality, Po. Domkal, Ps - Domkal, District-Murshidabad, West Bengal, Pin - 742303, email- municipalitydomkal@gmail.com
107	Beldanga (M)	Beldanga Municipality, Station Road, P.O. and P.S.- Beldanga,, District-Murshidabad, West Bengal, Pin - 742133, email- beldanga.municipality@gmail.com
108	Farakka	Farakka Block Development Office, P.O. - Farakka, District-Murshidabad, West Bengal, pin - 742212, Fax - E-Mail - bdo.farakka@gmail.com
109	Samsanganj	Samsanganj Block Development Office, P.O. - Ratanpur, District-Murshidabad, West Bengal, Pin - 742202, Fax - E-Mail - bdosgan.ms@gmail.com
110	Suti - I	Suti - I Block Development Office, P.O. - Ahiran, District-Murshidabad, West Bengal, Pin - 742223, Fax - E-Mail - Bdosuti1@gmail.com
111	Suti - II	Suti - II Block Development Office, P.O. - Daphahat, District-Murshidabad, West Bengal, Pin - 742224, , Fax - E-Mail - bdosuti2msd@gmail.com
112	Raghunathganj - I	Raghunathganj - I Block Development Office, P.O. - Raghunathganj, District-Murshidabad, West Bengal, Pin - 742225, Fax - E-Mail - rng1.bdo@gmail.com
113	Raghunathganj - II	Raghunathganj - II Block Development Office, P.O. - Jangipur, District-Murshidabad, West Bengal, Pin - 742213, Fax - E-Mail - bdorong2@gmail.com
114	Lalgola	Lalgola Block Development Office, P.O. - Lalgola, District-Murshidabad, West Bengal, Pin - 742148, Fax - E-Mail - bdolalgola@gmail.com
115	Sagardighi	Sagardighi Block Development Office, P.O. - Sagardighi, District-Murshidabad, West Bengal, Pin - 742226, Fax - E-Mail - bdosdighimsd@gmail.com
116	Bhagawangola - I	Bhagawangola - I Block Development Office, P.O. - Bhagawangola, District-Murshidabad, West Bengal, Pin - 742135, Fax - E-Mail - bgolabdo@gmail.com
117	Bhagawangola - II	Bhagawangola - II Block Development Office, P.O. - Nasipur Balagachi, District-Murshidabad, West Bengal, Pin - 742135, , Fax - E-Mail - bdo.bgolatwo@gmail.com
118	Raninagar - II	Raninagar - II Block Development Office, P.O. - Raninagar, District-Murshidabad, West Bengal, Pin - 742308, Fax - E-Mail - bdo-raninagar2@murshidabad.gov.in

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
119	Jalangi	Jalangi Block Development Office, P.O. - Sahebrampur, District-Murshidabad, West Bengal, Pin - 742305, Fax - E-Mail - Bdo-jalangi@murshidabad.gov.in
120	Domkal	Domkal Block Development Office, P.O. - Domkal, District-Murshidabad, West Bengal, Pin - 742303, Fax - E-Mail - Bdo-domkal@murshidabad.gov.in
121	Raninagar - I	Raninagar - I Block Development Office, P.O. - Goas, District-Murshidabad, West Bengal, Pin - 742304, Fax - E-Mail - bdo-raninagar1@murshidabad.gov.in
122	Murshidabad Jiaganj	Murshidabad Jiaganj Block Development Office, P.O. - Murshidabad, District-Murshidabad, West Bengal, Pin - 742164, Fax - E-Mail - bdomj@gmail.com
123	Nabagram	Nabagram Block Development Office, P.O. - Nabagram, District-Murshidabad, West Bengal, Pin - 742184, Fax - E-Mail - Bdongram@gmail.com
124	Khargram	Khargram Block Development Office, P.O. - Nagar, District-Murshidabad, West Bengal, Pin - 742159, Fax - E-Mail - bdo.khargram@gmail.com
125	Kandi	Kandi Block Development Office, P.O. - Kandi, District-Murshidabad, West Bengal, Pin - 742137, Fax - E-Mail - Bdo.Kandi@gmail.com
126	Berhampore	Berhampore Block Development Office, P.O. - Berhampore, District-Murshidabad, West Bengal, Pin - 742102, Fax - E-Mail - bdoberhampore2015@gmail.com
127	Hariharpara	Hariharpara Block Development Office, P.O. - Hariharpara, District-Murshidabad, West Bengal, Pin - 742166, Fax - E-Mail - hariharpara@gmail.com
128	Nawda	Nawda Block Development Office, P.O. - Amtala, District-Murshidabad, West Bengal, Pin - 742121, Fax - E-Mail - bdonowda@gmail.com
129	Beldanga - I	Beldanga - I Block Development Office, P.O. - Beldanga, District-Murshidabad, West Bengal, Pin - 742189, Fax - E-Mail - bdoBeldanga1@gmail.com
130	Beldanga - II	Beldanga - II Block Development Office, P.O. - Saktipur, District-Murshidabad, West Bengal, Pin - 742163, Fax - E-Mail - bdoBeldanga@gmail.com
131	Bharatpur - II	Bharatpur - II Block Development Office, P.O. - Salar, District-Murshidabad, West Bengal, Pin - 742401, Fax - E-Mail - bharatpur2election@gmail.com

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
132	Bharatpur - I	Bharatpur - I Block Development Office, P.O. - Bharatpur, District-Murshidabad, West Bengal, Pin - 742301, Fax - E-Mail - bdoBharatpur1@rediffmail.com
133	Burwan	Burwan Block Development Office, P.O. - Gram Salika, District-Murshidabad, West Bengal, Pin - 742132, Fax - E-Mail - bdoBurwan2011@gmail.com
134	Rampurhat (M)	Rampurhat Municipality, Gandhi Park Road, Po. Rampurhat, District-Birbhum, West Bengal, Pin - 731224, email- Rampurhat.mun@gmail.com
135	Sainthia (M)	Sainthia Municipality, Mahatama Gandhi Road, Po. Sainthia, District-Birbhum, West Bengal, Pin -731123.Wb., , email- sntmunicipality@gmail.com
136	Suri (M)	Suri Municipality N.S. road , P.o-Suri, District-Birbhum, West Bengal, Pin - 731101, email- surimunicipality@gmail.com
137	Dubrajpur (M)	Dubrajpur Municipality, Pahareswar Road, Ward No-12, Vill, P.O., P.S- Dubrajpur, Pin No- 731123, Dist- Birbhum, West Bengal, email- dubrajpurmunicipality@gmail.com
138	Bolpur (M)	Bolpur Municipality, 26/27 Chandidas Nanoor Road(W) P.O./P.S- Bolpur Birbhum Pin- 731204, West Bengal, email- bolpurmunicipality@gmail.com
139	Nalhati (M)	Nalhati Municipality, Near Hari Prasad High School, Po. Nalhati, District-Birbhum, West Bengal, Pin - 731243, email- nalhatimunicipality@rediffmail.com
140	Murarai - I	Murarai - I Block Development Office, P.O. & P.S. - Murarai, District-Birbhum, West Bengal, Pin - 731219, E-Mail - bdomrrone@gmail.com
141	Murarai - II	Murarai - II Block Development Office, Vill- Paikar, P.O. & P.S. - Paikar, District-Birbhum, West Bengal, Pin - 731221, Fax - 03465-252364, E-Mail - bdomurarai2@gmail.com
142	Nalhati - I	Nalhati-I Block Development Office, BDO OFFICE PARA , P.O. - Nalhati, District-Birbhum, West Bengal, Pin - 731243, E-Mail - bdonalbir@gmail.com
143	Nalhati - II	Nalhati - II Block Development Office, P.O. - Lohapur, District-Birbhum, West Bengal, Pin - 731237, E-Mail - bdonalhati2@gmail.com
144	Rampurhat - I	Rampurhat - I Block Development Office, Sundipur more, P.O. - Rampurhat, District-Birbhum, West Bengal, Pin - 731224, E-Mail - bdo.rampurhat.one@gmail.com



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
145	Rampurhat - II	Rampurhat - II Block Development Office, P.O. - Margram, District-Birbhum, West Bengal, Pin - 731202, E-Mail - bdorampurhat2@gmail.com
146	Mayureswar - I	Mayureswar - I Block Development Office, P.O. & P.S.- Mollarpur, District-Birbhum, West Bengal, Pin - 731216, Fax - 03461-262253, E-Mail - mayureswar1.bdo@gmail.com
147	Mayureswar - II	Mayureswar - II Block Development Office, P.O. - Kotasur, District-Birbhum, West Bengal, Pin - 731213, E-Mail - bdoemayureswar2@gmail.com
148	Mohammad Bazar	Mohammad Bazar Block Development Office, Patelnagar, P.O. -MD. Bazar(T.S), P.S.- MD Bazar, District-Birbhum, West Bengal, Pin - 731216, E-Mail - bdomdbazar@gmail.com
149	Rajnagar	Rajnagar Block Development Office, Vill+ P.O. & P.S. - Rajnagar, District-Birbhum, West Bengal, Pin - 731130,, E-Mail - bdorajnagar@gmail.com
150	Suri - I	Suri - I Block Development Office , Kalipur, P.O. - Barabagan, District-Birbhum, West Bengal, Pin - 731103,, E-Mail - bdosuri1@gmail.com
151	Suri - II	Suri - II Block Development Office, P.O. - Purandarpur, District-Birbhum, West Bengal, Pin - 731129, E-Mail - bdosuritwo@gmail.com
152	Sainthia	Sainthia Block Development Office, P.O. - Ahmadpur, District-Birbhum, West Bengal, Pin - 731201, E-Mail - bdosainthia@gmail.com
153	Labpur	Labpur Block Development Office, P.O. - Labpur, District-Birbhum, West Bengal, Pin - 731303, E-Mail - bdolabpur2019@gmail.com
154	Nanoor	Nanoor Block Development Office, P.O. - Chandidas-Nanoor, District-Birbhum, West Bengal, Pin - 731301, Office Phone - 03463-241342, Fax - 03463-241342, E-Mail - bdonanoor@gmail.com
155	Bolpur Sriniketan	Bolpur Sriniketan Block Development Office, P.O. - Sriniketan, District-Birbhum, West Bengal, Pin - 731236, E-Mail - bdoBolpursriniketan@gmail.com
156	Illambazar	Illambazar Block Development Office, Vill+ P.O. & P.S. - Illambazar, District-Birbhum, West Bengal, Pin - 731214, E-Mail - bdoillambazar@gmail.com
157	Dubrajpur	Dubrajpur Block Development Office, Ward No. -4, P.O. & P.S.- Dubrajpur, District-Birbhum, West Bengal, Pin - 731123, E-Mail - bdodubrajpur@gmail.com

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
170	Katwa - I	Katwa - I Block Development Office, P.O. - Panchghara+Khajurdihi,District-Purba Bardhaman, West Bengal, Pin - 713156, E-Mail - bdokatwa1@gmail.com,
171	Katwa - II	Katwa - II Block Development Office, P.O. - Dainhat,District-Purba Bardhaman, West Bengal, Pin - 713502, E-Mail - bdokatwatwo@gmail.com
172	Purbasthali - I	Purbasthali - I Block Development Office, P.O. - Srirampur, District-Purba Bardhaman, West Bengal,Pin - 741316, E-Mail - bdo.purbasthali1@gmail.com
173	Purbasthali - II	Purbasthali - II Block Development Office, P.O. - Patuli,District-Purba Bardhaman, West Bengal, Pin - 713512, E-Mail - purbasthali2@nic.in Block
174	Manteswar	Manteswar Block Development Office, P.O. - Monteswar, District-Purba Bardhaman, West Bengal,Pin - 713145, E-Mail - bdo.monteswar.block@gmail.com
175	Bhatar	Bhatar Block Development Office, P.O. - Bhatar, District-Purba Bardhaman, West Bengal,Pin - 713125, E-Mail - bdoBhatar@gmail.com
176	Galsi - I	Galsi - I Block Development Office, P.O. - Budbud, District-Purba Bardhaman, West Bengal,Pin - 713403, E-Mail - bdoprbdn.galsi1-wb@gov.in
177	Galsi - II	Galsi - II Block Development Office, P.O. - Galsi, District-Purba Bardhaman, West Bengal,Pin - 713406, Fax - 0342-2450243, E-Mail - bdogalsi2@gmail.com
178	Burdwan - I	Burdwan - I Block Development Office, P.O. - Mirzapur+Kamnara,District-Purba Bardhaman, West Bengal, Pin - 713102, E-Mail - burdwan1bdo@gmail.com,
179	Burdwan - II	Burdwan - II Block Development Office, P.O. - Borsul+Borsul (Unnayani),District-Purba Bardhaman, West Bengal, Pin - 713124, E-Mail - bdo.bardhaman2@gmail.com,
180	Memari - I	Memari - I Block Development Office, P.O. - Memari, District-Purba Bardhaman, West Bengal,Pin - 713146, E-Mail - memari1bdo@gmail.com
181	Memari - II	Memari - II Block Development Office, P.O. - Paharhati, District-Purba Bardhaman, West Bengal,Pin - 713168, E-Mail - bdo.memari2@gmail.com
182	Kalna - I	Kalna - I Block Development Office, P.O. - Rangpara, Lichutala+Kalna,District-Purba Bardhaman, West Bengal, Pin - 713409, E-Mail - bdokalna1@gmail.com

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183	Kalna - II	Kalna - II Block Development Office, P.O. - Singarkone, District-Purba Bardhaman, West Bengal, Pin - 713170, E-Mail - bdokalna2@gmail.com
184	Jamalpur	Jamalpur Block Development Office, P.O. - Jamalpur, District-Purba Bardhaman, West Bengal, Pin - 713408, E-Mail - bdojamalpur10@gmail.com
185	Raina - I	Raina - I Block Development Office, P.O. - Shyamsundar, District-Purba Bardhaman, West Bengal, Pin - 713424, E-Mail - bdoraina1@gmail.com
186	Khandaghosh	Khandaghosh Block Development Office, P.O. - Sagrai, District-Purba Bardhaman, West Bengal, Pin - 713423, E-Mail - bdo.khandaghosh@gmail.com,
187	Raina - II	Raina - II Block Development Office, P.O. - Madhabdihi, District-Purba Bardhaman, West Bengal, Pin - 713421, E-Mail - bdoraina2@rediffmail.com
188	Asansol (M Corp.)	Asansol Municipal Corporation Dr. G.R. Mitra Sarani, Asansol, 713301, Dist- Paschim Bardhaman, West Bengal, mayor.amc@gmail.com,
189	Durgapur (M Corp.)	Durgapur Municipal Corporation, Grand Trunk Road, Near Bus Stand, City Centre, Durgapur, District-Paschim Bardhaman, West Bengal, Pin - 713216, durgapurcorporation@gmail.com
190	Golden City (ITS)	Bengal Aerotropolis Project Site, Block-Andal, P.O.-Dakshinpara, Paschim Bardhaman, West Bengal, Pin: 713363, gcita.wb@gmail.com
191	Salanpur	Salanpur Block Development Office, P.O. - Rupnarayanpur Bazar, District-Paschim Bardhaman, West Bengal, Pin - 713364, E-Mail - Bdo_Salanpur@Bdn.Wb.Gov.In, Salanpur@Nic.In
192	Barabani	Barabani Block Development Office, P.O. - Domohani Bazar, District-Paschim Bardhaman, West Bengal, Pin - 713334, E-Mail - Bdo_Barabani@Bdn.Wb.Gov.In, Barabani@Nic.In Block Development Officer
193	Jamuria	Jamuria Block Development Office, P.O. - Bahadurpur, District-Paschim Bardhaman, West Bengal, Pin - 713362, E-Mail - Bdo_Jamuria@Bdn.Wb.Gov.In, Jamuria@Nic.In Block Development Officer



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
194	Raniganj	Raniganj Block Development Office, P.O. - Searsole Rajbari, District-Paschim Bardhaman, West Bengal, Pin - 713358, E-Mail - Bdo_Raniganj@Bdn.Wb.Gov.In, Raniganj@Nic.In Block Development Officer
195	Andal	Andal Block Development Office, P.O. - Andal More+Andal, District-Paschim Bardhaman, West Bengal, Pin - 713321, E-Mail - Bdo_Andal@Bdn.Wb.Gov.In, Andal@Nic.In Block Development Officer
196	Pandabeswar	Pandabeswar Block Development Office, P.O. - Pandabeswar, District-Paschim Bardhaman, West Bengal, Pin - 713346, E-Mail - Bdo_Pandabeswar@Bdn.Wb.Gov.In, Block Development Officer
197	Durgapur Faridpur	Durgapur Faridpur Block Development Office, P.O. - Loudaha, District-Paschim Bardhaman, West Bengal, Pin - 713385, E-Mail - Bdo_Durgapurfaridpur@Bdn.Wb.Gov.In, Faridpur@Nic.In Block Development Officer
198	Kanksa	Kanksa Block Development Office, P.O. - Izzatganj+Panagarh Bazar, District-Paschim Bardhaman, West Bengal, Pin - 713148, E-Mail - Bdo_Kanksa@Bdn.Wb.Gov.In, Kanksa@Nic.In Block Development Officer
199	Krishnanagar (M)	Krishnanagar Municipality, R.N. Tagore Road, Po. Krishnanagar, District-Nadia, West Bengal, Pin - 741101, chairmankm@gmail.com
200	Nabadwip (M)	Nabadwip Municipality, Netaji Subhas Road, P.O. Nabadwip, Dist- Nadia, PIN-741302, West Bengal, Pin - 741302, chairmannabadwip@gmail.com
201	Taherpur (NA)	Taherpur (NA), Councillors of Taherpur Notified Area Authority, D/14, P.O. & P.S.-Taherpur, Pin- 741159, West Bengal, chairmantnaa1993@gmail.com
202	Santipur (M)	Santipur Municipality, Netaji Subhas Road, P.O. - Santipur, Dt. Nadia, Pin 741404, West Bengal, santipurmunicipality@gmail.com
203	Birnagar (M)	Birnagar Municipality, Birnagar Hath, Birnagar, Nadia, West Bengal, Pin-741127
204	Ranaghat (M)	Ranaghat Municipality, Subhas Avenue, Ranaghat, Nadia, West Bengal - 741201, ranaghatmunicipality@gmail.com



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205	Cooper's Camp (NA)	Cooper'S Camp, Cooper'S Camp Notified Area,P.O.- Coopers Camp, P.S.-Ranaghat, Dist. Nadia, West Bengal,Pin- 741232, eocoopers@gmail.com
206	Chakdaha (M)	Chakdaha Municipality, N.S.Road, Po.: Chakdah, District-Nadia, West Bengal, Pin - 741222, chakdahamunicipality@gmail.com
207	Kalyani (M)	Kalyani Municipality, City centre complex, P.O.and P.S. Kalyani, Dist. Nadia, Pin -741235, West Bengal, info@kalyanimunicipality.com
208	Gayeshpur (M)	Gayeshpur Municipality,P.O.-Kataganj, P.S- Kalyani, PIN-741250, Dist.-Nadia, West Bengal,gayeshpurmunicipality@gmail.com,
209	Haringhata (M)	Haringhata Municipality, Town-Subarnapur, Ward No-03,P.S.-Haringhata, Pin- 741249, West Bengal, municipalityharinghata@gmail.com
210	Karimpur - I	Karimpur - I Block Development Office, P.O. - Sikarpur, District-Nadia, West Bengal,Pin - 741152, Karimpur1@Nic.In Block Development Officer
211	Karimpur - II	Karimpur - II Block Development Office, P.O. - Rahamatpur,District-Nadia, West Bengal, Pin - 741165, Fax - E-Mail - Karimpur2Bdo@Rediffmail.Com Block Development Officer
212	Tehatta - I	Tehatta - I Block Development Office, P.O. - Tehatta,District-Nadia, West Bengal, Pin - 741160, Fax - E-Mail - Tehatta1@Nic.In Block Development Officer
213	Tehatta - II	Tehatta - II Block Development Office, P.O. - Palasipara,District-Nadia, West Bengal, Pin - 741155, Fax - E-Mail - Bdotehatta2@Gmail.Com
214	Kaliganj	Kaliganj Block Development Office, NH-34, P.O. - Dabgram,District-Nadia, West Bengal, Pin - 741137, E-Mail - Bdo_K@Yahoo.Com Block Development Officer
215	Nakashipara	Nakashipara Block Development Office,NH 12, Baman Danga, District-Nadia, West Bengal 741126, E-Mail - Bdonakashipara@Gmail.Com, Nakashipara@Nic.In Block Development Officer
216	Chapra	Chapra Block Development Office, P.O. - Bangaljhi,District-Nadia, West Bengal, Pin - 741123, Fax - E-Mail - Bdochapra@Yahoo.Co.In, Chapra@Nic.In Block Development Officer

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217	Krishnagar - II	Krishnagar - II Block Development Office, P.O. - Dhubulia, District-Nadia, West Bengal, Pin - 741140, Fax - E-Mail - Krishnanagar2@Nic.In, Bdo.Kgr2@Gmail.Com Block Development Officer
218	Nabadwip	Nabadwip Block Development Office, P.O. - Mahesganj, District-Nadia, West Bengal, Pin - 741302, E-Mail - Bdonabadwip@Yahoo.Com Block Development Officer
219	Krishnagar - I	Krishnagar - I Block Development Office, P.O. - Krishnagar Road, District-Nadia, West Bengal, Pin - 741101, E-Mail - Krishnagar1@Gmail.Com, Krishnanagar1@Nic.In, Bdo.Krishnagar1@Gmail.Com Block Development Officer
220	Krishnaganj	Krishnaganj Block Development Office, P.O. - Krishnaganj, District-Nadia, West Bengal, Pin - 741506, E-Mail - Bdo_Knj@Rediffmail.Com Block Development Officer
221	Hanskhali	Hanskhali Block Development Office, P.O. - Hanskhali, District-Nadia, West Bengal, Pin - 741505, E-Mail - Hanskhali@Nic.In, Bdohanskhali@Gmail.Com Block Development Officer
222	Santipur	Santipur Block Development Office, Office of the Block Development Officer, P.O.- Fulia Colony, P.S.- Santipur, Dist.-Nadia, West Bengal, Pin. 741402, E-Mail - Santipurbdo@Rediffmail.Com Block Development Officer
223	Ranaghat - I	Ranaghat - I Block Development Office, P.O. - Habibpur, District-Nadia, West Bengal, Pin - 741403, E-Mail - Ranaghat1@Yahoo.Co.In Block Development Officer
224	Ranaghat - II	Ranaghat - II Block Development Office, P.O. - Nokari, District-Nadia, West Bengal, Pin - 741202, E-Mail - Bdoranaghat2@Yahoo.Co.In Block Development Officer
225	Kalyani	Kalyani Block Development Office, Kalyani-Chakdah Road, Madanpur, Kalyani, District-Nadia, West Bengal, PIN-741245
226	Chakdah	Chakdah Block Development Office, P.O. - Chakdaha, District-Nadia, West Bengal, Pin - 741222, E-Mail - Bdockd@Rediffmail.Com Block Development Officer
227	Haringhata	Haringhata Block Development Office, Kanchrapara - Haringhata - Jaleswar Rd, Haringhata, P.O. - Subarnapur, District-Nadia, West Bengal, Pin - 741249, E-Mail - Bdo.Haringhata@Gmail.Com Block Development Officer

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
228	Bongaon (M)	Bongaon Municipality, School Road, Bongaon, Po. Bongaon, District- North 24 Parganas, West Bengal, Pin - 743235, Chairmanbm@Gmail.Com
229	Kanchrapara (M)	Kanchrapara Municipality, 42, Netaji Subhas Path, Kanchrapara, Po. Kanchrapara, District- North 24 Parganas, West Bengal, Pin - 743135, Kchpara@Yahoo.Com
230	Halisahar (M)	Halisahar Municipality, Ghoshpara Road, Po. Halisahar, District- North 24 Parganas, West Bengal, Pin - 743134, Halisaharmycity@Yahoo.Co.In
231	Naihati (M)	Naihati Municipality, 1, R.B.C, Po. Naihati, P.S-Naihati, District-North 24 Parganas, West Bengal, Pin - 743165, Cnaihati@Yahoo.Com
232	Bhatpara (M)	Bhatpara Municipality, 1/1 West Ghoshpara Road, Po. Kankinara, District- North 24 Parganas, Pin - 743126, West Bengal, Bhat_09@Yahoo.Com
233	Gobardanga (M)	Gobardanga Municipality, Garpara Gobardanga Road, Po. Gobardanga, PS - Gobardanga, District-North 24 Parganas, West Bengal, Pin - 743252, Gm_Municipality@Rediffmail.Com
234	Habra (M)	Habra Municipality, Poura Bhaban, Pramod Dasgupta Sarani, P.O. Hijalpurkuria, District-North 24 Parganas, West Bengal, Pin- 743271, Habramunicipality@Yahoo.Com
235	Ashokenagar Kalyangarh (M)	Ashokenagar Kalyangarh Municipality, 198/668/Xiii, N S Road, Po. Ashokenagar, District- North 24 Parganas, Pin - 743222, West Bengal, Chairman_Akm@Yahoo.Com
236	Garulia (M)	Garulia Municipality, Garulia Main Road, Po. Garulia, District- North 24 Parganas, Pin - 743133, West Bengal, Chairman_Garulia@Rediffmail.Com
237	North Barrackpore (M)	Palta, Post-Barrackpore, Dist- North 24 Parganas, Pin-700120, West Bengal, Northbarrackporemunicipality@Gmail.Com
238	Barrackpur Cantonment (CB)	Barrackpore Cantonment Board, 77 Middle Road, Barrackpore, District- North 24 Parganas, West Bengal, Pin - 700120. Ebbarrackpore@Dgest.Org
239	Barrackpore (M)	Barrackpore Municipality, B.T. Road, Po. Talpukur, P.S.-Titagarh, District. North 24 Parganas, West Bengal, Pin - 700123 Chairman@Barrackporemunicipality.Org
240	Titagarh (M)	Titagarh Municipality, 1 B.T. Road, Po. Titagarh, District- North 24 Parganas, West Bengal, Pin - 700119, Titagarh2007@Yahoo.Com

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241	Baduria (M)	Baduria Municipality, Po. Baduria, P.S. - Baduria, District- North 24 Parganas, Pin - 743401, West Bengal Baduriamunicipality@Gmail.Com
242	Barasat (M)	Barasat Municipality, R.B.C ROAD,P.O & P.S - BARASAT, Barasat,District-North 24 Parganas,West Bengal,Pin-700124 Barasat_05@Yahoo.Com
243	Madhyamgram (M)	Madhyamgram Municipality, P.O-Madhyamgram, P.S- Madhyamgram, District-North 24 Parganas,West Bengal, Kol-700129 Madhyamgram_Municipality@Yahoo.Co.In
244	Khardah (M)	Khardah Municipality, 21, B T Road, PO. Khardah, District-North 24 Parganas,West Bengal, Pin - 700117, Khardahmunicipality@Yahoo.Co.In
245	Panihati (M)	Panihati Municipality, B T Road, Po. Panihati, P.S.-Khardha, District-North 24 Parganas,West Bengal, Pin - 700014, Panihatimunicipality@Yahoo.Co.In
246	New Barrackpore (M)	New Barrackpore Municipality, 112, Ashutoshmukherjee Road, Near BC Roy Hospital, Po. New Barrackpore, District-North 24 Parganas, West Bengal,Pin - 700131,Chnbrk@Yahoo.Com
247	Kamarhati (M)	Kamarhati Municipality, 1 Mm, Feeder Road, Po. - Belgharia, Rathtala, District-North 24 Parganas,West Bengal, Pin - 700056 Kamarhati_Municipality@Rediffmail.Com
248	Baranagar (M)	Baranagar Municipality, 87, Deshbandhu(East) Road, Po. Alambazar, District-North 24 Parganas, West Bengal, Pin - 700035. Purosabha_Baranagar@Yahoo.Co.In
249	North DumDum (M)	North Dum Dum Municipality, Madhusudan Banerjee Road, Birati, Po. Belgharia, District-North 24 Parganas,West Bengal, Pin - 700051 Northdumdum@Gmail.Com
250	Dum Dum (M)	Dum Dum Municipality, Po. Dum Dum, 44, Dr. Sailen Das Sarani, Dum Dum Cantonment, Post Office Road, District-North 24 Parganas, West Bengal,Pin - 700028, Chairmanddm@Yahoo.Com
251	South DumDum (M)	South Dum Dum Municipality, Dum Dum Road, Nager Bazar, Po. Motijheel, District-North 24 Parganas,West Bengal, Pin - 700074 Sddm10@Gmail.Com
252	Bidhannagar (M Corp.)	Bidhan Nagar Municipal Corporation, FD - 415A, Sector - III, Salt Lake City,Kolkata- 700106, West Bengal, Bidhannagar.Corporation@Gmail.Com

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253	Basirhat (M)	Basirhat Municipality, Sarat Biswas , Basirhat, Pin - 743411, District-North 24 Parganas, West Bengal, Basirhatmunicipality@Yahoo.Com
254	Taki (M)	Taki Municipality Vill- Taki, P.O.-Taki, P.S: Hasnabad,Pin:743429., West Bengal, Cmoftm@Gmail.Com
255	Nabadiganta Industrial Township (ITS)	Nabadiganta Industrial Town Ship, Unnayan Bhawan, 1St Floor, Block A, Sector - II, Bidhannagar, District - North24 Parganas,West Bengal,Pin - 700091 Info@Ndita.Org
256	Bagda	Bagda Block Development Office, P.O. - Bongaon,District - North24 Parganas,West Bengal, pin - 743232, E-Mail - Bdobagdah@Gmail.Com Block Development Officer
257	Bongaon	Bongaon Block Development Office, P.O. - Bongaon,District - North24 Parganas, West Bengal,pin - 743235, E-Mail - Bongaonbdo@Gmail.Com Block Development Officer
258	Gaighata	Gaighata Block Development Office, P.O. - Chandpara Bazar ,District - North24 Parganas, West Bengal,Pin - 743245 , E-Mail - Bdogaignata@Gmail.Com Block Development Officer
259	Swarupnagar	Swarupnagar Block Development Office, P.O. - Katiahat , District - North24 Parganas, West Bengal,Pin - 743286 E-Mail - Bdoswarupnagar@Gmail.Com
260	Habra - I	Habra - I Block Development Office, P.O. - Prafullanagar , Dist - North24 Parganas, West Bengal,Pin - 743424, Fax - 953216-237040 E-Mail - Bdohabra1@Gmail.Com Block Development Officer
261	Habra - II	Habra - II Block Development Office, P.O. - Guma, District - North24 Parganas, West Bengal,Pin - 743262, E-Mail - Bdohabra2@Gmail.Com Block Development Officer
262	Amdanga	Amdanga Block Development Office.P.O. - Amdanga,District - North24 Parganas,West Bengal,pin - 743221,E-Mail - Amdanga@Gmail.Com Block Development Officer
263	Barrackpur - I	Barrackpur - I Block Development Office, P.O. - Narayanpur ,District - North24 Parganas,West Bengal,Pin - 743165, E-Mail - Barrackpore@Yahoo.Com Block Development Officer

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
264	Barrackpur - II	Barrackpur - II Block Development Office,P.O. - Karna Madhabpur,District - North24 Parganas,West Bengal,pin - 743102,E-Mail - Barrackpore2Block@Gmail.Com Block Development Officer
265	Barasat - I	Barasat - I Block Development Office, P.O. - Choto Jagulia ,District - North24 Parganas,West Bengal,Pin - 743423, E-Mail - Bdobst1@Gmail.Com Block Development Officer
266	Barasat - II	Barasat - II Block Development Office, P.O. - Krishnapur,District - North24 Parganas,West Bengal,Pin - 743202, E-Mail - Barasat2@Gmail.Com Block Development Officer
267	Deganga	Deganga Block Development Office, P.O. - Debalay,District - North24 Parganas, West Bengal, Pin - 743434 E-Mail - Bdodeganga@Gmail.Com Block Development Officer
268	Baduria	Baduria Block Development Office, P.O. - Baduria,District - North24 Parganas ,West Bengal,Pin - 743401, E-Mail - Bdobaduria@Gmail.Com Block Development Officer
269	Basirhat - I	Basirhat - I Block Development Office, P.O. - Basirhat ,District - North24 Parganas,West Bengal, Pin - 743411 E-Mail - Bdobasirhat1@Gmail.Com Block Development Officer
270	Basirhat - II	Basirhat - II Block Development Office, P.O. - Krishna Madanpur,District - North24 Parganas,West Bengal, Pin - 743428 Office Phone - 953217-249238 Fax - 953217-249238E-Mail - Bdobasirhat2@Gmail.Com Block Development Officer, Mobile - 9163151200
271	Haroa	Haroa Block Development Office, P.O. - Haroa,District - North24 Parganas,West Bengal, Pin - 743425 E-Mail - Bdoharoablock@Gmail.Com Block Development Officer
272	Rajarhat	Rajarhat Block Development Office, P.O. - Rajarhat, District - North24 Parganas,West Bengal, Pin - 743510 E-Mail - Rajarhatbdo@Gmail.Com Block Development Officer
273	Minakhan	Minakhan Block Development Office, P.O. - Minakhan, District - North24 Parganas,West Bengal, pin - 743428 , E-Mail - Bdominakhan@Gmail.Com Block Development Officer
274	Sandeshkhali - I	Sandeshkhali - I Block Development Office, P.O. - Najata Hatkhali,District - North24 Parganas, West Bengal, Pin - 743428 , E-Mail - Sdk1Devblock@Gmail.Com Block Development Officer

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
275	Sandeshkhali - II	Sandeshkhali - II Block Development Office, P.O. - Kumarjola, District - North24 Parganas, West Bengal, Pin - 743446 , E-Mail - Sandeshkhali0@Yahoo.Co.In Block Development Officer
276	Hasnabad	Hasnabad Block Development Office, P.O. - Hasnabad, District - North24 Parganas, West Bengal, Pin - 743426 , E-Mail - Bdohasnabad@Gmail.Com Block Development Officer
277	Hingalganj	Hingalganj Block Development Office, P.O. - Hingalganj, District - North24 Parganas, West Bengal, Pin - 743435 , E-Mail - Bdohingalganj@Gmail.Com Block Development Officer
278	Arambag (M)	Arambag Municipality, Arambagh, Benepara Road. P.O.-Arambagh, P.S.-Arambagh, District-Hooghly, West Bengal, Pin - 712601 arambagh.municipality@gmail.com Phone - 03211-257467
279	Tarakeswar (M)	Tarakeswar Municipality, Joykrishnabazar, Ward no 14, P.O- Tarakeswar, P.S- Tarakeswar, Dist-Hooghly, West Bengal, Pin-712410, tarakeswar_pouro@yahoo.co.in
280	Bansberia (M)	Bansberia Municipality, Rudra Main Road, P.O. - Bansberia, P.S. - Mogra, Dist. - Hooghly, Pin- 712502, West Bengal, bansb_04@yahoo.com
281	Hooghly Chinsurah (M)	Hugli-Chinsurah Municipality, Mahendra Mitra Road, Pipulpati, PO & Dist.-Hooghly, Pin-712103, West Bengal hooghch@yahoo.com
282	Chandannagar (M Corp)	Chandannagore Municipal Corporation, Merie Park, Swami Vivekanda Sarani, P.O. - Chandernagore, Dist. - Hooghly, PIN - 712136, West Bengal, chandernagorecorporation@yahoo.co.in, chandernagorecorporation@gmail.com
283	Bhadreswar (M)	Bhadreswar Municipality, 139 G. T. , P.O. and P.S. -Bhadreswar, Dist- Hooghly, Pin - 712124, West Bengal, bmchairman@yahoo.co.in
284	Champdany (M)	Champdani Municipality, 1 Poura Bhawan Road, CHAMPDANY, P.O. - Baidyabati, Hooghly, PIN-712222, West Bengal, champdanyulb@gmail.com,
285	Baidyabati (M)	Baidyabati Municipality, Satyajit Roy Bhavan, Hooghly, Pin- 712233, West Bengal, baidyabatimunicipality@yahoo.co.in
286	Serampore (M)	Serampore Municipality, 1, N.S. Avenue, Serampore, Hooghly, West Bengal , 712201, seramporemunicipality@hotmail.com,

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
287	Rishra (M)	Rishra Municipality, 49/56/57, Rabindra Sarani, P.O. Rishra, District-Hooghly, West Bengal, Pin - 712248, rishramunicipality@yahoo.com
288	Konnagar (M)	Konnagar Municipality, 73, G.T. , Konnagar, P.O. Konnagar, Hooghly - 712235, West Bengal, konnagar.municipality@gmail.com
289	Uttarpara Kotrung (M)	Uttarpara Kotrung Municipality, New G.T Road, Uttarpara, District-Hooghly, West Bengal, Pin - 712258, uttarparakotrungmunicipality@gmail.com
290	Dankuni (M)	Dankuni Municipality, Uttar Subhas Pally, Manoharpur, P.O & P.S: Dankuni, Dist:- Hooghly, West Bengal, Pin:- 712311, ulbdankuni@gmail.com
291	Goghat - I	Goghat - I Block Development Office, P.O. - Goghat, District-Hooghly, West Bengal, Pin - 712614, E-Mail - bdogoghat1@gmail.com, bdogoghat1@yahoo.co.in, bdo_goghat1@rediffmail.com Block Development Officer
292	Goghat - II	Goghat - II Block Development Office, P.O. - Kamarpukur, District-Hooghly, West Bengal, Pin - 712612, E-Mail - bdo_goghat2@rediffmail.com Block Development Officer
293	Arambag	Arambag Block Development Office, P.O. - Arambagh, District-Hooghly, West Bengal, Pin - 712601, E-Mail - bdoarambagh@gmail.com Block Development Officer
294	Pursura	Pursura Block Development Office, P.O. - Pursurah, District-Hooghly, West Bengal, Pin - 712401, E-Mail - bdo_p@rediffmail.com Block Development Officer
295	Tarakeswar	Tarakeswar Block Development Office, P.O. - Tarakeswar, District-Hooghly, West Bengal, Pin - 712410, E-Mail - tarakeswarbdo@hotmail.com, bdotarakeswar@gmail.com
296	Dhaniakhali	Dhaniakhali Block Development Office, P.O. - Dhaniakhali, District-Hooghly, West Bengal, Pin - 712302,, E-Mail - dnk_bdo@yahoo.co.in Block Development Officer
297	Pandua	Pandua Block Development Office, P.O. - Pandua, District-Hooghly, West Bengal, Pin - 712149, E-Mail - bdopandua@rediffmail.com, biopandua@rediffmail.com Block Development Officer
298	Balagarh	Balagarh Block Development Office, P.O. - Patuligram, District-Hooghly, West Bengal, Pin - 712502, E-Mail - bdo_bala@yahoo.co.in Block Development Officer

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
299	Chinsurah - Magra	Chinsurah - Magra Block Development Office, P.O. - Mogra, District-Hooghly, West Bengal, Pin - 712148, E-Mail - magra@nic.in Block Development Officer
300	Polba - Dadpur	Polba - Dadpur Block Development Office, P.O. - Barunapur, Khamarpara, District-Hooghly, West Bengal, Pin - 712305, E-Mail - bdopolbadadpur@gmail.com Block Development Officer
301	Haripal	Haripal Block Development Office, P.O. - Khamarchandi, District-Hooghly, West Bengal, Pin - 712405, E-Mail - bdo_hpl@sify.com, bdo_hpl@yahoo.co.in Block Development Officer
302	Singur	Singur Block Development Office, P.O. - Singur, District-Hooghly, West Bengal, Pin - 712409, E-Mail - bdosingur@yahoo.co.in Block Development Officer
303	Serampur Uttarpara	Serampur Uttarpara Block Development Office, P.O. - Serampur, District-Hooghly, West Bengal, Pin - 712201, E-Mail - bdosrp_utp@yahoo.co.in Block Development Officer
304	Chanditala - I	Chanditala - I Block Development Office, P.O. - Moshat, District-Hooghly, West Bengal, Pin - 712701, E-Mail - bdochanditala1@gmail.com, samratb1@rediffmail.com Block Development Officer
305	Chanditala - II	Chanditala - II Block Development Office, P.O. - Chanditala, District-Hooghly, West Bengal, Pin - 712702, E-Mail - chanditala2@rediffmail.com Block Development Officer
306	Jangipara	Jangipara Block Development Office, P.O. - Jangipara, District-Hooghly, West Bengal, Pin - 712404, E-Mail - jangiparablock@yahoo.com Block Development Officer
307	Khanakul - I	Khanakul - I Block Development Office, P.O. - Khanakul, Ghagarpur, District-Hooghly, West Bengal, Pin - 712406, E-Mail - bdo_khanakul@sancharnet.in, bdo.khanakul1@yahoo.com Block Development Officer
308	Khanakul - II	Khanakul - II Block Development Office, P.O. - Khanakul, Rajhati-Harischak Rd, Senhat, District-Hooghly, West Bengal, Pin - 712417, E-Mail - bdokhn2@rediffmail.com Block Development Officer
309	Sonamukhi (M)	Sonamukhi Municipality, Bankura-Burdwan Road, P.O. Sonamukhi, District-Bankura, West Bengal, Pin - 722207, West Bengal. Sonamukhimunicipality@Gmail.Com

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
310	Bankura (M)	Bankura Municipality, At The Junction Of Machantala, Bankura, District-Bankura, West Bengal, Pin - 722101, West Bengal. E-mail: bankuramunicipality@rediffmail.com
311	Bishnupur (M)	Bishnupur Municipality, Po. Bishnupur, Netaji Subhas Road, District-Bankura, West Bengal, Pin 722122. Wb Bishnupurmunicipality@rediffmail.Com
312	Saltora	Saltora Block Development Office, P.O. - Saltora, District-Bankura, West Bengal, Pin - 722158 E-Mail - Bdosaltora@rediffmail.Com Block Development Officer
313	Mejhia	Mejhia Block Development Office, P.O. - Mejhia, District-Bankura, West Bengal, Pin - 722143 E-Mail - Bdo.Mejhia@gmail.Com, Mejhia@nic.in Block Development Officer
314	Gangajalghati	Gangajalghati Block Development Office, P.O. - Amarkanan, District-Bankura, West Bengal, Pin - 722133, E-Mail - Gghati@gmail.Com Block Development Officer
315	Chhatna	Chhatna Block Development Office, P.O. - Chhatna, District-Bankura, West Bengal, Pin - 722132, E-Mail - Chhatnablock@yahoo.co.in, Bdo.Chhatna@gmail.Com Block Development Officer
316	Indpur	Indpur Block Development Office, P.O. - Indpur, District-Bankura, West Bengal, Pin - 722136, E-Mail - Bdo_Indpur_Bku@yahoo.Com Block Development Officer
317	Bankura - I	Bankura - I, Block Development Office, P.O. - Bankura, District-Bankura, West Bengal, Pin - 722101, E-Mail - Bdo.Bankura1@gmail.Com Block Development Officer
318	Bankura - II	Bankura - II Block Development Office, P.O. - Kashiakol, District-Bankura, West Bengal, Pin - 722155, E-Mail - Bdo_Bankura2@yahoo.co.in Block Development Officer
319	Barjora	Barjora Block Development Office, P.O. - Barjora, District-Bankura, West Bengal, Pin - 722202, E-Mail - Bdo.Barjora@gmail.Com, Bdo_Barjora@rediffmail.Com, Barjora@nic.in Block Development Officer
320	Sonamukhi	Sonamukhi Block Development Office, P.O. - Sonamukhi, District-Bankura, West Bengal, Pin - 722207, E-Mail - Bdo.Sonamukhi@yahoo.co.in Block Development Officer
321	Patrasayer	Patrasayer Block Development Office, P.O. - Patrasayer, District-Bankura, West Bengal, Pin - 722206, E-Mail - Bdo.Patrasayer@gmail.Com Block Development Officer



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
322	Indus	Indus Block Development Office, P.O. - Indus, District-Bankura, West Bengal, Pin - 722205 E-Mail - Bdo.Indas@Gmail.Com Block Development Officer
323	Kotulpur	Kotulpur Block Development Office, P.O. - Kotulpur, District-Bankura, West Bengal, Pin - 722141 E-Mail - Bdo.Kotulpur@Gmail.Com, Kotulpur@Nic.In Block Development Officer
324	Jaypur	Jaypur Block Development Office, P.O. - Joypur, District-Bankura, West Bengal, pin - 722138 E-Mail - Bdojoypur@Gmail.Com Block Development Officer
325	Vishnupur	Bishnupur Block Development Office, P.O. - Bishnupur, District-Bankura, West Bengal, Pin - 722122 E-Mail - Bdo_Bishnupur@Rediffmail.Com Block Development Officer
326	Onda	Onda Block Development Office, P.O. - Onda, District-Bankura, West Bengal, Pin - 722144 E-Mail - Ondabdo123@Gmail.Com, Onda@Nic.In Block Development Officer
327	Taldangra	Taldangra Block Development Office, P.O. - Taldangra, District-Bankura, West Bengal, Pin - 722152, E-Mail - Bdotaldangra@Yahoo.Co.In,
328	Simlapal	Simlapal Block Development Office, P.O. - Simlapal, District-Bankura, West Bengal, Pin - 722151 E-Mail - Bdo.Simlapal@Gmail.Com, Simlapal@Nic.In Block Development Officer
329	Khatra	Khatra Block Development Office, P.O. - Khatra, District-Bankura, West Bengal, pin - 722140 E-Mail - Bdo.Khatra@Gmail.Com, Bdo_Khatra@Rediffmail.Com, Khatra@Nic.In Block Development Officer
330	Hirbandh	Hirbandh Block Development Office, P.O. - Hirbandh, District-Bankura, West Bengal, Pin - 722171, E-Mail - Bdo.Hirbandh@Yahoo.Co.In Block Development Officer
331	Ranibundh	Ranibundh Block Development Office, P.O. - Ranibandh, District-Bankura, West Bengal, Pin - 722148, E-Mail - Ranibandhbdo@Yahoo.Co.In Block Development Officer
332	Raipur	Raipur Block Development Office, P.O. - Gar Raipur, District-Bankura, West Bengal, Pin - 722134 E-Mail - raipur@nic.in Block
333	Sarenga	Sarenga Block Development Office, P.O. - Saranga, District-Bankura, West Bengal, Pin - 722150, E-Mail - Bdo_Sarenga@Yahoo.Com Block Development Officer



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
334	Raghunathpur (M)	Raghunathpur Municipality, Purulia- Barkar Road, Po. Raghunathpur, Ward No. 03 Near Raghunathpur Police Station, District-Purulia, West Bengal, Pin. 723133, Wb. Email: raghunathpur.ulb@gmail.com
335	Jhalda (M)	Jhalda Municipality, Ranchi-Purulia Road, Po. Jhalda, District-Purulia, West Bengal, Pin - 723202, West Bengal. Email: jhlmunicipal@gmail.com
336	Purulia (M)	Puruliya Municipality, Jubilee Compound, 543, A.N.Mukherjee Street, Po. Purulia, District-Purulia, West Bengal, Pin. 723101, Wb., Email: puruliamunicipality@gmail.com
337	Jaipur	Jaipur Block Development Office, P.O. - Joypur, District-Purulia, West Bengal, Pin - 723201 E-Mail: bdo.joypur@gmail.com
338	Purulia - II	Purulia - II Block Development Office, P.O. - Hutmura, District-Purulia, West Bengal, Pin - 723148 E-Mail: bdoepurulia2@gmail.com
339	Para	Para Block Development Office, P.O. - Para, District-Purulia, West Bengal, Pin - 723126 E-Mail -bdoparablock@gmail.com
340	Raghunathpur - II	Raghunathpur - II Block Development Office, P.O. - Chaliama, District-Purulia, West Bengal, Pin - 723133 E-Mail - bdo.raghunathpur2@gmail.com
341	Raghunathpur - I	Raghunathpur - I Block Development Office, P.O. - Raghunathpur, District-Purulia, West Bengal, Pin - 723133 E-Mail -bdo.raghunathpur1@gmail.com
342	Neturia	Neturia Block Development Office, P.O. - Ramkanali, District-Purulia, West Bengal, Pin - 723142, E-Mail -bdo1neturia@gmail.com
343	Santuri	Santuri Block Development Office, P.O. - Murardi, District-Purulia, West Bengal, Pin - 723144, E-Mail -bdosanturi@gmail.com
344	Kashipur	Kashipur Block Development Office, P.O. - Panchkotraj, District-Purulia, West Bengal, Pin - 723132 E-Mail - bdokashipur@gmail.com
345	Hura	Hura Block Development Office, P.O. - Hura, District-Purulia, West Bengal, Pin - 723130, E-Mail - <u>bdo.hura@gmail.com</u>



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
346	Purulia - I	Purulia - I Block Development Office, P.O. - Bhatbandh, District-Purulia, West Bengal, Pin - 723101, E-Mail - bdopurulia1block@gmail.com
347	Puncha	Puncha Block Development Office, P.O. - Puncha, District-Purulia, West Bengal, Pin - 723151, E-Mail - bdo.puncha@gmail.com
348	Arsha	Arsha Block Development Office, P.O. - Sirkabad, District-Purulia, West Bengal, Pin - 723154 E-Mail - arshabdo@gmail.com
349	Jhalda - I	Jhalda - I Block Development Office, P.O. - Mashina, District-Purulia, West Bengal, Pin - 723202, E-Mail - bdo.jhalda1@gmail.com
350	Jhalda - II	Jhalda - II Block Development Office, P.O. - Kotsila, District-Purulia, West Bengal, Pin - 723213 E-Mail - bdojhalda2prlwb@gmail.com
351	Bagmundi	Bagmundi Block Development Office, P.O. - Pathardihi, District-Purulia, West Bengal, Pin - 723123 E-Mail - bdo.bagmundi@gmail.com
352	Balarampur	Balarampur Block Development Office, P.O. - Basgarh, District-Purulia, West Bengal, Pin - 723143, E-Mail - bdo.balarampurnew@gmail.com
353	Barabazar	Barabazar Block Development Office, P.O. - Barabhumi, District-Purulia, West Bengal, Pin - 723127, E-Mail - bdo.barabazar@gmail.com
354	Manbazar - I	Manbazar - I Block Development Office, P.O. - Manbazar, District-Purulia, West Bengal, Pin - 723131, E-Mail - bdo.manbazar1@gmail.com
355	Manbazar - II	Manbazar - II Block Development Office, P.O. - Jamtoria, District-Purulia, West Bengal, Pin - 732131,6 E-Mail - manbazar2.prl@gmail.com
356	Bundwan	Bundwan Block Development Office, P.O. - Bandwan, District-Purulia, West Bengal, Pin - 723121, E-Mail - bdo.bundwan@gmail.com
357	Howrah (M Corp)	Howrah Municipal Corporation, 4, Mahatma Gandhi Road, District-Howrah, Pin - 711101, West Bengal. Commissioner.howrah@gmail.com, hmc.census.2011@gmail.com, mhowrah@yahoo.com,
358	Bally(M)	Bally Municipality, 4, MG Road, Howrah, West Bengal, 711101.



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
359	Uluberia (M)	Uluberia Municipality, O.T. Road, Bazarpara, Uluberia, Howrah, West Bengal, Pin-711316, , Email: uluberiamunicipality.eo@gmail.com
360	Udaynarayanpur	Udaynarayanpur Block Development Office, P.O. - Udaynarayanpur, District-Howrah, West Bengal, Pin - 711226, E-Mail - bdounpur@gmail.com
361	Amta - II	Amta - II Block Development Office, P.O. - Joypur Fakirdas, District-Howrah, West Bengal, Pin - 711401, E-Mail - amta2bdo@gmail.com
362	Amta - I	Amta - I Block Development Office, P.O. - Amta, District-Howrah, West Bengal, Pin - 711401, E-Mail - bdo_amta1@gmail.com
363	Jagatballavpur	Jagatballavpur Block Development Office, P.O. - Munsirhat, District-Howrah, West Bengal, Pin - 711410, E-Mail - bdojbpur@yahoo.co.in
364	Domjur	Domjur Block Development Office, P.O. - Domjur, District-Howrah, West Bengal, Pin - 711405 E-Mail - bdodomjur@gmail.com
365	Bally Jagachha	Bally Jagachha Block Development Office, P.O. - Ghoshpara, District-Howrah, West Bengal, Pin - 711112, E-Mail - bally_jagacha@yahoo.co.in/ballyjagacha11@gmail.com
366	Sankrail	Sankrail Block Development Office, P.O. - Andul Mouri, District-Howrah, West Bengal, Pin - 711302, E-Mail - bdo_sa@yahoo.co.in
367	Panchla	Panchla Block Development Office, P.O. - Bikihakol, District-Howrah, West Bengal, Pin - 711101 E-Mail - panchlabdo@gmail.com
368	Uluberia - II	Uluberia - II Block Development Office, Vill: Karatberia, P.O. -Rajapur, District-Howrah, West Bengal, Pin - 711316 E-Mail - ulu2bdo@gmail.com
369	Uluberia - I	Uluberia - I Block Development Office, P.O. - Uluberia, District-Howrah, West Bengal, Pin - 711315, E-Mail - bdo.ulbr1@gmail.com
370	Bagnan - I	Bagnan - I Block Development Office, P.O. - Bagnan, District-Howrah, West Bengal, Pin - 711303, E-Mail - bagnan1.bdo@gmail.com
371	Bagnan - II	Bagnan - II Block Development Office, P.O. - Khalor, District-Howrah, West Bengal, Pin - 711312, E-Mail - bdo bag2@gmail.com



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
372	Shyampur - I	Shyampur - I Block Development Office, P.O. - Shyampur , District-Howrah, West Bengal, Pin - 711314, E-Mail - bdoshyampur1@gmail.com
373	Shyampur - II	Shyampur - II Block Development Office, P.O. - Sasati,District-Howrah, West Bengal, Pin - 711102, E-Mail - bdoshayampur2@gmail.com
374	Maheshtala (M)	Maheshtala Municipality, Po. Maheshtala,P.S.- Maheshtala, District- South 24 Parganas,West Bengal, Pin -700141, West Bengal E-Mail-maheshtalamunicipality@gmail.com ,
375	Budge Budge (M)	Budge Budge Municipality,71, M.G. Road, Budge Budge, District- South 24 Parganas,West Bengal, Koklkata-700137,E-mail-chairmanbbm@gmail.com
376	Pujali (M)	Pujali Municipality, PURBA NISCHINTAPUR, PUJALI, BUDGE BUDGE, KOL-700138, P.O- Purba Nischinapur, P.S-Budge Budge,District- South 24 Parganas,West Bengal,Pin - 700138.Email-pujalimunicipality@yahoo.co.in
377	Rajpur Sonarpur (M)	Rajpur Sonarpur Municipality, 27, N.S. Bose Road, Po. Harinavi, Ps. Sonarpur, District- South 24 Parganas,West Bengal, Pin - 700148. E-mail-rajpursonarpurmunicipality@gmail.com
378	Baruipur (M)	Baruipur Municipality, Kulpi Road, Po. Baruipur,P.S.- Baruipur, District- South 24 Parganas,West Bengal, Pin 700144 baru_07@yahoo.com
379	Diamond Harbour (M)	Diamond Harbour Municipality, Roynagar (ward no-12)P.O and P.S-Diamond Harbour,Pin- 743331, District- South 24 Parganas,West Bengal E-mail-dh.municipality@gmail.com
380	Jaynagar Mazilpur (M)	Jaynagar Mazilpur Municipality, 14, N.S.C. Road, Po. Joynagar-Mazilpur, District- South 24 Parganas,West Bengal, Pin - 743337. E-mail-municipality.joynagarmozilpur@gmail.com / Municipality.Joynagarmozilpur@Gmail.Com
381	Sector - VI (ITS)	Sector VI (ITS) Chief Executive Officer, Sector-VI Industiral Township Authority, Unnyan Bhawan, 3Rd Floor; Dj-11, Sector-II, Bidhannagar, Kol-700091, West Bengal
382	Thakurpukur Mahestola	Thakurpukur Mahestola Block Development Office, P.O. - 39 Biran Ray Road (East),District- South 24 Parganas,West Bengal, Pin - 700008 E-Mail - bdothakurpukur@gmail.com,

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
383	Budge Budge - I	Budge Budge - I Block Development Office, P.O. - Purba Nischintapur, District- South 24 Parganas, West Bengal, Pin-700138, E-Mail - Bdo_Budgebudge1@Yahoo.Co.In/ bdoBudgebudge1@gmail.com
384	Budge Budge - II	Budge Budge - II Block Development Office, P.O. - Dongaria, District- South 24 Parganas, West Bengal, Pin - 743318 E-Mail - bdo.budgebudge.2@gmail.com
385	Bishnupur - I	Bishnupur - I Block Development Office, P.O. - Bishnupur, District- South 24 Parganas, West Bengal, Pin - 743503 E-Mail - bishnupur1.2015@gmail.com
386	Bishnupur - II	Bishnupur - II Block Development Office, P.O. - Bakhrahat, District- South 24 Parganas, West Bengal, Pin - 743377 E-Mail - bdo.bishnupur2new@gmail.com
387	Sonarpur	Sonarpur Block Development Office, Bosepukur, P.O. - Rajpur, District- South 24 Parganas, West Bengal, Pin - 700149 E-Mail - sonarpurbdo@gmail.com
388	Bhangar - I	Bhangar - I Block Development Office, Vill-D. Kalikapur, P.O- B. GObindapur, P.S- Bhangar, District- South 24 Parganas, West Bengal, Pin- 743502 E-Mail - bdo.bh1.2017@gmail.com/Bhangore1.Bdo@Gmail.Com
389	Bhangar - II	Bhangar - II Block Development Office, Vill-Bhangar Bijoyganj Bazar, P.O-Bhangar. P.S- Kashipur. District- South 24 Parganas, West Bengal, Pin-743502 E-Mail - bdo.bhangor2@gmail.com/Bhangar2@Vsnl.Net
390	Canning - I	Canning - I Block Development Office, Vill-Matla Char, P.O- Canning Town, P.S- Canning, District- South 24 Parganas, West Bengal, Pin-743329 E-Mail - bdocng12014@gmail.com/Bdocng1@Gmail.Com
391	Canning - II	Canning - II Block Development Office, P.O. - Canning Town, District- South 24 Parganas, West Bengal, Pin - 743329 E-Mail - Canning2Devblock@Gmail.Com Block Development Officer
392	Baruipur	Baruipur Block Development Office, P.O. - Piyali Town, District- South 24 Parganas, West Bengal, E-Mail - bdobaruipur1@gmail.com/Bdobaruipur@Gmail.Com

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
393	Magrahat - II	Magrahat - II Block Development Office, P.O. - Mograhat ,District- South 24 Parganas,West Bengal, Pin - 743355 E-Mail - bdomagrahat2@gmail.com/Bdomagrahatii@Gmail.Com
394	Magrahat - I	Magrahat - I Block Development Office, P.O. - Usthi,District- South 24 Parganas,West Bengal, Pin - 743375, E-Mail - bdo.mag1@gmail.com/Bdomagrahat1@Gmail.Com
395	Falta	Falta Block Development Office, P.O. - Chaberia,District- South 24 Parganas,West Bengal, Pin - 743504, E-Mail - Bdo_Falta@Yahoo.Co.In Block Development Officer
396	Diamond Harbour - I	Diamond Harbour - I Block Development Office, P.O. - Diamond Harbour,District- South 24 Parganas,West Bengal, Pin - 743331, E-Mail -bdodiamond1@gmail.com/Diamondharbourn@Yahoo.Co.In
397	Diamond Harbour - II	Diamond Harbour - II Block Development Office, Bhusna, P.O. - Sarisa,District- South 24 Parganas,West Bengal, Pin - 743368, E-Mail - bdodh2@gmail.com/Bdodh2@Gmail.Com
398	Kulpi	Kulpi Block Development Office, Vill-Ulkimai, P.O- Pashim Gopalnagar, P.S.- Kulpi, District- South 24 Parganas,West Bengal, Pin-743351, South 24 Parganas,, Fax - 953174-266241 E-Mail - bdokulpi1@gmail.com/Wb.Bio.Kulpi@Gmail.Com
399	Mandirbazar	Mandirbazar Block Development Office, P.O. - Mandirbazar,District- South 24 Parganas,West Bengal, Pin - 743394 Office Phone - 953174-260236 Fax - 953174-260236 E-Mail -bdomandirbazar@gmail.com/ Bdomandirbazar@Gmail.Com
400	Mathurapur - I	Mathurapur - I Block Development Office, Vill-Ramnagar, P.O & P.S- Mathurapur, District- South 24 Parganas,West Bengal, Pin- 743354,, E-Mail - bdomathurapur1@gmail.com/Bdomathurapur1@Rediffmail.Com, Bdomathurapur1@Gmail.Com
401	Jaynagar - I	Jaynagar - I Block Development Office, Baharu ,P.O. - Baru,District- South 24 Parganas,West Bengal, Pin - 743337 , E-Mail - joy1bdo@gmail.com/Bdo_Baharu@Sify.Com
402	Jaynagar - II	Jaynagar - II Block Development Office, P.O. - Nimpith Ashram,District- South 24 Parganas,West Bengal, Pin - 743338, E-Mail -bdojoy2@gmail.com/ Bdojoy2@Gmail.Com

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
403	Kultali	Kultali Block Development Office, Village- 11 No. Sasimondaler Hat, PO. Jamtala, District- South 24 Parganas, West Bengal, Pin - 743338, E-Mail - bdokultali@yahoo.in/Bio.Kultali@Gmail.Com
404	Basanti	Basanti Block Development Office, P.O. - Sonakhali, District- South 24 Parganas, West Bengal, Pin - 743312, E-Mail - bdoabasanti2015@gmail.com/ Bdoabasanti@Gmail.Com
405	Gosaba	Gosaba Block Development Office, Vill + P.O-Arampur, P.S-Gosaba, District- South 24 Parganas, West Bengal, Pin-743370, Mail - bdo@bdogosaba.in/ Amiyabhusan@Rediffmail.Com
406	Mathurapur - II	Mathurapur - II Block Development Office, Vill- CompanirtheK, P.O- Bakultala, P.S- Raidighi, District- South 24 Parganas, West Bengal, Pin- 743337, E-Mail - bdomathurapur2@gmail.com/Bdomathurapur2@Gmail.Com
407	Kakdwip	Kakdwip Block Development Office, Vill-Pukurberia, P.O-Kakdwip, District- South 24 Parganas, West Bengal, Pin-743347, E-Mail - bdo.kakdwip@gmail.com/Bdo.Kakdwip@Gmail.Com
408	Sagar	Sagar Block Development Office, P.O. - Rudranagar, District- South 24 Parganas, West Bengal, Pin - 743373, E-Mail - bdo.sagar.2012@gmail.com/Sangamsagar@Yahoo.Co.In
409	Namkhana	Namkhana Block Development Office, P.O. - Namkhana, District- South 24 Parganas, West Bengal, Pin - 743357, E-Mail -namkhana.bdo@gmail.com/ Bdonamkhana@Gmail.Com
410	Patharpratima	Patharpratima Block Development Office, P.O. - Ramganga, District- South 24 Parganas, West Bengal, Pin - 743371, E-Mail -patharpratimablock@gmail.com/ Kodalmati@Rediffmail.Com
411	Ramjibanpur (M)	Ramjibanpur Municipality, Ramjibonpur, P.S.- Chandrakona, Dist.- Paschim Medinipur, Pin-721242, West Bengal, ramjibonpur_municipality@yahoo.co.in
412	Chandrakona (M)	Chandrakona Municipality, Gobindapur, Chandrakona, Ghatal, Paschim Mednipur, Pin-721201, West Bengal ,E-Mail- chandrakonamunicipality@yahoo.in
413	Khirpai (M)	Kshirpai Municipality, Post - Khirpai, Dist- Paschim Medinipur, Pin-721232, West Bengal ,E-Mail- khirpaimunicipality@yahoo.in

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
414	Kharar (M)	Kharar Municipality, Kharar, Ghatal, Paschim Medinipur, Pin-721222, West Bengal, E-mail- khararmunicipality@yahoo.co.in
415	Ghatal (M)	Ghatal Municipality, Po. Ghatal, District- Paschim Medinipur, West Bengal, Pin -721212., E- Mail- chairmanghatalmunicipality1869@gmail.com
416	Midnapore (M)	Medinipur Municipality, Ajgunnj, Chhoto Bazar Road, P.S - Kotwali, P.O - Midnapore, 721101, West Bengal, E-Mail- midnapurmunicipality@gmail.com
417	Kharagpur (M)	Kharagpur Municipality Office Building, Jhapetpur, Keshiary Road, Kharagpur, Paschim Medinipur, West Bengal Pin - 721301, E-Mail-cmkgpmpty@gmail.com
418	Garbeta - II	Garbeta - II Block Development Office, P.O. - Goyaltore ,District- Paschim Medinipur, West Bengal, Pin - 721128 E-Mail - garhbeta2@gmail.com
419	Garbeta - I	Garbeta - I Block Development Office, BDO OFFICE ROAD, Garhbeta, Gangani, West Bengal 721127, E-Mail - bdo.garh1@yahoo.co.in
420	Garbeta - III	Garbeta - III Block Development Office, P.O. - Satbankura, District- Paschim Medinipur, West Bengal, Pin - 721253, E-Mail - bdo@garbeta3.in
421	Chandrakona - I	Chandrakona - I Block Development Office, P.O. - Chandrakona, District- Paschim Medinipur, West Bengal, Pin - 721201, E-Mail - chandrakona1@gmail.com
422	Chandrakona - II	Chandrakona - II Block Development Office, 1, Gach Sitala, Chandrakona, P.O. - Chandrakona, District- Paschim Medinipur, West Bengal, Pin - 721201, E-Mail - bdockn2@gmail.com
423	Ghatal	Ghatal Block Development Office, Arambagh Ghatal Road, Ranirbazar, P.O. - Ghatal , District- Paschim Medinipur, West Bengal, Pin - 721212, E-Mail - bdoghatal@gmail.com
424	Daspur - I	Daspur - I Block Development Office, P.O. - Daspur , District- Paschim Medinipur, West Bengal, Pin - 721211, E-Mail - bdodaspur1@gmail.com
425	Daspur - II	Daspur - II Block Development Office, P.O. - Sonakhali, District- Paschim Medinipur, West Bengal, Pin - 721146 E-Mail - <u>bdodaspurii2016@gmail.com</u>

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
426	Keshpur	Keshpur Block Development Office, P.O. - Keshpur, District- Paschim Medinipur, West Bengal, Pin - 721150, E-Mail - keshpurbdo@gmail.com
427	Salbani	Salbani Block Development Office, P.O. - Salbani, District- Paschim Medinipur, West Bengal, Pin - 721147, E-Mail - bdosalboni@gmail.com
428	Midnapore	Midnapore Block Development Office, P.O. - Barapathar Kantenment, District- Paschim Medinipur, West Bengal, Pin - 721101, E-Mail - Midnapursadar@Nic.In, Shaibal_Nandi@Yahoo.Co.In Block Development Officer
429	Kharagpur - I	Kharagpur - I Block Development Office, NH 60, Satkui, Midnapore, West Bengal 721305, Pin - 721305, E-Mail - kgp1ps@gmail.com
430	Kharagpur - II	Kharagpur - II Block Development Office, P.O. - Madpur, District- Paschim Medinipur, West Bengal, Pin - 721149, E-Mail - kgp2.madpur@gmail.com
431	Debra	Debra Block Development Office, P.O. - Balichak, District- Paschim Medinipur, West Bengal, Pin - 721124, E-Mail - bdodebra@rediffmail.com
432	Pingla	Pingla Block Development Office, P.O. - Pingla, District- Paschim Medinipur, West Bengal, Pin - 711140, E-Mail - pinglablock@gmail.com
433	Sabang	Sabang Block Development Office, P.O. - Sabang, District- Paschim Medinipur, West Bengal, Pin - 721144 E-Mail - bdosabang@gmail.com
434	Narayangarh	Narayangarh Block Development Office, P.O. - Belda, District- Paschim Medinipur, West Bengal, Pin - 721424 E-Mail - bdongrblock@gmail.com
435	Keshiary	Keshiary Block Development Office, P.O. - Keshiary, District- Paschim Medinipur, West Bengal, Pin - 721133 E-Mail - bdokeshiary@gmail.com/bdo_keshiary@rediffmail.com
436	Dantan - I	Dantan - I Block Development Office, P.O. - Dantan, District- Paschim Medinipur, West Bengal, Pin - 721426, E-Mail - bdo@dantan1.in
437	Dantan - II	Dantan - II Block Development Office, P.O. - Khakurdah, District- Paschim Medinipur, West Bengal, Pin - 721445, E-Mail - bdo2dantan@gmail.com



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
438	Mohanpur	Mohanpur Block Development Office, P.O. - Mohanpur, District- Paschim Medinipur, West Bengal, Pin - 721436, E-Mail - bdo_mohanpur@rediffmail.com/bdo.mnp@gmail.com
439	Jhargram (M)	Jhargram Municipality, Sadhu Ramchand Murmu Sarani, Bachurdoba, Jhargram, 721507, West Bengal, jhargram.municipality@gmail.com
440	Binpur - II	THE OFFICE OF THE BLOCK DEVELOPMENT OFFICER, Binpur - II , P.O. - Belpahari, District-Jhargram, West Bengal, Pin - 721501, E-Mail - Binpur2@Nic.In Block Development Officer
441	Binpur - I	Binpur - I Block Development Office, P.O. - Lalgarih , District-Jhargram, West Bengal, Pin - 721516 , E-Mail - Binpur1@Nic.In Block Development Officer
442	Jhargram	Jhargram Block Development Office, Shankar Rd, Ghoradhara, P.O. - Jhargram , District-Jhargram, West Bengal, Pin - 721507, E-Mail - Bdo_Jhargram@Rediffmail.Com, Jhargram@Nic.In Block Development Officer
443	Jamboni	Jamboni Block Development Office, Rina Rd, SH 9, Kherya Juri, P.O. - Gidhani, District-Jhargram, West Bengal, Pin - 721505, E-Mail - Jambani@Nic.In Block Development Officer
444	Gopiballavpur - II	Gopiballavpur - II Block Development Office, P.O. - Beliabera , District-Jhargram, West Bengal, Pin - 721517, E-Mail - Gopiballabhpur2@Nic.In Block Development Officer
445	Gopiballavpur - I	Gopiballavpur - I Block Development Office, P.O. - Chatinasole, District-Jhargram, West Bengal, Pin - 721506, E-Mail - Bdogopi1@Gmail.Com, Gopiballavpur1@Nic.In Block Development Officer
446	Nayagram	Nayagram Block Development Office, P.O. - Baligoria, District-Jhargram, West Bengal, Pin - 721125 , E-Mail - Bdonayagram@Yahoo.Com, Nayagram@Nic.In Block Development Officer
447	Sankrail	Sankrail Block Development Office, P.O. - Rohini, District-Jhargram, West Bengal, Pin - 721143 , E-Mail - Bdo.Sankrail@Gmail.Com, Sankrail@Nic.In
448	Tamralipta (M)	Tamluk Municipality, Vill-Padumbasan(Tamluk - Panskura Road), P.O. and P.S.-Tamluk, Dist-Purba Medinipur, Pin-721636 , West Bengal, E-Mail- pans_munici@yahoo.co.in Chairman@Tamlukmunicipality.Org

Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
449	Haldia (M)	Haldia Municipality, Dr. B.R. Ambedkar Bhavan, Administrative Building, City Center, PO-Debhog, Haldia, Dist. Purba Medinipur, State: West Bengal, E-Mail-hald_muni@yahoo.com
450	Egra (M)	Egra Municipality, Ksba Egra, P.O and P.S - Egra, Pin- 721429, Dist: Purba Medinipur, West Bengal, E-Mail-egramunicipality@gmail.com
451	Contai (M)	Contai Municipality, Netaji Subhas road, Hatabari, P.O. and P.S.- Contai, Pin-721401 ,Purba Medinipur, West Bengal, E-Mail-contaimunicipality.in@gmail.com
452	Panskura (M)	Panskura Municipality, Vill-Naranda, P.O. Panskura, Dist.- Purba, Medinipur, 721139, West Bengal, E-Mail- pans.munici@yahoo.co.in
453	Panskura	Panskura Block Development Office, P.O. - Panskura, District-Purba Medinipur, West Bengal, Pin - 721139 , E-Mail - bdopanskura1-purb-wb@nic.in
454	Kolaghat	Kolaghat Block Development Office, P.O. - Kolaghat, District-Purba Medinipur, West Bengal, Pin - 721134, E-Mail - bdokolaghat-purb-wb@nic.in
455	Tamluk	Tamluk Block Development Office, P.O. - Naikuri, District-Purba Medinipur, West Bengal, Pin - 721627, E-Mail - bdotamluk-purb-wb@nic.in
456	Sahid Matangini	Sahid Matangini Block Development Office, P.O. - Burarihat, District-Purba Medinipur, West Bengal, Pin - 721137, E-Mail - bdosmdb-purb-wb@nic.in
457	Nanda Kumar	Nanda Kumar Block Development Office, P.O. - Nandakumar, District-Purba Medinipur, West Bengal, Pin - 721632, E-Mail - bdonandakumar-purb-wb@nic.in
458	Mahisadal	Mahisadal Block Development Office, P.O. - Rangibasan, District-Purba Medinipur, West Bengal, Pin - 721628, E-Mail - bdomahisadal-purb-wb@nic.in
459	Moyna	Moyna Block Development Office, P.O. - Moyna, District-Purba Medinipur, West Bengal, Pin - 721629, E-Mail - bdomoyna-purb-wb@nic.in
460	Potashpur - I	Potashpur - I Block Development Office, P.O. - Amarshi, District-Purba Medinipur, West Bengal, Pin - 721454, E-Mail - bdopatashpur1-purb-wb@nic.in



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
461	Potashpur - II	Potashpur - II Block Development Office, P.O. - Pratamdighi, District-Purba Medinipur, West Bengal, Pin - 721440, E-Mail - bdopatashpur2-purb-wb@nic.in
462	Bhagawanpur - II	Bhagawanpur - II Block Development Office, P.O. - Bhupatinagar, District-Purba Medinipur, West Bengal, Pin - 721425, E-Mail - bdobhagawanpur2-purb-wb@nic.in
463	Bhagawanpur - I	Bhagawanpur - I Block Development Office, P.O. - Kajlagarh, District-Purba Medinipur, West Bengal, Pin - 721626, E-Mail - bdobhagawanpur1-purb-wb@nic.in
464	Chandipur	Chandipur Block Development Office, P.O. - Mathchandipur, District-Purba Medinipur, West Bengal, Pin - 721659, E-Mail - bdochandipur-purb-wb@nic.in
465	Sutahata	Sutahata Block Development Office, P.O. - Sutahata, District-Purba Medinipur, West Bengal, Pin - 721635, E-Mail - bdosutahata-purb-wb@nic.in
466	Haldia	Haldia Block Development Office, P.O. - Haldia, District-Purba Medinipur, West Bengal, Pin - 721654, E-Mail - bdohaldia-purb-wb@nic.in
467	Nandigram - I	Nandigram - I Block Development Office, P.O. - Nandigram, District-Purba Medinipur, West Bengal, Pin - 721631, E-Mail - bdonandigram1-purb-wb@nic.in
468	Nandigram - II	Nandigram - II Block Development Office, P.O. - Riapara, District-Purba Medinipur, West Bengal, Pin - 721650, E-Mail - bdonandigram2-purb-wb@nic.in
469	Khejuri - I	Khejuri - I Block Development Office, P.O. - Kamarda, District-Purba Medinipur, West Bengal, Pin - 721432, E-Mail - bdokhejuri1-purb-wb@nic.in
470	Khejuri - II	Khejuri - II Block Development Office, P.O. - Janka, District-Purba Medinipur, West Bengal, pin - 721431, E Mail - bdokhejuri2-purb-wb@nic.in
471	Contai - I	Contai - I Block Development Office, P.O. - Contai, District-Purba Medinipur, West Bengal, Pin - 721401, E-Mail - bdocontai1-purb-wb@nic.in
472	Deshopran	Deshopran Block Development Office, P.O. - Basantia, District-Purba Medinipur, West Bengal, Pin - 721442, E-Mail - bdodeshapran-purb-wb@nic.in
473	Contai - III	Contai - III Block Development Office, P.O. - Marisida, District-Purba Medinipur, West Bengal, Pin - 721444, E-Mail - bdocontai3-purb-wb@nic.in, bdocontai3-purb-wb@gov.in



Sl. No	Name of the DCO/District HQ/Charge	Full Address with PIN Code
474	Egra - I	Egra - I Block Development Office, P.O. - Egra, District-Purba Medinipur, West Bengal, pin - 721429, E-Mail - bdoegra1-purb-wb@nic.in
475	Egra - II	Egra - II Block Development Office, P.O. - Balighai, District-Purba Medinipur, West Bengal, Pin - 721422, eMail - bdoegra2-purb-wb@nic.in
476	Ramnagar - I	Ramnagar - I Block Development Office, P.O. - Ramnagar, District-Purba Medinipur, West Bengal, Pin - 721441, E-Mail - bdoramnagar1-purb-wb@nic.in
477	Ramnagar - II	Ramnagar - II Block Development Office, P.O. - Balisai, District-Purba Medinipur, West Bengal, Pin - 721423, E-Mail - bdoramnagar2-purb-wb@nic.in





जनगणना से जन कल्याण

Format of Dispatch Address label

ADDRESS LABEL FOR BOOKING OF CONSIGNMENTS



BNPL Code No.:

Contract No.:

Booked from:

BAR CODE

No. of kits:
Kit name: Supervisor kit/Enumerator kit (strike out which is applicable)
Weight:
Box No.: of

To,

.....
.....
.....

Charge Name:
Unique Box No.:

.....

From

Office of the Directorate of Census Operations, West Bengal
Janganana Bhawan, IB -199,
Sector- III, Salt Lake, Kolkata,
Pin Code -700106

Cluster No...../Charge Office ID

1	1	0	0	0	1	-		0	0	1
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Annexure-VI

Format for receiving from representative of the Department of Posts collected by the Bidder at the time of dispatch

Dispatch of Boxes containing Enumerator Kit and Supervisor Kit from the vendor to the Charge Office/District office through the Department of Posts

Sl. No.	Address_id	State	Name & Address of the Charge Officer/ District Officer	Total No. of Boxes dispatched at this charge	Box No. e.g. 1/n, 2/n....	Cumulative Sl. No. of Box	Weight (in Kg.)	Consignment/ Bar code No.

Signature of the Representative of Deptt. of Post with Date
Name & Designation



Signature of the tenderer with seal of the firm/ company
Name & Designation of the authorized person









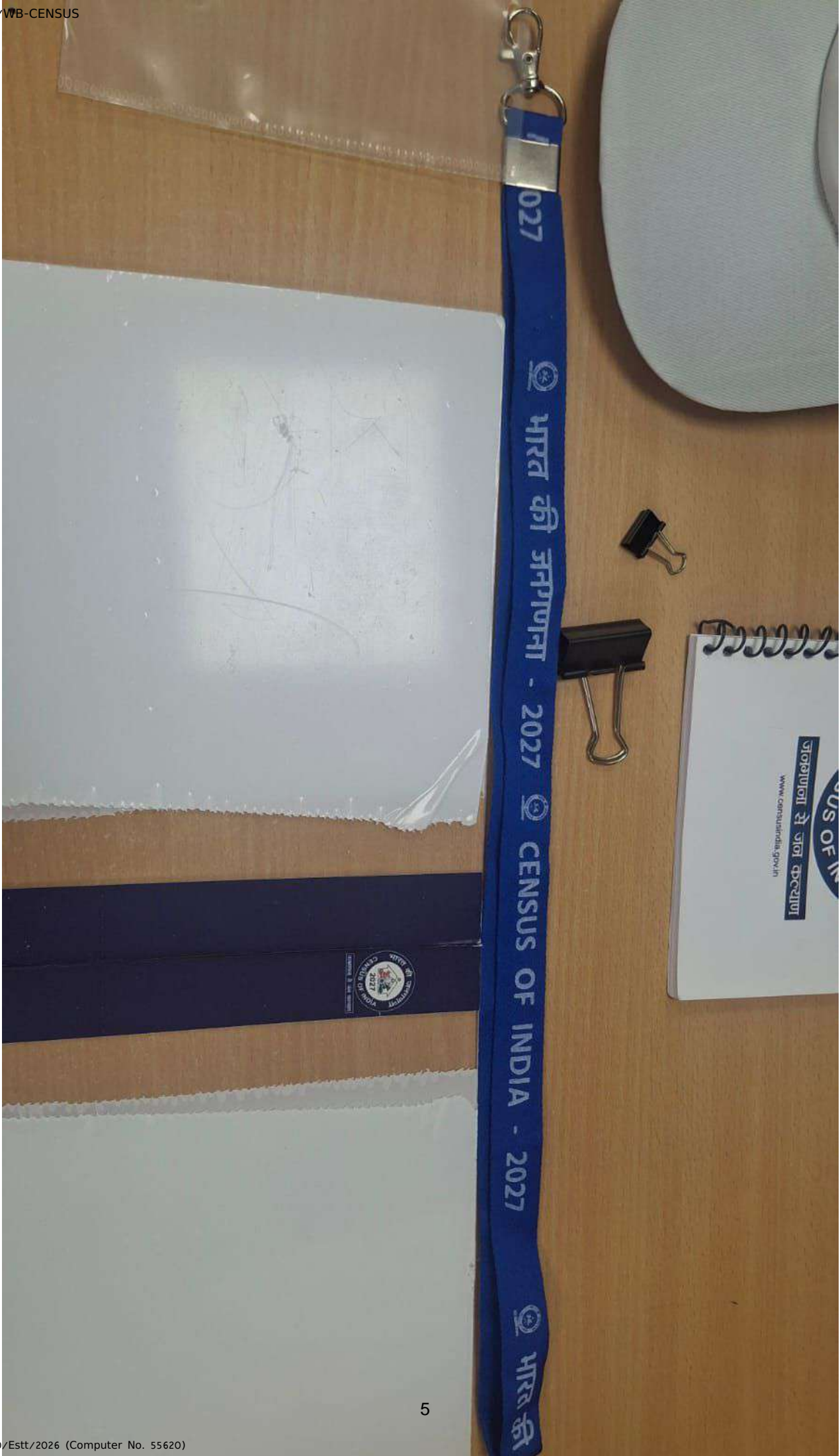
सत्यमेव जयते



जनगणना से जन कल्याण

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027



भारत की जनगणना - 2027



CENSUS OF INDIA - 2027



भारत की

