

E-TENDER DOCUMENT

**SUPPLY, INSTALLATION, TESTING,
COMMISSIONING OF ROTATING HOLLOW
GRANITE BALL FOUNTAIN AT MIZORAM SCIENCE
CENTRE AIZAWL**

**NATIONAL COUNCIL OF SCIENCE MUSEUMS
(MINISTRY OF CULTURE, GOVT. OF INDIA)
BLOCK-GN, SECTOR-V, BIDHAN NAGAR
KOLKATA – 700 091**



Ministry of Culture
Government of India



This tender document has been published on the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll" on the CPP Portal. Enrolment is free of Charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective „My Tenders“ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the documents that need to be submitted.
- 2) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 3) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the Tender Fee & EMD and enter details of DD/any other accepted instrument.
- 4) Bidder should prepare the TENDER FEE & EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the Tender Processing Section, latest by the last date and time of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the
- 5) Scanned copy and the data entered during bid submission time otherwise the Tender will be summarily rejected.
- 6) The Tender Inviting Authority (TIA) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders. The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.

- 7) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. The price bid has been given as a standard BoQ format (BoQ_xxxx.xls) with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the green colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected. In e-Tendering, intending bidder can quote his rate in figures only. The rate in words, amount of each item and total is generated automatically. Therefore, the rate quoted by the bidder in figures shall be taken as correct. The Comparative Statement is also generated automatically. The Comparative statement and rate quoted by each bidder shall be downloaded. The manual calculation check of bids and comparative statement shall be final. In case, any discrepancy is noticed, the decision of appropriate NCSM authority shall be final and binding.
- 8) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission. The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock).
- 9) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized person until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done.
- 10) The uploaded tender documents become readable only after the tender opening by the authorized bid openers
- 11) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 12) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority (TIA),

Director (HQ),
National Council of Science Museums,
Block-33/GN, Sec-V, Salt Lake,
Kolkata- 700 091
or may call us on 033 – 23579347/0850/5545 or Email at: sciencecentre@ncsm.gov.in

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800-3070-2232

Any correspondence with reference to this bid, bidder will only take cognizance to communication/information made in official e-mail/ CPPP portal/NCSM website. **No repeat, No cognizance** may be taken to other means of communication/ SMS messages from any other sources.

Clarification in Public Interest

National Council of Science Museum's (NCSM's): Tender Process

It has been brought to our attention that certain unscrupulous elements are sending out false SMS/WhatsApp purporting to be from "NCSM"/"Executive Administrator, NCSM". The SMS/WhatsApp ask to deposit a certain amount as Mandatory Bid Fees/ charges etc. towards Procurement of various materials/services for different project of NCSM/CRTL. The SMS/WhatsApp are falsely stated to be from "NCSM"/" Executive Administrator, NCSM".

NCSM has not sent out any such SMS/WhatsApp. Please note that NCSM, as a policy, does not ask for any money other than Bid security deposit (EMD). The application fees to be deposited through payment gateway while submitting the tender online or through Demand Draft while submitting Tender fees on offline mode.

These communications carry the tender ID or domain name of NCSM. National Council of Science Museums (NCSM) to make it look authentic. NCSM is taking appropriate steps to tackle the issue.

As a vigilant supplier/ tenderer/ firm, please look out for the following pointers to identify the fraudulent SMS/WhatsApp:

- NCSM does not ask for any money from the Supplier /tenderer/ firm at any stage of the procurement process other than applicable Bid Security Deposit (EMD) to be paid through NCSM's payment gateway online or through Demand Draft while submitting the bid security on offline mode.
- A fraudulent SMS/WhatsApp may mention the Bank account number of an individual. The account details would be given upon calling up on the number mentioned in the fraudulent SMS/WhatsApp. In any case the Bank account would not be in the name of "NCSM".

We advise Seller /tenderer/ firm not to respond to any fraudulent SMS/WhatsApp /telephone calls and not to make any payments to any person.

In case of any doubt, please contact on NCSM's Tel. No.033-2357-9347

NATIONAL COUNCIL OF SCIENCE MUSEUMS

(MINISTRY OF CULTURE, GOVT. OF INDIA)
BLOCK-GN, SECTOR-V, BIDHAN NAGAR
KOLKATA – 700 091

NOTICE INVITING E-TENDER

Ref. No. I-15014/SITC of Granite Ball Fountain/Aizawl

Dated: 19.05.2026

- National Council of Science Museums (NCSM)**, an autonomous organization under the Ministry of Culture, Govt. of India, is the apex body of Science Centres in India.
- Online Digitally Signed E-Tenders are invited from reputed and experience Engineering/Technical agencies/contractors capable of carrying out the work of **“Supply, Installation, Testing, Commissioning of rotating hollow granite ball fountain at Mizoram Science Centre, Aizawl at Berawtlang, Aizawl”** with excellent finish quality. Documents are to be submitted online to the Central Public Procurement Portal website <https://eprocure.gov.in/eprocure/app>, before the prescribed date & time, using the valid Digital Signature certificate (DSC) obtained from the authorized agencies of NIC & valid GST registration no.
- Above work comprises of manufacture/supply, installation, testing and commissioning of a Hollow Granite Ball Fountain of 1.0 Metre dia. of approved shade with a suitable sketch like World Map with council logo etc.
- The place of work would be at: **Mizoram Science Centre
Aizawl at Berawtlang, Aizawl**
- Important Information & Dates:**

Estimated cost of work	Rs.16,50,000/-
EMD Amount	Rs.42,000/-
Period of completion	60 days
Bid Document Published Date	19.05.2026 at 5.00 PM
Bid Document Download Start Date	19.05.2026 at 5.00 PM
Bid Document Download End Date	08.06.2026 at 5.00 PM
Bid submission Start Date	19.05.2026 at 5.00 PM
Bid submission End Date	08.06.2026 at 5.00 PM
Bid Opening (Technical) Date	09.06.2026 at 5.00 PM
Address of Tender Inviting Authority	Director (HQ) National Council of Science Museums 33, Block- GN, Sec- V, Bidhan Nagar, Kolkata – 700 091

- Time for carrying out the work will be **60 days** from the date of issue of Letter of Intent.

7. ELIGIBILITY CRITERIA:

The agency must fulfil the criteria mentioned below and submit the documents in support of the following:

- 07.1 **Financial: -**
- 07.1.1 **Average Financial Turnover during the last 03 (three) years should be at least 50%** of the estimated cost put to tender during the immediate last three consecutive financial year.

07.1.1.1 Current Banker's Solvency Certificate, for adequate financial soundness indicating Fund and Non-fund-based limit from Nationalized/ Scheduled Bank, not older than 06 (Six) months for an amount of **75% of the estimated cost**.

08. **Technical: -**

08.1 The agency should have experience of having successfully executed **similar works** with Central/ State Govt. Departments, PSUs, Autonomous Bodies, Reputed Private Sector [BSE/NSE listed (relevant)], **during the last 07 (seven) years** ending previous day of last date of submission of tenders: -

3(three) similar completed works (at least one of them should be in Central Government / Central Autonomous Bodies/ State PWD/ Central Public Sector Undertakings)/Reputed Private Sector (BSE/NSE listed) each costing not less than 40% of estimated cost.

OR

2(two) similar completed works (at least one of them should be in Central Government/Central Autonomous Bodies/ State PWD / Central Public Sector Undertakings)/Reputed Private Sector (BSE/NSE listed) each costing not less than 50% of the estimated cost.

OR

1(one) similar completed work (in Central Government/ Central Autonomous Bodies/ State PWD/ Central Public Sector Undertakings)/ Reputed Private Sector (BSE/NSE listed) of aggregate cost not less than 80% of the estimated cost.

9. The intending bidder must read the terms and conditions of NCSM carefully. He should only submit his bid if he considers himself eligible and if he is in possession of all the documents required.
10. Information and Instructions for bidders posted on website shall form part of bid document.
11. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from <https://eprocure.gov.in/eprocure/app> free of cost.
12. Online bid documents submitted by intending bidders shall be opened only of those bidders, who has deposited e-Tender and Earnest Money Deposit and other documents scanned and uploaded are found in order.
13. Those contractors not registered on the website mentioned above, are required to get themselves registered beforehand.
14. The intending bidder must have valid Class II or Class III Certificates with signing key usage (DSC) to submit the bid.

15. The e-Tenders invited under two envelopes system, the first electronic envelope will be named as Technical Envelope & will contain documents of bidder's satisfying the eligibility conditions and 2nd electronic envelope will be named as Financial Envelope containing Rate Quote Sheet. The bidder shall submit **TECHNICAL BID ENVELOPE** & **FINANCIAL BID ENVELOPE** simultaneously. The technical bids will be evaluated first and thereafter financial bids of eligible bidders only shall be opened. These envelopes shall contain one set of the following documents: -

a) **TECHNICAL BID ENVELOPE** shall contain the following documents:

i) Scanned copy of Demand Draft / Pay order or Banker's Cheque of any Nationalised / Scheduled Bank / Insurance Surety Bonds/Fixed Deposit Receipt/ Bank Guarantee from any of the Commercial Bank/ Online payment transfer receipt towards Earnest Money Deposit (EMD) @2.5% of the tender value in pdf format in favour of National Council of Science Museums payable at Kolkata. Details of Bank account is as under.

Name of the Account Holder	National Council of Science Museums
Account No.	164201000000491
IFSC Code	IOBA0001642
Branch	Salt Lake, Sector-V, Kolkata - 700091
Bank Name	Indian Overseas Bank

- ii) Scanned copies of GST & PAN duly signed by the authorized signatory with official stamp.
- iii) "Technical Bid" (as per **Annexure-B** format) duly filled in and digitally signed or signed with official stamp. And all relevant documents/technical brochures related to "Technical Bid" as per "**Annexure-B**". Upload scanned copy.
- iv) Scanned copies of Declaration at **Annexure D-1 & D-2** duly signed by the authorized signatory with official stamp.
- v) The scanned copy of "General Terms & Conditions" (**Annexure-E**) duly signed by the Authorized Signatory with official stamp as a token of acceptance of the bidders.
- vi) The scanned copy of "Technical Specifications" (**Annexure-F**) duly signed by the Authorized Signatory with official stamp as a token of acceptance of the bidders.
- vii) Scanned copies of Declaration at **Annexure G** duly signed by the authorized signatory with official stamp as a token of acceptance of NIT/Tender document of the bidders
- viii) Upload the duly signed(digitally/scanned) the downloaded copy of e-NIT/e-Tender document (from CPPP)
- ix) Bank's solvency letter for an amount not less than 75% of the work value.

b) **FINANCIAL BID ENVELOPE** shall contain:

(i) Rate Quote Sheet (Item wise BOQ) in .xls format.

16. It may be noted that the Technical Bid Envelope which are not found in order will be rejected.
17. Tenders which do not fulfil any of the above conditions or are incomplete in any respect are liable for summary rejection.
18. The Museum/Centre does not bind itself to accept the lowest e-tender and reserves to itself the authority to reject or partially accept any or all the e-tenders, e-tendered items or schedules received without assigning any reason whatsoever.
19. Canvassing in connection with e-tenders is strictly prohibited and the e-tenders submitted by the e-tenderers who resort to canvassing will be liable for rejection on that ground alone.
20. All taxes including GST, labour cess, duties, etc on materials freight & transit Insurance F.O.R. site in respect of this contract will be payable by the successful tenderer. Nothing extra will be payable for increase in such taxes, duties, Labour Cess etc. even if imposed or levied either before or after the e-tenders are opened or during currency of contract.
21. Before submitting the e-tender, the tenderer shall examine all specifications, drawings, conditions of contract and inspect the site if necessary. The e-tender must be balanced in respect of individual items so that the rates quoted shall remain in force even if the quantities deviate before or during the execution of the work.
22. For the purpose of opening of the e-tenders as described in Clause 5 & 15 [a(i)] of the Notice Inviting e-tender it is clarified that only on check/verification of receipt of the **EMD, (in Museum/Centre/NCSM office)** before bid opening date the **Technical Bid Envelope** will be opened first. After the authority is satisfied that the documents in the **Technical Bid Envelope** are in order, the **FINANCIAL BID ENVELOPE** may be opened subsequently.
23. Earnest Money is liable to be forfeited if the successful e-tenderer selected for the work fails to sign the formal agreement within 15 days from the date of issue of Letter of Intent to them by the Museum/Centre.
24. Successful e-tenderer will have to deposit **Performance Guarantee @ 3%** of the tendered value before signing of the agreement.
25. The selected e-tenderer will be issued a Letter of Intent by the Museum/Centre and given 15 days mobilization time which shall be counted from the date of issue of the Letter of Intent. ~~Within the mobilization time the tenderer must scrutinize all the working drawings, CPM/PERT/BAR CHART, specifications, etc. and obtain clarifications from the Architect wherever necessary and submit a revised BAR CHART if required by the Museum/Centre.~~ During the mobilization time, the tenderer shall also mobilize all his resources including men and materials, obtain the supply of water and electricity necessary for construction, erect a temporary cement godown at site if necessary and Sign an Agreement with Museum/Centre in approved format at site and sign an Agreement with Museum/Centre in approved format on a non-judicial stamp paper of proper denomination. **The date of commencement of work shall be the date of issue of Letter of Intent.**
26. The validity period of the e-tender shall be at least three months from the date of opening of e-tenders. This period may be extended with mutual consent if the decision regarding issue of Letter of Intent is delayed for any reason

Appendix to e-NIT

1. SUMMARY CONDITIONS OF CONTRACT

Defect Liability Period	:	One year from the date of virtual completion as certified by the Museum/Centre.
Time for Completion	:	60 days from the date of Letter of Intent as per NIT
Minimum value of work for Interim Certificate	:	2.5% of the tendered value cost or less at the discretion of the Museum/Centre but not more than one running bill in a fortnight.
Earnest Money to be deposited with the e-tender	:	Rs.42,000.00 being 2.5% of the estimated value of the e-tender, rounded off to the nearest hundred)
Liquidated damages for non-completion of work in time	:	One percent per week of the total cost of the work awarded subject to a maximum of 10% of gross value of work done or cost of the work awarded whichever is greater.
Liquidated damages for insufficient progress of work	:	Half percent per week of the total cost of the work awarded subject to a maximum of 10% of gross value of work done or cost of the work awarded whichever is greater.

2. RETENTION MONEY FOR INTERIM PAYMENT

Total:- 10% as per the following detail		
i. EMD		2.5% of the tender value to be deposited with the tender in the form of Demand Draft / Banker's Cheque only.
ii. Performance Security /Guarantee		3% of tendered value (After adjusting EMD deposited with tender) to be deposited on award of work before signing of agreement through Demand Draft/Banker's cheque/ Bank Guarantee from any of the Commercial Bank/ online bank transfer/ Insurance Surety bonds/ fixed deposit receipt issued by nationalized / scheduled bank to be drawn or duly pledged as the case be, in favour of the NATIONAL COUNCIL OF SCIENCE MUSEUMS payable at KOLKATA .
iii. Security deposit		7% of the value of work done to be recovered from R.A. Bills so as to make up 10% of gross value of work done including Performance Guarantee.
Period of submitting final bill by the successful e-tenderer	:	03 months from the date of virtual completion.

CHECK LIST FOR CONTRACTORS

Check list of TENDER No. I-15014/SITC of Granite Ball Fountain/Aizawl dated **19.05.2026 for Supply, Installation, Testing, Commissioning of rotating hollow granite ball fountain at Mizoram Science Centre, Aizawl at Berawtlang, Aizawl.**

Sl. No.	Description	Yes	No
01.	Whether E-Tender uploaded in Two parts (i.e. Technical & Commercial) separately		
02	Whether Tender documents carefully studied & Understood.		
03	Whether EMD of ₹42,000.00 submitted only by Online through NEFT/RTGS in the account of National Science Centre, Guwahati as per the details provided in NIT The agency should provide the transaction code details in this check list for cross verification.		
04	Whether Declaration regarding the acceptance of all the terms and condition duly signed and stamped and scanned and uploaded as Part – I of the NIT/Tender in Central Public Procurement Portal. Annexure E, F & G		
05	Whether Declaration regarding Non-relation, duly Signed and stamped, and scanned copy of the same uploaded as Part – I of the Tender in Central Public Procurement Portal. Annexure D-1		
06	Whether Declaration certifying that there is no extra conditions quoted in the Offer Form duly signed and stamped, and scanned copy of the same uploaded as Part – I of the Tender in Central Public Procurement Portal. Annexure D-2		
06	Did you visit the actual site of execution of the work before submitting the Tender		
07	Whether the hard copies of EMD submission and other papers of technical bid/cover as uploaded is ready for dispatch in a sealed cover inscribed with the name of work to the Tender inviting authority i.e. Director (HQ) National Council of Science Museums 33, Block- GN, Sec- V, Bidhan Nagar, Kolkata – 700 091.		

Date:

Place:

Signature of the Tenderer

Official Seal

General Information and Instructions

1. The instructions given herein will be strictly binding on the bidders and deviation, if any will make the tender or tenders liable to be considered invalid. Tenders incorporating additional conditions by the bidder are liable for rejection.
2. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Manual bids shall not be accepted.
3. The instructions given in “**Annexure-A**” for “**Instruction for Online Bid Submission**” should be strictly followed during submission of the Bid.
4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5. An agent of foreign OEM, for submitting the offer on behalf of OEM, would be required to produce a copy of their legal bid agreement with their principal and a copy of registration / enlistment with DGS&D as an Indian agent failing which their bid would be disqualified.
6. Bid should be submitted along with the Earnest Money of **₹42,000/- (Rupees Forty Two thousand only)** by Online by NEFT/RTGS in the account of **NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA** as per the details provided in **NIT**. The agency should provide transaction code details for cross verification of this amount. Earnest Money deposit in the form of Bank Guarantee /Bond or any other instrument shall not be accepted and shall be rejected straightway. Earnest Money deposits in respect of such offers which are not accepted will be returned to the bidders within 30 working days from the date on which the final decision is taken about the source from which the items under tender are to be procured or within **2 (two) months** from the date of the opening of the tenders, whichever is earlier. No interest will be paid on the Earnest Money deposited with the Council. Earnest Money deposit in respect of the successful bidders will be retained with the NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA until entire execution of the order as per terms of the tender. If the successful bidder fails to execute the order strictly as per the **NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA** specification in full or part within the stipulated delivery period of the purchase order, the Earnest Money deposit retained with the **NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA** shall be forfeited forthwith after cancellation of the concerned order.
7. **Validity of Bids: The Bids should remain valid for 90 days from the date of opening of Financial Bid.**
8. **Rejection of Bids:** Canvassing by the Bidder(s) in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected. Non- compliance of applicable General Information and Instructions will disqualify the Bid.
9. The Bidders should have Digital Signature Certificate (DSC) for filling up the Bids. The person signing the tender documents should be authorized for submitting the online e-tender.
10. The Bidders shall fill up the Prescribed Format for submission of **Technical Bid as per “Annexure-B”** format duly signed by the authorized signatory. The person signing the tender document should be authorised for submitting the online e-tender.
11. The Financial Bid shall be filled in the cover no.2 NAMED as **FINANCE** and available in excel (.xls) format described as Rate Quote Sheet in the Central Public Procurement Portal e-tender system website Off Line Financial Bid shall not be accepted. A sample of the format is given as per “**Annexure - C**” for understanding.

ANNEXURE -A

NATIONAL COUNCIL OF SCIENCE MUSEUMS
(MINISTRY OF CULTURE, GOVT. OF INDIA)
BLOCK-GN, SECTOR-V, BIDHAN NAGAR
KOLKATA - 700 091

Ref. No. I-15014/SITC of Granite Ball Fountain/Aizawl

Dated: 19.05.2026

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2. **Please go through the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of sets in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.**
3. Bidders, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF / JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates, etc.) has been provided to the bidders. Bidders can use "My Space" or „Other Important Documents“ area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidders should log-in to the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidders will be responsible for any delay due to other issues.
2. The bidders have to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3. Bidders have to select the payment option as “offline” to pay the requisite Earnest Money Deposit (EMD) / Tender fee and enter detail of the instrument.
4. **Bidders should submit the EMD & Tender Fee as per the instructions specified in the tender document. The details of offline payment shall be given to the Tender Processing Section at the above address, latest by the last date of bid submission. The detail of accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.**
5. A standard Price Schedule format (BOQ) has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidders). No other cells should be changed. **In case no rate value is required to be quoted in any particular cell, that cell may be kept blank, figure „0“ (zero) shall not be entered in such cell(s).** Once the details have been completed, the bidders should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidders, the bid will be rejected.
6. The server time (which is displayed on the bidders“ dashboard) will be considered as the standard time for referring the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
9. Up on the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message and a bid summary will be displayed with the bid number and the date & time of submission of the bid with all other relevant details.
10. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for bid opening meetings.

ASSISTANCE TO BIDDERS

1. Any enquiries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority:

Director (HQ)
National Council of Science Museums
33, Block- GN, Sec- V, Bidhan Nagar,
Kolkata – 700 091.
Phone: 033 – 23579347/0850/5545
Email: sciencecentre@ncsm.gov.in

2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal helpdesk. The contact number for the helpdesk is 1800-3070-2232.

Note: Attention to the bidders

This document is the property of National Council of Science Museums, Kolkata (NCSM), MoC, Govt. of India, which may not be copied, distributed or recorded on any medium, electronic or otherwise, without NSCG's written permission thereof, except for the purpose of responding to NCSM for the said purpose. The use of the contents of this document, even by the authorized personnel / agencies for any purpose other than the purpose specified herein, is strictly prohibited and shall amount to copyright violation and thus, shall be punishable under the Indian Law.

National Council of Science Museums, Kolkata (NCSM), never asks any agency to submit the EMD/Performance Guarantee/ Security Deposit amount in any UPI platform over phone. Agencies are advised to submit the above applicable amount only to the specified bank account as mentioned below after getting the written instruction from National Council of Science Museums, Kolkata

Name of the Account Holder	National Council of Science Museums
Account No.	164201000000491
IFSC Code	IOBA0001642
Branch	Salt Lake, Sector-V, Kolkata – 700091
Bank Name	Indian Overseas Bank

NATIONAL COUNCIL OF SCIENCE MUSEUMS
(MINISTRY OF CULTURE, GOVT. OF INDIA)
BLOCK-GN, SECTOR-V, BIDHAN NAGAR
KOLKATA – 700 091

Ref. No. I-15014/SITC of Granite Ball Fountain/Aizawl

Dated: 19.05.2026

TECHNICAL BID

NOTE: ALL PARTICULARS / INFORMATION SHOULD BE GIVEN IN THE FOLLOWING FORMAT WITH COMPLETE DETAILS.

1	Name of the Bidder	
2	Mailing address of the Bidder with PIN/ZIP Code	
3	Contact details	
	Telephone Number(s) Mobile	
	Fax Number	
	E-mail Address	
	Web site	
4	Background details of the Bidder (State whether original system integrator / authorised Dealer).	
5	Name and Address of the Vendor to whom the order will be placed (NATIONAL COUNCIL OF SCIENCE MUSEUMS KOLKATA) prefers to procure the entire system from a single source)	
6 (a)	Whether capable to Supply, Installation, Testing, commissioning of rotating granite ball fountain at National Science Centre, Delhi as per Technical Specification given in Annexure-F. (Please mention “Yes” or “No”)	
6 (b)	If it is mentioned “NO” above, submit Detailed deviation to be made from enclosed Technical Specification. (Attach extra sheet, if required)	
6 (c)	If it is mentioned “YES” above, Submit the detail specifications of the offered product including copies of Product brochure.	
7	Whether the agency is financially capable to take up the work. Please attach the papers as per clause – 07 of e-NIT	
8	Whether the agency has specific experience in similar types of works. Please provide details of works carried out with client’s name, cost of work, completion period, testimonials etc. Please attach the papers as per clause- 08 of e-NIT	
9	Whether agreed to accept the time of completion mentioned in Clause No.3 of the General Terms & Conditions for submission if no mention the delivery/ completion schedule.	
10	Submit technical brochures indicating the detailed technical specifications of the proposed system	

Note:

- 1) Original or attested scanned copies of initial work order and Completion certificate from client have to be uploaded.
- 2) The certificate shall mention Name of work, Work order value, duration, Client name & Address, Location of work, Stipulated start and completion date, Actual Start and Completion date, Reasons for Delay (if any), Nature of Work etc.
- 3) Attach Photographs of the projects.
- 4) Attach separate sheets, if required

I/We certify that above information furnished by me/us is true and correct to the best of my information and knowledge. I / We also declare that the decision of NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA regarding selection of eligible firm(s) / type of equipment or system / digital contents scheme for opening of Financial Bid (Part-II) shall be final and binding on me / us.

(Signature of the Applicant & date)
with company seal/rubber stamp

SAMPLE FORMAT OF RATE QUOTE SHEET – ONLY TO BE FILLED IN CPPP (TO BE UPLOADED ONLINE)

Validate

Print

Help

Percentage BoQ

Tender Inviting Authority: Director(HQ), National Council of Science Museums, 33, Block-GN, Sector-V, Salt Lake, Kolkata- 700091

Name of Work: Supply, Installation, Testing, Commissioning of rotating hollow granite ball fountain at Mizoram Science Centre, Aizawl at Berawtlang, Aizawl

Contract No: I-15014/SITC of Granite Ball Fountain/Aizawl

Name of the
Bidder/
Bidding Firm /
Company :**PRICE SCHEDULE**

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender.
Bidders are allowed to enter the Bidder Name and Values only)

Sl. No.	Item Description	Quantity	Units	Estimated Rate in Rs.	TOTAL AMOUNT (Including Labour Cess & GST) in Rs.	TOTAL AMOUNT In Words
1	Supply, Installation, Testing, Commissioning of rotating hollow granite ball fountain at Mizoram Science Centre, Aizawl at Berawtlang, Aizawl	1.000	Nos	1650000.00	1650000.00	INR Sixteen Lakh Fifty Thousand Only
Total in Figures					1650000.00	INR Sixteen Lakh Fifty Thousand Only
Quoted Rate in Figures			Select		0.00	INR Zero Only
Quoted Rate in Words			INR Zero Only			

NATIONAL COUNCIL OF SCIENCE MUSEUMS
(MINISTRY OF CULTURE, GOVT. OF INDIA)
BLOCK-GN, SECTOR-V, BIDHAN NAGAR
KOLKATA - 700 091

DECLARATION

This is to certify that I/We have no close relative as an employee of the National Council of Science Museums (close relatives means: Father, Mother, Brother, Sister, Son, Daughter and Spouse) nor any such close relatives are associated with us as proprietor/partner/share holder/director and like.

Signature of the tenderer

Address:

Official seal with date

NATIONAL COUNCIL OF SCIENCE MUSEUMS
(MINISTRY OF CULTURE, GOVT. OF INDIA)
BLOCK-GN, SECTOR-V, BIDHAN NAGAR
KOLKATA – 700 091

DECLARATION

We, do hereby accept the General Terms and Conditions as provided by the National Science Centre, Guwahati along with tender documents for **Supply, Installation, Testing, Commissioning of rotating hollow granite ball fountain at Mizoram Science Centre, Aizawl at Berawtlang, Aizawl** and also undertake to execute the job strictly as per the specifications of NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA as provided along with the tender documents. We hereby certify that no extra conditions quoted in the Offer Form. NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA shall be at liberty to cancel the order in full or in part and forfeit the Earnest Money Deposit or Security Deposit retained with them in the event of failure of any of the declaration made by us.

Signature of the tenderer / Constituted Attorney.

(With date and Official Seal)

NATIONAL COUNCIL OF SCIENCE MUSEUMS
(MINISTRY OF CULTURE, GOVT. OF INDIA)
BLOCK-GN, SECTOR-V, BIDHAN NAGAR
KOLKATA – 700 091

GENERAL TERMS AND CONDITIONS FOR SUBMISSION of Tender for Supply, Installation, Testing, Commissioning of rotating hollow granite ball fountain at Mizoram Science Centre, Aizawl at Berawtlang, Aizawl.

1. **Price:** The cost for Supply, Installation, Testing and Commissioning of rotating granite ball fountain “shall include supply, installation and testing and commissioning including all materials, labour, transportation, supervision, any other levies / taxes, etc. Nothing extra will be paid than the quoted rate. The rates of GST with HSN/SAC code shall be clearly mentioned in the offer form. Prices and rates quoted shall be firm and fixed for the entire period of execution of the order and no escalation of rates on any ground whatsoever shall be accepted.

The bidders shall consider the prevailing tax rates while quoting the rates. However, in the event of any changes in the statutory taxes and duties, the rates applicable at the time of payment shall be made by the competent authority of the NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA against submission of supporting documentary evidence.

2. The successful tenderer shall execute an agreement in the prescribed format with NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA on non-judicial stamp paper of appropriate value before commencement of the job.

The successful tenderer shall submit the following documents within 07 (seven) days from the date of placement of Letter of Intent.

- a) Duplicate copy of the Purchase order duly signed and stamped as a token of acceptance of the order.
 - b) Non-judicial stamp paper of appropriate value for preparing the Agreement governing the terms and conditions of the Contract.
 - c) PERFORMANCE GUARANTEE as detailed in Appendix to NIT (Clause 2) and clause No. 05 of General Terms & Conditions.
3. **Time of completion:** Time is the essence of the contract. The entire work viz. Supply, Installation, Testing, commissioning of rotating granite ball fountain shall be completed in time bound manner. **The entire work shall be completed within 60 days from the date of placement of Letter of Intent.**

For non-compliance of any of the above terms and non-delivery of the work complete in all respects within the above stipulated period, the Centre shall either cancel the order or impose penalty as detailed in clause 4 below. The Centre reserves the right to cancel the order and no payment will be made under such condition. Decision of the Centre in this regard shall be final and binding on the successful tenderers.

4. **Penalty Clause:** The successful Tenderer shall strictly observe the time allowed for carrying out the job as detailed in clause No. 3. The job shall, throughout the stipulated period of the order be proceeded with all the diligence (time being deemed to be the essence of the order) and the successful Tenderer shall pay to the Centre, an amount equal to 1% of the amount of the order value for every week that the delivery may remain incomplete as per delivery schedule as stipulated in clause no. 3, subject to a maximum compensation of 10% of the order value and after that period appropriate action will be taken by the Centre, as it will deem fit.

The Centre may extend the time of delivery of the tendered job at its discretion on the application of the successful tenderer for such purpose provided that it considers the reasons for such extension as good, sufficient and acceptable and the delay is not attributable to the agency.

5. **RETENTION OF MONEY**

This shall mean and be 10% of the total cost of work awarded or the gross value of the work as paid for against this contract whichever is greater including the initial earnest money @ 2.5% (through Online transfer with the tender), Performance Guarantee (PG) @ 3% (deposited before signing of the agreement and adjusted with EMD) and balance @ 7% shall be recovered from each running bills.

The successful e-tenderer can give Performance Guarantee (PG) money in the form of a Demand Draft/Banker's Cheque, Government security, Insurance Surety bond, Bank guarantee bond, Fixed Deposit Receipt etc. from a Nationalized/Scheduled bank from a Nationalised Bank/scheduled Bank.

It is to be noted that the performance guarantee (PG) is to be drawn or duly pledged as the case be, in favour of the NATIONAL COUNCIL OF SCIENCE MUSEUMS payable at KOLKATA.

In case of termination of contract, this retention money shall be forfeited and amount necessary to make up this amount shall be recovered from the money due to the successful e-tenderer under this contract, or any other contract

~~The successful e-tenderer shall have to extend the Bank Guarantee period, from time to time at least three weeks before the expiry of a Bank Guarantee to cover the defects liability period, reckoned from the date of completion. In case they fail to extend the Bank Guarantee at least three weeks before its expiry, it shall be considered a breach of contract on the part of the successful e-tenderer and hence, the Museum/Centre shall be free to demand the Guarantee money from the Bank. 100% of the retention money without interest will be refunded to the successful e-tenderer after one year (Defect Liability Period) of completion of work and after the successful e-tenderer has rectified all the defects pointed out to him.~~

6. **Terms of Payment:** No advance payment shall be made by the Centre under any circumstances. The payment shall be released after satisfactory completion of the entire job and within 30 (thirty) days from the date of receipt of Tax Invoice/Bill duly supported by receipted challan and satisfactory inspection/work completion certificate issued by the competent authority of the Centre. Payment shall be released through NEFT/RTGS for which details of bank account shall be mentioned in their bill
7. In case, the successful Tenderer refuses to accept the offer after finalization or does not comply with the Clause No.2 within 07 (Seven) days from the date of placement of the order as per the finalized and accepted terms and conditions, the order shall be cancelled forthwith without any further reference and the EMD will be forfeited.

8. Every effort should be made to complete the work by the successful Tenderer within the specified time schedule. In case the successful tenderer fails to comply with NIT and clause-3 of GCC i.e., the specified time schedule as per the finalized and accepted terms and conditions the Centre shall have the right to either impose Penalty Clause or cancel the order after forfeiting the EMD. The decision of the Centre in this regard shall be final and binding on the successful Tenderer.
9. Bad quality workmanship will not be accepted and if carried out is liable to be rejected and should be rectified by the successful Tenderer at his cost as per specifications and directions given by the authorized representatives of the Centre. The decision of the Centre, as to items of bad quality workmanship and proper rectification, will be final and binding on the successful Tenderers.
10. Specifications of the items under tender are enclosed for guidance. However, if any ambiguity in the specification is detected, it shall be promptly brought to the notice of the NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA for clarification. The successful bidder should obtain written approval from competent authority of NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA for any deviation from the approved specifications, if required due to site conditions or for betterment and safety of visitors and installations.
11. The successful Tenderer shall submit necessary trade and other licenses as may be required to carry on the tendered job and shall also be responsible for compliance at his/her own cost of all rules and regulations, enforced from time to time by the appropriate authorities.
12. The successful Tenderer shall not under any circumstances whatsoever transfer wholly or partly the contract/agreement/Purchase Order to any other person(s)/firm/company or assign the agreement or benefits of this agreement to any other party for any reason whatsoever. Otherwise the order/ agreement will automatically stand cancelled.
13. The authorities of NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA do not bind themselves to accept the lowest tender and reserves the right to accept or reject any or all tenders wholly or partially without assigning any reason whatsoever.
14. The authorities of the Centre, reserve the right to amend, alter or modify the terms and conditions mentioned above, if necessary, from time to time.
15. Income Tax, and Labour Cess shall be deducted at source, if applicable, from each bill/ claim of firm as per prevailing Government rules.
16. In-complete offers, i.e. offers received without prescribed "Offer Form", "General Terms of Conditions", "Technical Specifications" shall be rejected straightway without reference to the tenderer.
17. The agency must have valid GST and PAN number and attach a documentary proof with the Tender. Bidders are requested to enclose a copy of their valid certificate of PAN No., and GST or any other document as requested by the Institute with their tender.
18. The agency shall take care of all statutory obligations as are required under the Contract Labour Regulation Act, etc.

19. The offer shall be valid for a minimum period of 3 months from the date of opening of the tender.
20. The agencies participating in the tender and bidding, may obtain on specific request, details about the outcome of the tender and other related details, if any.
21. NCSM shall not be liable for any injury or death of an employee who is deployed by the successful bidder within/outside the work site during the time of execution of the work order.
22. All disputes and differences between the successful tenderer and the Centre of any kind, except quality of workmanship and materials, whatever arising out of or in connection with the order on carrying out of the work (whether during the progress of the work or after their completion and whether before or after the determination, abandonment or breach of the terms and conditions of the order) shall be referred to the sole arbitration of a person nominated by the Director General, National Council of Science Museums, whose decision in this regard will be final and binding on both the parties – the successful Tenderer and the Centre.

The provisions of the Arbitration and Conciliation Act 1996 or any statutory modification or re-enactment thereof and of the rules made there under for the time being in force shall apply to arbitration's proceedings under this Clause.

Technical Specifications

Name of Work: Supply, Installation, Testing, Commissioning of rotating hollow granite ball fountain at Mizoram Science Centre, Aizawl at Berawtlang, Aizawl.

Technical Specifications for Rotating Granite Ball Fountain of 1.0-meter diameter

<u>S. No</u>	<u>Description</u>	<u>Quantity</u>	<u>Estimated Cost</u>
1	<p>a) A Granite Ball Fountain with 1.0 Metre diameter of approved shade by the competent authority of NCSM. The Granite Ball should be made up of natural Granite stone having a wall thickness of 35 mm – 40 mm and with polished finish. A suitable sketch like World Map with council logo etc as provided/approved by the NCSM/competent authority in suitable scale is to be engraved/sketched on the Granite ball. Prior approval to be taken from the Science Centre/competent authority for the start of any work or adoption of any new methodology.</p> <p>b) The Granite Ball shall be supported with a granite base of approved shade as shown in the attached schematic drawing.</p> <p>c) Granite ball shall rotate clock wise or anti clock wise separately with the water pressure.</p> <p>d) Suitable submersible pump 02 No's (01 primary & 01 Standby) of reputed make for providing sufficient pressure for rotation of Granite Ball.</p> <p>e) Bidder's total Quote should include all above and with Delivery F.O.R. destination (Mizoram Science Centre, Aizawl at Berawtlang, Aizawl) dully packed for railway/road transportation, unloading, storage at site and handling including complete Erection, Testing, Commissioning and handing over inclusive of all as specified in the tender document, inclusive of all installation and commissioning with supply of required spares etc. all complete necessary for successful completion. Price to be inclusive of duties, freight and Insurance etc.</p> <p>f) The rates to be quoted in the RATE QUOTE SHEET in Cover 2 (Finance) in CPPP attached in an excel format</p>	1 Job	Rs. 16,50,000/-

Note:

1. Bidders' should visit the site before quoting the rate.
2. Bidders' should consider each and every other conditions and accessories for the successful completion of work. Successful bidder will be paid at their net quoted rate. Nothing extra will be considered for payment.
3. Before the final completion of the total set-up of Granite ball fountain, successful bidder/tenderer should inform to National Council of Science Museums for inspection.
4. Only after the final inspection/go ahead of Granite ball fountain at the successful bidder's/tenderer's place of manufacturing by the National Council of Science Museums, Kolkata it may be transported to the place of installation at **Mizoram Science Centre, Aizawl at Berawtlang, Aizawl.**

**FORMAT FOR ARTICLES OF AGREEMENT
INSTRUCTIONS (not to be typed in Agreement)**

(Articles of Agreement have to be typed on non-judicial stamp paper. The value of the stamp paper varies from state to state and is to be known from the particular place. The stamp paper will be purchased by the successful e-tenderer and the agreement may be typed by the Museum/Centre according to the format.)

ARTICLES OF AGREEMENT made at (Place)
this..... day of (Date) (Month & Year) between the

(Name of the parent Museum/Centre)

(under the National Council of Science Museums, a Society registered under the Societies Registration Act of West Bengal, 1961), hereinafter referred to as the Museum/Centre which expression shall include its successors and assigns on the one part and.....

..... (name of the successful e-tenderer)

trading in the name and style of

..... (Name and complete address of the successful e-tenderer)

Herein after referred to as the successful e-tenderer which expression shall include his/their respective heirs, executors, administrators and assigns on the other part. WHEREAS the Museum/ Centre is desirous of getting the work of

.....

..... therein done and has caused

(Name of the work)

Notice Inviting E-tender (Including appendix), drawings, schedule of quantities and specifications describing the work and conditions of contract to be prepared by.....

(Name and address of the Architect).

AND WHEREAS the said NIT (including appendix) drawings as per list attached, specifications and the priced schedule of quantities and conditions of contract have been signed by or on behalf of the parties hereto. AND whereas the successful tenderer has deposited by bankers cheque a sum of Rs. ----- (Rupees) only the amount being 10% of the value of work awarded rounded

off to the nearest hundred with the Centre as Security deposit for due performance of this Agreement as provided in the said conditions.

NOW IT IS HEREBY AGREED AND DECLARED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. In consideration of the payments to be made to him as hereinafter provided the successful e-tenderer shall upon and subject to the conditions herein contained execute and complete the work within _____ months from the date of issue of letter of intent (as defined under NIT General Terms and Conditions clauses 3) and as per the said drawings and such further detailed drawings as may be furnished to him from time to time and described in the said specifications and the said priced schedule of quantities along with the progress of the building work.
2. The Centre shall pay to the Contractor such sum as shall become payable hereunder at the time and in the manner specified in the said conditions.
3. Time is the essence of this Agreement and the Contractor shall pay or allow the Centre, the sum equivalent to one percent of the total cost of work awarded per week subject to a limit of 10 % of the total cost of work as liquidated damages for the period during which the said works shall remain incomplete beyond the time allowed in clause 1 above or beyond the time duly extended in writing as per said conditions. The Centre may deduct such damages from any money due to the Contractor.

4. The Notice Inviting Tender, Conditions of Contract, Priced Schedule of Quantities and specifications shall form the basis of this agreement and the decision of the Centre, in reference to all matters or disputes as to material and workmanship shall be final and binding on the Contractor.
5. The Centre, reserves the right of altering, adding to or omitting any item of work or of having portions of the same carried out departmentally or otherwise and such alterations or variations shall not vitiate this agreement.
6. This agreement comprises the work above and all subsidiary works connected therewith, even though such works may not be described in the said specifications or the priced Schedule of Quantities.
7. All disputes and differences of any kind, except quality of workmanship and materials used in work & whatever arising out of or in connection with the contract on the carrying out of works (whether during the progress of the work or after their completion and whether before or after the determination, abandonment or breach of the contract) shall be referred to arbitration as per Clause 22 of the said conditions of N I T.

The provisions of the Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof and of the rules made there under for the time being in force shall apply to arbitration proceedings under this clause.

In witness whereof the parties have set their respective hands the day and the year and the place hereinabove written.

Signed by for and on behalf of the Museum/Centre

.....
 (Administrative Officer)

In the presence of

1.....
 Seal (Finance & Accounts Officer)

2.....
 (Curator/Engineer)

Signed by the said Successful e-tenderer

In the presence of

(1).....

(2).....
 Seal

**TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)**

[Department User may ask for Tender Acceptance Letter instead of asking Signed Tender Document from the Bidders. This is a sample format; User may revise it as per their Tender Conditions]

Date:

To,

Acceptance of Terms & Conditions of Tender.

Tender Reference No:

Name of Work:

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned Tender/Work from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the tenderer/ bidder)

with company seal/rubber stamp

