



Ministry of Culture
Government of India



Clarification in Public Interest

National Council of Science Museum's (NCSM's) : Tender Process

It has been brought to our attention that certain unscrupulous elements are sending out false SMS/WhatsApp purporting to be from "NCSM"/"Executive Administrator, NCSM". The SMS/WhatsApp ask to deposit a certain amount as Mandatory Bid Fees/ charges etc. towards Procurement of various materials/services for different project of NSCM/CRTL. The SMS/WhatsApp are falsely stated to be from "NCSM"/" Executive Administrator, NCSM".

NCSM has not sent out any such SMS/WhatsApp. Please note that NCSM, as a policy, does not ask for any money other than Bid security deposit (EMD). The application fees to be deposited through payment gateway while submitting the tender online or through Demand Draft while submitting Tender fees on offline mode.

These communications carry the tender ID or domain name of NCSM. National Council of Science Museums (NCSM) to make it look authentic. NCSM is taking appropriate steps to tackle the issue.

As a vigilant supplier/ tenderer/ firm, please look out for the following pointers to identify the fraudulent SMS/WhatsApp:

- NCSM does not ask for any money from the Supplier /tenderer/ firm at any stage of the procurement process other than applicable Bid Security Deposit (EMD) to be paid through NCSM's payment gateway online or through Demand Draft while submitting the bid security on offline mode.
- A fraudulent SMS/WhatsApp may mention the Bank account number of an individual. The account details would be given upon calling up on the number mentioned in the fraudulent SMS/WhatsApp. In any case the Bank account would not be in the name of "NCSM".

We advise Seller /tenderer/ firm not to respond to any fraudulent SMS/WhatsApp /telephone calls and not to make any payments to any person.

In case of any doubt, please contact on NCSM's Tel. No.033-2357-9347.

Any correspondence with reference to this bid, bidder will only take cognizance to communication/information made in official e-mail/ CPPP portal/NCSM website. **No repeat No cognizance** may be taken to other means of communication/ SMS messages from any other sources.

जनहित में स्पष्टीकरण

राष्ट्रीय विज्ञान संग्रहालय परिषद (एन.सी.एस.एम. की) : निविदा प्रक्रिया

यह हमारे ध्यान में लाया गया है कि कुछ अनैतिक (बेईमान) तत्व “एनसीएसएम” / “कार्यकारी प्रशासक, एनसीएसएम” के होने का दावा करते हुए झूठे एसएमएस/व्हाट्सएप भेज रहे हैं। एसएमएस/व्हाट्सएप पर एनएससीएम/सीआरटीएल की विभिन्न परियोजनाओं के लिए विभिन्न सामग्रियों/सेवाओं की खरीद के लिए अनिवार्य बोली शुल्क/प्रभार आदि के रूप में एक निश्चित राशि जमा करने के लिए कहा जाता है। एसएमएस/व्हाट्सएप को गलत तरीके से “एनसीएसएम”/“कार्यकारी प्रशासक, एनसीएसएम” का बताया जाता है।

एनसीएसएम ने ऐसा कोई एसएमएस/व्हाट्सएप नहीं भेजा है। कृपया ध्यान दें कि एनसीएसएम, अपनी नीति के अनुसार, बोली सुरक्षा जमा (ईएमडी) के अलावा कोई अन्य धनराशि नहीं मांगता है। ऑनलाइन निविदा जमा करते समय आवेदन शुल्क भुगतान गेटवे के माध्यम से या ऑफलाइन मोड पर निविदा शुल्क जमा करते समय डिमांड ड्राफ्ट के माध्यम से जमा किया जाना चाहिए।

इन संचारों में एनसीएसएम का निविदा आईडी या डोमेन नाम होता है। राष्ट्रीय विज्ञान संग्रहालय परिषद (एनसीएसएम) को प्रामाणिक बनाने के लिए एनसीएसएम इस मुद्दे से निपटने के लिए उचित कदम उठा रहा है।

एक जागरूक आपूर्तिकर्ता/निविदादाता/फर्म के रूप में, कृपया धोखाधड़ी वाले एसएमएस/व्हाट्सएप की पहचान करने के लिए निम्नलिखित बिंदुओं पर ध्यान दें :

➤ एनसीएसएम खरीद प्रक्रिया के किसी भी चरण में आपूर्तिकर्ता/निविदादाता/फर्म से लागू बोली सुरक्षा जमा (ईएमडी) के अलावा कोई धनराशि नहीं मांगता है, जिसका भुगतान एनसीएसएम के भुगतान गेटवे के माध्यम से ऑनलाइन या ऑफलाइन मोड पर बोली सुरक्षा जमा करते समय डिमांड ड्राफ्ट के माध्यम से किया जाना है।

➤ धोखाधड़ी वाले एसएमएस/व्हाट्सएप में किसी व्यक्ति का बैंक खाता नंबर का उल्लेख हो सकता है। धोखाधड़ी वाले एसएमएस/व्हाट्सएप में दिए गए नंबर पर कॉल करने पर खाते का विवरण दिया जाएगा। किसी भी स्थिति में बैंक खाता "एनसीएसएम" के नाम पर नहीं होगा।

➤ हम विक्रेता/निविदादाता /फर्म को सलाह देते हैं कि वे किसी भी धोखाधड़ी वाले एसएमएस/व्हाट्सएप/टेलीफोन कॉल का जवाब न दें और किसी भी व्यक्ति को कोई भुगतान न करें।

किसी भी संदेह की स्थिति में कृपया एनसीएसएम के दूरभाष सं. 033-2357-9347 पर संपर्क करें।

इस बोली के संदर्भ में कोई भी पत्राचार, बोलीदाता केवल आधिकारिक ई-मेल / सीपीपीपी पोर्टल/ एनसीएसएम वेबसाइट पर किए गए संचार / सूचना का ही संज्ञान लेगा। किसी अन्य स्रोत से प्राप्त संचार के अन्य साधनों/एसएमएस संदेशों पर कोई पुनरावृत्ति नहीं, कोई संज्ञान नहीं लिया जाएगा।



सत्यमेव जयते

Ministry of Culture
Government of India



NATIONAL COUNCIL OF SCIENCE MUSEUMS
SECTOR-V, BLOCK-GN, BIDHANNAGAR,
KOLKATA: 700 091.

NOTICE INVITING E-TENDER

e-TENDER DOCUMENT

for

FABRICATION/ SUPPLY, INSTALLATION, TESTING AND COMMISSIONING (SITC) OF NEW PARTITION ROOMS AT 3RD FLOOR AND 5TH FLOOR INCLUDING SEMI-HEIGHT WOODEN PARTITION WALLS, FIXING OF FULL-HEIGHT WALL-MOUNTED WOODEN CABINET/STORAGE UNITS, DISMANTLING AND SHIFTING OF EXISTING WOODEN PARTITION PANELS ETC STRICTLY AS PER THE COUNCIL'S TECHNICAL SPECIFICATIONS, QUANTITIES, GENERAL TERMS & CONDITIONS, WARRANTY, BOQ ETC

AT

NATIONAL COUNCIL OF SCIENCE MUSEUMS (NCSM), KOLKATA - 700091

NATIONAL COUNCIL OF SCIENCE MUSEUMS
SECTOR-V, BLOCK-GN, BIDHANNAGAR,
KOLKATA : 700 091.

Tender No: I-18012/10/26(25)

Tender Schedule

Name of the work: Fabrication/ Supply, Installation, Testing and Commissioning (SITC) of new partition rooms at 3rd floor and 5th floor including semi-height wooden partition walls, fixing of full-height wall-mounted wooden cabinet/storage units, dismantling and shifting of existing wooden partition panels etc strictly as per the council's technical specifications, quantities, general terms & conditions, warranty, BoQ etc. at National Council of Science Museums (NCSM), Kolkata

All bids must conform to the guidelines set out in the Tender Document.

On-line Digitally signed open e-tenders under LCS (Least Cost Selection) method are invited in Two Bid System from competent Company/Firm/Agency/Consortium, who satisfy the eligibility criteria enumerated in the Tender Document and having experience of similar nature of work means the work of "interior development such as wooden panelling/partition/office cabin development works, fabrication of wooden cabinets, flooring & painting works, glass panel installation works and supplying and fixing of relevant items at any Museums/Art Galleries/Exhibition/Public Spaces/Office decoration works etc at **National Council of Science Museums (NCSM), Kolkata**, Interested Agencies may download the tender documents from the Central Public Procurement Portal (CPPP): <http://eprocure.gov.in/eprocure/app> or from the Council's website www.ncsm.gov.in as per the following schedule:-

SCHEDULE:

1	Bid Document Published Date	05.05.2026
2	Bid Document Download Start Date	05.05.2026
3	Bid Submission Start Date	06.05.2026
4	Bid Submission End Date	18.05.2026
5	Earnest Money Deposit (EMD)	Rs. 2,00,000/-(Rupees Two Lakh only) Original EMD instrument shall be submitted by the bidder at National Council of Science Museums, 33 Block GN, Sector V, Bidhan Nagar, Kolkata - 700091 on or before 3.00 pm on 19.05.2026
6	Technical (Techno-	19.05.2026

	Commercial) Bid Opening Date	
7	Financial Bid Opening Date	To be notified later

1. Tender document can be downloaded from Central Public Procurement Portal (CPPP) website “[http:// eprocure.gov.in](http://eprocure.gov.in)”
2. Submission of the Bid: This Tender is an e-Tender and bids are to be submitted through CPP Portal (<http://eprocure.gov.in>) only. Bids submitted in physical forms will be summarily rejected.
3. Details of EMD, Security Deposit, submission of tender, etc. are indicated in the tender document.
4. The online bid both Technical (Techno-Commercial) Bid and Financial bid duly furnished in Cover –I and Cover-II respectively should be uploaded by the due date and time as per the above schedule. The responsibility to ensure the same lies with the bidders.
5. NCSM reserves the right to amend / withdraw any of the terms and conditions in the Tender Documents or to reject any or all Tenders without giving any notice or assigning any reason. NCSM also reserves the right to accept or reject any or all tenders in full or part without assigning any reason whatsoever. NCSM shall also not be bound to accept merely the lowest tender but the technical suitability, capability and superiority of the concept/ technology interface/system etc. shall be of prime consideration for selection of the appropriate set of concept/ technology interface /system collectively considered as a complete solution.
6. Any correspondence with reference to this bid, bidder will only take cognizance to communication/information made in official e-mail/ CPPP portal/NCSM website. **No repeat No cognizance** may be taken to other means of communication/ SMS messages from any other sources.

Date: 05.05.2026

(Sr. Controller of Stores & Purchase)
National Council of Science Museums Kolkata

This document is the property of National Council of Science Museums (NCSM), Kolkata which may not be copied, distributed or recorded on any medium, electronic or otherwise, without NCSM’s written permission thereof, except for the purpose of responding to NCSM for the said purpose. The use of the contents of this document, even by the authorized personnel / agencies for any purpose other than the purpose specified herein, is strictly prohibited and shall amount to copyright violation and thus, shall be punishable under the Indian Law.

General Information and Instructions

1. The instructions given herein will be strictly binding on the bidders and deviation, if any will make the tender or tenders liable to be considered invalid. Tenders incorporating additional conditions by the bidder are liable for rejection.
2. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> Manual bids shall not be accepted.
3. The instructions given in “**Instruction for Online Bid Submission**” should be strictly followed during submission of the Bid.
4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5. Bid should be submitted along with the **Earnest Money Deposit (EMD) of Rs. 2,00,000/- (Rupees Two lakh only)** by way of crossed Demand Draft/Pay Order/drawn on any nationalized bank of India payable in favour of “NATIONAL COUNCIL OF SCIENCE MUSEUMS, KOLKATA”. The EMD can also be submitted by ONLINE TRANSFER to the Bank Account of National Council of Science Museums (NCSM) as per details below (Bank charges shall be borne by the Bidder) :

Bank Details of NCSM

Name of Bank : Indian Overseas Bank
Branch Address : GN-34/2, Sector V, Salt Lake, Kolkata – 700091. SB A/c
No. 164201000000491
IFSC Code: IOBA0001642

After fund transfer, the details such as UTR Number, date etc. shall be typed in the letter head of the Bidder and uploaded separately in Cover-I.

Earnest Money deposit in the form of Bank Guarantee bond or any other bond shall not be accepted and shall be rejected straightway. Earnest Money deposits in respect of such offers which are not accepted, **will be returned to the bidders within 30 working days from the date on which the final decision is taken about the source from which the items under tender are to be procured or within 2 (two) months from the date of the opening of the financial bids, whichever is earlier. No interest will be paid on the Earnest Money deposited with NCSM.** Earnest Money deposit in respect of the successful bidder/s will be retained with NCSM

until entire execution of the order as per terms of the tender including defect liability period and one year. If the successful bidder fails to execute the order strictly as per the Council's Scope of Work, Bill of Materials, Technical Specifications and Terms & Conditions in full within the stipulated completion time of the order, the Earnest Money Deposit retained with the Council shall be forfeited forthwith after cancellation of the concerned order.

6. Validity of Bids: The Bids should remain valid for 120 days from the date of opening of financial bid.

7. Rejection of Bids: Canvassing by the Bidder(s) in any form, unsolicited letter and post-tender correction may invoke summary rejection of their bid(s). Conditional tenders will also be rejected. Non-compliance of applicable General Information and Instructions will disqualify the Bid.

8. The Bidders should have Digital Signature Certificate (DSC) for filling up the Bids. The person signing the tender documents should be authorized for submitting the on line e-tender.

9. The Bidders shall fill up the Prescribed Format for submission of **Technical (Techno-commercial) Bid as per "Annexure-B"** format duly signed by the authorized signatory.

10. The Financial Bid shall be filled in and signed by the authorized signatory online as per format "**Annexure-C**" available at **Central Public Procurement Portal** e-tender system website <http://eprocure.gov.in/eprocure/app>. **Off line Financial Bid shall not be accepted.**

11. Tender must be uploaded in two separate covers marked **Cover-1** (Technical Bid) and **Cover-2** (Financial Bid/BOQ). The contents of Cover-1 and Cover-2 shall be as follows: -

Cover-1

- i) Scanned copy of General Terms & Conditions as detailed in **Annexure-A** duly signed by the authorized signatory with official stamp as a token of acceptance of the Terms & Conditions.
- ii) Copy of the current and valid Trade License and Dealership Certificate, as applicable, duly signed by the authorized signatory with official stamp.
- iii) Scanned Copy of the current and valid GST Registration Certificate and PAN card duly signed by the authorized signatory with official stamp.
- iv) Technical (Techno-Commercial) bid as per "**Annexure-B**" format duly filled in and signed by the authorized signatory with official stamp.
- v) Agency Experience as per "**Annexure-D**" format duly filled in and signed by the authorized signatory with official stamp.

- vi) Formation for availability as per “**Annexure-E**” format duly filled in and signed by the authorised signatory with official stamp.
- vii) Form annual Turnover as per “**Annexure-F**” format duly filled in and signed by the authorised signatory with official stamp.
- viii) The ‘Declaration’ of the bidder (as detailed in **Annexure-G**) duly signed by the authorized signatory with official stamp

- vi) Scanned copies of the Council’s Technical Specifications (as detailed in **Annexure-H**) duly signed by the authorized signatory with official stamp as a token of acceptance for supply & installation of materials in accordance to the same.

- vii) Scanned copies of the Council’s ‘Drawings and Design (as detailed in **Annexure-K**) duly signed by the authorized signatory with official stamp as a token of acceptance for supply & installation of materials in accordance to the same.

- vii) Check List as per **Annexure J** duly filled and signed and sealed.

Cover-2

- i) The Financial Bid (as per **Annexure-C** format) i.e. Schedule of Price Bid in the form of attached BOQ Proforma shall be duly filled in, digitally signed and uploaded online by the bidder.

The Cover-1, i.e. Technical (Techno-commercial) Bid shall be opened by NCSM at the first instance and evaluated by the competent authority. At the second stage, the Cover-2 containing Financial Bid of only techno-commercially acceptable offers shall be opened for further evaluation and ranking before awarding the contract.

Instructions for Online Bid Submission

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
2. More information useful for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/eprocure/app>

A. REGISTRATION

1. Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online Bidders Enrolment**” on the CPP Portal which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.) with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
6. Bidders may then log-in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

B. SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3. The bidders should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

C. PREPARATION OF BIDS

1. Bidders should take into account the original e-NIT/TENDER and any subsequent corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidders, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for the bid submission process.

D. SUBMISSION OF BIDS

1. Bidders should log-into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidders will be responsible for any delay due to other issues.
2. The bidders have to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. A standard Price Schedule format (BOQ) has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded

and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidders). No other cells should be changed. **In case no rate value is required to be quoted in any particular cell, that cell may be kept blank, figure '0' (zero) shall not be entered in such cell(s).** Once the details have been completed, the bidders should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidders, the bid will be rejected.

4. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
5. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
6. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
7. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message and a bid summary will be displayed with the bid number and the date & time of submission of the bid with all other relevant details.
8. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.
9. Bidders should submit the EMD as per the instructions specified in the tender document. The original EMD instrument / UTR Number in case on online transfer of EMD amount should be posted/couriered/given in person to NCSM, latest by the last date of bid submission. The detail of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

E. ASSISTANCE TO BIDDERS

1. Any enquiries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal helpdesk. The contact number for the helpdesk is 1800 233 7315.

**NATIONAL COUNCIL OF SCIENCE MUSEUMS
SECTOR-V, BLOCK-GN, BIDHANNAGAR,
KOLKATA – 700 091.**

Tender No. **I-18012/10/26(25)**

Name of the work: Fabrication/ Supply, Installation, Testing and Commissioning (SITC) of new partition rooms at 3rd floor and 5th floor including semi-height wooden partition walls, fixing of full-height wall-mounted wooden cabinet/storage units, dismantling and shifting of existing wooden partition panels etc strictly as per the council's technical specifications, quantities, general terms & conditions, warranty, BoQ etc. at National Council of Science Museums (NCSM), Kolkata

INTRODUCTION:

National Council of Science Museums, Ministry of Culture, Government of India invites offers/bids from reputed and experienced agencies in the field of interior / gallery development including indoor structure, partition work etc. especially in the field museums / Art Galleries / exhibition / public / private museums/ interior decoration for undertaking the work of as per the tender **at National Council of Science Museums (NCSM), Kolkata**

The proposed work is for Fabrication/Supply, installation, testing and commissioning (SITC) of new partition rooms at 3rd floor and 5th floor including semi-height wooden partition walls, fixing of full-height wall-mounted wooden cabinet/storage units, dismantling and shifting of existing wooden partition panels etc strictly as per the council's technical specifications, quantities, general terms & conditions, warranty, BoQ etc with one-year defect liability period at **National Council of Science Museums (NCSM), Kolkata**

- i.** NCSM therefore invites Tenders from Company/Firm/Agency/Consortium with adequate experience, sound financial background and proven capabilities of interior development at museums/Art Galleries/exhibition/public space.
- ii.** Bidders who are interested to participate should meet the eligibility criteria and submit their duly completed Tenders along with all the required documents in support of their eligibility qualification.

- iii. If at any stage, it comes to the notice of NCSM that any successful/qualified bidder had misrepresented the facts/falsefully claimed any qualification while submitting his tender or at any time subsequently, the agency will be disqualified. And in any such instance, NCSM also reserves the right to take any further action against such a bidder under law.

1. ELIGIBILITY CRITERIA:

- i. Company/Firm/Agency/Consortium shall have the experience of interior development including Exhibit Panelling, Flooring at museums/Art Galleries/exhibition/public space.
- ii. The bidder could be an Individual, Limited Company/Corporation, Proprietary Firm, Partnership etc. Consortium or Joint Venture are allowed to bid for the Works.
- iii. The bidders should have a minimum experience of **5 years** since their establishment. For establishing the same, the bidder should submit copies of **work orders** issued on them as well as copies of **work completion certificates** of the same work.
- iv. The Average Annual Turnover of the Bidder (of the lead partner in case of consortium) for the last three financial years (2024-25, 2023- 24, and 2022-23)) should be minimum **INR 50 Lakhs**.
- v. The Bidder should have the requisite work experience of **completing similar** projects during the last 5 years ending last day of month previous to the date of issuing of tender as per the details given below:

One similar work of value not less than **Rs. 35 Lakhs** of the estimated cost of work.

Or

Two similar works each of value not less than **Rs. 18 Lakhs** of estimated cost of work.

Or

Three similar works each of value not less than **Rs. 12 Lakhs** of estimated cost of work.

Notes:

Here the **similar works*** means the work of “interior development such as wooden panelling/partition/office cabin development works, fabrication of wooden cabinets, flooring & painting works, glass panel installation works and supplying and fixing of relevant items at any Museums/Art Galleries/Exhibition/Public Spaces/Office decoration works”. The details of qualifying works/projects shall be furnished as per the proforma in **Annexure-D** and if required the bidder shall also facilitate inspection of the above qualifying project(s) by NCSM’s officials to ascertain the performance of the system. The value of executed works shall be brought to current costing level by enhancing the actual value of work at a simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid or extended date of submission of bid.

- vi. NCSM may inspect any of those at its discretion to verify the credentials of the bidder for the qualifying works/ projects indicated above for which the Bidder shall provide references (including Referee names and contact details) in respect of the projects implemented.

For the purposes of determining Conditions of Eligibility and for evaluating the Proposals under this tender, following projects shall be deemed as Eligible Projects - Similar works as mentioned in Notes under point (v) of Eligibility Criteria for Monument / Museum / **Science Centres** / Parks / Public Places/ Memorial / Heritage places / Ethnic / Cultural spaces / and other similar places.

The bidder should provide documentary proof for the above in the form of a work order / supply order / contract document / **work completion certificate**/ testimonials for evaluation of their work experience.

- vii. Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:
- Made misleading or false representation in the forms, statements and attachments submitted in proof of the qualification requirements; and/or
 - Record for poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.

2. SCOPE OF CONTRACT

The successful e-tenderer shall carry out and complete the works in every respect (**includes all labor, materials, tools, equipment, transportation, site supervision, and necessary permits required for the complete execution of the items listed above as per the specifications and directions of the Officer in Charge. The contractor shall be responsible for site safety and clean-up upon completion**) in accordance with this contract and in accordance with the directions of the officials and to the satisfaction of the officials of NCSM . The Officer in charge may from time-to-time issue **further written instructions, detailed directions and explanations in regard to:**

- (a) The variation or modification of the design, quality or quantity of works for the addition or omissions or substitution of any work.
- (b) Any discrepancy in the proposal or between the schedule of quantities and/or specifications.
- (c) The removal from the site of any material brought therein by the successful e-tenderer and the substitution of any other materials there from.
- (d) The removal and/or re-execution of any works executed by the successful e-tenderer.

- (e) The dismissal from the works of any persons employed thereupon.
- (f) The opening up for inspection of any work covered up.
- (g) The amending and making good of any defects.
- (h) The successful e-tenderer shall comply with and duly execute any work comprising such instructions, detailed directions and explanations, provided always that if the Officer's instructions involved variations from the priced Schedule of Quantities, such instructions shall be issued by the Council and the successful e-tenderer shall take appropriate action.
- (i) Even if not specifically mentioned in the schedule of quantities, the successful e-tenderer shall be deemed to have allowed necessary material, labour, tools and plants etc. required for satisfactory completion of the items of work as indicated in drawings and description given in the specifications.

(j) Successful E-Tenderer to Provide Everything Necessary

The successful e-tenderer shall provide everything necessary for the proper execution of the works according to the true intent and meaning of the specifications and bill of quantities taken together, whether the same may or may not be particularly described in the drawings or specifications or included in the bill of quantities, provided that the same is to be reasonably inferred there from and if he finds any discrepancy in the drawings or specifications and bill of quantities, he shall immediately refer the same to the Officer In charge who shall decide which shall be followed. Figured dimensions shall be followed in reference to scale.

- (k) **Defect liability period:** The Defect liability period for the proposed work is **one year** post the actual satisfactory completion of the entire work in all sense. Any defect noticed/pointed out to the successful bidder shall be promptly rectified within a reasonable time fixed by NCSM failing which the same will be rectified by NCSM departmentally or by engaging outside Agencies and the cost thereof shall be recovered from the successful bidder or adjusted from SD or any money due to him/her.

(l) Rates

The rates quoted by the Successful e-tenderer shall be paid at net rates. She/He should include in her/his rates allowance for increase or decrease in the prices due to market fluctuation. He shall not be entitled to any separate amount on account of GST, other taxes, Labour Cess, duties etc. which are in force or will be enforced or enhanced by Government or local bodies during contract period or after e-tendering. Accepted e-tender rates shall not be changed due to changes in wages of labour either. Please note that the payment for all the measurable quantities will be made as per actual measurement made jointly by both NCSM and the successful bidder.

The rates considered in the respective items are inclusive of the defects liability period of 1 year post the actual satisfactory completion of the entire work in all sense.

(m) Quantities

The quantities indicated in the BOQ are approximate and provided solely for the purpose of tender evaluation. The e-tenderers are deemed to have quoted balanced and workable rates for each item, irrespective of the quantities specified. These quantities may vary—either increase or decrease—during actual execution of the work at site, at the discretion of the authority designated by NCSM.

The e-tenderer shall not be entitled to any claim or compensation due to such variation in quantities. Payments shall be made strictly at the accepted contract rates, irrespective of the final executed quantities. NCSM reserves the right to alter the scope of work, including increasing, decreasing, or omitting quantities or items altogether, and such modifications shall be binding on the contractor. The quoted unit rates shall apply uniformly to all executed quantities of the respective items at site.

3. SCOPE OF WORK

NCSM desires to develop a various work at **National Council of Science Museums (NCSM), Kolkata**. The scope of work, therefore, includes **Fabrication/ Supply, Installation, Testing and Commissioning (SITC) of new partition rooms at 3rd floor and 5th floor including semi-height wooden partition walls, fixing of full-height wall-mounted wooden cabinet/storage units, dismantling and shifting of existing wooden partition panels etc strictly as per the council's technical specifications, quantities, general terms & conditions, warranty, BoQ etc. at National Council of Science Museums (NCSM), Kolkata** for this purpose. The scope includes all labor, materials, tools, equipment, transportation, site supervision, and necessary permits required for the complete execution of the items listed above as per the specifications and directions of the Officer in Charge. The contractor shall be responsible for site safety and clean-up upon completion.

4. COMPLETION TIME

The project/work is to be completed in all respects within **60 Days** from the date of issuance of the work order/LOI. The completion time may be extended, on the request of the successful bidder in writing, at the discretion of the competent authority of NCSM provided the reasons are reasonable and justifiable.

Major Components of the Scope of Work: As per our technical details in Annexure H.

4. **EARNEST MONEY DEPOSIT (EMD)**

4.1 Proposal should necessarily be accompanied by an Earnest Money Deposit for an amount of **Rs. 2,00,000/- (Rupees two lakh only)** in the form of Account Payee Demand Draft/Banker's Cheque/NEFT transfer to NCSM's bank account as per bank details provided in the term sheet. EMD instrument must remain valid for a period of

90 days beyond the final proposal/bid validity period.

4.2 Bids not accompanied by Earnest Money Deposit of the requisite amount with proper validity will be summarily rejected.

4.3 Exemption from depositing the Earnest Money Deposit (EMD) shall be granted only to bidders registered as MSMEs/NSIC as Start-up firms, in accordance with prevailing Government orders, subject to submission of valid supporting documents.

Document required for availing exemption of EMD for MSME's registered with NSIC:

The following procedure is adopted for the bidders of MSME's registered with NSIC: The MSMEs who intent to claim benefits under MSME act, shall fulfil the following, otherwise they run the risk of their bid being passed over as "INELIGIBLE" for the benefits applicable to MSME's and their bid will not be considered for evaluation.

- 4.2.1** MSMEs which are specified by the Ministry of Micro, Small and Medium Enterprises under MSME Act 2006 and Public Procurement Policy, 2012 as **Manufacturing/ Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS). MSME should be registered in the relevant NIC Code for the said work.**
 - 4.2.2** NSIC certificate with monetary limit indicated should be valid on the scheduled date/ extended date of submission of tender. Certificates without monetary limit will not be considered.
 - 4.2.3** The items of Product/ Services mentioned under NSIC certificate should be the same or similar to the tendered items
 - 4.2.4** The monetary limit stipulated in the NSIC certificate of MSME's should be equal or more than the value of work(s)/Supply is/are "In hand (Progress)" awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemption.
 - 4.2.5** If monetary limit is less than the value of work(s)/ Supply is / are "In hand (Progress)" awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain "Competency Certificate" from NSIC for participating in this tender as well as to avail MSME benefits. The competency certificate should be uploaded along with the tender document.
- 4.3** The EMD amount shall not bear any interest payable by the NCSM to the successful bidder/un-successful bidder.
- 4.4** EMD of successful bidder shall be retained by the NCSM which will get converted into Retention Money/ Security Deposit is submitted by the successful Bidder. Whereas, EMD of the unsuccessful bidders will be returned after expiry of the final proposal/bid validity and latest on or before the 30th day after the award of the contract.
- 4.5** EMD shall be forfeited and proposal of bidder shall be cancelled in the following cases:
- 4.5.1** if any information or document furnished by the bidder turns out to be misleading or untrue in any material respect.
 - 4.5.2** if the successful bidder fails to execute the Agreement within the stipulated time as per

the format of the Article of Agreement as given in this RFP/NIT document in **Annexure - I**.

5. RETENTION MONEY/SECURITY DEPOSIT:

- i. This shall mean and be 3% (or as per rule) of the total cost of work awarded or the final gross value of work done & paid against this contract, whichever is greater.
- ii. The Retention Money / Security Deposit (RM/SD) shall be paid by the successful bidder within 7 days of placement or Order or before the commencement of the work and will be retained with NCSM till completion of Defect Liability Period.
- iii. The Retention Money or Security Deposit so retained shall not carry any interest thereon.
- iv. 100% of the Retention Money or Security Deposit shall be refundable to the successful bidder after satisfactory completion of the Defects Liability Period post actual successful completion of the work in all respects & handing over as detailed under TERMS OF PAYMENT.
- v. In case of cancellation of the contract, this retention money shall be forfeited and the amount necessary to make up this amount shall be recovered from any money due to the successful bidder under this or any other contract with NCSM.
- vi. In case, the successful bidder causes any damage to the property of the Client, the NCSM shall have discretionary rights to execute the repair of damages and recover the amount from the successful bidder or to adjust the equivalent amount from the successful bidder's Security Deposit.
- vii. In case of death of a successful bidder, Security Deposit shall be returned /refunded to the legal heir of the successful bidder after adjustment of dues, if any post the actual completion of the work & upon expiry of the specified guarantee/defects liability period.

6. JOINT VENTURES/CONSORTIUM

- i. In the event that the successful bidder is a consortium/joint venture formed, lead partner/prime contractor in whose name the bid was issued, shall be fully and solely responsible for the performance of contract and all works designed and executed under the contract.
- ii. Bids submitted by a consortium or joint venture of maximum two firms including lead partner, all partners shall comply with the following requirements:

- a. The consortium as a whole must be a sound entity technically and the lead partner must be sound entity financially.
- b. The Consortium as a whole must satisfy the qualification criteria set forth herein. **The turnover of lead partner must satisfy the eligibility criteria of the tender.** The bid shall contain a statement of the members of the consortium and shall provide all information necessary to satisfy Client/Employer that the Consortium fulfils the qualifying criteria.
- c. The Bids shall contain **original copy of the Memorandum of Understanding (MOU) on Rs.100. Non-Judicial Stamp paper (or as applicable) between the consortium members** clearly identifying the lead partner, scope and responsibility and financial part of each member in the performance of the contract.
- d. The consortium members will obtain approval of the Client for any change in the shareholding structure and scope of work or any other terms of MOU.
- e. The lead partner of the consortium shall be nominated as being in-charge to represent the Consortium in all dealings with the Client/Employer and for providing any information or clarification sought from the Consortium.
- f. The Bid shall be signed by all the consortium firms by their authorized person. The lead partner shall be authorized to incur liabilities and receive instructions for and on behalf of any and all member(s) of the Consortium and all dealings including billing and payments, shall be done exclusively with the leader of the consortium.
- g. Only firms or joint ventures that have been qualified under this procedure will be eligible to bid for this project.
- h. All members of the Consortium shall be liable for the execution of the project in accordance with the terms of the MOA and Contract agreement.
- i. Any individual bidder or member of a consortium cannot be a member in another consortium and participate in this tender.
- j. All correspondence or communications will be done by the Lead partner (or authorized representative of Lead partner) of the consortium.
- k. Net worth as on the last day of the preceding financial year should be positive during the preceding three consecutive financial years.
- l. Bidders submitting their bid shall not be under liquidation, court receivership or similar proceedings.

Notes:

1. Techno-Commercial bids of the agencies that fulfil the above pre-qualification criteria shall be opened.
2. The bidder has to upload the compliance letter on its letterhead duly signed by the authorized signature & other supporting documents as asked for in the bid in scanned format. Failing to submit the same or non-compliance/deviation from any bid terms and conditions, eligibility criteria or technical specifications may result in rejection of the bid.

7. EVALUATION / SELECTION CRITERIA

A two-stage procedure under Least Cost Based (LCS) Evaluation will be adopted in evaluating the proposals:

A. Technical Evaluation:

Eligibility criteria for Evaluation: The technical bids will be evaluated against minimum eligibility criteria and submission of the approval of the proposed materials to be used as outlined in this tender document.

B. Financial Evaluation

Only the bidders/firms who are shortlisted / found eligible in the technical Evaluation based on Eligibility Criteria and Technical Proposal Evaluation will be selected for financial evaluation of the bids. Overall cost of the work will be considered for computing LCS.

During financial evaluation, the evaluation committee shall go through the rates quoted for each item and adjudge their reasonability and workability. The rates which are found to be unworkable will be treated as unresponsive and the corresponding bid will be liable for rejection.

8. TERMS OF PAYMENT

No advance payment shall be paid to the successful bidder. However, interim payment / final payment shall be made as per details below:

SL No	Details of payment	Payment admissible
1	1st interim payment	Upto 35% of the contract value shall be released upon satisfactory completion of full or part works of items/works as specified in the scope of work/BoQ (S. No. 1 to 17). The payment shall be subject to inspection and approval by the NCSM authority, at its sole discretion.
2	2nd Interim Payment	Upto 35% of the contract value shall be released upon satisfactory completion of full or part works of items/works as specified in the scope of work/BoQ (S. No. 1 to 17). The payment shall be subject to inspection and approval by the NCSM authority, at its sole discretion.
3	Balance payment (final)	After completion of the entire work as per specifications and drawings and as certified by NCSM authority.

All payments, as above, shall become payable within thirty days of submission of the respective invoices. The payment shall be transferred to the bank account of the successful bidder through electronic transfer only, for which the bank details of the bidder have to be provided with each invoice.

Statutory deductions/recoveries viz. TDS, TDS GST, Labour Cess, etc. shall be made as per the relevant provisions from the payment due to the bidder from time to time.

The quantity of work indicated in the technical specification sheet is approximate in nature and may change during the execution phase as per the requirement gauged by the officer in charge appointed by NCSM.

9. OTHER TERMS AND CONDITIONS

- i. The successful Bidder shall submit within 3 (three) days from the date of placement of the work order the duplicate copy of the work order duly signed with official stamp on all the pages as a token of their acceptance of the work order/LoI and shall fund transfer RM/SD @ 5% within 7 (seven) days for which Bank details will be intimated in the order.
- ii. In case the successful bidder refuses to accept the offer after finalisation or does not comply with sending of acceptance of the order within 03 (three) days from the date of placement of the order as per the finalised and accepted terms & conditions, necessary action as deem fit by NCSM or

as mentioned in the Bid Security Declaration Form will be taken and the order shall be cancelled forthwith.

iii. Penalty Clause:

In the event of non-completion of the entire work within the stipulated time period, and where such delay is not attributable to site requirement, or force majeure, Liquidated Damages (L.D.) shall be levied at the rate of 1% per week of the total awarded cost of work, subject to a maximum of 10% of the gross value of work done or the total awarded cost of the work, whichever is higher. The amount shall be recovered from the running or final bill(s) of the successful bidder. In addition, if there is any deviation in quality, including the use of substandard materials, materials not approved by the competent authority, or execution of work below acceptable workmanship standards, a quality assessment will be conducted by the committee constituted by the competent authority, and a penalty proportionate to the severity and extent of the deficiency will be imposed. This penalty shall be in addition to any liquidated damages recovered for delay.

- iv. The authorities of NCSM do not bind themselves to accept the lowest tender and reserves the right to accept or reject any or all tenders wholly or partially without assigning any reason whatsoever.
- v. The quoted rate shall remain unchanged during the entire contract period.
- vi. The successful bidder shall be liable for depositing all taxes, levies, cess, etc. on account of service rendered by it to concerned tax collection authorities from the time to time as per extant rules and regulations on the matter.
- vii. The successful bidder shall maintain all statutory registers under the applicable laws. The bidder shall produce the same, on demand, to the concerned authority of this Office or any other authority under Law.
- viii. The Tax Deduction at Source (TDS) shall be affected, as and when applicable, as per the provisions of Income Tax Act, as amended from time to time and a certificate to this effect shall be provided to the bidder/contractor/supplier by this Office.
- ix. In case, the successful bidder fails to comply with any statutory/ taxation liability under appropriate law and as a result thereof this Office is put to any loss/ obligation, monetary or otherwise, this Office (National Council of Science Museums, Kolkata) will be entitled to get itself reimbursed out of the outstanding bills or the Security Deposit of the Agency, to the extent of the loss or obligation in monetary terms.
- x. The successful bidder shall be required to depute a team of qualified and experienced personnel to coordinate, execute and supervise all the activities from commencement till completion and handing over the system. This team of personnel will also be required to monitor the progress and review in consultation with NCSM officials on a regular basis.

- xi. Bidders should provide an escalation matrix of their company for this project. Names of all the persons, contact details along with their designation should be submitted.
- xii. Bidders should submit the details of the major projects which they have done in the last Five Years.
- xiii. Notwithstanding anything contained herein above, in case of any dispute, claim and/or legal action arising out of this contract, the same shall be subject to the jurisdiction of courts at Kolkata only.

xiv. FORCEMAJEURE

Neither the successful bidder nor NCSM shall be considered in default in performance of its obligations under the terms of this NIT, if such performance is prevented or delayed for any causes beyond the reasonable control of the party affected such as war, hostilities, revolution, riots, civil commotions, strikes, lockouts, epidemic, explosion, flood, earthquake or because of any law and other proclamation, regulations or ordinance of any government or sub-division thereof or because of any act of God or any other cause beyond the control of the concerned party which could not have been foreseen or avoided by the exercise of due diligence and so it becomes impossible to perform, provided notices in writing of any such cases, with necessary evidence that the obligation under this tender thereby affected or prevented or delayed is hereby given within 14 days from the happening of the event in case it is not possible to serve the notice within the said 14 days period, then within the shortest possible period without delay. As soon as the cause of Force Majeure has been removed, the party whose liability to perform its obligation has been affected shall notify the other party the actual delay occurred in such affected activity and resume the performance immediately.

xv. The successful bidder shall not transfer wholly or partially the order of supply, installation, testing and commissioning of the equipment to any other person(s) / firm / company for any reason whatsoever and in which case the order shall automatically stand cancelled.

xvi. Arbitration Clause: All disputes and differences between the successful tenderer and the Council of any kind, except quality of workmanship and materials, whatever arising out of or in connection with the order on the carrying out of the work (whether during the progress of the work or after their completion and whether before or after the determination, abandonment or breach of the terms and conditions of the order) shall be referred to the sole arbitration of a person nominated by the Director General, National Council of Science Museums, whose decision in this regard will be final and binding on both the successful Tenderer and the Council.

The provisions of the Arbitration and Reconciliation Act 1996 or any statutory modification of the rules made there for the time being in force shall apply to arbitration's proceedings under this

Tender No. I-18012/10/26(25)

Name of the Work: Fabrication/ Supply, Installation, Testing and Commissioning (SITC) of new partition rooms at 3rd floor and 5th floor including semi-height wooden partition walls, fixing of full-height wall-mounted wooden cabinet/storage units, dismantling and shifting of existing wooden partition panels etc strictly as per the council’s technical specifications, quantities, general terms & conditions, warranty, BoQ etc. at National Council of Science Museums (NCSM), Kolkata

TECHNICAL (TECHNO-COMMERCIAL) BID

Sl. No.	Details	Details	Page Nos.
		(to be filled by the bidders)	
General Information			
1	Name and Full Address of the bidder with Tel. No, E-mail & Fax Number (s) and Contact person		
2	Name and Address of the lead partner of the consortium to whom the order will be placed. (Applicable only for the Consortium)		
3	Status of the bidder: - Company / Partnership Firm/ Proprietorship firm/Consortium – Please specify		
4	In case of Company – please enclose Memorandum and Articles of Association along with certificates of incorporation, if company is a public limited then the certificate for commencement of business also to be enclosed.	Submitted/ Not Submitted	
5	In case of Partnership Firm – please enclose Certificate of Registration under the Partnership Act, 1932, along with valid partnership deed.	Submitted/ Not Submitted	
6	In case of Proprietorship or Individual – please enclose a declaration on the letterhead	Submitted/ Not Submitted	
7	In case of Consortium – please enclose a Memorandum of Understanding (MOU) on Rs.100. Non-Judicial Stamp paper		
8	Compliance of statutory laws i) Copy of PAN card ii) Copy of Registration Certificate under GST	Submitted/ Not Submitted	

9	<p>i) Copy of ESI registration certificate, if applicable ii) Copy of EPF registration certificate, if applicable</p> <p>In case of non-applicability of EPF and / or ESI, the applicant shall submit a declaration to this effect. In case self-declaration is found to be false at any stage then the contract will be terminated and the firm will be debarred from future tenders for three years.</p>	Submitted/ Not Submitted	
10	State the Name of the Banker including IFSC Code and Account Number of the Bidder to follow digital mode of payment.		
Technical Eligibility Criteria			
11	Whether Bid Security Declaration Form submitted	Submitted/ Not Submitted	
12	Whether the bidder has minimum experience of 5 years since their establishment.	Yes/No	
13	For establishing the same, the bidder should submit copies of work orders issued on them as well as copies of work completion certificate of the same work.	Submitted/ Not Submitted	
14	The Average Annual Turnover of the Bidder (of the lead partner in case of consortium) for the last three financial years (2024-25, 2023-24, and 2022-23).	Submitted/ Not Submitted	
15	Whether documentary evidence submitted for showing the average turn over for the 3 last three years as above (Audited balance sheet/ITR acknowledgement copies etc.)	Submitted / Not Submitted	
16	The bidder has executed one single similar work of at least Rs. 35 Lakh for the last 5 years and documentary evidence such as Copies of work order, completion certificate etc. submitted	Yes/No	
17	The bidder has executed two similar works of Rs. 18 Lakh each for the last 5 years and documentary evidence such as Copies of work order, completion certificate etc. submitted	Yes/No	
18	The bidder has executed three similar works of 12 Lakh each for the last 5 years and documentary evidence such as Copies of work order, completion certificate etc. submitted	Yes/No	
19	Documentary evidences Income Tax Return, Audited Report, and Financial Statement, Valid MSME/NSIC Registration Certificate etc.	Submitted/ Not Submitted	
20	Whether the cost for all the items mentioned in the Cost break-up sheet as detailed in Annexure I, has been quoted	Yes/No	
21	Whether the total of BoQ has been tallied	Yes/No	
22	EMD details	Submitted/	

		Not Submitted	
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I/We hereby declare that the above statements are true. I/We also declare that the decision of National Council of Science Museums regarding selection of eligible firms for opening of Financial Bid (Part-II) shall be final and binding on me/us.

Date:

Office Seal

Signature of the Tenderer /Constituted Attorney

Note: -

- 1) The Technical bids received shall be evaluated on the basis of eligibility criteria.
- 2) Non submission of any of the documents listed in 'General Information and Technical Eligibility Criteria', mentioned above, shall lead to summarily rejection of the offer. No further correspondence in this regard will be made. However, clarification may be asked on the 'General Information' mentioned above.
- 3) English translation of all such documents which are written in foreign language is required to be submitted.

Tender No. I-18012/10/26(25)

Name of the Work : Fabrication/ Supply, Installation, Testing and Commissioning (SITC) of new partition rooms at 3rd floor and 5th floor including semi-height wooden partition walls, fixing of full-height wall-mounted wooden cabinet/storage units, dismantling and shifting of existing wooden partition panels etc strictly as per the council’s technical specifications, quantities, general terms & conditions, warranty, BoQ etc. at National Council of Science Museums (NCSM), Kolkata

FINANCIAL BID FORMAT**Rate NOT to be quoted here. To be quoted in excel sheet at CPP Portal**

Tender Inviting Authority: Director General, National Council of Science Museums, Kolkata.					
Name of Work: Fabrication/ Supply, Installation, Testing and Commissioning (SITC) of new partition rooms at 3rd floor and 5th floor including semi-height wooden partition walls, fixing of full-height wall-mounted wooden cabinet/storage units, dismantling and shifting of existing wooden partition panels etc strictly as per the council’s technical specifications, quantities, general terms & conditions, warranty, BoQ etc. at National Council of Science Museums (NCSM), Kolkata					
Name of the Bidder/ Bidding Firm / Company :					
<u>PRICE SCHEDULE</u>					
(This is a just a format of the actual BOQ template and must not be filled here. The actual BoQ is available in Excel Sheet on CPP portal. Only the relevant columns of the BoQ available at CPP portal should be filled. No other format is acceptable.)					
Sl. No.	Item Description	Quantity	Units	Rate in Rs. P	TOTAL AMOUNT including Taxes in Rs. P
1					
Total in Figures					
Quoted Rate in Figures		Select			
Quoted Rate in Words					

ANNEXURE-D

EXPERIENCE IN FABRICATION, SUPPLY AND INSTALLATION OF EXHIBIT CABINETS/STRUCTURES INCLUDING INTERIOR DEVELOPMENT, OFFICE PARTITION WORK AT MUSEUMS/ART GALLERIES/EXHIBITION/PUBLIC SPACE ETC. ON BASIS OF FINALIZATION OF AGREEMENTS EXECUTED DURING THE LAST 5 YEARS SUPPORTED BY MINIMUM THREE CREDENTIALS

Agency Experience (Private/PPP/Joint Venture/Consortium Projects)

S. No	Name of the project	Cost of the Order awarded in INR	Name of the Client	Phone of Contact Person of Client	Starting Date of Project	Completion Date of Project	Details/ Scope of work

(Signature of Authorized Signatory)

FORMAT FOR AVAILABILITY OF TECHNICAL TEAM.

The bidder needs to provide the details of key personnel / support staff as proposed by him for deployment on site for successful completion of the show.

S.No	Key personnel / support staff	Name and short bio to be given by the bidder
(a)	Team Leader	
(b)	Technical Expert in interior development	
(e)	Other Manpower	

The bidder may co-opt experts in any other field deemed necessary.

(Signature of Authorised Signatory)

**FORMAT FOR ANNUAL TURNOVER AS PER THE AUDITED ACCOUNTS
TOWARDS THE QUALIFYING EXPERIENCE**

S. No.	Financial Year	Turnover in Indian Rupees (INR)
1.	2022-23	
2.	2023-24	
3.	2024-25	

(In case of Consortium, the Turnover of only lead partner needs to be mentioned)

(Signature of Authorised Signatory)

This is to certify that the above information has been examined by us on the basis of relevant documents; books of accounts & other relevant information and the information submitted above is as per record and as per details annexed.

Signature, Address, Seal & Membership No of Chartered Accountant.

**NATIONAL COUNCIL OF SCIENCE MUSEUMS
SECTOR-V, BLOCK-GN, BIDHANNAGAR
KOLKATA : 700 091.**

Tender No. I-18012/10/26(25)

DECLARATION

We do hereby accept the “Scope of Work, Bill of Quantities, General Terms & Conditions, and all other terms of the tender as provided by the National Council of Science Museums along with the Tender documents for **Fabrication/ Supply, Installation, Testing and Commissioning (SITC) of new partition rooms at 3rd floor and 5th floor including semi-height wooden partition walls, fixing of full-height wall-mounted wooden cabinet/storage units, dismantling and shifting of existing wooden partition panels etc strictly as per the council’s technical specifications, quantities, general terms & conditions, warranty, BoQ etc. at National Council of Science Museums (NCSM), Kolkata** and also under take to supply the said materials and carry out the work within the stipulated time strictly as per the Scope of work and Technical Specifications of National Council of Science Museums as provided along with the tender documents, in the event of placement of any order on us. The NCSM shall be at liberty to cancel the order in full or part, in the event of failure of the above declaration made by us and forfeit the SD submitted by us or take any action against as deemed fit by NCSM.

Signature of the Bidder / Constituted Attorney

TECHNICAL SPECIFICATIONS OF THE TENDERED WORK

S.No.	Description of specification of item(s)/work(s)/Particulars	Unit	Qty
1	<p>Dismantling and Shifting of existing wooden partition panels & Temporary Exhibition setup:</p> <p>1. Dismantling of the existing wooden partition walls complete in all respects, including removal of all attached, fixtures, fittings, and any other connected components, as per the requirement from 3rd and 5th floor of NCSM Building. The dismantled materials shall be carefully taken down without causing damage to the adjoining structure or surrounding areas, and shall be transported and stacked properly at the location as designated by the Officer-in-Charge in the same premises. The rate shall include all labour, tools and tackles, loading, unloading, transportation within the premises, segregation of serviceable and unserviceable materials, clearing of debris, cleaning of the site after completion of work, and all incidental charges required to complete the work as per site condition and as directed. The work shall be carried out strictly under the supervision and to the full satisfaction of the Officer-in-Charge.</p> <p>2. The work involves dismantling and shifting the existing temporary exhibition panels and showcased items, which are fabricated from aluminum sections. The total number of panels is 30 Nos. (each exhibition panel measures 8'x4'x2' as shown in attached reference images). These panels are currently installed on the 3rd floor of the NCSM building and will be re-erected on the 5th floor of the same building. The detailed scope of works are as follows:</p> <p>Dismantling: Carefully dismantling the panels and associated components without causing damage to any materials at 3rd floor of the NCSM Building.</p> <p>Shifting: Safe handling and shifting of the exhibition panels and associated components within the building premises, from the 3rd floor to the 5th floor of the NCSM Building.</p> <p>Reinstallation: Reinstalling the complete Exhibition setup and its components at the designated location on the 5th floor, ensuring proper alignment and stability. This includes reinstating all associated exhibits, fixtures, components, display elements, and accessories, following the original configuration and as directed by the Officer-in-Charge.</p> <p>Scrap Handling: Shifting and disposal of scrap items, unserviceable materials, debris and other associated hardware materials from 3rd floor and 5th floor of the building to designated space in the same building premises as instructed by the Officer-in-Charge.</p> <p>Cleaning: After shifting and installation of the entire Exhibition setup at designated place. The 3rd floor and 5th must be neatly cleaned.</p> <p>All the exhibition components must be safely handled keeping utmost care protecting existing building finishes and any other elements during the dismantling, shifting, and reinstallation process. The cost must include all possible consumable items, machines, tools etc. including labour charges to execute the above mentioned works. (Note: The reference images of the designated spaces on the 3rd and 5th floors are attached for assessment of works).</p>	1 lot	1
2	<p>Fabricating, supply and installation of full-height wooden partition walls comprising 75 mm x 50 mm CP teak wood framework in grid formation at 600 mm c/c, finished on both sides with 6 mm thick plywood of Century/Green make conforming to IS:710, BWP grade, and fire-retardant/fire-proof specification, and further finished with 1 mm thick decorative laminate of approved shade and colour of Century/Green make on exposed faces, including beading, polishing/painting wherever required, and all necessary stainless steel screws, nuts, bolts, nails, cleats, jointing tape, adhesive, fittings, fixtures, labour, and incidental charges, complete as per design, drawing and under the supervision, advice and satisfaction of the officer-in-Charge.</p> <p><u>Mode of measurement:</u> one side of the covered area of full partition walls with above mentioned finishing work to be measured and no extra measurement shall be considered for opening area, door & window cut-outs.</p>	Sqm	120.82

3	<p>Fabricating, supply and installation of semi-height wooden partition walls consisting of a framework of 50 mm x 50 mm (horizontal) and 75mm x 75mm (vertical) CP teak wood, arranged in a grid pattern of 600x500 mm, finished on both sides with 6 mm thick plywood of Century/Green make conforming to IS:710, BWP grade, and fire-retardant/fire-proof specification, and further finished with 1 mm thick decorative laminate of approved shade and colour of Century/Green make on exposed faces, including a moulded wooden handrail on top and finished wooden legs complete as per design, drawing and under the supervision, advise and satisfaction of the officer-in-Charge.</p> <p><u>Mode of measurement:</u> one side of the covered area of semi partition wall on finished work with above mentioned finishing work to be measured and no extra measurement shall be considered for opening area, door & window cut-outs.</p>	Sqm	39.96
4	<p>Supply and fixing of 8mm toughened glass window panes in full-height wooden partition walls, as per approved design and dimensions, complete with all necessary fittings, including wooden moulded beads on both sides of the glass, fixtures, and all requisite consumables under the supervision, advise and satisfaction of the Officer-in-Charge.</p> <p><u>Mode of measurement:</u> one side of the cutout area for the fixation of glass panes on the full partition wall on finished work is to be measured and no extra measurement shall be considered.</p>	Sqm	14.87
5	<p>Fabricating, supply and fixing of full-height wall-mounted wooden cabinet/storage units at designated locations, as per approved design and drawings, with 50mm x 50mm (vertical) and 50mm x 25mm (horizontal) CP teak wood frame in 600 mm c/c grid formation on walls, finished with 9 mm thick plywood on wall side, 12 mm thick plywood on remaining sides, and 19 mm thick plywood on shutters/doors, of Century/Green make conforming to IS:710, BWP grade and fire-retardant/fire-proof specifications, complete with 1 mm thick decorative laminate of approved shade and colour on all exposed exterior surfaces, and 1 mm thick white laminate on all interior surfaces, including Godrej make locks, stainless steel door handles, hinges, beading, polishing/painting wherever required, and all necessary screws, nuts, bolts, nails, cleats, adhesives, jointing tape, fittings, fixtures, labour, installation and incidental charges, complete in all respect as per attached design and drawings, under the supervision, advise and satisfaction of the Officer-in-Charge.</p> <p><u>Mode of measurement:</u> front side of the covered area with above mentioned finishing work as per design and drawings to be measured and no extra measurement shall be considered.</p>	Sqm.	33.46
6	<p>Fabrication, supply and fixing in position MS powder-coated collapsible gate for the front opening of the goods lift, including all structural members, supporting frame, top and bottom rail/track system, guide arrangement, locking device, handles, rollers, stoppers, anchor fasteners, fixing hardware and all accessories required for proper and complete installation, as per attached design and approved drawings. The rate shall include all labour, materials, tools and plants, consumables, transportation, loading/unloading, welding, cutting, finishing, powder coating, erection, testing and commissioning, together with all necessary civil and masonry works, making good the disturbed portions, and completion of the work in all respects, under the supervision and to the entire satisfaction of the Officer-in-Charge. (Note: Tentative dimensions of the installation space is attached in Layout-2)</p>	1 lot	1
7	<p>Fabrication, supply and fixing in position the teak wood door frame with side beadings and wooden plywood doors of size 2000mm x 1200mm x 32mm approx. as per design & drawings and requirement including door lock with key with both side handles, foot stopper with rubber cushion, suitable hydraulic door closer (make-Godrej), hinges, door frame with all accessories, and consumables. All the doors must be installed, fixed and finished on a teak wood door frame with side beading, as per requirement. The work shall be completed in all respects, under the supervision and to the entire satisfaction of the Officer-in-Charge. The door must be fabricated using IS:710, BWP grade and fire-retardant/fire-proof specifications, complete with 1 mm thick decorative laminate of approved shade and colour on all exposed exterior surfaces.</p> <p><u>Mode of measurement:</u> The requirement and positioning of doors has been mentioned in attached drawings (Layout-01 and Layout-02). (Note: The slight variation in door sizes may be acceptable considering the actual installation requirement and the space availability.)</p>	Per set	4

8	<p>Fabrication, supply and fixing in position the wooden plywood doors of size 2000mm x 1000mm x 32mm approx. as per design & drawings and requirement including door lock with key with both side handles, foot stoper with rubber cushion, suitable hydraulic door closer (make- Godrej), hinges, door frame with all accessories, and consumables. All the doors must be installed, fixed and finished on a teak wood door frame with side beading, as per requirement. The work shall be completed in all respects, under the supervision and to the entire satisfaction of the Officer-in-Charge. The door must be fabricated using IS:710, BWP grade and fire-retardant/fire-proof specifications, complete with 1 mm thick decorative laminate of approved shade and colour on all exposed exterior surfaces.</p> <p><u>Mode of measurement:</u> The requirement and positioning of doors has been mentioned in attached drawings (Layout-01 and Layout-02). (Note: The slight variation in door sizes may be acceptable considering the actual installation requirement and the space availability.)</p>	Per set	4
9	<p>Supply and installation of high-performance, best quality Stone Polymer Composite (SPC) flooring sheets. The SPC flooring material shall be homogeneous in composition, with an overall thickness ranging between 4.0 mm to 4.5 mm, incorporating a minimum 2.0 mm high-density foam underlayer (IXPE or EVA) for effective shock absorption, walking comfort, and acoustic insulation. The surface layer shall include a wear-resistant topcoat of not less than 0.7 mm thickness, offering long-term protection against abrasion, scuffing, surface damage and scratches from footfall and equipment movement. The flooring must possess essential safety and performance characteristics including anti-slip properties with a minimum R10 slip resistance rating, complete waterproofing, dimensional stability, and fire-retardant compliance as per international standards such as EN 13501-1 or ASTM E648. The visual surface finish shall be in matte texture of approved shade/colour. The installation is to be carried out over the existing floor surface, following thorough site preparation which includes cleaning and mechanical levelling to achieve a smooth, even, dust-free substrate and necessary skirting must be provided at the walls as per requirement in the all edges. Where undulations are present, suitable self-leveling compounds shall be used to correct surface irregularities. The SPC sheets shall be installed using either a click-lock interlocking mechanism or a uniform layer of approved adhesive- strictly as recommended by the flooring manufacturer. During adhesive application, care must be taken to ensure proper coverage, and subsequent laying must be followed by mechanical rolling using floor rollers to remove trapped air and ensure full adhesion. All joints, terminations, and perimeter zones shall be neatly finished using matching SPC skirting/beadings, reducers, and edge profiles to provide a clean, durable, and secure transition between flooring and vertical surfaces. The material must be sourced from reputed brands such as Welspun Floorings, Floorrex, Floormonk or best equivalent ISI-certified products, with prior sample approval to be obtained from the officer in-charge.</p>	Sqm	18.59
10	<p>Painting and finishing of all exposed walls and ceiling surfaces of 3rd and 5th floor of NCSM building, using premium-grade, low-VOC emulsion paint (with VOC content less than 50 grams/liter) from approved colour/shade and brands such as Asian Paints Royale, Berger Silk, Nerolac Impressions. The paint system shall provide a uniform, matte or eggshell finish, free from visible brush strokes, lap marks, bubbles, or colour mismatches. The surface preparation shall include minor ceiling repairs such as crack filling, edge smoothing, and joint levelling, followed by the application of one or two coats of compatible wall putty (2 mm) as per requirement, sanding and cleaning, then application of primer and two or more coats of topcoat paint- all from the same manufacturer to ensure material compatibility and bonding integrity. Adequate curing time between each coat, as per the paint manufacturer's technical specifications, must be maintained to ensure optimal adhesion and long-lasting results.</p>	Sqm	743.49
11	<p>Supply and installation of vertical flip-type curtains to cover the glass windows (size: 1200mm x 1200mm approx.) of partition walls at the 3rd and 5th floors of the NCSM building, as per the direction and advice. The curtain shall be made of 100% high-quality block-out fabric (coated polyester/cotton) in an approved color and shade. The fabric should be flame-retardant and treated for shrinkage control, ensuring it retains its shape and durability over time. The curtains shall be operated via a vertical flip mechanism mounted on an aluminum track, allowing smooth, manual adjustment of each panel for light control and privacy, with a two-way chain for flip adjustment. The headrail shall be constructed from powder-coated aluminum with an integrated track system to ensure easy operation and alignment. The fabric panels will be weighted at the bottom to prevent undue movement and maintain a straight, neat appearance when fully extended. The overall size of the Curtain must be slightly bigger (2"-3") on all sides than the actual standard glass window sizes. The installation shall include all necessary hardware, including brackets, fasteners, and control rods or chains, in compliance with safety standards. The curtain shall be custom-fitted to the dimensions of the window, ensuring seamless installation with a high-quality finish.</p> <p><u>(Note:</u> The slight variation in sizes may be acceptable considering the actual installation requirement and the space availability.)</p>	Per set	6

12	<p>Supply and installation of vertical flip-type curtains to cover the glass windows (size: 900mm x 600mm approx.) of partition walls at the 3rd and 5th floors of the NCSM building, as per the direction and advice. The curtain shall be made of 100% high-quality block-out fabric (coated polyester/cotton) in an approved color and shade. The fabric should be flame-retardant and treated for shrinkage control, ensuring it retains its shape and durability over time. The curtains shall be operated via a vertical flip mechanism mounted on an aluminum track, allowing smooth, manual adjustment of each panel for light control and privacy, with a two-way chain for flip adjustment. The headrail shall be constructed from powder-coated aluminum with an integrated track system to ensure easy operation and alignment. The fabric panels will be weighted at the bottom to prevent undue movement and maintain a straight, neat appearance when fully extended. The installation shall include all necessary hardware, including brackets, fasteners, and control rods or chains, in compliance with safety standards. The curtain shall be custom-fitted to the dimensions of the window, ensuring seamless installation with a high-quality finish.</p> <p><u>(Note: The slight variation in sizes may be acceptable considering the actual installation requirement and the space availability.)</u></p>	Per set	14
13	<p>Supply and installation of roller blind curtains with chain mechanisms to cover the wall windows and doors on the main wall side of the buildings at the 3rd and 5th-floor new partition halls/rooms, as per directions and specifications. The curtains must be fully opaque (block-out) with an approved color/shade, made from high-quality, flame-retardant fabric (coated polyester/cotton). The roller blind mechanism shall feature a smooth chain operation, with the casing made of rust-resistant, powder-coated aluminum, and a top-mounted frame. The blinds will be mounted on corrosion-resistant brackets and rollers to ensure durability. The fabric should be treated for shrinkage control, ensuring it retains its shape and durability over time. The curtains will be operated via a two-way chain mechanism mounted on an aluminum track, allowing for smooth, manual height adjustment of each panel to control light and provide privacy. The headrail shall be constructed from powder-coated aluminum with an integrated track system, ensuring ease of operation and alignment. The fabric panels will be weighted at the bottom to prevent excessive movement and maintain a straight, neat appearance when fully extended. The overall size of the Curtain must be slightly bigger (2"-3") on all sides than the actual standard glass window sizes. Installation will include all necessary hardware such as brackets, fasteners, control rods or chains, and will comply with relevant safety standards. The curtains shall be custom-fitted to the window dimensions, ensuring seamless installation with a high-quality finish.</p> <p><u>(Note: The requirement and positioning of windows (wall sides) has been mentioned in attached drawings: Layout-01 and Layout-02).</u></p>	Sqm	83.64
14	<p>Fabrication, supply and installation of file storage Rack (Type-1) units as per attached detailed drawings and design using 50mm x 50mm (verticle) and 50mm x 25mm (horizontal) CP teak wood frame grid formation, finished with 9 mm thick plywood on wall side, 12 mm thick plywood on remaining sides, and 6 mm thick plywood on shutters/doors, of Century/Green make conforming to IS:710, BWP grade and fire-retardant/fire-proof specifications, complete with 1 mm thick decorative laminate of approved shade and colour on all exposed exterior surfaces, and 1 mm thick white laminate on all interior surfaces, including premium quality flush type opening handles, door shutters must be equipped with best quality smooth roller mounted on top and bottom sides of the doors slidable in an powder coated aluminium track channel, beading, polishing/painting wherever required, and all necessary screws, nuts, bolts, nails, cleats, adhesives, jointing tape, fittings, fixtures, labour, installation and incidental charges, complete in all respect strictly as per attached design and drawings, under the supervision, advise and satisfaction of the Officer-in-Charge.</p> <p><u>Mode of measurement:</u> front side area of the finished racks as mentioned above are to be measured and no extra measurement shall be considered.</p>	Sqm	23.23
15	<p>Fabrication, supply and installation of storage Rack units (Type-2) at ground floor mechanical workshop (curator's cabin) as per attached detailed drawings and design using 50mm x 50mm (verticle) and 50mm x 25mm (horizontal) CP teak wood frame grid, finished with 9 mm thick plywood on wall side, 12 mm thick plywood on remaining sides, and 19 mm thick plywood on doors of Century/Green make conforming to IS:710, BWP grade and fire-retardant/fire-proof specifications, complete with 1 mm thick decorative laminate of approved shade and colour on all exposed exterior surfaces, and 1 mm thick white laminate on all interior surfaces, including Godrej make locks with keys, stainless steel door handles, hinges, beading, polishing/painting wherever required, and all necessary screws, nuts, bolts, nails, cleats, adhesives, jointing tape, fittings, fixtures, labour, installation and incidental charges, complete in all respect as per attached design and drawings, under the supervision, advise and satisfaction of the Officer-in-Charge.</p> <p><u>Mode of measurement:</u> front side area of the finished racks as mentioned above are to be measured and no extra measurement shall be considered.</p>	Sqm	5.11

16	Fabrication, supply and installation of Office Tables with storage drawer box units, sliding tray for key board and circular opening/cutout for passing of electrical cables at marked positions in the drawings. The tables must be fabricated using Century/Green make plywoods conforming to IS:710, BWP grade and fire-retardant/fire-proof specifications, finished with 1 mm thick decorative laminate of approved shade and colour on all surfaces, including Godrej make locks with keys, stainless steel handles, hinges, slider tracks/channel with all fittings, beading, polishing/painting wherever required, and all necessary screws, nuts, bolts, nails, cleats, adhesives, jointing tape, fittings, fixtures, labour, installation and incidental charges, complete in all respect as per attached design and drawings. All egdes must be moulded and the fabrctation must be strictly as per atched detailed drawings and design with best finishing and quality under the supervision, advise and satisfaction of the Officer-in-Charge.	Per set	8
17	Supply, Installation, Testing and Comissioning of Inverter Split Air Conditioning systems (2 Ton each) at designated spaces in NCSM building as per the advise and instructions of the Officer in-charge. The Machine with all its integral components must be supplied strictly as per the attached specification sheet.	Per set	10

The quoted rate for each item/work shall be treated as a comprehensive all-inclusive rate and shall cover the complete cost of materials, fabrication, fitting, fixing, painting, beading, polishing/finishing, and execution as per the attached drawings, design, and specifications. The rate shall include the cost of all required consumables and minor accessories, whether specifically mentioned or not, such as SS screws, nuts, bolts, washers, nails, cleats, jointing tape, adhesives, sealants, packing materials, and any other sundry materials required for proper completion of the work. The rate shall also include all labour charges, supervision, tools, plants, equipment, transportation, loading, unloading, handling, and all other incidental charges necessary to complete the work in a proper, workmanlike manner. No separate claim for any additional materials, consumables, labour, or incidental expenses shall be entertained. All plywood and laminates must be of Century/Green make with approved colour/shades.

Signature of the Bidder / Constituted Attorney

Specification of Inverter Split Type Air Conditioning system - 09 Nos.		
S. No.	Specification/particular	Description
1.	Product type	Inverter Split Air Conditioning System
2.	Make/model	Voltas, 245V Vectra Plus or equivalent
3.	Type	Split AC (Inverter type)
4.	Capacity	2 Ton
5.	Energy Efficiency Rating	5 Star (BEE 2025)
6.	ISEER Value	~5.0 W/W
7.	Cooling Capacity	~6200 Watts
8.	Compressor Type	BLDC Rotary Inverter
9.	Adjustable Cooling Modes	Multi Adjustable (4-in-1 or 6-in-1)
10.	High Ambient Cooling	Yes, up to 52°C
11.	Refrigerant Type	R-32 (Eco-Friendly)
12.	Special Features	<ul style="list-style-type: none"> • Anti Dust, Antimicrobial Protection, Anti-Corrosive Coating, Self-Diagnosis, Sleep Mode, Anti-Fungal, Auto Restart, Energy Saver mode. • Stabilizer free operation within 110~285 voltage range; Digital Temperature LED Display; Noise Level: IDU - 51 / 49 / 46 / 44 (db) • Variable speed compressor which adjusts power depending on heat load. Convertible / adjustable with 4 cooling modes through remote control to operate in different tonnages for different cooling needs
13.	Coil Material	100% Copper
14.	Indoor Unit Dimensions (W×H×D)	Approx. 1100 mm × 330 mm × 250 mm
15.	Indoor Unit Weight	Approx. 13.7 kg
16.	Outdoor Unit Dimensions (W×H×D)	Approx. 900 mm × 650 mm × 365 mm
17.	Outdoor Unit Weight	Approx. 34.6 kg
18.	Power Supply	230 V / 50 Hz / Single Phase
19.	Power Consumption (Rated)	~959 Watts
20.	Operating Voltage Range	Wide voltage operation
21.	Dehumidification Function	Yes (Super dry mode)
22.	Turbo Cooling Mode	Yes
23.	Sleep Mode	Yes
24.	Auto Restart Function	Yes
25.	Self-Diagnosis Feature	Yes

26.	Warranty	<ul style="list-style-type: none"> • 1 Year on Product • 10 Years on Compressor • 5 Years on PCB
27.	In-the-Box Contents	Indoor Unit, Outdoor Unit, Remote, Installation Kit, User Manual, Warranty Card
28.	Standard installation accessories to be included	Copper pipe- upto 10ft, Nitrile rubber insulation, aluminium tape inclusive of control cable, PVC drain pipe to be fixed along with copper pipe, Iron Angle mounting bracket set for fixing outdoor unit, wrapping tape, clip, rubber pad etc.

Signature of the Bidder / Constituted Attorney

FORMAT FOR CONTRACT AGREEMENT

ARTICLES OF AGREEMENT made at

.....

(Place)

this.....day of.....

(Date)

(Month & Year)

between the *National Council of Science Museums, a Society registered under the Societies Registration Act of West Bengal, 1961, hereinafter referred to as NCSM which expression shall include its successors and assigns on the one part and*

.....

..... (Name of the successful e-tenderer)

trading in the name and style of

.....

(Name and complete address of the successful e-tenderer)

Hereinafter referred to as the successful e-tenderer which expression shall include his/their respective heirs, executors, administrators and assigns on the other part.

WHEREAS the NCSM is desirous of getting the work of.....

..... therein done and has caused

(Name of the work)

Notice Inviting E-tender (Including appendix), drawings, schedule of quantities and specifications describing the work and conditions of contract.

AND WHEREAS the said NIT (including appendix), drawings, specifications and the priced schedule of quantities and conditions of contract have been signed by or on behalf of the parties hereto. AND whereas the Successful e-tenderer has deposited in Bank Draft/Pay Order/NEFT/RTGS

.....
(Exact amount in words)

The amount being 3% of the ordered value of the work with NCSM as Security Deposit for the due performance of this Agreement as provided in the said conditions.

NOW IT IS HERE BY AGREED AND DECLARED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. In consideration of the payments to be made to him as herein after provided the successful e-tenderer shall up on and subject to the conditions herein contained execute and complete the work within months from the date of issue of letter of intent/Work Order (as defined in the scope of work of the NIT) and described in the said specifications and the said priced schedule of quantities along with the progress of the work.
2. NCSM shall pay to the successful e-tenderer such sum as shall become payable hereunder at the time and in the manner specified in the said conditions.
3. Time is the essence of this agreement and the successful e-tenderer shall proceed with the work, throughout the stipulated period of this contract, strictly according to the Terms & Conditions of NIT. At any stage during execution, if any work lags behind the for reasons directly attributable to the successful e-tenderer, he shall pay or allow the NCSM to deduct the same from the Security Deposit or from any money due to him/her a liquidated damage as per Clause 9(iii)- Penalty clause.
4. This agreement comprises the work above and all subsidiary works connected therewith, even though such works may not be shown on the drawings, or described in the said specifications or the priced Schedule of Quantities.
5. NCSM through the Engineer reserves to itself the right of altering the specifications and of adding to or omitting any item of work or of having portions of the same carried out departmentally or otherwise and such alterations or variations shall not vitiate this agreement.
6. After successful completion of works in all respects, successful e-tenderer will hand over the site to the end-user at **National Council of Science Museum, Kolkata** in presence of NCSM representative and shall also render the services during defect liability period as specified in the NIT Clause.
7. All disputes and differences of any kind whatever, arising out of or in connection with the contract on the carrying out of works (Whether during the progress of the work or after their completion

and whether before or after the determination, abandonment or breach of the contract) shall be referred to arbitration as per Clause 9(xvii) of Annexure - A of the said conditions of contract.

The provisions of the Arbitration & Reconciliation Act 1996 or any statutory modification or re-enactment thereof and of the rules made there under for the time being in force shall apply to arbitration proceedings under this clause.

In witness where of the parties have set the irrelative hands the day and the year and the place herein above written.

Signed by for and on behalf of the Museum/Centre.....

In the presence of

1.....

Seal

2.....

Signed by the said Successful e-tenderer.....

In the presence of

1.....

Seal

2.....

CHECK LIST

Nomenclature	Yes/No
Whether the Tender documents have been completely read, understood and accepted	
Whether the Bid is valid for 120 days from the date of opening of financial bids	
Whether General Terms & Condition and all annexure of the bid” (as per Annexure-A,B,D,E,F,G,I & J format) has been duly filled in and digitally signed with official stamp.	
Whether technical Specification (as per Annexure-H) has been signed and uploaded	
Whether Drawing & Design (as per Annexure-K) has been signed and uploaded	
Whether the Financial Bid (BOQ) has been duly filled in and digitally signed	
Submission of EMD	
Written approval (physically or through email to spo@ncsm.gov.in) for their selection of make and quality, and quantity of each hardware material, mechanisms, structural components, electrical items, finishes and fabrication standards etc., proposed to be used in the tendered work, in accordance with the technical specifications submitted	
<p>Whether documentary proof for One similar work of value not less than Rs.35 Lakhs of the previously executed works.</p> <p style="text-align: center;">Or</p> <p>Two similar works each of value not less than Rs.18 Lakhs of the previously executed works.</p> <p style="text-align: center;">Or</p> <p>Three similar works each of value not less than Rs.12 Lakhs of estimated cost of the previously executed works.</p>	
Whether the detailed technical specification and drawings have been read and understood	
Whether the site condition has been assessed.	