

## NOTICE INVITING TENDER (NIT)

NIT No: SMLT/T&C/S02/CPPP/OMC-6085/NIT/5395

DATE: 17.04.2026

**Sub: Manpower Assistance of Paramedical Staff at NALCO Hospital, S&P Complex.**

Designation- DGM(Mech.)-T&C  
Tender Inviting Authority  
Tender & Contract Dept., Smelter  
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## INDEX

Sl.	Particulars	Annexure	Page
<b>PART-A</b>			
<b>General Information</b>			
1.	Company Information		6
2.	E-Procurement		6
3.	Purpose of this NIT		6
4.	Bidding Process		6-7
5.	Bid Evaluation		8
6.	Ordering		8
7.	General Conditions		8
<b>Instruction to Bidders</b>		<b>Annexure-A1</b>	9-27
8.	Scope of work		9
9.	Pre-Qualification Criteria (PQC)		9
10.	Litigation History		10
11.	Earnest Money Deposit (EMD)		10
12.	Bank Guarantee		11
13.	Order of precedence of contract documents		11
14.	Mode, Submission, Receipt and Opening of Tender		12
15.	Evaluation of Bids		13
16.	Acceptance of Tender		14
17.	Contract Period		14
18.	Occupational Health & Safety Management System		14
19.	Environmental Requirements		15
20.	Energy Management System (ISO 50001)		15
21.	Secrecy Terms		15
22.	Execution of Contract Agreement		16
23.	Supervision		16
24.	Payment of Wages to Engaged Labour at Site		16
25.	Labour Laws		16-17
26.	Gate pass & Security		17
27.	Material, Tools & Tackles		18
28.	Energy/Water/Ground/Building Premises		18-19
29.	Quantity & Rate		20
30.	Quality of Work		21
31.	Security Deposit		21
32.	Taxes & Duties		21-22
33.	Billing & Invoicing		22-23
34.	Payment Terms		23
35.	Price Variation for Labour		24
36.	Price Variation for Fuel		24
37.	Defect Liability Period (DLP)		24
38.	Contractor's obligations and Penalty		24

**TENDER No.:**  
**SMLT/T&C/S02/CPMP/OMC-6085/NIT/5395**

[ Page: 3 of 105 ]

Sl.	Particulars	Annexure	Page
39.	Recovery towards Compensation for delay		25
40.	Blacklisting/Banning/Suspension/Delisting/Holiday List		25-26
41.	Termination of Contract		26
42.	Arbitration		26
43.	Contract Closure		27
44.	Energy management system		27
45.	Mandatory guideline for saving energy		27
46.	Safety guidelines	<b>Annexure-A2</b>	28-29
47.	PPE Matrix/Requirements	<b>Annexure-A3</b>	30-33
48.	Environmental policy	<b>Annexure-A4</b>	34
49.	OHS Policy & Quality Policy	<b>Annexure-A5</b>	35
50.	Social Accountability (SA) / Energy policy	<b>Annexure-A6</b>	36
51.	General Environment Requirement / Minimum safety equipment	<b>Annexure-A7</b>	37
52.	General Guideline to bidder on Reverse Auction	<b>Annexure-A8</b>	38
53.	Proposed site organization		39
54.	Compliance to Integrity pact		39
55.	Compliance to PPP-MII Order 2017(Amended on 16.09.2020)	<b>Annexure-A9</b>	40-42
56.	Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017	<b>Annexure-A10</b>	43-45
	<b>PART-B</b>		<b>46</b>
	<b>Contract Specific information</b>		
57.	Contract details & PQC (Technical / Financial)	<b>Annexure-B1</b>	47-50
58.	Scope of Work (SOW)	<b>Annexure-B2</b>	51
59.	Special Conditions of Contract (SCC)	<b>Annexure-B3</b>	52-54
60.	Price Bid (Quantity & Rate Schedule)	<b>Annexure-B4</b>	55
61.	Minimum Wages of Contract & List of PPE	<b>Annexure-B5</b>	56 - 57
	<b>PART-C</b>		<b>58</b>
	<b>Formats for contract execution</b>		
62.	Forwarding letter and Undertaking	<b>Annexure-C1</b>	59
63.	Mandatory information of the bidder	<b>Annexure-C2</b>	60
64.	Deviation statement	<b>Annexure-C3</b>	61
65.	Declaration by bidder	<b>Annexure-C4</b>	62
66.	Undertaking on downloaded tender	<b>Annexure-C5</b>	63
67.	Detailed work order execution statistics	<b>Annexure-C6</b>	64
68.	Financial details of Turnover/Net worth	<b>Annexure-C7</b>	65
69.	Details of present commitments [ <b>Not applicable for this contract</b> ]	<b>Annexure-C8</b>	66
70.	Tax invoice	<b>Annexure-C9</b>	67
71.	Bank Mandate for e-Payment	<b>Annexure-C10</b>	68
72.	Indemnity Bond – FIM & equipment taken outside plant premises	<b>Annexure-C11</b>	69 - 70
73.	Bank Guarantee - EMD	<b>Annexure-C12</b>	71 - 72
74.	Bank Guarantee CPGB	<b>Annexure-C13</b>	73 - 74
75.	Bank Guarantee Performance Security	<b>Annexure-C14</b>	75 - 76

**TENDER No.:**  
**SMLT/T&C/S02/CPMP/OMC-6085/NIT/5395**

[ Page: 4 of 105 ]

Sl.	Particulars	Annexure	Page
76.	Bank Guarantee FIM	<b>Annexure-C15</b>	77 - 78
77.	Bank Guarantee Advance	<b>Annexure-C16</b>	79 - 80
78.	List of standardized banks	<b>Annexure-C17</b>	81
79.	SAC codes for Services & HSN codes for supply	<b>Annexure-C18</b>	82
80.	Relationship with BoD	<b>Annexure-C19</b>	83
81.	Relationship with other employees of NALCO	<b>Annexure-C20</b>	84
82.	Pre-contract Integrity pact	<b>Annexure-C21</b>	85 - 89
83.	Affidavit for Litigation History Claim	<b>Annexure-C22</b>	90
84.	Agreement	<b>Annexure-C23</b>	91 - 92
85.	Commercial questionnaire	<b>Annexure-C24</b>	93 - 94
86.	Checklist for bidder	<b>Annexure-C25</b>	95 - 96
87.	Checklist for submission of offer	<b>Annexure-C26</b>	97 - 99
88.	Appendix for documents to be submitted by bidder	<b>Annexure-C27</b>	100
89.	No Claim/No due certificate	<b>Annexure-C28</b>	101
90.	Work Completion certificate	<b>Annexure-C29</b>	102
91.	Anti-Profiteering Declaration Format (To be submitted with Bid)	<b>Annexure-C30</b>	103
92.	Anti-Profiteering Declaration Format (To be submitted at the time of release of Final Due)	<b>Annexure-C31</b>	104

## ANNEXURE-A8

**GENERAL GUIDELINE TO BIDDER ON REVERSE AUCTION**

1. If a bidder does not participate in the Reverse Auction, the price quoted by him in the price bid shall be considered as the valid price of that bidder. The inter-se position of the said bidder shall be considered based on their position on completion of reverse auction.
2. **Not applicable Hrs. and shall remain open for minimum Not applicable hours.**
3. Starting bid price shall be the L-1 offer price received against the tender.
4. **Bid Decremental Value shall be ₹ Not applicable /- (which is @ Not applicable % of the declared estimated value).**
5. Auto Extension Time shall be fixed at 10 Minutes
6. Other relevant parameters shall be displayed in the CPP Portal reverse auction window.
7. CPP Portal Server time shall be the basis of Start time & Closing time for bidding and shall be binding for all.
8. Auction flow is started and is closed after completion of the process. Once the Auction process is initiated the system takes over for auto auction activity. Then, comparison chart is generated.
9. The bidders to participate in tender-cum-auction process in CPP Portal, has to log into CPP Portal (i.e. <https://eprocure.gov.in/eprocure/app>) with DSC to access the application and quote from their own offices/place of their choice. Once logged in, the software gives them a platform to place bids.
10. All electronic bids submitted during the reverse auction process shall be legally binding on the bidder. The bid values submitted by the bidder are digitally signed by the bidders before submitting. The bidder, after initial submission of a bid, cannot subsequently increase the bid. They can only reduce their bid by the minimum permissible decrement or its multiples. The last bid submitted by the bidder in the Reverse Auction will be considered as the valid price bid offered by that bidder and will be the basis for evaluation / acceptance by Nalco.
11. System displays L1 landed price in auction creation form and allows TIA to edit the value as 'start bid' price. Normally, TIAs will enter the L-1 Price as the start bid price.
12. **Elapsed time:** Shall be fixed at ten minutes. There will be auto extensions of time, every time, (by ten minutes) in case of any reduction recorded in the last auto-extension-time-duration. The reverse auction will come to a close only when there is no further reduction recorded in the last ten minutes slot.
13. **Maximum Seal Percentage:** It is the maximum reduction that can be allowed in the bidding process in a single go. Higher reduction will not be allowed by the system. This protects any possible mistakes by bidders. For any higher discount, the bidder has to repeat the action and the system allows it.
14. Only the chronologically last bid submitted by the bidder till the end of the auction shall be considered as the valid price bid of that bidder. Any bid submitted earlier by the bidder prior to submission of his last bid will not be considered as valid price bid.

## PROPOSED SITE ORGANISATION

### NAME OF TENDERER :

Tenderer is to indicate here the site organization, he proposes to set up for execution of the work.

It is understood that this will be augmented from time to time depending on the requirements for timely completion of the work as directed by the Engineer-in-Charge.

Tenderer is also to furnish the bio-data of the Resident Engineer & key personnel to be deployed at site.

### COMPLIANCE TO INTEGRITY PACT:

Bidders are required to unconditionally accept the "Integrity Pact (IP)" (to be executed on plain paper), as per format attached at Annexure-C21 of NIT, which may be considered as pre-signed by the Employer, and submit the same duly signed on all pages by the Bidder's Authorized Signatory in a separate sealed envelope before stipulated NIT / submission time at the address specified in the NIT. Bidder and its Subsidiary (ies) and/or Holding Company and/or Subsidiary(ies) of its Holding Company / Consortium members shall individually sign Integrity Pact (IP) and shall submit in a separate sealed envelope before stipulated NIT submission time at the address specified NIT. Bidder's failure to comply with the aforesaid requirement regarding submission of Integrity Pact (IP)' shall lead to outright rejection of offer Proposal as being non-responsive and shall not be opened.

In case of selected bidder being a Consortium, in addition to above, after incorporation of Joint Venture Company, Integrity Pact shall be signed by the Joint Venture Company along with Project Agreement.

#### 1. Independent External Monitors (IEMs)

At present there is a panel of Independent External Monitors (IEMs) in NALCO. The panel of IEMs consists of the following.

A)	Mr. Hare Krushna Das, IAS (Retd.) Email: <a href="mailto:hkdash184@hotmail.com">hkdash184@hotmail.com</a>	B)	Shri Prashant Kumar Jha, IFoS (Retd.) Email: <a href="mailto:pkjhaforest@yahoo.co.in">pkjhaforest@yahoo.co.in</a>	C)	Shri N. Shanker Reddy, IPS (Retd.) Email: <a href="mailto:shankerreddyips@gmail.com">shankerreddyips@gmail.com</a>
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- In respect of this Tender, the panel of Independent External Monitors (IEMs) would be monitoring the Bidding Process and execution of Agreement to oversee implementation and effectiveness of the Integrity Pact Program.

The details of the Independent External Monitors (IEMs) are given above who will oversee the compliance to the terms of The Integrity Pact (IP) which forms a part of this Tender.

IEMs are authorized to examine /consider all references made to it under this tender. The bidder(s), in case of any dispute(s) / complaint(s) pertaining to this package may raise the issue either with the designated 'Nodal Officer' in NALCO or directly with the IEMs.

**Bidder may write to the IEM through E-mail (Provided in the tender) for their grievances, if any, giving details of the tender reference, name of the tender issuing officer and Nalco's Unit for quick identification of the tender by the IEM.**

- The Independent External Monitors (IEMs) have the right to access without restriction to all Project documentations of the NALCO. The Monitors are under contractual obligation to treat the information and documents of the Bidder / Subsidiary (ies) and/or Holding Company and/or Subsidiary (ies) of its Holding Company / Consortium members/Sub Contractors with confidentiality.
- If the Employer has terminated the Contract pursuant to Section-3 of the Integrity Pact (IP), NALCO shall act in accordance with **Section 6 of The Integrity Pact**.

**ANNEXURE-A9**

**PREFERENCE TO MAKE IN INDIA  
ORDER NO. P-45021/2/2017-PP(BE-II), DTD: 16.09.2020**

- 1.0 The bidders are requested to go through the GoI Order No: P-45021/2/2017-PP(BE-II), DTD: 16.09.2020 for the purpose of Purchase Preference on the basis of Local Content and submit the Declaration by the Bidder accordingly.
- 2.0 For the purpose of this order dtd.16.09.2020:-
  - 2.1 Local content means the **amount of value added in India** which shall, unless otherwise prescribed by the nodal ministry, **be the total value of the item procured** (excluding net domestic indirect taxes) **minus the value of imported content in the item** (including all customs duties) **as a proportion of the total value, in percent.**
  - 2.2 Class I local supplier means a supplier or service provider whose goods, services or works offered for procurement has local content equal to or more than 50%, as defined at cl. 2.1above.
  - 2.3 Class II local supplier means a supplier or service provider whose goods, services or works offered for procurement has local content equal to or more than 20% but less than 50%, as defined at cl. 2.1above.
  - 2.4 Non-local supplier means a supplier or service provider whose goods, services or works offered for procurement has local content less than 20%, as defined at cl. 2.1above.
  - 2.5 '**Margin of purchase preference**' means the maximum extent to which the price quoted by a "Class-I Local supplier" may be above the L1 for the purpose of purchase preference. The margin of purchase preference shall be 20% against the tender.
- 3.0 Subject to the provisions of the above order and to any specific instructions issued by the Nodal Ministry or in pursuance of this order, purchase preference shall be given to 'Class-I Local supplier' in procurement undertaken by procurement entities in the manner specified here under:-

**CASE-I (FOR DIVISIBLE QUANTITY):** All the provisions of the order No.P-45021/2/2017-PP(BE-II) dtd. 16.09.2020 shall be applicable for this tender towards purchase preference.

However, in case of participation by MSE & ancillary units, the tender quantity reserved for MSE & ancillary units as per purchase preference policy of NALCO for MSEs as mentioned in the tender document shall take precedence over the purchase preference against the above mentioned order (to be mentioned, if applicable).

- 4.1 In the procurement of goods or works which are divisible in nature, the 'Class-I Local Supplier' shall get purchase preference over 'Class-II local supplier' as per the following procedure:
  - a) Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contract of full quantity will be awarded to L1.
  - b) If L1 bid is not a 'Class I local supplier', 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the 'Class I Local supplier' will be invited to match the L1 price for the remaining 50% quantity subject to Class-I local supplier's quoted price falling within the margin of purchase preference and contract for that quantity shall be awarded to such 'Class-I Local supplier' subject to matching the L1 price. In case such lowest eligible 'Class-I Local supplier' fails to match the L1 price or accepts less than the offered quantity, the next higher 'Class-I Local supplier', within the margin of purchase preference shall be invited to match the L1 price for the remaining quantity and so on and the contract shall be awarded accordingly. In case some quantity is still left uncovered on 'Class-I Local supplier, then such balance quantity may also be ordered on the L1bidder.

4.2 'Class-II local supplier' will not get purchase preference in any procurement undertaken by procuring entities.

**CASE-11(FOR NON-DIVISIBLE QUANTITY):** All the provisions of the order No. P-45021/2/2017-PP(BE-II) dtd. 16.09.2020 shall be applicable for this tender towards purchase preference.

4.3 In the procurement of goods or works which are not divisible in nature, the 'Class-I Local Supplier' shall get purchase preference over 'Class-II local supplier' as per the following procedure:

- a) Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class-I local supplier', the contract will be awarded to L1.
- b) If L1 bid is not a 'Class I local supplier', the lowest bidder among the 'Class I Local supplier' will be invited to match the L1 price subject to Class-I local supplier's quoted price falling within the margin of purchase preference and contract shall be awarded to such 'Class-I Local supplier' subject to matching the L1 price.
- c) In case such lowest eligible 'Class-I Local supplier' fails to match the L1 price, 'Class-I Local supplier' with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the 'Class-I Local supplier' within the margin of purchase preference matches the L1 price, the contract may be awarded to the L1 bidder.

4.4 'Class-II local supplier' will not get purchase preference in any procurement undertaken by procuring entities.

#### 5.0 Verification of local content.

5.1 The 'Class-I local supplier'/ 'Class II-local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier'/ 'Class II-local supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made. **Declaration to be given in the format attached/enclosed below.**

5.2 In case of procurement for a value in excess of Rs.10 crores, the 'Class-I local supplier'/ 'Class II-local supplier' shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of the companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.

5.3 Decisions on complaints relating to implementation of this order shall be taken by the competent authority which is empowered to look into procurement-related complaints relating to the procuring entity.

6.0 **Only "Class-I local suppliers and Class-II local suppliers", as defined under the order, shall be eligible for participation against this tender. The offers of 'Non-Local Suppliers' shall not be considered for evaluation against this tender.**

=====XXXX=====

TENDER No.:  
SMLT/T&C/S02/CPMP/OMC-6085/NIT/5395

[ Page: 42 of 105 ]

(Declaration by the bidder on their letter head)

To,  
GM(T&C),  
M/s. National Aluminium Company Limited,  
Smelter Plant, Nalconagar,  
Dist.-Angul, Odisha-759145

Sub: Declaration of % of Local content along with the place of value addition. (Ref. No: GoI order No: P-45021/2017-PP (BE-II), Dated: 16.09.2020)

Tender Ref. No.:

Dear Sir,

We, M/s. \_\_\_\_\_ having its office  
at \_\_\_\_\_ (address) hereby  
confirm that the offered product as \_\_\_\_\_% of the local content.

Following is/are the location(s) at which local value addition is made:

\_\_\_\_\_  
\_\_\_\_\_

Yours sincerely,

Signature

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Contact No. : \_\_\_\_\_

**ANNEXURE-A10**

**Compliance of Public order on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 and ORDER NO:F.No.6/18/2019-PPD DATED 23/07/2020 & 24/07/2020**

**DEFINITIONS**

1. GOI vide Order (Public Procurement No.1, 2 & 3) dated 23 Jul 2020 & 24 Jul 2020 has imposed Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 on bidders from a country which shares a land border with India.
2. "Bidder" for the purpose of this Order (Public Procurement No.1, 2 & 3) (including the term 'tenderer', 'consultant' 'vendor' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process
3. "Bidder from a country which shares a land border with India" for the purpose of this Order (Public Procurement No.1, 2 & 3) means
  - a. An entity incorporated, established or registered in such a country; or
  - b. A subsidiary of an entity incorporated, established or registered in such a country; or
  - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
  - d. An entity whose beneficial owner is situated in such a country; or
  - e. An Indian (or other) agent of such an entity; or
  - f. A natural person who is a citizen of such a country; or
  - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

**Note:** "Beneficial owner" for the purpose of above paragraph (3) will be as under:

- i. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.

**Explanation**

- a) "Controlling ownership interest" means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company;
- b) "Control" shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholder's agreements or voting agreements;
- ii. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
- iii. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

- iv. Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
- v. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- vi. "Agent" for the purpose of this Order (Public Procurement No.1, 2 & 3) dtd. 23 Jul 2020 & 24 Jul 2020 is a person employed to do any act for another, or to represent another in dealings with third persons.

**Rule: Following shall be complied by the Bidders of the said countries while submitting bids.**

- A) Any bidder from a country who shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. The Competent Authority for the purpose of registration under this Order shall be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT). However, Order will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects. Lists of countries to which lines of credit have been extended or in which development projects are undertaken are given in the website of the Ministry of External Affairs. This order shall also not apply to procurement by Indian missions and by offices of government agencies / undertakings located outside India.
- B) **The Bidder shall have to submit declaration / certificate as per the attached Format towards compliance of Public Order on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017. B)**
- C) For works contracts, including Turnkey contracts, the successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority. The definition of "Contractor from a country which shares a land border with India" shall be as in paragraph (3) above.

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**TENDER No.:**  
**SMLT/T&C/S02/CPMP/OMC-6085/NIT/5395**

**Format for Declaration towards Compliance of Order (Public Procurement No.1, 2 & 3) dtd. 23 Jul 2020 & 24 Jul 2020 on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 .**

This declaration must form part of all tenders & it contains general information and serves as a declaration form for all bidders. (Before completing this declaration, bidders must study the General Conditions, Definitions, Govt Directives applicable in respect of Public Procurement No.1, 2 & 3) dtd. 23 Jul 2020 & 24 Jul 2020 on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017& prescribed tender conditions).

**DECLARATION BY AUTHORISED SIGNATORY OF THE FIRM**

I, the undersigned , ..... (full names), do hereby declare, in my capacity as ..... of M/s .....(name of bidder entity), that:

- 1) The facts contained herein are within my own personal knowledge.
- 2) I have read the Order (Public Procurement No.1, 2 & 3) dtd. 23 Jul 2020 & 24 Jul 2020 on the subject of Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 regarding restrictions on procurement from a bidder of a country which shares a land border with India and comply to all the provisions of the Order.
- 3) I certify that M/s .....(name of bidder entity) is not from such a country or, is from such a country (strike out whichever is not applicable), has been registered with the Competent Authority. I hereby certify that this SUPPLIER fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached].
- 4) I understand that the submission of incorrect data and / or if certificate / declaration given by M/s .....(name of bidder entity) is found to be false, this would be a ground for immediate termination and further legal action in accordance with law as per Clause 12 of the Public Order on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017

AUTHORISED SIGNATURE:

DATE: \_\_\_\_\_

**Seal / Stamp of Bidder**

**Minimum Wages of Contract Labours**  
**W.E.F. 01/April/2025**

SL NO	CATEGORY	MINIMUM RATES OF WAGES PAYABLE INCLUSIVE OF WAGES FOR WEEKLY OFF, VDA & CANTEEN SUBSIDY			
		MINIMUM WAGE RATES (INCLUSIVE OF WAGES FOR WEEKLY OFF & VDA) IN ₹.	ADDITIONAL ELEMENT IN ₹.	CANTEEN SUBSIDY IN ₹	TOTAL IN ₹
1	UNSKILLED WORKER	541.00	55.08	30.04	626.12
2	SEMI SKILLED WORKER	674.00	55.08	30.04	759.12
3	SKILLED WORKER	805.00	55.08	30.04	890.12
4	HIGHLY SKILLED WORKER	938.00	55.08	30.04	1023.12

**ADDITIONAL PPE/SAFETY REQUIRMENT SPECIFIC FOR THE JOB OTHER THAN PPE  
MATRIX AND SAFETY REQUIRMENT SPECIFIED at Page 31,32,33**

Department: HSOPITAL	
Sl. No.	PPEs requirement
1	Safety Helmet as per IS 2925:1984, material HDPE
2	Industrial Safety Shoes as per IS 15298 Part 2-2002/ or its equivalent/Protective Footwear as per latest IS mark or its equivalent (Ladies & Gents)
3	Safety Goggles as per IS 5983
4	Cotton / Leather Hand Gloves
5	Rubber / Surgical hand gloves (for acid / alkali use and at the time of chemical analysis) Lab.

**Note:**

1. The PPEs issued must confirm to latest IS/DGMS approved or its equivalent standard.
2. In case of damage of any PPE of any PPE of workmen the same shall be replaced by the contractor irrespective of the time of use.
3. Frequency of issue:

Sl. No.	Item	Frequency of issue
1	Industrial Safety Shoe	1 pair per year.
2	Safety Helmet	1 No per 2 yrs.
3	Safety Goggles	1 No per year
4	Nose Mask	4 Nos. per month
5	Cotton Gloves	3 pairs per month

**Declaration by the Bidder (Contractor)**

I do hereby agree to provide the ISI/CE marked PPEs as required to ensure safe working conditions in consultation with NALCO's Safety Dept. to the workers to be engaged by me while working inside the plant. I also agree to follow the "Safety Code for Contractors" issued by Safety dept, Smelter, NALCO.

(Signature of bidder)

**ANNEXURE-C 1**

**FORWARDING LETTER AND UNDERTAKING**

From: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To  
Tender Inviting Authority  
National Aluminium Company Ltd.

Sub: **Letter of Undertaking.**

1. Having carefully examined all the Tender Documents under reference no. \_\_\_\_\_  
**Date:** \_\_\_\_\_ we offer to complete the works in conformity with all the terms and conditions as detailed in the Tender Documents.
2. We here by confirm that we have downloaded the complete set of tender documents along with the set of enclosures hosted in [www.eprocure.gov.in](http://www.eprocure.gov.in) website. We confirm that the bid document has not been edited or modified by us. In case, it is observed by NALCO that the bid document has been edited or modified, we agree for the rejection of the bid by NALCO.
3. We undertake, if our tender is accepted, to commence the work from the effective date of contract and to carry out work as stipulated in the contract
4. We have submitted the Earnest Money Deposit amount through DD/BC/PO/BG as instructed by you.
5. We agree to abide by this Tender initially for a period as mentioned at point -7 of F-02 form as validity of offer from the date of opening of Tender and it shall remain binding on us and may be accepted at any time before the expiry of that period
6. **Further we agree to the Pre-Contract Integrity Pact which is part of this tender and has signed the Pre Contract Integrity Pact as at Annexure-C21 duly filled up for further necessary action at your end.**
7. Should this Tender be accepted, we hereby agree to abide by and fulfill all Terms and Conditions of Tender Document as accepted by us and in default thereof, to forfeit and pay to NALCO such sums of money as stipulated in conditions contained in Tender Documents. We understand that NALCO is not bound to accept the lowest or any Tenders received and NALCO reserves the right to reject any or all tender without any liability.
8. This Tender together with written "Acceptance" thereof, shall constitute a binding CONTRACT between NALCO and us, till a formal contract is executed.

Date \_\_\_\_\_ day of \_\_\_\_\_

Signature \_\_\_\_\_

**(NAME IN BLOCK LETTERS)**

(To be signed by authorized person.)

Fax: \_\_\_\_\_, Mob: \_\_\_\_\_

Email: \_\_\_\_\_

(Seal of the Company)

TENDER No.:  
SMLT/T&C/S02/CPMP/OMC-6085/NIT/5395

[ Page: 60 of 105 ]

**ANNEXURE-C2**

**MANDATORY INFORMATION OF THE BIDDER**

<b>All Fields are Mandatory. Enclose Certificate/documentary evidence for fields marked with *.</b>	
Authorized Signatory * .....	
Legal Name of Firm as per PAN * .....	
Trade Name of Firm as per GST * .....	
Postal address of the firm: .....	
House No. / Plot No : .....	
Street Name : .....	
City : ..... District : .....	
State: ..... Pin Code : ..... Country: .....	
* eProcurement Log in ID: .....	
Phone No. : .....	Mobile No. : .....
Valid Email ID. : .....	
Gender : Male / Female / Other	.....
Category : General / SC / ST	.....
Type * Micro / Small/ Medium / Ancillary	Micro/Small/Medium.....Ancillary...Yes/No
EPF No. : .....	ESI No. : .....
PAN No. : .....	
GSTN No : .....	
Bank Name * .....Br.Name.....Br.Place.....	
Bank A/c No (enclose cancelled cheque)* ..... IFS Code.....	

Date: \_\_\_\_\_

(Signature and official seal of the Proprietor / Authorized Person)



**ANNEXURE-C4**

**-: DECLARATION BY THE BIDDER :-**

I \_\_\_\_\_ representing the bidder, do declare on behalf of the firm as hereunder :

\* That, I am the PROPRIETOR of the bidder's firm. I undertake to submit proof of ownership as and when demanded by NALCO.

OR

\* That I am the authorized signatory to the tender documents holding valid Power of attorney. Certified copy of the valid power of Attorney is enclosed with the offer.

**NOTE: Strike out whichever is not applicable.**

- (a) That, we do not have any FINANCIAL/PROFESSIONAL stake in any of the other bidders participating in this tender;
- (b) That, this firm has not been blacklisted/debarred/banned in any unit of NALCO/Other PSUs / GOVT of India/ State Govts/ Quasi Govt. organizations.
- (c) That, we are not in any arbitration/legal cases with NALCO and no cases are pending in court of law.
- (d) That, the proprietor/partners/directors/ employees of the firm have never been a part of any blacklisted/debarred/banned firms or company in any unit of NALCO/Other PSUs / GOVT of India/ State Govts/ Quasi Govt. organizations.
- (e) That, we have never been prosecuted by any statutory authority
- (f) That, any change in the constitution of the firm shall be made with prior clearance from NALCO.
- (g) That, we have studied all the clauses/sub-clauses terms and conditions of the tender documents including GCC and our offer fully comply with the requirements spelt out in the tender documents.
- (h) We undertake to abide by and comply with all the safety and environmental regulations in force in NALCO during the execution of work.
- (i) We undertake to abide by and comply with all the applicable provisions of laws governing contract workers engaged by you for this work.
- (j) We undertake to receive payment through E-payment mode.
- (k) The **Annexure-19** and **Annexure-20** regarding relatives working in NALCO are filled up and enclosed.
- (l) ~~The **Annexure-C8** regarding present commitment of the tenderer are also properly filled up and enclosed.~~ **[Not applicable for this tender].**
- (m) That we have quoted the rates in figures as well as words.
- (n) We undertake that we do not have any unauthorized structure / construction inside Nalco Nagar Township or Plant. We also undertake to remove any / all such structures, if detected by Nalco later on in compliance of GCC terms and conditions.
- (o) We declare that all supporting documents of the offer submitted are attested by a Gazetted officer / Notary public.
- (p) **I/we declare that the document down loaded by me/my company is/are not tampered in any form.**
- (q) **We undertake that my workers shall use electronic Punch cards at the Plant gates at the time of entry and exit if introduced by NALCO. Failing which he shall not be allowed into the Plant.**

I further declare that all above statements are true. If at any time during pre-ordering/post ordering stage of the contract, it is found otherwise, action as deemed fit by NALCO including 'rejection of my offer' / 'banning/blacklisting' me/my firm / my company etc. may be taken. The same will be binding on me / firm / company represented by me. I also hear by authorize and request any bank, person, firm, corporation, Govt. Officers etc. to furnish pertinent information as deemed necessary and as requested by Nalco to verify this statement or regarding my/our competency and general reputation.

Date: \_\_\_\_\_

Signature Authorized Person With seal

ANNEXURE-C5

Undertaking on Downloaded tender documents

We here by confirm that, we have downloaded the complete set of tender documents along with the set of enclosures hosted in Central Public Procurement Portal website, [www.eprocure.gov.in](http://www.eprocure.gov.in). We confirm that the bid document has not been edited or modified by us and all pages have been submitted. It is confirmed that we have quoted as per the original NIT unless otherwise specifically mentioned as deviation in the deviation sheet.

Suppression of this information in any form if detected at any stage will be disqualification and will lead to rejection of the offer or termination of the contract as the case may be.

Date: \_\_\_\_\_

Signature Authorized Person With seal

**ANNEXURE-C6**

PQC – Technical

Detailed Work Order and Execution Statistics

Sl. No.	W.O No.	Work description	W.O Period. (From Dt ----- To dt-----)	W.O value (In Rs.)	Final Executed Value (in Rs.)	Completion date.	Page Ref. for attachment.
1	2	3	4	5	6	7	8

\*Period for 6 months or more will be treated as One Year and less than 6 months will be ignored.

Signature of the Bidder

**ANNEXURE-C7**

**PQC – Financial  
Details of Turnover / Net worth**

**NAME OF TENDERER**

**(A) - TURNOVER (Profit & Loss Account)**

Sl. No.	Financial Year	Turnover in Rs Lakh	Document placed at Page No & File No
1	Last year		
2	1st Previous Year to Last Year		
3	2nd Previous Year to Last Year		

**(B) - NETWORTH (Balance sheet)**

Sl. No.	Financial Year	Mention whether Net worth is Positive/Negative	Document placed at Page No & File No
1	Last year	Positive/Negative	

**Signature & Seal of bidder.**

**TENDER No.:**  
**SMLT/T&C/S02/CPMP/OMC-6085/NIT/5395**

ANNEXURE-C10

**Bank MANDATE FORM for e-payment  
(To be submitted in Duplicate)**

To  
National Aluminium Company Limited  
Nalco Nagar – 759145, Dist.-Angul, Odisha.

Dear Sir,  
Sub. :- Authorization for release of payment due from NALCO.....through  
e-mode facilities of RTGS/NEFT/Internet Banking.

Refer Order No..... Date.....

And/ or Tender/ Enquiry/ Letter No..... Date.....

(Please fill in the information in CAPITAL LETTER PLEASE tick wherever it is applicable)

1. Name of the party : .....

2. Address of the party : .....

: City: ..... Pin Code .....

E-mail ID : .....

Permanent Account Number. : .....

3. Particulars of Bank :

Bank Name		Branch name	
Branch Place		Branch City	
Pin Code		Branch Code	
MICR. No.			
Account type	Savings:	Current:	Cash Credit:
Account No.(as appearing in the Cheque Book).			
( 9 digits code number appearing on the MICR band of the cheque supplied by the Bank. Please attach Xerox copy of a cheque of your bank for ensuring accuracy of the bank name, branch name & code and Account number )			
IFSC Code.			

4. Date from which the mandate should be effective:

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed or not effected for reasons of incomplete or incorrect information, I shall not hold National Aluminium Company Limited responsible. I also undertake to advise any change in the particulars of my account to facilitate updation of records for purpose of credit of amount through Internet / RTGS / NEFT.

Place:

Date: **Signature of the Party / Authorized Signatory**

.....  
Certified that particulars furnished above are correct as per our record.

Bank's Stamp:

Date: **(Signature of the Authorized Official from the Banks)**

- N.B.:** 1) RTGS / NEFT charges if any, is to borne by the party.  
2) One cancelled cheque of the concerned bank with signature & stamp of the bidder is to be attached with the bank mandate form.

**TENDER No.:**  
**SMLT/T&C/S02/CPMP/OMC-6085/NIT/5395**

[ Page: 81 of 105 ]

ANNEXURE-C17

**LIST OF STANDARDISED BANKS**

<b>I. List of PSU Banks</b>			
Sl. No.	Name of the Bank	Sl. No.	Name of the Bank
1.	Allahabad Bank	11.	Indian Bank
2.	Andhra bank	12.	Oriental Bank of Commerce
3.	Bank of Baroda	13.	Punjab and Sind Bank
4.	Bank of India	14.	Punjab National Bank
5.	Bank of Maharashtra	15.	State Bank of India
6.	Canara bank	16.	Syndicate Bank
7.	Central bank of India	17.	UCO Bank
8.	Corporation Bank	18.	Union Bank of India
9.	Dena Bank	19.	Vijaya Bank
10.	IDBI Bank		

<b>II. List of Private Banks</b>			
Sl. No.	Name of the Bank	Sl. No.	Name of the Bank
1	HDFC Bank	9	The South Indian Bank Ltd.
2	ICICI Bank	10	The Karur Vysya Bank Ltd.
3	Axis Bank	11	The Karnataka Bank Ltd.
4	Kotak Mahindra Bank Ltd.	12	IDFC Bank
5	YES Bank	13	RBL Bank
6	IndusInd Bank	14	The Lakshmi Vilas Bank Ltd.
7	The Federal Bank Ltd.	15	Tamilnadu Mercantile Bank Ltd.
8	The Jammu & Kashmir Bank Ltd.	16	City Union Bank Ltd.

<b>III. List of Foreign Banks</b>					
Sl. No.	Name of the Bank	BIC	Sl. No.	Name of the Bank	BIC
1	Abu Dhabi Commercial Bank Ltd.	ADCB AE AA	19	KEB Hana Bank	KOEX KR SE
2	Australia & New Zealand Banking Group Limited	ANZB AU 3M	20	Krung Thai Bank Public Company Ltd.	KRTH TH BK
3	Bank Of America NA	BOFA US 3N	21	Mashreqbank PSC	BOML AE AD
4	Bank of Bahrain and Kuwait B.S.C.	BBKU BH BM	22	Mizuho Bank Ltd.	MHCB JP JT
5	Bank of Ceylon	BCEY LK LX	23	National Australia Bank Ltd.	NATA AU 33
6	Barclays Bank PLC	BARC BG 22	24	Sberbank	SABR RU MM
7	BNP Paribas	BNPA FR PP	25	Shinhan Bank	SHBK KR SE
8	Citibank N.A.	CITI US 33	26	Societe Generale	SOGE FR PP
9	Commonwealth Bank of Australia	CTBA AU 2S	27	Sonali Bank Ltd.	BSON BD DH
10	Credit Agricole Corporate & Investment Bank	BSUI FR PP	28	Standard Chartered Bank	SCBL GB 2L
11	Credit Suisse AG	CRES CH ZZ	29	Sumitomo Mitsui Banking Corporation	SMBC JP JT
12	DBS Bank Ltd.	DBSS SG SG	30	The Bank of Nova Scotia	NOSC CA TT
13	Deutsche Bank AG	DEUT DE FF	31	The Bank of Tokyo-Mitsubishi UFJ, Ltd.	BOTK JP JT
14	Doha Bank	DOHB QA QA	32	The Hongkong & Shanghai Banking Corp. Ltd.	HSBC HK HH
15	FirstRand Bank Ltd.	FIRN ZA JJ	33	The Royal Bank of Scotland PLC	RBOS GB 2L
16	Industrial Bank of Korea	IBKO KR SE	34	United Overseas Bank Ltd.	UOVB SG SG
17	Industrial & Commercial Bank of China Limited	ICBK CN BJ	35	Westpac Banking Corporation	WPAC AU 2F
18	JP Morgan Chase Bank	CHAS US 33	36	Woori Bank	HVBK KR SE



ANNEXURE-C19

**NATIONAL ALUMINIUM COMPANY LIMITED  
SMELTER PLANT / CAPTIVE POWER PLANT DIVISION**

**INSTRUCTION FOR BIDDERS: FILLING UP OF FOLLWING ANNEXURES ARE MUST, WITHOUT  
WHICH THE OFFER IS LIABLE FOR REJECTION.**

The tenderer shall carefully study the list of directors of NALCO from the website written below

<https://nalcoindia.com/company/nalco-leadership/board-of-directors/>

and state “Yes” or “No” to questions given below:

Sl. No.	Description	Write “Yes” or “No”
1.	Whether the tenderer is a relative of any of the directors of NALCO?	
2.	If the tenderer is a firm, any of NALCO Directors or any of their relatives is a partner in the tender’s firm?	
3.	If the tenderer is a Company Registered under Company’s Act 1956, whether any of NALCO’s Directors is a member of Director of the Company?	

**Note:** If Yes to any of the above questions, please give the name of NALCO’s Director and relationship of the tender / partner / member / Director as the case may be.

Sl. No.	Name	Relationship

**SIGNATURE OF THE TENDERER**

**ANNEXURE-C20**

**Important:** Suppression of information shall be viewed seriously and action deemed fit would be taken including termination of the contract.

**(Strike out which is not applicable)**

1. I/We hereby declare that none of my/our relative is an employee of NALCO.
2. I/We hereby declare the following are the employee/s of NALCO is/are my/our relative/s.

Sl.No.	Name of the employee/ P.No. / Designation/Place of Posting.	Relationship with the employee.
1	Name: P. No. Designation: Place of Posting:	
2	Name: P. No. Designation: Place of Posting:	
3	Name: P. No. Designation: Place of Posting:	

(PLEASE ATTACH EXTRA SHEET, IF REQUIRED)

**SIGNATURE OF THE TENDERER**

**ANNEXURE-C21****PRE CONTRACT INTEGRITY PACT****General**

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on \_\_\_\_\_ day of the month of \_\_\_\_\_ 2026, between, on one hand, the National Aluminium Company Limited (NALCO), a company registered under the Companies Act 1956 and a Government of India Enterprise, having its Registered Office at NALCO Bhawan, P/1, Nayapalli, Bhubaneswar- 751013, Odisha, India (referred to as NALCO) acting through Shri \_\_\_\_\_ (with designation of the Officer) (hereinafter called the "BUYER", which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the First Part and M/s. \_\_\_\_\_ represented by Shri \_\_\_\_\_, Chief Executive Officer (hereinafter called the "BIDDER / Seller" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns ) of the Second Part.

WHEREAS the BUYER proposes to procure \_\_\_\_\_ and the BIDDER/Seller is willing to offer/has offered the stores and

WHEREAS the BIDDER is a private company / public company /Government undertaking/ partnership /registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is a Company under the administrative control of the Ministry of Mines, Govt. of India.

**NOW THEREFORE**

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence / prejudiced dealings prior to during and subsequent to the currency of the contract to be entered into with a view to :-

Enabling the BUYER to obtain the desired said stores/equipment at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will comment to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

**Commitments of the BUYER**

- 1.1 The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person or organisation or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.
- 1.2 The BUYER will, during the pre-contract stage, treat all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
- 1.3 All the officials of the BUYER will report to the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

**Commitments of BIDDERS**

3. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contractor post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following :-
  - 3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organisation or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
  - 3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the Government.
  - 3.3 BIDDERS shall disclose the name and address of agents and representatives and Indian BIDDERS shall disclose their foreign principals or associates.
  - 3.4 BIDDERS shall disclose the payment to be made by them to agents / brokers or any other Intermediary, in connection with this bid / contract.
  - 3.5 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the BUYER or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
  - 3.6 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
  - 3.7 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
  - 3.8 The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
  - 3.9 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable fact.
  - 3.10 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
  - 3.11. If the Bidder or any employee of the Bidder or any person acting on the behalf of the Bidder, either directly or indirectly, is a relative of any of the officers of the Buyer, or alternatively, if any relative of an officer of the Buyer has financial interest/stake in the Bidder's firm, the same shall be disclosed by the Bidder at the time of filing of tender. The term "relative" for this purpose would be as defined in Section 6 of the Companies Act 1956.
  - 3.12. The Bidder shall not lend to or borrow any money from or enter into monetary dealings or transactions, directly or indirectly, with any employee of the Buyer.
  - 3.13. Bidder(s)/ Contractor(s) who have signed the integrity pact shall not approach the courts while representing the matter to IEMs and shall wait for their decision in the matter.

**4. Previous Transgression**

- 4.1. The Bidder declares that no previous transgression occurred in the last three years immediately before signing of this integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could Justify Bidder's exclusion from the tender process.
- 4.2. The Bidder agrees that if it makes incorrect statement on this subject, Bidder can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

**5. Sanctions for Violations :**

- 5.1. Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle of the BUYER to take all or any one of the following actions, wherever required: -
- (i) To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
  - (ii) The Earnest Money Deposit ( in pre-contract stage) and/or Security Deposit / Performance Bond ( after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.
  - (iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
  - (iv) To recover all sums already paid by the BUYER, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the BUYER in connection with any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
  - (v) To en-cash the advance bank guarantee and performance bond / warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
  - (vi) To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation / rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
  - (vii) To debar the BIDDER from participating in future bidding processes of NALCO for a minimum period of five years, which may be further extended at the discretion of the BUYER.
  - (viii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
  - (ix) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.
  - (x) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.
- 5.2. The BUYER will be entitled to take all or any of the actions mentioned at para 5.1(i) to (x) of this Pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal Code 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.
- 5.3. The decision of the BUYER to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the independent Monitor(s) appointed for the purposes of this Pact.

**6. Independent External Monitors (IEMs):**

- 6.1. The BUYER has a panel of Independent External Monitors (hereinafter referred to as IEMs) for this Pact in consultation with the Central Vigilance Commission as mentioned in NALCO'S NIT/NALCO's website ([www.nalcoindia.com](http://www.nalcoindia.com)).
- 6.2. The task of the IEMs shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
- 6.3. The IEMs shall not be subject to instructions by representatives of the parties and perform their functions neutrally and independently.
- 6.4. Both the parties accept that the IEMs have the right to access all the documents relating to the project / procurement including minutes of meetings.
- 6.5. As soon as the IEM notices, or has reason to believe, a violation of this Pact, he will so inform the Authority designated by the BUYER.
- 6.6. The BIDDER(s) accepts that the IEM has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the IEM, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The IEM shall be under contractual obligation to treat the information and documents of the BIDDER / Subcontractor(s) with confidentiality.
- 6.7. The BUYER will provide to the IEM sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the IEM the option to participate in such meetings.
- 6.8. The IEM will submit a written report to the designated Authority of BUYER / Secretary in the Department / within 8 to 10 weeks from the date of reference or intimation to his by the BUYER / BIDDER and should be occasion arise, submit proposals for correcting problematic situations.

**7. Facilitation of Investigation:**

In case of any allegation of violation of any provisions of this Pact or payment of commission, the IEMs shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

**8. Law and Place of Jurisdiction:**

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

**9. Other Legal Actions:**

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

**10. Validity:**

- 10.1 This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/ determined by CMD, NALCO.
- 10.2 Should one or several provisions of this Pact turn out to be invalid, the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

**TENDER No.:**  
**SMLT/T&C/S02/CPPP/OMC-6085/NIT/5395**

11. If the bidder/ Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members
12. The parties hereby sign this Integrity Pact at \_\_\_\_\_ on \_\_\_\_\_.

For & on behalf of

For & on behalf of

**BUYER**

**BIDDER**

Name of the Officer: **Shri Somnath Dey**

Designation: **DGM (Mech.)-Tender & Contract, Smelter**

Company: **NALCO**

Official Seal

Witness

Witness

1. \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

2. \_\_\_\_\_

.....

*[\*The following mandatory format (Annexure-C22) to be executed on non-judicial stamped paper & hard copy to be submitted at T&C Department before bid opening]*

**ANNEXURE-C22**

**BEFORE THE NOTARY PUBLIC  
A F F I D A V I T**

I ....., aged about ..... years, S/O: ....., At-....., PO-....., Dist.-....., Pin-....., State: ....., Designation: ..... of M/s. .... have not been convicted by a court of Law for an offence involving moral turpitude in relation to business dealings during the past seven years for acceptance of the offer. I do hereby solemnly affirm and state as follows:

**INFORMATION REGARDING CURRENT LITIGATION, DEBARRING EXPELLING OF BIDED OR  
ABANDONMENT OF WORK BY THE BIDDER**

1.	(a)	Is the bidder currently involved in any litigation relating to the works.	Yes/No
	(b)	If yes, give details:	
2.	(a)	Has the bidder or any of its constituent partners been debarred/ expelled by any agency in India during the last 5 years.	Yes/No
	(b)	If yes, give details:	
3.	(a)	Has the bidder or any of its constituent partners failed to perform on any contract work in India during the last 5 years.	Yes/No
	(b)	If yes, give details:	
4.	(a)	Arbitration cases pending.	Yes/No
	(b)	If yes, give details:	
5.	(a)	Disputed incomplete works.	Yes/No
	(b)	If yes, give details:	
6.	(a)	Pending civil cases against the firm or its Proprietor/Partner(s)/Director(s) involving moral turpitude in relation to business dealings.	Yes/No
	(b)	If yes, give details:	
7.	(a)	Pending criminal cases against the firm or its Proprietor/Partner(s)/Director(s) involving moral turpitude in relation to business dealings.	Yes/No
	(b)	If yes, give details:	
8.	(a)	Punishments awarded under civil cases or criminal cases involving moral turpitude in relation to business dealings	Yes/No
	(b)	If yes, give details:	

**Note:**

If any information in this schedule is found to be incorrect or concealed, qualification application will be summarily be rejected.

Signature of the bidder

Date : .....

**ANNEXURE-C24**

**COMMERCIAL QUESTIONNAIRE**

Bidder's reply/ confirmation as furnished in the Commercial Questionnaire (CQ) shall supersede the stipulations mentioned elsewhere in their offer.

SL. NO.	NALCO'S QUERY	BIDDER'S REPLY/ CONFIRMATION
1.0	Confirm that your offer is valid for 04 (Four) months from the actual date of tender opening at online portal.	
2.0	Confirm that Earnest Money Deposit (EMD) as per tender stipulations have been furnished along with bid.	
3.0	Confirm that the following documents are submitted with Part-I:	
a)	All documents as per CHECK LIST.	
b)	Master Index as enclosed with Bidding Document is submitted in unpriced part duly signed and stamped on each page.	
c)	Compliance letter for Addendum/ Amendments as a token of acceptance (Applicable, if issued).	
4.0	Confirm that Price bid has been uploaded in the CPP/GeM portal separately.	
5.0	Schedule of Price	
a)	Price must be filled in the soft copy of the SOR furnished along with the tender document. Please note that the format of the Excel file including columns of Item No., Description, Unit, Quantity, name of file or worksheet etc. are not to be edited by the tenderer.	
b)	Confirm that rate/ price has been quoted for all items of SOR.	
c)	Confirm that deviation/terms & conditions are not mentioned in the price part. In case any terms and condition is mentioned in the price part, the same shall be treated as null and void.	
6.0	Confirm your compliance to critical stipulations of bidding document as mentioned in ITB.	
7.0	Confirm that you have studied complete tender document including technical and commercial part and your offer is in accordance with the requirements of the tender document.	
8.0	Confirm your compliance to total Scope of Work mentioned in the Bidding Document.	
9.0	Confirm your acceptance for 'Scope of Supply' mentioned in the tender document and confirm that all materials shall be supplied as per Standards and Specification.	
10.0	Confirm your acceptance for Time Schedule as mentioned in tender document.	
11.0	Confirm that your quoted price includes all taxes, duties as applicable for this WORK in accordance with the provision of General Conditions of Contract and Special Conditions of Contract.	
12.0	Confirm that your quoted price includes all types of insurance as per the provisions of General Conditions of Contract and Special Conditions of Contract.	
13.0	Confirm that all costs resulting from safe execution of WORK, such as safety induction, use of protective clothing, safety glasses and helmet, safety precaution taken during monsoon, or any other safety measures to be undertaken by the Contractor for execution of work are included in the quoted rates.	

**TENDER No.:**  
**SMLT/T&C/S02/CPMP/OMC-6085/NIT/5395**

[ Page: 94 of 105 ]

SL. NO.	NALCO'S QUERY	BIDDER'S REPLY/ CONFIRMATION
14.0	Confirm that adequate numbers of construction equipments, tools, tackles etc. have been proposed which will be sufficient to complete the work as per the time schedule.	
15.0	Confirm that you have proposed adequate project/site organization with qualified supervisory personnel having requisite experience including personnel responsible for safety, planning, stores, QA/QC etc.	
16.0	Confirm that while submitting your price, you have taken consideration of scope of supplies, scope of work and technical requirement mentioned in Bidding Document.	
17.0	Confirm that only exception and deviation indicated in the specific format shall be considered and evaluated. Deviations listed at any other places of the tender documents shall not be considered.	
18.0	Confirm that you have your own QA/QC programme for executing this work.	
19.0	Confirm that Bidder is not involved in any Litigation/ Arbitration/debarring/expelling, otherwise, if involved, please furnish information about the same.	
20.0	Confirm that the Bidder is not under liquidation, court receivership or similar proceedings.	
21.0	Confirm the following:	
a)	The planning schedule, S-curves etc., submitted by the bidder with his Bid, are indicative and shall not be basis for extra compensation in case actual needs are higher.	
b)	Detailed planning schedule developed by CONTRACTOR after contract award may be subject to fluctuations depending upon actual progress of the project and available work front.	
c)	Co-ordination and making available by Contractor of all staff, manpower, construction equipment, tools, cranes, etc. and materials as required for a timely completion of all WORK as per Owner's construction and priority schedule and in accordance with the available work front are included in the quoted rates.	
22.0	Please confirm whether you need Mobilization Advance or not.	
23.0	Please confirm that you have submitted Tender Fee in the Unpriced Part of your Bid in case Bidding Document downloaded from website. In case of non-submission of tender fee as specified, tender shall not be considered for evaluation.	Not applicable

**SIGNATURE OF BIDDER :** \_\_\_\_\_

**NAME OF BIDDER :** \_\_\_\_\_

**COMPANY SEAL :** \_\_\_\_\_



NATIONAL ALUMINIUM COMPANY LIMITED

(A Government of India Enterprise)

TENDER & CONTRACT DEPT., SMELTER PLANT / CAPTIVE POWER PLANT

Web site: www.nalcoindia.com

ANNEXURE-C25

**CHECKLIST FOR BIDDER.**

Following information along with the attested copy/copies of all the supporting documents as applicable, are to be submitted in the envelope of Single part/ two-part bid (Ref cl. No-7.0 of Annexure-A1).

Sl No.	Documents description	For Two Part	For Single Part	
1.	(a) EMD Amount as per NIT specification.	Yes / No	Yes / No	
	(b) Cost of tender document, if downloaded from Internet.	Yes / No	NA	
2.	E.P.F. A/c CODE	Yes / No	Yes / No	
3.	E.S.I. A/c CODE	Yes / No	Yes / No	
4.	PAN No.	Yes / No	Yes / No	
5	E MAIL ID (Annexure-C4)	Yes / No	Yes / No	
6	Phone no/ Mobile no (Annexure-C4)	Yes / No	Yes / No	
7	PAN based GST registration No	Yes / No	Yes / No	
8.	GST No	Yes / No	Yes / No	
9	Solvency Certificate from a Bank	Yes / No	Yes / No	
10.	Power of Attorney of the signatory / Authorized signatory nominated by the company for the tender, if signed by other than proprietor.	Yes / No	Yes / No	
11	Proof of ownership/partnership of the firm/company attached.	Yes / No	NA	
12.	Offer is submitted in the original NIT documents	(a) Obtained from T&C Department,	Yes / No	NA
		(b) Downloaded from Internet	Yes / No	NA
13.	Deviation from the NIT terms & conditions in deviation sheet only. (Ref :-Annexure-C3)	Yes / No	Yes / No	
14	Signed declaration form by authorized signatory as per Annexure-C4	Yes / No	Yes / No	
15	Undertaking of downloaded tender documents as per Annexure-C5	Yes / No	Yes / No	
16	Bank mandate for e-payment form as per Annexure-C10	Yes / No	Yes / No	

Sl No.	Documents description	For Two Part	For Single Part
17.	<b>Annexure-C19 &amp; C20</b> regarding relatives in NALCO	Yes / No	Yes / No
18.	<del>Annexure-C8</del> regarding details of commitments and information of the tenderer	NA	NA
19.	Documentary evidence in support of pre-qualifying criteria of the NIT <b>Work Orders listing as per (Annexure-C6)</b> <b>Work Orders listing as per (Annexure-C7)</b>	Yes / No Yes / No	NA
20.	Copies of audited Balance Sheet / Profit & Loss account for the last three Financial Years	Yes / No	NA
21.	Copy of statutory license, if applicable	Yes / No	Yes / No
22.	List of tools & tackles	Yes / No	NA
23.	All the pages of the offer including GCC are signed by the bidder	Yes / No	Yes / No
24.	Supporting documents are attested by Gazetted Officer / Notary Public	Yes / No	Yes / No
25.	Price Bid contains no conditions in any form	Yes / No	Yes / No
26.	Pre Contract Integrity Pact (Annexure-C21)	Yes/No	Yes / No
27.	Original Affidavit towards Criminal Background (Annexure-C22) to be executed in non-judicial stamp paper <b>after floating of Tender.</b>	Yes/No	Yes / No
28.	Anti-Profiteering Declaration Format ( <b>Annexure-C30</b> )	Yes/No	Yes / No

NB:- If any of the information is not furnished, the offer of the party shall be liable for rejection and the consideration of the offer is at the discretion of NALCO.

**SIGNATURE OF TENDERER WITH SEAL**

ANNEXURE-C26

**CHECK LIST FOR SUBMISSION OF OFFER**

Bidder is requested to fill this check list and ensure that all details/ documents have been furnished as called for in the tender document along with duly filled in, signed and stamped **checklist with Part-I bid**.

Please tick the box and ensure compliance:

- 1.0 **Bid submission Letter** as per proforma attached in bidding document.  
Submitted.
- 2.0 **Information about Bidder** as per proforma attached in bidding document.  
Submitted.
- 3.0 **EMD** of requisite amount is submitted in the form of DD/BG/BC from any scheduled bank as mentioned in tender document, in separate sealed envelope marked "Earnest Money Deposit".  
Submitted in the form  EMD value: Rs. \_\_\_\_\_  
of DD/ BG
- BG No. \_\_\_\_\_ Dated \_\_\_\_\_ Valid up to \_\_\_\_\_ Claim period up to \_\_\_\_\_  
DD No. \_\_\_\_\_ Dated \_\_\_\_\_ Drawn on \_\_\_\_\_ Valid up to \_\_\_\_\_  
BC No. \_\_\_\_\_ Dated \_\_\_\_\_ Drawn on \_\_\_\_\_ Valid up to \_\_\_\_\_
- 4.0 **Validity of Offer** is up to \_\_\_\_\_ **Months** from the date of submission of offer.  
Yes  Valid Up to \_\_\_\_\_.
- 5.0 **Annual Turnover Details** as per proforma including **Audited Balance Sheets including Profit and Loss Account Statement** for the last 3 (Three) years.  
Submitted.  Submitted for the years:  
1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_
- 6.0 **Fresh Solvency Certificate** from your Bankers (Date of issue of this certificate should not be earlier than one year from the date of opening of Techno-commercial Part).  
Submitted.  Certificate dated \_\_\_\_\_  
From (Name of Bank) \_\_\_\_\_
- 7.0 **Details of Past Experience** in the proforma enclosed in the Bidding Document.  
Submitted.
- 8.0 ~~Details of Present Commitments~~ in the proforma enclosed in the proforma enclosed in the Bidding Document. **[Not applicable for this tender]**  
Submitted.
- 9.0 List of minimum equipment proposed to be deployed for the work in the proforma enclosed in the Bidding Document.  
Submitted.  Ref.: \_\_\_\_\_

**TENDER No.:**  
**SMLT/T&C/S02/CPMP/OMC-6085/NIT/5395**

[ Page: 98 of 105 ]

- 10.0 Deployment Schedule of equipment proposed for the work in the proforma enclosed in the Bidding Document.  
Submitted.  Ref. \_\_\_\_\_
- 11.0 Proposed Site Organisation (as per proforma enclosed in the Bidding Document)
- i) Submitted  Ref. \_\_\_\_\_
- ii) Qualification and Experience of Resident Engineer/ Site-in-Charge and other key personnel have been mentioned in the site organization chart.  
Yes  Ref. \_\_\_\_\_
- iii) Number of Key Personnel under different heads have been mentioned in the Site Organisation Chart.  
Yes  Ref. \_\_\_\_\_
- iv) Site Organization Chart includes qualified and experienced Quality Control Engineer, Planning Engineer and Safety Officer.  
Yes  Ref. \_\_\_\_\_
- 12.0 Deployment Schedule of Supervisory Personnel proposed for the work in the proforma enclosed in the Bidding Document.  
Submitted  Ref. \_\_\_\_\_
- 13.0 Power of Attorney in favour of person who has signed the offer in stamp paper of appropriate value.  
Submitted.  Ref. \_\_\_\_\_
- 14.0 Partnership Deed in case of partnership firm and Articles of Association in case of limited company.  
Submitted.
- 15.0 Declaration regarding relationship with client's Director  
Submitted.
- 16.0 Copy of P.F & ESI code, Service Tax registration certificate:  
Submitted.
- 17.0 An Overall Schedule, clearly indicating all important milestone of the construction activities.  
Submitted.  Ref. \_\_\_\_\_
- 18.0 Bid Compliance Statement (confirmation for no deviation stipulated in Bid) in the proforma enclosed.  
Submitted.  Ref. \_\_\_\_\_

**TENDER No.:**  
**SMLT/T&C/S02/CPMP/OMC-6085/NIT/5395**

[ Page: 99 of 105 ]

19.0 Exception and Deviation Statement in the proforma enclosed.

Submitted.

20.0 All the documents submitted in requisite number of copies as mentioned in the Bidding Document and are readable/legible.

Submitted.  No. of copies submitted: \_\_\_\_\_

21.0 Original Bidding Document along with blank (un-priced) copy of Price Bid/ Schedule of Rates, corrigendum and addendum (if any).

Submitted.

22.0 All pages/ documents are stamped and signed by the authorised signatory of the bidder.

Yes.

SIGNATURE OF BIDDER: \_\_\_\_\_

NAME OF BIDDER: \_\_\_\_\_

COMPANY SEAL: \_\_\_\_\_

ANNEXURE-C27

APPENDIX FOR DOCUMENTS TO BE SUBMITTED BY BIDDER

Sl. No.	Contents	File Name (To be saved as)	Page Nos.
1	DD / Banker's Cheque /MSME / NSIC / UAM	EMD.pdf	--- to ---
2	i) Work Order Copy with scope of work and BOQ	Tech PQC.pdf	--- to ---
	ii) Completion Certificate		--- to ---
	iii) Amendment Copy, if applicable		--- to ---
3	i) Balance Sheet and Profit & Loss statements of last 3 financial years <b>(Audited by C.A)</b>	Fin PQC.pdf	--- to ---
	ii) Bank Solvency of last financial year		--- to ---
4	i) PF	Comm PQC.pdf	--- to ---
	ii) ESI		--- to ---
	iii) PAN		--- to ---
	iv) PAN based GSTIN		--- to ---
	v) Power of Attorney /ownership/Certificate of Incorporation		--- to ---
	vi) Affidavit of No Litigation <b>(Original)</b>		--- to ---
5	i) Declaration of Relatives (Appendix – C19 & C20 of NIT)	Forms.pdf	--- to ---
	ii) <del>Details of Present Commitments of the tenderer (ANNEXURE-C8 of NIT)</del> <b>Not applicable for this tender</b>		--- to ---
	iii) Exception / Deviation statement to the tender terms & conditions (ANNEXURE-C3 of NIT)		--- to ---
	iv) Declaration by the bidder (ANNEXURE-C4 of NIT)		--- to ---
	v) Bank Mandate Form for e-payment (Annexure-C10 of NIT)		--- to ---
	vi) SAC Code (Annexure-C18 of NIT)		--- to ---
	vii) Undertaking of downloading of tender document (Annexure-C5 of NIT)		--- to ---
6	Pre-Contract Integrity Pact (Annexure-C21 of NIT)	PCI.pdf	--- to ---

NOTE –

- The above details must be filled up and submitted, along with the bid document.
- All the above mentioned documents needs to be submitted along with the offers.
- The bid submitted must have 6 files as mentioned above and must contain the contents specified against each file.

Page nos. (Ex:- pages --- to ---) must be mentioned against each file.

**Format:- (To be submitted with BID)**

**ANTI-PROFITEERING DECLARATION FORMAT**

To whomsoever it may concern.

I, Mr. \_\_\_\_\_, Proprietor/ \_\_\_\_\_ (other authorized signatories) of M/s. \_\_\_\_\_, hereby solemnly and sincerely declare that, while giving this quotation to 'Nalco' against Tender No. \_\_\_\_\_ Dt. \_\_\_\_\_, me/my firm/my company has abided by all Tax Laws and Rules including but not limited to Section 171 of the Central Goods and Services Tax Act, 2017.

I, hereby solemnly and sincerely further declare that me/my firm/my company will continue to abide by the said laws, including but not limited to Section 171 of the Central Goods and Services Tax Act, 2017, as applicable from time to time during the life of the tender and during execution of any order placed with reference to the said tender.

I further declare that, me/my firm/my company, in furtherance and in compliance to the said section, will make commensurate reduction in the basic prices w.r.t. Input Tax benefits and reduction in Tax charged to 'Nalco' w.r.t. Output Tax benefits in connection with goods and/or services provided.

I further declare that the foregoing is true and correct and the same is a legal obligation and failure to fulfil if could result in penalties under the law.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

To be signed by the authorized person under the firm's seal.

## GENERAL CONDITIONS OF CONTRACT (GCC)

(Enclosed with this Tender)

&

Online BoQ to be filled up by the bidder

\*\*\*\*\*