



PARADIP PORT AUTHORITY
JAGANNATH LALITKALA SANSAD

BID DOCUMENT FOR THE WORK

Celebration of Debasnahan Purnima, Ratha Yatra and Bahuda Yatra
2026

Estimated Cost :- Rs.7,50,000/-

Office of the Secretary, JLKS,
Paradip Port Authority, Ground Floor, Administrative Building,
Post – Paradip Port, Pin – 754142, Jagatsinghpur (Odisha)

Tele :- 9937979753

E-mail :-sr.ao.od@paradipport.gov.in

PARADIP PORT AUTHORITY JAGANNATH
LALITKALA SANSAD

No.FA/3493/Eoffice

Date: 06-05-2026

e-Tender Short Call Notice

1. Tender is invited in single stage, two cover system [Tech. and price] from the Contractors having experience work mentioned below through on-line bidding on the website <https://eprocure.gov.in/eprocure/app> having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and which can be traced upto the chain of trust to the Root Certificate of CCA.
2. The bidders may submit bids for the following works.

Description Of work	Estimated Cost of the Work (inRs.)	Earnest Money Deposit (inRs.)	Tender Fee (inRs.)	Period of completion
1	2	3	4	5
Celebration of Debasnan Purnima, Ratha Yatra at Gundicha Temple and Bahua Yatra at Jagannath Temple	7,50,000/- (Excluding GST, @18%)	15,000/- (Exemption for NSIC/MSME)	750/- (Exemption for NSIC/MSME)	12 days

3. Scope of Work: The work involves making arrangement for erecting different sizes of box gates, providing cloth walling, erecting bamboo barricade, making an Auditorium, providing, sofa, plastic chairs etc. for sitting purpose providing music system, Plastic flower decoration works to different places, Utensil for Prasad & other decorative works etc.
4. Eligibility criteria:
 - [i] The bidders must have successfully completed similar works during last 07 years ending last day of the month previous to the one in which applications are invited should be either of the following in Govt./PSU/Autonomous bodies.
 - [a] Three similar completed works costing not less than the amount equal to 40% each of the estimated cost OR
 - [b] Two similar completed works costing not less than the amount equal to 50% each of the estimated cost. OR
 - [c] One similar completed work costing not less than the amount equal to 80% each of the estimated cost.Note: Xerox copy of TDS certificate if the experience is from any Private Organization is submitted for the above purpose.

[III] The average Annual Financial Turn Over during the last three years ending 31stMarch [2022-23, 2023-2 and 2024-25] should be at least 30% of the estimated cost.

[III] The documentary evidence for registration should be submitted along with cost of Tender Paper. GST Regd. Certificate/PAN.

[IV] Income Tax Return of proceeding three years.

[V] The bidder should have an establishment in Paradip.

5. Time Schedule of Tender:

Sl.No	Particulars	Date	Time
1	Tender e-publication date	06-05-2026	17:00 Hrs.
2	(a) Document download start date	06.05.2026	17:00 Hrs.
	(b) Document download end date	18.05.2026	16:00 Hrs.
3.	(a) Bid Submission start date	06-05-2025	17:00 Hrs.
	(b) Bid Submission end date	18.05.2025	17:00 Hrs.
4.	Tender Opening Date (Technical)	19.05.2026	16.00 Hrs.
5.	Date opening of price bid	To be intimated in the e-procurement portal.	----

[A] BID INFORMATION:

Tender Fee & Earnest Money Deposit.	Rs.750/- & Rs.15,000/-respectively to be deposited separately through NEFT/RTGS only to the following Bank account. A/CNo.: : 0254104000169615 In favour of : Paradip Port Authority IFSC : IBKL0000254 Bank : IDBI Bank,Paradip
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6. [A] Bid documents consisting of e-tender Notice, Instruction to Bidders, General Condition of Contract (GCC) & Bill of Quantity (BOQ) in prescribed Xls format and the set of terms and conditions of contract and tender details can be seen in the website: <https://eprocure.gov.in/eprocure/app>.

[B] The bidders shall upload the scanned copy/copies [PDF format] of document listed below in prescribed format wherever warranted in support of qualification information. The online bidders shall have to produce the original documents in support of the scanned copies and statements uploaded in the portal within specified period. The bid shall include the following information and documents:

[i] Copy of valid PAN card, cost of tender paper and EMD, GST registration certificate.

[ii] Copy of Work Orders in support of executing similar nature of works during last 07 years.

[iii] Scanned copy of general bid duly filled up by bidder.

[iv] Income Tax return of last three previous years and financial statement as to Annual Financial Turn Over of preceding three previous years. [2022-23, 2023-24 and 2024-25]

[C] The bidders are subject to be disqualified which may lead to forfeiture of EMD if they have:

[i] Made misleading or false representation in the forms, statements submitted/produced fake documents and attachments submitted in proof of the qualification requirement and/or

[ii] Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delay in completion, litigation history, or financial failures etc. and/or

[iii] Indulged in unlawful and corrupt means in obtaining bids

[iv] Been blacklisted/suspended by the competent authority.

7. For effecting the Bid, the Bidder will deposit the Tender Fee [cost of tender paper] and EMD separately to the A/C mentioned at 6(B) by NEFT/RTGS and obtain the acknowledgement of the said transaction. A self-signed copy of these documents should be uploaded by the Bidder with the tender which will be verified during tender opening.
8. The exemption towards EMD fee and paper cost /Tender fee shall be considered from the bidders those who have registered with NSIC [National Small Scale Industries Corporation]/ Micro and Small Enterprise 2012 to all MES's registered with District Industries Centre

[DIC]/KVIC[Khadi&VillageIndustriesCommission]/KVIB[Khadi&VillageIndustrie sBoard]/COIR Board/Directorate of Handicrafts and Handloom or any other body specified by MOSSME [Ministry of Micro, Small and Medium Enterprises]/ UAM [Udyog Adhar Memorandum] In all tenders irrespective of relevance of the product category. Firms registered under NSIC /MSME for the tender may submit scanned copy of certificate/s to this effect to get exemption from deposit of EMD amount & paper cost/Tender fee.

9. The bidder must possess compatible Digital Signature Certificate (DSC) of Class-III.
10. All Bids are to be submitted online on the Website: <https://eprocure.gov.in/eprocure/app>. No Bid shall be accepted off-line. The Bids shall be received only "on line" on or before 16.05.2025 upto 16:00Hrs.
11. If there is a tie between two or more bidders for deciding the L-1 offer then the designated Tender Committee will finalize the tender by a transparent lottery system through video recording in presence of the L-1 bidders or their authorized representatives. Even if any or all L-1 bidders or their authorized representatives fail to be present at scheduled date and time of lottery, duly informed to them, the lottery system shall be carried out by the committee to finalize the L-1 bidder.
12. The bidders will get the information on-line regarding the status of their technical bid. The price bid of the bidder/s shall be opened of those who will pre-qualify in the technical bid duly shown with ranking of bidders on website.
13. The authority will not be held responsible for any technical snag or network failure during on-line bidding. It is the bidder's responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the e-Tender website. Under any circumstances, PPT shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the Tenders system or internet connectivity failures.
14. The authority reserves the right to reject any or all tenders without assigning any reasons thereof and shall also not be bound to accept the lowest tender.

Scope of work

(For exact location and Design of the work may be contacted Secretary, JLKS)

1. Erection of water proof shed, walling, lighting at Debasnana Mandap and Samiana for Debasnana Purnima on 29 June 2026.
2. Decoration with good quality water proof tarpaulin cover with decorative ceiling lights, Matting, Stage Decoration, flooring, Ceiling Fans, Back drop Flex, Sofas, with 1000 chairs to cover the whole area for seating at the open gallery at Gundicha Temple from 16 July to 23 July 2026 for Ratha yatra.
3. 40ft*60ft good quality water proof tarpaulin cover with ceiling lights, fans, Walling with partition, Matting, flooring, Good quality sound system round the clock from 15 July to 25 July 2026 for Nama Sankirtan. Stage 30ft x 6ft for bed purpose with Carpet, Ceiling Fans (Near deer park).
4. 1 no decorative gate in main entrance with light. 2 banner 8 ft x 12 ft in

different areas. Good quality back drop with Flex and 3D foam design in the Bhajan Mandap.

5. Tarpaulin cover around Gundicha Temple, Ceiling Fans, with light.
6. For different counter one shed Tarpaulin cover with wall cloth for an area of 8ft X 30 ft., 3 Ceiling fan, Table and lights.
7. Tarpaulin shed with cover 70 ft*40 Ft with partition, Lighting and Ceiling Fan for cooking and serving of Prasad from 15 July to 25 July 2026 (At Janmastami ground) .
8. Sound system for Bhajan, Pala program at Gundicha Temple and Jagannath Temple from 16 July 2026 to 27 July 2026. The sound microphone may hang from roof.

1) Cordless Microphone	04nos.
2) Mixture Machine(24channel)	01nos.
3) Audio sound input supported with CD & pen drive	
4) Battery back up for mikeset	02nos.
5) Micro phone with stand	10nos.
6) Tie Phone	02nos.
7) Amplifier (4000W)	04nos.
8) Booster (4000W)	02nos.
9) Sound Box and Mike good quality	10nos.

9. Decoration with good quality water proof tarpaulin cover with decorative ceiling lights, Stage preparation, Back drop Flex, Matting, flooring, Fans, Sofas, One Stage, with 300 chairs to cover the whole area for seating at Jagannath Temple gallery from 24 July to 27 July 2026 for Bahuda Yatra.
10. 6 Nos Cooler, 30 nos Ceiling fans, 4 nos Stand Fan, White Bed sheet, Plastic flower decoration, Teapoy, Table etc.
11. Supply for Cooking/serving utensil for Prasad preparation and distribution around 1000 People for 4 items from 15 July to 25 July 2026.
12. The above items are not exhaustive. The Ratha Yatra Program is for 12 days. However any items (not mentioned above) if it relates to tent house, may be supplied complimentary within the quoted amount.
13. Live sound system with Generator in Ratha for live announcement on Rathayatra and Bahuda Yatra.
14. A good quality counter for sitting arrangement of Orissa police at Gundicha temple.
15. A tarpaulin cover (12*20 Ft) at Jagannath temple on Rathayatra for Jalachhatra and on Sunavesha for Prasad distribution.

CONDITIONS:

1. The above work must be completed before 1 day of Debasnahan purnima, Ratha Yatra and Bahuda Yatra positively, failing which necessary action will be taken as deemed fit.
2. Payment will be made on satisfactory completion of work after deduction of statutory dues. No advance will be paid.
3. Security of the structure and materials supplied for the purpose is the responsibility of the firm.
4. As this is a time bound job, if the progress of work is not satisfactory, the

work can be completed by engaging any outsiders at the risk and cost of the bidder.

Secretary, JLKS
Paradip Port Authority

Annexure-I

CHECKLIST

Please ensure that the following documents have been submitted in the technical bid duly uploaded

Sl.No.	Name of the Document	Page from	Page to
1.	Money Receipt for Tender Fee/paper cost		
2.	Money Receipt for EMD		
6.	Copy of GST Regn. Certificate		
7.	Copy of PAN Card		
8.	Copy of Income Tax Return of preceding 3Yrs		
9.	Copy of financial statements viz. Annual financial turnover of the firm for last three years		
A	FY2023-24		
B	FY2022-23		
C	FY 2021-22		
11.	Copies of Work Orders of similar nature of Work executed by the firm during last 7years		