

REQUEST FOR PROPOSAL (RFP)

SECTION 1: INFORMATION TO BIDDERS

Ref No. 01/SAC/CE(NH)/2026-27

Date: 30-April, 2026

Sub: Empanelment of agencies for Providing manpower to the office of Competent Authority for Land Acquisition (CALA), Regional Office (MoRTH), Chief Engineer (NH), Superintending Engineer / Executive Engineer (NH) for National Highways development projects in Madhya Pradesh.

GENERAL: -

1. The Ministry of Road Transport and Highways (MoRTH), Government of India is engaged in the development of National Highways in the State of Madhya Pradesh through Executing Agency i.e. NH PWD. The Regional Office (MoRTH), Bhopal is the nodal office of MoRTH in Madhya Pradesh and PWD NH wing is headed by Chief Engineer (NH) in Madhya Pradesh. **CE, NH, PWD** intends to empanel the agencies **for Providing manpower to the office of Competent Authority for Land Acquisition (CALA), Regional Office (MoRTH), Chief Engineer (NH), Superintending Engineer / Executive Engineer (NH) for National Highways development projects in Madhya Pradesh.** The Offices of the CALAs are spread across the State of Madhya Pradesh. The Manpower for CALAs (notified by the MoRTH to undertake the process of land acquisition for development of National Highways in Madhya Pradesh) are required to assist the CALA in land acquisition matters and in operation of on-line fund-management portal as per direction of the CALA. The other manpower at **Regional Office (MoRTH), Chief Engineer (NH), Superintending Engineer / Executive Engineer (NH)** are required to assist the officers of NH PWD/MoRTH in preconstruction activities viz LA, Forest clearances and utility shifting, arbitration and legal matters etc. The Regional Office (MoRTH) invites proposals from eligible Agencies accordingly.
2. Selection of the supplying agency for the above facilities shall be based on the lowest service charges quoted. The Position and its expected qualification, experience is fixed as per MoRTH norms. The selection of manpower will be done by the competent authority/ Committee formed.
3. The interested agencies / firms may download the RFP from MoRTH website (e-tender portal "<https://eprocure.gov.in/eprocure>") **08-May-2026 (17:30 Hrs) to 09-June-2026 (up to 17:30 Hrs. IST).** **Bid must be submitted online only <https://eprocure.gov.in/eprocure> during the validity of registration with the MORTH e-Tendering Portal, i.e. <https://eprocure.gov.in/eprocure> on or before 08-May-2026 (up to 17:30 hours IST).** Bids received online shall be opened on **11-June-2026 (at 12:00 hours IST).** The Bidders shall also submit Rs. 5,000/- [Rs Five Thousand Only] towards the cost of empanelment through NTRP (Non-Tax Receipt Portal) Portal (bharatkosh.gov.in) only (scanned copy of receipt / document to be submitted online on eprocure.gov.in along with the bid). The relevant details of PAO and DDO for NTRP are as follows:

Sr. no.	Description	Details to be selected in Bharatkosh (NTRP) Portal
1	Ministry	Road Transport & Highways
2	Purpose	Receipt of Service Fees on Account of NH
3	Pay & Account Office (PAO)	002192 - Regional Pay & Accounts Office, (NH), Bhopal.

4	Drawing & Disbursing Office(DDO)	203945 - SE, Civil
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Receipt/Document in support of online payment to be submitted online on eprocure.gov.in

4. The Applicant shall furnish as part of its Proposal, a bid security of 50,000/- (fifty thousand) in the form of a Bank Guarantee (as per the format specified in Appendix N of this RFP document) (the “Bid Security”), valid for 45 days beyond the validity of the bid. The Bid submitted without Bid Security will be summarily rejected. The Bid Security of the successful Bidder will be returned when the Bidder has signed the Contract Agreement with the Employer and has furnished the required Performance Guarantee as specified in the document within 15 days from the receipt of the Letter of Acceptance. The Bid Security will be forfeited:
- (a) If a Bidder withdraws its bid during the period of bid validity. Or
 - (b) If the Bidder fails to accept the Employer’s corrections of arithmetic errors in the Bidder’s bid (if any), or
 - (c) If the Successful Bidder fails to sign the contract agreement with the Employer within the prescribed period, or
 - (d) If the Successful Bidder fails to furnish the Performance Security within the stipulated time.
- Unqualified bidders would be informed regarding their non qualification, without any explanation and thereafter Bid Security would be returned unopened after the evaluation of the financial proposal and signing the contract agreement with the successful bidder.
5. The proposal should be submitted by agency / firms/company in two parts, i.e the technical proposal and financial proposal. The Financial Proposal is to be submitted only in Electronic Form (to be uploaded on e portal).
6. The total time period for the assignment will be **3 years**.
7. Eligibility criteria for applicant firm / agency

Completed work of similar nature during last 5 years	Average Annual Turnover during last 3 years (in Rs.)	Time period for Facility Services
1.The firm should have experious in providing the technical manpower to the various Government and Public sector companies at multiple locations under single contract. 2. Should have completed manpower providing tender works with government/ public sector companies of at least 5 Cr in last 5 years.	Annual turnover of each of the last 3 years should be more than 5 Cr .	36 Months

8. MoRTH will not be responsible for any delay, loss or non-receipt of RFP document sent by post/courier. Further, MoRTH shall not be responsible for any delay in receiving the Proposal and reserves the right to accept/reject any or all applications without assigning any reason thereof.

9. The **Technical proposal (in Original) must be submitted in a hard bound form** with all pages numbered serially, along with an index of submission. (Hard bound implies binding between two covers through stitching or otherwise whereby it may not be possible to replace any paper without disturbing the documents). Spiral bound form, loose form, etc. will be not accepted. **A copy of the Technical Proposal should also be uploaded on the e-portal. Financial Proposals shall have to be submitted only in Electronic Form (to be uploaded on the e-portal).** In the event, any of the instructions mentioned herein have not been adhered to, MoRTH may reject the Proposal.

10. RFP submission must be received not later than **09-June-2026 (at 17:30 hours IST)** in the manner specified in the RFP document at the address given below:

Chief Engineer NH PWD
2nd Floor, Nirman Bhawan,
Arera Hills, Bhopal, Madhya Pradesh.
Phone 0755-2551329, 2571467
E-mail: cepwdnhzonemp@gmail.com