

OFFICE OF THE EXECUTIVE ENGINEER 400 KV TESTING DIVISION  
MP POWER TRANSMISSION CO. LTD. MANDSAUR  
Regd Office:- Block no.2, Shakti Bhawan , Rampur Jabalpur: 482008



**TENDER SPECIFICATION NO.TS-03/2026-27/88 dtd 08.05.2026**

**Procurement of 09 Nos. Telescope Ladder for Maintenance work at various EHV Substation under EE 400KV Testing Division Mandsaaur**

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DATE OF START OF SALE : 08.05.2026 UPTO 17:45 HRS  
LAST DATE OF SALE (Only Online) : 29.05.2026 Upto 14.30 Hrs  
LAST DATE OF SUBMISSION (Only Online) : 29.05.2026 Upto 14.30 Hrs  
DATE OF TECHNICAL BID OPENING : 01.06.2026 At 15.30 Hrs

**EXECUTIVE ENGINEER  
400 KV Testing Division  
MP POWER TRANSMISSION CO. LTD. Mandsaaur**

Price: **Rs.500/- + Rs. 90 GST@18% = 590/-**

**OFFICE OF THE EXECUTIVE ENGINEER 400 KV TESTING DIVISION  
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Regd Office:- Block no.2,Shakti Bhavan , Rampur Jabalpur: 482008**

**TENDER SPECIFICATION NO.TS-03/2026-27/88 dtd 08.05.2026  
Procurement of 09 Nos. Telescope Ladder for Maintenance work at  
various EHV Substation under EE 400KV Testing Division Mandsaur**

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## MADHYA PRADESH POWER TRANSMISSION CO. LTD.

(A wholly owned Govt. of Madhya Pradesh Undertaking)

CIN: U40109MP2001SGC014880

OFFICE OF THE EXECUTIVE ENGINEER 400 KV TESTING DIVISION MANDSAUR

Behind Navodaya Vidhyalaya, Laduna Road, Sitamau-458389

Tel. No. 07426-292575,

E-mail- [eet.mds@mptransco.nic.in](mailto:eet.mds@mptransco.nic.in)

### **E - TENDER NOTICE**

E - tenders are invited for /installation of transformer at EHV substation against following tender specification:

Tender No.	Details of work	Due date	EMD to be submitted	Cost of tender document
TS-03/ 2026-27/ 88 dtd 08.05.2026	Supply of 09 No. Telescope Ladder for Maintenance work at various EHV Substation Under 400KV Testing Division Mandasaur	29.05.2026	Rs. 2400 /-	Price: ₹ 590/- (including GST) +

**Note : Please quote your rate in online submission mode only**

**MSME Certificate Specific for Telescope Ladder only**

### **QUALIFYING REQUIREMENTS:**

The bidding is open to Manufacturer/Authorised Dealer/Authorised Distributor/Supplier, who fulfills the PQR / requirement / criterion as detailed in the NIT of the specific tender. The basic qualification of the bidder is as under:

- (i) The bidder is an experienced Manufacturer/Authorised Dealer/Authorised Distributor/Supplier/contractor / of the tendered item(s) as specified in the Pre-Qualifying Requirement of the tender and has technical knowledge and practical experience.
- (ii) The Bidder should not anticipate change in ownership during the proposed period of contract. If such a change is anticipated, the scope and effect thereof shall be defined.
- (iii) The Bidder should have adequate financial stability and status to meet the financial obligations pursuant to the scope of the assignments. The Bidders should upload copy of Audited Annual Accounts (Balance Sheets, P&L accounts), Income Tax Returns and turnover certificate duly certified by statutory auditor/chartered accountant for the last three financial years or any
- (iv) Other documents as specified in the Pre-Qualifying Requirement of the tender. In case where the audited annual accounts for the last preceding financial year are not available, certification of annual accounts from Statutory Auditor/ chartered accountant of the bidder would be acceptable.
- (v) The bidder should have established quality assurance systems and organization designed to achieve high levels of item(s) reliability during execution of contract.
- (vi) The Credentials/ Pre Qualifying Requirement (PQR) (if any) of respective tender specified in NIT or in Technical Specifications of tender shall over- ride/supersede such clauses or all of the above basic qualification

requirement, as the case may be, and similar related clauses appearing else-where in the tender/bidding documents for opening of bid/offer of the bidder.

- (vii) While deciding award of contract against any tender apart from the prices quoted and compliance to terms and conditions of the tender specifications, MPPTCL will also take into account such factors as performance against earlier contracts in terms of quality of works done and adherence to prescribed time schedules. Offers of such contractors who have poor track record of performance in earlier contracts are liable to be rejected.
- (viii) All entities registered OR incorporated under the companies act of India, firms consultant & person who is having the qualifying criteria as stipulated in the tender, except those with whom business is banned by successor companies of MPSEB and fulfilling following conditions, will be eligible to participate in the Tender :-
- (ix) Bidder must have test certificate of Breather and Dealer/MFG or authorisation certificate of Breather without submission of certificate offer will be not accepted.
- (x) Bidder must submit experience/previous order copy for rate justification without submission of certificate offer will be not accepted.
- (xi) **Tenderer/bidder should not be the officer/employee or relative of MPPTCL. As per Section-2 [TT] of the company act 2013 the definition of relative is as follows:-**

A person shall be deemed to be a relative of another if :-

- [a] They are member of Hindu undivided family, or
- [b] They are husband and wife , or

[c] The one is related to the other in the manner indicated below :-

Sr. No.	Company's act 2013 Relatives
1	Father (including Step-father)
2	Mother (including Step-Mother)
3	Son (including Step-Son)
4	Son's wife
5	Daughter
6	Daughter's Husband
7	Brother (including step-brothers)
8	Sister (including step-sisters)

Bidders are required to submit an affidavit on non-judicial (Rs. 100/-) stamp paper appropriate amount in this regard. The necessary proforma in this effect is enclosed as "Proforma-1"

**PURCHASE OF TENDER DOCUMENTS:** The tender documents can be downloaded from e- procurement website [www.mptenders.gov.in](http://www.mptenders.gov.in) Tender submission, payment of tender fee & EMD etc all activities shall be online.

- (i) Price bid has to be submitted "On line" only.

- (ii) MPPTCL reserves right to cancel or modify the tender wholly or partly without assigning any reason whatsoever it may be at any stage of Bidding/Tendering.
- (iii) As all activities are "ONLINE" hence Bidders are required to obtain digital signature certificate. For any query about e\_tendering, it is advised to contact Madhya Pradesh State Electronic Development Corporation, IT Dept. II floor, 47-A, Arera Hills, Bhopal-462001, Phone - 0755 - 2518500/269, Email : brahme@mpsdc.com and [support-proc@nic.in](mailto:support-proc@nic.in).

**4. KEY DATES:**

S. No.	Item	Start Date & Time	Expiry Date & Time
1	Date of Publication of Tender online	08.05.2026, 17.45 Hrs.	
2	Downloading of tender document	08.05.2026, 17.50 Hrs.	29.05.2026, 14:30 Hrs.
3	Tender/Bid submission on e-portal	08.05.2026, 17.50 Hrs.	29.05.2026, 14.30 Hrs.
4	EMD & Techno Commercial bid	01.06.2026, 15:30 Hrs.	

For further details, please visit our web site, [www.mp.gov.in/energy/mpseb](http://www.mp.gov.in/energy/mpseb), [www.mptransco.in](http://www.mptransco.in).

**Executive Engineer  
400 KV Testing Division  
M.P.P.T.C.L. Mandasaur**

**// SAVE ELECTRICITY //**

# TENDER CONDITIONS & INSTRUCTIONS TO TENDERER

## SECTION - I

<b>Clause No.</b>	<b>TITLE</b>
1.03	Earnest Money
1.04	Tender Procedure
1.05	Qualifying Requirements
1.20	Due date for receipt and opening of tender

## TENDER CONDITIONS &amp; INSTRUCTIONS TO TENDERERS

**1.01** Tender complete with all prescribed schedules shall be submitted **online** within specified timings as per the tender notice.

**1.02** This online "e-Tender Specification No. **TS-03/2026-27/88 dtd 08.05.2026** for **(Purchase of 09 Nos. Telescope Ladder for Maintenance work at Various 400KV / 220 KV /132 KV S/s under EE 400 KV Testing Division Mandsaur)**

**1.03 EARNEST MONEY**

**1.03.1** The Bidder shall deposit the Earnest Money amount online for the respective tender. No offer will be accepted without Earnest Money Deposit. **(EMD Exemption for MSME & MSME Certificate Specific for telescope ladder)**

**1.03.2** It may please be noted that in no case whatsoever the condition of submitting the earnest money will be waived or relaxed.

**1.03.3 Price bid shall be submitted online only.**

**1.03.4** The offer shall be valid for a period of minimum **120 days** from the date of opening of price bid. The Company reserves the rights to forfeit the earnest money in case offer is withdrawn after the opening date or in the event of refusal to accept the letter of intent placed by the Company within the validity period. The earnest money deposit will be refunded to the unsuccessful bidders.

**1.04 TENDER PROCEDURE:** The tender shall be **submitted online**. On due date Technical Bids shall be opened and documents submitted shall be checked online. After verification of documents, eligible bidders will be considered for price bid opening. Date of opening of price bid shall also be communicated through portal and e-mail. **You need not submit price bid in hard copy in separate envelope.**

Due date of the tender could, however, be extended at the discretion of the Company and will be duly notified to the concerned. The discretion in this respect shall entirely be with the Company and binding on all the tenderers.

**Following points should be noted carefully while submitng price bid.**

1. Price Bid calculates quoted rate of No. only. To calculate total tender value quoted rate of each item should be multiplied by its quantity.
2. Please clearly mention rate of GST in % in questionnaire as well as add in price bid for each item in Rs.
3. Please also mention any other tax or charge applied in price bid in questionnaire in % or Lumpsum .
4. If freight charges are applied separately in price bid, use any of the available column in the sheet.
5. Bidder has to declared/disclose all the statutory Taxes/Levy/Surchage etc. applicable on the supply of furniture in price bid as well as in questionnaire. If any of the taxes/Levy/Surchage is left undisclosed, it will be assumed as included in your quoted price.

**1.05 QUALIFYING REQUIREMENT :**

**1.05.01** The tenders are invited from reputed parties only having adequate experience in the field of supply of 09 Nos. Telescope Ladder should have financial and technical resources and infrastructure backed with qualified agencies to execute the work properly and expeditiously within specified time frame. The evidence shall consist of written details of capacities and present commitments (excluding the work under this specification) of the Bidder and shall be mentioned in **Schedule-2** (Details of past experience work).

**1.05.02** (i) A bidder should have PAN number, Tin No, GST Registration and all other valid & legal registrations required as per rules, in the name of firm / proprietor from competet auhority and adequate experience of above material in MPPTCL or any other Govt / Semi – Govt / Govt - undertaking /Organisation / Corporations /Companies... etc.

**1.05.03** The company reserves the right to ignore such offers having inadequate financial capacity or large unexecuted past works or where unjustified and substantial delay has already occurred in execution of past works.

**1.05.04** While deciding award of contract against any tender apart from the prices quoted and compliance to terms and conditions of the tender specifications, MPPTCL will also take into account such factors as performance against earlier contracts in terms of quality of supplied material and adherence to prescribed time schedules. Offers of such contractors who have poor track record of performance in earlier contracts are liable to be rejected.

**1.05.05** The bidder shall submit the required details in the tender in respect of the above requirement with the documentary evidence. The bidder shall indicate clearly order-wise list of works completed with quantum of each type of work done so far. If against some order, work is yet to be completed the present position of work shall be indicated. **This may please be noted that bidders who do not submit the photo copies of orders of Ladder supply executed by them in past (in support of past experience) and work completion certificate of ladder supply may not be considered.**

**1.06** While submitting the tender, it shall be ensured that the schedules are strictly in the prescribed form. The bidders may use the original forms of schedules supplied with the tender specification or may use separate sheets.

In any case, the tender form bearing the seal of this office should be filled in and submitted in original. The tender should be complete with all schedules attached to the specification including the questionnaire etc.

**1.07** The tenderer is requested to go through the specification, schedules, notes and all enclosures carefully. Doubts, if any, should be got clarified well in time by writing to the Executive Engineer 400 KV Testing Division MPPTCL, Manduar. Responsibility of submitting the tender in time shall rest with the bidders.

**1.08** The Company reserves the right to the following:

- (i) To reject any or all tenders or to accept any tender considered advantageous to the Company whether it is the lowest tender or not and
- (ii) To split the quantities against the tender on more than one bidder for the same items/works. No reasons will be assigned by the Company for above and it will be binding on the bidders.

**1.09** Tender will not be considered unless it is accompanied by the income tax payment certificate in the form prescribed for the purpose by the Income Tax Deptt.

**1.10** In case the date of opening of the tender is declared a holiday, the tender will be received and opened on the following working day at the specified timings.

**1.11** The price paid for buying the tender specification shall not be refunded under any circumstances whatsoever.

**1.15** The tender of those tenderers who have not purchased tender specification shall not be considered.

**1.16** Satisfactory evidence (in the form of power of attorney) of authority of the person signing on behalf of the tenderer shall be furnished with the tender.

**1.17** Correction/ changes made in the offer (bid) by the bidder shall bear the initial of the person signing the tender.

**1.18 MODIFICATION & WITHDRAWAL OF BIDS:**

**1.18.1** Under no circumstances, the bidders are allowed to modify their prices once their price offer is submitted. Further no discount letter would be accepted after submission of price offer.

**1.18.2** No bid may be withdrawn in the interval between the dead line for submission of bids and the expiration of period of bid validity specified. Withdrawal of bid during this interval shall result in the forfeiture of bidder's Earnest Money.

**1.19 DUE DATE FOR RECEIPT AND OPENING OF TENDER :**

- (i) Tender and earnest money should submit online on or before **15:00 Hrs** on dtd 28.05.2026 of tender opening.
- (ii) The tenders will be opened in the **O/o EE 400 KV TESTING DIVISION, MPPTCL, MANDSAUR Behind Navodaya Vidhyalaya, Laduna Road Sitamau at 15:00 Hrs on dtd 29.05.2026**

**1.20** The quantities indicated in **Schedule-3 (Specifications & quantities)** are tentative and may vary during actual execution of works or while placing detailed order. While submitting their offer, the tenderer shall take note of the same.

**1.21** As per the requirement, the Company may reduce or increase the quantum of work as the case may be. Additional works, if required, shall have to be executed on accepted rates, terms & conditions at the same location.

1.22 The offer made for part of individual work will not be accepted and rejected summarily.

## SECTION-II

### GENERAL CONDITIONS OF CONTRACT FOR SLICA GEL BREATHER

#### CONTENTS:

Clause No.	Name of the Clause
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2.2	STANDARDS
2.3	SUBMISSION OF SAMPLES & INSPECTION
2.4	SCHEDULE
2.5	DISCREPANCY IN TECHNICAL PARTICULARS
2.6	DEFINITION OF TERMS
2.7	CONTRACTOR TO INFORM HIMSELF FULLY
2.8	CONTRACT, AGREEMENT AND SECURITY DEPOSIT
2.9	NEGLIGENCE
2.10	DEATH, BANKRUPTCY ETC.
2.11	ENGINEER'S DECISION
2.12	CONTRACTOR'S REPRESENTATIVE AND WORKMEN
2.13	LIABILITY FOR ACCIDENTS AND DAMAGE
2.14	REPLACEMENT OF DEFECTIVE WORK
2.15	DEDUCTIONS FROM CONTRACT PRICE
2.16	CERTIFICATE OF ENGINEER
2.17	CERTIFICATE NOT TO AFFECT RIGHTS OF THE COMPANY OR CONTRACTOR
2.18	RESPONSIBILITY OF CONTRACTOR
2.19	RESPONSIBILITY FOR PROPER HANDLING OF EQUIPS.
2.20	EXTENSION OF TIME FOR COMPLETION
2.21	DAMAGES FOR DELAY IN COMPLETION
2.22	TESTS ON COMPLETION
2.23	REJECTION OF DEFECTIVE PLANT
2.24	REGULATIONS OF LOCAL AUTHORITIES
2.26	ARBITRATION
2.27	CONTRACT
2.28	HEADINGS

### GENERAL CONDITIONS OF CONTRACT FOR TELESCOPE LADDER

2.0 This section provides information regarding desired technical specification of 09 Nos. Telescope Ladder to be supplied. In addition, desired technical qualification of the tenderers to qualify the tender has also been elaborated. This section also contains various forms and schedules/Annexures which are to be duly filled in and furnished along with the tender.

2.1 It is not the intent to specify completely herein all the details of design and construction of Materials, However the material shall conform, in all respect, to the high standards of design and workmanship and be capable of performing the duties specified herein.

#### 2.2 **STANDARDS -**

09 Nos. Telescope Ladder (IS3696) Specification with latest amendment

#### 2.2.1 **ACCEPTANCE OF OTHER AUTHORITATIVE STANDARDS**

In the paragraph 1.2 above relevant Indian Standard have been mentioned. However, the Materials meeting any other authoritative International Standard, which ensures equal or better quality than the standards, mentioned shall also be acceptable. Indian Standards for which are not available, the relevant equivalent International Standards will be applicable. Please attach photocopy of all such standards according to which the Material has been offered.

2.2.2 In this bid, the tenderers will have to furnish confirmation in regard to compliance of our entire technical requirement. The bid should clearly describe various technical particulars of the Materials as per details given in this specification. Based on above information all details required in Schedule-I to Schedule XII should be furnished so that we may be able to examine whether the Bid submitted is technically acceptable or not. Also all details and confirmation required as per Schedule-I to Schedule XII will form part of technical bid.

#### 2.3 **SUBMISSION OF SAMPLES & INSPECTION –**

- (i) If required, the bidder may be asked to submit the samples of the offered materials to the purchaser, if it is desired before opening of the tenders. The sample will be returned after finalization of the contract. The cost towards submission and return of samples will be borne entirely by the respective bidder.
- (ii) If required the material may again be inspected at the premises of successful lowest bidder after placement of order. In such case, no material shall be dispatched from the point of manufacture unless the material is found satisfactory.
- (iii) The acceptance of any quantity of the material shall in no way relieve the successful tenderer of his responsibility for meeting all the requirement of this specification and shall not prevent subsequent rejection if such equipment are later found to be defective.

#### 2.4 **SCHEDULE -**

The Schedules, questionnaire and annexure attached with this specification are the integral part of the specification and shall be submitted duly filled in by the tenderers along with the offer. The makes of the insulating mats shall be clearly indicated. A general mention that the components shall be of reputed make will not be acceptable.

#### 2.5 **DISCREPANCY IN TECHNICAL PARTICULARS -**

It has been noticed that some of the information furnished in the schedule of technical particulars, technical questionnaire and price schedule do not match with each other. In order to avoid any discrepancy, it may be noted that for the purpose of price evaluation the details brought out by the tenderers in "Schedule-III' Technical Questionnaire" will be treated as final and evaluation will be done based on the information which will be given in this Schedule -III. In case of any discrepancy in regard to information given in any other table, responsibility will rest on the Tenderer. While this condition shall be applicable for the purpose of price evaluation, at the time of acceptance of bid, the Purchaser will have the right to take such of the values which are advantageous to the Purchaser.

## 2.6 DEFINITION OF TERMS:

In construing these general conditions and the annexed specification, the following words shall have the meanings herein assigned to them unless there is something in the subject or context inconsistent with such construction:-

- (i) The 'Company' shall mean the Madhya Pradesh Power Transmission Company Ltd., and include his successor in office and permitted assigns/ authorized representative.
- (ii) The 'Contractor' shall mean the tenderer whose tender shall be accepted by the Company and shall include the tenderer, heirs, executors, administrators, representative and assigns.
- (iii) The 'Sub-contractor' shall mean the person names in the contract for any part of the work or any person to whom any part of the contract has been sublet with the consent in writing with the consent in writing heirs, executors, administrators, representative and assigns of such person.
- (iv) The 'Engineer' shall mean the Superintending Engineer, Madhya Pradesh Power Transmission Company Ltd. or such other officer as may be duly authorized and appointed in writing by the Company to act as Engineer for the purpose of the contract. In cases where no such Engineer has been so appointed, the work "Engineer" shall mean the Company or his duly authorized representatives.
- (v) Plant, work or works shall mean and include plant and materials to be provided and work to be done by the contractor under the contract.
- (vi) The 'Contract' shall mean and include the general conditions, specification, schedules, drawings, form of tender, covering letters schedule of prices or the final general condition, any special conditions applying the particulars contract specification, and drawings and the agreement to be entered into under clause 3 of these general conditions.
- (vii) The 'Specification' shall mean the specification annexed to these general conditions and the schedules there to (if any).
- (viii) The 'Site' shall mean the site of the proposed plant/line/sub-station where work is to be executed under the contract.
- (ix) 'Test of Completion' shall mean such tests as prescribed by the specification to be made by the contractor before the work is taken over by the Company.
- (x) 'Commercial Use' shall mean that use of the work which the contract contemplates or of which it is to be commercially capable.
- (xi) 'Month' shall mean calendar month.
- (xii) 'Writing' shall include any manuscript, typewritten or printed statement, under or over signature or seal as the case may be.
- (xiii) 'EHV Sub-station' shall mean Extra High voltage sub-station.
- (xiv) 'Approved' or 'To approval' shall mean as approved by or approval of the Engineer or Company.
- (xviii) 'Performance tests' shall mean such tests as are prescribed in the 'Specification' to be carried out by the contractor before the material is taken over by the Company.
- (xix) 'Minor Modification' shall mean the modification work required to be done on the 'material as per requirement of work site.
- (xx) 'Major Modification' shall mean the modification work required to be done only after written consent of "Engineer-in Charge" and the contractor/firm

(xxi) 'Drawings' shall mean all :-

- (a) Drawings furnished by the COMPANY as a basis for proposals.
  - (b) Supplementary drawings furnished by the COMPANY to clarify and to define in greater details the intent of the 'Contract'.
  - (c) Drawings submitted by the CONTRACTOR with his proposal provided such drawings are acceptable to the COMPANY.
  - (d) Drawings furnished by the COMPANY to the CONTRACTOR during the progress of the work, and engineering data and drawings submitted by the CONTRACTOR during the progress of the work provided such drawings are acceptable to the COMPANY.
- (xxii) Word 'importing persons' shall include firms, companies, corporations, and other bodies whether incorporated or not.
- (xxiii) Words importing the singular only shall also include the plural and vice versa when the context requires.

## 2.7 CONTRACTOR TO INFORM HIMSELF FULLY :

The contractor shall be deemed to have carefully examined the general conditions of specification, schedules and drawings. If he has any doubt as regard to the meaning of any portion of these general conditions or of the specification he shall before signing the contract set forth the particulars thereof, and submit them to the Engineer in writing, in order that such doubt may be removed.

## 2.8 SECURITY DEPOSIT :

2.8.1 On acceptance of offer, the successful tenderer will have to deposit the required amount of security deposit in the form of the pay order, demand draft or bank draft in favour of Regional Accounts Officer, MPPTCL, Indore. The amount of security deposit shall be as under:-

	Initial security deposit	Deduction from running bills	Total security deposit
i. For the work contract upto Rs.25 lacs.	2%	8%	10%
ii. For work contract more than Rs. 25 lacs.	2%	3%	5%

2.8.2 The earnest money amount deposited in the form of D.D. shall be retained towards initial security deposit and tenderer will have to give balance amount of initial security deposit. Interest will not be allowed on cash deposit. The security deposit shall be returned to the successful tenderer only after expiry of the guarantee period, if any, faithful performance of terms and conditions of the order, satisfactory completion of contract and, if, there is no claim for recovery against the tenderer.

2.8.3 In case, if successful tenderer is having the facility of permanent security deposit of Rs. 3 lacs, they are not required to deposit any additional security amount.

## 2.9 NEGLIGENCE :

If the contractor shall neglect to execute the work with due diligence and expedition, or shall refuse or neglect to comply with any reasonable orders given to him in writing by the Engineer in connection with the work, or shall contravene the provisions of the contract, the Company may give seven days notice in writing, to the contractor to make good the failure, neglect, or contravention complained of and should the contractor fail to comply with the notice within a reasonable time from the date of service thereof in the case of a failure, neglect, or contravention capable of being made good within that time, or otherwise within such time as may be reasonably necessary for making it good, then and in such case the Company shall be at liberty to employ other workmen and forthwith perform such work as the contractor may have neglected to or if the Company shall think fit, it shall be lawful for him to take the work wholly, or in part, out of contractor's hands and re-contract at a reasonable price with any other

persons, or provide any other materials, tools, tackle or labour for the purpose of completing the work or any part thereof and in that event the Company shall without being responsible to the contractor for fair wear and tear of the same, have the free use of all the materials, tools, tackle, construction plant or other things which may be on the site, for use at any time in connection with the work, to the exclusion of any right of the contractor over the same and the Company shall be entitled to retain and apply and balance which may be otherwise due on the contract by him to the contractor or such part thereof as may be necessary, to the payment of the cost of executing such work as aforesaid.

In case work is not completed by the contractor within the completion period or extended period if any, or any failure to complete the work or neglect the work etc. noticed, Company may at its option can get the work done through some other agency at the cost and risk of the contractor or complete the balance work done departmentally and recover the expenditure so incurred from the contractor or terminate the order without any liability on Company side.

If the cost of executing the work as aforesaid shall exceed the balance due to the contractor, and the contractor fails to make good the deficit, the said materials, tools, tackle, construction plant or other things, the property of the contractor may be sold by the Company and proceeds applied towards the payment of such difference and the cost of any incidental to such sale. Any outstanding balance existing after crediting the proceeds of such sale shall be paid by the contractor on the certificate of the Engineer but when all expenses cost and charges incurred in the completion of the work are paid by the contractor all such materials, tools, construction plant or other things remaining unsold shall be removed by the contractor.

#### **2.10 DEATH BANKRUPTCY, etc.**

If the contractor shall die or commit any act of bankruptcy or being a corporation, commerce to be wound-up for reconstruction purposes or carry on its business under a receiver, the executors, successors, or representatives in law of the estate of the contractor any such receiver, liquidator or any person in whom the contract may become vested, shall forthwith give notice thereof in writing to the Company and shall for one month during which he shall take all responsible steps to prevent a stoppage of the works have to option of carrying out the contract subject to his or their providing such guarantee as may be required by the Company but not exceeding the value of the work for the time being remaining unexecuted. In the event of stoppage of the works, the period of the option under this clause shall be fourteen days only, provided that should be above option not be exercised, the contract may be terminated by the Company by notice in writing to the contractor, and the same power and provisions reserved to the Company in the last proceedings clause on the taking of the work out of the contractor's hands shall immediately become operative.

#### **2.11 ENGINEER'S DECISION :**

In respect of all matters which are let to the decision of the Engineer, including the granting of or with-holding of certificates, the Engineer shall, if required so to do by the contractor, give in writing decision thereon and his reasons for such decision. All decisions of the Engineer shall be subject to the right of arbitration reserved by these general conditions.

#### **2.12 CONTRACTOR'S REPRESENTATIVE AND WORKMEN :**

The contractor shall employ at least one competent representative, whose name or names shall have previously been communicated in writing to the Engineer by the contractor, to supervise the work. The said representative, or if more than one shall be employed then one of such representatives, shall be present on the site during working hours, and any written order or instructions which the Engineer or his duly authorized representative whose name shall have been previously communicated in writing to the contractor, may give to the said representative of the contractor shall be deemed to have been given to the contractor.

The Engineer shall be at liberty to object to any representative or person employed by the contractor in the execution of or otherwise about the works who shall misconduct himself or be incompetent or negligent and the contractor shall remove the person so objected upon receipt from the Engineer of notice in writing required him so to do and shall provide in his place a competent representative at the contractor's expense.

#### **2.13 LIABILITY FOR ACCIDENTS AND DAMAGE:**

The contractor shall be entirely responsible for all loss, damage or depreciation of sub-station equipment/any other material etc. until the work-site is taken over in accordance with the relevant clause of the specification.

The contractor shall, during the progress of the work, properly protect the substation from injury which also include theft and shall take every reasonable, proper, timely, and useful precaution against accident or injury to the same from any cause and shall be and remain answerable and liable for all accidents or injury to the same from any cause and shall be and remain answerable and liable for all accidents or injuries thereto which until the same be or be deemed to be taken over under clause of this specification may arise or be occasioned by the acts or omission of the contractor or his workmen or sub-contractor, and all losses and damages to the substation arising from such accidents and injuries as aforesaid shall be made good in the most complete and substantial manner by and at the sole cost of the contractor and to the reasonable satisfaction of the Engineer.

Until the work shall be or be deemed to be taken over as aforesaid, the contractor shall also be liable to indemnify the Company in respect of all damage or injury to any person or to any property of the Company or of others occasioned by the negligence of the contractor or workmen or sub-contractors or by defective work but no otherwise.

Provided that the contractor shall not be liable under the contract for any loss or profit or loss of contract or any claims made against the Company not already provided for in the contract, nor for any damage or injury caused by or arising from the acts of the Company or due to circumstances over which the contractor has no control, nor shall his total liability for loss, damage or injury exceed the total value of the contract.

The contractor shall be deemed to have indemnified and saved harmless the Company against all actions, suits, claims, demands, cost or expenses arising in connection with injuries suffered prior to the date when the plan shall have been taken over under clause of this specification herein by persons employed by the contractor or his sub-contractor on the works whether under the General Law or under the Workmen's Compensation Act, 1923 or any other statute in force at the date of the contract dealing with the question of the liability of employers for injuries suffered by employees and to have taken steps properly to insure against any claim there under.

On the occurrence of an accident which results in the death of any of the workmen employees by the contractor or which is so serious as to be likely to result in the death of any such workmen, the contractor shall, within 24 hours of the happening of such accident intimate in writing to the concerned Engineer of the Electricity Company the fact of such accident.

In the event of any claim being made or action brought against the Company involving the contractor and arising out of the matters referred to and in respect of which the contractor is liable, under this clause, the contractor shall be immediately notified thereof and he shall, with the assistance if he so require of the Company, at the sole expense of the contractor, conduct all negotiations for the sole settlement of the same or of any litigation that may arise there from. In such case the Company shall, at the expense of the contractor, afford all available assistance for any such purpose.

#### **2.14 REPLACEMENT OF DEFECTIVE WORK:**

If during the progress of the work the Engineer shall decide and notify in writing to the contractor that the contractor has executed any unsound or imperfect work, the contractor on receiving details of such defects or deficiency shall at his own expense within seven days of his receiving the notice, or otherwise within such time as may be reasonably necessary for making it good, proceed to alter, reconstruct or remove such work and in case the contractor shall fail to do the Company may on giving the contractor seven days notice in writing of his intention so to do, proceed to remove the work provided that nothing in this clause shall be deemed to deprive the Company of or effect any right under the contract which he may otherwise have in respect of such defects or deficiencies.

#### **2.15 DEDUCTIONS FROM CONTRACT PRICE :**

All costs, damages or expenses which the Company may have paid for which under the contract the contractor is liable may be deducted by the Company from any money due or becoming due by him to the contractor under the contract or may be recovered by action at law or otherwise from the contractor as an arrear of land revenue.

#### **2.16 CERTIFICATE OF ENGINEER :**

Every application to the Engineer for a certificate must be accompanied by a detailed invoice (in duplicate) setting forth in the order of the schedule of prices, particulars of the work executed and the certificate as to such work is in the reasonable opinion of the Engineer in accordance with the contract, shall be issued within fourteen days if possible or within such time of the application for the same as is reasonably necessary for communication with the site.

The Engineer may by any certificate, make any correction or modification in any previous certificate which shall have been issued by him and payments shall be regulated and adjusted accordingly.

## **2.17 CERTIFICATE NOT TO AFFECT RIGHTS OF THE COMPANY OR CONTRACTOR**

No certificate of the Engineer on account, nor any sum paid on account by the Company, nor any extension of time for the execution of the works by the contractor under prejudice the rights of the Company against the contractor or relieve the contractor of his obligations for the due performance of the contract, or be interpreted as approval of the work done and no certificate shall or liability in the Company to pay for alterations, amendments, variations or additional work not ordered in writing by the Engineer or discharge the liability of the contractor for the payment of damages whether due, ascertained, or certified or not, or of any sum against the payment of which he is bound to indemnify the Company, nor shall any such certificate nor the acceptance by him of any such paid on account of otherwise affect or prejudice the rights of the contractor against the Company.

## **2.18 RESPONSIBILITY OF CONTRACTOR :**

The contractor shall be responsible for carrying out the works covered under the scope of the contract according to the specifications/order. Deviations, if any, from the approved/specified conditions shall be brought to the notice of the EE 400KV Testing Division Mandsaur his decision shall be final and communicated through site Engineer. If at a later date, it is found that the contractor has carried out some work, not according to the specifications and without taking specific approval then in that case, all the payments made to the contractor for carrying out such works shall be recovered and the contractor will have to rectify the same at rate indicated in the order for carrying out such work without extension of time.

## **2.19 RESPONSIBILITY FOR PROPER HANDLING OF EQUIPMENTS:**

The contractor shall pay compensation or bear the expenses towards replacement/repair of the equipment/materials arising out of improper handling of the equipment/material of company by the contractor.

## **2.20 EXTENSION OF TIME FOR COMPLETION:**

The time for complete supply starts from receipt of the order by the contractor, together with all necessary information and drawings to enable the work to be put in hand. If the work delayed at any time during the term or extended terms of this contract by strikes, lockouts, fire, accident or any cause whatsoever beyond the control of the contractors a reasonable extension of time shall be granted as may be mutually agreed upon. The request for such extensions should be made in writing to the Company immediately after the occurrence along with the cause of delay supported by documentary proofs. In absence of such details, the case for extension in completion period shall not be considered.

## **2.21 DAMAGES FOR DELAY IN COMPLETION:**

If the contractor fails to complete the works or any part of works in the contract within the time therein specified or any extension of such time granted hereunder, then and in any such event the Company in its discretion may deduct compensation at the rate of half percent (1/2%) per week or part thereof of contract value of the work but shall not in any case exceed 10 (Ten) percent of the value of the unexecuted portion of work.

## **2.22 TESTS ON COMPLETION:**

Wherever possible, all tests shall be carried out in presence of the contractor's representative within one month of the completion of work. Should the results of these tests not come within the margin specified, the tests shall, if required be repeated within one month from the date the work is ready for retests and the contractor shall reply to the Company all reasonable expenses to which he may be put by such tests.

## **2.23 REJECTION OF DEFECTIVE WORK:**

If the complete work or any portion thereof before it is taken over under clause of this specification be defective, or fails to fulfill the requirements of the contract, the Engineer shall give the contractor notice setting forth particulars of such defects or failure, and the contractor shall forthwith make the defective work good, or later the same to make it comply with the requirements of the contract. Should he fails to do so within a reasonable time, the Company may reject and replace at the cost of the contractor, the whole or any portion of the work as the case may be, which is defective or fails to fulfill the requirements of the contract, such replacement shall be carried out by the Company within a reasonable time, and at a reasonable price and where reasonable possible, to the same

specification and under competitive conditions. The contractor's full and extreme liability under this clause shall be satisfied by the payment to the Company of the extra cost, if any, of such replacement delivered and/or erected as provided for in the original contract, such extra cost being the ascertained difference between the price paid by the Company under the provisions above mentioned for such replacement and the contract price for the work so replaced and the replacement of any sum paid by the Company to the contractor in respect of such defective work should the Company not so replace the rejected plant within a reasonable time the contractor's full and extreme liability under this clause shall be satisfied by the repayment of all money paid by the Company to him in respect of such plant.

## **2.24 REGULATIONS OF LOCAL AUTHORITIES :**

The Company shall through-out the continuance of the contract and in respect of all matters arising in the performance thereof serve all notices and obtain consents, way leaves, approvals and permissions required in connection with the regulations and byelaws of the local or other authority which shall be applicable to the works.

All works shall be executed in accordance with the Indian Electricity Rules, 1956 and any statutory modifications thereof, wherever they are applicable, unless otherwise agreed to in writing by the Engineer.

## **2.25 ARBITRATION:**

If at any time any question, dispute or difference whatsoever shall arise between the purchaser/ Company the engineer and the contractor upon or in relation to, or in connection with the contract, either party may forthwith give to the other notice in writing of the existence of such question, dispute or difference and the same shall be referred to the adjudication to the MD, MPPTCL or to any other person nominated by him in his behalf and his decision in writing shall be final and binding on the contractor / Engineer and conclusive. This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration Act, 1940 or any statutory modification thereof. Upon every or any such reference, the cost of an incidental to the reference and award respectively shall be in the discretion of the arbitrator who may determine the amount thereof, or direct the same to be taxed as between solicitor and client or as between party and shall direct by whom and in what manner the same shall be borne and paid.

Work under the contract shall be continued by the contractor during the arbitration proceedings unless otherwise directed in writing by the purchaser or the engineer or unless the matter is such that the work can not possibly be continued until the decision of the arbitrator is obtained and except as those which are otherwise expressly provided in the contract no payment due or payable by the purchaser shall be withheld on account of such arbitration proceeding unless it is the subject matter or one of the subject matter thereof.

In case of any dispute the law applicable shall be the law in force in India. The Courts of Bhopal/Jabalpur shall have exclusive jurisdiction in all matters of disputes.

## **2.26 CONTRACT:**

The contract shall in all respects be construed and operated as a contract as defined in the Indian Contract Act, 1872 and all payments there under shall be made in rupees unless otherwise specified.

## **2.29 HEADINGS:**

The subject heading of any clause hereof shall not in any manner whatsoever, affect the interpretation of such clause.

## **2.30 Specification of Telescope Ladder**

- |                     |   |
|---------------------|---|
| 1. Standard -       | As per standard IS3696  |
| 2. Certification-   | Should have certification of EN132  |
| 3. Reach Height-    | 20 Feet/6.2 Mtr.  |
| 4. Material-        | T-5 Grade 1.5mm tick Aluminium alloy sheet.   |
| 5. Finish-          | Should have anti corrosion & Anodizaed  |
| 6. Type-            | Wall supporting and should have detachable hooks  |
| 7. Number of steps- | Minimum 16 No. and not more than 20 no.   |
| 8. Step type-       | Pedal Should be flat and anti-skid type and Size<br>Should be > 5.0 cm, Step length not less than 29.2 cm |
| 9. Locking System-  | Self locking mechanism  |

10. Warranty-	2 Years
11. Bottom width-	<u>&gt;</u> 50 cm
12. Bottom Shoes-	Should be slip resistance lag pad.
13. Features-	Anti slip top cap, Detachable hooks
14. Colour-	Silver/Black
15. Minimum Load Capacity-	150 KG
16. Usage-	Industrial

## SECTION-III

### SCOPE OF WORK AND COMMERCIAL CONDITIONS OF CONTRACT

#### CONTENTS:-

CLAUSE NO.	NAME OF THE CLAUSE
3.01	SCOPE
3.02	GENERAL CONDITIONS OF CONTRACT
3.03	PRICES AND QUANTITIES
3.04	RATES
3.05	IDLING CHARGES
3.05	COMPLETENESS OF TENDER
3.06	DEPARTURES FROM SPECIFICATION
3.07	COMPLIANCE WITH REGULATIONS
3.08	TAX
3.09	PAYMENT TERMS
3.10	PAST EXPERIENCE AND TECHNICAL/FINANCIAL RESOURCES
3.11	TECHNICAL RESOURCES
3.12	RESPONSIBILITY FOR OBTAINING INFORMATION & TAKING ACTION IN TIME
3.13	PERMITS AND PRIORITIES / LICENCE
3.14	SUPPLY OF TOOLS, TACKLES AND OTHER MATERIALS
3.15	TRANSIT & STORAGE-CUM ERECTION INSURANCE/ WORKMEN INSURANCE
3.16	EXTRA WORKS
3.17	ACCEPTANCE OF OFFER
3.18	COMPLETION PERIOD
3.19	CONSIGNEE
3.20	PLACE OF DELIVERY

**SCOPE OF WORK AND COMMERCIAL CONDITIONS OF CONTRACT**

**3.1 SCOPE :**

3.01.01 This specification covers following works **Purchase of 09 No. Telescope Ladder for Maintenance work at various 400 KV/220 KV/132 KV Substation under EE 400 KV Testing Division Mandsaur**

**3.1.2** The extent of Supply/placing/.installation works covered under this contract include all items shown in the drawings schedules annexed with the Tender, not withstanding the fact that such items may have been omitted from the specification or schedules. Such of the items not specifically indicated in the specifications or drawings but which are required to complete the work shall also be deemed to be within the scope of work of the contractor.

**3.1.3** Contractor shall carry-out and complete the work in every respect in accordance with the contract and to the satisfaction of the Company and the manufacturer representative where their services have been provided by the Company.

**3.2 GENERAL CONDITIONS OF CONTRACT :**

All works covered under this specification will be carried out in accordance with "General conditions of contract" with such modifications as are applicable to the respective types of works covered in the specification.

**3.3 PRICES AND QUANTITIES :**

**3.3.1** The estimated scope of work under each item of work has been indicated in **Schedule-3. The rates are to be quoted online only for different items.**

**3.3.2** Contractor shall furnish unit rates online as required in **Schedule-3** (enclosed).

**3.3.3** Contract price shall also include all traveling expenses to and from the site, allowances, living expenses, wages, salaries, overtime, benefits and all compensations for his skilled and unskilled workmen, supervisors, engineers, staff, watch and ward staff, storekeepers etc. Insurance carried by contractor for his workers, workmen's compensation, third party liability and any other insurance required by the specification, cost of all licenses and permits, loading, transport and unloading of all his material, tools and tackles, instruments and construction aids to and from the site, cost of providing office, tools room, quarters, canteen, workshops and all facilities at site as may be required, under the contract and satisfactorily executing the complete work under the contract.

**3.3.4** The quantities indicated in **Schedule-3** are tentative only and unit rate shall apply to actual qty. measured for complete work in accordance with the specification and drawing. **The contractor is entitled for payment on the basis of actual supply done.** In the event of reduction in scope of work than given in the order, no compensation etc. is payable by the Company.

**3.4 RATES :**

**The quoted rates should be FIRM and FOR basis** and valid for entire contractual completion period or extended period if any and no increase in these rates shall be allowed under any circumstances. The payment in respect of work done against each item of work will be released at the rates accepted in our order.

**3.5 IDLING CHARGES :**

No idle charges will be payable by Company for any reason whatsoever to the contractor for stoppage of work. This may please be noted.

**3.6 COMPLETENESS OF TENDER :**

Each section of the tender should be complete and include all associated works not specifically mentioned in the Schedule / Specification etc. but essential for the completeness of the work. The contractor shall not be eligible for any extra charges in respect of such minor works though not specifically included in the tender or contract.

### **3.7 DEPARTURES FROM SPECIFICATION :**

**3.7.1** No deviation / departure from the tender specification in any respect is allowed. Tenderer must confirm that all the terms & conditions of this tender specification are agreeable to them in to. In case of any departure the price-bid will not be opened and will be returned unopened.

**3.7.2** Tenderer or his representative shall be deemed to have inspected and examined the site and surroundings before submitting his tender and shall obtain necessary information as to risks, contingencies and other circumstances which may influence/ effect his tender.

### **3.8 TAXES, DUTIES AND LEVIES:-**

The contract covers all royalties, octroi, levy, duties or taxes as per statutory requirements on such contract shall be borne by contractor: i. The deduction of **Income Tax** as per statutory requirement of this contract shall be made from the bill.

### **3.9 PAYMENT TERMS :**

Subject to any deduction which the Company may be authorized to make under the contract, the contractor shall on the certificate of the Engineer, be entitled to payments as follows :  
(I) As per practice in vogue, the payment shall be released generally within 45 days after passing of bill.

### **3.10 PAST EXPERIENCE AND TECHNICAL/FINANCIAL RESOURCES :**

Past experience of the tenderer in the **Purchase of 09 No. Telescope Ladder for Maintenance work at various 400KV/220 KV/132 KV Substation under EE 400 KV Testing Division Manduar** is absolutely essential and will be taken into account while deciding the tender. The tenderer shall give a list of such execution of works carried-out by him in the past in relevant schedules.

### **3.11 TECHNICAL RESOURCES :**

The tenderer shall furnish full details of technical manpower of head office and field organization to check the adequacy of the tenderer to carry-out the proposed work. The qualification and experience of such manpower shall be furnished in relevant schedule.

### **3.12 RESPONSIBILITY FOR OBTAINING INFORMATION AND TAKING ACTION IN TIME:**

Whenever any information or clarifications in respect of work have to be obtained from various authorities the contractor shall be responsible for taking action well in time so that there is no delay on this account. The completion period offered in the tender shall be deemed to include the time taken for such incidental works. Requests for extension of the completion dates on such grounds will not be entertained.

### **3.13 PERMITS AND PRIORITIES / LICENCE :**

**3.13.1** Necessary permits / license, if any, required for the execution of the contract shall be arranged by the contractor himself.

**3.13.2** The Company may, however, furnish to the contractor such certificates as may be required for the necessary permits/ priorities / license for the execution of works, if Company considers the demand justified.

**3.13.3** The Company will, however, not be responsible for the delay in execution of contract, if necessary license ...etc are not produced in time.

### **3.14 SUPPLY OF TOOLS, TACKLES AND OTHER MATERIALS:**

**3.14.1** For full completion of the work, contractor shall, at his own expense ensure availability of all necessary tools, machine tools, power tools, tackles work benches, tools for welding machine, Anchores,spanners, crowbars, hooks, tummies, hammers, punches seasoar saw .... etc. and all associated protective equipment, instruments, appliances, materials and supplies required for unloading, transporting / shifting, storing, that may be required to accomplish the work under contract unless otherwise provided for. The trucks, tractors, with necessary tools & tackles for loading, unloading, handling and transportation if any fabricators to site and installation thereof shall also be arranged by contractor

**3.14.2** The Company may furnish to contractor, for use on the work any equipment, tools and tackles that could be spared by him at the time of request for the same by contractor, at his standard rental charges. Such rentals charges shall be deducted by Company from contractor's progress payments are made.

**3.14.3** Contractor shall also furnish all necessary devices and all other miscellaneous supplies of every kind required for carrying out the work under the contract.

**3.14.4** Contractor shall provide all reasonable facilities including tools, personnel, etc. and ensure co-ordination with Company and equipment supplier's supervisors to enable them to carry-out all supervision, measurements, checks etc. in a satisfactory manner.

**3.14.5** Contractor shall not dispose off or transport or withdraw any tools, tackles, equipment and material provided by him for the contract without taking prior written approval from the Company and Company at all times shall have right to refuse permission for disposal, transport or withdrawal of tools / tackles, equipment and material if in his opinion, the same will adversely affect the efficient and expeditious completion of the work.

### **3.15 EXTRA WORKS :**

The rates for work not included in the schedule will be decided upon, when any necessity arises during the execution of the work, by negotiations between the Company and the contractor. The contractor shall perform the work on the terms and conditions as mutually agreed upon.

### **3.16 ACCEPTANCE OF OFFER :**

The Company will communicate acceptance of offer to successful tenderer through a telegram /Mail or a letter of intent and this will be followed by a detailed order or formal contract, which will be binding on the contractor within 90 days from the date of opening of offer.

### **3.17 COMPLETION PERIOD :**

**3.17.1** The supply shall have to be completed within a period of **Two months** after placement of order. The completion period shall be reckoned from the date of order. The time and the date of completion of work as stipulated and accepted by the tenderer shall be deemed to be the essence of the contract.

**3.17.2** The contractor shall organize the activities and commence the work in full swing soon after the award of contract, as per priority decided by Company so as to achieve completion of work within targeted period.

**3.18 CONSIGNEE :** The Consignee of the material will be The **400KV Substation Mandsaur (Near Navodaya Vidhyalaya Laduna Road Sitamau Pin-458389**

**3.19 PLACE OF DELIVERY :** The Place of delivery will The 400KV Substation Mandsaur (Near Navodaya Vidhyalaya Laduna Road Sitamau Pin-458389). If the material is to be supplied by you, it should be exactly be as per specification on the final order. Therefore it would be essential to get sample approved from this office within 30 days before delivery of material. Without approval of the sample, the material shall not be accepted by the consignee

**3.20 Bidder should have Dealer/MFG/ authorisation certificate for Telescope Ladder W/o this bidder offer will not accepted.**

## SECTION-IV

### TECHNICAL CONDITIONS OF CONTRACT

#### CONTENTS:

CLAUSE NO.	NAME OF CLAUSE
4.01	SCOPE OF WORK

#### 4.01 SCOPE OF WORK :

The contractor is required to carry-out works of **Purchase of 09 No. Telescope Ladder for Maintenance work at Various 400KV/220 KV/132 KV Substation under EE 400KV Testing Division Mandsaur.**

The contractor shall provide following for satisfactory execution of the work:

- i. Supervision at all the time during execution of works covered under the contract.
- ii. Telescope Ladder to be supplied shall be strictly of specification mentioned in schedule -3
- iii. Bidder/supplier has to arrange inspection /sample verification before delivery of insulation mat to ensure quality and specification items. However this one time inspection/sample verification shall not relieve his obligation to supply insulation mat as per specification mentioned in schedule-3 till acceptance of the supply.

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**DETAILS OF EARNEST MONEY**

- 1. Name and Address of the bidder : .....
  - 2. Name and Address of the Firm/  
Company etc. : .....
    - a. Registered office : .....
    - b. Postal Address : .....
    - c. Fax No. : .....
    - d. Telephone number : .....
3. Details of Earnest Money:
- i. Amount of E.M.D. : Rs. ....
  - ii. Online receipt No. : .....
  - iii. Issuing bank/ drawn on bank : .....

Place:

Date:

SIGNATURE OF BIDDER:

NAME IN FULL :

STATUS :

SEAL OF TENDERING COMPANY:

**SCHEDULE OF DETAILS OF PAST SUPPLY ORDER**

DETAILS OF PAST SUPPLY ORDER :

<b>S. No.</b>	<b>Particulars of works executed</b>	<b>Order placing authority Name &amp; Address</b>	<b>Order No. &amp; date and quantum of work</b>	<b>Value of contract, contractual completion period &amp; actual period of completion</b>

Date :

Place :

Signature :

Name :

Seal of the tendering Co.

- Note:** 1. The tender of such bidders who are not found to fulfill aforementioned qualifying requirement shall not be considered for price bid opening and evaluation of tender.  
2. If required addl. sheets may be used to furnish above information.

**Specification of Telescope Ladder**

17. Standard -	As per standard IS3696
18. Certification-	Should have certification of EN132
19. Reach Height-	20 Feet/6.2 Mtr.
20. Material-	T-5 Grade 1.5mm tick Aluminium alloy sheet.
21. Finish-	Should have anti corrosion & Anodized
22. Type-	Wall supporting and should have detachable hooks
23. Number of steps-	Minimum 16 No. and not more than 20 no.
24. Step type-	Pedal Should be flat and anti-skid type and Size Should be > 5.0 cm, Step length not less than 29.2 cm
25. Locking System-	Self locking mechanism
26. Warranty-	2 Years
27. Bottom width-	<u>≥</u> 50 cm
28. Bottom Shoes-	Should be slip resistance lag pad.
29. Features-	Anti slip top cap, Detachable hooks
30. Colour-	Silver/Black
31. Minimum Load Capacity-	150 KG
32. Usage-	Industrial

## Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the MP TENDERS Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the MP TENDERS Portal, prepare their bids in accordance with the requirements and submitting their bids online on the MP TENDERS Portal.

More information useful for submitting online bids on the MP TENDERS Portal may be obtained at: <https://mptenders.gov.in/nicgp/app>

### REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://mptenders.gov.in/nicgp/app>) by clicking on the link "Online bidder Enrolment" on the MP TENDERS Portal.
  - 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
  - 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the MP TENDERS Portal.
  - 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
  - 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
  - 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.
- 
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
  - 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
  - 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

- 8) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys.
- 9) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 10) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 11) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to MP TENDERS Portal in general may be directed to the 24x7 MP TENDERS Portal Helpdesk.

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## Questionnaire

This tenderer may please note that submission of this Questionnaire duly and properly filled in is essential. While filling in entries against the question given below, no reference should be made to comments entered elsewhere in the tender. All queries should be answered and these answers should be complete in themselves. Please note that none of the column should be left blank and clear reply against all column should be furnished in case this is not done the offer will be liable for rejection

<b>(Tender Specification E-NIT No. 03/2026-27/88 dtd 08.05.2026)</b>		
S.No.	Particulars	Answers
1	Name and address of tenderer.	
2	Communication	Phone (O)
		Phone (R)
		Mobile
		Email ID
3	(i) Whether you are state/Central. Undertaking / Unit with 100% Government share. (Yes/No) (ii) If yes whether documentary evidence in support of the above has been enclosed. (In absence of documentary evidence your claim to be state/Central. Govt. Undertaking shall be ignored.)	
4	What is the validity period of your offer (the offer should be valid for a minimum period of <b>3 months</b> .)	
5	Whether the required Earnest money has been furnished by you (Yes/No.) if yes, (i) In which form (ii) Amount of Earnest money furnished	
6	Whether agreeable to Company's penalty clause; (Yes/No)	
7	Whether agreeable to payment clause (Yes/No.)	
8	Are you agreeable to payment procedure defined in the tender (Yes/No.)	
9	Whether rates quoted by you include packing charges, freight charges up to destination, unpacking charges and installation charges.	
10	Whether agreeable to the <b>two months</b> completion period offered (Yes/No.)	
11	Whether agreeable to furnish security deposit in the form as indicated in the tender (Yes/No.)	
12	Have you attached income-Tax clearance certificate for the last three years (Yes/No.)	
13	Whether a list of orders executed by you enclosed with full particulars of nature of work done (Yes/No.)	
14	Whether certificate of competent authority as a proof of having successfully completed order has been furnished (Yes/No.)	
15	Have you furnished photo copy of the Registration number of <b>GST</b> allotted to you	

