



OFFICE OF THE SUPERINTENDING ENGINEER (P&W)
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Annexure – I



No.001-04/P&W/NIT/420

Chachai dtd. 08 /05/2026

NOTICE INVITING TENDER (NIT)
“Through e-tendering process only”

To,
M/s -----

- (1) M.P. Power Generating Co Ltd. invites Electronic Tenders from **Transporter/ Service Provider/ Firm / Proprietor** for the following item(s)/ Work(s) for O/o S.E.(P&W), ATPS of MPPGCL: -

S. No.	Tender No.	Tender Particulars	Estimated Cost (Rs.)	EMD in Rs.	Tender Fee Rs.	Due Date and time for closing of online submission	Due Date & time of opening of e-Tender
1	MPPGCL TENDER NO.2026_ MPPGC_ 505758_1	Biennial work contract for hiring of one no. air conditioned compact Sedan Car with engine capacity about 1150 cc (for petrol version) with 02 nos. of air bag and ABS for official duty of SE (Services) at ATPS MPPGCL Chachai for monthly running of 2000 kms. for period of 24 months	13,61,884.00	27,200/-	1,000/-	25.05.2026 Up to 15.:00 hrs	28.05.2026 From 15:30 hrs onwards

This tender is being invited through an e-tendering system. For viewing detailed NIT, downloading tender documents and participating in Electronic Tenders, for any clarifications and/or due date extension or corrigendum, please visit the website www.mptenders.gov.in regularly. Any clarifications and/ or due date extension or corrigendum shall be issued on the website www.mptenders.gov.in only.

Note: Following conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

(2) **e-Tendering:-**

- (i) For participation in e-tendering module of MPPGCL, it is mandatory for prospective bidders to get it registered on e-procurement website i.e. www.mptenders.gov.in. Therefore, it is advised to all prospective bidders to get them registered by completing the requirements for online registration including payment of requisite fee at the earliest.
- (ii) The registration fees for the e-procurement website should be borne by the bidders and no exemptions are allowed in registration fees.
- (iii) Service and gateway charges as applicable shall be borne by the bidders.
- (iv) The bidders are required to sign their bids online using Class-III Digital Signature Certificates (DSC). Bidders are therefore advised to obtain the same at the earliest without waiting for the due date of bid submission.
- (v) The issuance of Digital Signature Certificate may take up to 7 to 10 working days. In such situations MPPGCL will not be responsible for delay in issue of Digital Signature Certificate.
- (vi) If bidder is participating first time for e-tendering, then it is obligatory on the part of bidder to fulfil all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- (vii) Bidders are requested to visit e-procurement website regularly for any clarifications and/ or amendments and/or due date extension.

- (viii) Bidder must positively complete online e-tendering procedure at e-procurement website i.e. mptenders.gov.in.
- (ix) MPPGCL shall not be responsible in any way for delay/difficulties/ inaccessibility of the downloading facility from the e-procurement/ MPPGCL website for any reason whatsoever.
- (x) The bidder whosoever is submitting the offer by their Digital Signature Certificate shall invariably upload the scanned copy of the authority letter to submit offer on behalf of the firm.
- (xi) DSC once mapped to an account cannot be remapped to any other account. It can only be inactivated.
- (xii) For any type of clarifications bidders can visit www.mptenders.gov.in and help desk contact No. 0120-4200462, 0120-4001002, 0120-4001005 & 0120-6277787 and email: Technical Support - support-eproc@nic.in.
- (xiii) For any clarification regarding e-submission of offer from this office, bidder can contact no. **9425826038**
- (xiv) **The bidders not submitting all the desired documents, as per NIT/ Tender document at the time of submitting bids, shall not be allowed to submit documents subsequently and their bids shall be rejected on account of incomplete documents.**

(3) **Purchase of Tender document:-**

- 3.1 Tender documents to be downloaded from e-procurement website. Offer against the tender can be submitted by making payment of tender document fees as per NIT.
- 3.2 **Exemption for MSEs, START UP and SSI of MP from payment of Tender Fees: -**
The bidders situated/ based in the state of Madhya Pradesh and registered as Micro & Small Enterprises (MSEs) / START UP / S.S.I. units with D.I.C. (District Industries Center) / Khadi & Village Industries Commission (KVIC) / Khadi & Village Industries Board (KVIB) / Coir Board / Directorate of Handicrafts and Handloom / UdyogAadhar Memorandum (UAM) or any other body specified by Ministry of Micro, Small & Medium Enterprises (MoMSME) for the tendered item(s) are exempted from paying the tender fees; however such firms shall have to opt for “exemption” option and to upload the requisite documents on e-procurement website.

NOTE:-

- (i) The bidders situated/ based in the state of Madhya Pradesh and registered as Medium Enterprises are not allowed for exemption in Tender Fee. Hence should not opt Tender fee exemption on the basis of above documents.
- (ii) The bidders of other state (not situated/ based in state of Madhya Pradesh) and registered as Micro & Small Enterprises are not allowed for exemption in Tender Fee. Hence such bidder should not opt tender fee exemption on the basis of above document.
- (iii) The firms registered with NSIC are not exempted from submission of tender fee.

(4) **Earnest Money Deposit:**

EMD is to be submitted by the bidder either through net banking/ RTGS/ NEFT and/ or uploading of scanned copy of BG on website at the time of submission of e-tender. In case, if bidder is submitting requisite EMD in the form of Bank Guarantee, then bidder has to submit separate envelope containing original documents regarding EMD. This envelope should be properly super- scribed that “EMD of Rs. ----- in the form of BG against tender ID -----” alongwith due date & time of tender opening as per NIT. This EMD envelope containing original Bank Guarantee should be submitted in physical form but only after opening of tender, within 07 days thereafter. The T&C bids of such bidders shall be considered for evaluation only after receipt of original BG in physical form & its verification.

The clause mentioned below may be referred for detailed procedure of submission of EMD:-

- 4.1 The EMD of respective amount as indicated against the tender is to be submitted by bidder through net banking/RTGS/NEFT and /or uploading of scanned copy of BG on website at the time of submission of e-tender. In case if bidder is submitting Bank Guarantee towards EMD then the same shall be issued from scheduled Bank as per prescribed format for BG with validity of ----- months from the date of opening of tender. The EMD in physical form i.e. the BG is to be submitted in a sealed envelope super scribing “EMD of Rs. ----- in the form of BG against tender ID-----” after opening of tender, within 07 days as indicated above.
- 4.2 If EMD is submitted in the form of Bank Guarantee, it is the responsibility of the bidder to submit the same strictly in prescribed format only, failing which the offer may be rejected.
- 4.3 No offer will be accepted without valid Earnest Money Deposit unless exempted as detailed in point No. (1.10) of “Instructions to Bidders (ITB) in Standard Bid Document”.
- 4.4 The prospective bidders will upload scanned and self- certified copies of requisite EMD documents/ documents for exemption of EMD on the website along with tender offer.
- 4.5 To upload scanned copy of Bank Guarantee / Document for exemption of EMD, the bidder has to opt “exemption” option on the website.
- 4.6 In no case, physical contact should happen between bidder & MPPGCL official before opening of (T&C) bid.
- 4.7 No correspondence with regard to EMD shall be done through shortfall of window of E-tendering website and the offer shall be rejected.

NOTE: -

- (i) The bidders situated/based in state of Madhya Pradesh and registered as Medium Enterprises are not allowed/entitled for exemption in EMD. Hence should not opt EMD exemption on the basis of above documents.
- (ii) The bidders of other state (not in Madhya Pradesh) registered as Micro & Small Enterprises (MSEs) are not allowed/entitled for exemption in EMD. Hence should not opt EMD fee exemption on the basis of above document.

(5) **PQR and Credential** :- The prospective bidders, who have adequate documents to fulfill criteria of credential and Pre-Qualification-Requirement (PQR) as detailed hereunder for respective tender, will upload scanned self-certified copies of requisite documents as required in e-tendering process. The credential documents and Pre-Qualification Requirement for this tender is as under:-

Pre-Qualifying Requirements(PQR)

- a) Model year of the offered Vehicle (Car) should not be more than 5 Years old. The offered Car shall be with running less than 1.0 Lakh KM on the date of offer.

If the offered vehicle has been in the service of MPPGCL only, since purchase (i.e. new show-room condition) and the condition of the offered vehicle is found satisfactory by the previous OIC (duly certified) & present tender accepting authority, then the tender accepting authority may accept such vehicle beyond running of 1.00 lakh KM, but such vehicle cannot be in service at any point of time beyond running of 2.00 Lakh Km during validity of contract. Certificate issued by the previous OIC in this regard is to be uploaded.

If during any point of entire period of service, the vehicle run exceeds 01.00 Or 2.00 Lakh km (as the case may be) or age limit of 05 year, or the OIC become unsatisfied with vehicle condition, then the contractor shall replace the vehicle with an eligible vehicle within 1 month.

- b) The contractor shall provide original purchase documents of the vehicle; which will show its actual On Road price. The vehicle should be of On Road price as per Pt. no. 4a of Technical specification. However, higher end model can be provided by the bidder but admissible ceiling rates (Fixed & Variable Charge) shall be as per Table no.9 (b) of Technical specification.

Credentials

- a) Bidder should be a Transporter/ Service Provider/ Firm / Proprietor.
 - b) Certificate/Documents w.r.t. EPF, ESI & GST Registration required to be furnished, if applicable.
 - c) The following documents are to be submitted:
 - i. Vehicle Registration with RTO - Copy
 - ii. Document of updated road tax – Copy
 - iii. Taxi permit – Copy
 - iv. Comprehensive Insurance documents for the vehicle – Copy
 - v. Fitness certificate - Copy
 - vi. PUC Certificate – Copy
 - vii. Undertaking of bidder that total run of proposed vehicle is within above mentioned running limits and vehicle model is less than 5 Years old and that these criteria shall be maintained during the entire course of the service/ contract. In such case, firm shall replace the vehicle & provide an eligible vehicle within 1 month.
 - viii. Undertaking of bidder that, bidder & none of his/ her relative(s) is/ are employed in MPPGCL.
- Note: If vehicle being offered by the bidder is new (Showroom Model) then bidder should submit relevant quotation of on road price alongwith undertaking to provide same vehicle as per NIT. Also, bidders should submit declaration that all the required documents as mentioned above shall be submitted to OIC within two months or the grace period as allowed by department of transport if the order is placed on them.
- ix. Participating bidder (except Government Organizations and/or Public Sector Undertakings) is required to upload affidavit on non-judicial stamp paper worth **Rs. 200/-** duly notarized that "Neither the bidder nor any of its sister concern are facing Insolvency & Bankruptcy".

Note:-Hard copy of same is to be submitted to the O/o S.E.(P&W) APTS Chachai in physical form only after opening of tender within 07 days and T&C bids of such bidders shall be considered for evaluation after receipt of physical copy of affidavit.

(For any clarification, please contact to Rajesh Deharia EE(W) O/o SE (P&W), Mo. No-9425826038 Name: Vikas Tiwari O/o EE(office), Mo No. 8770486925

Eligibility Criteria for Joint Venture Company:-Participation through Joint Venture Company, (Termed herein under as JVC) shall be applicable with terms and conditions as below:

- (i) The JVC should be incorporated under Companies Act, 1956 and number of Partners shall be limited to two (02) Nos. only. The minimum stake holding of any of partners in JVC should be 26%.
- (ii) The JVC by itself should be in the business at least for last 3 years ending on the initial date of opening of bid of tender.
- (iii) The GST registration and EPF registration (if required) should be in the name of JVC itself.
- (iv) The JVC fulfilling conditions (i), (ii) & (iii) above, should also meet any of the following conditions:-
 - (a) The JVC by itself should meet the financial and past experience criteria.
 - (b) The JVC by itself should meet any one i.e. either financial or past experience criteria.

AND

Any one of the partners of JVC (of Indian Origin only) should meet the other criteria (i.e. either financial or past experience criteria) which have not been met by the JVC by itself.

- (v) The JVC cannot rely on any other arrangement such as Consortium or supporting company of the JV partner for meeting technical experience criteria.
 - (vi) An independent undertaking in addition to “Undertaking of Joint Undertaking” from the Joint Venture Partner, based on whose experience the JV has qualified, shall be submitted stating that they shall maintain minimum 26% shareholding in the JV from date of opening of bid till the completion of the contract period.
 - (vii) The JVC and the Joint Venture partners shall be jointly and severally liable for the execution of the contract and an undertaking to this effect shall be submitted along with the PQR document.
 - (viii) The JV partners shall not be allowed to bid independently or as a member in a Consortium/Other JV for this bid.
 - (ix) In case of award of contract, JVC partner who meet out the experience criteria shall be required to submit a Bank Guarantee for an amount equal to 1% of the total order value in addition to the Contract Performance Guarantee of 10% of total order value to be furnished by the JVC.
 - (x) JVC has to submit the true copies of Article of Association including the details of directors of their respective board, percentage share of the JV partners in the Company and share holding pattern of each of the Partners, duly certified by the competent authority of JVC, as on the date of submission of bid.
 - (xi) JV partners should invariably submit the self-certified copy of latest income tax returns.
 - (xii) MPPGCL reserves the right to seek additional information as it may deem fit to satisfy itself of the eligibility of the bidder.
- (6) The undertaking as per Annexure –III of SBDs (clause no.1.15 i.e. Preparation, submission, opening and verification of Bid Proposals of Instructions to Bidders sub clause-IX) for successful execution of contract earlier awarded to prospective bidder is to be uploaded/submitted with required PQR documents by all the bidders except Government Organizations and/or Public Sector Undertakings.
 - (7) The Tender Acceptance Letter to be given on letter head of company of the bidder as per Annexure-XI of SBD (clause no. 1.16- i.e. Deviations from Terms & Conditions/Tender acceptance letter of Instructions to Bidders) is to be uploaded/submitted with techno-commercial offer.
 - (8) The affidavit for No Banning/ Black Listing/ Delisting on duly Notarized non-judicial stamp paper of **Rs.200/-** as per Annexure-IX of SBD (clause no. 1.26- i.e. Disqualification of Bidder of Instructions to Bidders) is to be uploaded/ submitted with techno-commercial offer by all the bidders except Government Organizations and/or Public Sector Undertakings. (Hard copy of same is to be submitted to O/o S.E.(P&W) ATPS, MPPGCL in physical form only after opening of tender within 07 days and T&C bids of such bidders shall be considered for evaluation after receipt of physical copy of affidavit.)
 - (9) The clause no. 1.36 of Instructions to Bidders “Reverse/Forward Auction” is Not Applicable for instant tender.
 - (10) The clause no. 1.37 of Instructions to Bidders “Benefits to Enterprises/ Entrepreneurs of Madhya Pradesh (Including Micro & Small Scale Enterprises/ Startups/ SSI units)” is Not Applicable for instant tender.
 - (11) The clause no. 1.40 of Instructions to Bidders “Quantity Distribution” is Not Applicable for instant tender.
 - (12) The clause no. 1.42 of Instructions to Bidders “Distribution of Work & Services” is Not Applicable for instant tender.
 - (13) The clause no. 1.44 of Instructions to Bidders “Abnormally High / Low Quotes by the Bidders” is Not Applicable for instant tender.
 - (14) The undertaking as per Annexure-IV of SBD (clause no. 1.52 i.e. Corrupt Practice/ Fraudulent Practice of Instructions to Bidders) is to be uploaded/ submitted with techno-commercial offer for observing fair and ethical practices by all the bidders except Government Organizations and/or Public Sector Undertakings.
 - (15) The clause no. 2.38 of General Conditions of Contract “Royalties & Patents (Annexure –X)” is Not Applicable for instant tender.
 - (16) The clause no. 2.4 of General Conditions of Contract “Price Variation” is Not Applicable for instant tender.
 - (17) The check list of formats/ documents as per Annexure-XV of SBD– The duly filled check list of formats /documents issued for subject tender is required to be uploaded/ submitted with techno-commercial offer.
 - (18) The bidding process is a “**Single Stage Two Envelop**” process consisting of two parts: -

- (i) **Technical Cover:** - Comprising of **Tender Fee, EMD, PQR and Techno Commercial Bid.** To be submitted Online Only.
- (ii) **Financial Cover:** - **Comprising of Price Bid.** To be submitted Online Only.
- (19) MPPGCL reserves the right for extension of due date of opening of Tender.
- (20) MPPGCL reserves the right to accept or reject this/any or all tender(s)/offer(s) without assigning any reason whatsoever.
- (21) Any change/modifications/alteration in the tender documents shall not be allowed and such tender shall be liable for rejection (22)
- (23) In case of any discrepancies found between the tender document uploaded by the bidder and the tender documents uploaded by the tender inviting authority, the later shall prevail. No claim/ appeal on this account will be entertained or given cognizance.
- (24) Tenderers will be solely responsible for the correctness/genuineness of the downloaded tender documents from the website. If the offer submitted through the downloaded tender documents, which are incomplete or with changed contents, the offer will be summarily rejected.
- (25) For amendment/due date extension/clarification /update if any, please visit www.mptenders.gov.in website regularly. In case of any bid amendment /due date extension/ clarification/update, the responsibility lies with the bidders to collect the same from the web site www.mptenders.gov.in or from the office of undersigned prior to deadline of submission of bid. MPPGCL shall have no responsibility for any delay/omission on the part of the bidder.
- (26) Please refer Clause (2.76) "Jurisdiction" of General Conditions of the Contract in Standard Bid Document (SBD) vide which any dispute or difference, arising under, out of, or in connection with this Tender/ Contract shall be subject to exclusive jurisdiction of competent court of Madhya Pradesh at Jabalpur only.

S.E.(P&W)
ATPS,MPPGCL,CHACHAI