



GOVERNMENT OF MAHARASHTRA
Maharashtra Medical Goods Procurement Authority, Mumbai

E-mail - maha.mmgsa2023@gmail.com

MMGPA, 1st Floor, Arogya Bhavan, St.Georges Hospital Compound,
MUMBAI - 400 001.

Procedure for EMD partial exemption

While submitting EMD Fee in the uploaded tender the following procedure is to be adopted:

- While bidding for **ALL the items** in tender and bidder is paying online, **click pay online button** in the EMD windows.
- While bidding for **FEW of the items of the Tender**, click exemption in EMD windows and enter the figure of the entire amount minus the amount payable for the items for which bid is to be submitted in the exemption field.

Sr. No.	Scenario	Action
1	Bidding for ALL items and paying online	Click " Pay Online " in EMD section
2	Bidding for FEW items only	Click " Exemption " and enter the remaining amount (Total -Payable amount)

Example – EMD Fees Calculation

Particulars	Amount (₹)
Total EMD Fees (Entire Tender)	5,00,000
EMD Fees (Selected Quoted Items in the Tender)	10,500
Exemption Amount to be Entered	4,89,500

Prepare this calculation on your letter head & upload this calculation sheet in PDF format while opting for EMD Exemption.


General Manager (Technical)
Maharashtra Medical Goods Procurement Authority