

**OFFICE OF CHIEF GENERAL MANAGER GWALIOR REGION
MADHYA PRADESH MADHYA KSHETRA VIDYUT VITARAN COMPANY LTD.,
GWALIOR**

NIT No. CGM/GR/11-A/2026-27/1886 Gwalior, date 05.06.2026



TS No. - 134

FOR INSURANCE OF AREA STORES GWALIOR AND GUNA

Standard Fire & Special Perils Policy with Floater cover against loss/damage on account of , Earthquake, STFI (Storm Typhoon, Hurricane, Tornado, Flood and Inundation), Burglary etc. and allied perils on account of fire inclusive of STFI, Earthquake & allied perils & Burglary Policy with floater cover

Due for opening on: 23.06.2026

O/o CHIEF GENERAL MANAGER (GWALIOR REGION)

M.P. M.K. V.V. Co. Ltd.

MOTIJHEEL, GWALIOR (MP)

E-mail:- gmpurchasegwl@gmail.com

OFFICE OF CHIEF GENERAL MANAGER (GWALIOR REGION)
M.P. MADHYA KSHETRA VIDYUT VITARAN CO. LTD.
(A Wholly Owned Govt. of MP Undertaking)
MOTIJHEEL, GWALIOR - 474010

BASIC TENDER INFORMATION

S.N.	Particulars	Details
1	Particulars of NIT	<p style="text-align: center;">NIT for INSURANCE OF STOCK MATERIAL INVENTORY OF AREA STORE GWALIOR AND GUNA</p> <p>Standard Fire & Special Perils Policy with Floater cover against loss/damage on account of , Earthquake, STFI (Storm Typhoon, Hurricane, Tornado, Flood and Inundation), Burglary etc. and allied perils on account of fire inclusive of STFI, Earthquake & allied perils & Burglary Policy with floater cover</p>
2	Tender Specification No	CGM/GR/TS-134
3-	Earnest Money to be Deposited on line only	Rs 1.00 Lakh (Refundable)
4-	Cost of tender Document	Rs 5000/- + GST Extra @ 18 % (Non-refundable)



OFFICE OF THE CHIEF GENERAL MANAGER (GWALIOR REGION)
M.P.MADHYA KSHETRA VIDYUT VITARAN CO. LTD.
MOTIJHEEL, GWALIOR - 474010

NIT No:- CGM/GR/11-A/2026-27/1886

Gwalior, Date 05.06.2026

NOTICE INVITING e-TENDER (OPEN TENDER)

E-tenders are invited from eligible bidders for following.

S. No.	TS No.	Particulars	Approx. Value of Stock inventory (Rs. In Cr.)	Tender Fee (Rs)	Date of Opening of Bids on line
1.	TS-134	Insurance of Stock Material Inventory of Area store Gwalior & Guna.	198.37	5,000/-+ GST @ 18 % Extra	23.06.2026 @ 15:30 Hrs.

Other details are available on company website www.mpcz.co.in & www.mptenders.gov.in

Chief General Manager
Gwalior Region

* For updated / extended due dates for opening of tender (EMD in envelop-A & Techno-commercial bid in envelop-B) please refer to the online key dates.

NOTE: -

(1) Other details can be seen in the complete tender documents available on new implemented e-portal <https://mptenders.gov.in>

(2) Tender documents can be downloaded from main portal <https://mptenders.gov.in> free of cost. However, for participation in the tender, the bidder has to pay non-refundable tender fee amount. Only in case if the tender is dropped without opening, the tender fees shall be refunded after deduction of necessary portal charges. Manual purchase of tender is not allowed.

(3) Deleted

(4) The bid data should be filled in and the bid seals of all the envelopes and the documents which are to be uploaded by the bidders should be submitted online up to as per time schedule (Key Dates).

(5) The relevant portion of tender which tenderers have to fill online would be available on above website on date mentioned against each tender. The company reserves the right to reject any or all the tenders or accept any tender in full or part as considered advantageous to the company, whether it is lowest or not, without assigning any reason whatsoever it may be.

(6) Since the online bidders are required to sign their bids online using class III – Digital Certificates only, hence they are advised to obtain the same at the earliest. For further information, bidders are requested to contact Madhya Pradesh State Electronic Development Corporation Ltd, State IT Centre, 2nd Floor, 47-A, Arera Hills, Gwalior-462011, Telephone No. 0120-4001002/ 4200462/ 4001005, E-mail: **support-proc@nic.in**.

(7) Bidders intending to participate in the Tender are required to get themselves trained on the e-Procurement System.

(8) The required amount of EMD shall be accepted through on line only.

(9) The amount of Tender Fee and Earnest Money Deposit is mandatorily to be furnished by on line transaction. No exemption is allowed.

(10) The corrigendum or addendum to the bidding documents, if any, as well as any change in due date(s) of opening of tender will be published on the website <https://mptenders.gov.in> & also Company's website www.mpcz.co.in. but will not be published in newspapers. Hence participant bidders are *advised to regularly visit the websites* until the bid opening. The Company shall not be responsible in any way for any ignorance of the bidders about the corrigendum or addendum or change in the due date(s).

(11) Last date for online submission of documents {Envelop- A (EMD) & Envelop-B (Techno Commercial Bid)} is two day prior to the due date of opening of tender as per online key dates **up to 15:00 Hrs.** The same shall be opened as per key dates. The date of opening of EMD & Technical shall be the date of opening of tender for all the purpose.

(12) The Tender document will be available on portal <https://mptenders.gov.in> on or after 05.06.2026. The interested bidders are advised to regularly visit the portal for the purpose.

(13) Only Online bids will be considered as Valid. If any bidder submits the Hard Copy of the Bid but fails to submit the Online Bid in that case the Bid would be out rightly rejected. If any bidder wants to submit Hard Copy of the Bid in addition to the Online Bid they may do so.

KEY DATES & BASIC TENDER INFORMATION:-

Particulars	Details
Tender specification No	CGM/GR/TS-134
Scope of work	Insurance of Stock Material Inventory of Area store Gwalior & Guna. Standard Fire & Special Perils Policy with Floater cover against loss/damage on account of , Earthquake, STFI (Storm Typhoon, Hurricane, Tornado, Flood and Inundation), Burglary etc. and allied perils on account of fire inclusive of STFI, Earthquake & allied perils & Burglary Policy with floater cover
Due date for submission of tender EMD in Env-A+ techno Commercial Bid in Envelop-B) on line only	22.06.2026 Up to 15.00 Hrs
Documents to be uploaded (On Line)	Env-A – EMD- Receipt of on line submission of EMD Amt. (Rs. 1.00 Lakh) transaction Env-B- (i) Tender Form Duly filled up (ii) Authority Letter from Zonal/Regional Office authorizing bidder/branch to participate in tender to avoid multiplicity of the rates from the benches of the insurance company-Submit Authority letter (ii) GST Registration certificate (iii) IRDA Registered Certificate (iv) Copy of PAN Card (v) CA Certified information regarding Annual Turn over of last 3 FY years. (vi) A Copy of Address Proof. (vii) Certificate of 5 Years profitability i.e. CA Certificate etc. (viii)Certificate of Net Worth (ix)Certificate of Premium written off in the Year 2025-26. (x) CA Certified PBT Certificate of any 3 FY. years from last 5 FY years (xi)Tender Conditions Acceptance Letter
	Env-C- Price Bid
Note:-	Submission of all Documents and EMD amount as per above is mandatory failing which bid is liable to be rejected .No exemption in EMD and Tender Fee is allowed. The documents uploaded should be clear and visible.

Key Dates:-

S.N.	Tender Stage	Particulars	Date & Time
1	Publishing of Tender Date	Tender Purchase On Line	08.06.2026 17:00 Hrs
2	Document Down Load start date		08.06.2026 18:00 Hrs
3	Seek Clarification Start Date		--
4	Seek Clarification End Date		--
5	Pre-Bid Meeting		11.06.2026 12:00 Hrs
6	Bid Submission start Date		09.06.2026 10:00 Hrs
7	Bid Submission End Date	On line	22.06.2026 15.00 Hrs
8	Bid Opening Date		23.06.2026 15.30 Hrs
9	Financial Bid (Env-C) Open Date	Env-C Price Bid	Will be informed later

NOTE-

- (1) The bidders has to submit their bids on line only (including price bid). No physical submission of any document is required. The above schedules should be filled online in specified templates and attach the supporting documents invariably online. Please note that in absence of the supporting documents the offer may not be evaluated & likely to be rejected
- (2) The bidder has to quote their offer rates online only in schedule-I in prescribed format only, to be kept in envelope "C" and upload online as per key dates. Please note that, the Schedule of price bid (Schedule-I), i.e. Financial bid (Envelope-C) will not be accepted physically. In case Envelope-C is submitted physically the bid will be rejected. The bid of the eligible bidder for the respective item shall be opened online as per key dates.
- (3) The bidders have to upload following documents online in Envelope – A as per key dates: -
The Bidders are required to invariably upload the valid documentary evidence of submission of EMD in absence of EMD, the bids is liable to be rejected and Envelopes-B & C shall not be opened.
- (4) In case of any of above dates is declared as holiday / local holiday then the date , shifted to next working day.



**OFFICE OF THE CHIEF GENERAL MANAGER (GR)
M.P. MADHYA KSHETRA VIDYUT VITARAN CO. LTD.
(A Wholly Owned Govt. of M. P. Undertaking)
MOTIJHEEL, GWALIOR-462023**

Transaction No.....

.....

Tender issued to M/s

TENDER FORM

The undersigned hereby tenders and offer (subject to the Company's conditions of tendering) the MP Madhya Kshetra Vidyut Vitaran Co. Ltd., Gwalior to Insurance of inventory Area Store Gwalior and Guna the execute and do the several works and things which are described or referred to in the Details of Technical Particulars attached to tender document No. CGM/GR/TS-134 and its enclosure and in Schedules to the side Details of Technical Particular, copies of which are annexed here to and which under the terms thereof are to be supplied, executed and done by the contractor and to perform and observe the provisions and agreements or the part of the contract contained in or reasonable to be referred from the said tender documents for the sums and at the rates sets out in annexed here to.

The questionnaire enclosed with this tender document has been fully answered and is enclosed herewith (if the questionnaire is not answered in full, the answer to various question may be taken so as to be advantageous to the Company unless contrary is mentioned in the body of the tender).

Date the Day 2026

**TENDERER'S SIGNATURE
(With Seal)**

Annex- A

IMPORTANT TERMS & CONDITIONS FOR SUBMISSION OF TECHNICAL BIDS

The bidders shall be bound by following terms & Conditions while submitting their rates.

- 1- The rates shall be quoted in prescribed format no change in the format will be acceptable to MPMKVVCL. - Bidder should quoted for both policies as per the Price Bid format (Schedule-I), Partial quoted will be rejected.
- 2- Offers from brokers/intermediaries shall not be accepted.
- 3- The bidder shall submit the **CA certified** information pertaining to Turnover of last three Financial years so as to enable us to evaluate the performance of the Company.
- 4- The Bidders are required to upload the scan copy of following certificate
 - (i) Copy of the authority letter issued from HO/Zonal office/regional office authorizing bidder branch to participate in the tenders (This is with the view to avoid multiplicity of rates from the branches of the insurance company) Submit authority letter.
 - (ii) A Copy of Address Proof.
 - (iii) Certificate of 5 Years profitability i.e.CA Certificate etc.
 - (iv) Certificate of Net Worth
 - (v) Certificate of Premium written off in the Year 2025-26.
- 5- Black Listed Companies/Corporations need not to apply
- 6- MANDATORY DOCUMENTS REQUIRED AT THE TIME OF ON LINE SUBMISSION OF BIDS
 - (i)The Bidder should not have any disputed with MPMKVVCL in connection with settlement of claims in the past for which legal action has been initiated by the MPMKVVCL
 - (ii)Premium Rates are invited from companies having their full-fledged Branch or equivalent Office at Gwalior. Office In-charge should have full authority to take the decisions-Submit Address Proof of Office.
 - (iii) The Bidder should have been in general Insurance business for more than five years on the date of opening of bids and registered with IRDA having valid certificate of renewal issued by IRDA (Submit copy of IRDA)
 - (iv) The Bidder should have earned profit before tax (PBT) in any three years during preceding 5 Financial years 2021-22,2022-23, 2023-24,2024-25,2025-26) **Submit CA Certificate.**

Annex-B
“GENERAL TERMS & CONDITIONS”

1. General

The Chief General Manager (Gwalior Region) on behalf of the Madhya Pradesh Madhya Kshetra Vidyut Vitaran Co. Ltd. herein – after referred to as ‘Company’, invites on line tenders/bids for Insurance of Area Store Gwalior & Guna under the jurisdiction of MPMKVCL Gwalior.

2. Earnest Money

- a. The bidder shall deposit the Earnest money Rs. **1.00 Lakh** only through online deposit.
- b. No. offer will be accepted without Earnest money deposit.
- c. In case, the bidder withdraws his offer during the validity period or after placement of order, the EMD amount shall be forfeited.

(d) Forfeiture of Earnest Money:-

The EMD may be forfeited:-

- i) If a bidder withdraws or revokes its bid during the period of bid validity specified by the bidder;
- ii) If a bidder modifies its bid in any manner after its opening but before the validity of the bid expires;
- iii) If a bidder does not accept the arithmetical corrections of its bid price;
- iv) In the case of successful bidder, if the bidder fails to furnish the Performance Security within the prescribed time.
- v) In case, the bidder withdraws his offer during the validity period, after placement of order, the EMD shall be forfeited.

(e) Return of earnest money to unsuccessful bidders.

EMD shall be returned to the un-successful bidders, as soon as possible, after the tender has been decided. No interest shall be paid on EMD. EMD of bidders on whom the orders shall be placed, shall be returned on acceptance of security deposit. No interest shall be paid on EMD amount. In case, the bidder withdraws his offer during the validity period, after placement of order, the EMD amount shall be forfeited.

3. Taxes and Duties

Bidders are requested to offer the rates inclusive of all taxes & duties etc.

4. Amendment in Scope of work

The company may revise or amend the scope, prior to the date notified for opening of tender. Such revision / amendment, if any will be published on the company's website <http://www.mpcz.co.in> and on e-portal <http://mptenders.gov.in> and therefore, all prospective bidders are requested to regularly visit the company's website and e-portal until the last date of bid submission. The company will not be responsible in any way for any ignorance of the bidders about the corrigendum or addendum or change in the due date.

5. Bids in Open Form

Open bids through Telegram/Fax will not be considered under any circumstances.

6. Alternative Bids

Bid should be submitted as per intent of Tender documents: any alternative offers are liable for rejection.

7. Mistakes in Bids

When rates are quoted in both: figures and words, then in case of any ambiguity between rates quoted in figures and words, lower of the two beneficial to the company shall be considered. Such offers can also be rejected.

8. Lump sum Based Bids

In case prices for some items or all items are given as a lump sum, instead of unit prices as required in the tender specifications, Company can summarily reject such incomplete tender.

9. Printed Terms and Conditions in Bids

Supplier's printed terms and conditions will not be considered as forming part of the tender under any circumstances whatsoever.

10. Alterations/Corrections in Bids

Any alterations/Correction in the tender document should be counter-signed. Further, no post tender alteration/corrections shall be entertained.

11. Incomplete Bids

Bid which is incomplete or obscure is liable for rejection.

12. Acceptance of Part/Whole Bids-Rights thereof

Company reserves the right to accept/reject any tender wholly or partly without assigning any reason whatsoever. The MP MK VV Co Ltd., reserves the right to split the quantity and place orders on more than one bidder. **Company reserves the right to cancel the tender at any stage without assigning any reason what so ever.**

13. Ambiguities in conditions of Bids

In case of ambiguous or self-contradictory terms/conditions mentioned in the bid, interpretation as may be advantageous to the company shall be taken without any references to the tender.

14. Disqualification of Bids

Tendered will not be permitted to change the substance of their tender on post interpretation/improper understanding grounds. This includes post tender price changes/modification etc. after opening of price Bid and any such requests in this regard shall not be entertained/ considered and the original price bid opened shall only prevail.

15. Language of Bids

All tenders should be made in **English** only.

16. Tax Clearance Certificate

During the processing of tender if asked for, the bidder shall be required to furnish Income Tax/ GST Tax clearance certificates from competent authority.

17. Deviations from Terms & Conditions

Offers with deviations in the terms of payment, liquidated damages, security deposit and performance guaranteed are liable to be rejected out rightly.

Should the bidder desire to depart from other conditions and/or technical specifications in any respect, he shall draw attention to such deviations as per schedule –IV part 'B' and 'C' stating fully the reasons thereof. Unless this is done, these conditions and specified specifications will hold good. as acceptable to the bidder.

It may be clearly understood that even if deviations have been mentioned anywhere in the offer the same shall not be taken into cognizance unless the same are specifically mentioned in the deviation schedule. Deviation schedule must be stamped & signed (even when all the terms & conditions as acceptable).

18. Submission of Bids

- (a) The Tender shall be submitted on line only in three (3) parts:

Part-I shall contain 'Earnest Money deposit transaction receipt.

Part-II shall contain '**COMMERCIAL BID AND THE TECHNICAL BID**'. The details about this Part-I & Part-II of bids are discussed in Annexure –I & II. Relevant information that the bidders are liable to submit, comprises of duly filled-in questionnaire, all the schedules and any other information that is sought in the tender.

Part-III shall contain 'PRICE BID' and shall be submitted online only. The bidder shall ensure that the prices/rates are filled in accordance with the proforma for 'price and quantity' as per schedule-I (A to C)and uploaded online. Please note that price-bid i.e. financial offer will not be accepted physically. This will be opened online only.

- (b) Tender being submitted must be signed by a person holding a valid power of Attorney authorizing him to do so, certified copies of which shall be enclosed.
- (c) Online tender being submitted must be class 3 digitally signed by a person holding a power of Attorney authorizing him to do so certified copies of which shall be enclosed .
- (d) Online tender submitted on behalf of companies registered with the Indian companies Act, for the time being in force, shall be signed by persons duly authorized to submit the tender on behalf of the company and shall be accompanied by certified true copies of their solutions, extracts of Articles of Association of persons signing the tender on behalf of the company.
- (e) Tender submitted on behalf of companies registered with the Indian Companies Act, for the time being in force, shall be signed by persons duly authorized to submit the tender on behalf of the company and shall be accompanied by certified true copies of the resolutions, extracts of Articles of Association, special or general power of Attorney etc. to show clearly the title, authority and designation of persons signing the tender on behalf of the company.

(f) All the three parts shall be submitted online only. No Physical document is required to be submitted

19. Date and time of opening of bids- Changes

Tender shall be opened online on <http://mptenders.gov.in> on the due date and time as notified, in the presence of the bidders or their authorized representatives who may be present. If the due date of opening/ submission of tender documents is declared a holiday by the central/state government or local Administration, it will automatically get shifted to the next working day for which no prior intimation shall be given.

It may please be noted that the due date/time of opening of bid can be altered/ extended, if felt necessary by the purchaser, without assigning any reason thereof. However, due intimation shall be communicated in such a case on company' website & on e-portal.

20. 'Opening of 'EMD' & 'Commercial and Technical Bid'.

The first envelope of 'Part-I' Earnest money deposited' shall be opened online on the due date and time, as notified in the notice inviting tenders. The requirement for EMD shall be verified and thereafter, the second part i.e. 'Part-II' commercial & technical bid' shall be opened online on the same date in respect of eligible tenderers.

21. Opening of Price Bid on subsequent date:

- (a) After opening of first two parts (i.e. Part-I and Part-II), the deviations from the company's terms & conditions, if any, proposed by the tenderer in regard to commercial and technical and clarifications can be sought from the firm , if required by company, shall be submitted by the tenderers, either at the time of security of tender or within the time prescribed, Any deviations from terms & Conditions clauses of tender shall not acceptable, in any case the offer shall be liable for rejection out-rightly.

- (b) The date of opening of 'Part-II' i.e. 'PRICE BIDS' shall be notified on the company's website and also to the bidders separately whose bids are found to be commercially & technically acceptable. **PRICE BIDS WILL BE OPENED ONLINE ONLY.**

22. Canvassing of Bids

Tenders shall be deemed to be under consideration, after opening of tender/bid, till placement of order. During this period, the bidders or their authorized representatives or other interested parties are advised strongly, in their own interest, to refrain from contacting by any means any of the company's personal or representative, on matters relating to tender under process. If any bidder tries to influence the bid evaluation in any way, then his bid will be thrown out of contention forthwith.

23. Validity of Bids

The offers shall be valid for 180 days. Validity of the offer shall be counted from the date of opening of bids. Those who do not agree for a validity of 180 days will do so at their own risk and their offers are liable to be rejected.

24. Authorization/ Local representative

Only authorized representative, possessing necessary authority letter from the bidder who have participated in the tender shall be allowed to attend the tender opening.

25. Acceptance /Cancellation of Tender

The company may reject any or all tenders or to accept any tender considering advantageous to company whether it is the lowest offer or not. No representation from bidders in this regard will be entertained by the company. **The Company reserves the right to cancel the tender at any stage prior to issue of award without assigning any reason whatsoever.**

26. Change of INVENTORY STATISTICS

The Inventory Statistics indicated is tentative and purchaser reserves the right to vary the statistics of any s as may be necessary, based on purchaser's judgment and vendor rating (Wherever carried out) and place orders for such revised statistics. No correspondence shall be entered into, neither discussed regarding quantity variation, nor any reason will be assigned thereof. The MP MK VV Co Ltd., reserves the right to split the quantity and place supply orders on more than one bidder

27. Taxes and Duty

- a) Element of applicable GST on finished product as presently applicable to the tenderer and as shall be charged against the contract, if any, placed against this tender shall be clearly indicated.
- b) Documentary evidence regarding exemption of GST, if applicable should be furnished with the offer.
- c) M.P. Madhya Kshetra Vidyut Vitaran Company Ltd., Bhopal is a Registered Dealer and GSTIN No. is **23AADCM6799G2Z4.**
- d) Goods & Service Tax (GST) and statutory levies shall be paid at the rate prevailing at the time of delivery. No upward variation shall be payable beyond the contractual delivery period where the supplier is responsible for the delay and any downward variation in the prices shall be recovered from the firm. The bidders are advised to quote the present rate of GST applicable to them.

29. Incharge - The General Manager Area Store Gwalior and Guna will be the consignee /OIC.

30- Evaluation of bids & Computation of L-1 rates

The Bid will be evaluated on overall price /Premium quoted by the bidder lump-sum for both Open Yard Inventory & Godown (close) Yard Inventory together. The bidder who has quoted lowest premium rates(Incl. of tax) will be adjudged as L-1. In case of tie breaking i.e. more than one bidder being adjudged as L1, bidder with higher average last three years annual turnover figure shall be awarded the Contract/Order.

31. Arbitration

If, at any time, any question, dispute or difference, whatsoever shall arise between the purchaser and the supplier, upon, or in relation to or in connection with the contract, either party may forthwith give to the other, notice in writing of the existence of such

question, dispute or difference, and the same shall be referred to the adjudication of two arbitrators, one to be nominated by the purchaser and the other to be nominated by the supplier or in the case of said arbitrators not agreeing, then to the adjudication of the umpire to be appointed by the arbitrators, whose decision shall be final and binding on the parties and the provisions of the arbitration and conciliation Act, 1996 as amended from time, and of the rules there under and any statutory modification thereof shall be deemed to apply. The arbitrators or the umpire, as the case may be, are bound to give a detailed speaking award assigning reasons for the findings.

Services under the contract shall be continued by the Ins. Company during the arbitration proceedings, unless otherwise, directed in writing by the purchaser or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrators or of the umpire, as the case may be, is issued.

Annex- C IMPORTANT INSTRUCTIONS TO THE BIDDERS

1. Average Inventory :-

The average monthly inventory for the year 2025-26 of Gwalior & Guna Area Store is Rs. 198.37 Crore.

Amt. (Rs. in Crore)			
Inventory details	Inventory in Open Yard	Inventory in Go down	Total Inventory
Area Store Gwalior	126.52	16.74	143.26
Area Store Guna	49.55	5.56	55.11
Total	176.07	22.30	198.37
Claim Details in last three years	NIL	NIL	NIL

2. Type of Policy:-

S. No.	Policy Type
1	Standard Fire & Special Perils Policy with Floater cover against loss/damage on account of , Earthquake, STFI (Storm Typhoon, Hurricane, Tornado, Flood and Inundation), Burglary etc. and allied perils on account of fire inclusive of STFI, Earthquake & allied perils
2	Burglary Policy with floater cover

3- Price:

The accepted premium indicated above are in Indian Rupees and FIRM inclusive of all applicable charges/tax/levis etc. and nothing extra will be paid on any account.

4- Payment:

100% Premium of the policy amount as indicated in table above will be payable in advance to you.

5- Validity Period:

The policy will be effective for a period of one year from date of payment.

6- Coverage:

The Insurance Policy will be initially for total basic asset value of Rs. 198.37 Cr. for Gwalior & Guna Area Stores of the Company taken together. If at any point of time onwards from the commencement date of Policy and up to the expiry of policy ,the value of assets available in said Area Stores of the Company is found to have increased over the basic value asset value of Rs. 198.37 Crore you shall be bound to enhance the risk coverage of existing Policy for such additional value of assets on the same rates, terms & conditions and covering the same risks as indicated in the existing Policy on payment of additional premium on prorate basis by the Company.

7- Items Covered:

Transformers DTR & PTR, Conductor's, Meter, Oil, Meter Testing Machine, Shade & Oil Tank, Electrical Equipment like CT/PT & Plastic Item, Local Item, Pin, Dinc, LA, H/W, Relay, Capacitor Unit, Panels, VCB, Power Analyzer/ BDV Machine, AB Switch & Isolator, LA, Battery set & Charger, Furniture & all items stored in the A/S Etc.

8- Signing Authority:

All the documents related to this order/contract shall be signed by the GM, Area Stores, Gwalior and Guna on behalf of the Company and he is also authorized for any further communication with you and raising claims, if any, as and when required.

9- Correspondence:

A copy of all correspondence made by you in regard to the subject order/contract shall be sent to the office of the undersigned, GM Area Stores, MPMKVCL, Gwalior & Guna.

10- Jurisdiction :

Any dispute or difference arising under, out of or in connection with this order or contract will be subject to the exclusive jurisdiction of the courts at Gwalior only

11- Bidder insurance company which were rejected/Create dispute the insurance claim of past insurance policy are not eligible to participate in this Bid.

12- Tender may be cancelled any time without any reason.

General Manager (Proc.)

SCHEDULE-I (PRICE & QUANTITY)
SAMPLE PRICE BID TO BE UPLOADED ONLINE ONLY

Validate	Print	Help	Item Wise BoQ									
Tender Inviting Authority: Chief General Manager (GWALIOR REGION)												
Name of Work: Insurance of AREA STORE GWALIOR AND GUNA UNDER MPMKVYCL GWALIOR (Floater Burglary Policy against loss/damage on account of fire inclusive of STFI, Earthquake & allied perils)												
MIT NO CGM/GR/11-A/2026-27/1886 dtd 05.06.2026 (TS No.-134)												
Name of the Bidder/ Bidding												
PRICE SCHEDULE												
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)												
NUMBER	TEXT	NUMBER	TEXT	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	TEXT
Sl. No.	Item Description (Premium Details & Coverage)	Value of Inventory (In Rs. Cr.)	Units (In terms of Policy)	Rate of Premium of Inventory As in Column no. 3 (In Rs.)	UNIT CGST Percentage (on Exworks)	UNIT SGST Percentage (on Exworks)	UNIT GST (CGST+SGST) AMOUNT (on Exworks) (In INR)	UNIT IGST Percentage (on Exworks)	UNIT IGST AMOUNT (on Exworks) (In INR)	TOTAL AMOUNT OF PREMIUM without tax (Amt in Rs.)	TOTAL AMOUNT OF PREMIUM with tax (Amt in Rs.)	TOTAL AMOUNT (in Words)
1	2	3	4	5	6	7	8	9	10	11	12	13
1.01	Inventory in Open Yard of Gwalior & Guna Area Store. Total Value = 143.26 Cr.	143.26	Nos				0.00		0.00	0.00	0.00	INR Zero Only
1.02	Inventory in Godown (Close) of Gwalior & Guna Area Store. Total Value= 55.11 Cr.	55.11	Nos				0.00		0.00	0.00	0.00	INR Zero Only
Total in Figures										0.00	0.00	INR Zero Only

SCHEDULE – II
(UNDERTAKING)

The following declaration/Undertaking must be submitted by all the bidders on non-judicial stamp paper worth Rs.500/- duly notarized

I proprietor / partner / Director / Authorized Signatory of M/s.....
having its Registered Office/Head Office at.....Give an undertaking:

1. That, M/s have participated against TS No. due for opening on.....For
2. That, I have gone through the tender document and aware with all the requirement of the tenderspecification.
3. That, the profile of M/s.....is as under:-
 - (a) Address of factory/works-
 - (b) GST Registration No. of the firm -
 - (c) PAN No. of the firm -
 - (d) Entrepreneurs Memorandum Number (If registered under MSME Act 2006) –
 - (e) E-mail address of the firm -
 - (f) Mobile No. -
 - (g) Name & Branch address of bidder banker -
 - (h) Bank Account of the firm -
 - (i) IFSC Code of the branch for RTGS -

4. That the details of owner / partners / Directors (in case of Company) of the bidding firm is as under:-

Sr. No.	Name of Owner / Partners / Directors	Address of Owner / Partners / Directors	Mobile Numbers of Owner/Partners/ Directors	PAN Number of Owner / Partners / Directors

5. That I/we Confirm that there is no deviation with the commercial terms & Conditions and technicalrequirement of the tender specification.
6. That the MPMKVCL will have full right to cancel the order, if awarded and forfeit the EMD / Performance SD as applicable in event if finds that the information given at Sl. No. 8 is misleading or false, even at a later date i.e. after opening of Price Bid/Award of Order.

7. “Regarding Conflict of Interest”

I sole proprietor/ partner/ Director of M/s,.....undertake that : I am not interested as a Proprietor and/or Partner and/or Director in any other party/firm/company participating in tender No. _____ of Purchaser due for opening on ____/____/____ for procurement of _____

8. “Regarding Black listing/ Debarring of the firm”

We hereby undertake and submit the declaration that our firm/company is not debarred/black listed for future business with Discoms of M.P./MPSEB/other successor Companies formed after restructuring of MPSEB. In case, at any stage if the above declaration is found false or incorrect, the Purchaser shall be free to take any punitive/legal action against us, as may be deemed fit , which shall be acceptable/binding on us and the consequences shall be to our account.

9. “Regarding information/details given”

I,....., the Sole Proprietor / Partner(s)/ Director(s) of M/s....., participating in the bidding process against tender No..... undertake that I am not interested as a proprietor and/or partner in any other firm and/or Director in any other company participated in the tender for procurement of....., and specifically undertake that our firm/Company:

- (i) Not follow & shall not follow unethical/unfair/fraudulent practice in any manner.
- (ii) Has no conflict of interest with any bidder/firm participating in the tender.
- (iii) Not concealing any material information.
- (iv) Not given any misleading fact or statement in the offer/bid submitted against the tender.
- (v) Has not been debarred/ blacklisted for future business with Purchaser/other Discom of MP.

10. “Regarding Serving Officer(s) or Employee(s) of the MP Discom”

We confirm that no Serving Officer(s) or employee(s) of the **MP** Discom is/are Proprietor/Partner(s)/Director(s) of the firm/company or having controlling shares or has controlling interest in the firm. It is also confirmed that no Proprietor/Partner(s)/Director(s) of the firm/company has any close relationship (spouse, son, daughter, father, mother or brother) with any serving Officer(s) or Employee(s) of the **MP** Discom.

Further, the **MPMKVVCL., Gwalior** will have full right to cancel the Purchase Order, if awarded and forfeit the EMD/Bid Security & Performance Guarantee as applicable in the event of the above condition/situation is observed, even at a later date i.e. after opening of Price Bid/award of Purchase Order.

PLACE:

DATE:

SIGNATURE OF TENDERER NAME
IN FULL
DESIGNATION / STATUS
IN THE FIRM COMPANY SEAL

