



E-Quotation

FOR

Name of Work :- Providing Cupboard, Office Table-Chair, Plastic Chairs with Necessary Arrangement for Census Cell Office at Rota Printing Press, Saboosiddhqui Road in A Ward.

Bid No:2026-MCGM-1301428-1

Website: (<http://mahatenders.gov.in>)

**Office of the
Asst. Eng. (M&E) 'A' Ward,
Office of Asst. Commissioner 'A' Ward,
134-E, S.B.S. Marg, Fort,
Mumbai:- 400 001.**

SECTION- 1
E- QUOTATION NOTICE

BRIHANMMBAI MUNICIPAL CORPORATION

Department: Asst. Commissioner 'A' Ward.

E-QUOTATION NOTICE

Subject : Providing Cupboard, Office Table-Chair, Plastic Chairs with Necessary Arrangement for Census Cell Office at Rota Printing Press, Saboosiddhqui Road in A Ward.

The Brihanmumbai Municipal Corporation (BMC) invites E-Quotation on percentage rate basis to appoint Contractor for the aforementioned work from contractors of repute, multidisciplinary engineering organizations i.e. eminent firm, Proprietary/Partnership Firms/ Private Limited Companies/ Public Limited Companies/Companies registered under the Indian companies' act 2013.

The contractors registered the Brihanmumbai Municipal Corporation, (BMC) in electrical and from the contractors / firms equivalent and superior classes registered in Central or State Government / Semi Govt. Organization / Central or State Public Sector Undertakings will be allowed subject to condition that, the contractors who are not registered with BMC will have to apply for registering their firm within three month time period from the award of contract, otherwise their Bid Security i.e. E.M.D (Earnest Money Deposit) will be forfeited/recovered and an amount equal to Registration fee will be recovered as penalty. Bidding Process will comprise of ONE stage.

The application form can be downloaded from MAHATENDER's portal (<http://mahatenders.gov.in>) with zero payment. The applicants not registered with BMC are mandated to get registered (Vendor Registration) with BMC for e-quotation process & obtain login credentials to participate in the online bidding process.

- i) To download the application form, for those applicants not having vendor registration, need to apply first for vendor registration at the office of Account Officer (FAR), 3rd floor, Municipal Headquarter.
- ii) Followed by SRM login ID and password to be obtained from Central Purchase Department (CPD), Office at Byculla, Bakari adda, Mumbai
- iii) For E-Quotation registration, enrollment for digital signature certificates and user manual, please refer to respective links provided in 'Tenders' tab. Vendors can get digital signature from any one of the Certifying Authorities (CA's) licensed by controller of certifying

authorities namely, Safes crypt, IDRBT, National informatics center, TCS, CUSTOMS, MTNL, GNFC and e- Mudhra CA.

Sr. No.	Name of the work	Earnest Money Deposit (Rs.)	Bid Start Date & Time	Bid End Date & Time
1	Providing Cupboard, Office Table-Chair, Plastic Chairs with Necessary Arrangement for Census Cell Office at Rota Printing Press, Saboosiddhqui Road in A Ward	3000/-	13/05/2026 16:00 Hrs	17/05/2026 16:00 Hrs

In terms of the 1 stage system of e-tendering, a Bidder will be required to deposit, along with its Bid, an Earnest Money Deposit of **Rs. 3,000.00 (Three Thousand Only)** (the "EMD"), refundable in accordance to the relevant clause of bid document, from the Bid Due Date, except in the case of the selected Bidder whose Bid Security/EMD shall be retained. The Bidders will have to provide Earnest Money Deposit through the payment gateways while submitting the bids. The Bid shall be summarily rejected if it is not accompanied by the Earnest Money Deposit.

As per One Packet systems, the document for Packet A & B is to be uploaded by the bidder in vendors' document online in Packet A & B. The Municipal Commissioner reserves the right to reject all or any of the e- tender(s) without assigning any reasons at any stage.

The dates and time for submission and opening the bids are as shown in the above table. If there are any changes in the dates, the same will be displayed on the Mahatender's Portal. (<http://mahatenders.gov.in>)

The Applicants interested for the above referred works may contact the **Asst. Engineer. (M&E) 'A' Ward** at the following address on any working day during office hours.

Office of:
Asst. Commissioner 'A' ward,
134-E, Shahid Bhagatasing Marg,
Near R.B.I. Fort ,Mumbai – 400 001

The bidder must have experience of subject Six & Seventh pay work in BMC ward office. If not approved bidder, the bid will be treated as Non-responsive.

If any prospective bidder is having any query regarding the subject Tender, the same shall be informed in writing to the department two days before the bid end date. Only those queries will be discussed in the prior to bid ending. The Queries can be emailed on: **semne01.a@mcgm.gov.in**

The BMC reserves the rights to accept any of the application or reject any or all the application received for above works, without assigning any reasons thereof. The information regarding above subject matter is available on Website of BMC's Portal (<http://mcgm.gov.in>).

Sd/-
Assistant Commissioner 'A' Ward

BRIHANMUMBAI MUNICIPAL CORPORATION

D R A F T E - Q U O T A T I O N

Office of the
Asst. Engr.(M&E) A ward,
1st Floor. BMC 'A' Ward office,
134-E, S.B.S. Road,
Near RBI Head Office, Fort,
Mumbai-400001,
Tel. 022-22607000, 22607052

Ref: Bid No: .

Due on: 17.05.2026

- 1) E-Quotations are invited for the **“Providing Cupboard, Office Table-Chair, Plastic Chairs with Necessary Arrangement for Census Cell Office at Rota Printing Press, Saboosiddhqui Road in A Ward.** working in M&E department of “A” Ward”. As per specifications, USOR-2023 terms and conditions of quotation and schedule of quantities & rates.
- 2) The Quotation shall be submitted online on or before**2026** not later than 1.00 p.m. Telegraphic Quotation will not be accepted under any circumstances. Quotations will be opened on the same day immediately after 4.00 p.m.
- 3) The Quotationer shall pay Earnest Money Deposit of **Rs. 3000/-**online upto due date and time.
 - a) Quotationer shall pay Earnest Money Deposit (E.M.D.) of specified amount through Mahaportal along with the submission of the quotation online.
 - b) If during the Quotation’s validity period, the quotationer withdraws his Quotation, the Earnest Money shall be forfeited and the quotationer may be disqualified from Quotation’s.
 - c) The vendors having standing deposit shall also have to pay full EMD amount online as mentioned above.
- 4) **Scrutiny Fee:** The quotationer shall pay Scrutiny fee of Rs. **360/-** + 18% GST (As per latest applicable circular) through challan in Citizen Facility Center before putting claim for refund of EMD otherwise with the consent of quotationer same shall be deducted from EMD and balance EMD will be refunded.

- 5) The rates quoted shall be firm and no variation will be allowed subsequently on any account.

Tax:

- (a) The quotationer shall clearly state the rates of all the taxes such as CGST, SGST, IGST and other GST etc. applicable as per the Government Act in force at the time of submission of the Quotation and work out the actual amounts thereof. If the taxes are not mentioned, it will be presumed that, these taxes are not applicable, being already paid by the quotationer and will be borne by them. No subsequent claim from the quotationer for payment of these taxes shall be entertained. The offer which does not show the rates of taxes chargeable but vaguely states "Taxes as applicable or CGST, SGST and other GST extra" will be left out of consideration. The taxes shall be applicable as per HSN code / SAC code for the supply / work under consideration.
- (b) All the rates shall be inclusive of all duties such as Customs, Excise etc. otherwise their actual amount should be shown extra. If they are not mentioned, it will be presumed that the rates are inclusive of such duties and no subsequent claim for payment of these duties will be entertained.
- 6) **Contract period:** - The Work completion / delivery period for subject work/supply is 30 days from the date of receipt of SAP PO send through E-mail.

7) **Eligibility Criteria & Technical Specification:-**

Providing Cupboard, Office Table-Chair, Plastic Chairs with Necessary Arrangement for Census Cell Office at Rota Printing Press, Saboosiddhqui Road in A Ward.

- (a) As per USOR-2023

8) **Validity of the Quotation:-**

The Quotation shall remain firm and valid at-least for **90 days** from the date of opening/submission.

- 9) The quotationer shall be registered vendor of BMC.

10) **Terms of payment:-**

As per the Municipal procedure the payment for the supply / work done will be made within 30 days from the receipt of the bill subject to satisfactory completion of the supply / work.

- 11) The Municipal Commissioner does not bind himself to accept the lowest or any Quotation. In case of any dispute, Municipal Commissioner's decision shall be final and binding on the quotationers.
- 12) **Warranty: Not Applicable**
- 13) The successful quotationer shall pay legal and stationery charges as applicable. when the contract cost of repair / works is more than Rs 50,000.00 the successful quotationer shall submit the document / complete the formalities on their side required to execute the contract within 1 month from award of contract
- ~~14) The successful quotationer shall have to pay 2% of contract amount as "contract deposit" for the supply/work exceeding Rs. 50,000/-. The "contract Deposit" will be released after completion of defect liability period of 12 months or as stated.~~
- 15) The quotationer shall not withdraw his offer within the validity period. If he does so, the Earnest Money Deposit paid, will be absolutely forfeited to the Corporation.
- 16) It is essential on part of quotationer to collect complete details of spares to be supplied and /or works to be carried out before submitting his offer as no claim arising out of ignorance on part of the quotationer will be entertained later on.
- ~~17) **For supply:** The quotationer/bidder shall specify the make of spares/ material. (Not Applicable)~~
- 18) If the quotationer fails to submit relevant information with quotation then, the shortfalls shall be communicated to the quotationer through e-mail only and compliance required to be made within a time period of **three working days** otherwise they shall be treated as non-responsive.
- 19) **A) Penalty for work:-**
 - a) For failure to supply the article/s within the stipulated time period or failure to complete the subject work within the stipulated time period, penalty equivalent to **½ % per week or part thereof** on the value of the delayed articles or delayed work will be recovered from the contractor's bill without any reference to the contractor. The amount of the penalty will be, however, subject to the **maximum of 10% of the total contract value**.
 - b) E.M.D. of all the bidders except successful quotationer will be released after award of the work to the successful quotationer E.M.D. will be released by E.C.S.
 - c) The payment will be made in contractor's or supplier's account in the bank through ECS system.

- d) All the quotationer must disclose the names of their partners, if any in the particular contract. Any quotationer failing to do so will render himself liable to have his quotation deposit forfeited and the contract entered into cancellation at any time during its currency.
- e) **A)** None of the quotationer hose firms are having common partner / proprietor or who are connected with the another either financially or as principal & agent or master and servant or closely related to each other such as Husband and wife, father / Mother and minor son /daughter and minor daughter /sister shall quote separately under different names of establishments.
- B)** If it is found that any firm having common partner/proprietor who are connected with one another either financially or as principal and agent or master and servant closely inter-related such as husband and wife, father/mother and minor son/daughter and minor daughter/sister have quoted separately under different names or establishments for the same contract, the Quotation shall stand rejected and Earnest Money Deposit shall be forfeited. Any contract entered into under such condition will also be liable to be cancelled at any time during its currency. In addition, such firms / establishments shall be liable at the direction of the Municipal Commissioner for further final action including blacklisting.
- C)** If it is found that closely related persons as in direction no. 26 have submitted separate Quotations under different names of firms / establishments but with common addresses for such firms / establishments and / or if such establishments / firms though they have different addresses are managed or Governed by the same person / persons jointly or separately, such quotationer shall be liable for action on the direction No.2 B including similar action against the firm/ establishments concerned.
- D)** If the award of contract is found that the accepted quotationer violated any of the direction 28A, 28B or 28C, the contract shall be liable for cancellation at any time during its currency in addition to penal action against the contractors as well as related firms/ establishments.
- f) Under the Provision of the section 194 (C) of the Indian Income Tax act the corporation is required to deduct tax at source & under present legislation Tax @ 2% of the gross amount of each bill submitted shall be deducted at source. The certificate for the same will be issued.
- g) Certified copies of valid 'PAN' documents and photographs of the individuals, owners, Karta of Hindu undivided Family, firms, private limited companies, registered co-operative societies, partners of partnership firms and at least two Directors, if number of Directors are more than two in case of Private Limited Companies, as the case may be. However, in case

of Public Limited companies, Semi Government Undertakings, Government Undertakings, no 'PAN' documents shall be insisted.

- h) If the quotationer breaches any or all of the conditions mentioned in quotation document, he/she/firm is liable for any or all the penal action such as cancellation of purchase order (P.O.), forfeiture of EMD/part of EMD, Cancellation of vendor registration, debarring of firm from participation in future quotation process as deemed fit by BMC authorities.
- i) There shall be regular review regarding the performance of the contractor by BMC. In case at any stage, it is observed that the performance of the contractor is unsatisfactory or discrepancies are found in the works carried out by contractor/ quotationer, BMC reserves the right to take penal action such as cancellation of purchase order (P.O.)/work order, forfeiture of EMD/part of EMD, Cancellation of vendor registration, debarring of firm from participation in future quotation process /blacklisting of vendor as deemed fit by BMC authorities.
- j) The Municipal Commissioner reserves the right to terminate the contract by giving 7 days' notice without assigning any reasons and in such eventuality no claim for any loss or compensation will be considered.
- k) The quotation may be considered incomplete, irregular and invalid unless it is signed by the proprietor, named managing partner or all partners or by party of parties stating specifically their position and status at schedule of quantities and rates.
- l) The cases wherein if the shortfalls are not complied by a contractor, shall be informed to Registration and Monitoring Cell. Such non-submission of documents shall be considered as 'Intentional Avoidance' and if three or more cases in 12 months are reported, shall be viewed seriously and disciplinary action against the defaulters such as banning/de-registration, etc. shall be taken by the registration cell with due approval of the concerned AMC.

m) Submission of e-Quotation Online:

All documents that are required to be submitted as part of technical bid need to be uploaded and commercial bid need to be filled online. The document/s available in "MCGM documents" folder of the respective E- Quotation on MCGM portal, is/are part of Quotation, unless stated otherwise in the Quotation document. Affixing of digital signature at any one place in the e-quotation document while submitting the e-quotation shall be deemed to mean acceptance of the terms and conditions contained in the Quotation as well as confirmation of the Quotation/s offered by the quotationer which shall include acceptance of special directions/terms and conditions if any, incorporated. All the documents and data submitted by quotationer online will be digitally signed by the system

by prompting for digital signature certificate. Thus, it is mandatory for the quotationers willing to participate in e-Quotation Bidding to procure digital signature certificate, which can be obtained from any one of the Certifying Authorities (CA's) licensed by the controller of Certifying Authorities namely Safes crypt, IDRBT, National Informatics Centre, TCS, Customs, MTNL, GNFC and e-Mudhra CA.

n) **Submission of the e-Quotation:**

The e-Quotation shall be submitted in packets / folders i.e. Technical Bid /Documents in folder "Bidder Documents - Packet 'A & B', while price/rates/commercial offer in "Item Data" online. Upload the e-Quotation documents, technical documents, relevant documents & all the required documents as given below, which are available in the same folder named "Bidders Documents". System will prompt for digital signature certificate while uploading these documents.

o) **Packet Bid System:**

In this system the quotationer will submit the documents in packets/folders as specified in respective bid / Quotation i.e. eligibility criteria / per-qualifying criteria etc. Bid documents & commercial bid / rate in "Item Data in Packet / Folder 'A cum B'". All the packets / folders shall be filled as follows:

1) **Packet – A/B (Eligibility Criteria/Technical/Financial):**

The Packet 'A' shall contain scanned certified copies of the following documents. Scrutiny of this packet will be done strictly with reference to only the scanned copies of Documents uploaded online in pdf & BOQ in excel format in packet 'A/B'.

- 1) Valid Registration Certificate with email-Id & contact no.
- 2) The Quotationer shall pay the E.M.D. online. The acknowledgement slip/screen shot of online payment of E.M.D. shall be uploaded in packet 'A'.
- 3) Certified copies of valid 'PAN' documents and photographs of the individuals, owners, Karta of Hindu undivided Family, firms, private limited companies, registered co-operative societies, partners of partnership firms and at least two Directors, if number of Directors are more than two in case of Private Limited Companies, as the case may be. However, in case of Public Limited companies, Semi Government Undertakings, Government Undertakings, no 'PAN' documents will be insisted.
- 4) Scan copy of quotation/tender fill in, stamp, sign & upload the following forms available in the e- Quotation document.
- 5) Certificate of GST Registration.

The printed undertaking addressed to the Municipal Commissioner:

- 1) Annexure 'A' and Annexure 'B' duly filled and signed.
 - 2) The quotationer shall upload the Declaration Cum Indemnity Bond on Rs. 500/- stamp paper as per format attached with quotation (Annexure 'C').
 - 3) The quotationer shall upload the notarized Irrevocable Undertaking on Rs.500/- stamp paper as per format attached with quotation (Annexure 'D').
 - 4) The quotationer shall upload the Undertaking in respect of offering the best price on Rs. 500 /- stamp paper as per format attached with quotation (Annexure 'E').
 - 5) BOQ/ Price bid in excel format.
 - 6) The bidders are therefore requested to submit the site visit report shall be carried out compulsorily before quoting the tender (Annexure 'G').
- p) **JURISDICTION OF COURT**

In case of any claim, dispute or difference arising out of any terms and conditions of the contract, the Cause of Action thereof shall be deemed to have arisen in Mumbai & all legal proceedings in respect of any such claim, dispute or difference shall be instituted in a competent court in the City of Mumbai only.

**Sd/-
Asst. Eng.(M&E) A ward**

BRIHANMUMBAI MUNICIPAL CORPORATION

SCHEDULE (BILL) OF QUANTITIES

Sub : Providing Cupboard, Office Table-Chair, Plastic Chairs with Necessary Arrangement for Census Cell Office at Rota Printing Press, Saboosiddhqui Road in A Ward.

Sr. No.	Ref. No.	Iteam	Qty	Rate	Unit	Amount
1	R3 CS -FUR-15-F	Modular Storage Cupboards	2	26,082.00	Nos	52,164.00
2	R3 CS -FUR-30	Office Chairs	5	12,500.00	Nos.	62,500.00
3	R3 CS -FUR-30	P/F OFFICE TABLE	3	13,268.00	Nos.	39,804.00
4	R3 CS -FUR-30-P	PROVIDNG PLASTIC CHAIR	25	700.00	Nos.	17,500.00
5	As per PO	Providing Banner board with woodan Fram	366	140.00	sqft	51,240.00
Estimated Cost Excluding GST					Rs.	2,23,208.00

Note:

1. This BOQ is for representation purpose only. Bidder has quote the rates in online system only.
2. The rate analysis shall be submitted by L1 & L2 bidder after demand notification by email to the bidders by concerned Assistant Engineer. The format for rate analysis is annexed at Annexure 'F'.

BRIHANMUMBAI MUNICIPAL CORPORATION

ANNEXURE-A

UNDERTAKING

To,
The Municipal Commissioner
Brihanmumbai Mahanagarpalika,
Mahapalika Marg,
Mumbai – 400 001.

Sir,

I/We have read all the terms and condition stipulated in the above Quotation Notice and accepts the same.

Yours faithfully,

Quotationer's signature and seal

Quotationer's Full Address
and Telephone No., Seal
if any.

BRIHANMUMBAI MUNICIPAL CORPORATION

ANNEXURE – B

DETAILS OF FIRM

- a) Quotationer No. :
- b) Quotationer's Name :
- c) Quotationer's address, Telephone/Mobile No. & e-mail :
- d) Whether registered under B.S.T. Act, 1959 (Registration No. must be effective on date of quotation) : Yes/No
- e) Certificate in support of (d) above if registered. : Enclosed/Not enclosed
- (If this format is not filled in, it will be presumed that the Quotationer is not a registered dealer)
- f) Information regarding status of tenderers / quotationers :
- i) If it is proprietary concern?
If so, name of the owner.
- ii) If it is partnership concern, please furnish name of each partner and copy of Registration Certificate.
- iii) In case of Company, please furnish documentary proof to show that the Company is registered.

**Signature of authorized person
of Concern Company/Quotationer**

ANNEXURE- C

(On Rs. 500/-Stamp Paper)

DECLARATION CUM INDEMNITY BOND

I, _____ of _____, do here by declared and undertake as under.

1.I declare that I have submitted certificates as required to Executive engineer (Monitoring) at the time of registration of my firm/ company _____ and there is no change in the contents of the certificates that are submitted at the time of registration.

2.I declare that I _____ in capacity as Manager/Director/Partners/Proprietors of _____ has not been charged with any prohibitory and/ or penal action such as banning (for specific time or permanent)/ de-registration or any other action under the law by any Government and/or Semi Government and/or Government undertaking.

3.I declare that I have perused and examined the tender document including addendum, condition of contract, specifications, drawings, bill of quantity etc. forming part of tender and accordingly, I submit my offer to execute the work as per tender documents at the rates quoted by me in capacity as _____ of _____.

4.I further declare that if I am allotted the work and I failed to carry out the allotted work in accordance with the terms and conditions and within the time prescribed and specified, BMC is entitled to carryout the work allotted to me by any other means at my risk and cost, at any stage of the contract.

5.I also declare that I will not claim any charge/ damages/ compensation for non-availability of site for the contract work at any time.

6.I declare that I will positively make the arrangements of the required equipment on the day of commencement or with respect to the progress of the work in phases, as per the instructions of site in charge.

Signature of Tenderer/Bidder

ANNEXURE -D

IRREVOCABLE UNDERTAKING

(On Rs.500/- Stamp Paper)

I Shri/Smt..... aged years Indian Inhabitant.
Proprietor/Partner/Director of M/s..... resident at
..... do hereby give Irrevocable Undertaking as under:

1. I say & undertake that as specified in section 171 of CGST Act, 2017, any reduction in rate of tax on supply of goods or services or the benefit of input tax credit shall be mandatorily passed on to BMC by way of commensurate reduction in prices.
2. I further say and undertake that I understand that in case the same is not passed on and is discovered at any later stage, BMC shall be at liberty to initiate legal action against me for its recovery including, but not limited to, an appeal to the Screening Committee of GST Counsel.
3. I say that above said irrevocable undertaking is binding upon me/my partners/company/other Directors of the company and also upon my/our legal heirs, assignee, Executor, administrator etc.
4. If I fail to compliance with the provisions of the GST Act, I shall be liable for penalty/punishment or both as per the provisions of GST Act.

Whatever has been stated here in above is true & correct to my/our own knowledge & belief.

Solemnly affirmed at

DEPONANT

This day of

BEFORE ME

Interpreted Explained and Identified by me

ANNEXURE - E

(Undertaking in respect of offering the best price)

To,
The Municipal Commissioner
For the Municipal Corporation of Greater Mumbai

Sir,

Sub : _____

“I _____ / _____ We

_____ (full name in capital letters, starting with surname), the Proprietor / Managing Partner / Managing Director / Holder of the Business / Manufacturer / Authorized Dealer for the establishment / firm / registered company, named herein below, do hereby, state and declare that I / We _____ whose names are given herein below in details with the addresses have not filled in this tender under any other name or under the name of any other establishment / firm or otherwise, nor are we in any way related or concerned with any establishment / firm or any other person, who have filled in the tender for the aforesaid work.”

“I / We do hereby further undertake that, we have offered the best prices for the subject supply / work as per the present market rates. **Further, we do hereby undertake and commit that we have not offered / supplied the subject product / similar product / systems or sub systems in the past one year in the Maharashtra State for quantity variation upto – 50% or + 10% at a price lower than that offered in the present bid to any other outside agencies including Govt. / Semi Govt. agencies and within M.C.G.M. also.** Further, we have filled in the accompanying tender with full knowledge of the above liabilities and therefore we will not raise any objection or dispute in any manner relating to any action including forfeiture of deposit and blacklisting, for giving any information which is found to be incorrect and against the instruction and direction given in this behalf in this tender.”

“I / We further agree and undertake that in the event, if it is revealed subsequently after the allotment of work / contract to me / us that any information given by me /us in this tender is false or incorrect, I /We shall compensate the Municipal Corporation of Greater Mumbai for any such losses or inconveniences caused to the Corporation, in any manner and will not raise any claim for such compensation on any grounds whatsoever. I / We agree and undertake that I /We shall not claim in such case any amount, by way of damages or compensation for cancellation of the contract given to me / us or any work assigned to me / us or is withdrawn by the Corporation.”

However, in case of price difference, if it is a result of differential tax structures, different Dollar value of Rupee, considering this aspect, before invoking the penalty, blacklisting, etc., I /

We will be given a reasonable opportunity of being heard by representing our case as to why such price variation / differential has arisen.

In case, if the explanation submitted by me / us is unsatisfactory, then action as stated above including forfeiture of deposit & blacklisting may be taken against me / us.

**QUOTATIONER'S FULL SIGNATURE
WITH FULL NAME & RUBBER STAMP**

(Note: This affidavit should be given in original, on Rs.500/- stamp paper duly notarized by Notary with red seal and registration number.)

Annexure-F

Rate Analysis

Item Description :

Sr. No.	Description of rate analysis parameters	Unit	Quantity	Rate	Amount
1	Basic Material (Rate should be inclusive of all taxes)				
2	Machinery Hire Charges				
3	Labour Type		(labour components)		
4	Total of all components				
5	Overhead & Profit 15% on 4				
6	Total Rate (4+5)				
7	Per unit rate				

Sign & Seal of the Tenderer

Annexure-G

BRIHANMUMBAI MUNICIPAL CORPORATION

Annexure – Site Visit Report

Sub: Providing Cupboard, Office Table-Chair, Plastic Chairs with Necessary Arrangement for Census Cell Office at Rota Printing Press, Saboosiddhqui Road in A Ward.

Ref: Bid No.: 2026-MCGM-.....

This is to certify that the site has been inspected by M/s _____ on ___/___/2026, in the presence of technical staff from the Electrical Department, 'A' Ward. The undersigned bidder's representative has understood the Scope and the nature of work to be carried out under the subject tender (Bid No. 2026-MCGM-.....).

Details of Bidder's Representative:

Name: _____

Designation: _____

Company Name: _____

Mobile Number: _____

Email ID: _____

Name & Designation	Signature	Date (dd/mm/yyyy)
Bidder's Authorized Representative	_____	__ /__ /2026
Sub Engineer (Electrical), A Ward	_____	__ /__ /2026
Assistant Engineer (M&E), A Ward	_____	__ /__ /2026

Stamp of Bidder's Firm

BRIHANMUMBAI MUNICIPAL CORPORATION

Sub: Providing Cupboard, Office Table-Chair, Plastic Chairs with Necessary Arrangement for Census Cell Office at Rota Printing Press, Saboosiddhqui Road in A Ward.

Post Qualification Criteria :-

The tenderers fulfilling the following criteria shall only be eligible for this Quotation:

1. BMC registered Vendors.
2. They shall have valid PWD Electrical Registration certificate
3. They shall have valid solvency certificate for financial year 2024-2025 / 2025-2026
4. They shall have carried out similar kind of work successfully in last three years in BMC / Govt.
5. All the tenderers are directed to visit the site in person and get acquainted with the work and are directed to prepare the site visit report accordingly. The site visit report needs to get approved by Assistant Engineer (M&E) 'A' Ward and be submitted along with the bid

**Sd/-
Asst. Eng. (M&E)'A' Ward**