



पल्लश
(झारखण्ड स्टेट लाईवलीहुड प्रोमोशन सोसाईटी)
ग्रामीण विकास विभाग, झारखण्ड सरकार



Letter No.- JSLPS/DMMU/SERAIKELA/ 235/2026

Date- 06.05.2026

NOTICE INVITING TENDER UNDER E- PROCUREMENT

JSLPS, DMMU, Seraikela-Kharsawan invites online tender from registered travel agencies for providing different types of vehicles required for local and out-station travel to be used on program need. The details bid document is available in the e-procurement platform of Jharkhand i.e <http://jharkhandtender.gov.in>.

Time Schedule for the bids:

Bid Reference No.	JSLPS/DMMU/SERAIKELA/ 235/2026
Date of commencement of downloading of bid document	14:00 hours onwards of 06/05/2026
Bid submission start date	11:00 hours of 11/05/2026
Last date for downloading of bid document from the E-procurement platform http://jharkhandtender.gov.in	Upto 12:00 hours of 25/05/2026
Last date and time for submission of bid.	Upto 12:30 hours of 25/05/2026
Time and date of opening of Technical Bid	13:00 hours of 25/05/2026
Place of opening of bid and address for communication	Jharkhand State Livelihood Promotion Society (JSLPS), District Mission Management Unit, Seraikela-Kharsawan, Old BDO Office Building, BDO Office Campus, Seriakela Dist.- Seraikela-Kharsawan Jharkhand-833219

Only-e tender documents are acceptable

SD/

District Programme Manager
JSLPS, Seraikela-Kharsawan

District Programme Manager
JSLPS/DMMU-Seraikella-Kharsawan



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Background: - Jharkhand State Livelihood Promotion Society (JSLPS) under the aegis of Rural Development Department, Government of Jharkhand is an autonomous Society registered under the Society Registration Act, 1860. JSLPS's mandate is to promote livelihoods amongst disadvantaged communities across the state to reduce the poverty.

JSLPS has been designated by the Government of Jharkhand to design and implement the NRLM, DDUGKY and other Projects of Ministry of Rural Development, Government of India in the State. In this backdrop the Society requires the services of a Travel Agency for providing travel related services i.e., providing of Hiring of Vehicles on monthly/daily basis, local & Outstation travel.

Objectives:- Selection of Travel Agency for providing tour & travel related quality services for DMMU & BMMU Use.

TERMS AND CONDITIONS

A. Scope of Work:-

1. Provide good maintained vehicles like Mahindra Bolero, Tata Sumo, Mahindra Scorpio, Tata Indigo, Ertiga, Swift Dezire (AC/Non-AC), Carrier vehicle and buses (40-50- & 50-60-Seater bus (Non luxury) on daily / monthly basis for local and outstation tours as and when required on hiring basis.

B. Key requirements:-

(a) Document Required for Technical BID:

1. A travel agency must have a valid GST number.
2. Having Experience of minimum one year in the similar field. **Work order or Experience certificate is required.**
3. Declaration on letter head that the agency must provide the monthly vehicle for not older than 05 year and in the case of daily vehicle it must be not older than 05 years.
4. **The Travel Agency should have its own operation office in Jharkhand i.e., head or branch office.**
5. **Copy of GST Return filed of latest previous 3 month.**

- (b) Evaluation Criteria:** The technical bids will be first open online for evaluation in accordance with the technical qualification parameters laid down in the tender document and then the financial bids of the technically responsive bidders will be opened only. Contract shall be signed with agencies who submitted Bids, meets the technical qualifications criteria specified in the document and offer the lowest evaluated bid.



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(c) Other Conditions :-

1. JSLPS will pay only the monthly charges & daily charges of the Vehicles used by the office on daily/monthly basis and payment will be made on per day basis for the daily vehicle as per the price quoted by the Bidder.
2. **Issue of Rate Contract Order:** - The Contract Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated package price. Rate contract order will be given on finalization of tender to most responsive bidder (L1) for the period of **one year which may be extended up to next one years based on performance of the firm after evaluation and recommendation of the JSLPS, Seraikela-Kharsawan Procurement Committee.** During first contract period price will be remain unchanged and if vendor will agree to provide service in same rate in next year when procurement committee recommends their service extension for next year.
3. The fuel cost will be reimbursed as per the prevailing market rate based on kilometers covered during the travel period of monthly/daily vehicle.
4. The travel agencies will bear all the costs towards POL, driver's payment, driver food, vehicle & driver's insurance & its day-to-day maintenance cost etc.
5. In case of tour vehicle, the agencies will pay the toll/entry taxes or parking charges etc. and that will be reimbursed by JSLPS DMMU, Seraikela-Kharsawan on production of original bills.
6. The Travel agencies should submit their price as per BOQ.
7. The vehicles can be used in all working days and holidays in case of urgency.
8. The agency shall be fully responsible, in case of any damage of Vehicle and third party occurred during the travel period.
9. In case of local and outstation travel, KM coverage will be started from the travel agency parking place (e.g.from Seraikela as mentioned in the tender) and will be closed at the door step of the officers/guests, who will use the vehicle & the distance of travel agency parking must not be more than 8KMS from the DMMU office. This is also applicable for DMMU monthly vehicles too.
10. In case of long tour JSLPS will pay Rs.250/- as night hold charges during outstation tour except the goods carriage vehicle, which is exclusive meant for the driver boarding and lodging. The above charges will be made at the time of submission of bill.
11. The tender shall remain valid for a period not less than **45 days** from the last date specified in the tender.
12. **If required, the DMMU will have all right to empanel one or two agencies, which will cater the requirement in case of bulk booking or non-availability of sufficient vehicles with any empanelled/selected agencies in L1 rate.**
13. The order will be placed with the lowest responsive bidder to supply the vehicles on hiring basis.
14. If the travel agencies did not execute the order or violate the terms and

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conditions, the firm will be black listed from this organization.

15. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
16. In case of accidental loss occurred to third party or JSLPS staff from vehicle, it is solely responsibility of vendor for any compensation for damages.
17. The Agency debarred/blacklisted from JSLPS or any other organization shall not be taken into consideration.
18. Agency should provide vehicle at any moment of time as and when demand would be raised by the DMMU/BMMU, JSLPS.
19. The driver of the vehicles should have valid driving license for not less than 2 years, should not be rude and Careless behavior, Knowledge of safety and security, free from any alcoholic- narcotics addiction and will not have any past accident history or any pending legal issue against the driver.
20. The travel agency shall ensure that the vehicles provided will be free from all types of Govt. levies e.g., Registration Free, Valid permit, Road Tax, Insurance, Pollution Control Certificate and if any applicable statutory obligation.
21. The Agency can submit their participation in the organizational format placed at Annexure-I.
22. The technically responsive bid will only qualify for participating in the financial bid.
23. Technical bid will be evaluated on the package basis separately for the monthly use, Bus use and daily use.
24. Normal working hours of daily vehicle will be from 8:00 AM to 8:00PM and may be more in certain exceptional case.
25. Notwithstanding, any thing contained as above JSLPS reserves the right to accept or reject any or all bid and cancel the bidding process at any time without assigning any reasons for such act to the bidders.
26. Any legal dispute arising out of this is subject to Seraikela Jurisdiction only.

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Annexure-I

Organizational Profile of the Travel Agencies or Vehicle Owner		
SL No	Particulars	Compliance
1	Name of the Travel Agencies or Owner	
2	Registered Office (Complete Address with Tel./Mob.No. and EmailID)	
3	Name of the Proprietor/Partners etc.	
4	Year of Registration (Mandatory for Travel Agency)	
5	GST Registration No. (Mandatory for Travel Agency)	
6	PAN of Agency or Proprietor	
7	Name of the Govt. or any other Institutions to whom vehicle supplied earlier on monthly basis (mandatory for Travel Agency)	
8	No. of Vehicle Supply (Monthly only)	
9	Approx. Bill per Year	
10	No. of Vehicles under Travel Agency possession	
11	Type of Vehicles	
12	Year and Period of Supply	
13	GST Taxes Deposited (For last three months)	

NB: Please enclosed all the relevant documents like ITR, GST, PAN, Workorder/ Experience certificate.

This is to certify that the above information's and figures are based on facts and records and if any deviation noticed at any point of time, the tender shall be cancelled, firm will be black listed from this organization and order will be cancelled.

Signature of the Travel Agency
Or Owner Business
Address

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PACKAGE-I

Annexure-II

PRICE FORMAT FOR HIRING OF MONTHLY VEHICLES				
Sl. No.	Types of Vehicles	Vehicle charges per Month (Rs.)	KM per one liter Fuel.	Taxes (mention in %)
1	Scorpio/Bolero, Make Vehicle 2021 Model (AC), (10 KM Per One Liter Fuel.)	AS PER BOQ		

PACKAGE-II

Annexure-III

PRICE FORMAT FOR HIRING OF VEHICLES ON PER DAY BASIS				
Sl. No.	Types of Vehicles	Vehicle charges per Day (Rs)	KM per one liter Fuel.	Taxes (mention in %)
1	Swift Dezire, Tata Zest, Baleno or Equivalent-AC/Non AC (10 Km per one litre)	AS PER BOQ.	10	AS PER BOQ.
2	Tata Sumo/Bolero/ Scorpio/SUV – AC/ Non AC (10 Km per one litre)		10	
3	Ertiga- AC/ Non - AC (10 km per One litre)		10	
4	Innova -AC/ Non – AC (10 Km per one litre)		10	
5	Mahindra Sawari (08 Km per one litre)		8	
6	Tata winger (08 Km per one litre)		8	
7	Mahindra DI (Pick up) (With Loading & Unloading Cost) (08 Km per one litre)		8	
8	Tata 407/709 (With Loading & Unloading Cost) (08 Km per one litre)		8	
9	Tata magic (With Loading & Unloading Cost)(08 Km per one litre)		8	

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[Handwritten Signature]



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PACKAGE-III

Annexure-IV

PRICE FORMAT FOR HIRING OF BUS ON PER DAY BASIS				
Sl. No.	Types of Vehicles	Vehicle charges per Day (Rs)	KM per one liter Fuel.	Taxes (mention in %)
1	40-50 Seater bus (Non luxury)	<u>AS PER BOQ.</u>	4	<u>AS PER BOQ.</u>
2	50-60-Seater bus (Non luxury)		4	
3	40-50 Seater bus (AC luxury)		4	


District Programme Manager
JSLPSIDMMU-Seraikella-Kharsawan