



पलाश
(झारखण्ड स्टेट लाईवलीहुड प्रोमोशन सोसाईटी)
ग्रामीण विकास विभाग, झारखण्ड सरकार



पत्रांक- JSLPS/DMMU/SERAIKELA/231/2026

दिनांक- 04.05.2026

PALASH-JSLPS invites e-tender from different Hotels/Institutions for empanelment towards providing lodging & fooding services including facilities for conference/meeting hall for different training/workshop/meeting etc. organized by JSLPS from time to time. The details bid document is available in the e-procurement platform of Jharkhand i.e. <http://jharkhandtenders.gov.in>. The major events of the tender are as follows;

Bid Reference No.	JSLPS/DMMU/SERAIKELA/ 231/2026
Date of commencement of downloading of bid document	15:00 hours onwards of 04/05/2026
Bid submission start date	11:00 hours of 10/05/2026
Last date for downloading of bid document from the E-procurement platform http://jharkhandtender.gov.in	Upto 12:00 hours of 23/05/2026
Last date and time for submission of bid.	Up to 15:00 hours of 23/ 05/2026
Date & Time of opening of Technical Bid	15:30 hours of 23/05/2026
Place of opening of bid and address for communication	Jharkhand State Livelihood Promotion Society, BDO Office Campus, Saraikela-Tata Main Road, Saraikela, Dist.- Saraikela-Kharsawan Jharkhand-833219

Only-e tender documents are acceptable.

[Handwritten Signature]
04/05/2026

SD/-

District Programme Manager
JSLPS, Saraikela-Kharsawan



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Background: Jharkhand State Livelihood Promotion Society (JSLPS) under the aegis of Rural Development Department, Govt. Of Jharkhand is an autonomous Society registered under the Societies Registration Act, 1860. JSLPS mandate to promote livelihood amongst disadvantaged communities across the state to reduce the poverty. JSLPS has been designated by the Government of Jharkhand to design and implement the Aajeevika Project of Ministry of Rural Development, Government of India in the state. During every month approx. 5- 6 nos. Of Training/meeting /workshop being organized by JSLPS for different activities. In this backdrop the Society requires the services of hotels/institution for providing accommodation and training/conference hall facility for different residential/non-residential trainings on hiring basis as and when required.

Key requirement for the Bidder:

1. The Training Venue having minimum two Conference hall (Air Conditioned) capacity to accommodate 35-50 participants per hall, along with Audio-Video Visual System (Mic, Speaker, Projector, Projector Screen etc.), 15-20 Triple Bed Rooms / Double Bed Room/ Dormatory having sufficient capacity for lodging of 35-50 participants. There should be separate toilet and bathroom facility for male & female.
2. The Training Venue should be located in well hygienic area having sufficient electricity and power backup facility (24X7), water facility (drinking and other use) and adequate electrical fixtures such as switches, Power Points, Fans & proper connectivity and maintain Environmental Rules.
3. The Training Venue should have their own Mess facility for the participants and ensuring the Foods are hygienic and providing vegetarian and Non-Vegetarian food.
4. The training Venue should have adequate own parking space and sufficient power backup facility.
5. Providing attendant during the conference for assistance required for the participants and resource persons.
6. Training Centre/Hotel/Institution should have fire extinguisher and fire safety equipment.

TERMS AND CONDITIONS

1. The Tender shall be required for the Empanelment of Training Venue of Training/Meeting and Workshop. The format of price bid is specified in **Annexure-III**, which should be used at the time of submission of tender.
2. All the booking should be made well in advance through email only by the authorized person of JSLPS indicating estimated number of participants, specific requirement with accurate dates. In case, the program cancelled or rescheduled, JSLPS will informed immediately to the concerned Hotels/Institutions and JSLPS will not pay anything towards cancellation/rescheduled charges, if any.

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3. The Hotels/Institutions should submit the bills with other supporting documents to JSLPS within 7 working days from completion of the training/meeting/workshop.
4. If the services of the Hotels/Institutions are not satisfactory or not providing services as per the agreed terms and conditions, the Hotels/Institutions shall be debarred from JSLPS for a period of three years.
5. The empanelment may be terminated/cancelled by giving 30 days prior notice period by both sides.
6. Tender submitted through e-tender portal only shall be considered.
7. Considering the volume of the training/meeting, multiple numbers with different categories of hotels/institutions required to be empanelled. In order to empanel, a contract negotiation will be held with the technically qualified hotels/institutions in accordance with the cost norms. After successful contract negotiation, an empanelment will be made with those hotels/institutions to provide the services and JSLPS shall not be assured any minimum order as it is an empanelment.
8. In case of Residential Training/Meeting Three(03) times meal and two times Tea, Snacks & stay and in case of Non-Residential Training/Meeting one time meal and two times tea and snacks & Hall would be provided by the Bidder.
9. The agreement shall be made for 01 (one) Year with responsive lowest bidder. The contract may get extended maximum for a period of 1 year, based on the satisfactory services/performances of the service provider.
10. The extension of contract may be given subject to their performance.
11. JSLPS, Seraikela-Kharsawn reserves the right to cancel the ongoing contract if satisfactory service not provide or non-compliance of eligibility criteria.
12. The Training Venue should be free from any litigation or liability with Govt. authority (The Self declaration must be provided).
13. The quoted rates must be inclusive of projector, audio-video system and accessories.
14. The quoted rates shall exclude the GST or any other taxes (if applicable).
15. GST and any other taxes (if Applicable) should be clearly mentioned separately in terms of percentage in the Financial Bid.
16. In case where non applicability of GST or any other tax arises, then service provider has to produce GST or any Other Tax (if applicable) exemption certificate related to it.
17. Tender shall remain valid for a period not less than 45 days from the date of opening of the bid or from the last date specified in the tender.
18. Each bidder shall submit only one bid and conditional offer shall not be accepted.
19. Local vendor within the district should be given preference.
20. 24 Hrs should be counted as one complete day.

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21. The Prices shall be quoted in Indian Rupees only.
22. In case of Residential training price shall include, fooding, lodging, hall charges and audio video system.
23. The Training centre/Hotels should submit their price as per BOQ.
24. Training hall must be equipped with Air Conditioner, Projector, Washroom and proper space.

Process of Submission & evaluation criteria:

The technical bids will be first open online for evaluation in accordance with the technical qualification parameters laid down in the tender document and then the financial bids of the technically responsive bidders will be opened only. Contract shall be signed with agencies who submitted Bids, meets the technical qualifications criteria specified in the document and offer the lowest evaluated bid. A team from JSLPS will physically verify the facilities as per the suitability of JSLPS before opening of the financial bids. Financial bids of only technically responsive bidders shall be opened and consider for further process.

Award of contract:

After successful negotiation, a formal framework agreement/empanelment will be made with the Hotels/Institutions for the day-to-day meeting/conference/training required by JSLPS from time to time. The agreed price shall be constant for a period of one (01) year and may be extended for further period of One (01) year based on requirement and performance. In case of extension, price escalation @ 5% per year or as per the inflation rate will be made based on mutual consent.

1. Technical criteria:

- GST Certificate Copy, PAN card & Exemption Certificate (if any).
- The training venue should be located within district or nearby district within 40 KM from DMMU Saraikela .
- Rate should be quoted as per the BOQ.
- Tender should be properly signed and stamped.
- Alternative offer should not be accepted.
- Confirm to the terms and conditions.

2. The bid will liable to be rejected if any of the above conditions is not complied with.

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3. Issue of Work Order.

The Work Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated Per Participant price. The work order shall be binding with Agreement. The terms of the accepted offer shall be incorporated in the work order. Order will be placed on training wise requirement basis for a period of one (01) year from the date of Agreement made between selected bidder and the JSLPS, DMMU Office, Seraikela-Kharsawan. The price will be remaining unchanged during the Contract period. In case of extension, price escalation @ 5% per year or as per the inflation rate will be made based on mutual consent.

4. Since payment has been made from SNA SPARSH Mode through treasury. So for payment process it will take some more days. Finally Payment shall be made within 90 days on production of bills training wise & as per the availability of fund to the Organization. Bills must be submitted after completion of training/meeting/workshop within 07 working days (maximum).
5. Any efforts by a bidder to influence the Service receiver in its decision on bid evaluation or placement of work order may result in rejection of the bidder's offer.
6. Notwithstanding the above, the JSLPS, Seraikela-Kharsawan reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Work Order.
7. JSLPS, Seraikela-Kharsawan reserves the right to cancel the ongoing contract if satisfactory service not provide or non-compliance of eligibility criteria.
8. Any legal dispute arising out of this is subject to Seraikela jurisdiction only.

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Annexure-I

Menu for Meal to be provided by bidder during training for District level Training

S.No.	Particulars	Veg.	Non-Veg.
01	Breakfast	1. Puri-Sabji/Upma/Idli/ Poha/Aaloo Partha 2. Jalebi 3. Banana	1. Puri-Sabji/Upma/Idli/ poha/Aaloo Partha 2. Jalebi 3. Banana/Egg
02.	Lunch	1. Green Vegetables seasonal 2. Butter Paneer Masala or Equivalent dish and bhujia 3. Roti & Pulao/Plain rice 4. Dal Fry 5. Papad 6. Salad 7. Sweet/IceCream	1. Chicken/Fish 2. Green Vegetables Seasonal 3. Butter Paneer Masala or Equivalent and bhujia dish (for vegetarians) 4. Roti & Pulao/Plain Rice 5. Dal Fry 6. Papad 7. Salad 8. Sweet/IceCream
03.	Dinner	1. Green Vegetables 2. Plain Rice & Roti 3. Plain Dal 4. Sweet	1. Green Vegetables/Egg 2. Plain Rice & Roti 3. Plain Dal 4. sweet
04.	Snacks & Teas	02 times Hi-Tea/Coffee & Snacks	02 times as Hi-Tea /Coffee & Snacks

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Annexure-II

(In the letter head of the firm)
Format for Technical Bid

Sl.No.	Particulars	To be filled up by Bidder
1	Attested copy of GST Certificate, PAN card & Exemption Certificate	
2	Full detail of the Legal Owner/Authorised Person(s) of the offered Training Venue 1. Name: 2. Address: 3. TelephoneNumber: 4. E-mailID:	
3	Location and Address of the Training Venue (Photograph of Training Venue i.e.confrence Hall, 2-3 Rooms or Dormatory	
4	Number of confrence Hall and Rooms with area (Sq ft) with capacity in number of person Hall: Rooms: Dormitory:	
5	Availability of Free Parking Spaces (in Sq ft)	
6	Availability of Power Backup facility during training/ meeting (in KVA)	
7	Projector, White Board and AudioVideo Sound System Provided	
8	State clearly whether accommodation offered on training venue is Free from litigation including disputes in regard to ownership, Pending taxes/dues etc. (Attached self declaration)	
9	Mess Facility Provided	
10	Availability of Lift with fire safety facility including power back up facility	
11	No. of Bathroom & Toilet available	
12	No. of Serving/Support Staff available	
13	FSSAI Licence No. with copy of the License	

Declaration:

1. I/We have read and understood the detailed terms and conditions applicable to the subject offer as supplied with bid documents and agreed to abide by the same in totality.
2. It is hereby declared that the particulars of the offered accommodation is/are true and correct as per my knowledge and belief and in the event of any of the same being found to be not true, I/We shall be liable to such consequences/lawful action as the JSLPS may wish to take.

Date:

Signature of the Bidder

Place:

Name & Business Address:
(Seal of the firm)

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Annexure III

Format of Price Bid (To be filled in BOQ)

SL. No.	Requirement	Rate per participants (Excluding tax) (Rs.)
1	Package 1 : (Non Residential Training/Meeting/Workshop-Conference Hall with food and Audio- video visual)	
1.01	Meeting/workshop within 35-50 participants with two times tea/coffees and cookies (AMT & PMT), water and buffet Veg Lunch Excluding breakfast (Menu mentioned in Annexure – I)	As per BOQ
1.02	Meeting/workshop within 35-50 participants with two times tea/coffees and cookies (AMT & PMT), water and buffet Non- Veg Lunch Excluding breakfast (Menu mentioned in Annexure – I)	
1.03	Confrence Hall Charges (35-50 Participants capacity)	
2	Package 2: (Residential Training/Meeting/Workshop with lodging, food and Conference Hall with Audio - video visual)	
2.01	Fooding of Residential training 35-50 participants with 2 times meals and Breakfast, water and buffet Non- Veg (Menu mentioned in Annexure – I) & two times tea/coffees and cookies (AMT & PMT)	As per BOQ
2.02	Fooding of Residential training 35-50 participants with 2 times meals and Breakfast, water and buffet Veg (Menu mentioned in Annexure – I) & two times tea/coffees and cookies (AMT & PMT),	
2.03	Lodging for Residential training 35-50 participants with Double bedded Non-AC room for participants occupancy	
2.04	Single bedded AC Room accommodation with complementary buffet breakfast for Guest	
2.05	Double bedded AC Room accommodation with complementary buffet breakfast for Guest	

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3	Package 3 :- (Residential Training/Meeting/Workshop with lodging, food and Conference Hall/ Staff with audio –video Visual)	
3.01	Residential training 35-50 participants, Dormitory room with 2 times meals and breakfast, water and buffet Non-Veg) & two times tea/coffees and cookies (AMT & PMT) (Menu mentioned in Annexure – I)	As per BOQ
3.02	Residential training 35-50 participants, Dormitory room with 2 times meals and breakfast, water and buffet Veg) & two times tea/coffees and cookies (AMT & PMT) (Menu mentioned in Annexure – I)	
3.03	AC Hall Charges (35-50 Participants capacity)	
3.04	Double bedded AC Room accommodation with complementary buffet breakfast for Guest	