



INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Ports, Shipping and Waterways Govt. of India)

Gaighat, P.O. – Gulzarbagh, Patna – 800007, Bihar

E-mail address of Issuing Officer: dirpat@iwai.gov.in

DETAILS OF NOTICE INVITING E-TENDER

Tender no. IWAI/Patna/Admin/OTM/2026-27

Name of Work: - Tender document for the work of “Supply & Deployment of Manpower for Operation and Maintenance of R.O. Patna, Terminal at Gaighat, Patna and Bhagalpur in Kahalgaon - Majhua stretch on National Waterway (NW)-1 during June’2026 to March’2027” – reg.

Inland Waterways Authority of India (IWAI) invites Online tenders in two cover system (**Cover I - Technical bid and Cover II - Financial Bid**) from reputed & experienced contractors for the work of “Supply & Deployment of Manpower for Operation and Maintenance of R.O. Patna, Terminal at Gaighat, Patna and Bhagalpur in Kahalgaon - Majhua stretch on National Waterway (NW)-1 during June’2026 to March’2027. The Bids will place online at <https://eprocure.gov.in/eprocure/app>. Tender document may be downloaded from the <https://eprocure.gov.in/eprocure/app>. as per the schedule as given in critical date sheet as under:-

Cost of the work, EMD requirement and Critical Dates are as under:-

Name of Works	“Supply & Deployment of Manpower for Operation and Maintenance of R.O. Patna, Terminal at Gaighat, Patna and Bhagalpur in Kahalgaon - Majhua stretch on National Waterway (NW)-1 during June’2026 to March’2027”
Date of Publishing	18.05.2026
Document Download Start Date & Time	18.05.2026, 14:00 Hrs.
Bid Submission start Date & Time	18.05.2026, 14:30 Hrs.
Bid Closing/Document Download End Date & Time	25.05.2026 up to 15:00 hrs
Bid Opening Date & Time	26.05.2026 at 15:30 hrs
Estimated Cost (In Rs.)	Rs. 31,75,380/-
EMD cost	Rs. 63,508/-
Tender cost including GST	Rs. 5900/-
Latest certificate of Bank solvency from Nationalize /schedule bank	Rs. 12,70,152/-

1. Bids shall be submitted online only at CPP website <https://eprocure.gov.in/eprocure/app>. Manual bids shall not be accepted and liable to be rejected.
2. The Scanned copy of cost of tender document and earnest money as asked in this tender document is to be uploaded while submitting the bid on or before opening date/time as mentioned in critical date sheet.

Against the submitted bid, NEFT/RTG S attached/submitted for tender fee shall be non refundable.

3. **The tender cost & EMD may be submitted by the bidder in the following IWAI account.**

i.) Name of Bank Account:	IWAI FUND
ii.) Bank Name and Address:.	Canara Bank, Main Branch, South Gandhi Maidan, Patna- 800001
iii.) Bank Account Number:	0352105000002
iv.) IFSC:	CNRB0000352
v.) MICR Code:	800015002

4. **However, Micro, Small and Medium Enterprises, (MSME)/NISC/Startups or are registered with central purchase organization Ministry or Department or startups as recognized by department of Industrial policy & promotion (DIPP) shall be exempted from depositing EMD & Tender fee as per rule.**

5. **The tenderer shall have to meet the following pre-qualification criteria:**

- i) The tenderer shall be registered with the relevant department for supply/deployment of Manpower/Workers and having registration certificate with GST, ESI, EPF and the scan copy of the same may be submitted by the tender along with online bid.
- ii) Minimum Average Turnover during last three years ending 31st March (i.e. **2022-23, 2023-24 and 2024-25**) should be at least **3 times (i.e. Rs. 95.25 Lakhs)** of the estimated cost of the contract. Experience of having successfully completed similar works/supply of Manpower/Workers during last 7(seven) years ending last day of month previous to the one in which this tender is invited should be either of following :
 - (a) Three similar works costing not less than 40% of the estimated cost; **or**
 - (b) Two similar works costing not less than 50% of the estimated cost; **or**
 - (c) One similar work completed not less than 80% of the estimated cost
- iii) Latest bank solvency certificate (issued in favour of Inland Waterways Authority of India, Patna) for the minimum amount as specified in the tender (not older than 6 months).
- iv) The tenderer shall agree to the terms & conditions of the tender and return the tender document duly signed and stamped in each page for agreeing the same.

- a) The tenderer shall submit required Earnest Money Deposit through RTGS/NEFT. Any/all submissions made without the earnest money and/or after the date mentioned hereinafter in clause 6 shall be deemed to be rejected.
- b) Similar work shall mean work for supply/deployment of Manpower/Workers for operational and maintenance work in any other Govt. organization.
- c) The firm should not have incurred loss for more than 2 years during preceding three years ending 31st March, 2025.
- d) The firm should have valid Permanent Account Number (PAN).

6. The followings are the scope of works to be under taken in the this contract :

6.1 Maintenance of horticulture and landscaping works as per direction of EIC–or his authorized representative.

- i. Preparation of land**
 - A) Removal of garbage
 - B) Filling of fresh garden soil
 - C) Intercultural operation
 - D) Fertilization and pest control treatment
 - E) Leveling if required in lawn area.
 - F) Pruning of trees and shrubs
- ii. Plantation**
 - A) Trees
 - B) Accent trees
 - C) Shrubs
 - D) Flowers
- iii. Grass lawn making**
- iv. Beautification and maintenance of the garden area**

6.2. Sweeping, mopping and cleaning of IWAI, Office, Patna :

Scope of work includes sweeping, mopping, and cleaning of common office area, rooms/chambers/cabin of officers, common toilets, attached toilets, pantries, elevator lobby, stairs and other rooms at Ground floor and First floor. (Detail of area of floors, Numbers of toilets and pantries and other details are placed in tender as Annexure-A). The work of sweeping, mopping & cleaning shall be done according to duration given in Annexure-B.

- Minimum numbers of persons employed for this work as per direction of EIC.
- At any point of time during office hours person engaged as per direction of EIC.
- The office remains closed on off day, however the weekly cleaning as indicated in Annex-B to be done along with removal of cobwebs and miscellaneous items on these off days.
- The work should be supervised by the contractor at frequent intervals.

6.3 Detailed scope of work for others :

- a) The contractor shall provide the Manpower/Worker for operation and maintenance of R.O., Patna, Terminal, Patna and S.O. Bhagalpur of NW-1, the scope of the work shall be as follows :-
- i) It would be desirable that the Manpower/Worker provided should have knowledge of Cycle/Scooter/Motor Cycle/MV Driving & Communication equipment. All Manpower/Worker should have working knowledge of Hindi or English language.
 - ii) The agency shall provide the details of the staff, proposed to be deployed viz, their name, fathers name, DOB, residential address, mobile number, recent passport size photograph, in form of a data base in both hard & soft form and also provide a local police clearance certificate.
 - iii) Manpower/Worker shall be a citizen of India or a citizen of such other country as the Central Government may, by notification in the Official Gazette, specify.
 - iv) No person who has been convicted by a competent court or who has been dismissed or removed on grounds of misconduct or moral turpitude while serving in any of the armed forces of the Union. State Police Organization, Central or State Governments or in any agency shall be employed or engaged as a Manpower/Worker.
 - v) The agency shall employ only such staff who are literate, physically fit having good character, well behaved and skilled in their duties, it should also be ensured that the employees, employed by the agency are having proven antecedents and no police case etc. is pending against such people. The agency shall be solely responsible for all acts of commission/omission of its employees.
 - vi) It should be made clear that IWAI will not provide food, accommodation and transportation or any of the allowances to the Manpower/Worker deployed under any circumstances.
 - vii) IWAI reserves the right to ask and require the company/agency to remove any person deployed by the company/Agency, without assigning any reason/notice.
 - viii) That no right, much less a legal right shall vest in the company/Agency's workers to claim/have employment or otherwise seek absorption in the IWAI nor the company/Agency's workers shall have any right whatsoever to claim the benefits and for emoluments that may be permissible or paid to the employees of the IWAI. The workers will remain the employees of the Company/Agency and this should be solely the responsibility of the Company/Agency to make it clear to their worker before deputing on work at the designated places as per tender.
 - ix) The Company shall not be allowed to change its name and style after the award of the contract.
 - x) The company will have to deploy the full nos. of Manpower/Worker. IWAI administration reserves the right to curtail or increase the deployment of Manpower/Worker at any time as per requirement of IWAI.

Parties fulfilling the above indicative eligibility criteria can download tender document from the “<https://eprocure.gov.in/eprocure/app>” and IWAI’s website “www.iwai.nic.in”. Bidders submitting the downloaded version of tender document is required to submit Rs **5900/- (Rupees Five thousand Nine Hundred only)** i.e. an amount equal to the cost of tender document along with tender in the form of NEFT/ NEFT/RTGS made in favour of ‘IWAI fund’ payable at Patna at any nationalized/ schedule bank.

A signed declaration stating that no alteration has been made in any form in the downloaded tender document is to be enclosed with the tender by the bidder for downloaded tenders. Site can be inspected on all the working days during office hours. IWAI reserves the right to reject any or all the tender without assigning any reason thereof.

7. The firm may quote for work of indicated above and completed bids as per terms & Conditions mentioned in the tender document should be online submission through <https://eprocure.gov.in/eprocure/app> upto **25.05.2026 at 15.00 hrs** and it will be opened on **26.05.2026 at 15.30 hrs**

8) **Estimated Cost of the work and other details are as under:**

Sl. No	Description of works.	Estimated Cost (In Rs.)	EMD (in Rs.)	Bank solvency required (In Rs.)
1	The work for “Supply & Deployment of Manpower for Operation and Maintenance of R.O. Patna, Terminal at Gaighat, Patna and Bhagalpur in Kahalgaon - Majhua stretch on National Waterway (NW)-1 during June’2026 to March’2027”	31,75,380-	63,508/-	12,70,152/-

9. For special attention

- All tenderers are cautioned that tenders containing any deviation whatsoever from the terms and conditions, specifications as contained in the tender documents are liable to be rejected as non-responsive.
- The tender shall have to be submitted bid online in two bid format, the first part i.e.”Technical bid” should contain the scanned copy of entire tender document duly signed in all places, details of work schedule, and earnest money deposit only but not the price bid. Second part i.e.”Financial bid” shall contain only the rates of the item of work as in schedule A this price bid (BOQ for “Supply & Deployment of Manpower for Operation and Maintenance of R.O. Patna, Terminal at Gaighat, Patna and Bhagalpur in Kahalgaon - Majhua stretch on National Waterway (NW)-1” as per format provided along with this online tender. The bid shall be submitted in online through <https://eprocure.gov.in/eprocure/app>.

10. Earnest Money Deposit (EMD) and tender cost must accompany each tender and tender not accompanied by the EMD and tender cost shall be rejected as NON-RESPONSIVE. The EMD and tender cost for an amount as specified above shall be submitted in the technical bid. **However, Micro, Small and Medium Enterprises, (MSME)/NISC/Startups or are registered with central purchase organization Ministry or Department or startups as recognized by department of Industrial policy & promotion (DIPP) shall be exempted from depositing EMD & Tender fee as per rule.**

11. Condition of prior turnover and prior experience with respect to Micro and Small Enterprises and Startups (whether MSEs or otherwise) may be relaxed subject to meeting of quality and technical specifications as per Govt. norms.

12. Opening of e-tenders & Evaluation

- (a) Tenders will be opened online by the Tender Evaluation Committee at IWAI, Gaighat, PO-Gulzarbagh, Patna at **15:30 hrs on 26.05.2026** in the presence of representative of the tenders who choose to remain present.
- (b) After the online opening of the tenders, the first part i.e. Technical bid will be evaluated by the Tender Evaluation Committee (TEC) as constituted by the Authority. The second part i.e. Price bid will be opened online by the same TEC only for those tenderers who become technically qualified after the evaluation of technical bid on a suitable date.
- (c) In case of multiple L1, procedure prescribed under Manual for Procurement of Non-Consultancy Services shall be followed for award of the work.
- (d) Least Cost Selection (LCS) shall be the method for selection of Bidder.

13. TENDER VALIDITY PERIOD

The tender shall remain valid for a period not less than 120 days after the date of opening of financial bid.

Tenderer must read “Information & Instruction for Tenders” and be satisfied himself in respect to scope and the situation of works or any issue as related to the work as considered necessary before the submission of the tenders.

- 14. The authority shall have the right to reject any or all the tenders and will not be bound to accept the lowest or any other offer.
- 15. IWAI reserves the right to accept or reject any or all tenders without assigning any reason and no correspondence shall be entertained in this regard.

**DIRECTOR
IWAI, R.O., Patna**