



**ODISHA POWER GENERATION CORPORATION LIMITED
IB THERMAL POWER STATION
PURCHASE DEPARTMENT**

AT: RESOURCE CENTER,PO: BANHARPALI , DIST: JHARSUGUDA-768234 (ODISHA), INDIA.
Tele Fax No. 06645-289-355, Tel No. 06645-289-354/355/356
Email: purchase@opgc.co.in

TENDER ENQUIRY

Ref: 1230000192	Dt.		
Last date & time of receipt of Tender		Date & Time of Opening of Tender	
Date: 25.07.2026		Date:	Time at:

EMD:

Name: Dharendra Nayak
Contact
Email: dharendra.nayak@opgc.co.in

To

Dear Sir,

Sealed tenders in duplicate super scribing "Tender Enquiry. No. and due date" as mentioned under reference are invited for supply and delivery of the following item(s) to Ib thermal Power Station. The instruction to tenderers is given overleaf. The bid may also send through email with password protection.

- 1:1 interchangeability certificate to be submitted along with supply.
- Guarantee/Warranty certificate to be submitted along with supply.
- Material Test Certificate to be submitted.
- Vendors are requested to kindly furnish your PAN & GST Number. GST certificate to be submitted.
- Bank Mandate form to be submitted to make your payment through RTGS/NEFT.
- It is preferred OEM to participate in the bidding procedure. In case dealer/distributor/stockiest, valid OEM certificate must be submitted.
- PO copies & company price list are to be submitted for price justification.
- Country of origin along with supporting documents to be submitted as applicable for imported make items.
- Vendors are requested to submit their sealed offers at our site by sending through Speed Post to Jharsuguda Branch, Pin-768201.
- Qty. may be changed at the time purchase order.
- Delivery: As mentioned in the tender document.
- Payment Terms: As mentioned in the tender document.
- Please refer OPGC Banning policy which will be a part of the bid acceptance and binding:
https://www.opgc.co.in/plc/OPGC_Banning%20_Policy_n.pdf
- In case of single tender Bidder has to submit declaration that they have offered less price to any other Industry during the current and previous year finance year. In case the same is established price fall clause will be applicable and OPGC reserve the right to deduct/claim the differential amount.

Price offered should be of FOR destination, IB Thermal Power Station. P&F, Freight, Insurance, GST and other landed cost component quoted, if any, are to be indicated in terms of percentage of basic price/fixed price or will be loaded maximum for evaluation of bids.

Offer may not be considered without valid GST. Please enclose product catalogue & company price list. Offer will remain valid for a period of 90 days from the date of tender opening. TDS @20% should be deducted from your bill in case of non-submission of PAN details.

Thanking you,

Your faithfully,
(Purchase)

ITEM DETAILS:

PRQ No.	SI	Code	Des.	Qty.	UOM	Delivery
1100011192	00010	199320440143	Tag (Big Size) Best Quality	400.000	BDL	30.04.2026
1100011192	00020	130110100061	Register Size-8 (192 pages)	100.000	NO	30.04.2026
1100011192	00030	130110100059	Register Size-12 (288 pages)	100.000	NO	30.04.2026
1100011192	00040	130110100056	Pencil Battery	300.000	EA	30.04.2026
1100011192	00050	199810650007	PENCIL BATTERY 1.5VOLT.	150.000	EA	30.04.2026
1100011192	00060	199320440187	Parmanent Marker Blue ink	50.000	NO	30.04.2026
1100011192	00070	199320440186	Parmanent Marker Black ink	50.000	NO	30.04.2026
1100011192	00080	199320440140	Stapler (Small)	30.000	NO	30.04.2026
1100011192	00090	130110100115	DRINKING WATER BOTTLE (1Ltr.)	100.000	EA	30.04.2026
1100011192	00100	130110100121	GUM STICK (20 ml. Pack)	50.000	NO	30.04.2026
1100011192	00110	199320440202	Key Ring, Plastic Visible to eye	600.000	NO	30.04.2026
1100011192	00120	199320440097	Cello Tape (2")	100.000	NO	30.04.2026
1100011192	00130	199320440057	Executive Pen (Blue)	100.000	NO	30.04.2026
1100011192	00140	130110100027	CORRECTION FLUID - WHITE (15ml. pack)	50.000	NO	30.04.2026
1100011192	00150	130110100113	BROWN TAPE 1.5", 32 Mtr. Leangth (Kores)	100.000	ROL	30.04.2026
1100011192	00160	130110100064	White Board Marker Pen (Red)	12.000	NO	30.04.2026
1100011192	00170	130110100065	White Board Marker Pen (Blue)	12.000	NO	30.04.2026
1100011192	00180	130110100066	White Board Marker Pen (Black)	12.000	NO	30.04.2026
1100011192	00190	199320440059	Flat File	24.000	NO	30.04.2026
1100011192	00200	199320440190	CD Marker Black ink	24.000	NO	30.04.2026
1100011192	00210	130110100105	FOLDER FILE	44.000	NO	30.04.2026
1100011192	00220	199320440100	Fly Leaf with OPGC LOGO	4,000.000	NO	30.04.2026
1100011192	00230	130110100055	SINGLE HOLE PUNCHING MACHINE	10.000	NO	30.04.2026
1100011192	00240	130110100058	Pencil	50.000	NO	30.04.2026
1100011192	00250	130110100190	Lamination Paper (A4) Size	50.000	PAC	30.04.2026
1100011192	00260	199320440215	Transperent File / L-Folder	300.000	NO	30.04.2026
1100011192	00270	199320440024	Knife		EA	30.04.2026

PRQ No.	SI	Code	Des.	Qty.	UOM	Delivery
				50.000		
1100011192	00280	130110100130	PUNCHING MACHINE	50.000	NO	30.04.2026

GENERAL INSTRUCTIONS

- 1.0 Each tender should be sent in properly sealed envelope addressed to the Purchase (Head), Ib Thermal Power Station, Banharpali, Dist. Jharsuguda, PIN: 768234. The envelope should bear the tenderer's distinct rubber stamp. Tender No. _____ due on dt. _____ should invariably be given on the cover.
- 2.0 In case of items of specific make, only manufacturers and their accredited agents/stockiest/authorized dealers are entitled to quote. For this they should submit an attested copy of the printed price list along with the tender.
- 3.0 The tenders submitted must be free from over writings or eraser. Corrections & additions if any must be attested. Incomplete tender should not be submitted. Tenders received after the due date of opening will not be entertained.
- 4.0 The required EMD in shape of DD payable at State Bank of India (Code No.SBIN0009510)/ Union Bank of India (Code - UBIN0806625)/ Central Bank of India (Code283899) payable at Ib Thermal Power Station, Banharpali, Jharsuguda in favour of Odisha Power Generation Corporation Limited. Otherwise, you can submit directly RTGS/NIFT in our company name - Odisha Power Generation Corporation Limited, Banharpali. Account number of State Bank of India - 10765789090 (Code No. 9510)/Account number of Central Bank of India, ITPS, Banharpali - 2062780721 (Code - 0283899)/Account number of Union Bank of India, Adhapada - 066211011000005 (Code-0662). In case EMD submitted in form of DD, the DD shall be valid for a period of three (03) months from the date of opening of the price bid.
- 5.0 The offer given must remain valid for a period of 90 days from the date of opening of price bid.
- 6.0 Manuals/Pamphlets/Leaflets and drawings illustrating technical details/year of manufacture, makers name, country of origin must be enclosed with the tender, sample if required should be submitted along with the tender.
- 7.0 The price quoted should be firm and delivery F.O.R destination inclusive of packing,forwarding, transportation and insurance charges except duties & taxes. Rebate discount if any given may also be mentioned.
- 8.0 Percentage of GST declared to be charged should be distinctly shown along with the price quoted. GST Registration number must be indicated invariably.
- 9.0 The tenderer's should be able to complete delivery within 20 to 30 days from the date of receipt of purchase order/delivery clause as mentioned herein in or else LD @0.5% per week or maximum @ 5 % will be applicable from the due date.
- 10.0 The tender should be agreeable to our payment terms, i.e. 100% within 30 days of receipt and acceptance of materials at Site.
Payment terms if mentioned under special terms & conditions shall prevail over the above clause.
- 11.0 Quality of materials to be supplied should be brand new,free from all flaws,good finish and should be as per technical specification and relevant to IS specification.
- 12.0 The merchantability & fitness of the materials should be guaranteed against any manufacturing defect or bad workmanship for a period of 12 months from the date of use or 18 months from the date of supply whichever is earlier. Extra 03 months grace period shall be provided by them for lodging or claiming for the same.
- 13.0 The tender must accompany photocopy of latest & valid Income Tax Clearance Certificate & Good & Service Tax Clearance Certificate without which tender will be rejected.
- 14.0 Destination means Central stores,Ib Thermal Power Station,Banharpali.
- 15.0 Whenever tenderers have entered into Rate Contract with GeM /EPM, they will indicate the same in their tenders and submit a copy of rate contract as a proof of claim.
- 16.0 All Bank charges to vendor's account.
- 17.0 Weight of each item after packing shall have to be mentioned in your offer, otherwise maximum freight charges shall be loaded.
- 18.0 The quantity indicated in this enquiry is provisional and subject to change.
- 19.0 The undersigned reserves the right to accept/reject any or all the tender without assigning any reason thereof.

GENERAL INSTRUCTIONS

- 20.0 Supplier having past experience means of supplying similar items and credentials to other Thermal Power Stations.
- 21.0 Jurisdiction: All contracts effected between OPGCL and vendor shall be subject to Jharsuguda Court Jurisdiction and shall be governed by Law. It is agreed that no other court shall have jurisdiction to entertain any suit or proceedings, even though, part of the cause of action might arise within their jurisdiction. In case any part of the cause of action might arise within the jurisdiction of any other Courts in Odisha, and rest within the jurisdiction of Courts outside the State of Odisha, then it is agreed to between the parties that such suits on proceedings shall be instituted in a Court within the State of Odisha and no other Court outside the State of Odisha have jurisdiction.
- 22.0 Arbitration: In case of any dispute arising out of the supply or interpretation of meaning of the terms in these conditions of purchase or any alleged breach thereof, the same shall be referred to independent Arbitrator/s selected by the aggrieved party and consented by the other party. The arbitration shall be conducted in accordance with the provision of Indian Arbitration Act of 1996 or modifications thereof and award of Arbitrator shall be final and binding on both parties. The arbitrations shall be conducted at Jharsuguda or at such place as decided by Arbitrator. The cost, incidentally shall be borne by the vendor.
- 23.0 Litigation: All expenses and cost in connection with litigation, if any, will be to vendor account.
- 24.0 MSME Policy as per Odisha Micro Small Medium Policy latest amendment shall be applicable.
- 25.0 PATENTS, ROYALTIES, SELLERS LIABILITY AND COMPLIANCE OF REGULATIONS: Vendor shall protect and fully indemnify the Purchaser from any claims for infringement of patents, copy right, trade mark of the like. Seller shall also protect and fully indemnify the Purchaser from any claims from Sellers workman/employees, their heirs, dependents, representatives etc. or from any other person/persons or bodies/companies etc. For any act of commission or omission while executing the order. Seller shall be responsible for compliance with all requirements under the laws and shall protect and indemnify completely the Purchaser from any claims/ /penalties arising out of any infringement.
- 26.0 Vendor has to agree and abide the Non Disclosure agreement and IntegrityPolicy of OPGCL by accepting this enquiry.

(Purchase)



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ANNEXURE

Item	Matl./Srv Desc.	Qty.	UoM	Unit Rate	Tax	Amount
10	199320440143-Tag (Big Size) Best Quality Tag (Big Size) Best Quality	400	BDL			
20	130110100061-Register Size-8 (192 pages) With OPGC Logo & Address, Brand -Peacock	100	NO			
30	130110100059-Register Size-12 (288 pages) With OPGC Logo & Address, Brand -Peacock	100	NO			
40	130110100056-Pencil Battery Make- Nippo	300	EA			
50	199810650007-PENCIL BATTERY 1.5VOLT. PENCIL BATTERY 1.5VOLT.	150	EA			
60	199320440187-Parmanent Marker Blue ink Blue ink	50	NO			
70	199320440186-Parmanent Marker Black ink Black ink	50	NO			
80	199320440140-Stapler (Small) Stapler (Small)	30	NO			
90	130110100115-DRINKING WATER BOTTLE (1Ltr.) DRINKING WATER BOTTLE (1Ltr.)	100	EA			
100	130110100121-GUM STICK (20 ml. Pack) GUM STICK (20 ml. Pack)	50	NO			
110	199320440202-Key Ring, Plastic Visible to eye Plastic, Visible to eye for Naming the specification.	600	NO			
120	199320440097-Cello Tape (2")	100	NO			



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	Cello Tape (2")					
130	199320440057-Executive Pen (Blue) 3.4 Executive Pen (Blue)	100	NO			
140	130110100027-CORRECTION FLUID - WHITE (15ml. pack) CORRECTION FLUID - WHITE (15ml. pack)	50	NO			
150	130110100113-BROWN TAPE 1.5", 32 Mtr. Leangth (Kores) BROWN TAPE 1.5", 32 Mtr. Leangth (Kores)	100	ROL			
160	130110100064-White Board Marker Pen (Red) White Board Marker Pen (Red)	12	NO			
170	130110100065-White Board Marker Pen (Blue) White Board Marker Pen (Blue)	12	NO			
180	130110100066-White Board Marker Pen (Black) White Board Marker Pen (Black)	12	NO			
190	199320440059-Flat File Flat File	24	NO			
200	199320440190-CD Marker Black ink Black ink	24	NO			
210	130110100105-FOLDER FILE FOLDER FILE	44	NO			
220	199320440100-Fly Leaf with OPGC LOGO Fly Leaf (Record File) with OPGC LOGO & Address, As per the sample submitted.	4,000	NO			
230	130110100055-SINGLE HOLE PUNCHING MACHINE SINGLE HOLE PUNCHING MACHINE	10	NO			
240	130110100058-Pencil Pencil	50	NO			



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250	130110100190-Lamination Paper (A4) Size A4 size, Brand- ODDY	50	PAC			
260	199320440215-Transperent File / L-Folder L Folder	300	NO			
270	199320440024-Knife Knife	50	EA			
280	130110100130-PUNCHING MACHINE PUNCHING MACHINE	50	NO			
Total :						
Rupees (in words) :						

NOTE: