

**RFP Notice****Notice Inviting Request for Proposal (RFP) for Empanelment of Event Management Agencies for Executing National Level Events under Indian Ports Association (IPA)**

Indian Ports Association (IPA) invites Requests for Proposal (RFP) from interested and eligible agencies for undertaking the subject work.

The RFP document providing the Terms of Reference (ToR), qualification criteria, terms and conditions including evaluation criteria and application fee are available on the websites <http://ipa.nic.in> and <https://eprocure.gov.in/eprocure/app>.

Reputed and interested agencies may download the RFP from the above websites.

The details of RFP are as follows:

Sl. No.	Particulars	Details
1	Name of Work	Empanelment of Event Management Agencies for Executing National Level Events under IPA
2	Tender Notice No.	IPA / Domestic Event Execution Partners / 2026 Dated 08.04.2026
3	Cost of Tender Document	Rs. 10,000/- (Rs. Ten Thousand Only) (Non-refundable)
4	Earnest Money Deposit (EMD)	Rs. 2,00,000/- (Rs. Two Lakhs Only)
5	Performance Guarantee	5% (Five Percent) of the awarded cost / agreement value
6	Method of Empanelment	QCBS (60:40)
7	Contract Period	Empanelment initially for a period of one year from the date of signing of agreement, extendable for a further period of 1 year, on the requirement of IPA on mutually agreed basis at the same rates, terms and conditions, subject to satisfactory performance.
8	RFP / Tender Availability Date	08.04.2026 by 15:00 hrs.
9	Last Date of Receiving Queries	15.04.2026 by 13:00 hrs.
10	Pre-Bid Meeting Date	16.04.2026 at 15:00 hrs.
11	Response to Queries	23.04.2026
12	Last Date of Submission / Proposal Due Date	06.05.2026 by 15:00 hrs.
13	Opening of Technical Bid	06.05.2026 by 15:30 hrs.

14	Technical Presentation	To be notified
15	Opening of Financial Bid	To be notified
16	Letter of Empanelment	To be intimated to Empanelled Agencies
17	Date of Start of Work	To be intimated to Empanelled Agencies
18	Validity of Tender	120 days from the due date
19	Contact Details	<p><b>1. Shri Prema Kumar Pillai</b>  Email: <a href="mailto:prem.mpt@gmail.com">prem.mpt@gmail.com</a>  Mobile: +91 98223-88841</p> <p><b>2. Ms. Basanti Karn</b>  Email: <a href="mailto:library.ipa@gov.in">library.ipa@gov.in</a>  Mobile: +91 98188-18548</p> <p><b>3. Shri Sanket Mishra</b>  Email: <a href="mailto:eventindia@ipa.org.in">eventindia@ipa.org.in</a>  Mobile: +91 77488-13458</p>
20	Communication Address	The Managing Director, Indian Ports Association, 1st floor, South Tower, NBCC Place, Bhisham Pitamah Marg, Lodi Road, New Delhi – 110 003. Tel. No.: 011-24369061/63, 24368334, FAX: 011-24365866 Email: <a href="mailto:ipa@nic.in">ipa@nic.in</a>

**Managing Director,  
Indian Ports Association**