

**INSTITUTE WORKS DEPARTMENT
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

No.: IWD/I.A./Tender/2026-27/01

Dated: 05.05.2026

NOTICE INVITING TENDER (NIT)

1. General

(Tender)

Name of Work : On behalf of BOG, IIT Roorkee invites open **Percentage Rate E-Tenders** in **Two Bid system** (1.Technical 2. financial), having experience of working in Central/State Government, Public Sector undertaking/Autonomous Organization of the Central/State Government and working Contractors of IITR for Renovation/Maintenance/Landscaping of Horticulture etc for the work detailed below:

Name of the Work	Estimated Cost
The work of cheeling, weeding, jungle clearing of wild grass growing on the lawns and the painting work for flowering pots at IIT Roorkee Campus.	11.13 Lacs

2. Critical Data sheet :

Completion period of the Work	365 Days (01 Year)
Tender Type (Open/Limited/EOI/Auction/Single)	Open
Tender Category (Services/Goods/Works)	Works
Type/Form of Contract (Work/Supply/ Auction/ Service/ Buy/ Empanelment/ Sell)	Work
Product Category (Civil Works/Electrical Works / Fleet Management / Computer Systems)	Horticulture Works
Tender document publish date	05.05.2026 (17.30 Hrs.)
Tender Document available for sale on website	From 05.05.2026 (17.30 Hrs.) onwards on the website http://eprocure.gov.in/eprocure/app .
Start Date of Seeking Clarification	Nil
Last Date of Seeking Clarification	Nil
Pre Bid Meeting Date	Nil
Bid Submission Start Date	06.05.2026 (09:00 Hrs)
Bid Submission End Date	26.05.2026 (15 :00 Hrs)
Date & Time of opening of Tender (Technical Bid)	28.05.2026 (15:30 Hrs)
Date & Time of opening of Financial Bid (online)	Shall be informed later on after the Technical evaluation (Only to those bidders who qualify in the Technical Evaluation)
Validity of tender	90 days from the date of opening of financial bids.
Price Bid	To be uploaded only on CPP Portal (http://eprocure.gov.in/eprocure/app) in prescribed format
Tender Fee	Rs.1,180.00/- (Rs. 1000 + 18% GST) non-refundable, The payment of Tender Fee can be made by RTGS/ NEFT in below mentioned Account No. and copy of the deposit receipt shall be submitted with the tender (Technical Bid) failing which the tender will be rejected. 1. Account Name: NON-MHRD GOVERNMENT FUND IIT ROORKEE 2. Address: IIT Roorkee, Haridwar 3. Account No.: 00000032685865515 4. Account Description: Regular SB Chq-Entities 5. Branch: IIT Roorkee 6. CIF No: 86531323246 7. IFS Code: SBIN0001069

	8. MICR Code: 247002094
Earnest Money Deposit (EMD)	Earnest Money Deposit of Rs. 23000.00 (Twenty Three Thousand Only) in the form of Account Payee Demand Draft (DD), Fixed Deposit Receipt (FDR), Banker's Cheque or Bank Guarantee from any of the Commercial Banks duly pledged in the name of Institute Architect, IIT Roorkee should be submitted/ uploaded with the tender (Technical Bid). Bidder needs to submit the original EMD document (physical form) to the office the of the undersigned within the period of bid submission, failing which the tender will be rejected.
Performance Guarantee	5% of awarded value in form of Bankers Cheque / DD / FDR / in the name of Institute Architect, IIT Roorkee after issue of Letter of Acceptance (LOA).
Security Deposit	5% of awarded value. EMD shall be adjusted with the Security Deposit. Balance amount, if any, shall be submitted in the form of Bankers Cheque / DD / FDR / in the name of Institute Architect, IIT Roorkee after issue of Letter of Acceptance (LOA).
Authority and place for submission of tender fee & Earnest Money Deposit (EMD), required documents (if any) and seeking clarifications on tender documents	Institute Architect, Institute Works Department, James Thomason Building, IIT Roorkee, Roorkee-247667 (India), Tel. No. 01332-285197
Email Address	ia@iitr.ac.in

3. Eligibility Criteria for submission of bid documents:

- a. Intending bidder should not be a joint venture (Copy of relevant documents clearly establishing the status of bidder to be submit in Technical Bid).

Experience of working in Central/State Government, Public Sector undertaking/Autonomous Organization of the Central/State Government and working Contractors of IITR shall only be accepted.

- b. **Experience of having successfully completed similar work individually costing not less than as stated below during the last 7 years ending previous day of last date of submission of bids.**

- (i) Three similar works, each of value not less than 40% of the estimated cost,
OR
(ii) Two similar works, each of value not less than 60% of the estimated cost,
OR
(iii) One similar works of value not less than 80% of the estimated cost,

Completion certificate issued by Competent Authority will only be considered. Competent Authority means officer of not below the Rank of Executive Engineer/ Equivalent would be acceptable.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to last date of receipt of applications for this tender. (Copy of work completion certificate to be uploaded as proof of eligibility criteria in Cover-1)

- c. **Similar works mean: – Weeding, Cheeling, Renovation/Maintenance/Landscaping/Development/ Horticulture Works of the Lawns and Gardens.**

1. **Turnover:** The Average Annual Turnover CA Certificate preferably with UDIN should be at least **50%** of estimated cost during the immediate last 3 consecutive Financial Years (2023-24, 2024-25, 2025-26) –balance sheet duly audited by Chartered Accountant. (Scanned copy of Certificate from CA preferably with UDIN Number to be uploaded). The year in which no turnover is shown would also be considered for working out the average.

2. Institute reserves the right to cancel any or all tenders without assigning any reason.

3. **No exemption in tender fee and EMD shall be applicable for firms registered under MSE/NSIC/Udyog Aadhaar. Therefore, all the bidders are required to submit the EMD and Tender fee as mentioned herein above/ tender document.**

Note: Physical submission of the documents is not required at the time of uploading of tender by bidders; however, these documents should be submitted by bidder if asked by the institute subsequently for verification of documents.

- 1) E.M.D. as stated above. (Submitted with Technical Bid)
- 2) Tender Fee (Submitted with Technical Bid)
- 3) Copy of Registration/ Enlistment letter of the firm/company/agency (if any).
- 4) Copy of valid PAN Card.
- 5) Copy of valid GST No.
- 6) The Average Annual Turnover CA Certificate preferably with UDIN should be at least 50% of estimated cost during the immediate last 3 consecutive Financial Years (2023-24, 2024-25, 2025-26).
- 7) Notarized Undertaking as per the tender document.
- 8) Experience Certificate of similar work of Govt. Offices/ Semi-Govt./ State Govt./ IITs/ PSUs / Autonomous Organizations of the Central/State Government.
- 9) Any other document as may be necessary in connection with the job tendered for, including certificate.
- 10) Bank Solvency certificate: Bidder should have to submit a solvency certificate of the amount equal to 40% of the estimated cost of the work issued by a scheduled bank, clearly mentioning the validity or should not be more than One year old from last date of submission of bid.

List of Documents to be uploaded upto the last date and time mentioned above in Cover-2 (Financial Bid):

- a. Duly filled in priced BOQ.

Kindly note that no physical submission of duly filled in BOQ is required and it is to be uploaded only on e-tendering website.

-Sd-

**Institute Architect,
IWD, IIT Roorkee.**