

INDIAN INSTITUTE OF TECHNOLOGY dhArwAD
ChikkamalligawAD, dhArwAD, Karnataka - 580011

TENDER FOR AMC OF MATERIAL STUDIO SOFTWARE LICENSE AT INDIAN INSTITUTE OF TECHNOLOGY
dhArwAD

NOTICE INVITING TENDER (NIT) / RFP

| | | | |
|----|---|--|---|
| 1. | Bid No. | IITDH/PAC/MMD/CE/2026-27/01 | |
| 2. | Description | AMC OF MATERIAL STUDIO SOFTWARE LICENSE AT INDIAN INSTITUTE OF TECHNOLOGY dhArwAD. | |
| 3. | Tender Category | Goods | |
| 4. | Tender Type | Single Tender | |
| 5. | No. of Covers | 1 | |
| 6. | EMD | SUBMISSION OF FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD ON COMPANY LETTERHEAD | |
| 7. | Submission of Bids: ON CPP PORTAL ONLY | | |
| 8. | Cover No. | Cover Type | Description |
| | 1 | Techno-Commercial & Financial Bid | Schedule of Requirement and Compliances, Bidders Information, Previous Supply Orders etc. |
| 9. | Form of Contract | Buy | |
| 10 | Bid Validity (Days): | 90 Days | |
| 11 | Period of Work/Delivery Period (Days) | Delivery period of materials 15 days from the date of receipt of the purchase order. | |
| 12 | Time period for installation | Within 15 days from the receipt of the material at IIT dhArwAD | |
| 13 | Delivery Location | IIT dhArwAD Permanent Campus, ChikkamalligawAD, dhArwAD, Karnataka, India | |
| 14 | Pin Code | 580011 | |
| 15 | Tender Inviting Authority: | Registrar, IIT dhArwAD Address: IIT dhArwAD Permanent Campus, ChikkamalligawAD, dhArwAD, Karnataka, India | |

Section – I: Instructions to Bidders

1. Indian Institute of Technology dhArwAD invites tender ON CPP portal from M/s SOLIZE India Technologies Private Limited, Bengaluru, for the items Sl.No.2 of page 1 of this document and as per the Technical Specifications given in the Section IV of this document.
2. **EMD Exemption is applicable only either for OEM's or Service Providers registered with MSME. Reseller's /Authorised distributors have to inevitably submit the EMD along with this bid. Non submission of the same will lead to outright disqualification of the bid**
3. The bidder should note that the technical specifications mentioned in **Section IV** form the core of the product. The offers must strictly be as per the specifications given. At the same time, it must be kept in mind that mere copying of our specifications in the quotation shall not make the technical bid eligible for consideration. **A bid has to be supported with original catalogue/brochure of the quoted item/s duly signed by the authorised person participating in the bid.** Non-compliance with above shall be treated as incomplete/ambiguous and the bid may be ignored without giving an opportunity to the bidder for further clarification/negotiation etc.
4. The bidder shall ensure that the bid submitted by him includes all accessories (as per annexures) for full execution of contract. The bidder shall not charge extra for additional items required to meet the operational requirement at the stage of installation and commissioning.
5. Procedure for Bid Submission: **Bids can be submitted only through CPP portal.**
6. The tenderer must submit all documents required for evaluation of bid and sought in the RFP as forming part of evaluation with signature and seal of the competent authority of the firm. In the event of non-receipt of any of the documents forming part of bid, tenderer may be disqualified from the process. No paper relating to the bid will be received during the bid evaluation or afterwards unless specifically called for by the Committee. Further, any separate correspondence in the matter shall also not be entertained.
7. During evaluation of the bid, the committee will scrutinize the documents mentioned above and may forward any or all the documents to the concerned authorities for verification and authentication. In case of any document(s) as submitted by the tenderer is found/reported to be fake, the tenderer will be out of the tendering process and suitable legal action may be initiated against the tenderer.
8. Besides, scrutinizing the documents submitted with the bid, the tenderer may be interviewed by the Committee to assess the eligibility, capability, and suitability of the tenderer, if required.
9. The above-mentioned basic eligibility conditions and additional clauses are broad guidelines for pre-qualification and the Director, IIT dhArwAD hereby reserves the right to relax/ alter/ modify/ add any or all the conditions.

SECTION-II: ELIGIBILITY CRITERIA:

Only those bidders fulfilling the following Eligibility Criteria (supported by documents) are expected to participate in the Tender **(all criteria to be mandatorily fulfilled for technical qualification)**: -

| S. No. | Eligibility Criteria | Document required |
|--------|---|--|
| 1. | Proof of establishment of the company/business for a period of more than 5 years. | The Bidder must be either the Original Equipment Manufacturer (OEM) or an authorized partner/dealer engaged in the business of supplying, installing, and commissioning the specified equipment—of equal or higher specifications (refer to Section IV (ii))—for a period of no less than five years prior to the bid submission deadline If the Bidder is an authorized partner/dealer, then a bid specific Manufacturer's Authorization Form (MAF) must be submitted along with the bid failing which the bid will be rejected outrightly |
| 2. | Previous experience & copy of performance certificates along with Purchase Orders | The Bidder or its Original Equipment Manufacturer (OEM), either directly or through authorized reseller(s), must have successfully completed at least two contracts involving the quoted products within the last five financial years (India & Abroad) preceding the bid opening date. These contracts should have been executed for one or more of the following entities: <ul style="list-style-type: none"> • Indian Institutes of Technology (IITs) • National Institutes of Technology (NITs) • Indian Institutes of Science Education and Research (IISERs) • Indian Institute of Science (IISc) • Defence Public Sector Undertakings (DPSUs) • Central or State Government Organizations and other organisation of repute • Public Sector Undertakings (PSUs) • Other Organisations of Repute (India & Abroad) Documentary evidence, such as copies of purchase orders and/or corresponding completion or commissioning certificates (At least one unit of the offered version/model of the quoted product must have been successfully operational for a minimum of two years prior to the date of bid opening.) must be submitted to substantiate compliance with this requirement. |
| 3. | Capability- Equipment & Manufacturing Facilities | The Principal/OEM must have the annual manufacturing and supply capacity to meet at least the quantity specified in the tender. In the case of tenders involving multiple products, this requirement shall apply separately to each product. |
| 4. | Turnover (Average Annual Turnover in last three financial years) | For OEM: 20 lakhs; For Resellers/Distributors/authorized partner/dealer: 5 lakhs |
| 5. | Net worth | The net worth of the Bidder should not be negative as on 31-Mar-2025 and also should have not eroded by more than 30% (thirty percent) in the last three years, ending on 31-Mar-2025. |
| 6. | <u>Duly filled and completed Section-V</u> <ul style="list-style-type: none"> • Compliance for commercial terms of tender • Compliance for technical specifications of the equipment to be supplied • Bidders information & Reasonability of prices | The following information on the letter head of the company / bidder: <ul style="list-style-type: none"> • Compliance for commercial terms of tender • Compliance for technical specifications of the equipment to be supplied • Bidders' information & Reasonability of prices |

Section - III: General Conditions of Contract

1. Evaluation of Bid:

- a) Bid will be evaluated for suitability as per documentary validation, eligibility criteria and technical specifications laid out in this tender document. The bids found suitable will be recommended by the committee to seek the approval of competent authority
- b) If required, the evaluation committee may seek presentation/demonstration (physical/virtual) from the participating vendors at the stage of evaluation of the bids
- c) Commercial bid will be evaluated by taking into consideration the total cost of all the items quoted and the total cost of comprehensive maintenance contract.
- d) In case any BIDDER is silent on any clauses mentioned in the bid documents, IIT DhArwAD shall construe that the BIDDER has accepted the clauses of the tender and no further claim will be entertained.
- e) No revision in the terms and conditions quoted in the offer will be entertained after the last date and time fixed for receipt of tenders.
- f) PRICE BID must be submitted as per enclosed BoQ.

2. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority in compliance with Dept. of Expenditure Ministry of Finance OM No. F.No.6/18/2019-PPD dt. 23/07/2020 as amended from time to time.

3. Corrupt & Fraudulent Practices:

IIT dhArwAD requires that bidders, suppliers, contractors and consultants, if any, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the terms set forth below are defined as follows:

- a) "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of in kind/value to influence the action of a public official in the procurement process or in contract execution;
- b) "Fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
- c) "Collusive practice" means a scheme or arrangement between two or more bidders, designed to establish bid prices at artificial, non- competitive levels; and
- d) "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
- e) IIT dhArwAD will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.

4. Training and pre-installation checks:

- a) The BIDDER shall also submit training proposal for the operation and maintenance to the personnel of IIT dhArwAD on the offered equipment/machinery.
- b) Wherever needed, our technical persons should be trained by the supplier at the project site free of cost.
- c) The bidder shall mention the pre-installation requirements for the equipment like ambient temperature, humidity, civil work, weather specifications, power specifications, etc. When all items are provided, full performance satisfaction should be demonstrated to IIT dhArwAD.

5. Terms of Payment: (For Import Supplies and quotes in INR):

- a) After the material is received at the IIT Dharwad permanent campus site in good condition and on preliminary inspection and recommendation by the committee, up to 50% payment may be released for the items received.
- b) Balance payment within 15 days from the date of delivery, installation, commissioning, demonstration, training, testing and receipt of Acceptance Certificate of concerned Department / Section / Materials Management Division, IIT Dharwad and on submission of Performance Guarantee as per PO terms.
- c) Wherever there is no element of installation and commissioning, payment will be made within 15 days from the date of receipt and acceptance of material

6. Transfer and Subletting:

The seller shall not sublet, transfer, assign or otherwise part with the acceptance to the tender or any part thereof, either directly or indirectly, without the prior written permission of the Purchaser.

7. **Delivery terms (only FoR, IIT DHARWAD mode of shipment acceptable):**

i. Items should be delivered to the specified location in the permanent campus of IIT dhArwAD, Karnataka, India – 580011, free of cost. The supplier should arrange for entire process from origin of equipment to the Stores at IIT dhArwAD (including charges for safe packing, Marking & labelling, loading charges, road/air freight, insurance of goods, unloading charges, transport & unloading at buyer destination, installation, commissioning, demonstration and training; within the quoted price).

8. **Freight & Insurance:**

No freight and insurance charges will be provided and the materials are to be delivered at IIT dhArwAD Permanent Campus, IIT dhArwAD at the cost and risk of the supplier/Bidder within quoted price as per the delivery terms mentioned in the above paragraphs.

9. **Warranty Condition:**

- The Bidder/supplier must give a **comprehensive on-site support and maintenance** for a period specified as a part of the specifications in respect of the subject from the date of commissioning and acceptance of the items.
- The warranty provided shall be comprehensive, meaning, it must include the cost of the spares, materials, manpower and any other incidental expenses thereto.
- Any deviation in the equipment and the specification from the accepted terms and conditions may lead to rejection and non-acceptance of stores. In such case, the bidder/manufacture is required to supply all the items in the specified form to the satisfaction/ specifications mentioned in the order and demonstrate at their own cost. The payments shall be made only after receiving the materials as per required specification and quality to the satisfaction of the competent authority of IIT dhArwAD.

10. **Installation & Demonstration:**

- The supplier is required to carry out the supply, installation, commissioning & demonstration of the subject item at the permanent campus of IIT dhArwAD installation site within the delivery period; otherwise, the penalty clause will be the same as per the supply of material (refer to the liquidated damages below).
- In case of any mishandling/damage to items and supplies during carriage from the origin of items to the installation site, the supplier has to replace it with new items/supplies immediately at his own risk of cost. Supplier will settle his claim with the insurance company as per his convenience. IIT dhArwAD will not be liable for any type of losses in any form.
- BIDDER shall be responsible for installation / demonstration wherever applicable and for after sales service during the warranty period and thereafter as mentioned in the contract.
- Installation demonstration to be arranged by the supplier within the quoted price and the same is to be done within 15 days of the arrival of the equipment at site or whenever informed by IIT dhArwAD.

11. **Liquidated Damages:**

The equipment should be delivered/dispatched to destination and ready for use not later than the delivery period specified. If the supplier/Bidder fails to deliver and install any or all the stores or perform the service by the specified date, liquidated damages @0.5% per week or part thereof in respect of the value of the delayed stores will be deducted from the bill subject to a maximum of 10% value. Same terms are applicable for installation, training and demonstration clause mentioned above.

12. **Dispute and Jurisdiction:**

Any legal disputes arising out of any breach of contract pertaining to the whole process of this tender shall be settled in the court of competent jurisdiction in the district of dhArwAD, Karnataka.

13. Cancellation of Tender:

- a) Notwithstanding anything specified in this tender document, Purchaser/IIT dhArwAD in its sole discretion, unconditionally and without assigning any reasons, reserves the rights:
 - i. To accept or reject lowest tender or any other tender or all the tenders.
 - ii. To accept any tender in full or in part.
 - iii. To reject the tender, offer not confirming to the tender terms.
 - iv. To cancel the tender at any stage during the evaluation & before award of work
- b) Offer which deviates from the vital conditions (as illustrated below) of the tender shall be rejected:
 - i. Non-submission of complete offers as mentioned in the tender document,
 - ii. Receipt of offers after due date and time and or by email / fax (unless specified otherwise).
 - iii. Receipt of offers in open condition.
 - iv. Conditional Tenders and Unsigned Tenders will also be rejected.
 - v. Offer without integrity pact
 - vi. Offer without EMD, if not exempted.

14. Force Majeure:

- a) The Supplier shall not be liable for imposition of liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- b) For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- c) If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

15. Supervision of Commissioning:

Successful BIDDER shall depute concerned specialist, for supervision of commissioning of the machine to be carried out. The successful BIDDER shall make necessary arrangement at their own expenses for stay, transport and other expenses of their specialist during their stay in DhArwAD which also includes imparting free of cost training to IIT dhArwAD personnel.

16. The Institute Reserves the Right to:

- a) Increase or decrease the quantity of the item(s) as per requirement.
- b) Reject the bid in absence of not furnishing the documentary evidence in respect of GST and Income Tax clearance certificates together with the performance of supplies in various branches/institutions.
- c) Reject the bid in the event of non-furnishing the authentic documentary evidence in respect of Testing reports / Performance report of the concerned Govt. Organization / Institutions about the products being manufactured and marketed. The performance test of the product can be conducted at Institute level also for which charge will have to be borne by the suppliers.
- d) Reject the supplies already made, if not found up to the mark. Thorough checking may be adopted to test the correctness of the supply. In such an event further action may call to conform or discard the supply.

Section – IV Complete Schedule of Requirements and Compliance

| | |
|--|---|
| This section has following compliance requirements: | |
| i | Compliance for commercial terms and conditions of tender |
| ii | Compliance for technical specifications of the equipment to be supplied |

i. Table of compliance for commercial terms & conditions of tender (to be filled by bidder)
(NO FIELD TO BE LEFT BLANK)

| S. No. | Terms and Conditions | IIT dhArwAD tender requirements | Page Nos. of the technical bid document in which the supporting documents are attached |
|--------|--|--|--|
| 1 | Unconditional acceptance to all the Terms and conditions set out herein | Declaration to be provided | |
| 2 | Price Bid Format | BoQ as per Annexure-IV | |
| 3 | Price Bid Currency | INR | |
| 4 | Delivery terms | only FoR, IIT Dharwad Mode Door Delivery (Refer point 7 of Section-III) | |
| 5 | EMD | Submit Annexure-VII on company Lr. Head compulsorily | |
| 6 | Freight & Insurance | Confirm point 8 of Section-III | |
| 7 | Comprehensive On-site Warranty (as per technical specifications) | Confirm point 9 of Section-III | |
| 8 | Installation & Demo | Confirm point 10 of Section-III | |
| 9 | GST Rate (If Local supply in India) | Applicable rate @18% | |
| 10 | Terms of Payment | Confirm point 5 of Section-III | |
| 11 | PAN | Copy of PAN required | |
| 12 | GST | Copy of GST certificate required | |
| 13 | ITRs (2022-23 to 2024-25) | Last 3 financial years' ITR required | |
| 14 | Proof of Business existence | For a period of more than 3 years | |
| 15 | Percentage of local content as per DPIIT Order No. 45021/2/2017-B.E-II dated 15/06/2017 as amended from time to time | Declaration/Certification to be provided with relevant details | |
| 16 | Blacklisting status | Submit a declaration in this regard as per Annexure-I | |
| 17 | Previous Experience (Refer point 2) of Section-II) | Necessary documents to be provided in the prescribed format as per Annexure-II | |
| 18 | DECLARATION OF COMPREHENSIVE WARRANTY AND MAINTENANCE VISITS | Submit a declaration in this regard as per Annexure-III | |
| 19 | Net worth & Turnover | Submit a declaration in this regard as per Annexure-V | |
| 20 | Price Reasonability Certificate | Submit a declaration in this regard as per Annexure-VI | |

ii. **Table of compliance for technical specifications of the equipment to be supplied (to be filled by bidder)**

| Specifications of the required product | Specifications of the quoted product |
|---|--------------------------------------|
| 1. AMC for BIOVIA Materials Studio for Non-Profit Research (1 user) & for education (30 users)-12 months. | |
| 2. To provide the updates and upgrades to the software, as and when released by Dassault Systems, should be provided free of cost during the maintenance contract period. | |
| 3. Software delivery should be only through electronic download only. | |
| 4. Free online and onsite technical support as required during the maintenance contract period. | |

I/We, _____ M/s _____ hereby declare and certify that we comply with all the above specifications and all the terms and conditions of this bid.

Authorized Signatory with Seal

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

We hereby confirm and declare that we, M/s -----, is/are not under any active debarment by any Ministry /Department / PSU / Autonomous Bodies of Central or any State Governments as on the date of bid submission.

Any change in the above status during the evaluation of the present bid shall be intimated to IIT Dharwad immediately, without fail.

Date:

(Authorised signature & seal of the bidder)

Format for providing experience details

(Bidders should only submit those purchase orders along with work completion certificates which are similar in nature to the present tender and meeting the financial requirement)

| Sl. No. | Year | Name of the Client | Order No. & Date | Contract value per | Remark |
|---------|------|--------------------|------------------|--------------------|--|
| | | | | | Supporting documents are to be attached. |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Date:

(Authorised signature & seal of the bidder)

DECLARATION OF COMPREHENSIVE WARRANTY AND MAINTENANCE VISITS

I/We M/s _____ hereby declare that items to be supplied against this bid shall be covered by comprehensive warranty as covered in the specifications of the equipment (i.e. Section IV(ii)) with scheduled maintenance visit on call basis by the successful bidder.

Date:

(Authorised signature & seal of the bidder)

(Annexure-IV)

Price Bid

| S. No | Description of Item & Specification | Qty | HSN Code / SAC Code | Total Bid Price* (in INR & FoR, IIT Dharwad Basis) |
|-------|---|----------|---------------------|---|
| 1. | AMC OF MATERIAL STUDIO SOFTWARE LICENSE | 30 users | | |
| 2. | Discount offered (if any), on base price quoted | | | |
| 3. | Sub-Total | | | |
| 5. | IGST / CGST / SGST@ applicable Rates | | | |
| 6. | GRAND TOTAL BID PRICE | | | |

Authorised Signatory

(ON LETTER HEAD OF CA)

TURNOVER & NETWORTH CERTIFICATE

THIS IS TO CERTIFY THAT TURNOVER OF M/s _____ HAVING PAN _____
IS AS UNDER:

| FINANCIAL YEAR | AMOUNT IN FIGURES | AMOUNT IN WORDS |
|----------------|-------------------|-----------------|
| 2022-23 | | |
| 2023-24 | | |
| 2024-25 | | |

AVERAGE TURNOVER=

THIS IS TO CERTIFY THAT NETWORTH OF M/s _____ HAVING PAN
_____ IS AS UNDER:

| FINANCIAL YEAR | AMOUNT IN FIGURES | AMOUNT IN WORDS |
|----------------|-------------------|-----------------|
| 2022-23 | | |
| 2023-24 | | |
| 2024-25 | | |

Date:

(Authorised signature & seal of CA)

Format for declaration by the Bidder for Reasonability of Prices

(On the Letter Head of the Bidder)

Ref. No:

Date

To,

The Registrar
IIT Dharwad
Chikkamalligawad, Dharwad-580011.

Sir,

With reference to your Tender dated I/We hereby _____
certify that the price/s offered vide our Quotation No. _____ dated
_____ is reasonable.

We further certify that the quoted prices are the minimum and we have not quoted the same item/s on lesser rates than those being offered to IIT Dharwad, to any other customers.

Thanking you,

Yours sincerely,

Signature
(Name of the Authorized Signatory)
Company Seal

(on Company Letterhead)

FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD

I /We, the authorized signatory of M/s_____, participating in the subject Tender No: _____, for the job of _____, do hereby declare that in the event:

I / We withdraw / modify our bid during the period of bid validity OR I/We commit any other breach of tender conditions/ contract which would have otherwise attracted forfeiture of EMD OR I / We fail to / refuse to initiate the execution of the awarded Contract as per the terms of the Contract then I / We could be suspended from being eligible for bidding / award of all future tender(s) for a period as applicable per the GFR guidelines.

Signature and seal of authorized signatory of bidder

Name of authorized signatory: