

## NOTICE INVITING SHORT TERM E-TENDER

**Online tender in two bids system from the reputed transporters for Floating of e-tender Jute gunny bales i.e. approximate 100000 nos. of jute gunny bales i.r.o. KMS-2026 and RMS 2027 as per details given below:**

Sr. No	Item	Approx. Quantity (in number)	Earnest Money (inRs.)	Tender Document fee+ e- service fee including GST (inRs.)
1.	For floating Transportation e-tender of Jute gunny bales i.e. approximate 1,00,000 Nos. of Jute Gunny for KMS 2026 & RMS 2027	100000	25 Lakh	11800+1180

The Tender forms (non-transferable) containing terms & conditions and specifications/Job description of the above mentioned items may be down loaded from Website: <https://etenders.hry.nic.in>

Downloading of tender document and online Bid preparation/submission (date & time)	Closing of Tender document	Opening of technical Bid online	Opening of Financial /Price bid (date &time)
01.06.2026 at 10: 00AM	23.06.2026 at 5:00PM	24.06.2026 at 10: 00AM	After verifying Technical bid

For further details & e-tendering schedule visit **website** <https://etenders.hry.nic.in>  
Possession of Digital Signature Certificate (DSC) and registration of the **Transporter** on the portal i.e. <https://etenders.hry.nic.in>

**Dedicated helpline:**

e- mail: <https://etenders.hry.nic.in>

For support related to Haryana Tenders in addition to help desk you may also contact on email ID [eproc.nichry@yahoo.com](mailto:eproc.nichry@yahoo.com). Tel:0172-2700275

Email:-support.etender@nic.in

For any technical related queries please call at 24x7 Help Desk number 0120-4001002,0120-4200462,0120-4001005,120-6277787

**Managing Director  
Haryana State Warehousing Corporation**

### **General Terms & Conditions /Instructions for participation in Tender**

1. The Tenderer shall submit his bid by way of E-tendering system as per Haryana Government Policy.
2. Intending Bidders are advised to study the DNIT/ specifications etc.carefully.
3. The bids shall be opened in two bid system i.e. Technical bid & Financial Bid.
4. The Bidder shall have to deposit Earnest Money of Rs. **25 lakh( Twenty Five Lac) is to be deposited on-line mode only in Bank Account of HSWC.**

#### **Bank Details:**

**Name of the Bank: State Bank of India, Chandigarh**  
**Name of Beneficiary: Haryana State Warehousing Corporation**  
**AC NO: 10847614458**  
**IFSC: SBIN0011705**

5. The successful L1 bidder shall have to deposit **Rs. 60 lakh as Security deposit in a form of Performance Bank Guarantee (PBG) within 7 working days of issuance of the work order. EMD amount will not be adjusted in Security Deposit.** Security Deposit shall be refunded after successful execution of the order and consignee receipt stating satisfactory receipt of the entire indented quantity at consignee end.
6. The bidder must quote price in words& figures. No cutting / tempering shall be allowed. The price should be quoted inclusive of all local Taxes, Toll Tax, Statuary taxes, transit insurance of jute gunny bales but excluding GST. The quoted rate shall remain same during the contract period i.e. date from the issue of work order.
7. The quoted price shall be inclusive of charges for comprehensive transit risk insurance charges of all the gunny bales and transit insurance policy (theft/fire etc.) shall be arranged by the bidder as such premium rates with such insurance company as approved by the department and kept in full force till this delivery of goods in good condition at destinations. The policy shall be taken in the name of Managing Director, Haryana State Warehousing Corporation with such insurance company as approved by the Department.
8. The quoted price indicated in Tender proforma shall be the price for comparison and placement for work order. However, the Competent Authority shall have right to accept / reject any bid without attributing any season. He can place the order on a party found suitable to them.
9. The price quoted should be valid up to one year from the issuance of supply order i.e. during the validity of the contract as there shall be no increase / escalation of price in every respect.
10. Transportation of quantity of approximately 1,00,000 nos. of jute gunny bales, the Corporation reserves the right to increase /decrease the quantity of gunny bales as per month wise supply schedule of JC, Kolkata during KMS 2026 & RMS 2027, if required during the valid period of contract i.e. one year from the issuance of work order.

11. For any discussion, negotiation, owner/authorized representative(s) of bidder must have authority letter on their letter Head.
12. Successful bidder shall execute the agreement non-judicial stamp paper of Rs. 100/- within 7 days from the issuance of work order. Otherwise, order shall be cancelled and EMD shall be forfeited.
13. The online Technical Bid will be opened on 24.06.2026 at 10: 00AM in the Office of Haryana State Warehousing Corporation, Bays No.15-18, Sector-02, Panchkula in the presence of the bidder who may wish to be present.
14. The online Financial Bid will be opened after successfully completion of technical bids in the Office of Haryana State Warehousing Corporation, Bays No.15-18, Sector-02, Panchkula the bidder who are found technical qualified in the presence of the bidder who may wish to be present.
15. Bids shall remain open for acceptance up to and inclusive of 90 days from the date of opening of the Financial Bid. Haryana State Warehousing Corporation may at its discretion, extend this date by 30 days and such extension shall be binding on the Bidders. If the date up to which the Bid is open for acceptance is declared to be a closed holiday/Sunday, the Bid shall be deemed to remain open for acceptance till next following working day.
16. Scanned copy of relevant documents i.e. Pan Card, Valid Trade/Registration License, ITR of last three Financial years i.e. 2022-23,2023-24 & 2024-2025, audited from Chartered Accountant, duly signed and stamped by the authorized representative of bidder shall be uploaded online on the portal along with other copies of documents as mentioned in the format of Technical Bid. No hard copy of Technical and Financial bid shall be accepted.
17. The bidder should submit the proof of copies of R.C. & notarized agreement with transporter/firm of at least 75 trucks/ vehicles working with it and the bidder have turnover not less than Rs. 6 Crore in three years in aggregate collectively i.e 2022-23 , 2023-24 & 2024-25.
18. The partnership deed may also be submitted, in case of partnership (firms/ Company).
19. ***Work Experience for supply of at least 10000 Nos. of Jute Gunny Bales of preceding last three years to any Govt. Agency/ PSU/other reputed organizations issued by the indenting organization with clearly mentioned the financial year i.e. 2022-23, 2023-24 & 2024-25***
20. No sub-letting of contract in any form shall be allowed.
21. Successful bidders shall abide by the statutory Law of the India as applicable from time to time.
22. The rates should be quoted per bale and mentioned both in words and in figures in the financial bid for transporting of Jute Gunny Bales from any Jute Mills from West Bengal to FOR all destination of Haryana. The price should be quoted inclusive of all local Taxes, Toll Tax, Statuary taxes, transit insurance of jute gunny bales but excluding GST.
23. Conditional bids will be out-rightly rejected.

24. The bidder should be registered under Carriage by Road Act,2007 and the valid certificate should be uploaded along with the tender documents.
25. Bidders should quote their lowest possible rates going carefully through the DNIT. Inclusion of any condition in the technical bid to the effect that their rates are negotiable or that he is prepared to undertake the job at some percentage less than the lowest rates offered or that he is ready to negotiate further or any other similar condition will render the contractor liable for de-listment/ debarment.
26. The Department reserves the right to accept/reject any or all bidders without assigning any reason. As such, Corporation has reserved the right to reject the tender at any stage without assigning any reason.
27. The online financial bid in prescribed format of only those bidders shall be opened who will qualify in the technical bid. Nothing over and above the rates quoted shall be paid on any account.
28. The earnest money of only L1 bidder shall be retained and the remaining shall be returned and negotiation of rates will be done with L1 bidder & with the other bidders as per State Govt. Instructions.
29. The entire transportation of allotted quantity of Jute Gunny bales for (KMS 2026 & RMS 2027) has to be successfully completed within stipulated time period after issue the each dispatch order i.e. within 10 days. Otherwise, a penalty of Rs. 2000/- per truck per day shall be imposed for the number of days delayed. Assuming load of 50 nos. of gunny bales per truck. In case, the successful bidder fails to transport Jute Gunny Bales within a stipulated period of time from issuance of dispatch order even after imposing penalty within 5 days, the contract shall be terminated and their security money shall be forfeited and the remaining Jute gunny bales shall be transported at risk and cost of the successful bidder without issuing any show cause notice.
30. Tendered quantity of Jute Gunny bales may be increased / decreased by the Corporation as per requirement on the same rate, term and conditions.
31. TDS shall be deducted as per the provision of Income Tax Act 1961 as applicable.
32. GST shall be paid by the Indenting Department.
33. In case of receipt of short gunny bales & transit damaged gunny bales at the destination, the cost of gunny bales would be recovered from the successful bidder.
34. The successful Bidder will provide approved mode of transport for transportation of Jute Gunny Bales from Different Jute Mills falling in West Bengal to the different destinations as per requirement of HSWC in the State of Haryana.
35. Successful Bidder will be bound for commencement of loading of the trucks from the different assigned Jute Mills immediately after receiving the instructions from HSWC. Delay to load beyond 96 hours of receipt of instructions by e-mail or any other mode of communication shall attract a penalty of Rs. 1000/- per truck per day, Assuming load of 50 nos. of gunny bales per truck.

36. Successful Bidder will ensure safety and security of Jute Gunny Bales by proper covering of the trucks carrying the Jute gunny bales with tarpaulins which should be tied with appropriate ropes.
37. Successful Bidder shall not withhold the delivery of the consignment for any reason whatsoever and shall be solely responsible for any loss that the Corporation may sustain on account of such non delivery. In the event of non-delivery of the complete consignment at the destination the bidder shall bear double the cost of jute gunny bales except natural calamities and force Majeure.
38. Successful bidder will ensure that trucks along with loaded jute gunny bales are fully insured to the value of vehicle, gunny bales and driver along with assistant as per provision applicable of relevant act(s).
39. Transit insurance policy of Jute Gunny bales would not borne by the Corporation. But Transit insurance policy will be taken on behalf of HSWC by successful bidder/ transporter at their own cost as per scheduled period of tender validity.
40. In case by virtue of any order /decision of the Corporation is directed to suspend the dispatch of jute gunny bales, Corporation has the right and authority to stop the dispatches immediately. In such an eventuality, Corporation shall not be responsible for any direct or indirect losses that may have to be sustained by the bidder.
41. If the consignment is diverted to some other destination within Haryana being FOR rates, Corporation will not pay any extra freight charges to the bidder.
42. In the event of losses & damages at given destination as stated in clause no. 38, successful bidder shall be responsible for all the losses and damages and cost of same will be recovered from the amount of security money and from bills etc. of the successful bidder in all respect.
43. In case of any eventuality like theft or accident while in transit the same should be brought to the notice of the Corporation at Panchkula and in case of theft/accident aFIR is to be lodged immediately at the nearest Police Station by the bidder under intimation to the Corporation. All such losses will be recovered from the Transporter, reasons whatever may be. In any case, if any amount received less from the Insurance company against claim lodge, the differential amount will also be recovered from the Transporter without any deviation. Withhold amount of transporter shall be released to him after receiving of amount from the Insurance Company.
44. No advance payment will be made. Payment will be made by H.O. level after receipt of satisfactory receipt of acknowledgement from concerned District Manager, HSWC/ concerned consignee Manager/ incharge, within 30 days after submission of bill / bills of transportation of jute gunny bales with receipt of clear acknowledgment of the jute gunny bales in good condition from the consignee along with original invoices, insurance policy and bills etc.
45. In case of redressal of grievances of penalty imposed by the Department, the aggrieved party can apply to the Managing Director, Haryana State Warehousing Corporation, Bays No.15-18, Sector-02, Panchkula for personal hearing within 90 days of imposition of such penalty. The decision of Managing Director, Haryana State

Warehousing Corporation, Bays No.15-18, Sector-02, Panchkula shall be final in this regard.

46. In case of any dispute in the agreement, arbitrator shall be appointed as per the provisions contained in Arbitration & Reconciliation Act 2016 as amended from time to time, except the matter where final decision rests with the competent authority.
47. All the disputes shall be subject to Panchkula Court Jurisdiction.
48. Every page of tender form along with attached documents as mentioned in tender must be signed and stamped by the bidder.
49. Payment of the transporter will be released after submitting the all relevant documents as required for accounted factor i.e. Tax invoice with HSWC GST IN no., acknowledgment of gunny bales along with stock entry provided by DMs in the field with remarks of Good Condition & acknowledgment should be mention with invoice no., E-way bill & Bilty with full specification i.e. Truck No., Invoice Nos., Nos, of bales, E-way bill, Consignee & Consigner name etc.
50. All the terms & conditions have been carefully read by me and accepted the same.

(Signature)

Name & Address of the Bidder

51. FORMAT OF TECHNICAL BID

Sr. No.	Particulars	Bidder Response (YES/NO)
1.	<p>Detail of the duly self-attested Certificate to be uploaded: (Yes/No)</p> <ul style="list-style-type: none"> <li><b>i)</b> Proof of copy of R.C. of trucks/vehicles of physical availability of at least 75 trucks working with firm. Notarized Lease agreement shall be valid up to date of contract as mentioned in term and condition of tender document.</li> <li><b>ii)</b> Certified Partnership Deed in case of partnership concerns incase partnership firm or MoA and Articles of Association (AoA) along with mentioning share of Directors of the company.</li> <li><b>iii)</b> Copy of TAN / PAN card along with ITR of last three financial year i.e 2022-2023,2023-24, 2024-2025.</li> <li><b>iv)</b> Solvency certificate of Rs. 50 lakh issued by the banker with clearly mentioned the “Solvency” in certificate must be between date of uploading the tender and up to date of closing of Technical bid.</li> <li><b>v)</b> Last Three years’ Experience Certificate/Performance certificate of gunny bales transportation work of any Government Agency / any Public Sector Undertaking of Any Government/ other reputed organizations i.e. 2022-23,2023-24 &amp; 2024-25.</li> <li><b>vi)</b> Duly audited Balance sheet/profit &amp;loss account of preceding last three financial years i.e 2022-23, 2023-24 &amp; 2024-25.</li> <li><b>vii)</b> Turnover is not less than 6 Crore in aggregate collectively in preceding three years i.e 2022-23, 2023-24 &amp; 2024-25.</li> <li><b>viii)</b> Authority letter on letterhead for any discussion, negotiation etc. (authorized person)</li> <li><b>ix)</b> Transporter/s must have Registration Certificate under carriage by Road Act 2007.</li> </ul>	
2.	Whether the copies of the following documents duly signed at each page have been uploaded (write Yes or No)	
	<ul style="list-style-type: none"> <li><b>i)</b> Tender Documents and Terms &amp;Conditions</li> <li><b>ii)</b> Authority Letter to sign the tender documents</li> </ul>	

**Financial Bid**

From:

(Full name, address and contact details of the supplier)

To

The Managing Director,  
Haryana State Warehousing Corporation,  
Bays no. 15-18, Sector -2,  
Panchkula.

Dear Sir,

1. I submit the price for transportation of approximately 1,00,000 nos. of jute gunny bales from Various mills of Kolkata to FOR destination, Haryana, the quantity of gunny bales as per month wise supply schedule of JC, Kolkata during KMS 2026 & RMS 2027 may be increase/decrease.
2. I have thoroughly examined and understood all the terms & conditions as contained in the Tender, invitation to tender, and its annexure & appendices and agree to abide by them.
3. I offer rate of per gunny bale inclusive of all taxes, duties, cess, loading charges, transit insurance etc. excluding GST.

<b>Item Description</b>	<b>Qty in Nos. approximately</b>	<b>Unit (in nos.)</b>	<b>Basic Rate /Unit in Rs.</b>	<b>Price per unit inc. all taxex except GST</b>	<b>Total amount in Figures &amp; Word ( Rs.)</b>
Transportation of jute gunny bales from various mills of Kolkata to FOR destination, Haryana.	1,00,000				

**Name :**

**Designation**

**Seal/Rubber Stamp of the  
Firm/Company**

## 52. Check list

S. No.	Basic Requirement which should be uploaded along with tender document	Documents required	Provided Yes/No	Placed at page No.
1	Proof of copy of R.C of at least 75 tucks/vehicles availability or working with the firm shall be valid up to date of contract as mentioned in term and condition of tender document.	R.C. photocopies, notarized Agreement required.		
2	Turnover not less than 6 Crore in aggregate collectively in preceding three years i.e 2022-23, 2023-24 & 2024-25.	Audited financial statements for three financial years certified by CA		
3	Audited balance sheet preceding three years i.e 2022-23, 2023-24 & 2024-25.	certified by CA		
4	<b><i>Work experience/ Performance Certificate for supply of 10000 Nos. of Jute Gunny Bales in preceding last three years to any Govt. Agency/PSU/Other reputed organizations issued by the indenting organization with clearly mentioned the financial year i.e. , 2022-23, 2023-24 &amp; 2024-25 .</i></b>	Copy of Work experience/ Performance Certificate Provided by Indenting Department/ Organization on their letter head.		
5	Valid PAN/TAN No.	Photocopy		
6	GST No. (Form GST REG-06)	Photocopy		
7	Earnest Money Deposit (Rs. 25,00,000/-)	Scanned copy of online payment receipt		
8	Tender documents Fee (Rs. 11,800/-)	Scanned copy of online payment receipt		
9	E-Service Fee (Rs. 1,180/-)	Scanned copy of online payment receipt		
10	Affidavit regarding the firm/bidder who have never been blacklisted by any government department/ corporation/ company etc.	Affidavit		
11	Affidavit regarding No civil/Criminal case is pending in any Court of Law against the participating firms/companies.	Affidavit		
12	Certified Partnership Deed in case of partnership firm concerns, if any. In case of registered company MoA (Memorandum of Association) and Articles of Association (AoA) along with mentioning share of Directors of the Company is must. If firm is having proprietorship, attach the affidavit regarding proprietorship	Copy		
13	Authority letter on letterhead for any discussion, negotiation etc. (authorized person) .	On letter head of the Company		
14	ITR i.e. 2022-23, 2023-24 & 2024-25			
15	Solvency certificate ( Rs. 50 Lakh) issued by the banker with clearly mentioned the "Solvency" in certificate must between date of uploading of tender and up to date of closing of technical bid.	Copy of certificate issued by Bank		
16.	Transporter/s must have Registration Certificate under carriage by Road Act 2007.	Copy of certificate		