

## 8. SECTION V: Financial Bid (Cover-2)

### **FIN-1** **COVERING LETTER** **(In Bidders Letter Head)**

To

[Location, Date]

**The Director**  
**Directorate of Technical Educational and Training, Odisha**  
**Killa Maidan, Buxi Bazar, Cuttack- 753001**  
**Phone No-0671(2301061), Fax-0671(2301961)**  
**Email-dtetorissa@gmail.com**

**Sub: RFP for Supply, installation and commissioning of Mechanical equipment for different Govt. ITIs & Polytechnics/Engineering Schools of Odisha [FINANCIAL BID]**

Sir,

I, the undersigned, offer to provide the Goods/Services for [Insert title of assignment] in accordance with your RFP No.\_\_\_\_\_, Dated: \_\_\_\_\_. Our Financial Bid is for the sum of [Insert amount(s) in words and figures\*]. This amount is inclusive of all the applicable taxes as per GST Act.

I do hereby undertake that, in the event of acceptance of our bid, the supply/services shall be provided with respect to the terms and conditions as stipulated in the RFP document. Equipment wise cost as per format (FIN-2) given in the RFP documents are mentioned below:

SL No	Particulars	Total Cost (Rs) (Without Tax)	Total Cost (Rs) (With Applicable Taxes)
1	<b>*Total Cost of Goods</b> [supply of equipment, machinery and software (if any) with their perpetual licenses, tools & tackles, consumables, comprehensive warranty for 36 months and cost of freight, insurance, unloading charges, installation & commissioning charges, civil, electrical and other works (if any) and hand-holding for 36 months (if applicable) etc.] <b>**The bidder must provide equipment wise cost breakup (In FIN-2) with this section.</b>		
2	CAMC Charges for 4th year		
3	CAMC Charges for 5th year		
4	CAMC Charges for 6th year		
	<b>GRAND TOTAL</b>		
	<b>**Grand Total (Total Cost without tax) in words (_____)</b>		

**\* DTE&T Odisha reserves the right to increase/decrease the ordered quantity by up to 25 per cent at any time, till the final delivery date (or the extended delivery date of the contract), by giving reasonable notice to the supplier without any change in the final agreed price.**

**\*\*Both Price of Goods and CAMC charges in the BoQ will be considered for Financial Bid Evaluation.**

**\* If any discrepancy is found in between total figure and words, then the value mentioned in word shall be final.**

**Equipment wise cost breakup & rate of GST in tabular format must be submitted in the FIN-2 with this price bid format. The total price of this breakup should match the price at serial -01 of above BOQ.**

**Yours faithfully,**  
**Authorized Signatory [In full and initials]:**  
**Name and Designation of Signatory with Date and Seal:**

**FIN-2**

**Bill of Quantity (BoQ)**

*(on Bidders Letterhead)*

**Name of the Bidder:** \_\_\_\_\_

**Sub: RFP for Supply, installation and commissioning of Mechanical equipment for different Govt. ITIs & Polytechnics/Engineering Schools of Odisha [FINANCIAL BID]**

SI No	Item description	Quantity	Price Per Unit without GST	Total Price without GST	Rate of GST (%)	Total Price with GST
1	<b>Cost of Goods</b>					
1.1						
1.2						
1.3						
1.4						
1.5						
1.6						
1.7						
1.8						
1.9						
1.10						
	*Bidder may add rows here for submission of item wise rate					
	<b>Total Cost of Goods</b>					

The bidder can add rows below as required.

**Notes:**

- Price must be quoted in INR only. Quoted Price must be fixed for the entire contract period.
- The quoted price should be inclusive of freight, insurance, comprehensive warranty, unloading charges, installation & commissioning charges, civil, electrical and other works, if any etc.
- This document (FIN-2) should be submitted in PDF as well as in Excel format.**
- DTE&T Odisha reserves the right to increase/decrease the ordered quantity by up to 25 per cent at any time, till the final delivery date (or the extended delivery date of the contract), by giving reasonable notice to the supplier without any change in the final agreed price.**

Our Financial Proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the Proposal.

We solemnly affirm that we will strictly adhere to the laws against fraud, corruption and unethical practices, including but not limited to "Prevention of Corruption Act, 1988", during the Request for Proposal (RFP) process and execution of the Contract, in case we are awarded the work. We understand you are not bound to accept any Proposal you receive.

**Yours faithfully,**

**Authorized Signatory [In full and initials]:**

**Name and Designation of Signatory with Date and Seal:**