

8. SECTION V: Financial Bid (Cover-2)

FIN-1

COVERING LETTER (In Bidders Letter Head)

To

[Location, Date]

The Director
Directorate of Technical Educational and Training, Odisha
Killa Maidan, Buxi Bazar, Cuttack– 753001
Phone No-0671(2301061), Fax-0671(2301961)
Email-dtetorissa@gmail.com

Sub: RFP for Supply, installation and commissioning of IT equipment for different Govt. ITIs & Polytechnics/Engineering Schools of Odisha [FINANCIAL BID]

Sir,

I, the undersigned, offer to provide the Goods/Services for [Insert title of assignment] in accordance with your RFP No. _____, Dated: _____. Our Financial Bid is for the sum of [Insert amount(s) in words and figures*]. This amount is inclusive of all the applicable taxes as per GST Act.

I do hereby undertake that, in the event of acceptance of our bid, the supply/services shall be provided with respect to the terms and conditions as stipulated in the RFP document. Equipment wise cost as per format (FIN-2) given in the RFP documents are mentioned below:

SL No	Particulars	Total Cost (Rs) (Without Tax)	Total Cost (Rs) (With Applicable Taxes)
1	*Total Cost of Goods [supply of IT equipment and software, raw material (if any), consumables (if any), comprehensive warranty for 60 months and cost of freight, insurance, unloading charges, installation & commissioning charges, civil, electrical and other works (if any) etc.] **The bidder must provide item wise cost breakup (In FIN-2) with this section.		
	GRAND TOTAL		
	Grand Total (Total Cost without tax) in words (_____)		

*** Price without tax in the BoQ will be considered for Financial Bid Evaluation.**

***If any discrepancy is found in between total figure and words, then the value mentioned in word shall be final.**

****Equipment wise cost breakup & rate of GST in FIN-2 (BoQ) must be submitted along with this price bid format. The total price of this breakup should match the price at serial -01 of above BOQ.**

Yours faithfully,

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal:

FIN-2

Bill of Quantity (BoQ)

(on Bidders Letterhead)

Name of the Bidder: _____

Sub: RFP for Supply, installation and commissioning of IT equipment for different Govt. ITIs & Polytechnics/Engineering Schools of Odisha [FINANCIAL BID]

SI No	Item description	Qty.	Price Per Unit without GST	Total Price without GST	Rate of GST (%)	Total Price with GST
1	Cost of Goods					
1.1	Desktop PCs	2070				
1.2	All-in-One PCs	70				
1.3	Laptops	52				
1.4	Interactive Touch Panels	121				
	Total of Cost of Goods	2313				

The bidder can add rows below as required.

Notes:

- Price must be quoted in INR only. Quoted Price must be fixed for the entire contract period.
- The quoted price should be inclusive of freight, insurance, comprehensive warranty, unloading charges, installation & commissioning charges, civil, electrical and other works, if any etc.
- This document (FIN-2) should be submitted in PDF as well as in Excel format.**
- DTE&T Odisha reserves the right to increase/decrease the ordered quantity by up to 25 per cent at any time, till the final delivery date (or the extended delivery date of the contract), by giving reasonable notice to the supplier without any change in the final agreed price.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the Proposal.

We solemnly affirm that we will strictly adhere to the laws against fraud, corruption and unethical practices, including but not limited to "Prevention of Corruption Act, 1988", during the Request for Proposal (RFP) process and execution of the Contract, in case we are awarded the work. We understand you are not bound to accept any Proposal you receive.

Yours faithfully,

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal: