

TENDER DOCUMENT

(BOOK I OF I)

FOR

**PROJECT MANAGEMENT CONSULTANCY SERVICES FOR PROVISION OF
INTERIM TRANSIT BASE AT GANNAVARAM, VIJAYAWADA, ANDHRA
PRADESH**

**TENDER ENQUIRY NO:CCE(R&D)S/ENQ/PMC/ITB/GAN/01/2026-27
Dated 27 Apr 2026**

**CHIEF CONSTRUCTION ENGINEER(R&D) SOUTH,
P.B.NO. 1569, AKBAR ROAD,
SECUNDERABAD – 500 003
PH- 040 – 27751842, 27753662
FAX No: 040 - 27751405**

**GOVERNMENT OF INDIA – MINISTRY OF DEFENCE
DEFENCE RESEARCH & DEVELOPMENT ORGANIZATION**

TENDER DOCUMENT

BOOK I OF I

ANNEXURE – I

INVITATION TO TENDER

ANNEXURE – II

GENERAL CONDITIONS OF CONTRACT

ANNEXURE – III

SPECIAL CONDITIONS

ANNEXURE – IV

SCOPE OF WORK & COMPLETION PERIOD

ANNEXURE – V

(SOP)STANDARD OPERATING PROCEDURE

ANNEXURE – VI

BILL OF QUANTITIES

**CHIEF CONSTRUCTION ENGINEER(R&D) SOUTH,
P.B.NO. 1569, AKBAR ROAD,
SECUNDERABAD – 500 003
PH- 040 – 27751842, 27753662
FAX No: 040 – 27751405**

ANNEXURE – I

INVITATION TO TENDER

FOR

**PROJECT MANAGEMENT CONSULTANCY SERVICES FOR PROVISION OF
INTERIM TRANSIT BASE AT GANNAVARAM, VIJAYAWADA,
ANDHRA PRADESH**

**TENDER ENQUIRY NO:CCE(R&D)S/ENQ/PMC/ITB/GAN/01/2026-27
Dated 27 Apr 2026**

INVITATION TO TENDER

Name of Work: Project Management Consultancy Services for Provision of Interim Transit Base at Gannavaram, Vijayawada, Andhra Pradesh

1. **Receipt of Tenders**

Tender Documents shall be received latest by 15.00 Hrs on 19 May 2026

2. **Reference Code for Tender**

CCE(R&D)S/SW/ENQ/PMC/ITB/GAN/01/ 2026-27 dated 27 Apr 2026.

3. **Tender Documents**

3.1 Tender document shall comprise of 1 Booklets as detailed below:-

BOOKLET 1 OF 1 CONSISTING OF:

- i) Invitation to Tender
- ii) General conditions of Contract
- iii) Special Conditions of Contract
- iv) Scope of Work & Completion Period
- v) SOP (Standard Operating Procedure)
- vi) Schedule of Items (BOQ)

3.2 Estimated cost of work **Rs.24.65 Lakhs.**

4. **Submission of Tender**

4.1 Tender shall be quoted online on CPP portal as per e-Tendering Procedures. Terms and conditions as stipulated in the draft Contract Agreement or NOT NEGOTIABLE and any conditional offer shall be liable for rejection.

4.2 Original tender documents such as Tender Cost, EMD, PQ Criteria along with mandatory documents mentioned in NIT have to be submitted in sealed envelopes and clearly super scribing the tender enquiry no. and due date and on top of the envelop.

5. **CLARIFICATION AND TENDER DOCUMENTS**

For any clarifications in connection with these tender documents and drawings, Tenderer may contact the following addresses: -

**CHIEF CONSTRUCTION ENGINEER (R&D) SOUTH,
GOVT OF INDIA, MINISTRY OF DEFENCE, DRDO
AKBAR ROAD, PB No. - 1569
SECUNDERABAD – 500003**

6. **INSPECTION OF SITE**

Tenderer is advised to inspect, site of work and acquaint himself with working conditions including constraints and collect all necessary information for carrying out the work. Collection of data is Bidder's responsibility. The work is to be carried out in the above-mentioned area. The Bidder shall acquaint himself / herself with the site

conditions prevailing at the site. Bidder shall visit the site to check the actual site conditions, availability of labour, communication, transport accessibility to the site and check scope of work etc; These factors shall be taken care of in the quoted unit rate. Failure to ascertain such conditions by the bidder at the time of bidding shall not constitute any reason for any dispute later on as regards the rates etc; The bidder should visit the site and acquaint himself/herself fully of the site & no claims whatsoever will be entertained on the plea of ignorance of difficulties involved in execution of work or carriage of materials.

7. **LANGUAGE**

Tender documents including tender drawings, if any and other information shall be prepared and submitted in English language only.

8. **VALIDITY OF TENDER**

Tender and the price/rates quoted shall remain valid for acceptance for a period of 120 (One Hundred and Twenty) days from the date of opening of price bid.

9. **SIGNING OF TENDER**

Digitally signed tender documents shall be uploaded.

10. **EARNEST MONEY DEPOSIT (EMD) :**

(i) Tender shall be accompanied by Earnest money as stated below:-

Amount of Earnest Money: **Rs.49,320/-** (Rupees Forty Nine Thousand Three Hundred Twenty Only) In favor of CCE(R&D) South, Secunderabad.

Form of Earnest Money

- Demand Draft / Fixed Deposit Receipt (FDR) /Bank Guarantee/Bankers Cheque issued by a Nationalized Bank / Scheduled Bank.
- A part of earnest money is acceptable in the form of bank guarantee also. In such cases 50% of earnest money or Rs. 20.00 lakhs whichever is less, will have to be deposited in shape of prescribed above and balance can be accepted in form of bank guarantee issued by a Nationalized/scheduled bank.
- FDR is pledged in favor of the tender inviting authority. It is in the tenderer's own interest to keep the FDR valid as long as it is required. There is no need for the department to insist upon the tenderer keeping the FDR valid, since he can encash the FDR only when it is assigned back to him by the tender inviting authority.
- The bank guarantee submitted as a part of Earnest Money shall be valid for a period of six (06) months or more from the date of submission of the tender.

Refund of Earnest Money

- The earnest money given by all the tenderers except the lowest tenderer should be refunded immediately after the opening of the tenders, or latest within a week from the date of receipt of tenders.

Forfeiture of Earnest money

- If the tenderer withdraws his tender before the expiry of the validity period, or before the issue of letter of acceptance, whichever is earlier, or makes any modification in the terms and conditions of the tender which are not acceptable to the department,

- then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely. This provision would naturally apply only to the lowest tenderer once the earnest money of all the tenderers except those of the lowest is refunded.
- If tenderer fails to furnish the prescribed performance guarantee within the prescribed period, the earnest money is absolutely forfeited to the President automatically without any notice.
- In case the tenderer fails to commence the work specified in the tender documents on the 15th day of such time period as mentioned in letter of award, after the date on which the Engineer-in-Charge issues written orders to commence the work, or from the date of handing over of the site, whichever is later, the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit whole of the earnest money absolutely.
- If only a part of the work as shown in the tender is awarded, and the contractor does not commence the work, the amount of the earnest money to be forfeited to the Government should be worked out with reference to the estimated cost of the work so awarded.
- In case of forfeiture of earnest money as prescribed above paras, the tenderer shall not be allowed to participating in the retendering process of the work.

11. **COST OF TENDER DOCUMENT**

Cost of the tender documents is Rs. 500 /- and is not refundable.

12. **SUBMISSION OF TENDER:**

For submission of e-Tender, bidders are requested to get themselves registered with **eprocure.gov.in** website along with civil category, Digital Signature Certificate (DSC) issued by authorized CA under IT Act 2003.

Tender document (**cover -1only**) containing **PQ criteria, Original DD for tender cost, EMD, undertaking, affidavit and documents for enlistment in for un-enlisted firms** shall be uploaded as cover-1 and to be sent by Registered Post addressed to the office as stated below so as to reach not later than the last date and time of receipt of tender.

**CHIEF CONSTRUCTION ENGINEER (R&D) SOUTH,
GOVT OF INDIA, MINISTRY OF DEFENCE, DRDO
AKBAR ROAD, PB No. - 1569
SECUNDERABAD – 500003**

13. **OPENING OF TENDER:**

e-Tender shall be opened as per the details mentioned vide para no. 7 of NIT. Tenderer or his duly authorised representative, not exceeding 2, may be present on the date and time set out above, to attend opening of tender if so desired by him.

14. EXPENSES FOR TENDER PREPARATION

For towards the preparation and submission of tender, tenderer shall not be entitled to any cost expenses or other claims whether or not the tender is accepted, rejected or, invitation to tender withdrawn or canceled.

15. COMPLETENESS OF TENDER

The scope of work, terms and conditions and other details have been specified in the tender document. Tenderer shall prepare and submit his tender keeping in mind the requirements of tender documents. Any tender not quoting for the complete work as per tender documents, indicating all technical data in respect of equipment being offered or is otherwise incomplete or is not in compliance with the tender documents shall be liable to rejection.

16. AMENDMENTS TO TENDER DOCUMENTS

OWNER shall have the right to amend delete/add to the various provisions in the tender documents or withdraw/cancel the invitation to tender without assigning any reason whatsoever. The amendments/errata issued by the owner shall be read carefully in conjunction with the tender documents. The contract price/rate/amount shall be deemed to have been worked out taking into account amendment/errata also.

17. ACCEPTANCE OF TENDER

OWNER shall not be bound to accept the lowest or any tender or to assign reasons for non-acceptance of any Tender. OWNER also reserves the right to accept a tender either in whole or in part. Breakup of prices/items rates shall be binding on the tenderer even in the case of acceptance of a tender in part.

18. TENDER NOT TO RESILE

The tender for the work shall remain open for acceptance for a period of One hundred Twenty (120) days from the date of opening of tender/ One hundred Twenty (120) days from the date of opening if financial bid in case tenders are invited on 2/3 bid system. If any tenderer withdraws his tender before the said period or issue of latter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the Earnest Money. Further the tenderer shall not be allowed to revise his offer only of required by tender appraisal committee/ tender standing committee based on the negotiations on order to give rebate on overall tender or on specific item(s).

19. PERFORMANCE GUARANTEE:

The Consultant shall submit an initial Security Deposit of 2.5% (two and half percent) of total consultancy fee in the form of Bank Guarantee from a scheduled/Nationalized bank within 21 (Twenty One) days of award of work. The Bank Guarantee should be valid for two months plus the consultancy period including extensions if any. In the event of failure to submit the Bank Guarantee, no payment shall be made to the consultant. The Bank Guarantee shall be released after satisfactory completion the consultancy services.

20. RETENTION MONEY:

Retention money @ 10% (Ten percent) of consultancy fee will be deducted from each running bill. This Retention Money deducted from each running bill amount will be released after consultancy work is over and completion certificate is issued by the OWNER.

21. PROFESSIONAL LIABILITY INSURANCE FOR CONSULTANCY SERVICES:

(a) Consultants will maintain Professional Liability Insurance including coverage for errors and omissions caused by Consultants' negligence, breach in the performance of its duties under this contract from an Insurance Company permitted to offer such policies in India. Consultant will bear all expenses to maintain this insurance cover. The Insurance coverage will be for 5 years effective from completion of consultancy services and will be for minimum of the following amount:-

- (i) Total Professional Fee including reimbursable expenditures made or expected to be made to the consultants.
- (ii) Proceeds, the consultants may be entitled to receive from any insurance maintained by the Consultants to cover such a liability.
- (iii) The indemnity limit in terms of "Any One Accident" (AOA) and "Agreement limit on the policy period" (AOP) should not be less than the amount stated in the contract.

23. Agencies/Contractors to whom tenders are issued shall be return all documents to CCE (R&D) South, Secunderabad failing which the contractor's will be debarred for issue of tenders in future.

24. All revisions, clarification, corrigendum etc. to the tenders (if required) shall be informed through letter only.

25. The bidder shall not make any photocopy of the tender document (part or whole) and any violation found at later stages will make them debarred in participating future tenders.

26. **In case any firm backs out after becoming L1 shall be banned for a period of 1 year.**

TENDER ENQUIRY NO:CCE(R&D)S/ENQ/PMC/ITB/GAN/01/2026-27

Dated 27 Apr 2026

“In lieu” page to

GENERAL CONDITIONS OF CONTRACT (GCC 2023)

A copy of General conditions of contract (GCC 2023) as amended has been supplied to this tender. I / we have read and understood the provisions contained in the aforesaid General conditions of Contracts before submission of this tender and I / we agree that I/we shall abide by the terms and conditions thereof as mentioned, if any elsewhere in these tender documents.

It is hereby further agreed and declared by me/us that the General Conditions of Contracts including Article – 42 thereof pertaining to settlement of dispute by arbitration form part of there tender documents.

Contractor

Accepting Officer

Date 2026

Date 2026

NOTE: GCC 2023 is already circulated. If any bidder desires to have a copy of the same obtained on written request made on firm letter head signed by authorized signatory of the firm. The copy of GCC 2023 has to be returned along with the bid

DRAFT PROFORMA FOR BANK GUARANTEE FOR EARNEST MONEY

This deed of guarantee made this _____ Day of _____ Two Thousand Twenty Five between _____ (Name of Banker) having its Registered Office at _____

_____ (hereinafter referred to as the "Surety") and President of India acting by and through Chief Construction Engineer (R&D), Defence Research & Development Organisation, P.B.No. 1569, Akbar Road, Secunderabad – 500 003 (hereinafter referred to as the "Owner").

WHEREAS _____ (Contractor's name) (hereinafter referred to as "Contractor"), a company registered under Companies Act 1956 and having their registered Office at _____ Bound to deposit with the OWNER by way of EARNEST MONEY Rs. _____ (Rupees _____ Only) in connection with their Tender for _____ (Name of work) with reference to OWNER'S Tender Enquiry No. _____ dated: _____ as per specification and terms and conditions enclosed therein.

WHEREAS the CONTRACTOR as per clause No. 10 of invitation to Tender has agreed to furnish a Bank Guarantee valid upto _____ (date) instead of deposit of Earnest Money.

NOW THIS WITNESSETH

That the surety in consideration of the above tender made by the CONTRACTOR to the OWNER hereby undertake to guarantee payment on demand to the OWNER of the said amount of Rs. _____ which the CONTRACTOR is bound to deposit with the OWNER by way of Earnest Money in connection with his tender.

Notwithstanding anything contained in the foregoing, the surety's liability under the guarantee is restricted to Rs. _____ (Rupees _____ Only).

The Guarantee shall remain in force and effective upto _____ and shall expire _____ and become ineffective on intimation thereof being given to the SURETY by the OWNER in which event this guarantee shall stand discharged.

This guarantee shall not be affected by any change in the constitution of the OWNER, CONTRACTOR or the SURETY.

The OWNER shall be eligible to make any claim under this guarantee only if the CONTRACTOR submitting the tender, resile from the offer or modify the terms and conditions thereof in a manner not acceptable to the OWNER or fail to sign the contract and deposit initial security deposit within 10 (Ten) days after the OWNER has advised the CONTRACTOR the acceptance for _____ (name of work) on mutually agreed terms and conditions. The OWNER's decision in this regard shall be final and binding.

The SURETY cannot revoke this guarantee during its currency except by the previous consent of the OWNER in writing.

Notwithstanding anything contained hereinabove, unless a demand or claim under this guarantee is made on the SURETY in writing on or before _____ the SURETY shall be discharged from all liabilities under this guarantee hereafter.

For and on behalf of
(BANKER'S NAME)

ANNEXURE-II

TENDER DOCUMENT

GENERAL CONDITIONS OF CONTRACT

FOR

**PROJECT MANAGEMENT CONSULTANCY SERVICES FOR PROVISION OF
INTERIM TRANSIT BASE AT GANNAVARAM, VIJAYAWADA,
ANDHRA PRADESH**

**TENDER ENQUIRY NO:CCE(R&D)S/ENQ/PMC/ITB/GAN/01/2026-27
Dated 27 Apr 2026**

CONTENTS

<u>ARTICLE</u>	<u>DESCRIPTION</u>
1	Definition & Interpretation
2	Communication
3	Scope of Contract
4	Work Commencement, Execution and Delay
5	Contract Price
6	Payment
7	Taxes and Duties
8	Responsibility of the owner
9	Obligations of the contractor
10	Quality of Work
11	Responsibility for Completion
12	Construction Power and Water Supply
13	Contractor's Temporary Site Office/ Workshop/ Store/ Cement Store etc.
14	Exclusions
15	Deviation, Extent and Rates for Extra Items
16	Contract Price Adjustment
17	Measurement of Work
18	Engineer's Authority
19	Working Hours
20	Drawings, Specifications and Schedule of Items
21	Contractor's Representative
22	Co-ordination with other contractors
23	Liquidated Damages for Delay
24	Completion of Work
25	Defects Liability
26	Materials
27	Misuse of Works
28	Refund/Forfeiture of Security Deposit and Performance Guarantee
29	No Interest/ Damage Payable
30	Materials/ Goods/ Equipment not incorporated in Works
31	Owner's Lien
32	Sub –Contracting
33	Passage of Property and Risk
34	Safety and Security
35	Deductions from Contract Price
36	Indemnity
37	Intellectual Property Rights(IPR)
38	Preservation of Peace
39	Confidentiality and Secrecy
40	Suspension and Termination
41	Force Majeure
42	Resolution of Dispute
43	Liquidation
44	Effective date of Agreement
45	Annexures to the Contract
46	Code of Integrity and Integrity Pact
47	Lump sum Provision in Tender
48	Closure of Contract
49	List of Manuals/ Standard Operating Procedure (SOP)
50	Risk Distribution
51	Compliance to Carriage by Road Rules
52	Limitation of Liability
53	Amendments

<u>ABBREVIATIONS & ACRONYMS</u>	
ASHRAE	American Society of Heating, Refrigerating and Air-conditioning Engineers
BIS	Bureau of Indian Standards
BOQ	Bill of Quantities
B/R, B&R	Building and Roads
CCE(R&D)	Chief Construction Engineer for Research And Development Construction Establishment
CPCB	Central Pollution Control Board
DLP	Defect Liability Period
DRB	Dispute Resolution Board
EFT	Electronic Fund Transfer
EM	Estate Manager
EOT	Extension of Time
EPC contract	Engineering, Procurement and Construction contract
FAC	Final Acceptance Certificate
FDR	Fixed Deposit Receipt
FM	Force Majeure
GCC	General Conditions Of Contract
GFC drawings	Good for Construction drawings
GST	Goods and Services Tax
HR	Human Resources
IE RULES	Indian Electricity rules
IGST	Integrated Goods and Services Tax
IPR	Intellectual Property Rights
IRC	Indian Roads Congress
ISD	Initial Security Deposit
LD	Liquidated Damages
LOI	Letter of Intent
MEP	Mechanical, Electrical and Plumbing
NBC	National Building Code
NOC	No Objection Certificate
PM	Project Manager
PSU	Public Sector Unit
QA/QC	Quality Assurance/ Quality Control
QAP	Quality Assurance Plan
RAR Bill	Running Account Receipt Bill
RDCE	Research and Development Construction Establishment
SCC	Special Conditions Of Contract
SHE	Safety, Health and Environment
SOP	Standard Operating Procedure
TCS	Tax Collected at Source
TDS	Tax Deducted at Source
T&P	Tools and Plants
WCR	Work Completion Report

DRAFT AGREEMENT

This agreement for “_____” bearing Contract Agreement No. _____ Dated _____ made and entered into this _____ between the President of India acting by and through Chief Construction Engineer(R&D), Defence Research & Development Organization (DRDO), P.B.No.1569, Akbar Road, Secunderabad – 500 003 hereinafter referred to as the “OWNER” (which expression shall, unless excluded by or repugnant to the context or meaning thereof, be deemed to include its successors and assigns) of ONE PART.

AND

M/s. _____ having their registered office and principal place of business at “_____” hereinafter referred to as the “CONTRACTOR” (which expression shall, unless excluded by or repugnant to the context or meaning thereof, be deemed to include its successors and assigns) of OTHER PART.

WITNESSETH THAT

WHEREAS the OWNER invited the CONTRACTOR to submit tender for “_____” vide Tender Enquiry No. _____

AND

WHEREAS, the CONTRACTOR submitted tender to the OWNER for execution of the work in accordance with the tender documents including technical specifications, schedule of items and tender drawings vide their letter No. _____ dated _____.

AND

WHEREAS, the CONTRACTOR has accepted the Approval by the _____ note sheet on _____.

WHEREAS, the OWNER has accepted the negotiated tender submitted by the CONTRACTOR for the execution of the aforesaid work and placed Letter of Intent No. _____

AND

WHEREAS, the CONTRACTOR has agreed to execute the aforesaid work on the terms and conditions stated hereinafter and has also agreed to submit to the OWNER Initial Security Deposit required to be submitted in accordance with the conditions of the Tender.

NOW, THEREFORE, in consideration of the foregoing promises and mutual covenants herein contained the parties hereby agree as follows :

ARTICLE – 1: DEFINITIONS AND INTERPRETATION

In this document as hereinafter defined, the following words and expressions shall have the meanings assigned to them except where the agreement explicitly provides: -

1.1 “CONTRACT” means a formal legal contract relating to the subject work, entered into between the OWNER (Accepting Officer on behalf of the President of India) and the CONTRACTOR on mutually agreed and accepted terms and conditions which are in compliance with all the relevant provisions of the law of the country. Contract includes ‘Tender Document’ (including all its section, appendices, forms, formats etc.) published to invite Bids/Tender, CONTRACTOR’s offer and his unconditional promise for acceptance thereof including annexures, correspondences etc. complementary to one another and referred to in the contract.

1.2 “OWNER” means the President of India, acting by and through Chief Construction Engineer (R&D)/Estate Manager, who accepts and signs the Contract.

1.3 “ACCEPTING OFFICER” means duly authorised officer who signs the Contract.

1.4 “TENDER DOCUMENT” means the document consisting all its section, appendices, forms, formats, etc. published by CCE (R&D) / Estate Manager or his Authorised Representative to invite bids in a Tender process or Tender Enquiry.

1.5 “WORK(S)” mean works, supplies, services to be executed in accordance with the Contract or part(s) thereof as the case may be and shall include all extra or additional, altered or substituted works or temporary/enabling works and urgent works as required for performance of the Contract.

1.6 “CONTRACTOR” (including the terms Consultant or Supplier or Service provider or Firm or Vendor or Manufacturer or Successful Bidder under specific contexts) means an individual or the person, Company, a co-operative society, a Hindu Undivided Family (HUF) and an association of body of person(s), whether incorporated or not, with whom the Contract is entered into and shall be deemed to include the CONTRACTOR’s successors, agents, Sub-contractors, representatives, heirs, executors and administrators (approved by the Accepting Officer) as the case may be, unless excluded by the terms of Contract.

1.7 “GOVERNMENT” or “GOVERNMENT OF INDIA” means the President of India or the successors in office.

1.8 “PROJECT MANAGER” means Engineer detailed by the Accepting Officer on behalf of OWNER for planning, design, construction and Contract Management of the Project/Works as a whole or part thereof.

1.9 “ENGINEER– IN – CHARGE” means the Engineer detailed by the Accepting Officer to direct, supervise and be in-Charge of the work or part thereof at project/ Work site.

1.10 “SITE ENGINEER” means Engineer detailed by the Project Manager/Engineer-in-charge for day-to-day supervision of work at site.

1.11 “SITE” means the area identified by the OWNER for the scope of work indicated in Article 3 of General Conditions of Contract (GCC).

1.12 “TEMPORARY WORKS” shall mean all temporary/enabling work of every kind required in or about the execution, completion and maintenance during Defect Liability Period.

1.13 “APPROVED AND DIRECTED” means the approval and direction of the OWNER or person(s) authorised/ detailed by him for the particular purpose.

1.14 “MONTH” means calendar month as per the Gregorian Calendar.

1.15 “DAY” means calendar day as per the Gregorian Calendar.

1.16 “WEEK” means a continuous period of 07 (seven) calendar days as per the Gregorian Calendar.

1.17 “SUB CONTRACTOR” means a person or a firm or a corporate body approved by OWNER who has entered into a Contract with the CONTRACTOR to complete a part of work.

1.18 BILL OF QUANTITIES (BOQ) means the price and complete schedule of quantities forming part of price-bid or such schedule of quantities forming the part of Contract (with amendments, if any).

1.19 “MARKET RATE” means the rate for an item of Work, determined on the basis of the cost of labour, materials brought to site and incorporated in the Work(s) and tools and plants (T&P) required for the Work executed, taxes plus percentage (% age) of the rate as mentioned in the Contract (Maximum 15 %) to cover overheads and profit of the CONTRACTOR.

1.20 “EMERGENCY WORKS” means any urgent measures which, in the opinion of the OWNER or his representative, become necessary during the progress of the Works to obviate any risk of accident or failure or which becomes necessary for security, safety or rectifications to essential services like water and power supply, Mechanical, Electrical & Plumbing (MEP) system during execution and Defect Liability Period of the Contract.

1.21 “GST” means taxes levied under Central Goods and Services Act (CGST Act), 2017, Integrated Goods and Services Tax Act and various State/U.T. Goods & Service Tax Laws and applicable cesses in force. (Here in referred as relevant GST law).

1.22 “PARTIES” means the OWNER & the CONTRACTOR who have entered into the Contract Agreement.

INTERPRETATION

1.23 Following expressions are synonymous to each other

- (a) Tender and Bid
- (b) Derivatives Tender/Bidding Documents, Bidding/Tendering.
- (c) Tenderer/Bidder/CONTRACTOR/Bidding Firms/Firms.
- (d) Bill of Quantity (BOQ) / Schedule of quantities / Schedule of items / Priced Schedule.
- (e) OWNER/CCE(R&D)/Estate Manager(EM)/Accepting Officer.
- (f) Bid security/ Initial Security Deposit
- (g) Performance Security/ Performance Guarantee.
- (h) In the case of Consultancy Contract the word ‘CONTRACTOR’ shall be read as ‘Consultant’ as applicable in GCC and SCC.
- (j) Contract / Agreement /Contract Agreement
- (k) Breach/ Default
- (m) Material/ equipment/ goods
- (n) Debarment/Banning/Black-Listing/Suspension of Firms

1.24 **Singular and plural**

Where the context so requires, words importing the singular only will also include the plural and vice versa.

- 1.25 Headings and Marginal notes to GCC shall not be deemed to form part thereof or be taken into consideration in the interpretation or construction thereof or of the Contract.

1.26 Discrepancies and Order of Precedence (Higher to Lower) of Documents

1.26.1. If there are varying/ conflicting provisions made in any documents forming part of the contract, the OWNER shall be deciding with regards to the intention of the documents mainly based on higher/ superior value in the documents. OWNER's decision shall be final and binding on the CONTRACTOR.

1.26.2. Any error in description, quantity or rate in Schedule of Quantities or any omission therefrom shall not vitiate the Contract or release the CONTRACTOR from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contract.

1.26.3. The several documents forming the Contract are to be viewed as mutually explanatory of one another. However, in case of any contradicting discrepancies, following order of precedence/ preference (Higher to Lower) shall be followed for both GCC Article 1.26.4 (A) & (B): -

- (a) Drawings (both Tender & working)
 - (i) Drawings with figured dimensions and scaled.
 - (ii) Drawings / sketches with figured dimensions.
 - (iii) Illustrative schemes / sketches un-scaled and without figured dimensions.
- (b) Conditions of Contract
 - (i) All appended Conditions of Contract Agreement.
 - (ii) Special Conditions of contract (SCC).
 - (iii) General Conditions of contract (GCC).

1.26.4. (A) Item Rate (both percentages based or quoted rate based) & lump sum contract: -

- (a) Description in BOQ/ Price Schedule/ Price Bid and Notes, if any.
- (b) Particular technical specification, if any.
- (c) Drawings
- (d) Conditions of Contract
- (e) Technical specifications
- (f) Relevant/Applicable Indian Standards and Codes and practices (BIS, NBC, IE RULES, IRC, ASHRAE etc.).
- (g) Relevant International codes and practices.

For LUMP SUM CONTRACT, largest dimensions of drawings & BOQ and superior specifications between BOQ and technical specification shall be considered for financial implications.

(B) Turn Key/EPC (Design & Building) contracts: -

- (a) Price Bid/ Financial Bid/ Price Schedule and Notes, if any.
- (b) OWNER's requirements: -
 - (i) Functional
 - (ii) Engineering/ Design criteria
 - (iii) Specification

- (iv) Construction/ Execution/ Procurement
- (c) OWNER's preliminary drawings.
- (d) CONTRACTOR's Bid Submittal including drawings.
- (e) Conditions of Contract.
- (f) Relevant Indian Standards / codes and practices (BIS/NBC/IE RULES/IRC, ASHRAE etc.).
- (g) Relevant International codes and practices.

1.26.5 Contract Comprising of Sections / Parts Confirming to 1.26.4 (A) & (B), above principles enunciated in 1.26.4 (A) & (B) for order of precedence shall apply to corresponding parts of the contract.

GOVERNING LAWS

1.27. Governing Laws and Jurisdiction

(a) This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Laws of India for the time being in force.

(b) Irrespective of the place of delivery, or the place of performance or the place of payments under the Contract, the Contract shall be deemed to have been made at the place from which the Letter of Intent (LOI) or the Contract Agreement has been issued. The courts of such a place shall alone have jurisdiction to decide any dispute arising out in respect of the Contract. Any reference to any legal Act, Government Policies or orders shall be deemed to include all amendments to such instruments, from time to time, till date.

1.28. Changes in Laws and Regulations

Unless otherwise stipulated in the Contract, if after last date of Bid submission (Techno-commercial), any law, regulation, ordinance, order or bye-laws having the force of law is enacted, promulgated, abrogated, or changed in India (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the completion date and/ or the Contract price, then such completion date and / or Contract price shall be correspondingly increased or decreased, to the extent that the CONTRACTOR has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the Contract.

WORDS, TERMS & EXPRESSION

1.29. Words importing the masculine gender shall be taken to include other genders, and words importing persons shall include any company or association or body of individuals, whether incorporated or not.

1.30. Terms and expression not herein defined, explained or interpreted shall have the meanings assigned to them in the Indian Contract Act, 1872 (as amended) or the Sale of Goods Act, 1930 (as amended) or the General Articles Act, 1897 (as amended) as the case may be.

DOCUMENTS CONVENTIONS

1.31. All words & paras defined in GCC Article 1 are written as 'Capitalized Word' and shall have the defined meaning. The rest of the words shall be as per grammar and usual dictionary meaning.

1.32. Any generic reference to GCC shall also imply a reference to SCC as well.

1.33. Any reference to 'Contract' shall be deemed to include all other documents (inter-alia GCC, SCC) as described in GCC Article 45.

LANGUAGE OF CONTRACT

1.34. The Contract shall be written in the Official Language or English. All correspondence and other contract documents, which the parties exchange, shall also be written / translated accordingly in that language. For purposes of interpretation of the Contract, the English documents / translation shall prevail.

THE ENTIRE AGREEMENT

1.35. This Contract and its documents constitute the entire agreement between the OWNER and the CONTRACTOR, and supersedes all other communications, negotiations, and agreements (whether written or oral) of the Parties made before the date of this Contract. No representative of either Party has the authority to make, and the Parties shall not be bound by or be liable for, any statement, representation, promise or agreement not outlined in this Contract.

SEVERABILITY

1.36. If any provision or condition of this Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or pronouncement shall not affect the validity or enforceability of any other provisions and conditions of this Contract.

ARTICLE – 2: COMMUNICATION

- 2.1. Writing or written includes matter either whole or in part, in digital communications, manuscript, photographed or printed under authorised signature along with seal or digitally acceptable authentication, as the case may be.
- 2.2. All communications under the Contract shall be served by the parties on each other in writing only, in the Contract's language, and served in a manner customary and acceptable in business and commercial transactions.
- 2.3. The effective date of such communications shall be either the date when delivered to the recipient or the effective date mentioned explicitly in the communication, whichever is later.
- 2.4. No communication shall amount to an amendment to the contract, except in case of a formal letter of amendment to the Contract as per the terms and conditions of the Contract.
- 2.6. **The person signing the communication**
For all purposes of the Contract, including Arbitration, there under all communications to the other party shall be signed by:
 - (a) The CONTRACTOR or his authorised Representative (on behalf of the CONTRACTOR) who has signed the contract shall sign all correspondences.
 - (b) A person signing communication in respect of the Contract or purported to be on behalf of the CONTRACTOR, without disclosing his authority to do so, shall be deemed to warrant that he has authority to bind the CONTRACTOR. If it is discovered at any time that the person, so signing has no authority to do so, the OWNER reserves its right to, without prejudice to any other right or remedy, to terminate the contract for default in terms of the Contract and avail any or all the remedies there under and hold such person personally and / or the CONTRACTOR liable to the OWNER for all costs and damages arising from such remedies.
 - (c) Unless otherwise stipulated in the Contract, the Accepting Officer signing the Contract shall administer the Contract and sign communications on behalf of the OWNER.

2.7. Address of the parties for sending communications by the other party

For all purposes of the Contract, including Arbitration, there under the address of parties to which the other party shall address all communications and notices shall be: -

- (a) The address of the CONTRACTOR as mentioned in the Contract unless the CONTRACTOR has notified the change of address by a separate communication containing no other topic to the OWNER. The CONTRACTOR shall be solely responsible for the consequence of an omission to notify change of address in the manner aforesaid, and
- (b) The address of the OWNER shall be the address mentioned in the Contract. The CONTRACTOR shall also send additional copies to officers of the OWNER presently dealing with the Contract.

ARTICLE – 3: SCOPE OF CONTRACT

SCOPE OF WORK

- 3.1 The scope of work to be executed by the CONTRACTOR under the Contract shall include all work, supplies and services for construction, completion and maintenance as specified in the tender documents (or as finalised).
- 3.2 Scope of Work shall be as delineated in Contract and shall, except and otherwise provided in the Contract, include all human resources, materials, tools, plants, equipment, transportation, hoisting, setting, fitting & fixing in position, energy & water in preparation for full and entire execution, completion of the Work(s) and defect liabilities with good practice and recognized principles.
- 3.3. Depending upon type of Contract, scope of work shall be as per approved working drawings, specifications. Any other details of scope of work mentioned in the Contract will also be followed.
- 3.4. The scope of work to be carried out by the CONTRACTOR shall also include the following:-
 - (a) Setting out of the Work(s) in respect of position, level, dimensions, alignments, etc. including establishment of bench marks, survey reference points, etc.
 - (b) Clearance of the site, before & after completion of the Work.
 - (c) Site levelling / terracing within the limits as shown in the drawings or as directed by the PM/ Engineer-in-Charge.
 - (d) Disposal of debris, excavated materials, etc.
 - (e) Testing of water, soil, concrete and all construction materials etc.
 - (f) Pumping out rain water / underground water from foundations, excavations and drainage of surface water from Work Site.
 - (g) All scaffolding, shorting, centring, shuttering works, etc.
 - (h) Running and maintenance of all construction plants and equipment, tools and tackles, etc.
 - (j) All temporary / enabling works such as proper approach road to the site, water supply, drainage and sewerage, power supply including diesel generator set, temporary offices, stores, construction yard, canteens, toilet blocks, labour camp, fencing, etc.
 - (k) Protection of trees, shrubs, green environments and other surfaces on /or above ground surface also below ground surfaces up to execution envelop and affected zone as per instruction of Engineer-in-Charge/Project Manager (PM)/OWNER.
 - (l) Any other work required in connection with the execution of the Contract Work.

The cost of all the above mentioned works shall have deemed to be included in the rates for various items of work although such inclusion may not be specifically spelt out but shall be as per the contract.

ARTICLE – 4: WORK COMMENCEMENT, EXECUTION AND DELAY**COMMENCEMENT OF WORK**

4.1. After issue of Letter of Intent (LoI), the OWNER or his rep shall instruct the CONTRACTOR to 'commence the works', only after encumbrance free land/sites, minimum required for execution of the Work, is made available and sufficient clearances and permits have been obtained as per **Article 8 & 9**. The CONTRACTOR, within 02 (Two) weeks, shall submit the following to the OWNER for his approval:

- (a) The work programme in such form and detail as the OWNER reasonably prescribes;
- (b) Methods statement which the CONTRACTOR proposes to adopt for execution of the works.
- (c) The Quality Assurance(QA) and Quality Control(QC) plan.

The OWNER, on being satisfied with CONTRACTOR's submission, shall hand over total or partial possession of the site to the CONTRACTOR.

4.2. Date of Commencement shall be reckoned from 15th day from the date of issue of the LOI, unless otherwise stated in the Contract.

4.3. In case of emergency works, commencement of work shall be as per Contract.

TIME FOR COMPLETION

4.4. The entire scope of work covered in this Contract shall be completed within the time stated in Contract or within such extended time granted to the CONTRACTOR by the OWNER under the provision of this Article 4 of GCC.

4.5. Time is Essence of Contract

The time allowed for execution of Work as stipulated in the Contract or as the extended time in accordance with these conditions shall be deemed to be the essence of the Contract.

PROGRESS, REVIEW AND REPORTING

4.6. **Monitoring System:** A system of project monitoring for Work shall be prepared and submitted by the CONTRACTOR before start of the Work and same shall be available at site of Work. A detailed work / progress schedule showing all the activities including mobilisation, site clearance, procurement of major construction material like cement and steel, excavation work, foundation work, sanitary and water supply work etc. The Work shall be monitored on quarterly/monthly/fortnightly/weekly basis by the OWNER and various Review committee. The status report shall be submitted by the CONTRACTOR to the OWNER. If required, approved work progress schedule may be amended during execution to meet the completion time after discussion and deliberation with the CONTRACTOR.

4.7. In case of non-submission of construction programme by the CONTRACTOR, the program approved by the Engineer-in-Charge shall be deemed to be final and binding on the CONTRACTOR.

4.8. The approval by the OWNER of such programme shall not relieve the CONTRACTOR of any of the obligations under the Contract.

DELAY IN EXECUTION

4.9. While examining the request of the CONTRACTOR for extension of time, the OWNER shall consider all circumstances and categorise of the delays as follows:

- (a) **Excusable delays** - Force Majeure (FM) as covered in the GCC Article No. 41.

(b) **Compensable delays** – Compensation Events, which put full burden of responsibility on the OWNER and also in case of Excepted risks covered in the GCC Article 50.

(c) **Inexcusable delay** (CONTRACTOR's own faults), which puts the full burden of responsibility on the CONTRACTOR as covered in the GCC.

(d) **Concurrent delays** - when two or more events responsible for delay overlap each other. The delays may be attributable to the OWNER or the CONTRACTOR or none, and fall in above categories. The eligibility for extension of time (EOT) shall be determined by plotting each contributing concurrent delay on the critical path. Any overlap period determined shall not be granted for EOT to the CONTRACTOR.

4.10. Once the delay is categorised, it shall then be determined by the OWNER whether the CONTRACTOR is eligible for EOT, with or without Liquidated Damages (LD).

EXTENSION OF TIME (EOT)

4.11. The Time for Completion specified may be extended if the CONTRACTOR has delayed or impeded in the performance of any of the obligations under the contract by reason of any of the following:

- (a) Force Majeure: The extension of completion time shall be as GCC Article-41, or
- (b) Excepted Risks: The extension of completion time shall be as GCC Article-50, or
- (c) Major changes or substantial addition to the Work ordered by the OWNER adversely affecting the completion time, or
- (d) Delay in handing over the site etc., or
- (e) Abnormally bad weather, or
- (f) Delay on part of other CONTRACTOR or tradesmen engaged by OWNER in executing works not forming part of the Contract, or
- (g) Non availability of stores the responsibility of Government to supply, or
- (h) Non availability of breakdown of tools & plants to be supplied or to be supplied by the Government, or
- (j) Any suspension order given by the OWNER, or
- (k) any other sufficient cause which, in the opinion of the OWNER, is beyond the CONTRACTOR's reasonable control; by such period as shall be fair and reasonable

in all the circumstances and as shall fairly affect the delay or impediment sustained by the CONTRACTOR.

In case of conditions from (b) to (k), extension of time shall be as per decision of the OWNER.

4.12. Except where otherwise specifically provided in the Contract, the CONTRACTOR shall submit to the OWNER a notice in writing (along with all the valid supporting documents) for an extension of the time for completion, together with particulars of the event or circumstance justifying such extension as soon as reasonably practicable, but not later than thirty (30) days after the commencement of such event or circumstance. As soon as reasonably practicable, after the receipt of such notice and supporting particulars of the claim, the OWNER may give a fair and reasonable extension of time for completion of Work.

4.13. The CONTRACTOR shall at all times use his reasonable efforts to minimise any delay in the performance of his obligations under the Contract.

4.14. The CONTRACTOR shall have no claim of damages for extension of time granted or rescheduling of milestone/s for events listed above at clause 4.11.

4.15. In case, the Work is hindered by the Department or for any reason / event, for which the OWNER is responsible, OWNER shall, if justified, give a fair and reasonable extension of time and reschedule the mile stones for completion of work. Such extension of time or rescheduling of milestone/s shall be without prejudice to any other right or remedy of the parties in contract or in law.

4.16. Request for rescheduling of Mile stones or extension of time, to be eligible for consideration, shall be made by the CONTRACTOR in writing within fourteen days of the happening of the event causing delay on the prescribed forms. The CONTRACTOR shall indicate in such a request the period by which rescheduling of milestone/s or extension of time is desired. With every request for rescheduling of milestones, or if at any time the actual progress of work falls behind the approved programme by more than 10% of the stipulated period of completion of Contract, the CONTRACTOR shall produce a revised programme which shall include all details of pending drawings and decisions required to complete the Contract and also the target dates by which these details should be available without causing any delay in execution of the Work.

4.17. In any such case, the OWNER may give a fair and reasonable extension of time for completion of work or reschedule the mile stones. Such mutually agreed EOT or rescheduling of the milestones shall be communicated to the CONTRACTOR by the OWNER in writing.

4.18. In case the work is delayed by any reasons, in the opinion of the OWNER, by the CONTRACTOR for reasons beyond the events mentioned in GCC Article 4.11 and beyond the justified extended date, the OWNER may grant EOT required for completion of work, with or without Liquidated Damages (LD).

ARTICLE – 5: CONTRACT PRICE

5.1. The CONTRACTOR shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the proper completion and maintenance of the works including Defect Liability Period (DLP).

5.2. Bidders should analyse and quote, in consistent manner, across all items of BOQ/ Price Bid. They should avoid quoting freakishly low rates for some items and freakishly high rates for other items on comparison of their own quoted rates and market prices. The OWNER shall, in such cases, seek written clarification from the successful Bidder to submit their analysed rates and bid price in relation to scope, schedule, resource mobilization, allocation of risk and responsibilities and any other requirement of the bid documents. In case of abnormally low bids, if after evaluating the price analyses, it is determined that the Bidder has substantially failed to demonstrate its capability to deliver the Contract at the offered price, the OWNER may reject the Bid. The detailed requirement of documents and additional conditions for such Bids shall be as mentioned in the SCC.

Bidders should also avoid quoting different rates for repeated/similar item(s) of Bill of Quantities(BOQ)/Price Bid. In case the rates for repeated item(s) are different, the lowest rate of such item(s) will be payable to the CONTRACTOR.

5.3. Contract Price

In consideration of the Work, Supplies and Services to be executed / made / performed by the CONTRACTOR as per GCC Article-3 and for any other obligation to be met by the CONTRACTOR under the Contract, the OWNER shall pay to the CONTRACTOR, the Contract price.

5.4. Final Contract Sum

Final contract sum shall be the amount payable under the contract by the OWNER to the CONTRACTOR for the full and entire execution and completion of the works.

5.5. Contract rates as stated in the agreement shall be firm and fixed and binding on the CONTRACTOR during the period of this Contract irrespective of any variations of quantities stated therein.

5.6. Item rates of various items of work and Contract price shall be deemed to include, if otherwise especially not provisioned in the Contract, cost of all materials, Human Resources (HR) including labour, tools, plants, usage of equipment's, templates, scaffoldings, supports approaches etc., Contractor's labour regulation, security, secrecy, working in restricted area, safety, health and environmental related measures, power, water, fuel, lubricants, consumables, transport, handling, storage, approval, checking, testing, insurance, taxes, royalties, other revenue expenses, CONTRACTOR's, temporary accommodation, services, pumping out water, removal of construction debris/surplus materials and site clearance after completion of work, supervision, overheads, profits etc. & such other items as may be required for executing in full scope of work and completion thereof. The rates quoted by the CONTRACTOR deemed to include all preparatory works required for satisfactory completion of work and any rectification / replacement of works carried out as part of defect liability.

5.7. Contract price shall include all taxes, fees and duties as per GCC Article-7.

5.8. Contract Price adjustment shall be done as per GCC Article-16 subject to as hereinafter provided in GCC Article entitled 'Contract Price Adjustment' all charges on account of GST and other levies/ octroi/ royalties/taxes on materials obtained for the Work(s) from any source (excluding materials issued by the OWNER) shall be borne by the CONTRACTOR.

ARTICLE – 6: PAYMENT

6.1. The item(s) of work of CIVIL works and E&M works for the purpose of payment shall be as per Contract.

INITIAL SECURITY DEPOSIT (ISD)

6.2. The CONTRACTOR shall submit an Initial Security Deposit of 2.5% (Two and half percent) of the initial Contract price in the form of a Bank Guarantee Bond, Fixed Deposit Receipt (FDR), Insurance Surety Bond etc. of any scheduled commercial Bank within 21 days of Letter of Intent (LOI) with initial validity up to 90 days beyond the completion of Defect Liability Period (DLP) of this Contract. However, in case the date of completion of DLP gets extended or date of issue of "Final Acceptance Certificate" is 90 days beyond original DLP, the validity of ISD shall have to be further extended by such additional period. Finally, the Bank Guarantee for Security Deposit shall be released after completion of extended DLP, issue of "Final Acceptance Certificate" and submission of "No Demand Certificate" by the CONTRACTOR.

6.3. In case of increase in Contract sum, the additional 2.5% of the increased Contract sum shall be deposited in the form of Bank Guarantee Bond/FDR/Insurance Surety Bond towards Security Deposit with validity up to 90 days beyond the completion of Defect Liability Period (DLP).

MOBILISATION ADVANCE

6.4. In respect of all Works (excluding services contract), subject to any deduction which the OWNER may be authorized to make under the Contract, the CONTRACTOR shall receive payment of Mobilization Advance from the OWNER in following manner: -

(a) 10% (Ten percent) of the Contract price as Mobilization advance within 03 (Three) weeks after the effective date of Agreement, or date of deposit of initial security, whichever is later against unconditional and irrevocable Bank Guarantee of scheduled commercial bank for 110% amount of advance in the format prescribed by the OWNER, valid up to completion date of the Contract and shall remain effective until issue of "Completion Certificate" by the OWNER or up to the full recovery of the advance payment, whichever is earlier. The value of Bank Guarantee shall be progressively reduced to the extent of outstanding Mobilization Advance to be adjusted/recovered. Any outstanding Bank Guarantee Bond shall be released when the entire work is completed as per the Agreement and on issuance of "Completion Certificate" by the OWNER.

(b) Mobilization Advance shall be paid in 02 (two) or more instalments to be decided by the OWNER. Each instalment will not be more than 50% of the total admissible Mobilization Advance. The second instalment may be paid on certification by the PM/Engineer-in-Charge of the CONTRACTOR's having achieved a financial progress (excluding first instalment of mobilization advance) of 10 (ten) percent of the Contract price, as also provision of a BG of 110% of amount of advance by the CONTRACTOR for this part of the advance. subsequent instalments of advance shall be released' by the OWNER only after satisfying himself for appropriate utilization of previous advances, if necessary/feasible, based on indicative documentary proof of expenditure incurred on material/equipment and/or on quantum of work initiated on ground.

(c) Mobilization Advance will bear simple interest of 10% (ten percent) per annum and shall be calculated on the outstanding amount of advance from the date of advance to the date of recovery, both days inclusive.

6.5. The above advance shall be utilised by the CONTRACTOR for the purposes of this Contract only and for no other purpose.

6.6. The recovery of all advances and interest thereon in case of mobilization advance shall be made by deduction from the CONTRACTOR on account payments referred to in GCC Clause entitled 'Payment on Account/Progressive Interim Payments' in suitable percentages fixed by the PM/ Engineer-in-Charge in relation to the total cumulative advances released and the progress of the work, so that all the sums advanced with interest thereon shall be fully recovered starting from the time 10% and ending by the time 80% of the financial progress of the work is completed. If the amount payable under any interim bill is not sufficient to cover all deductions to be made for sums advanced with interest and other sums deductible there from, the balance outstanding shall be deducted from subsequent interim bill/bills, as may be necessary, failing that, as otherwise provided for in the Contract.

SECURED ADVANCES

6.7. Secured advance against delivery of materials and equipment (which are not combustible, fragile or perishable in nature such as aggregates, electrical and sanitary fittings, steel, etc.) brought to the site but not yet incorporated in the Work will be made up to 75 (seventy-five) percent of invoice value, or the 75 (seventy-five) percent of the corresponding value of the materials determined on the basis of Bill of Quantities (BOQ) rates, whichever is less, subject to the condition that their quantities are not to be excessive (as per Good for Construction (GFC) drawings or BOQ quantities whichever is less) and subject to approval by the OWNER or his authorised representative.

6.8. The CONTRACTOR will be required to sign an indenture bond, hypothecating the material to the OWNER, and also be responsible for their safe custody. If any material is damaged or become unsuitable as per specification(s) of the Work and cannot be incorporated in the Work the same shall be replaced immediately by new material conforming to specification(s) of Contract, failing which corresponding advance shall be recovered from next running bill due to the CONTRACTOR.

6.9. Before the advance is released, the OWNER shall inspect that the material is in conformity to Contract agreement. The CONTRACTOR shall safeguard the materials against pilferage and deterioration. The CONTRACTOR shall submit an undertaking that any loan/limit from Banks against hypothecation of the materials has not been taken against which the secured advance is claimed.

6.10. The advance will be recovered from each succeeding running bill (periodic/interim payment) to the extent materials, for which advance has been previously paid, have been incorporated into the Work(s).

RETENTION MONEY

6.11. Balance 10% (Ten percent) of the value of work done but not paid in running bills shall be held as retention money. It shall be released in stages, when the retention money accumulated exceeds Rs.2 (Two) lakhs on production of Bank Guarantee Bond of an equivalent amount so released and valid up to 90 days after the date of expiry of Defect Liability Period(DLP). Alternatively, the CONTRACTOR may produce a Bank Guarantee Bond for an equal value valid up to 90 days after the date of expiry of DLP. The retention money recovered in each running bill can be released to the extent of the value of such Bank Guarantee Bond. On completion of entire work as per the Agreement and on issuance of completion certificate by the OWNER, the value of 10% held in running bills payment shall be reduced to 7.5% (Seven and half percent) on final Contract sum and balance shall be released on completion of all works and on issuance of completion certificate by the OWNER.

6.12. Performance Bank Guarantee (PBG)

The CONTRACTOR shall submit irrevocable Performance Bank Guarantee totalling to 7.5% (Seven and half percent), or as specified in the SCC, of the final contract sum, inclusive of initial Security Deposit of 2.5% (Two and a half percent), and shall be released 90 days after expiry of the DLP and satisfactory completion of all contractual obligations including DLP obligations on issuance of "Final Acceptance Certificate (FAC)" by the OWNER and submission of "No Demand Certificate" by the CONTRACTOR. If Defect Liability Period is extended, validity of Bank Guarantee shall be extended up to extended DLP.

In case any contractual obligations remain outstanding, the CONTRACTOR shall extend BGs/Securities as asked by the OWNER till the time the CONTRACTOR settles these and completes all contractual obligations.

The OWNER reserve the right to forfeit the PBGs, if any provisions of the Contract are not fulfilled by the CONTRACTOR.

PAYMENT ON ACCOUNT/PROGRESSIVE INTERIM PAYMENTS

6.13. "Bills for the progressive payments" shall be submitted by the CONTRACTOR monthly. However, in special circumstances with the approval of the OWNER progressive payments may be submitted within 15 days from the last running bill paid. In order to make the Progressive Interim Payment for the work to be executed on lump-sum basis, the CONTRACTOR shall submit detailed Billing Break-up (BBU) of the lump-sum amount for the OWNER's approval. The BBU so submitted by the CONTRACTOR shall be finalized in consultation with the OWNER.

6.14. The progressive payment shall be released after certification by PM/Engineer-in-Charge that works have been performed in accordance with the Technical Specifications including Quality Assurance Plan (QAP) and authorisation for the payment. However, the release of first progressive interim payment shall also be subject to submission of documentary evidence by the CONTRACTOR towards having taken the insurance policy(ies) in terms of relevant provisions of SCC for CONTRACTOR's liability and insurance and acceptance of the same by PM/Engineer-in-Charge.

6.15. The progressive payments further to first Running Account Receipt (RAR) Bill shall be released after certification of PM/Engineer-in-Charge that the CONTRACTOR has complied with requirements of the Contract for bringing Tools & Plants (T&P) at the site, establishment of the site office, lab testing facilities etc. as specified in the Contract. If the CONTRACTOR defaults in fulfilling the above requirements, the OWNER or his authorized representative shall have the authority to withhold an amount equal to following percentage of the claimed amount by the CONTRACTOR in the submitted RAR Bills: -

- | | | |
|-----------------|---|--|
| Second RAR bill | - | 10 % (Ten percent) of the bill amount |
| Third RAR bill | - | 20 % (Twenty percent) of the bill amount |
| Fourth RAR bill | - | 30 % (Thirty percent) of the bill amount |

Further beyond the Fourth RAR Bill, no payment shall be made to the CONTRACTOR by the OWNER unless the CONTRACTOR has complied with above said requirements.

6.16. All interim/progressive/running payments shall be regarded as payment by way of advance against final payment only and not as payment for the work completed till the date of final payment. The running payment made shall not preclude the liability of the CONTRACTOR to

finally complete the Work strictly in accordance with the specifications and drawings, if required by re-constructing faulty works.

6.17. All invoices for running payments as well as for final payments shall be submitted in prescribed forms duly recommended by the PM/Engineer-in-Charge and supported by detailed measurement of items of work in accordance with GCC Article 17.

6.18. Adjustment of final Contract sum shall be made in the last 3 (three) consecutive running bill payment based on the final quantities against various items of work. Adjustment shall also be made in the Contract sum due to variation in executed work, if any, as per requirement of the OWNER in those 3 (three) last running bill payments.

FINAL PAYMENT

6.19. The final bill shall be submitted by the CONTRACTOR within 3 (Three) months from the date of completion of the Work accompanied by:

- (a) Completion certificate issued by the OWNER.
- (b) No claim Certificate by the CONTRACTOR.
- (c) Consumption Statement of steel and cement certified by the PM/Engineer-in-Charge.
- (d) Consumption Statement for all other imperishable materials like bricks, electrical and sanitary fittings etc. for which advance has been given by the OWNER as mentioned above in GCC Article 6.7 to 6.10.
- (e) Original guarantee furnished by CONTRACTOR's Suppliers for applicable items and in favour of the OWNER.
- (f) Bank guarantee for DLP by the CONTRACTOR.
- (g) Test Certificate for items and materials.
- (h) Completion Drawing/Sketches of completed work as mentioned in SCC/Technical Specifications.

6.20. The final bill shall be submitted by the CONTRACTOR along with all documents with completeness in the specified manner and format within three months of physical completion of the work or within one month of the date of the final certificate of completion furnished by the OWNER whichever is earlier. No further claims shall be made by the CONTRACTOR after submission of the final bill and these shall be deemed to have been waived, extinguished and non-arbitrable.

GENERAL TERMS OF PAYMENT**6.21. Sub-Contracts Payment in Composite Contract**

In case main CONTRACTOR fails to make the payment to the Sub-contractor associated by him, within 15 days of receipt of each running account payment, then on the written complaint of Sub-contractor, PM/Engineer in charge shall serve the show cause notice to the main CONTRACTOR and if reply of main CONTRACTOR either not received or found unsatisfactory, he may make the payment directly to the Sub-contractor as per the terms and conditions of the agreement drawn between main CONTRACTOR and Sub-contractor. Such payment made to the Sub-contractor shall be recovered by the OWNER from the next RAR Bill/ Final Bill due to main CONTRACTOR as the case may be.

6.22. All payments to the CONTRACTOR shall be made through Electronic Fund Transfer (EFT) only, based on the details submitted by the CONTRACTOR.

6.23. Bank Guarantee Bond only from scheduled commercial banks shall be accepted, however for strategic work, foreign bank shall not be permitted.

6.24. In case of part acceptance of the Work, the PM/ Engineer-in-Charge shall have the right to release payment for that part of the Work.

6.25. Acceptance of the Work without fulfilling all the obligations mentioned under rates and measurement in Technical Specifications shall be considered as part acceptance of Work.

6.26. Any interim certificate given relating to work done or materials delivered, may be modified or corrected by any subsequent interim certificate or by the final certificate. No certificate of the PM/ Engineer-in-Charge supporting an interim payment shall itself be conclusive evidence that any work or materials to which it relates is/are in accordance with the Contract.

6.27. In case of the delayed Work beyond the scheduled completion period, pending consideration of extension of time of completion if it had been requested by the CONTRACTOR, interim payments shall continue to be made as herein above provided without prejudice to the right of OWNER to take action under the terms of Contract for delay in completion of Work, if the extension of time is not granted by the OWNER or extension of time is granted with levy of compensation.

6.28 Payment of taxes

6.28.1. GST applicable upon on account payment shall be paid/reimbursed to the CONTRACTOR along with such payments, on production of satisfactory documentary evidence by the CONTRACTOR.

6.28.2. Notwithstanding anything to contrary contained in the Contract, the CONTRACTOR's right to payment under the Contract is subject to issuance of valid tax invoice, payment of applicable GST to the credit of appropriate government and submission of valid particulars of tax invoice under GST returns in accordance with GST Law.

6.28.3. The CONTRACTOR shall issue tax invoices, file appropriate returns, and deposit the applicable GST to the account of appropriate government within the time limit prescribed under the GST Law. In the event of any default, the CONTRACTOR shall be liable to pay any penalty/demand raised on the OWNER due to default by CONTRACTOR, and the same shall be recovered/CONTRACTOR shall make good the loss.

6.28.4. The CONTRACTOR shall be responsible for the issuance of e-way bill and other compliances relating to e-way bill as per GST law.

6.29. Overpayments and Underpayments

6.29.1. Wherever any claim for the payment of a sum of money to the OWNER arises out of or under this Contract against the CONTRACTOR, the CONTRACTOR upon demand by the OWNER or by the PM/Engineer-in-Charge on behalf of the OWNER, with explanation of the reasons for such a sum/ claim becoming due, shall forthwith pay the same to the OWNER. If the CONTRACTOR fails to do so within twenty-one

(21) days of such a claim, then the same may be deducted by the OWNER from any sum then due or which at any time thereafter may become due to the CONTRACTOR under this Contract or from any other sum due to the CONTRACTOR available with the OWNER or the Government or any other Accepting officer contracting through the OWNER's Organisation.

6.29.2. The OWNER reserves the right to carry out post payment audit and technical examination of the final bill including all supporting vouchers, abstracts, etc. The OWNER further reserves the right to enforce and recover any overpayment when detected.

6.29.3. Any amount due to the CONTRACTOR under this Contract for underpayment may also be adjusted up to the Final Bill against any amount then due from the OWNER to the CONTRACTOR.

6.30. If the CONTRACTOR, having been called upon by the OWNER to furnish initial Security Deposit, fails to do so within the specified period, it shall be lawful for the OWNER at its discretion to annul the award and enforce Earnest Money Deposit/ Declaration (in lieu of forfeiture of the Earnest Money), besides taking any other administrative punitive action.

6.31. If the CONTRACTOR during the currency of the Contract fails to maintain the requisite Security Deposit and Retention Money, it shall be lawful for the OWNER at its discretion to terminate the Contract for Default besides availing any or all contractual remedies provided for breaches/ default, or without terminating the Contract recover from the CONTRACTOR the amount of such Security Deposit and Retention money by deducting the amount from the pending bills of the CONTRACTOR under the Contract or any other Contract with the OWNER or the Government or any other Accepting officer contracting through the OWNER's Organisation.

RECOVERIES FROM SECURITIES

6.32. The OWNER shall be entitled, and it shall be lawful on his part,

(a) to deduct from the securities or to forfeit the said security in whole or in part in the event of;

i) any default, or failure or neglect on the part of the CONTRACTOR in the fulfilment or performance in all respect of the Contract under reference or any other Contract with the OWNER's Organisation or any part thereof;

(ii) for any loss or damage recoverable from the CONTRACTOR which the OWNER may suffer or be put to for reasons of or due to above defaults/ failures/ neglect;

(b) and in either of the events aforesaid to call upon the CONTRACTOR to maintain the said security at its original limit by making further deposits, provided further that the OWNER shall be entitled, and it shall be lawful on his part, to recover any such claim from any sum then due or which at any time after that may become due to the CONTRACTOR for similar reasons.

ARTICLE – 7: TAXES AND DUTIES

7.1 Except as otherwise specifically provided in the Contract, the CONTRACTOR shall be liable and responsible for the payment of all taxes, duties, levies and charges imposed on the CONTRACTOR, its Sub-contractors and those imposed on the CONTRACTOR's equipment, materials, supplies and services to be used in the performance of the Contract or furnished under the Contract and OWNER shall not entertain any claim whatsoever in this respect.

7.2 All Bank Charges, taxes, duties and all other charges in connection with payment to be made to the CONTRACTOR and in connection with Bank Guarantee Bond/ Securities shall be borne and paid by the CONTRACTOR.

7.3 The CONTRACTOR shall be entirely responsible for all taxes, duties, fees, levies etc., incurred until completion of work and Defect Liability Period (DLP).

7.4. If applicable under relevant tax laws and rules, the OWNER shall deduct from all payments and deposit required taxes to respective authorities on account of GST Reverse Charge Mechanism; Tax Deducted at Source (TDS), and Tax Collected at Source (TCS) relating to Income Tax, labour cess etc.

7.5. Payment of GST under the contract

7.5.1. The supply of Goods or Services or both, if imported into India, shall be considered as supply under inter-state commerce/ trade and shall attract integrated tax (IGST). The IGST rate and GST cess shall be applicable on the 'Custom Assessable Value' plus the 'Basic Customs duty applicable thereon'.

7.5.2. While claiming reimbursement of duties, taxes etc. (like GST) from the OWNER, as and if permitted under the Contract, the CONTRACTOR shall also certify that in case it gets any refund out of such taxes and duties from the concerned authorities at a later date, it (the CONTRACTOR) shall refund to the OWNER, their share out of such refund received by the CONTRACTOR. The CONTRACTOR shall also refund the appropriate amount to the OWNER immediately on receiving the same from the concerned authorities.

7.5.3. All necessary adjustment vouchers such as Credit Notes/ Debit Notes for any short/ excess works or revision in prices or any other reason under the Contract shall be submitted to the OWNER in compliance with GST provisions.

7.5.4. Liquidated damages or any other recoveries should be shown as deductions in the running/final bill.

7.5.5 OWNER shall not be responsible for the CONTRACTOR's tax payment or duty under a misapprehension of the law.

7.6. Statutory Variation:

7.6.1. Unless otherwise stated in the Contract, statutory increase in applicable GST rate only during the original Contract period shall be to OWNER account. Any increase in the rates of GST beyond the original completion date during the extended completion period shall be borne by the CONTRACTOR for which CONTRACTOR alone is responsible for delay as determined by the OWNER. The benefit of any reduction in GST rate must be passed on to the OWNER during the original and extended completion period.

7.6.2. Further, in case of any variation in the rates of the GST after the last date of bid submission, the same shall be paid / reimbursed to / recovered from the CONTRACTOR subject to submission of documentary evidence.

7.8. Duties/ Taxes on Materials

The OWNER is not liable for any claim from the CONTRACTOR on account of fresh imposition and/ or increase (including statutory increase) of GST, customs duty, or other duties on raw materials and/ or components used directly in the manufacture of the contracted Goods taking place during the pendency of the Contract unless such liability is expressly agreed to in terms of the Contract.

7.9 Customs Duty

Custom Duty Exemption Certificate will not be issued by the OWNER for components/raw materials imported by the Bidder/CONTRACTOR. Bidder shall quote amount inclusive of custom duty as applicable.

7.10. The CONTRACTOR shall deposit royalty and obtain necessary permit for supply of the red bajri, stone, kankar, sand and all other quarried material etc. from local authorities.

7.11. If pursuant to or under any law, notification or order any royalty, cess or the like becomes payable by the OWNER and is not paid by the CONTRACTOR to the State Government, Local authorities in respect of any material used by the CONTRACTOR in the work(s), then in such a case, it shall be lawful to the OWNER and it will have the right and be entitled to recover the amount paid in the circumstances as aforesaid from dues or Securities of the CONTRACTOR.

7.12. The CONTRACTOR shall keep necessary books of accounts and other documents for the purpose of this condition as may be necessary and shall allow inspection of the same by a duly authorized representative of the OWNER and/or the PM/Engineer-in-Charge and shall also furnish such other information/document as the PM/Engineer-in-Charge may require from time to time.

7.13. The CONTRACTOR shall himself be aware and well informed of all the applicable laws, notifications, rules, circulars and other communications of the State or Central or other authorities with regard to levy of any tax, duty, cess, levy or fee etc., which in any manner may impinge upon him in performance of any obligations/responsibilities under or arising out of the Contract.

7.14. The CONTRACTOR shall, within a period of 30 days of the imposition of any such further tax or levy or cess, or variation or repeal of such tax or levy or cess give a written notice thereof to the PM/Engineer-in-charge that the same is given pursuant to this condition, together with all necessary information relating thereto.

7.15. If the CONTRACTOR intends to engage itself in quarrying or mining of soil/earth, sand, stone/aggregates, metals, minerals or minor minerals required for the work(s), as the case may be, it shall obtain necessary permits under the applicable law for such mining or quarrying from the State/Central Government authorities and pay the fee or charges applicable thereto.

7.16. The Contract Price shall be inclusive of any Royalties or Cess or other charges payable on the quarried or mined metal, minerals or minor minerals paid to the statutory authorities.

7.17. The CONTRACTOR shall submit followings to the OWNER during execution of the work: -

- (a) In case the CONTRACTOR is the primary license holder of the quarry / mines:
 - (i) Vehicle wise challan / transit permit and proof of payment of royalty, and
 - (ii) Any other document required as per the relevant Acts / Rules of the concerned state.

- (b) In case the CONTRACTOR is the purchaser of soil/earth, sand, stone/aggregates, metals, minerals or minor minerals:
 - (i) Purchase voucher and vehicle wise challan / transit permit and proof of payment of royalty, and
 - (ii) Any other document required as per the relevant Acts / Rules of the concerned state.
- 7.18. In case the CONTRACTOR fails to provide the required proof of royalty payment with the RA bill then an amount based on the prevailing rates of the royalty shall be deducted from the respective RA bill, which shall be refunded to the CONTRACTOR on submission of proof of royalty payment. However, if the CONTRACTOR fails to provide the proof of royalty payment within a period of 60 days from the date of RA bill, the OWNER or his authorized representative shall issue a notice to the CONTRACTOR giving 30 days' time for submission of the proof of royalty payment. In case of non-submission of the proof of payment of royalty by the CONTRACTOR, the amount so deducted shall be deposited to the concerned authority.
- 7.19. The CONTRACTOR shall pay and indemnify the OWNER against any default in payment of Royalties or Cess or other charges by the CONTRACTOR or the agency from which the CONTRACTOR purchases soil/earth, sand, stone/aggregates, metals, minerals or minor minerals etc.
- 7.20. If a new tax, duty or levy is imposed under the statute or law in India after the last date of bid submission and the Contractor becomes liable there under to pay and actually pays the said new tax, duty or levy for bonafide use on the work(s) contracted, the same shall be reimbursed to the Contractor against documentary evidence of proof payment, provided that the amount thus claimed is not paid/payable under price variation provision of the Contract.
- 7.21. The payment / reimbursement of statutory variations in the rates of tax and/or of new tax, duty or levy imposed under statute or law in India as per GCC Article- 7.6, would be restricted only to direct transactions between the OWNER and the CONTRACTOR.

ARTICLE – 8: RESPONSIBILITY OF THE OWNER

8.1. Handing over of Site

- 8.1.1. The OWNER shall make available Site to the CONTRACTOR, free of encumbrance as soon as possible after the award of the Contract. The CONTRACTOR shall not be permitted to enter on (other than for inspection purposes) or take possession of the Site until instructed to do so by the PM / Engineer-in-Charge in writing.
- 8.1.2. The OWNER reserves the right to hand over the Site in parts progressively to the CONTRACTOR. The CONTRACTOR will be required to take possession of the Site without any undue delay and do work on the released fronts in parts without any reservation whatsoever.
- 8.1.3. However, in case of any delay in handing over of the Site to the CONTRACTOR, which delays the performance of the Work, commensurate to the resources mobilised by the CONTRACTOR, then the CONTRACTOR will be eligible for suitable extension in time for completion of the Work as per the provisions of GCC Article 4.
- 8.1.4. The portion of the Site to be occupied by the CONTRACTOR shall be indicated by the PM/Engineer-in-Charge at Site and the CONTRACTOR shall on no account be allowed to extend his operations beyond these areas. Further, the CONTRACTOR shall not hinder in any way the working of other CONTRACTORS on the Site.

8.1.5. The CONTRACTOR shall provide, if necessary, all temporary access to the Work Site and shall alter, adapt and maintain the same as required from time to time and shall take up and clear them away as and when no longer required and, as and when instructed by the PM/Engineer-in-Charge and make good all damage done to the Site.

8.1.6. The CONTRACTOR shall be permitted to use all available access roads for the purposes of the Contract. If any damage is done to such roads and associated areas like drains, culverts, etc. by the CONTRACTOR, the same shall be made good by the CONTRACTOR at his own cost, as directed by the PM/Engineer-in-Charge.

8.2. Admission to Site

The OWNER reserves the right of taking over, at any time, any portion of the Site which it may require and the CONTRACTOR shall at his own expense clear such portion forthwith.

8.3. The OWNER shall furnish to the CONTRACTOR working drawings and sketches, or as specified in the Contract, and instructions for execution of the works.

8.4. The OWNER shall inspect the works and witness the tests where conducted.

8.5. The OWNER shall not be responsible to fulfil his obligations in time if such obligations are dependent on CONTRACTOR's submissions in time and where the CONTRACTOR has failed to do so.

8.6. The OWNER shall facilitate to get the entry passes issued to the CONTRACTOR and his employees and workers to work within any restricted area.

8.7. The CONTRACTOR shall submit his proposal to the PM / Engineer-in-Charge, within 02 (Two) weeks from the date of issue of the Letter of Intent (LOI), about his exact requirement of space for offices for his personnel and PM/ Engineer-in-Charge etc., storage area, pre-assembly and fabrication areas, labour and staff colony area (land, if available), etc. The above requirement shall be reviewed by the PM / Engineer-in-Charge and space as decided by him will be allotted for his use as well as his Sub-contractor's use, for the work during the Contract period. The CONTRACTOR shall not carry out any other commercial activities on such allotted land/space.

8.8. On completion of the Work, the CONTRACTOR shall handover the site / land / space, duly cleaned & cleared, to the PM / Engineer-in-Charge. Until and unless the CONTRACTOR has handed over the vacant possession of site / land / space allotted to him for the above purpose, the payment of his final bill shall not be made. The CONTRACTOR shall not be allowed to occupy the site / land / space after completion of Work. However, PM / Engineer-in-Charge, based on CONTRACTOR's proposal, shall approve the requirement of land / space for Defect Liability Period.

ARTICLE – 9: OBLIGATIONS OF THE CONTRACTOR

9.1. The OWNER shall have authority to execute other works (whether or not in connection with the Work) at the Site contemporaneously with the execution of Works. The CONTRACTOR shall share the common facilities for such purpose.

9.2. In order to ensure that the contract Work is executed strictly in accordance with the contract and in time, the CONTRACTOR shall have the following obligations at no extra cost to the OWNER in addition to such other obligations and responsibilities as have been specified elsewhere in the contract: -

- (a) Arrange for testing of water, soil, concrete, all construction material etc. as per QA/QC plan and as directed by the PM/ ENGINEER-in-Charge.
- (b) Provision of adequate numbers of construction plants and machinery including mechanised system of construction, handling and transportation as defined in Contract.
- (c) Provide special magazine at site for storage of explosive for which requisite licence shall be obtained from the concerned authorities.
- (d) Provide adequate Safety, Health & Environment (SHE) and obligatory provisions for work and workmen.
- (e) Clearance of the site of all rubbish, debris, vats, tanks, materials, labour huts, temporary structures, plant & machinery, scaffolding & filling of all pits, excavation & hand over the site in clean condition to the OWNER.
- (f) Opening up of covered work(s) if instructed by the PM / Engineer-in-Charge, if such covering was done before inspection by the PM / Engineer-in-Charge.

9.3. The CONTRACTOR shall give notices and all necessary permits and approval as may be required for the Contract Work and shall pay for all such permits and approval at his own cost.

9.4. The CONTRACTOR shall take reasonable precautions to prevent his workmen or any other person from taking away of materials or damaging any articles or things or work and protect the same. The CONTRACTOR shall make good such removal or damage of the articles or things or work at his own cost.

9.5. **Time at large**

If the Work is not contemplated to be completed before date of completion as per contract, the CONTRACTOR has to avoid immediately the time at large situation and shall give notice/apply to the OWNER for the Extension of Time (EOT) at least 60 days prior to stipulated date of completion in the contract. The OWNER shall extend the currency of agreement and set a time limit for completion and make extended time as essence of Contract.

9.6. **Temporary / Enabling Works**

9.6.1. The siting and nature of all temporary site offices, store, godown, fabrication yard, stack yard, temporary access road to the work areas, temporary access tracks to work areas, sumps, and all other Temporary / Enabling Works as may be required for the proper execution of the Works shall be subject to the approval of PM / Engineer-in-Charge. These Works shall be executed by the CONTRACTOR without any extra cost to the OWNER.

9.6.2. All equipment, labour, materials including cement, reinforcement and the structural steel required for the Temporary / Enabling Works associated with the entire Contract shall have to be arranged by the CONTRACTOR only. Nothing extra shall be

paid to the CONTRACTOR on this account and the price quoted by the CONTRACTOR on this account and the price quoted by the CONTRACTOR for various items in the Schedule of Quantities shall be deemed to include the cost of these enabling Works.

9.6.3. The CONTRACTOR shall plan & execute the Work as per available roads at Site. Wherever, the access roads near to the Work Site are not available, the CONTRACTOR shall make his own arrangement for temporary approach to the Work

Site including borrow/disposal areas and for movement of men, machinery, other equipment etc. required for carrying out the Work(s) included under this Contract. All temporary drainage of Works area and all weather temporary truckable/haulage roads as required by the CONTRACTOR shall be constructed and maintained during the construction period by the CONTRACTOR at his own cost.

9.8. Urgent Works

In the event of any Urgent Work becomes necessary for progress and completion of this particular Work and the CONTRACTOR is unable or unwilling at once to carry it out, the PM / Engineer-in-Charge may by his own or other means carry it out as he may consider necessary, the expenses thereof will be borne by the CONTRACTOR.

9.9. Changes in Constitution/ financial stakes/ responsibilities of Contractor's Business

The CONTRACTOR must proactively keep the OWNER informed of any changes in its constitution/ financial stakes/ responsibilities during the execution of the Contract.

9.9.1. Partnership firm

Where the CONTRACTOR is a partnership firm, the following restrictions shall apply to changes in the constitution during the execution of the Contract: -

(a) A new partner shall not be introduced in the firm except with the previous consent in writing of the OWNER which shall be granted only upon execution of a written undertaking by the new partner to perform the Contract and accept all liabilities already incurred by the firm under the Contract before the date of such undertaking.

(b) On the death or retirement of any partner of the "CONTRACTOR firm" before the complete performance of the Contract, the OWNER may, at his option, terminate the Contract for default as per the Contract and avail any or all remedies thereunder.

(c) If the Contract is not terminated as provided in sub-article (b) above notwithstanding the retirement of a partner from the firm, that partner shall continue to be liable under the

Contract for acts of the firm until a copy of the public notice given by him under Section 32 of the Partnership Act, has been sent by him to the OWNER in writing or electronically.

9.9.2 Proprietorship firm

Without prejudice to any of the rights or remedies under this Contract, if the CONTRACTOR dies, the OWNER shall have the option of terminating the Contract without compensation to the CONTRACTOR.

OBLIGATION TO MAINTAIN ELIGIBILITY AND QUALIFICATIONS

9.10. The Contract is awarded to the CONTRACTOR based on specific eligibility and qualification criteria. The CONTRACTOR is contractually bound to maintain such eligibility and qualifications during the execution of the Contract. Any change which would vitiate the basis on which the Contract was awarded to the CONTRACTOR should be pro-actively brought to the notice of the OWNER within 7 days of it coming to the CONTRACTOR's knowledge. These changes include but are not restricted to change regarding declarations made by him in his bid regarding Eligibility Declaration.

9.11. Neither the CONTRACTOR nor his Sub-contractors or their personnel shall engage in, either directly or indirectly during the term of this Contract, any business or professional activities in India that would conflict with the activities assigned to them under this Contract.

9.12. The CONTRACTOR shall not engage in, either directly or indirectly, after the termination of this Contract, such business or professional activities with OWNER or OWNER's organisation.

CONSEQUENCES OF A BREACH OF OBLIGATIONS

9.13. Should the CONTRACTOR or any of its partners or its Sub-contractors or the Personnel commit a default or breach of contract as per GCC Article 40, the CONTRACTOR shall remedy such breaches within 21 days, keeping the OWNER informed. However, at its discretion, the OWNER shall be entitled, and it shall be lawful on his part, to treat it as a breach of contract and avail any or all remedies thereunder. The decision of the OWNER as to any matter or thing concerning or arising out of breach of contract on any question whether the CONTRACTOR or any partner of the CONTRACTOR firm has committed a default or breach of any of the conditions of the contract shall be final and binding on the CONTRACTOR.

PERMITS, APPROVALS AND LICENSES

9.14. Whenever the supply of materials and incidental works/ services requires that the CONTRACTOR obtain permits, approvals, and licenses from any authorities, it shall be the CONTRACTOR's sole responsibility to obtain these and keep these current and valid. Any special requirement such as environmental clearance etc. shall be as per SCC. If requested by the CONTRACTOR, the OWNER shall make its best effort to assist the CONTRACTOR in complying with such requirements in a timely and expeditious manner, without any dilution of the CONTRACTOR's responsibility in this regard.

CUSTODY AND RETURN OF THE OWNER'S MATERIALS/ EQUIPMENTS/ DOCUMENTS GIVEN TO CONTRACTOR.

9.15. Unless stipulated in the Contract, no asset / property / drawings / material / samples / equipment / utility shall be provided or loaned to the CONTRACTOR for the performance of the Contract. Whenever such assets are required to be issued to the CONTRACTOR (inter-alia in fabrication or design) as per the Contract, these would be issued only as per SCC's terms and conditions and against appropriate safeguards (including Insurances, Bank Guarantee, Indemnity Bonds and Retention Money etc.) specified therein. The CONTRACTOR shall use such property for the execution of the Contract and no other purpose whatsoever.

9.16. The CONTRACTORS shall sign receipts for all tools, plants and materials or other assets/ properties handed over to him by the OWNER. All such assets shall be deemed to be in good condition when received by the CONTRACTOR unless he has within twenty-four hours of the receipt thereof notified the OWNER to the CONTRACTOR. Otherwise, he shall be deemed to have lost the right to do so at any subsequent stage.

9.17. These assets shall remain the property of the OWNER, and the CONTRACTOR shall take all reasonable care of all such assets. The CONTRACTOR shall be responsible for all damage or loss from whatever cause caused while such assets are possessed or controlled by the CONTRACTOR, staff, workmen or agents.

9.18. Where the CONTRACTOR insures such assets against loss or fire at the request of the OWNER, such insurance shall be deemed to be by way of additional precaution and shall not prejudice the liability of the CONTRACTOR as aforesaid.

9.19. The CONTRACTOR shall return all such assets in good order or repair, fair wear and tear accepted, before the completion/ closure/ termination of the Contract and shall be responsible for any failure to account for the same or any damage done to that as assessed by the OWNER, whose decision shall be final and binding.

NOTICES TO LOCAL BODIES

9.20. The CONTRACTOR shall comply with and give all notices required under any Governmental authority, instrument, rule or order made under any Act of Parliament, State Laws or any regulation or bye-laws of any local authority relating to the Work(s). He shall, before making any variation from the Contract drawings necessitated by such compliance, give to the PM/Engineer-in-Charge a written notice giving reasons for the proposed variation and obtain the PM/Engineer-in-Charge's instructions thereon, in writing.

9.21. The CONTRACTOR shall pay and indemnify the OWNER against any liability in respect of any fees or charges payable under any Act of Parliament, State laws or any Government instrument, rule or order and any regulations or bye-laws of any local authority in respect of the Work(s) and obligations under the Contract.

HUMAN RESOURCES

9.22. The CONTRACTOR for the purpose of the Contract shall engage/ employ adequate number of key personnel in all areas such as design/ engineering (wherever applicable), planning, scheduling, construction and carrying out of all maintenance of his plant and equipment, including competent & skilled work force as detailed in the Contract and also as directed by the PM / Engineer-in-Charge, if so required as per site condition. The PM/Engineer-in-Charge will approve any proposed replacement of such key personnel including work force only if their qualifications, experience, competence and capabilities are substantially equal to or better than those personnel originally identified and approved by the PM / Engineer-in-Charge.

9.23. The CONTRACTOR shall, unless otherwise provided in the Contract, make his own arrangement for engagement of all staff and labour, local (if not prohibited for some particular work in the Contract) or otherwise and for their payment, housing, transport, lodging and welfare as may be required by law and or by industry practice. The CONTRACTOR shall provide the PM/Engineer-in-Charge a return in detail in such form and at such intervals as he may reasonably prescribe showing the staff and number of the several classes of labour and other staff from time to time employed by the CONTRACTOR at site or in connection with the Work along with such information as the PM/Engineer-in-Charge may reasonably require.

9.24. CONTRACTOR's labour Regulations

During the entire period of Contract, the CONTRACTOR and his Sub-contractors shall, at all times abide by all existing and as amended time to time labour enactments, rules made therein, regulations, notifications and bye-laws by the appropriate government, local authority or any other labour laws or notification that may be issued under any labour law published by the State or Central Government or Local Authorities.

CONTRACTOR's Labour Regulations shall be as per **Annexure -A** (RDCE CONTRACTOR's Labour Regulations).

COOPERATION WITH OTHER CONTRACTORS / AGENCIES

9.25. The CONTRACTOR shall extend all reasonable cooperation to other CONTRACTORS, Agencies etc. of the OWNER engaged in connection with the Work or any other Work not in the scope of this Work as may be required by the PM/Engineer-in-Charge.

9.26. The CONTRACTOR shall attend at his cost, all the meetings with the OWNER, other CONTRACTORS and the Consultants of the OWNER for the purpose of the Contract. The CONTRACTOR shall attend such meetings as and when required by the OWNER.

TREASURE, TROVE, FOSSILS etc.

9.27. All fossils, oil and precious metals and other minerals, precious stones, coins, article of value of antiquity and structures and other remains and things of geological or archaeological interest discovered at Site of works shall be notified by the CONTRACTOR immediately to the OWNER for onward intimation to the concerned authorities and shall be the absolute property of the OWNER. The CONTRACTOR shall take reasonable precautions to prevent his workmen or any other person from removing or damaging any such article or thing and protect the same as per the instruction of OWNER.

PROTECTION OF TREES

9.28. Trees designated by the PM/Engineer-in-Charge shall be protected from damage during the course of works and sufficient earth level around each such tree shall not be disturbed. Where necessary, such trees shall be protected by providing temporary fencing at the cost of the OWNER.

SECURITY WATCH AND LIGHTING

9.29. The CONTRACTOR shall provide and maintain at his own expense and without any extra cost to the OWNER all lights, guards, fencing and watch & ward when and where necessary or required by the PM / Engineer-in-Charge for the protection of all building / structures, equipment and materials under their custody or for the safety and convenience of those employed on the Works or the public at Site of the work.

PREVENTION OF POLLUTION

9.30. The CONTRACTOR shall make necessary arrangement to prevent pollution of the water in any adjacent water bodies including stream, springs, nallah, river and lakes etc. The CONTRACTOR shall be solely responsible and liable for all damage caused by any pollution that may take place during the execution of the Work. CONTRACTOR shall also make necessary arrangement to prevent air pollution, land pollution (Top Soil) and sound pollution generated by execution of the Work(s) and follow Bye-Laws of state pollution control authorities & Central Pollution Control Board (CPCB).

EXPLOSIVES

9.31. Permission for the transportation, storage and use of explosives shall be obtained from the appropriate authority as directed by the OWNER and all explosive materials shall be used only by valid licenced blaster under close supervision. It shall be the responsibility of the CONTRACTOR to seek and obtain any necessary permits, and to ensure that the requirements of the authorities are complied with, in all respects. Failure to do so may result in the OWNER withdrawing permission to use explosives. The indemnification provided for, under the General Condition of Contract(GCC) shall include indemnification against claims in respect of any incident arising from the use of explosives.

TRAINING OF APPRENTICES

9.32. The CONTRACTOR shall, during the Contract, engage qualified, experienced and trained workmen for execution of work as per requirement and as directed by the PM / Engineer-in-Charge.

DISMANTLED MATERIALS OWNERSHIP

9.33. The CONTRACTOR shall treat all materials obtained during dismantling of a Government structure, excavation of the site for a work, etc. (unless otherwise specified in the Contract), as Government's property and such materials shall be disposed off to the best advantage of Government according to the instructions in writing issued by the PM / Engineer-in-Charge.

LIABILITY FOR DAMAGES, DEFECTS OR IMPERFECTIONS AND RECTIFICATION THEREOF

9.34. The CONTRACTOR shall comply with the provisions of the Contract and with the care and diligence to execute and maintain the Work(s) and provide all labour and materials, tools and plants including for measurements and supervision of all works, structural plans and other things of temporary or permanent nature required for such execution and maintenance in so far as the necessity for providing these, is specified or is reasonably inferred from the Contract. The CONTRACTOR shall take full responsibility for adequacy, suitability and safety of all the works and methods of construction.

9.35. The CONTRACTOR shall not make any alteration, in addition to or omission from the Work(s) as described in the Contract except in pursuance of the written instructions of the OWNER.

9.36. If the CONTRACTOR or his workmen or employees shall injure or destroy any part of the building / structure in which they may be working or any building, road, fence, enclosure, water pipe, cables, drains, electric or telephone post or wires, trees, grass or grassland, or cultivated ground etc. contiguous to the premises on which the Work or any part of it is being executed, or if any damage shall happen to the Work by the virtue of the work executed by the CONTRACTOR while in progress, the CONTRACTOR shall upon receipt of a notice in writing on that behalf make the same good at his own expense. If it shall appear to the PM/Engineer-in-Charge at any time during construction or re-construction or prior to the expiration of the Defects Liability Period, that any work has been executed with unsound, imperfect or unskilled workmanship or that any materials (Civil and/or MEP) or articles provided by the

CONTRACTOR for execution of the Work are unsound or of a quality inferior to that contracted for, or otherwise not in accordance with the Contract, or that any defect, shrinkage or other faults have appeared in the Work arising out of defective or improper materials or workmanship, the CONTRACTOR shall, upon receipt of a notice in writing in that behalf from the PM/Engineer-in-Charge, forthwith rectify or remove and re-construct the Work so specified in whole or in part, as the case may require or as the case may be, and/or remove the materials or articles so specified and provide other proper and suitable materials (Civil and/or MEP) or articles at his own expense, notwithstanding that the same may have been inadvertently passed, certified and paid for and in the event of his failing to do so within the period to be specified by the PM/Engineer-in-Charge in his notice aforesaid, the PM/Engineer-in-Charge may rectify or remove and re-execute the Work and/or remove and replace with others, the materials or articles notified of, as the case may be, deduct the expense from any sums that may be due or at any time thereafter may become due to the CONTRACTOR, or from his Performance Bank Guarantee or the proceeds of sale thereof or of a sufficient portion thereof.

ARTICLE – 10: QUALITY OF WORK

QUALITY ASSURANCE PROGRAMME

10.1. Sampling, testing and quality assurance requirements are given in Technical Specifications. Quality Assurance programme shall be submitted by the CONTRACTOR and finalized within Two (02) weeks after the date of issue of the LOI.

10.2. All costs associated with testing of materials required as per Technical Specifications shall be deemed to be included in Contract rates/prices in the Schedule of Quantities. No extra cost on account of it shall be paid to the CONTRACTOR.

10.3. The 'Technical Specification and Quality Assurance' shall specify inspections and tests (including raw materials and / or stage inspections, if so specified) to be carried out and where

and how they are to be conducted. If such inspections and tests are conducted in the premises of the CONTRACTOR or its Sub-contractor(s), all reasonable facilities and assistance, including access to relevant drawings, design details and production data, shall be furnished by the CONTRACTOR to the OWNER or his authorized representative, at no charge to the OWNER.

INSPECTION, QUALITY ASSURANCE AND APPROVAL

10.4. Work to be Executed in Accordance with Specifications, Drawings, Orders etc.

The CONTRACTOR shall execute the whole and every part of the work in the most substantial and workmen like manner both as regards to the materials and otherwise in every respect in strict accordance with the specifications. The CONTRACTOR shall also conform exactly, fully and faithfully to the design, drawings and instructions in writing in respect of the work signed by the PM / Engineer-in-Charge. The CONTRACTOR shall be furnished free of charge one copy of the contract documents together with specifications, designs, drawings and instructions as per the standard specifications of Central Public Works Department specified in BOQ or in any Bureau of Indian Standard or any other, published standard or code or, Schedule of Rates or any other printed publication referred to elsewhere in the Contract.

10.5. All Works embracing more than one stage shall be subject to examination and approval at each stage thereof and the CONTRACTOR shall give due notice to the PM / Engineer-in-Charge or his authorised representative when each stage is ready. In default of such notice, the PM / Engineer-in-Charge shall be entitled to appraise the quality and extent thereof.

10.6. No work shall be covered up or put out of view without the approval of the PM / Engineer-in-Charge or his authorised representative and the CONTRACTOR shall provide full opportunity for examination and measurement of any work which is about to be covered up or put out of view and for examination of foundations before further work is placed thereon. The CONTRACTOR shall give due notice to the PM/Engineer-in-Charge or his authorised representative whenever any such work or foundation is ready for examination and the PM/Engineer-in-Charge or his representative shall without unreasonable delay, unless he considers it unnecessary and advises the CONTRACTOR accordingly, attend for the purpose of examining and measuring such work or of examining such foundations. In the event of the failure of the CONTRACTOR to give such notice he shall, if required by the PM / Engineer-in-Charge, uncover such work at his own expense.

10.7. All works under or in course of execution or executed in pursuance of the Contract, shall at all times be open and accessible to the inspection and supervision of the PM/Engineer-in - charge, his authorized subordinates-in-Charge of the Work and all the superior officers or any organization engaged by the Department for Quality Assurance and of the Chief Technical Examiner's Office, and the CONTRACTOR shall, at all times, during the usual working hours and at all other times at which reasonable notice of the visit of such officers has been given to the CONTRACTOR, either himself be present to receive orders and instructions or have a responsible representative duly accredited in writing, present for that purpose. Orders given to the CONTRACTOR's representative shall be considered to have the same force as if they had been given to the CONTRACTOR himself. The defects observed as a result of such technical examination shall be rectified by the CONTRACTOR at his own cost, as notified by the PM/Engineer-in-Charge. However, if the defects are not rectified, the devaluation of the work shall be carried out and recovery thereon shall be affected as per Article 10.19 to 10.22 of the Contract.

TESTS AND INSPECTIONS

10.8. The OWNER and / or its authorised representative(s) shall, without any extra cost to the OWNER, inspect and / or test the Work(s) and the Services to confirm their conformity to the contract specifications and other quality assurance details incorporated in the Contract.

10.9. As soon as certain equipment for incorporation in works is getting ready, the CONTRACTOR shall submit a request for inspection to the OWNER or his authorised representative who shall inform the CONTRACTOR in writing of its programme for such inspection and the official's identity to be deputed for this purpose.

10.10. The costs of tests and inspections (including any special or third-party tests), whether at site or at the CONTRACTOR's or manufacturing entity's premises, shall be borne by the CONTRACTOR. Also, in case of stipulation for type testing/ proto-type testing of machinery and plant involving special tests, the cost shall be borne by the CONTRACTOR.

10.11. Under no circumstances, the authorised representative of OWNER for inspection shall have the authority to modify/change the Technical Specifications, approved Drawings or samples during inspection without the OWNER's approval.

10.12. Verification at the last moment

10.12.1 In cases where only a portion of the Work(s) of the Contract is proposed for inspection at the last moments of the original completion period of Contract and also in cases where inspection is not completed in respect of the portion of the Work(s) proposed for inspection during the completion period, the OWNER shall carry out the inspection and complete the formality beyond the contractual time period at the specific written request by and at the risk and expense of the CONTRACTOR. The fact that the material/works have been inspected after the contractual completion period shall not amount to keeping the Contract alive, and this shall be without any prejudice to the legal rights and remedies available to the OWNER or CONTRACTOR under the terms & conditions of the Contract.

10.12.2 If the Work(s) proposed for inspection during or at the last moments of the completion period are not found as per the Contract after carrying out the inspection, the OWNER reserves the right to take action as per GCC Article-40 for breach of the Contract. If the Work(s) proposed for inspection are found as per the Contract, the OWNER may grant an extension of the completion period subject to conditions mentioned in GCC Article-4.

10.13. All material and workmanship shall be of best quality available in the country and shall be in accordance with the Technical Specification, Drawings and other instructions issued to the CONTRACTOR as per the Contract.

10.14. If for any material or workmanship appropriate Indian Standards or codes are not available or have not been adequately specified in the Technical Specifications, such materials and workmanship shall conform to other suitable standards and codes as may be approved by the PM / Engineer-in-charge.

10.15. The CONTRACTOR shall take due care in achieving and maintaining tolerances specified for various works.

10.16. The CONTRACTOR shall ensure provision of anti-termite and water proofing treatment for foundations / basement / sunken portion / roof work and other specialized works such as Under ground structure as detailed in BOQ through specialized agencies as approved by the OWNER. These works shall carry a warranty of 05 (Five) years from completion of contract and issue of completion certificate in this regard. Final payment against anti-termite and water proofing work shall be released on production of Bank Guarantee Bond / FDR for equal value of final payment due against these works valid for a period of 05 (Five) years from issue of completion certificate.

Alternatively, agency may choose to submit Standing Bank Guarantee Bond / FDR for the following values: -

Agencies Enlisted under Composite Category Value of		Bank Guarantee Bond / FDR
(i)	Upto Rs. 60.00 lakhs	Rs. 10.00 lakhs
(ii)	Rs. 60.00 to Rs. 150.00 lakhs	Rs. 20.00 lakhs
(iii)	Rs. 150.00 lakhs to Rs.500.00 lakhs	Rs. 50.00 lakhs
(iv)	Rs. 500.00 lakhs to Rs.5000.00 lakhs	Rs. 100.00 lakhs
(v)	Rs. 5000.00 lakhs to Rs.10000.00 lakhs	Rs. 200.00 lakhs
(vi)	Rs. 10000.00 lakhs to unlimited	Rs. 500.00 lakhs

Any defect noticed during this period shall be rectified within 30 days of written intimation by the OWNER failing which the rectification shall be carried out by the OWNER out of Bank Guarantee / FDR amount. The Bank Guarantee Bonds / FDR shall be released on expiry of warranty period and satisfactory completion of rectification of defects and on issuance of final "Acceptance Certificate" for these items by the OWNER.

10.17. The CONTRACTOR shall at his own expense, provide a material testing lab at the Site for conducting routine field tests as per QA/QC plan. The Site lab shall be equipped at least with the testing equipments as specified in Technical Specifications.

10.18. The PM / Engineer-in-Charge shall be entitled to have tests carried out at the CONTRACTOR's cost for all materials as specified in the Contract and supplied by the CONTRACTOR.

REJECTION

10.19. If any work has been executed with unsound, imperfect or unskilful workmanship or of a quality (related to work, material and / or design, if applicable) inferior to that specified in the Contract, in respect whereof the decision of the OWNER or his authorised representative shall be final and binding, the CONTRACTOR shall, on demand in writing from the OWNER or his authorised representative specifying the fault notwithstanding that the same may have been inadvertently passed, certified and paid for, forthwith rectify or remove and reconstruct the Work so specified, in whole or in part as the case may require, at his own expense; and in the event of his failing to do so within a period to be specified by the OWNER or his authorised representative in his demand aforesaid, the OWNER or his authorised representative may carry out the Work by other means at the risk and expense in all respects of the CONTRACTOR. Alternatively, such work, if technically/structurally acceptable, without detriment to the safety and utility of the item and then structure may be permitted to be accepted as devalued and recovery shall be decided by competent authority or he may reject the work outright without any payment and/or get it and other connected and incidental items rectified, or removed and re-executed at the risk and expense of the CONTRACTOR. Whether any particular defect is due to unsound, imperfect or unskilful workmanship or due to normal wear & tear or user's negligence, decision of OWNER or his authorised representative shall be final and binding, provided always that the liability of the CONTRACTOR under this condition shall not extend beyond the Defects Liability Period except as regards to workmanship which the OWNER or his authorised representative shall have previously given notice to the CONTRACTOR to rectify.

10.20. Any materials, equipment, etc. brought to the site and found to be not in accordance with the agreement, shall be rejected by the OWNER or his authorised representative and the CONTRACTOR shall remove the materials from the site within 21 days of date of intimation by the OWNER. All rejected material shall, in any event, and circumstances remain and shall always be at the CONTRACTOR's risk immediately on such rejection. If the CONTRACTOR does not remove such material within the period of 21 days of date of intimation by the OWNER, the OWNER or his authorised representative may remove the rejected material at

the expense of the CONTRACTOR. The OWNER or his authorised representative may either return the same to the CONTRACTOR at his risk and cost by such mode of transport as it may decide or dispose of such material at the CONTRACTOR's risk and on his account and retain such portion of the proceeds from such disposal, as may be necessary to recover any expense incurred in connection with such disposals (or any price refundable as a consequence of such rejection).

10.21. OWNER's right of Rejection of Inspected works/material

Works & material accepted by the OWNER and/ or its representative at the initial inspection and final inspection in terms of the Contract shall in no way dilute the OWNER's right to reject the same later if found deficient concerning 'Technical Specifications and Quality Assurance'.

10.22. The CONTRACTOR shall not be entitled to extra cost for rejection or any extension of time as per GCC Article 4.

ARTICLE – 11: RESPONSIBILITY FOR COMPLETION

11.1 Any Work, Supplies or Services which might have not been specifically mentioned in the specifications, schedule of items or drawings but are temporarily and urgently required for entire completion of the work, shall be executed / provided / rendered by the CONTRACTOR without any extra cost and within the time schedule specified. Rates quoted shall be deemed to include such elements of labour and materials necessary to complete the items of work in all respects.

11.2 Any permanent work or item not envisaged but necessary to execute the Contract Work in completeness shall be carried out by the CONTRACTOR under instruction of the OWNER. The rates for such Work / items of Work shall be determined in accordance with GCC Article 15.

ARTICLE – 12: CONSTRUCTION POWER AND WATER SUPPLY

12.1 Unless otherwise stated in SCC, the CONTRACTOR shall make his own arrangements for Power and Water Supply for Construction and Staff/ Labour colony. He should make arrangements for storage of sufficient quantity of water required for at least a day's work.

ARTICLE – 13: CONTRACTOR'S TEMPORARY SITE OFFICE/WORKSHOP/STORE/CEMENT STORE ETC

13.1 The CONTRACTOR shall, during the progress of the Works, provide erect and maintain at his own expense all necessary temporary workshops, stores, offices for his personnel as well as PM / Engineer-in-Charge etc., as are required for the proper and efficient execution of the Work(s). The planning, siting and erection of these buildings shall be approved by the PM/Engineer-in-Charge. These buildings shall at all times be kept tidy, clean and sanitary condition to the entire satisfaction of the PM / Engineer-in-Charge and at the CONTRACTOR's expense. On completion of the Work(s) the whole of such temporary buildings shall be cleared away and the Site reinstated, left clean and tidy to the entire satisfaction of the PM / Engineer-in-Charge at the CONTRACTOR's expense.

ARTICLE – 14: EXCLUSIONS

14.1 Unless otherwise specifically provided elsewhere in the Contract including Technical Specifications, Drawings and Schedule of items, works / items of work to be excluded from the scope of the Contract shall be clearly and specifically indicated in the Bill of Quantity(BOQ) and other conditions of Contract.

ARTICLE – 15: DEVIATION, EXTENT AND RATES FOR EXTRA ITEMS

15.1. The OWNER shall have authority to deviate, subject to deviation limit as per SCC, in following manner: -

(a) to make alteration in, omissions from, additions to, or substitutions for the original specifications, drawings, designs and instructions that may appear to him to be necessary or advisable during the progress of the Work, and

(b) to omit a part of the Work(s) in case of non-availability of a portion of the Site or for any other reasons and the CONTRACTOR shall be bound to carry out the works in accordance with any instructions given to him in writing by the PM/ Engineer-in-charge and such alterations, omissions, additions or substitutions shall form part of the Contract as if originally provided therein and any altered, additional or substituted work which the CONTRACTOR may be directed to do in the manner specified above as part of the Work(s), shall be carried out by the CONTRACTOR on the same conditions in all respects including price on which he agreed to do the main Work except as hereafter provided.

15.2. The OWNER shall also have authority for following variations:

- (i) Increase or decrease in the quantity of any work included in the BOQ of the contract;
- (ii) Omission of any item(s) included in the BOQ of the Contract;
- (iii) Omission of any such work (but not if the omitted work is to be carried out by the OWNER by another CONTRACTOR);
- (iv) Change in the character or quality or kind of any such work;
- (v) Change in the levels, lines, position and dimensions of any part of the Work(s);
- (vi) Additional work of any kind necessary for the completion of the Works; and
- (vii) Change of the specified sequence or timing of construction of any part of the Work(s).

15.3. The variation or additional work must be a necessary part within the scope of the original works and should not completely change the scope/ character and purpose of the original Contract. The variation may result in additional or reduced payments to the CONTRACTOR or there may be no price change at all.

15.4. Before a variation can be instructed by the PM/Engineer-in-Charge to the CONTRACTOR, prior approval from the OWNER is needed. The rate/ price/ valuation have to be agreed with the CONTRACTOR.

15.5. Any change in 'Good for construction' drawings shall be evaluated properly by the CONTRACTOR and their full financial implications shall be worked out. In case there are changes in ground levels from those shown in the approved drawings, they shall be agreed in writing, jointly by the CONTRACTOR and PM/Engineer-in-Charge and reported to the OWNER for considering whether any action lies against the survey and design consultant for non-conformity of the levels as shown by him in the drawings and those actually obtaining.

15.6. The time for completion of the works shall, in the event of any deviations resulting in additional cost over the Contract value, if requested by the CONTRACTOR, be extended justifiably & reasonably as per the Contract provisions and recommendation of the PM/Engineer-in-Charge. In the event of the CONTRACTOR failing to agree with the PM/Engineer-in-Charge regarding the proposed alteration of extension of time, the objection shall be referred to the OWNER whose decision shall be final and binding.

15.7. In the case of extra item(s) (items that are completely new, and are in addition to the items contained in the Contract), the CONTRACTOR may within 15 (fifteen) days of receipt of order or occurrence of the item(s), submit claim rates, supported by proper analysis which shall include item's technical specification and / or Manufacturer's specification for the work, invoices, vouchers etc. The PM/Engineer-in-Charge shall, after receipt of the claims supported by analysis and after due consideration to the analysis of the rates submitted by the CONTRACTOR, determine the rates on the basis of the market rates approved by the OWNER and the CONTRACTOR shall be paid in accordance with the rates so approved. The Rate (s) of extra items so approved by PM/Engineer-in-Charge shall be final and binding on the CONTRACTOR, and shall not be arbitrable.

15.8. In the case of substituted items (items that are taken up with partial substitution or in lieu of items of work in the Contract), the rate for the Contract item (to be substituted) and substituted item shall also be determined in the manner as mentioned in the following Para: -

(a) If the market rate for the substituted item so determined is more than the market rate of the Contract item (to be substituted), the rate payable to the CONTRACTOR for the substituted item shall be the rate for the Contract item (to be substituted) so increased to the extent of the difference between the market rates of substituted item and the Contract item (to be substituted).

(b) If the market rate for the substituted item so determined is less than the market rate of the Contract item (to be substituted), the rate payable to the CONTRACTOR for the substituted item shall be the rate for the Contract item (to be substituted) so decreased to the extent of the difference between the market rates of substituted item and the Contract item (to be substituted).

15.9. Any work incidental to or necessarily has to be in contemplation of Tenderer/Bidder while quoting Tender, or necessary for proper execution of the item included in the schedule of quantities or in the schedule of rates mentioned above, whether or not, specifically indicated in the description of the item and the relevant specifications, shall be deemed to be included in the rates quoted by the Tenderer or the rate given in the said schedule of rates, as the case may be. Nothing extra shall be admissible for such work.

15.10. No work that radically changes the original nature & scope of the Contract shall be ordered as a Deviation and in the event of disagreement between the CONTRACTOR and the OWNER, the matter will be dealt as per the GCC Article 42.

15.11. The rate for extra items / substitute items of work shall be arrived at as per the following procedure: -

(a) The rate shall be established based on the market rates and taking into account 15 % (Fifteen percent) over cost of labour and materials to cover overheads and CONTRACTOR's Profits. The norms followed by CPWD or MES, as may be approved by the PM/ Engineer- in - charge with the concurrence of the OWNER regarding labour and material content, shall be adopted for this purpose.

(b) Where the nature of extra items / substitute items is supply only item, the CONTRACTOR shall be paid at market rate(s) plus 10% (Ten percent) to cover Overhead and CONTRACTOR's Profits.

(c) Where rates of extra item / work can neither be established by derivation from the existing rates as per GCC Article – 15.7 above or by rate analysis as per GCC Article-15.8, then the rate for such item / work shall be estimated and fixed by the OWNER/PM/Engineer-in-Charge on ab-initio basis which shall be binding on the CONTRACTOR.

(d) Where the nature of extra items / substitute items / work is such that, it has to be got executed through a specialised Agency, the Agency shall be proposed by the CONTRACTOR as per Contract conditions and got approved by the OWNER on recommendation of PM/Engineer-in-charge and decision of the OWNER regarding appointment of the Agency and the rates shall be final and binding. In such cases, the CONTRACTOR shall be paid at rate(s) approved for the Agency plus 10% (Ten percent) to cover Overhead and CONTRACTOR's Profits.

ARTICLE – 16: CONTRACT PRICE ADJUSTMENT

16.1 Contract Price adjustment, if any, shall be addressed as per SCC.

ARTICLE – 17: MEASUREMENT OF WORK

17.1 PM / Engineer-in-Charge shall, except as otherwise provided, ascertain and determine by measurement the value of work done in accordance with the Contract. All measurements of all items having financial value shall be entered by the CONTRACTOR and compiled in the shape of the Computerised Measurement Book as per the format of the Department, unless otherwise specified, so that a complete record is obtained of all the items of works performed under the Contract. CONTRACTOR shall submit the soft copy of the computerised measurement book for checking of the measurement and calculation by the PM/Engineer-in-Charge. Then after the CONTRACTOR shall submit hard bound copy of the computerised measurement book.

17.2 The CONTRACTOR shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for carrying out joint measurements/levels by the PM / Engineer-in- Charge or his representative.

17.3 The CONTRACTOR shall give prior notice in writing well in advance to the PM/Engineer-in-Charge or his authorized representative before covering up or otherwise placing beyond the reach of checking and/or test checking the measurement of any work in order that the same may be checked and/or test checked and shall not cover up and place beyond reach of measurement any work without consent in writing of the PM/Engineer-in-Charge or his authorized representative who shall inspect

the work, and if any work is covered up or placed beyond the reach of checking and/or test checking measurements without such notice having been given or the PM / Engineer-in-Charge's or his authorized representative's consent being obtained in writing the same shall be uncovered at the CONTRACTOR's expense, or in default thereof no payment or allowance shall be made for such work or the materials with which the same was executed.

17.4 PM/Engineer-in-Charge or his authorized representative may cause either themselves or through another officer of the Department to check the measurements recorded by CONTRACTOR and all provisions stipulated herein above shall be applicable to such checking of measurements or levels.

17.5 Checking and/or test checking the measurements of any item of the Work in the measurement book and/or its payment in the interim, on account of final bill shall not be considered as conclusive evidence as to the sufficiency of any work or material to which it relates nor shall it relieve the CONTRACTOR from liabilities from any over measurement or defects noticed till completion of the Defects Liability Period.

17.6 Methods of Measurement

Measurement of Contract items of Work shall be taken in accordance with method of measurement stipulated in the Technical Specifications/ Schedule of Quantities, Drawing etc. In the case of items which are not covered by specifications, measurements shall be taken in accordance with the applicable, relevant and latest standard method of measurements issued

by the Bureau of Indian Standards and if for any item no such standard is available then a mutually agreed method, based on sound engineering practice shall be followed. In case of extra items, the PM/Engineer-in-Charge shall also specify the method of measurement for such items at the time of his order for execution of such extra items.

17.7 Unless otherwise specified, measurement of work shall be carried out for the works eligible, qualified as per Technical Specification, Drawings and actually executed whichever is least for payments.

17.8 In measurement of work, the CONTRACTOR shall certify that the work has been carried out strictly as per the Drawings, Specifications and item of work in terms of the Contract. Such certificate shall require Site engineer's endorsement for the purpose of payment.

17.9 In the event of any dispute with regard to the measurement of the work executed, the decision of the OWNER shall be final and binding on the CONTRACTOR and shall not be arbitrable.

17.10 In the case of site measurements, if the CONTRACTOR does not attend or neglect or fail to send his representative for taking joint measurements, the measurements taken by the PM/Engineer-in-Charge shall be deemed to be the correct measurement of work and shall be binding on the CONTRACTOR.

ARTICLE – 18: ENGINEER'S AUTHORITY

18.1 OWNER/PM/Engineer-in-Charge shall be the communicating Authority and all correspondence under this Contract shall be addressed to the OWNER with a copy to PM/Engineer-in-Charge by the CONTRACTOR as per GCC Article-2.

18.2 The PM/Engineer-in-Charge shall have the full powers in respect of all the matters in connection with or arising out of this Contract, excepting those specifically reserved for the OWNER. However, the PM/Engineer-in-Charge shall not have any power to relieve the CONTRACTOR of any of his obligations and responsibilities under the Contract.

18.3 The duties of the representative of the PM/Engineer-in-Charge are to watch and supervise the Work(s) and to test and examine any materials to be used or workmanship employed in connection with the Work(s). He shall have no authority to order any work involving any financial liability to the OWNER.

18.4 The PM/Engineer-in-Charge may from time to time in writing delegate to his representative any of the powers and authorities vested in the PM/Engineer-in-Charge and shall furnish to the CONTRACTOR a copy of all such written delegation of powers and authorities. Any written instruction or written approval given by the representative of the OWNER to the CONTRACTOR within the terms of such delegation shall bind the CONTRACTOR.

18.5 Failure of the Representative of the OWNER to disapprove any work or materials shall not prejudice the power of the OWNER thereafter to disapprove such Work or materials and to order the pulling down, removal or breaking up thereof.

18.6 If the CONTRACTOR shall be dissatisfied with any decision of the representative of the OWNER he shall be entitled to refer the matter to the OWNER who shall there-upon confirm, reverse or vary such decision.

18.7 PM/Engineer-in-Charge shall issue necessary drawings, sketches, specifications, instructions, clarifications, etc. to the CONTRACTOR required for the execution of work and also record instructions in site order book where called for compliance by the CONTRACTOR. PM/Engineer-in-Charge shall have the authority to: -

- (a) Make modification, alterations to the drawings / sketches etc. already supplied to the CONTRACTOR.
- (b) Increase / decrease the quantum of work specified in the schedule of items or to omit item(s) of works and / or to order substitutions all as per approved deviation orders mentioned in GCC Article 15.
- (c) Inspect, test and examine all the materials and workmanship employed in construction.
- (d) Reject materials / workmanship not conforming to instructions / specifications / drawings and to order for removal of rejected materials or pull down / dismantle defective work (s).
- (e) Enforce the provision of various updated statutory laws and regulations as per Contract pertaining to labour, Health Safety Environment and construction works and ensure their strict compliance by the CONTRACTOR.
- (f) Give notice to the CONTRACTOR if any deficiency is found with regard to adherence to accepted programme or sequence of work or delay in procurement of material and labour or negligence on the part of the CONTRACTOR or his authorized agent.
- (g) Alter already agreed programme or sequence of work if found necessary at a later date.
- (h) Remove from Site of works or from any other area or work related to the Contract, any member of the CONTRACTOR personnel or work force who
 - (i) Persists in any misconduct or lack of care or
 - (ii) Performs his duties incompetently or negligently or otherwise carelessly.
 - (iii) Fails to conform with any provisions of the Contract or
 - (iv) Persists in any conduct which is prejudicial to the Safety, Health or protection of the Work and Environment.

If appropriate, the CONTRACTOR shall appoint a suitable replacement maximum in fourteen (14) days or within such period as may be agreed between the PM/Engineer-in-Charge and the CONTRACTOR.

- (j) Enforce any or all provisions in the Agreement to ensure that the work is carried out by the CONTRACTOR strictly in accordance with the Agreement.

However, these do not absolve the CONTRACTOR from his responsibilities to carry out all the works as per terms and conditions of the Agreement.

18.8 Access to Work

The OWNER, PM/ENGINEER-In-Charge and / or any person authorised by them shall at all times have free access to the Work site and / or to the workshops, factories or other places where materials are being prepared, manufactured, assembled or constructed for the Contract Work and also to any place where materials are lying from where they are being taken out, and the CONTRACTOR shall give every facility to them for inspection, examination and testing of the materials and workmanship.

ARTICLE – 19: WORKING HOURS

19.1 Shift Work

19.1.1 To achieve the required rate of progress in order to complete the works within the time for completion, the CONTRACTOR may carry on the work, round the clock, in multiple shifts per day and on Sundays/Holidays, as may be necessary. The CONTRACTOR shall however be responsible to comply with all applicable laws in this regard.

19.1.2 No claim of any compensation or additional payment will be admissible to the CONTRACTOR on account of round the clock working in multiple shifts. These are deemed included in quoted and Contract price.

19.1.3 Wherever the work is carried out at night, adequate lighting of working areas and access routes for pedestrians or vehicles shall be provided by the CONTRACTOR at his own cost.

19.2 In case work is required at night, the CONTRACTOR shall arrange additional workmen at his own cost. He shall also make other arrangements necessary to carry out the work properly at night.

19.3 Should it be necessary, the CONTRACTOR shall obtain necessary permission from the authorities for night work and or working in shift. Sufficient notice should be given by the CONTRACTOR to PM/Engineer-in charge so that necessary supervision could be provided.

19.4 Working hour shall have to be followed in restricted areas/prohibited areas as per permission granted and security guidelines of restricted areas/prohibited areas issued by the Establishment/OWNER. If required the CONTRACTOR shall deploy additional manpower, equipment, plants, tools and tackles at no extra cost to complete the work in stipulated time frame as per Contract.

ARTICLE – 20: DRAWINGS, SPECIFICATIONS, SCHEDULE OF ITEMS

20.1 Drawings, Specifications and Schedule of Quantities / items shall be treated as supplementary to each other and should anything appear in the one that is not described in the other, no advantage shall be taken by the CONTRACTOR for any such omission. For such discrepancy / inconsistency the CONTRACTOR shall seek instructions from the PM/Engineer-in-charge before proceeding with work and the clarification / decisions given by the PM/Engineer-in-Charge shall be treated as final and binding on the CONTRACTOR.

20.2 All drawings, specifications, sketches, schedule of items, etc. furnished by the OWNER shall be treated strictly confidential property of the OWNER. All such drawings, specifications, sketches, schedule of quantities / items etc., shall be returned to the OWNER upon the completion of the Contract Work. No copies, duplications or Photostat shall be retained by the CONTRACTOR without the written consent of the OWNER.

20.3 CONTRACTOR shall furnish to the OWNER with 3 (three) sets of all catalogues, literature, manuals, etc., in respect of applicable bought-out items incorporated in the works.

20.4 The CONTRACTOR shall not himself make any changes in the drawings / sketches, specifications and schedule of items issued by the PM/Engineer-in-Charge for executing the Contract Work. If any error or omission is detected, he shall promptly bring the same to the notice of the PM/Engineer-In-Charge for clarification / decision / rectification and Work(s) shall be executed as per approved revised Drawings/sketches including CONTRACTOR's submission.

20.5 One (1) set of Contract, working drawings, specifications and schedule of quantities / items shall be available at the CONTRACTOR's site office for reference by the PM/Engineer-in-Charge.

20.6 The CONTRACTOR shall be provided with 02 (two) set of working drawings for construction purposes.

ARTICLE – 21: CONTRACTOR'S REPRESENTATIVE**21.1 CONTRACTOR's Representative**

The CONTRACTOR shall appoint its Representative within fourteen (14) days of the date of issuance of LOI or before start of Work whichever is earlier and shall request the OWNER in writing to approve the person so appointed.

21.1.1 The CONTRACTOR's Representative shall be a regular Employee/ Partner/ Director only and the CONTRACTOR shall be required to submit a Power of Attorney (POA) in original in favour of its Representative. Notarised photocopy of the Power of Attorney shall be acceptable only if the Power of Attorney has been registered by the CONTRACTOR. The OWNER may verify the photocopy of the Power of Attorney with the Original and the CONTRACTOR shall be required to produce the original Power of Attorney for verification, if required by the OWNER. The relation of the CONTRACTOR's Representative with the CONTRACTOR such as Partner/ Employee/Director etc. should be clearly brought out in the Power of Attorney.

21.1.2 The CONTRACTOR's Representative shall represent and act for the CONTRACTOR at all times during the currency of the Contract and shall communicate and provide to the PM/Engineer-in-charge all the CONTRACTOR's notices, instructions, information and all other communications under the Contract.

21.2 All notices, instructions, information and all other communications given by the OWNER or the PM/Engineer-in-charge to the CONTRACTOR under the Contract shall be given to the CONTRACTOR's Representative or, in its absence, its deputy, except as herein otherwise provided. The CONTRACTOR or its authorised Representative shall be in attendance at the Site(s) during all working hours and shall superintend the execution of the Work(s) with such additional assistance in each trade as the PM/Engineer-in-Charge may consider necessary. Orders given to the CONTRACTOR's Representative shall be considered to have the same force as if they had been given to the CONTRACTOR.

21.3 The CONTRACTOR shall not revoke the appointment of the CONTRACTOR's Representative without the OWNER's prior written consent, which shall not be unreasonably withheld. If the OWNER consents thereto, the CONTRACTOR shall appoint some other person as the CONTRACTOR's Representative.

21.4 The CONTRACTOR's Representative may, subject to the approval of the OWNER (which shall not be unreasonably withheld), at any time delegate to any person any of the powers, functions and authorities vested in him or her. Any such delegation may be revoked at any time. Any such delegation or revocation shall be subject to a prior notice signed by the CONTRACTOR's Representative, and shall specify the powers, functions and authorities thereby delegated or revoked. No such delegation or revocation shall take effect unless and until a copy thereof has been delivered to the OWNER and the PM/Engineer-in-charge.

21.5 The OWNER may by notice to the CONTRACTOR object to any representative or person employed by the CONTRACTOR in the execution of the Contract who, in the reasonable opinion of the OWNER, may behave inappropriately, may be incompetent or negligent, or may commit a serious breach of the Safety regulations provided under GCC Article 34.

The OWNER shall provide evidence of the same, whereupon the CONTRACTOR shall remove such person from the Site/Works.

21.6 In case any of the information/declaration/undertaking provided by CONTRACTOR/CONTRACTOR's Representative is found to be false and/or the CONTRACTOR/CONTRACTOR's Representative suppresses any relevant information at any stage, the CONTRACTOR will be liable for actions in terms of provisions of the Contract pertaining to "CORRUPT OR FRAUDULENT PRACTICES".

21.7 The CONTRACTOR shall provide necessary competent and experienced personnel to assist his Representative at site for superintendence as mentioned in the Contract during the execution of Work and / or as long as thereafter PM/ENGINEER-In-Charge may consider necessary till the expiration of Defect Liability Period including extended period, if any.

21.8 If, in the opinion of the PM/Engineer-In-Charge, due progress is not achieved in the contract and / or execution thereof becomes contrary to the specification and / or substandard work is executed and / or substandard materials are used or supplied by the CONTRACTOR and / or any direction given by the PM/Engineer-in-Charge is not properly complied with or attended to, the PM/Engineer-in-Charge may direct the CONTRACTOR to employ extra competent supervisory staff to supervise the work and the CONTRACTOR shall do so within 14 (fourteen) days from the date of such direction and the cost of employment of such additional supervisors shall be to the account of the CONTRACTOR.

21.9 The PM/Engineer-in-Charge shall issue instructions in writing any instructions, decision, etc. to the CONTRACTOR in connection with execution of the Contract work through a Site Order Book at site. The CONTRACTOR shall acknowledge receipt of such instructions, direction, decision by signing on the Site Order Book and ensure its compliance.

ARTICLE -22: CO-ORDINATION WITH OTHER CONTRACTORS

22.1 The CONTRACTOR shall co-ordinate with other CONTRACTOR's / Agencies working in or about the site or at the adjoining areas on works having direct or indirect connection with the Contract Work being executed by the CONTRACTOR under this Agreement.

22.2 The CONTRACTOR shall interact with other CONTRACTOR's and Agencies stated under GCC Article-22.1 and sequence various activities with the activities of other CONTRACTOR's in a manner required for timely and sequential completion of the Contract work.

22.3 Should there be any disagreement between the CONTRACTOR and other CONTRACTOR's and Agencies in respect of any activity or sequencing of activities, the same should be referred to the PM/Engineer-In-Charge whose decision shall be final and binding on the CONTRACTOR.

22.4 Co-ordination with other CONTRACTOR's / Agencies or any dis-agreement or delay in co-ordination or interruption in work shall not entitle the CONTRACTOR to any extra time or cost.

22.5 The CONTRACTOR shall extend all reasonable cooperation to other CONTRACTOR's, Agencies etc. of the OWNER engaged in connection with the Work or any other Work not in the scope of this Work as may be required by the PM/Engineer- in-Charge.

22.6 The CONTRACTOR shall attend at his cost, all the meetings with the PM/Engineer-in-Charge, other CONTRACTOR's and the Consultants of the OWNER for the purposes of the Contract. The CONTRACTOR shall attend such meetings as and when required by the PM/Engineer-in-Charge.

ARTICLE – 23: LIQUIDATED DAMAGES FOR DELAY

23.1 If the CONTRACTOR fails to complete the Work and clear the site on or before the scheduled or extended date of completion as per GCC Article 4 and 24, he shall, without prejudice to any other right or remedy of the OWNER, arising out of the Contract on account of such delay, be liable for payment of liquidated damages, not as penalty, as per provisions of clause for Liquidated Damages (LD) for delay in SCC.

23.2 The following documents shall form the principal basis for consideration of Extension of Time for Completion pursuant to GCC Article 4 with or without Liquidated Damages and determining the compensation amount: -

- (a) The joint recordings in “Hindrance Register” and “Weekly Review Register”.
- (b) Records of Technical Coordination Meetings.
- (c) Records of Contract Review Meetings.
- (d) Written notices issued by the OWNER and/or the PM/Engineer-in-Charge to the CONTRACTOR from time to time.
- (e) Written requests/ notices by the CONTRACTOR to OWNER/ PM Engineer-in-Charge from time to time.

23.3 Wherever LD is recoverable as per the terms of the Contract, the same shall be recovered from the CONTRACTOR along with applicable GST thereon.

23.4 Any failure or delay by any Sub-contractor, though their employment may have been approved under GCC Article 32, shall not be admitted as a ground for any extension of time or for exempting the CONTRACTOR from liability for any such loss or damage as aforesaid.

23.5 Liquidated Damage shall be as follows: -

- (a) If the CONTRACTOR fails to complete the Work / item(s) of Work in all respects and hand over the same to the OWNER within the time stipulated the CONTRACTOR, without prejudice to any other right or remedy of the OWNER on account of such breach, be liable to pay the OWNER liquidated damages at the rate of ¼ (quarter percent), every week or part thereof or percentage as mentioned in the SCC, of the Contract price.
- (b) The total amount of liquidated damages shall be limited to 10% (Ten percent) of the Contract price.
- (c) The provision under GCC Article 23.5 (a) and 23.5 (b) shall not apply in cases of delay for which the CONTRACTOR is entitled to extension of time as per GCC Article 4

ARTICLE – 24: COMPLETION OF WORK**COMMISSIONING AND DOCUMENTATION**

24.1. When the work has been executed, the assets created shall be commissioned. Reasonable advance information of completion of Work shall be given by the CONTRACTOR to the OWNER. The OWNER will inform about user to the CONTRACTOR and the USER will finally take over assets. The OWNER/USER may carry out detailed inspection of the commissioned project to ensure that no deficiencies are there before taking over. **“As built”** Drawings of the Work shall be got prepared through the CONTRACTOR or otherwise to facilitate proper maintenance of the assets, additions to the assets at subsequent dates etc. and to form part of the records of the OWNER.

24.2. The CONTRACTOR would assist the OWNER for obtaining necessary completion / Occupancy Certificates/ Clearances and No-Objection-Certificates (NOCs), as per Contract, from the local civil/statutory authorities for completed Work and facilities before handing over the same to the OWNER for putting them to functional use.

24.3. Before the completed Work is taken over by the OWNER/USER, the CONTRACTOR shall restore to original status - the auxiliary services/ facilities, if any (like roads, sewerage, utilities, including removal of garbage and debris) affected during the construction process.

24.4. The CONTRACTOR shall hand over to the OWNER/USER or its authorized Representative completed Work including all services and facilities constructed in accordance with the Approved Plans, Specifications fulfilling all agreed techno-functional requirements along with Inventory, As built - Drawings, Maintenance Manual/ Standard Operating Procedure (SOP) for Equipments and Plants, all clearances /certificates from Statutory Authorities, Local Bodies, if any, etc., all as per Contract conditions.

24.5. On completion of the work, a Work Completion Report (WCR) shall be submitted by the CONTRACTOR duly bringing out the Final completion cost, Total Time period taken to complete the Work and also completed Project components as against the initial Contract price, time and Project components and operational acceptance certificates by the OWNER for all Building&Road (B/R) and Mechanical, Electrical and Plumbing(MEP) system including Sub-system as per the Contract.

24.6. All assets created by the CONTRACTOR shall be in his custody till issue of Final completion certificate of the entire Contract, defects are rectified and handing over of the completed work to the OWNER/USER.

COMPLETION CERTIFICATE AND COMPLETION PLANS

24.7. Within thirty days of the completion of the Work, the CONTRACTOR shall give notice of such completion to the OWNER through PM/Engineer-in-Charge and PM/Engineer-in-Charge shall inspect the Work and, if there is no defect in the Work, shall furnish the CONTRACTOR with a Final certificate of completion, otherwise a Provisional completion certificate of physical completion shall be issued indicating (a) date of completion, (b) defects, if any, in the Work to be rectified by the CONTRACTOR and/or (c) items, if any, for which payment shall be made at reduced rates.

24.8. No Final certificate of completion shall be issued, nor shall the Work be considered to be complete until the CONTRACTOR has removed all unused stores, materials, tools, plant, equipment, scaffolding, temporary buildings, huts and things belonging to the CONTRACTOR (other than such items as are required for rectification of defects) and the Site of works cleared off rubbish and all waste materials by the CONTRACTOR, at his own expense and delivered up clean and tidy to the satisfaction of the PM/Engineer-in-Charge on or before the date for completion. Huts and sanitary arrangements required for his workmen at the Site in connection with the execution of Works constructed by the CONTRACTOR shall be cleaned off the dirt from all assets created including wood work, doors, windows, walls, floor or other parts of the building, in, upon or about which the Work is to be executed or of which he may have had possession for the purpose of the execution; thereof, and not until the Work shall have been measured by the PM/Engineer-in-Charge. If the CONTRACTOR fails to do this, the PM/Engineer-in-Charge may at the expense of the CONTRACTOR remove such scaffolding, surplus materials and rubbish etc., and dispose of the same as he thinks fit and clean off such dirt as aforesaid.

24.9. The CONTRACTOR shall submit completion drawing/sketch for Internal and External Services, Buildings & Roads (B&R) and Mechanical Electrical Plumbing (MEP), within thirty days of the completion of the Work, provided that the service plans have been issued for execution by the PM/Engineer-in-Charge, unless otherwise the CONTRACTOR is required to prepare such plans.

24.10. All unused or surplus stores and materials and other items out of those provided by the OWNER and/or otherwise stipulated in the Contract, shall be returned back by the CONTRACTOR, at his own expense, to the place of issue against written receipts from the PM/Engineer-in-Charge.

24.11. Soon after the rectification of defects, any stores and materials and other items mentioned above, retained for rectification of defects shall also be removed and Site and Works cleared and delivered to the PM/Engineer in Charge in a neat and clean condition.

24.12. In the case of groups of items of Works for which separate periods of completion are given in the Contract, the OWNER/User shall take over from the CONTRACTOR such individual items or group of items as are completed to his satisfaction before the completion of the Contract. In such a case for issue of completion certificate for groups of items of the Work(s), all conditions shall be applicable as stipulated in GCC Articles 23, 24 and 25.

ARTICLE – 25: DEFECTS LIABILITY

DEFECTS LIABILITY PERIOD

25.1. Unless otherwise specified in the SCC, the CONTRACTOR shall be responsible to make good and remedy at his own expense within such period as may be stipulated by the PM/Engineer-in-Charge, any defect which may develop or may be noticed before the expiry of twenty-four (24) months from the certified date of completion. This period is termed as Defect Liability Period (DLP).

PERFORMANCE GUARANTEE TEST OF MEP SERVICES

25.2. The Performance Guarantee Test (and repeats thereof) shall be conducted by the CONTRACTOR after Commissioning of the MEP Services or the relevant part thereof and during DLP as to ascertain whether these systems or the relevant part can attain the Functional Guarantees as per the Technical Specifications of the Contract. The authorised representative of OWNER and CONTRACTOR shall attend the Guarantee Test. The OWNER or his authorised Representative shall promptly provide the CONTRACTOR with such information as the CONTRACTOR may reasonably require in relation to the conduct and results of the Performance Guarantee Test (and any repeats thereof).

FUNCTIONAL GUARANTEE OF MEP SERVICES

25.3 The CONTRACTOR guarantees that during the Defect Liability Period (DLP), the MEP Services and all parts thereof shall continue to maintain the attained Functional Guarantees as per Technical Specification specified in the Contract.

25.4. If, for reasons attributable to the CONTRACTOR, the guaranteed level of the Functional Guarantees specified in Technical Specification are not met either in whole or in part, the CONTRACTOR shall, within a mutually agreed time, at its cost and expense make such changes, modifications and/or additions to these systems or any part thereof as may be necessary to meet such Guarantees. The CONTRACTOR shall notify the OWNER upon completion of the necessary changes, modifications and/or additions, and shall seek the OWNER consent to repeat the Performance Guarantee Test. If the specified Functional Guarantees are not established even during the repeat of the Performance Guarantee Test, the OWNER shall recover the payments already made either partially or fully for the MEP systems or sub-systems.

DEFECTS LIABILITY OF MEP SERVICES

25.5. All Spares required for repair during DLP, shall be provided free of cost by the CONTRACTOR.

25.6. If the defective equipments, parts, sub-system, system need to be taken outside the Site of work to rectify the Defect, the CONTRACTOR shall provide Comprehensive (Transit, Storage and Repair Period) Insurance cover of the equivalent amount to the OWNER for the time taken to rectify the Equipments/Goods and deliver the repaired or replaced Equipments/Goods at the same Site of works without any financial implications to the OWNER.

25.7. The CONTRACTOR shall ensure that any service and repair of Equipment/System/Sub-system shall not result in Downtime Period mentioned in the notice by the OWNER. In case of any further delay in Downtime Period of such repair by the CONTRACTOR, the OWNER reserves the right to extend DLP or take any other necessary actions as per GCC Article 6.12 and/or 40.

25.8. In case any Software for the Equipment/Sub-system/System has been provided by the CONTRACTOR, the CONTRACTOR shall provide all upgrades of the Software free of cost during DLP or till Warranty Period given by OEM, whichever is later.

25.9. If a particular Equipment/Goods/Item/Component/System/Sub-system fails frequently, this shall be replaced free of cost by the CONTRACTOR within notice period issued by the OWNER.

25.10. The CONTRACTOR shall provide training to the personnel of the OWNER free of cost during testing, commissioning and DLP at OEM's premises or the CONTRACTOR's premises or Site of work or OWNER/USER's other premises.

CONTRACTOR LIABLE FOR DAMAGES, DEFECTS DURING DEFECT LIABILITY PERIOD

25.11. The CONTRACTOR shall guarantee that within the DLP, the Contract work shall not show any signs of defects, cracks, settlements, disfigurations, shrinkage, leakage, dampness or any other defects.

25.12. The CONTRACTOR shall, if required by the PM/Engineer-In-Charge, identify for the causes of any defects, imperfection or fault under the direction of the PM/Engineer-In-Charge. The cost of such identification shall be borne by the CONTRACTOR.

25.13. At the end of the Defect Liability Period, the CONTRACTOR, along with the PM/Engineer-in-Charge, shall carry out final inspection of the Contract work to prove that no defects had appeared or that all defects have been rectified to the entire satisfaction of the PM/Engineer-In-Charge. If during the final inspection it is found that defects still remain in the Contract work, the period of DLP shall be extended at the discretion of the PM/Engineer-In-Charge and the CONTRACTOR shall be liable to make good the defects and ensure that defects have been fully rectified.

25.14. Upon successful completion of the DLP the OWNER shall issue Final Acceptance Certificate to the CONTRACTOR.

LATENT DEFECTS

25.15. The CONTRACTOR shall be responsible for safety, quality and soundness of the assets created including all latent defects beyond Defect Liability Period. The CONTRACTOR shall have obligation to rectify such latent defects minimum up to 5 (five) years from end of DLP. For the purpose of this article the latent defects shall be the defects inherently lying within the material or arising out of design deficiency which do not manifest themselves during the DLP but may surface later. Defects have to be rectified within a reasonable time not exceeding forty-five (45) days after issue of notice by PM/Engineer-in-Charge. If CONTRACTOR does not take corrective action within 45 days, then action for debarment of the agency shall be taken by the appropriate authority.

ARTICLE – 26: MATERIALS

26.1 The CONTRACTOR shall, at his own expense, provide all materials, required for the Work(s) other than those which are stipulated to be supplied by the OWNER.

26.2 The CONTRACTOR shall, at his own expense and without delay; supply to the PM/Engineer-in-Charge samples of materials to be used on the Work and shall get these approved in advance.

26.2.1 All such materials to be provided by the CONTRACTOR shall be in conformity with the specifications laid down or referred to in the Contract. The CONTRACTOR shall, if requested by the PM/Engineer-in-Charge, furnish proof to the satisfaction of the PM/Engineer-in-Charge that the materials so comply. The PM/Engineer-in-Charge shall intimate the CONTRACTOR in writing whether samples are approved by him or not. If samples are not approved, the CONTRACTOR shall forthwith arrange to supply to the PM/Engineer-in-Charge for his approval, fresh samples complying with the specifications laid down in the Contract.

26.2.2 The CONTRACTOR shall at his risk and cost submit samples of materials to be tested or analysed and shall not make use of or incorporate in the Work any materials represented by the samples until the required tests or analysis have been made and materials finally accepted by the PM/Engineer-in-Charge. The CONTRACTOR shall not be eligible for any claim or compensation either arising out of any delay in the Work or due to any corrective measures required to be taken on account of and as a result of testing of materials.

26.3 The PM/Engineer-in-Charge shall also have full powers to require other proper materials to be substituted thereof by the CONTRACTOR and in case of default, the PM/Engineer-in-Charge may cause the same to be supplied and all costs, which may attend such removal and substitution, shall be borne by the CONTRACTOR.

26.4 Steel and cement shall be procured from reputed make of steel as per Technical Specification and List of Approved Makes attached in the Contract documents.

26.5 The CONTRACTOR shall have full knowledge of all the materials required to be procured and incorporated in the Work(s) by him regarding source of supply, technical characteristics and conformation to Technical Specifications.

26.6 All the materials procured and incorporated in the Work(s) shall comply with Technical Specifications / Indian Standards including latest amendments / revisions. The BIS codes wherever mentioned in tender documents shall be deemed to be changed / modified / revised as per the latest BIS published.

26.7 Approval of Quarries and Borrow Areas and Materials: The CONTRACTOR will obtain approval of the PM/Engineer-in-Charge for each quarry and borrow area to be used in the project, prior to commencement of quarrying and/ or borrow area excavation activities. All materials (whether natural, processed, manufactured, or designed) proposed by the CONTRACTOR to be used on the works shall be first approved by the PM/Engineer-in-Charge to comply with the requirements of specifications.

26.8 The CONTRACTOR shall provide samples, technical brochures, details, etc. to PM/Engineer-in-Charge for approval of make, brand, colour, shade, etc., at his own cost before placing orders to his Vendors/Sub-contractors.

26.9 Materials brought at Site of work shall be in-sealed containers or original packing and/or in covered condition conforming to environmental standards/ norms and the CONTRACTOR shall submit vouchers / challans and test certificate to PM/Engineer-in-Charge on demand.

26.10 Materials required for the Work(s), whether brought by the CONTRACTOR or issued by the OWNER, shall be stored by the CONTRACTOR only at places approved by the PM/Engineer-in-Charge. The CONTRACTOR shall make necessary Storage facilities at his own cost at the site to prevent damage/deterioration of materials and for safe custody.

26.11 PM/Engineer-in-Charge shall be entitled at any time to inspect and examine any materials intended to be used in or on the Work(s), either on the Site or at Factory or Workshop or other place(s) where such materials are assembled, fabricated, manufactured or at any place(s) where these are lying or from where these are being procured and the CONTRACTOR shall give such facilities as may be reasonably required for such inspection and examination.

26.12 All materials brought to the Site shall not be removed off the Site without the prior written approval of the PM/Engineer-in-Charge. But whenever the Work(s) are finally completed and advance, if any, in respect of any such material is fully recovered, the CONTRACTOR shall at his own expense forthwith remove from the Site all surplus material originally supplied by him.

ARTICLE – 27: MISUSE OF WORKS

27.1 Responsibility for Buildings

In the event of any building or part, of a building being handed over to the CONTRACTOR for the execution of Work(s) thereto under the provisions of the Contract, he shall give a written undertaking to not misuse the building by his Sub-contractors or their employees, workmen, agents, servants etc. and also give receipt for all inventory including fixtures, glass etc., and he shall be required to make good at his own expense all damage resulting from any cause whatsoever, Excepted Risks/ Force Majeure and to deliver up the said building or part thereof to the PM/Engineer-in-Charge in a clean state complete in every particular, on the completion of the Work(s).

27.2 Damage and Loss

27.2.1 All plant, temporary building, equipment, and things on the Site provided by or on behalf of the CONTRACTOR for the construction of, but not for incorporation in the Work(s) shall stand at the risk and be in the sole charge of the CONTRACTOR and the CONTRACTOR shall be responsible for, and with all possible speed make good, any loss or damage thereto arising from any cause whatsoever, including the Excepted Risks/ Force Majeure.

27.2.2 Unless otherwise specified in the Contract, all plant, temporary building, equipment, and things whatsoever including such as may have been provided by the OWNER at the Site in connection with and for the purpose of the Contract shall stand at the risk and be in the sole charge of the CONTRACTOR and the CONTRACTOR shall be responsible for, and with all possible speed make good, any loss or damage thereto arising from any cause whatsoever, other than the Excepted Risks/ Force Majeure and shall deliver up all Works to the PM/Engineer-in-Charge in a clean state, complete in every particular.

27.2.3 The CONTRACTOR shall, as may be directed in writing by the PM/Engineer in Charge, remove from the Site any debris and so much of Works as shall have been damaged, taking to the OWNER's store such articles and/or materials as may be directed. The CONTRACTOR shall not be entitled to payment under this Condition in respect of so much loss or damage as has been occasioned by any failure on his part to perform his obligations under the Contract.

27.2.4 The CONTRACTOR shall at his own expense reinstate and make good to the satisfaction of the PM/Engineer-in-Charge or make compensation for any injury, loss or

damage occasioned to any property or right whatever including property and rights of OWNER (or agents, servants, or employees of the OWNER) being injury, loss or damage arising out of or in any way in connection with the execution or purported execution of the Contract and further, the CONTRACTOR shall indemnify the OWNER against all claims enforceable against the OWNER (or any agent, servant or employee of OWNER) or which would be so enforceable against the OWNER, a private person, in respect of such injury (including injury resulting in death), loss or damage to any person whomsoever or property, including all claims which may arise under the Workmen's Compensation Act or otherwise.

27.3 The CONTRACTOR shall ensure that the Work(s) or any portion of the Work completed or partially completed are not misused by him or his Sub-contractors or their employees, workmen, agents, servants etc. leading to deterioration / temporary deterioration of the Work. However, the CONTRACTOR may be permitted by the PM/Engineer-in-Charge to use the Work or a portion of the Work completed or partially completed for such purposes as may be approved by the PM/Engineer-in-Charge. In such cases, the CONTRACTOR shall make the portion of Work fully good as per the Contract before handing over to the OWNER.

ARTICLE- 28: REFUND/FORFEITURE OF SECURITY DEPOSIT AND PERFORMANCE GUARANTEE

28.1 If the CONTRACTOR shall duly and faithfully carry out the provisions of the Contract and shall duly satisfy all claims properly chargeable against him hereunder, the Performance Guarantee made by him in terms of the Contract shall be refunded to him upon issuance of the "Final Acceptance Certificate" on expiry of the successful Defect Liability Period and have rendered a "No Demand Certificate".

28.2 Should the CONTRACTOR fail to perform the Contract work in terms of the Contract or fail to maintain the Contract work during the Defect Liability Period and if the OWNER incurs any expenditure or is likely to incur any expenditure for completion of the work or rectification of defects, then the OWNER shall be entitled to deduct such sum or sums as may be necessary for such completion or rectification from the Security Deposit and/or Performance Guarantee made by the CONTRACTOR under Contract agreement. The decision of the OWNER in determining such sums to be deducted from the CONTRACTOR's Security Deposit and/or Performance Guarantee shall be final and binding on the CONTRACTOR and shall not be subjected to Arbitration.

28.3 Release of Security Deposit and/or Performance Guarantee after labour clearance
Security Deposit and/or Performance Guarantee of the Work shall not be refunded till the CONTRACTOR produces a clearance certificate from the Labour Officer. As soon as the work is virtually complete, the CONTRACTOR shall apply for the clearance certificate to the Labour Officer under intimation to the PM/Engineer-in-Charge. The PM/Engineer-in-Charge, on receipt of the said communication, shall write to the Labour Officer to intimate if any complaint is pending against the CONTRACTOR in respect of the Work. If no complaint is pending, on record till after 90 days after completion of the Work and/or no communication is received from the Labour Officer to this effect till 90 days after the date of completion, it will be deemed to have received the clearance certificate and the Security Deposit and/or Performance Guarantee will be released if otherwise due.

ARTICLE – 29: NO INTEREST/DAMAGE PAYABLE

29.1 Interest on money due to the CONTRACTOR:

CONTRACTOR shall not be entitled to any interest or damage in case of any delay on the part of the OWNER to pay the amount due upon measurement or as per Contract or otherwise. CONTRACTOR shall also not be entitled to interest upon any Performance Guarantee/ Security Deposit/ Retention money or payments in arrears or upon any balance which may on the final settlement of his account be due to him.

29.2 No claim for interest or damage

No claim for interest or damage will be entertained or be payable by the OWNER in respect of any amount or balance which may be lying with the OWNER or may become due upon settlement/adjudication of any dispute, difference, misunderstanding between the parties or by way of Arbitration or Court proceedings or otherwise or in respect of any delay or omission on the part of the OWNER in making intermediate or final payment or in respect of any amount/damage which may be claimed through Arbitration or Court proceedings or in any other respect whatsoever.

29.3 OWNER shall not deduct any interest except on mobilisation advance as per GCC Article 6, on the amount to be recovered from CONTRACTOR's payment, however any penalty/ fine imposed by

the OWNER, due to any cause whatsoever may be, shall bear interest on delay in the payment by the CONTRACTOR. In such cases, the charged rate shall be simple interest of 10 percent for the delayed period of payment.

ARTICLE – 30: MATERIALS/ GOODS / EQUIPMENTS NOT INCORPORATED IN WORKS

30.1 Any material for which the CONTRACTOR has received payment such as secured advance or payment as per BOQ or Contract condition or the PM/Engineer-in-Charge has included for payment the value of any un-fixed Goods intended for incorporation in the Work(s), such Goods/Equipments shall become the property of the OWNER and shall not be removed except for the use upon the Work(s) without the written authority of the OWNER /PM/Engineer-in-Charge. The CONTRACTOR shall keep in safe custody of the same and be liable for any loss or damage to such materials till issue of Final Acceptance Certificate after Defect Liability Period.

ARTICLE – 31: OWNER'S LIEN**31.1 Withhold and Lien in respect of sum due from the CONTRACTOR**

31.1.1 Whenever any claim or claims for payment of a sum of money arises out of or under the Contract or against the CONTRACTOR, the PM/Engineer-in-Charge or the OWNER shall be entitled to withhold and also have a lien to retain such sum or sums in whole or in part from the Security Deposit, if any deposited by the CONTRACTOR and for the purpose aforesaid, the PM/Engineer-in-Charge or the OWNER shall be entitled to withhold the Security Deposit, if any, furnished as the case may be and also have a lien over the same pending finalization or adjudication of any such claim. In the event of the Security Deposit being insufficient to cover the claimed amount or amounts, the PM/Engineer-in-Charge or the OWNER shall be entitled to withhold and have a lien to retain to the extent of such claimed amount or amounts referred to above, from any sum or sums found payable or which may at any time thereafter become payable to the CONTRACTOR under the same Contract or any other Contract with the PM/Engineer-in-Charge or the OWNER or any contracting person through the OWNER's organisation pending finalization of adjudication of any such claim.

31.1.2 It is an agreed term of the Contract that the sum of money or moneys so withheld or retained under the lien referred to above by the PM/Engineer-in-Charge or OWNER will be kept withheld or retained as such by the PM/Engineer-in-Charge or OWNER till the claim arising out of or under the Contract is determined by the Arbitrator or by the competent court, as the case may be and that the CONTRACTOR will have no claim for interest or damages whatsoever on any account in respect of such withholding or retention under the lien referred to above and duly notified as such to the CONTRACTOR. For the purpose of this article, where the CONTRACTOR is a partnership firm or a limited company, the PM/Engineer-in-Charge or the OWNER shall be entitled to withhold and also have a lien to retain towards such claimed amount or amounts in whole or in part from any sum found payable to any partner/limited company as the case may be, whether in his individual capacity or otherwise.

31.1.3 OWNER shall have the right to cause an audit and technical examination of the Work(s) and the final bills of the CONTRACTOR including all supporting vouchers, abstract, etc., to be made after payment of the final bill and if as a result of such audit and technical examination any sum is found to have been overpaid in respect of any work done by the CONTRACTOR under the Contract or any work claimed to have been done by him under the Contract and found not to have been executed, the CONTRACTOR shall be liable to refund the amount of over-payment and it shall be lawful for the OWNER to recover the same from him in the manner prescribed in GCC Article 6 or in any other manner legally permissible; and if it is found that the CONTRACTOR was paid less than what was due to him under the Contract in respect of any work executed by him under it, the amount of such under payment shall be duly paid by the OWNER to the CONTRACTOR, without any interest thereon whatsoever.

31.2 Lien in respect of claims in other contracts

Any sum of money due and payable to the CONTRACTOR (including the Security Deposit and/or Performance Guarantee returnable to him) under the Contract may be withheld or retained by way of lien by the PM/Engineer-in-Charge or the OWNER in respect of payment of a sum of money arising out of or under any other Contract made between the CONTRACTOR and the Government of India. It is an agreed term of the Contract that the sum of money so withheld or retained under this article by the PM/Engineer-in-Charge or the OWNER will be kept withheld or retained as such by the PM/Engineer-in-Charge or the OWNER or till his claim arising out of the same Contract or any other Contract is either mutually settled or determined by the Arbitration under GCC Article 43 or by the competent court, as the case may be and that the CONTRACTOR shall have no claim for interest or damages whatsoever on this account or on any other ground in respect of any sum of money withheld or retained under this article and duly notified as such to the CONTRACTOR.

ARTICLE – 32: SUB-CONTRACTING

32.1 Assignment and sub-contracting

32.1.1 The CONTRACTOR shall not subcontract the Contract work as a whole or a part to a third party for the performance of the Agreement.

32.1.2 The CONTRACTOR may subcontract a portion of the Contract work to third parties with the written approval of the OWNER. The CONTRACTOR shall furnish to the OWNER full particulars about the proposed Sub-contractors and the details of the portion to be subcontracted while seeking such approval. Thereafter, the CONTRACTOR shall notify the OWNER in writing all Sub-contracts awarded under the Contract if not already stipulated in the Contract. In its original bid or later, such notification shall not relieve the CONTRACTOR from any of its liability or obligation under the terms and conditions of the Contract or in any way affect the CONTRACTOR's direct responsibility to the OWNER nor shall it render the OWNER in any way responsible to such Sub-contractor.

32.1.3 The CONTRACTOR including PSUs/Govt. shall not, without consent in writing of the OWNER, sublet, transfer, or assign the Contract or any part thereof or interest therein or benefit or advantage thereof in any manner whatsoever.

32.1.4 Sub-contract shall be only for bought out items, specialized and incidental Works/ Services. Sub-contracts must comply with and should not circumvent CONTRACTOR's compliance with its obligations under GCC Article 9, based on which the Contract was awarded to him.

32.2 If the CONTRACTOR sublets or assigns this Contract or any part thereof without such permission, the OWNER shall be entitled, and it shall be lawful on his part, to treat it as a breach of Contract and take measures/ action as per GCC Article- 40.

32.3 If the CONTRACTOR shall assign or sublet his Contract, or attempt to do so, or become insolvent or commence any insolvency proceedings or make any composition with his creditors or attempt to do so, or if any bribe, gratuity, gift, loan, perquisite, reward or advantage pecuniary or otherwise, shall either directly or indirectly, be given, promised or offered by the CONTRACTOR, or any of his servants or agent to any public officer or person in the employ of Government in any way relating to his office or employment, or if any such officer or person shall become in any way directly or indirectly interested in the Contract, the OWNER shall have power to adopt the course specified in GCC Article 40.

32.4 The CONTRACTOR shall be responsible for any Sub-contractor who may carry out any work or supply any material in connection with the Contract as per Technical Specifications and List of Approved Makes. The CONTRACTOR shall make good any loss or damage suffered by Government by reason of any default, neglect or failure on the part of such person in relation to such work or material.

32.5 Where a list of approved Agencies for a subcontracting work is provided in the Contract, the CONTRACTOR shall inform the name of the Sub-contractor selected by him within a period as agreed with the PM/Engineer-in-Charge, however not later than thirty (30) days of the date of such selection.

32.6 The OWNER reserves the right to ask the CONTRACTOR to submit copies of relevant specifications included in all orders placed on Sub-contractors.

32.7 In the event certain obligations extended by a Sub-contractor to the CONTRACTOR beyond specified in the Agreement, the OWNER shall automatically be entitled to benefit thereof.

32.8 In no event shall the OWNER be deemed to have Contractual obligation whatsoever in respect of Sub-contractors.

32.9 The total value of subcontracting works will not exceed percentage of Contract price as mentioned in SCC.

ARTICLE – 33: PASSAGE OF PROPERTY AND RISK

33.1 Subject to provisions under GCC Article 24, the property and risk of the Contract work shall pass on to the OWNER upon issuance of the Completion certificate and Final Acceptance Certificate(FAC).

33.2 This Article shall not in any way adversely affect or derogate against the CONTRACTOR's obligations beyond Defect Liability Period as stipulated in the contract and provide to the OWNER, the Contract work completed in all respects.

ARTICLE – 34: SAFETY AND SECURITY

SAFETY

34.1 The Safety instructions and provisions for Construction, Erection, Testing & Commissioning shall be as per **Annexure-B** (RDCE safety code).

These Safety rules lay down the safety requirements for safe execution of project activities, responsibilities of the CONTRACTOR, and all concerned involved in construction. The CONTRACTOR, including his Sub-contractors, while executing the Work(s), shall strictly comply with these Safety rules and statutory requirements (including amendments thereof),

as applicable, in respect of safety of personnel, equipment and materials at site area under execution of the CONTRACTOR.

SECURITY

34.2 The CONTRACTOR shall provide at his own cost necessary watch and ward force as may be required by the OWNER to ensure security and safety of all buildings, structures, equipment and materials under his custody at the Site of work.

34.3 The CONTRACTOR shall abide by all security regulations at site promulgated by the OWNER from time to time. The CONTRACTOR shall provide identity badges to their personnel and workmen which must be properly displayed by them on their person.

34.4 The CONTRACTOR shall have to abide by all security and safety regulations of Lab/ Establishment at site for

- (a) Entry/ Exit of workmen, material, vehicles, electronic gadgets etc.
- (b) Movement inside the Lab/ Establishment including Prohibited/ Restricted area
- (c) Storage and stacking of construction materials/ equipment/ machineries etc.

The CONTRACTOR has to take all approvals for security and safety by USER Lab/ Establishment through OWNER.

34.5 In order to facilitate issue of Gate passes by the PM/Engineer-in-Charge for men, materials and equipment either during execution or the defect liability, the CONTRACTOR shall submit to the OWNER list of the personnel, construction / erection equipment, etc., and / or other materials that shall be taken by them inside the site time to time. Such movement of materials, equipment, tools, tackles etc., shall be subject to certification by the PM / Engineer-in - Charge.

34.6 The CONTRACTOR and his personnel / workmen shall be subjected to security check by security force of OWNER/ User Establishment/ Lab for the overall protection of the Project.

34.7 The CONTRACTOR shall not allow any visitor on the works except with the written permission of the OWNER.

ARTICLE – 35: DEDUCTIONS FROM CONTRACT PRICE

35.1 The CONTRACTOR shall reimburse to the OWNER all costs, charges, damages or expenses which the OWNER may have paid or to which the OWNER may be entitled and to the extent to which the CONTRACTOR is obliged under the Agreement to do so within 30 (thirty) days upon written request of the OWNER, failing which such costs, charges, damages or expenses shall be deducted by the OWNER from any money due or becoming due by him to the CONTRACTOR under this Agreement.

35.2 Whenever any claim(s) for payment of sum of money arise(s) out of or under this Contract against the CONTRACTOR, the CONTRACTOR shall, on written demand make the payment of the same or agree for effecting adjustment from any amounts due to him by the OWNER. If, however, he refuses or neglects to make the payment on written demand, or does not agree for effecting adjustment from any amounts due to him, the OWNER shall be entitled to withhold an amount not exceeding the amount of the claim(s), from any sum when due or which at any time thereafter may become due to the CONTRACTOR, under this or any other Contract with the OWNER or from any other sum due to the CONTRACTOR from the OWNER (which may be available with the OWNER) or from the

CONTRACTOR's Security Deposit and Performance Guarantee bond, and retain the same by way of lien till such time payment is made by the CONTRACTOR or till the claim(s) is / are

settled or adjudicated upon, or till the CONTRACTOR, at his expense furnishes "Fixed Deposit Receipt(s)" duly endorsed as directed by the Accepting Officer, or a Guarantee Bond from a scheduled commercial Bank for an amount equal to the amount of the claim(s), in the form as directed by the OWNER.

35.3 The OWNER reserves the right to carry out post payment audit and technical examination of the works and Final Bill, including all supporting vouchers, abstracts etc. The OWNER further reserve the right to carry out the aforesaid examinations and enforce recovery when detected, notwithstanding the fact that the amount of the final bill may have been included by one of the parties as an item of dispute before Arbitration Tribunal appointed under the Arbitration article of the Contract and notwithstanding the fact that the amount of the Final Bill figures in the Arbitral Award.

35.4 If, as a result of such audit and technical examination, any over payment is discovered in respect of the work done under this Contract, the CONTRACTOR shall, on written demand to make payment of a sum equal to the amount of over payment or agree for effecting necessary adjustment from any amount(s) due to him by the OWNER. If, however, he refuses or neglects to make the payment on demand(s) or does not agree for effecting adjustment from any amount(s) due to him, the OWNER shall be entitled to take action as per GCC Article- 35.2.

35.5 Any other deductions mentioned elsewhere in the Contract shall also be made by the OWNER from the Contract price or payment due to the CONTRACTOR.

35.6 All notices under these conditions shall be given by the OWNER.

35.7 Recovery of Compensation paid to Workmen

In every case in which by virtue of the provisions in the Workmen's Compensation Act, 1923, Employees compensation act (as amended), Government is obliged to pay compensation to a workman employed by the CONTRACTOR, in execution of the Work(s), the OWNER will recover from the CONTRACTOR, the amount of the compensation so paid and without prejudice to the rights of the OWNER under the said Act the OWNER shall be at liberty to recover such amount or any part thereof by deducting it from the Security Deposit and/or Performance Guarantee or from any sum due by the OWNER and Government to the CONTRACTOR whether under this Contract or otherwise. The OWNER shall not be bound to contest any claim made against it under the said Act, except on the written request of the CONTRACTOR and upon his giving to the OWNER full security for all costs for which the OWNER might become liable in consequence of contesting such claim.

ARTICLE - 36: INDEMNITY

36.1 Notwithstanding all reasonable and proper precautions being taken by the CONTRACTOR at all items during the performance of the Contract work, the CONTRACTOR shall remain wholly responsible for all damages, whether to the Contract work executed by him or to any other OWNER's property or to the lives, persons or property of others during progress of the Contract work and DLP thereof and shall indemnify, defend and hold harmless the OWNER, PM/Engineer-in-Charge or their employees against all claims, loss, demands,

proceedings, charges and expenses, liability for personal injury (including death), and / or damage to property incurred by reasons of any act or omission or default by the CONTRACTOR, his Sub-contractors, agents, servants or employees and arising out of or connected with the performance of this Contract.

36.2 The CONTRACTOR shall execute and deliver and shall cause his Sub-contractors and Suppliers to execute and deliver such other further instruments and to comply with such

requirements of such Statutes, Ordinances, Laws, Rules, Regulations or Bye-laws as may be necessary there under to confirm and effectuate the Contract and to protect the OWNER, the PM/Engineer-in-Charge or any employees of OWNER's organisation.

36.3 Notwithstanding anything herein before contained, the OWNER shall not accept any liability for the CONTRACTOR, his Sub-contractors, agents, servants or employees or any of them or for their / his property while on the premises or in service of, or used for / on behalf of the OWNER by any person.

ARTICLE – 37: INTELLECTUAL PROPERTY RIGHTS (IPR)

37.1 The CONTRACTOR shall indemnify the OWNER, its representatives or its employees against any action, claim or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay any royalties or other charges which may be payable in respect of any article or material or part thereof included in the Contract. In the event of any claim being made or action being brought against the OWNER or its representatives or its employees, in respect of any such matters as aforesaid, the CONTRACTOR shall immediately be notified thereof. However, such indemnity shall not apply when such infringement has taken place in complying with the specific directions issued by the OWNER; but the CONTRACTOR shall pay any royalties or other charges payable in respect of any such use, the amount so paid being reimbursed to the CONTRACTOR only if the use was as a result of any drawings and/or specifications issued after the award of Contract by the OWNER, provided further that the CONTRACTOR has brought to the notice of the PM/Engineer-in-Charge, of such infringement immediately upon the instructions of the PM/Engineer-in-Charge or upon the CONTRACTOR becoming aware of such infringement.

37.2 Indemnities for breach of IPR Rights

37.2.1 The CONTRACTOR shall indemnify and hold harmless, free of costs, the OWNER and its employees and officers from and against all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which may arise in respect of this Contract, as a result of any infringement or alleged infringement of any patent, utility model, registered design, copyright, or other Intellectual Property Rights (IPR) or trademarks, registered or otherwise existing on the date of Contract arising out of or in connection with:

- (a) Any design, data, drawing, specification, or other documents or Goods provided or designed by the CONTRACTOR for or on behalf of the OWNER.
- (b) The installation of the equipments by the CONTRACTOR or the use of the materials at the OWNER's Site

37.2.2. Such indemnity shall not cover any use of the Goods or any part thereof or any products produced thereby:

- (a) Other than for the purpose indicated by or to be reasonably inferred from the Contract.
- (b) In association or combination with any other equipment, plant, or materials not supplied by the CONTRACTOR.

37.2.3 If any proceedings are brought, or any claim is made against the OWNER arising out of the matters referred above, the OWNER shall promptly give the CONTRACTOR a notice thereof. At its own expense and in the OWNER's name, the CONTRACTOR may conduct such proceedings and negotiations to settle any such proceedings or claim, keeping the OWNER informed.

37.2.4 If the CONTRACTOR fails to notify the OWNER within twenty-eight (28) days after receiving such notice that it intends to conduct any such proceedings or claim, then the OWNER shall be free to conduct the same on its behalf at the risk and cost to the CONTRACTOR or at the expense of the CONTRACTOR.

37.3 All deliverables, outputs, plans, drawings, specifications, designs, reports, and other documents and software submitted by the CONTRACTOR under the Contract shall become and remain the property of the OWNER and subject to laws of copyright and must not be shared with third parties or reproduced, whether in whole or part, without the OWNER's prior written consent. The CONTRACTOR shall, not later than upon termination or expiration of this Contract, deliver all such documents and software to the OWNER and the CONTRACTOR shall not use it for any purpose, commercial or otherwise.

37.4 This GCC Article- 37 shall survive the closure or termination of the contract for a period of five (05) years.

ARTICLE - 38: PRESERVATION OF PEACE

38.1 The CONTRACTOR shall take adequate precautions and use his best endeavours to prevent any riotous or any unlawful behaviour by or amongst his workmen and / or others employed by him and for the preservation of peace and protection of the inhabitants and security of property at or in the neighbourhood of the site.

38.2 In the event of the OWNER requiring the maintenance of a special security force at or in the vicinity of site during the tenure of the Contract in consequence of the riotous or unlawful behaviour by or amongst the CONTRACTOR's workmen and / or others employed by him, all expenses thereof, and costs of all damages due to such riotous or unlawful behaviour shall be borne by the

CONTRACTOR and if paid by the OWNER, shall be recovered by the OWNER from any money due or that may become due to him.

ARTICLE – 39: CONFIDENTIALITY & SECRECY

39.1 The provisions of this article shall not in any way modify any undertaking of confidentiality given by the CONTRACTOR before the date of the Contract in respect of the Contract/ Tender Document or any part thereof.

39.2 The provisions of this article shall survive completion or termination or cancellation, for whatever reason, of the Contract.

CONFIDENTIALITY

39.3 All documents, drawings, samples, data, associated correspondence or other information furnished by or on behalf of the OWNER to the CONTRACTOR, in connection with the Contract, whether such information has been furnished before, during or following completion or termination of the Contract, are confidential and shall remain the property of the OWNER and shall without the prior written consent of the OWNER neither be divulged by the CONTRACTOR to any third party, nor be used by him for any purpose other than the design, procurement, or other services and work required for the performance of this Contract.

39.4 All copies of all such information in original shall be returned on completion of the CONTRACTOR's performance and obligations under this Contract.

SECRECY

39.5 Any of the subject matter of the Contract falling within the purview of the Official Secrets Act, 1923 or if the Contract is marked or classified as "SECRET", the CONTRACTOR shall take all reasonable steps necessary to ensure that all persons employed in any connection

with the Contract, have acknowledged their responsibilities and penalties for violations under the Official Secrets Act and any regulations framed thereunder and also as per Standard Operating Procedure (SOP) for security and secrecy of Strategic Projects/Classified Works enclosed with the Contract.

OBLIGATIONS OF THE CONTRACTOR FOR CONFIDENTIALITY AND SECRECY

39.6 Without the OWNER's prior written consent, the CONTRACTOR shall not use the information mentioned above except for the sole purpose of performing this Contract.

39.7 The CONTRACTOR shall treat and mark all information as CONFIDENTIAL and shall not, without the written consent of the OWNER, divulge to any person other than the person(s) employed by the CONTRACTOR in the performance of the Contract. Further, any such disclosure to any such employed person shall be made in confidence and only so far as necessary for such performance for this Contract.

39.8 Notwithstanding the above, the CONTRACTOR may furnish to its holding company or its Sub-contractor(s) such documents, data, and other information it receives from the OWNER to the extent required for performing the Contract. In this event, the CONTRACTOR shall obtain from such holding company/Sub-contractor(s) an undertaking of confidentiality similar to that imposed on the CONTRACTOR under the above articles.

39.9 The obligation of the CONTRACTOR under this Article-39, however, shall not apply to information that:

- (a) The CONTRACTOR needs to share with the institution(s) participating in the financing of the Contract;
- (b) Now or hereafter is or enters the public domain through no fault of CONTRACTOR, his representative, agent and employees or Sub-contractor(s);
- (c) Can be proven to have been possessed by the CONTRACTOR at the time of disclosure and which was not previously obtained, directly or indirectly, from the OWNER; or
- (d) Otherwise lawfully becomes available to the CONTRACTOR from a third party that has no obligation of confidentiality.

ARTICLE - 40: SUSPENSION & TERMINATION

SUSPENSION OF WORK

40.1 The OWNER may suspend the Work in whole or in part at any time by giving the CONTRACTOR notice in writing to such effect stating the nature, the effective date and duration of such suspension.

40.2 The CONTRACTOR shall, on receipt of the order in writing of the OWNER or his authorised Representative, suspend the progress of the Work or any part thereof for such time and in such manner as the PM/Engineer-in-Charge may consider necessary for any of the following reasons: -

- (a) On account of any default on part of the CONTRACTOR; or
- (b) for proper execution of the Work or part thereof for reasons other than the default on the part of the CONTRACTOR; or
- (c) for safety of the Work or part thereof, for reasons other than those attributable to the CONTRACTOR.

40.3 The CONTRACTOR shall, during such suspension, properly protect and secure the Work to the extent necessary and carry out the instructions by PM/Engineer-in-Charge.

40.4 The OWNER, may at any time, cancel the suspension notice for all or any part of suspended work by giving written notice to the CONTRACTOR specifying the part of Work to be resumed and the effective date of withdrawal of suspension. The CONTRACTOR shall resume the suspended work after receipt of such withdrawal of suspension notice.

40.5 If the suspension is ordered for reasons (b) & (c) in GCC Article 40.2 above, in so far as it concerns suspension of part of the Work or whole of the balance Work, the CONTRACTOR shall be entitled to an extension of time based on the period of suspension and as finalized by the OWNER. The CONTRACTOR shall not be eligible for any other compensation whatsoever for such suspension, except as otherwise provided in the Contract.

40.6 In the event, such suspension exceeds a period of three months, the OWNER and the CONTRACTOR shall consult each other to find out the remedial measures for completion of the Work. If the suspension has been due to inclement weather, unsafe working condition & non-conformance to specifications, continued violations by the CONTRACTOR to OWNER's instructions & such other causes for which the CONTRACTOR is responsible, then no compensation shall be payable by the OWNER.

TERMINATION/ DETERMINATION OF CONTRACT

40.7 The OWNER reserves the right to terminate the Contract, in whole or in part for its (the OWNER's) convenience or CONTRACTOR's fault or frustration of Contract as per sub-article below, by serving written 'Notice for Determination of Contract' to the CONTRACTOR at any time during the currency of Contract. The notice shall specify that the termination is for the convenience of the OWNER or CONTRACTOR's fault or frustration of the Contract. The notice shall also indicate inter-alia, the extent to which the CONTRACTOR's performance under the Contract is terminated, and the date with effect from which such termination shall become effective.

40.8 Such termination shall not prejudice or affect the rights and remedies accrued and/ or shall accrue after that to the Parties.

40.9 Unless otherwise instructed by the OWNER, the CONTRACTOR shall continue to perform the Contract to the extent not terminated.

40.10 All warranty obligations, if any, shall continue to survive despite the termination.

40.11 The Goods, Equipments and Works/ Services that are complete and ready in terms of the Contract for execution/ delivery and performance within thirty(30) days after the CONTRACTOR's receipt of the notice of termination shall be accepted by the OWNER as per the Contract terms. For the remaining Goods and incidental Works/ Services, the OWNER may decide:

(a) To get any portion of the balance Work(s) completed and delivered at the Contract terms, conditions, and prices; and/ or

(b) To cancel the remaining portion of the Goods, Equipments and Works/ Services and compensate the CONTRACTOR by paying an agreed amount for the cost incurred by the CONTRACTOR, if any, towards the remaining portion of the Goods, Equipments and Works/ Services.

40.12 Termination of contract for owner's convenience

40.12.1 If at any time after award of Contract, the OWNER shall decide to abandon or reduce the scope of the Work(s) for any reason whatsoever and hence not require the whole or any part of the Work to be carried out by the CONTRACTOR, the PM/Engineer-in-Charge shall

give notice in writing to that effect to the CONTRACTOR and the CONTRACTOR except as herein under provided, shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the Work in full but which he did not derive in consequence of the said termination of the whole or part of the Work.

40.12.2 The CONTRACTOR shall be paid at Contract rates full amount for works executed at Site and, in addition, a reasonable amount as certified by the PM/Engineer-in-Charge for the items hereunder mentioned which could not be utilised on the Work to the full extent because of the said termination:

- (a) Any cost incurred on preliminary temporary site work, e.g. access, labour huts, staff accommodation, site offices, storage accommodation and water storage tanks, etc. to be reasonably determined on the basis of balance period of the Contract from the effective date of termination.
- (b) (i) The OWNER shall have the option to take over CONTRACTOR's facilities/materials or any part thereof either brought to Site or of which the CONTRACTOR is legally bound to accept delivery from suppliers (for incorporation in or incidental to the Work), provided, however, the OWNER shall take over the materials or such portions thereof as the CONTRACTOR does not desire to retain. For materials taken over or to be taken over by the OWNER, cost of such materials shall, however, take into account purchase price, cost of transportation and deterioration or damage which may have been caused to materials whilst in the custody of the CONTRACTOR.
- (ii) For CONTRACTOR's materials not retained by the OWNER, reasonable cost of transporting such materials from Site to CONTRACTOR's permanent stores or to his other Works, whichever is less. If materials are not transported to either of the said places, no cost of transportation shall be payable.
- (c) If any materials issued by the OWNER are rendered surplus, the same except normal wastage shall be returned by the CONTRACTOR to the OWNER at rates not exceeding those at which these were originally issued less allowance for any deterioration or damage which may have been caused whilst the materials were in the custody of the CONTRACTOR. In addition, cost of transporting such materials from Site to the OWNER's stores, if so required by the OWNER.
- (d) Reasonable compensation for transfer of CONTRACTOR's T&P from Site to CONTRACTOR's permanent stores or to his other Works, whichever is less. If T&P are not transported to either of the said places, no cost of transportation shall be payable.

40.12.3 The CONTRACTOR shall, if required by the PM/Engineer-in-Charge furnish to him wage books, time sheets and other relevant documents as may be reasonably necessary to enable him to certify the reasonableness of the amount payable under this Article.

40.12.4 In the event of action being taken under GCC Article 15 to reduce the scope of Work, the CONTRACTOR may furnish fresh Performance Guarantee on the same conditions, in the same manner and at the same rate for the balance tendered amount and initially valid up to the extended date of completion or stipulated date of completion if no extension has been granted plus minimum ninety (90) days beyond that. Wherever such a fresh Performance Guarantee is furnished by the CONTRACTOR, the OWNER may return the previous Performance Guarantee.

40.12.5. The OWNER, without prejudice to his rights as stipulated under GCC Article 40.7 to 40.12.4, shall also have the option to consult with the CONTRACTOR to arrive at a fair

solution in determining the claims and payments due to the OWNER arising out of such termination. If no fair solution is reached within 3 (three) months from the effective date of termination, then the matter may be referred to resolution of dispute in terms of GCC Article 42.

40.13 Termination on CONTRACTOR's Death

If the CONTRACTOR is an individual or a proprietary concern and the individual or the proprietor dies and if the CONTRACTOR is a partnership concern and one of the partners dies, then unless the OWNER is satisfied that the legal representatives of the individual CONTRACTOR or of the proprietor of the proprietary concern and in the case of partnership, the surviving partners, are capable of carrying out and completing the Contract, the OWNER shall be entitled to cancel the Contract as to its incomplete part without the OWNER being liable in any way to payment of any compensation to the estate of the deceased CONTRACTOR and/or to the surviving partners of the CONTRACTOR's firm on account of the cancellation of the Contract. The decision of the OWNER that the legal representatives of the deceased CONTRACTOR or the surviving partners of the CONTRACTOR's firm cannot carry out and complete the Contract shall be final and binding on Parties. In the event of such cancellation the OWNER shall not hold the estate of the deceased CONTRACTOR and/or the surviving partners of the CONTRACTOR's firm liable for damages for not completing the Contract.

40.14 Termination for CONTRACTOR's Default

40.14.1 If the CONTRACTOR:

- (a) at any time makes default in proceeding with the Works with due diligence and continues to do so even after a notice of seven (7) days in writing from the OWNER; or
- (b) commits default in complying with any of the terms and conditions of Contract and does not remedy it or take effective steps to remedy it within thirty (30) days after a notice in writing is given to him on that behalf by the OWNER; or
- (c) fails to complete the Work(s) or items of Work with individual dates of completion, on or before the date(s) of completion, and does not complete them within the period specified in a notice given in writing on that behalf by the OWNER; or
- (d) shall offer, or give or agree to give to any person in OWNER's service or to any other person on his behalf any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or having done or forborne to do any act in relation to the obtaining or execution of this or any other Contract for the OWNER; or
- (e) shall enter into a Contract with the OWNER in connection with which commission has been paid or agreed to be paid by him or to his knowledge, unless the particulars of any such commission and the terms of payment thereof have been previously disclosed in writing to the OWNER/ PM/Engineer-in-Charge; or
- (f) shall obtain a Contract with the OWNER as a result of cartel formation or other non-bonafide methods of competitive bidding; or commits breach of integrity pact or
- (g) being an individual, or if a firm, any partner thereof, shall at any time be adjudged insolvent or have a receiving order or order for administration of his estate made against him or shall take any proceedings for liquidation or composition (other than a voluntary liquidation for the purpose of amalgamation or reconstruction) under any Insolvency Act for the time being in force or make any conveyance or assignment

of his affective or composition or arrangement for the benefit of his creditors or purport so to do, or if any application be made under any Insolvency Act for the time being in force, for the sequestration of his estate or if a trust deed be executed by him for benefit of his creditors; or

(h) being a company, shall pass a resolution or the Court shall make an order for the liquidation of its affairs, or a receiver or manager on behalf of the debenture holders shall be appointed or circumstances shall arise which entitle the Court or debenture holders to appoint a receiver or manager; or

(j) assigns, transfers, sublets, attempts to assign, transfer or sublet the entire Work or any portion thereof without the prior written approval of the OWNER;

(k) having been given by the PM/Engineer-in-Charge a notice in writing to rectify, reconstruct or replace any defective work or that the work is being performed in an inefficient or otherwise improper or un-workman like manner shall omit to comply with the requirement of such notice for a period of seven (7) days thereafter.

(l) shall suffer an execution being levied on his goods and allow it to be continued for a period of 21 days.

(m) commits any breach to the condition of the Contract, as specified or otherwise, the OWNER may, without prejudice to any other right to remedy which shall have accrued or shall accrue thereafter to the OWNER by written notice, cancel the Contract as a whole or only such items of the Work in default, from the Contract.

40.14.2 Notice for Default

As soon as a breach of Contract is noticed, a show-cause 'Notice of Default' shall be issued to the CONTRACTOR, giving two(02) week's notice period, reserving the right to invoke Contractual remedies. After such a show-cause notice, all payments to the CONTRACTOR would be temporarily withheld to safeguard needed recoveries that may become due on invoking Contractual remedies.

40.14.3 Terminations for Default

(a) Notice for Termination

In the event of unsatisfactory resolution of 'Notice of Default' within two(2) weeks of its issue as per Sub-article above, the OWNER, if so decided, shall by written Notice for Termination for default sent to the CONTRACTOR, terminate the Contract in whole or in part, without compensation to the CONTRACTOR.

(b) Such termination shall not prejudice or affect the rights and remedies, including under GCC article below, which have accrued and/ or shall accrue to the OWNER after that.

(c) Unless otherwise instructed by the OWNER, the CONTRACTOR shall continue to perform the Contract to the extent not terminated.

(d) All warranty obligations, if any, shall continue to survive despite the termination.

40.14.4. Contractual Remedies for Breaches/Defaults or Termination for default: If there is an unsatisfactory resolution within this period, the OWNER shall take one; or more of the following Contractual remedies: -

- (a) Temporary withhold payments due to the CONTRACTOR till recoveries due to invocation of other Contractual remedies are complete.
- (b) Call back any loaned property or advances of payment, if any, with the levy of interest at the prevailing rate.
- (c) Recover Liquidated Damages for delays.
- (d) Encash and/ or Forfeit performance or other Contractual securities.
- (e) Prefer claims against insurances, if any.
- (f) Terminate Contract for default, fully or partially including its right for **'Risk and Cost Works'**.

(g) **'Risk and Cost Works'**: In addition to termination for default, the OWNER has the rights to take possession of the Work and any material, construction plant, stores etc. and carry out the incomplete works by any means at the **Risk and Cost** of the CONTRACTOR. It shall be lawful on OWNER's part, to execute works/procure Goods similar to those terminated, with such terms and conditions and in such manner as it deems fit at the **"Risk and Cost"** of the CONTRACTOR. Upon breach of contract, such **'Risk and Cost Works'** shall be contracted by the OWNER. The CONTRACTOR shall be liable for any loss which the OWNER may sustain on that account. However, The CONTRACTOR shall not be entitled to any gain on such Work(s), and the manner and method of such Work(s) shall be to the entire discretion of the OWNER.

The CONTRACTOR shall deemed to be not eligible to participate in any manner either directly or indirectly in execution of such **'Risk and Cost Works'**.

- (h) Initiate proceedings in a court of law for the transgression of the law, tort, and loss, not addressable by the above means.

40.14.4 Any Penalties arising out of GCC Article 40.14 shall survive the closure or termination of the Contract.

FRUSTRATION OF CONTRACT

40.15 Notice of Frustration Event

Upon a supervening cause occurring after the effective date of the Contract, including a change in law, beyond the control of either party whether as a result of the Force Majeure article or within the scope of section 56 of the Indian Contract Act, 1872, that makes it impossible to perform the Contract within a reasonable timeframe, the affected party shall give 'Notice of Frustration Event' to the other party giving justification. The parties shall use reasonable efforts to agree to amend the Contract, as may be necessary to complete its performance. However, if the parties cannot reach a mutual agreement within sixty (60) days of the initial notice, the OWNER shall issue a 'Notice for Determining the Contract' and terminate the Contract due to it's frustration as above.

40.16 However, the following shall not be considered as such a supervening cause.

- (a) Lack of commercial feasibility or viability or profitability or availability of funds
- (b) if caused by either party's breach of its obligations under this Contract or failure to act in good faith or use commercially reasonable due diligence to prevent such an event.

CANCELLATION OF THE CONTRACT AND REMEDIES

40.17 On cancellation of the Contract in full or in part, the OWNER shall determine the amount, if any, is recoverable from the CONTRACTOR for completion of Work or part of the Work or in case the Work or part of the Work is not completed, the loss or damage suffered by the OWNER. In determining the amount, credit shall be given to the CONTRACTOR for the value of the work executed by him up to the time of cancellation, the value of

CONTRACTOR's material taken over as well as incorporated in the Work, and use of Tools and Plants belonging to the CONTRACTOR. On cancellation of Contract, the Performance Guarantee/Security and Retention Money up to the last paid RAR shall be forfeited.

40.18. Any excess expenditure incurred or to be incurred by the OWNER in completing the Work or part of the Work or the excess loss or damages suffered or may be suffered by the OWNER as aforesaid after allowing such credit shall be recovered from any money due to the CONTRACTOR on any account, and if such money is not sufficient the CONTRACTOR shall be called upon in writing to pay the same within thirty (30) days.

40.19. If the CONTRACTOR shall fail to pay the required sum within the aforesaid period of thirty (30) days, the OWNER shall have the right to sell any or all of the CONTRACTOR's unused materials, construction plant, implements, temporary buildings etc. and apply the proceeds of sale thereof towards the satisfaction of any sums due from the CONTRACTOR under the Contract and if thereafter there be any balance outstanding from the CONTRACTOR, it shall be recovered from him.

40.20. Any sums in excess of the amounts due to the OWNER may be returned to the CONTRACTOR, provided always that if cost or anticipated cost of completion by the OWNER of the Work or part of the Work is less than the amount which the CONTRACTOR would have been paid had he completed the Work or part of the Work, such benefit shall not accrue to the CONTRACTOR. In the event of above course being adopted by the OWNER, the CONTRACTOR shall have no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials or entered into any engagements or made any advance on any account or with a view to the execution of the Work or the performance of the Contract.

40.21. After giving notice to the CONTRACTOR to measure up the Work of the CONTRACTOR and to take such whole, or the balance or part thereof, as shall be un-executed out of his hands and to give it to another CONTRACTOR to complete the Work. The CONTRACTOR, whose Contract is determined as above, shall not be allowed to participate in the tendering process for the balance work including any new items needed to complete the Work. In the event of above courses being adopted by the OWNER, the CONTRACTOR shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any materials or entered into any engagements or made any advances on account or with a view to the execution of the Work or the performance of the Contract. In case, action is taken under any of the provision aforesaid, the CONTRACTOR shall not be entitled to recover or be paid any sum for any work thereof or actually performed under this Contract unless and until the PM/Engineer-in-Charge has certified in writing the performance of such work and the value payable in respect thereof and he shall only be entitled to be paid the value so certified.

40.22 In case, the Work cannot be started due to reasons not within the control of the CONTRACTOR within 1/8th of the stipulated time for completion of Work or one month whichever is higher, either party may close the contract by giving notice to the other party stating the reasons. In such eventuality, the Performance Guarantee of the CONTRACTOR shall be refunded. Neither party shall claim any compensation for such eventuality and shall not come under the purview of breach of the Contract by either Party.

ARTICLE - 41: FORCE MAJEURE

41.1 This article shall not effect or alter the rights and liabilities of the Parties which have already accrued by virtue of or in consequence to the obligations already performed.

DEFINITION OF FORCE MAJEURE

41.2 “**Force Majeure(FM)**” shall mean any event beyond the control of the OWNER or of the CONTRACTOR, as the case may be (but excluding ‘Excepted Risks’, which shall be dealt in accordance with the Contract and which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of Contract).

41.3 Notwithstanding the generality of the above, the following events shall be termed as “Force Majeure” events in respect of the Contract

- (a) Terrorist acts,
- (b) Confiscation, nationalization, mobilization, commandeering or requisition by or under the order of any Government or de jure or de facto authority or ruler or any other act of failure to act of any local, state or national Government authority,
- (c) National/sectoral embargo, import restriction, port congestion, lack of usual means of public transportation and communication, industrial dispute, shipwreck, epidemics, quarantine and plague,
- (d) Conditions beyond control of either Party like war (whether declared or not), hostility, invasion, act of foreign enemies, acts of public enemy, civil war, rebellion revolution, insurrection, military or usurped power, acts of God such as earthquake, lightning, cyclone, cloud -burst, land-slides, unprecedented floods come under the legal concept of Force Majeure.

NOTICE OF FORCE MAJEURE

41.4 If either Party is prevented, hindered or delayed from or in performing any of its obligations under the Contract by an event of Force Majeure, then it shall notify the other in writing of the occurrence of such event and the circumstances thereof within fourteen (14) days after the occurrence of such event.

41.5 The Party who has given such notice shall be excused from the performance or punctual performance is prevented, hindered or delayed.

41.6 Notwithstanding any other provision of the Article, Force Majeure shall not apply to any obligations of the OWNER to make payments to the CONTRACTOR herein.

DUTY TO MINIMIZE DELAY

41.7 The Party or Parties affected by the event of Force Majeure shall use reasonable efforts to mitigate the effect thereof upon its or their performance of the Contract and to fulfil its or their obligations under the Contract, but without prejudice to either party's right to terminate the Contract under GCC Article 40.

CONSEQUENCE OF FORCE MAJEURE

41.8 If the CONTRACTOR is prevented from performing its obligations under the Contract by reason of Force Majeure of which notice has been given under GCC Article 4, and suffers delay by reason of such Force Majeure, the CONTRACTOR shall be entitled to an extension of time for any such delay, if the Completion is or will be delayed, in accordance with GCC Article entitled “Extension of Time” for completion as excusable delay.

41.9 Delay or non-performance by either Party hereto caused by the occurrence of any event of Force Majeure shall not,

- (a) constitute a default or breach of the Contract,

(b) give rise to any claim for damages or additional cost or expense occasioned thereby if and to the extent that such delay or non-performance is caused by the occurrence of an event of Force Majeure.

TERMINATION FOR REASONS DUE TO EXTENDED FORCE MAJEURE

41.10 If the performance of the Contract is substantially prevented, hindered or delayed for a single period of more than Ninety (90) days or an aggregate period of more than one hundred and eighty (180) days or any such extended period as may be agreed to between the parties on account of one or more events of Force Majeure during the currency of the Contract, the Parties will attempt to develop a mutually satisfactory and amicable solution, failing which either Party may terminate the Contract by giving a thirty (30) days' notice to the other.

41.11 In the event of termination pursuant to GCC Article- 41.1, the rights and obligations of the OWNER and the CONTRACTOR shall be as specified hereunder:

(a) the CONTRACTOR shall be paid at Contract rates for the work already executed by him.

(b) The OWNER shall have an option to take over the CONTRACTOR's facilities/materials or any part thereof brought to site by the CONTRACTOR's facilities/materials or any part thereof brought to site by the CONTRACTOR, at such rates as are determined reasonable by the PM/Engineer-in-Charge.

41.12 All Force Majeure events/circumstances shall be authenticated with order or by concerned Authorities.

ARTICLE – 42: RESOLUTION OF DISPUTE

DISPUTES AND EXCEPTED MATTERS

42.1 All disputes and differences between the Parties hereto, as to the construction or operation of this Contract, or the respective rights and liabilities of the Parties on any matter in question; or any other account whatsoever, but excluding the Excepted Matters as per GCC Article 42.2, arising out of or in connection with the Contract, after aggrieved Party notifying the other Party of such matters; whether before or after the completion/ termination of the Contract, that cannot be resolved amicably between the OWNER and the CONTRACTOR, shall be hereinafter called the “**Dispute**”. The Dispute shall be resolved without recourse to courts through dispute resolution mechanisms detailed in the sequence as mentioned below, and the next mechanism shall not be invoked unless the earlier mechanism has been invoked or has failed to resolve it within the deadline mentioned therein.

- (a) Dispute Resolution Board (Within 60 Days of Notice, to be extended by another 30 days, if agreed mutually)
- (b) Adjudication (Within 60 Days of appointment of Adjudicator, to be extended by another 30 days, if agreed mutually)
- (c) Conciliation (Within 60 Days of appointment of Conciliator, to be extended by another 30 days, if agreed mutually)
- (d) Arbitration

42.2 Excepted Matters

Matters for which provision(s) has been made in the Contract shall be deemed as Excepted Matters (All matters mentioned as Final and binding on the CONTRACTOR and not disputable/ arbitrable), and decisions of the OWNER, thereon shall be final and binding on the CONTRACTOR. The Excepted Matters shall stand expressly non-disputable and excluded from this Article, including Arbitration.

Unless otherwise stipulated in the Contract, Excepted Matters shall include but not limited to:

- (a) any controversies or claims brought by a Third-Party for bodily injury, death, property damage or any indirect or consequential loss arising out of or in any way related to the performance of this Contract (Third-Party Claim), including, but not limited to, a Party's right to seek contribution or indemnity from the other Party in respect of a Third-Party Claim.
- (b) Issues related to the pre-award tender process or conditions
- (c) Issues related to ambiguity in Contract terms shall not be taken up after a Contract has been signed.
- (d) Provisions incorporated in the Contract, which are beyond the purview of The OWNER or are in pursuance of policies of Government, including but not limited to
 - (i) Provisions of restrictions regarding local content and purchase preference to Local suppliers in terms of Make in India policy of the Government
 - (ii) Provisions regarding restrictions on Entities from Countries having land-borders with India in terms of the Government's policies in this regard purchase preference policies regarding MSEs and Start-ups.

DISPUTE RESOLUTION BOARD (DRB)

42.3. Dispute Resolution Board shall comprise Chairman and Members as per the Contract. All dispute resolution matters shall be addressed by the OWNER/CONTRACTOR to the Chairman of the DRB with a copy endorsed to the other party.

42.4. The aggrieved party/ claimant shall give in first place a 'Notice of Dispute' indicating the Dispute and claims citing relevant Contractual provision to Director, DCW&E/ the Dispute Resolution Board as per the Contract and requesting for invoking the following dispute resolution mechanisms.

42.5. The claimant shall submit to the DRB with copies to the respondent his claims stating the facts supporting the claims along with all the relevant documents and the relief or remedy sought against each claim.

42.6. On receipt of such claims, the respondent shall submit its defence statement and counter claim(s) to the DRB.

42.7. No new claim shall be added during proceedings by either Party. However, a Party may amend or supplement the original claim or defence thereof during proceedings.

42.8. After going through statement of claims, counterclaims and defence, proceedings of DRB shall be completed within sixty (60) days of Notice, to be extended by another 30 days, if agreed mutually.

ADJUDICATION

42.9. After exhausting efforts to resolve the dispute, the aggrieved party/ claimant shall give a 'Notice of Adjudication' specifying the matters which are in question, or subject of dispute or difference indicating the relevant Contractual article, and also the amount of claim item-wise to the Director, DCW&E through Accepting officer of the Contract, for invoking resolution of the dispute through adjudication. The Director, DCWE shall inform the name of the appointed Adjudicator to both the parties.

42.10. During adjudication, the Adjudicator shall give adequate opportunity to the aggrieved party/ claimant to present his case. Within 60 Days of appointment of Adjudicator, to be extended by another 30 days, if agreed mutually, the Adjudicator shall make and notify decisions in writing on all matters referred to him. The parties shall not initiate, during the adjudication proceedings, any Conciliation or Arbitral or Judicial proceedings in respect of a

dispute that is the subject matter of the Adjudication proceedings. If not satisfied by the decision in Adjudication, or if the Adjudicator fails to notify his decision within the above mentioned time-frame, the aggrieved Party/ claimant may proceed to invoke the process of Conciliation.

CONCILIATION

42.11. Any Party may invoke Conciliation by submitting "Notice of Conciliation" to the Secretary DDR&D & Chairman DRDO through Accepting Officer of the Contract & Director, DCW&E. Within 30 days of receipt of "Notice of Conciliation", the Secretary DDR&D & Chairman DRDO shall notify a sole Conciliator if the other Party is agreeable to enter Conciliation.

42.12. If the Parties reach an agreement on a dispute settlement, within 60 days from the date of appointment of the Conciliator, to be extended by 30 days, if mutually agreed, they shall draw up a written settlement agreement duly signed by both the Parties and Conciliator. When both the Parties sign the settlement agreement, it shall be final and binding on the Parties. The dispute shall be treated as resolved on the date of such agreement.

42.13. The Parties shall not initiate, during the conciliation proceedings, any Arbitral or Judicial proceedings in respect of a dispute that is the subject matter of the Conciliation proceedings.

42.14. Termination of Conciliation

Disputes shall remain alive if the Conciliation is terminated as follows:

- (i) By written declaration of the Conciliator, after consultation with both the Parties, to the effect that further efforts at Conciliation are no longer justified, on the date of such declaration; or
- (ii) By a written declaration of any Party to the Conciliator to the effect that the Conciliation proceedings are terminated, on the date of such declaration; or If the Parties fail to reach an agreement on a settlement of the dispute, within 60 days (extendable by 30 days) of the appointment of Conciliator.

42.15. On termination of Conciliation, if the dispute is still alive, the aggrieved Party shall be free to invoke Arbitration.

ARBITRATION

42.16. If an amicable settlement is not forthcoming, recourse may be taken to the settlement of disputes through Arbitration as per the Arbitration and Conciliation Act 1996, and as amended for the time being in force.

42.17. Arbitration Agreement

42.17.1 This Arbitration Agreement relating to the Contract is made under the provisions of The Arbitration and Conciliation Act, 1996 amended 2015 and further amended from time to time and the rules there under (hereinafter called The Arbitration Act). This Agreement shall continue to survive termination, completion, or closure of the Contract.

42.17.2. Subject to aforesaid provisions, relevant articles of the Contract shall apply to the appointment of Arbitrators and Arbitration proceedings under this Agreement.

42.17.3. The Micro, Small and Medium Enterprises Development (MSMED) Act, 2006 (as amended) provides parties to a dispute (where one of the parties is a Micro or Small Enterprise) to be referred to Micro and Small Enterprises Facilitation Council if the dispute is

regarding any amount due under Section 17 of the MSMED Act, 2006 (as amended). If a Micro or Small

Enterprise, being a Party to dispute, refers to the provisions in MSMED Act 2006 (as amended), these provisions shall prevail over this Agreement.

42.17.4. **Notice for Arbitration**

(a) Authority to appoint Arbitrator(s): For this Arbitration Agreement 'The Appointing Authority', to appoint the Arbitrator shall be the Secretary, DD (R&D) & Chairman DRDO or his authorized Officer.

(b) The aggrieved party/ claimant shall submit a **"Notice for Arbitration"** in writing to The Secretary DD (R&D) & Chairman, DRDO through Accepting Officer and Director, DCW&E and request that the dispute or difference be referred to Arbitration.

(c) The **"Notice for Arbitration"** shall specify the matters in question or subject of the dispute or difference indicating the relevant Contractual Article, as well as the amount of claim item-wise.

42.17.5. **Reference to Arbitration**

After appointing Arbitrator(s), the Appointing Authority shall refer the dispute to them. Only such dispute or difference shall be referred to Arbitration regarding which the demand/claim has been made, together with counter-claims or set off. Other matters as per GCC Article 42.2 shall be beyond the jurisdiction of Arbitrator(s).

42.17.6. **Appointment of Arbitrator**

(a) Qualification of Arbitrators:

(i) In the case of retired officers of DCWE, he shall have retired in the rank of CCE/ Scientist- 'F'/ Scientist- 'G' (or equivalent) and shall have retired at least 1 years prior and must not be over 75 years of age on the date of Notice for Arbitration.

(ii) He/ they shall not have had an opportunity to deal with the matters to which the Contract relates or who, in the course of his/ their duties as officers of the DCWE, expressed views on any or all of the matters under dispute or differences. The proceedings of the Arbitral Tribunal award made by such Tribunal shall, however, not be invalid merely for the reason that one or more Arbitrators had in the course of his service, an opportunity to deal with the matters to which the Contract relates or who in the course of his/ their duties expressed views on all or any of the matters under dispute.

(iii) An Arbitrator may be appointed notwithstanding the total no. of Arbitration cases in which he has been appointed in the past.

(iv) Not be other than the person appointed by The Appointing Authority and that if for any reason that is not possible, the matter shall be dealt as per Arbitration and Conciliation Act, as amended.

(b) Replacement of Arbitrators: If one or more of the Arbitrators appointed as above refuses to act as Arbitrator, withdraws from his office as Arbitrator, or in the event of the Arbitrator dying, neglecting/ unable or unwilling or refusing to act for any reason, or his award being set aside by the court for any reason or in the opinion of The Appointing Authority fails to act without undue delay, the Appointing Authority shall appoint new Arbitrator(s) to act in his/their place in the same manner which the earlier

Arbitrator(s) had been appointed. Such a re-constituted Tribunal may, at its discretion, proceed with the reference from the stage at which it was left by the previous Arbitrator(s).

(c) Appointment of Arbitrator:

(i) If the Contract amount is less than Rs.100 crores, the dispute may be referred for Adjudication by a sole Arbitrator. For this purpose, The Appointing Authority shall send to the claimant/ respondent, within 60 days from the day of receipt of a written and valid notice for Arbitration, a panel of at least four (4) names of retired officers, duly indicating their retirement dates. The claimant/ respondent shall be asked to nominate at least two names out of the panel for appointment as his nominee within 30 days from the dispatch date of the request by the Appointing Authority. The Appointing Authority shall appoint one out of them as the sole Arbitrator, mutually agreed by both the Parties, within 30 days from the receipt of the names of the claimant's nominees.

(ii) If the Contract amount is Rs.100 crore or more, the dispute may be referred to an Arbitral Tribunal of three Arbitrators. For this purpose, The Appointing Authority shall send panel of at least four (4) names of such Officer(s) empanelled to work as Arbitrators duly indicating their retirement date to the Claimant/ respondent within 60 days from the day when the Appointing Authority (through Director, DCW&E/Accepting Officers) receives valid demand for Arbitration. The claimant/ respondent shall be asked to nominate at least 2 names out of the panel for appointment as his nominee within 30 days from the dispatch date of the request by The Appointing Authority. The Appointing Authority shall appoint one out of them as the claimant's nominee and other as respondent's nominee. The two appointed Arbitrators shall appoint the third Arbitrator who shall act as a Presiding Arbitrator, within 30 days from the receipt of the names of claimant/ respondent's nominees.

(iii) If the CONTRACTOR does not suggest his nominees for the Arbitral Tribunal within the prescribed timeframe, the Appointing Authority shall proceed for appointment of the Arbitral Tribunal within 30 days of the expiry of such time provided to the CONTRACTOR.

42.17.7. Failure to appoint Arbitrators.

If the Appointing Authority fails to appoint an Arbitrator within 60 (sixty) days, then subject to the survival of this Arbitration Agreement, the Supreme Court of India or High Court shall designate the Arbitral institution for the appointment of Arbitrators. These Arbitral institutions must complete the selection process within thirty days of accepting the request for the Arbitrator's appointment.

42.17.8. **The Arbitral Procedure:** the procedure shall be as per the Arbitration and Conciliation Act, 1996 and amendment for the time being in force. Following steps shall be taken for the Arbitral procedure: -

(a) Effective Date of entering reference: The Arbitral Tribunal shall be deemed to have entered the reference on the date on which the Arbitrator(s) have received notice of their appointment. All subsequent time limits shall be counted from such date.

(b) Seat and Venue of Arbitration: The seat of Arbitration shall be the place from which the Letter of Award or the Contract is issued. The venue of Arbitration shall be the same as the seat of Arbitration.

(c) The claimant shall submit to the Arbitrator(s) with copies to the respondent, his claims stating the facts supporting the claims along with all the relevant documents and the relief or remedy sought against each claim.

(d) On receipt of such claims, the respondent shall submit its defence statement and counter claim(s).

(e) No new claim shall be added during proceedings by either Party. However, a Party may amend or supplement the original claim or defence thereof during Arbitration proceedings subject to acceptance by the Tribunal having due regard to the delay in making it.

(f) Award within 12 (twelve) months: The Arbitral Tribunal is statutorily bound to deliver an award within 12 (twelve) months from the date when the Arbitral Tribunal enters reference. The award can be delayed by a maximum of six months only under exceptional circumstances where all parties consent to such extension of time.

(g) Confidentiality: All the details and particulars of the Arbitration proceedings shall be kept confidential, except in certain situations like if the disclosure is necessary for the implementation or execution of the Arbitral Award.

(h) Obligation during pendency of Arbitration: Performance of the contract shall, unless otherwise directed by the OWNER, continue during the Arbitration proceedings, and no payment due or payable by the OWNER shall be withheld on account of such proceedings, provided; however, it shall be open for Arbitral Tribunal to consider and decide whether or not the performance of Contract or payment therein should continue during Arbitration proceedings.

42.17.9. The Arbitral Award

(a) In the case of the Tribunal comprising of three members, any ruling on award shall be made by a majority of members of the Tribunal. In the absence of such a majority, the views of the Presiding Arbitrator shall prevail.

(b) The Arbitral Award shall state item-wise the sum and reasons upon which it is based. The analysis and reasons shall be detailed enough so that the Award can be inferred from it.

(c) It is further a term of this Arbitration Agreement that where the Arbitral Award is for the payment of money, no interest shall be payable on whole or any part of the money for any period till the date on which the award is made.

(d) The Award of the Arbitrator shall be final and binding on the parties to this Contract.

(e) A Party may apply for corrections of any computational errors, typographical or clerical errors, or any other error of similar nature occurring in the Award or interpretation of a specific point of the Award to the Tribunal within 60 days of receipt of the Award.

(f) A Party may apply to the Tribunal within 60 days of receiving the Award to make an additional Award as to claims presented in the arbitral proceedings but omitted from the Arbitral Award.

(g) In cases where the OWNER has challenged an Arbitral Award and, as a result, the amount of the Arbitral Award has not been paid, 75% of the Arbitral Award shall be paid by the OWNER to the CONTRACTOR against an equal value of Bank Guarantee (BG). The BG shall only be for the said 75% of the Arbitral Award as above which may become payable to the OWNER should the subsequent Court order require refund of the said amount.

(h) The payment may be made into a designated **Escrow Account** with the stipulation that the proceeds will be used first, for payment of lenders' dues, second, for completion of the Work and then for completion of other Work(s) of the same OWNER as mutually agreed/decided. Any balance remaining in the Escrow Account subsequent to settlement of lenders'

dues and completion of works of the OWNER may be allowed to be used by the CONTRACTOR with the prior approval of the lead Banker and the OWNER. If otherwise eligible and subject to Contractual provisions, Retention money and other amounts withheld may also be released against equal value of BG.

(j) No interest shall be payable on any Arbitral Award, whatsoever.

42.17.10. Cost of Arbitration and fees of the Arbitrator(s)

The concerned Parties shall bear the cost of Arbitration in terms of section 31 (A) of The Arbitration Act, as amended. The cost shall inter-alia include fees of the Arbitrator. Further, the fees payable to the Arbitrator shall be governed by instructions issued on the subject by the Government from time to time, in line with the Arbitration and Conciliation Act (as amended).

ARTICLE - 43: LIQUIDATION

43.1. In case the CONTRACTOR undergoes insolvency or receivership; neglects or defaults, or expresses inability or disinclination to honour his obligations relating to the performance of the Contract or ethical standards or any other obligation that substantially affects the OWNER's rights and benefits under the Contract, it shall be treated as a 'Breach of Contract' and OWNER reserves the right of termination of the Contract as per GCC Article 40. Such defaults could include inter-alia:

(a) Insolvency: If the CONTRACTOR being an individual or if a firm, any partner thereof, shall at any time, be adjudged insolvent or shall have a receiving order or order for the administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or enter into any assignment or composition with his creditors or suspend payment or if the firm be dissolved under the Partnership Act, or

(b) Liquidation: if the CONTRACTOR is a company being wound up voluntarily or by order of a Court or a Receiver, Liquidator or Manager on behalf of the Debenture-holders is appointed, or circumstances shall have arisen which entitle the Court or Debenture-holders to appoint a Receiver, Liquidator or Manager.

43.2. If the CONTRACTOR commences to be wound up, for the purpose of amalgamation or reconstruction, or carries on his business under a Receiver for the benefits of his creditor the OWNER shall be at liberty to:

- a) Give such receiver the Liquidator or other person the option of carry out the performance under the Contract, subject to the Receiver, Liquidator or the person providing a guarantee up to an amount to agreed upon by the OWNER and such Receiver, Liquidator or other person for the due and faithful performance of the CONTRACTOR's obligations under this Contract, or
- b) If the Receiver, Liquidator or other person fails within 30 (thirty) days to exercise any one option to carry out performance of the Contract then the OWNER may terminate the Contract and give notice in writing to the CONTRACTOR or to the Receiver, Liquidator or to any person in whom the Contract may have become vested.

ARTICLE – 44: EFFECTIVE DATE OF AGREEMENT

44.1. The Contract Agreement shall become effective from the date of issue of letter of intent by the OWNER or the effective date mentioned in the Contract whichever is later. The dates of completion of milestones and works shall be counted from such dates.

ARTICLE - 45: ANNEXURES TO THE CONTRACT

45.1. Following Annexure shall constitute an integral part of the Contract Agreement:

Annexure – I	:	Invitation to Tender,
Annexure – II	:	General Conditions of Contract
Annexure – III	:	Special conditions
Annexure – IV	:	Scope of work and completion period
Annexure – V	:	SOP
Annexure – VI	:	Schedule of Items

45.2. If annexures other than as specified above as referred to elsewhere in the Contract, such Annexures shall also form an integral part of the Contract.

Article – 46: CODE OF INTEGRITY AND INTEGRITY PACT**CODE OF INTEGRITY**

46.1. OWNER as well as Bidders/ CONTRACTOR's should observe the highest standard of ethics and should not indulge in following prohibited practices, either directly or indirectly, at any stage during the Tender process or during the execution of resultant contracts:

- (a) "Corrupt practice" - making offer, solicitation or acceptance of a bribe, reward or gift or any material benefit, in exchange for an unfair advantage in the Tender process or to otherwise influence the Tender process;
- (b) "Fraudulent practice" - any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. Such practices include a false declaration or false information for participation in a Tender process or to secure a Contract or in the execution of the Contract;
- (c) "Anti-competitive practice" - any collusion, bid-rigging or anti-competitive arrangement, or any other practice coming under the purview of the Competition Act, 2002, between two or more bidders, with or without the knowledge of the OWNER, that may impair the transparency, fairness, and the progress of the Tender process or to establish Bid prices at artificial, non-competitive levels;
- (d) "Coercive practice" - harming or threatening to harm persons or their property to influence their participation in the Tender process or affect the execution of Contract;
- (e) "Conflict of interest" –participation by a Bidding firm or any of its affiliates who are either involved in the Consultancy Contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if their personnel have a relationship or financial or business transactions with any official of the OWNER who are directly or indirectly related to tender or execution process of Contract; or improper use of information obtained by the (prospective) Bidder from the OWNER with an intent to gain unfair advantage in the Tender process or for personal gain;
- (f) "Obstructive practice" - materially impede OWNER's investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/ or by coercive practices mentioned above, to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the OWNER's rights of audit or access to information;

46.2. Obligations for Proactive Disclosures

(a) OWNER, Bidders/ CONTRACTORS are obliged under this Code of Integrity to suo-moto proactively declare any conflict of interest (coming under the definition mentioned above pre-existing or as and as soon as these arise at any stage) in any Tender process or execution of the Contract. Failure to do so shall amount to a violation of this code of integrity.

(b) Bidder must declare, whether asked or not in a Bid-document, any previous transgressions of such code of integrity during the last three years under any category of debarment by the central Government or by the Ministry/ Department of the Procuring Organisation from participation in Tender processes. Failure to do so shall amount to a violation of this code of integrity.

46.3. Misdemeanours and Penalties

The following shall be considered misdemeanours. If a Bidder/ CONTRACTOR commits any of the following, either directly or indirectly, at any stage during the Tender process or during the execution of resultant contract:

- (a) violates the code of Integrity and the Integrity Pact included in the Tender/ Contract;
- (b) any other misdemeanour, e.g., supply of substandard quality of material/ services/ work or non-performance or abandonment of Contract or failure to abide by the Declarations submitted.
- (c) has been convicted of an offence or Under the Prevention of Corruption Act, 1988; or the Indian Penal Code or any other law for the time being in force for causing any loss of life or property or causing a threat to public health as part of the execution of a public procurement contract.
- (d) is determined by the Government of India to have doubtful loyalty to the country or National Security consideration.
- (e) employs a Government servant, who has been dismissed or removed on account of corruption or employs a non-official convicted for an offence involving corruption or abetment of such an offence, in a position where he could corrupt Government servants or employs a Government officer within one year of his retirement, who has had business dealings with him in an official capacity before retirement.

46.4. Penalties for Misdemeanours

Without prejudice to and in addition to the rights of the OWNER to other remedies as per the Contract, If the OWNER concludes that a (prospective) Bidder/ CONTRACTOR directly or through an Agent has committed a misdemeanour in competing for the Tender or in executing a Contract, the OWNER shall be entitled, and it shall be lawful on his part to take appropriate measures, including the following:

(a) if his bids are under consideration in any procurement of works: -

- (i) Enforcement of Bid Securing Declaration in lieu of forfeiture or encashment of Bid Security.
- (ii) Calling off of any pre-Contract negotiations, and;
- (iii) Rejection and exclusion of Bidder from the Tender process after issue of Debarment Order.
- (iv) In case a debarred Bidder becomes L-1, the next eligible lowest Bidder shall be considered as L-1.
- (b) if a Contract has already been awarded

- (i) Termination of Contract for Default and availing all remedies prescribed thereunder;
- (ii) Encashment and/ or Forfeiture of any Contractual Security or Bond relating to the procurement of the Work(s);
- (iii) Recovery of payments including advance payments, if any, made by the OWNER along with interest thereon at the prevailing rate as per Contract.

46.5. Remedies in addition to the above: In addition to the above penalties, the OWNER shall be entitled, and it shall be lawful on his part to:

- (a) File information against Bidder or any of its successors, with the Competition Commission of India for further processing, in case of anti-competitive practices;
- (b) Initiate proceedings in a Court of law against Bidder or any of its successors, under the Prevention of Corruption Act, 1988 or the Indian Penal Code or any other law for transgression not addressable by other remedies listed in this GCC Article.
- (c) Remove Bidder or any of its successors from the list of enlisted CONTRACTOR for a period not exceeding two years. CONTRACTOR removed from the list of enlisted CONTRACTOR or their related entities may be allowed to apply afresh for enlistment after the expiry of the period of removal.
- (d) Initiation of suitable disciplinary or criminal proceedings against any individual or staff found responsible.
- (e) Debar a Bidder/ CONTRACTOR/ Firm from participation in future Tenders without prejudice to OWNER's legal rights and remedies after giving reasonable opportunities/ notice to represent against such debarment. Debarment shall automatically extend to all the "Allied Firms" of the debarred Firm. However, debarment in any manner shall not impact any other Contractual or other legal rights of the OWNER. "Allied Firm" means all concerns which come within the effective influence of the Firm.
- (f) The Ministry/ Department (or any of its CPSUs, attached offices, autonomous bodies) may debar a Bidder or any of its successors from participating in any Tender process undertaken by all its procuring entities for a period not exceeding two years commencing from the date of debarment for misdemeanours listed above.

INTEGRITY PACT

46.6. Integrity Pact shall have to be signed by Bidder as per Annexure mentioned in the Tender Document and be submitted along with the Tender Documents.

ARTICLE – 47: LUMP SUM PROVISION IN TENDER

When the estimate on which a Tender is made includes lump sum in respect of parts of the work, the CONTRACTOR shall be entitled to payment in respect of the items of Work involved or the part of the Work in question at the same rates as are payable under this Contract for such items, or if the part of the Work in question is not, in the opinion of the PM/Engineer-in-Charge payable of measurement, the PM/Engineer-in-Charge may at his discretion pay the lump-sum amount as per the Contract rate, and such payment by PM/Engineer-in-Charge shall be final and conclusive against the CONTRACTOR with regard to any sum or sums payable to him under the provisions of the Contract.

ARTICLE – 48: CLOSURE OF CONTRACT

48.1. **"No Demand Certificate" and Release of Contract Securities:** The CONTRACTOR shall submit a "No Demand certificate" to the OWNER requesting the release of its

Contractual securities, if any, after DLP. The OWNER shall release the Contractual securities without any interest if no outstanding obligation, asset, or payments are due from the CONTRACTOR. The CONTRACTOR shall not be entitled to make any claim whatsoever against the OWNER under or arising out of this Contract, nor shall the OWNER entertain or consider any such claim, if made by the CONTRACTOR, after he shall have signed a "No Demand Certificate", in favour of the OWNER. The CONTRACTOR shall be debarred from disputing the correctness of the items covered by the "No Demand Certificate" or demanding a clearance to Arbitration in respect thereof.

48.2. The Contract shall stand closed upon:

- (a) Successful performance of all obligations by both Parties, including completion of DLP obligations as per Contract and final payment.
- (b) Termination and settlements after that, if any, as per GCC Article 40.

48.3. Completion of Contract

48.3.1 The Contract is not to be treated as completed until a Final Acceptance Certificate (FAC) has been issued by the OWNER. There will be only one FAC. It will be issued when the CONTRACTOR has completed all his obligations under the Contract.

48.3.2 OWNER will ensure that there is nothing outstanding from the CONTRACTOR, and "No Demand Certificate" has been taken from the CONTRACTOR.

ARTICLE – 49: LIST OF MANUALS / STANDERD OPERATING PROCEDURE(SOP)

49.1. Following list of codes/manuals/ SoP(s) shall be referred to and enclosed as a part of Tender/ Contract:

- (I) RDCE Contractor's Labour Regulations
- (II) RDCE Safety Code

49.2. Any other SOP on security, secrecy and working in restricted area shall be as per other terms and conditions of the Contract.

ARTICLE - 50: RISK DISTRIBUTION

OWNER'S AND CONTRACTOR'S RISKS AND INSURANCE

50.1. The OWNER carries risks which this Contract states as OWNER's risks, and the CONTRACTOR carries risks which this Contract states as CONTRACTOR's risks, under this article.

50.2. Irrespective of the OWNER's Risks or CONTRACTOR's Risks the CONTRACTOR shall execute the Work(s) as per the Contract and as directed by the OWNER.

OWNER'S RISK:

50.3. "Excepted Risk" are risks over which the CONTRACTOR has no control. If the OWNER examines and finds that such events, mentioned below, are not caused by the CONTRACTOR, then the OWNER may accept these risks as such.

50.3.1. The 'Excepted Risks' are

- (a) In so far as they occur in the Union of India and directly affect the execution of the Works:
 - (i) Riot (other than those on account of CONTRACTOR's employees), commotion or disorder, sabotage, lockout unless solely restricted to employees of the CONTRACTOR or of his Sub-contractors and arising from the conduct of Work(s);

(ii) Ionising radiations, or contamination by radioactivity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radioactive, toxic, explosive, or other hazardous properties of any explosive, nuclear assembly or nuclear component;

(iii) Pressure waves caused by aircraft or other aerial devices travelling at sonic or supersonic speed;

(iv) Any acts of Government, damages from aircraft, serious loss or damage by fire and/or explosions

(v) The causes solely due to use or occupation by the OWNER of the part of the Work(s) in respect of which a certificate of completion has been issued.

(b) A cause due to the design of the Work(s), other than the CONTRACTOR's design.

50.3.2. In the event of any loss or damage to the Work or any part thereof and/or to any materials or articles at the Site from out of any occurrence of Excepted Risks, the following provisions shall have effect:

(a) The CONTRACTOR shall, as may be directed in writing by the PM/Engineer-in-Charge, remove from the Site any debris and so much of the Work(s) as shall have been damaged, take the same to the place identified by the OWNER.

(b) The CONTRACTOR shall, as may be directed in writing by the PM/ Engineer-in-Charge, proceed to rectify, repair, reconstruct or replace the damaged articles, materials and the Work(s) under and in accordance with the Conditions of the Contract.

(c) If the CONTRACTOR is prevented from performing its obligations under the Contract by reason of Excepted Risks of which notice has been given under GCC Article 4, and suffers delay by reason of such Excepted Risks, the CONTRACTOR shall be entitled to an extension of time for any such delay, if the completion is or will be delayed.

50.3.3. The CONTRACTOR shall not be entitled to payment under the above provisions in respect of so much loss or damage as has been occasioned by any failure on his part to perform his obligations under the Contract or not taking precautions to prevent loss or damage or minimise the amount of such loss or damage.

CONTRACTOR'S RISKS

50.4. All risks of loss of or damage to the physical property and of personal injury and death, which arise during and in consequence of the performance of the Contract, other than those covered under the Excepted Risks, will be the liability of the CONTRACTOR, except as otherwise provided in the Contract.

50.5. From commencement to completion of the Work, the CONTRACTOR shall take full responsibility for the care thereof and for taking precautions to prevent loss or damage and to minimise loss or damage to the greatest extent possible and shall be liable for any damage or

loss that may happen to the Work or any part thereof from any cause whatsoever (save and except due to Excepted Risks) and shall at his own cost repair and make good the same so that at completion the Works shall be in good order and condition and in conformity in every respect with the requirements of the Contract and instructions of the PM/Engineer-in-Charge.

50.6. The CONTRACTOR shall indemnify and keep indemnified the OWNER against all losses and claims for injuries or damage to any person or any property whatsoever which may

arise out of or in consequence of the construction and maintenance of the Work and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto, provided always that nothing herein contained shall be deemed to render the CONTRACTOR liable for or in respect of or to indemnify the OWNER against any compensation or damage caused by any occurrence of the Excepted Risks.

ARTICLE - 51: COMPLIANCE TO CARRIAGE BY ROAD RULES

51.1. All T&P and Materials required for the Work(s), whether bought by CONTRACTOR or issued by the OWNER, if required to be transported by Road, must necessarily be transported through a registered common carrier as per Carriage by Road Rules 2011 of Government of India (as amended).

ARTICLE - 52: LIMITATION OF LIABILITY

52.1. Except in cases of criminal negligence or wilful misconduct:

(a) Neither Party shall be liable to the other Party, whether in Contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, which may be suffered by the other Party in connection with the Contract, provided that this exclusion shall not apply to any obligation of the CONTRACTOR to pay liquidated damages to the OWNER.

(b) The aggregate liability of the CONTRACTOR to the OWNER, whether under the Contract, in tort or otherwise, shall not exceed the total Contract price, provided that this limitation shall not apply to any obligation of the CONTRACTOR to indemnify the OWNER.

(c) The aggregate liability of the OWNER to the CONTRACTOR, whether under the Contract, in tort or otherwise, at any point of time during the execution/performance of the Contract, shall not exceed the total Contract price less payments already released to the CONTRACTOR.

ARTICLE-53: AMENDMENTS

53.1 No provision of this Contract shall be changed or modified in any way, including this article, either in whole or in part except by an instrument in writing made after the effective date of agreement and signed by both the Parties with expression to amend the Contract.

ANNEXURE 'A'

RDCE
CONTRACTOR'S LABOUR REGULATIONS

DIRECTORATE OF CIVIL WORKS AND ESTATES (DCW&E)**CONTRACTOR'S LABOUR REGULATIONS**

1. During the entire period of Contract, the CONTRACTOR and his Sub-contractors shall, at all times abide by all existing and as amended from time to time labour codes, enactments, rules made therein, regulations, notifications and bye-laws by the appropriate Government, local authority or any other labour laws or notification that may be issued under any labour law published by the State or Central Government or Local Authorities. An illustrative list of acts, notifications, rules etc. in connection with the labour wherever applicable is provided in Clause No.1.1 below. This list is not in any way exhaustive and shall not absolve the CONTRACTOR from any of his liabilities or responsibilities in compliance with any other laws/regulations/notifications etc. as applicable during Contract period.

1.1. Acts/ Statutes/codes related to Human Resources:

- (a) Building and other construction workers act, 1996 (BOCWA).
- (b) Building and other construction workers Central Rules, 1998 (BOCWR) as adopted by various state Govt.
- (c) (i) Factories Act. 1948, (within as existing Lab/Estts premises registered under applicable Factory/Industrial act).
- (ii) Factories rules as adopted by state governments.
- (d) EPF & Miscellaneous Provisions (MP) Act, 1952;
- (e) Building & Other Construction Workers (Regulation of Employment & Conditions of Service) Act, 1996;
- (f) ESI Act, 1948;
- (g) Minimum Wages Act, 1948 and Minimum Wages (Central) Rules, 1950;
- (h) Payment of Wages Act, 1936;
- (j) Payment of Bonus Act, 1965;
- (k) Payment of Gratuity Act, 1972;
- (l) Workmen's Compensation Act, 1923;
- (m) Industrial Disputes Act, 1947;
- (n) Maternity Benefit Act, 1961;
- (o) Inter-State Migrant Workmen (Regulation of Employment & Conditions of Service) Act, 1979;
- (p) Fatal Accidents Act, 1855
- (q) Model Welfare Schemes by Ministry of Labour& Employment, Central Govt.
- (r) Unorganised Works Social Security Act-2008.
- (s) The Personal Injury Act-1963.
- (t) Workmen's Compensation Occupational Rule-1964.
- (u) Part-III (Article 12-35) benchmark for labour law of Constitution of India.
- (v) Code on Wages, 2019.
- (w) Industrial Relations code, 2020.
- (x) Occupational Safety, Health and Working conditions code, 2020.
- (y) Equal Remuneration Act, 1976.
- (z) Contract Labour Act, 1970.
- (aa) Contract Labour (Regulation and abolition) Central Rules, 1971.
- (ab) Bonded Labour System (Abolition) Act, 1976.
- (ac) The Child Labour (Provisions & Regulations) Act, 1986.
- (ad) Sexual Harassment at Works Place Act 2013
- (ae) Employees State Insurance Act 1948.
- (af) Employers Liability Act 1938.
- (ag) Building and other construction workers welfare cess act, 1996;

- (ah) The code on wages, 2019 and Code on wages (Central advisory board) rules, 2021;
- (aj) The code on social security, 2020

The laws, acts, rules, codes and regulations mentioned at Clause No. 1.1 shall be deemed to be a part of this Contract and any breach thereof shall be deemed to be a breach of this Contract.

2. Independent CONTRACTOR

The Contractor's status shall be that of an independent CONTRACTOR and Primary Employer of staff and workman deployed during the Contract by him or his Sub-contractors or other associates. The CONTRACTOR, its employees, and Sub-contractors performing under this Contract are not employees of the OWNER or Central Government, simply by services delivered under the Contract.

3. The CONTRACTOR shall obtain a valid licence under the applicable labour acts, codes and the rules as modified from time-to-time before the commencement of the Contract and continue to have a valid licence until the completion of Contract. Any failure to fulfil this requirement, the OWNER shall treat it as a breach of Contract for default as per the Contract and avail any or all remedies thereunder. It is specifically agreed that the CONTRACTOR and his Sub-Contractors shall obtain all the necessary registration, licenses, permits, authorizations etc. required under various enactments/ regulations enforced from time to time, specifically registration as employer under Provident Fund Act and Contract Labour Regulation & Abolition Act, and the OWNER shall not be liable for any violation by the Contractor in this regard.

4. In respect of all labour directly or indirectly employed for the performance of the Contract, the CONTRACTOR shall comply with or cause to comply with the provisions of the aforesaid labour codes and the rules wherever applicable. The CONTRACTOR shall be solely responsible for submitting all the necessary returns under these codes and the rules. Nevertheless, the CONTRACTOR shall submit returns after each payment made by the OWNER or as directed by PM/Engineer-in-Charge to confirm compliance with such codes and rules. Failure to do so shall entitle OWNER to take any measure to ensure compliance to such codes and rules by the CONTRACTOR and his associates, including, but not limited to, withholding CONTRACTOR's subsequent on-account bills.

5. Payment of Wages

5.1 The CONTRACTOR shall pay the wages as per the applicable codes, rules and regulation on wages to their workers not below the rate of minimum wages, as notified by the State Government or Central Government, whichever is higher. Failure to do so shall entail OWNER taking up any measure to ensure the payment of wages including, but not limited to, withholding/making recovery from CONTRACTOR's on- account bills. The decision of the OWNER regarding the amount actually recoverable from the CONTRACTOR shall be final and binding on the CONTRACTOR.

5.2 The CONTRACTOR shall, notwithstanding the provisions of any Contract to the contrary, ensure payment of fair wages to labour directly or indirectly engaged on the Work, including any labour engaged by his Sub-contractors in connection with the said Work, as if the labour had been immediately employed by him.

5.3 Whatever is the minimum wage for the time being, or if the wage payable is higher than such wage, such wage shall be paid by the CONTRACTOR to the workmen/labour directly without the intervention of Agent/Agency and that any

Agent/Agency shall not be entitled to deduct or recover any amount from the minimum wage payable to the workmen as and by way of commission or otherwise.

5.4 (a) The CONTRACTOR shall fix wage periods, not exceeding one month, in respect of which wages shall be payable.

(b) The wages of every person employed as contract labour in an establishment or by the CONTRACTOR where less than one thousand such persons are employed shall be paid before the expiry of seventh day and in other cases before the expiry of tenth day after the last day of the wage period in respect of which the wages are payable.

(c) **Display of Notice Regarding Wages etc.**

The CONTRACTOR shall, before he commences his work on Contract, display and correctly maintain and continue to display and correctly maintain in a clear and legible condition in conspicuous places on the Work, notices in English and in the local Indian languages spoken by the majority of the workers giving the minimum rates of wages fixed under Minimum Wages Act, the actual wages being paid, the hours of work for which such wage are earned, wages periods, dates of payments of wages and other relevant information and a copy of the same may be sent by the CONTRACTOR to the PM/Engineer-in-Charge.

5.5. **Minimum Wages Act**

The CONTRACTOR shall comply with all the provisions of the Minimum Wages Act, 1948, and Contract Labour (Regulation and Abolition) Act, 1970, amended from time to time and rules framed there under and other labour laws affecting contract labour that may be brought into force from time to time.

6. The obligation of Contractor is to ensure awareness of labour acts, codes & rules to all their labour/workers/employees and compliance to be included in his return submitted to the OWNER.

7. **Sub-contractors**

7.1 The Contractor and his Sub-contractor shall indemnify the OWNER, from any action taken against the OWNER by any Competent Authority in connection with the enforcement of the applicable laws, regulations, notifications, on account of contravention of any of the provision therein, including amendments thereto.

7.2 The CONTRACTOR shall indemnify and keep indemnified the OWNER against payments to be made under and for the observance of the laws mentioned at Clause No.1.1 and the RDCE Contractor's Labour Regulations without prejudice to his right to claim indemnity from his Sub-contractors.

8. If the OWNER, is held liable as 'PRINCIPAL EMPLOYER' or otherwise to incur any expenditure or to make any contributions under any legislation of the Government or Court's decision, in respect of the employees of the Contractor or his Sub-contractors, then the OWNER shall be entitled to recover such amount from the CONTRACTOR, or otherwise take any measure(s) to recover the same.

9 **Accident or Injury to Workmen**

9.1 The CONTRACTOR shall be solely liable for any accident or injury to any of the personnel engaged by him or by his Sub-contractors in connection with the Contract work.

9.2 The CONTRACTOR or his Sub-contractor shall forthwith report to the OWNER all cases of accidents to any of their personnel / workmen and shall make every arrangement to render all possible assistance and aid to the victim of the accident.

10. Recovery of Compensation paid to Workmen

In every case in which by virtue of the provisions in the Workmen's Compensation Act, 1923, Government is obliged to pay compensation to a workman employed by the

CONTRACTOR, in execution of the Work(s), the OWNER will recover from the CONTRACTOR, the amount of the compensation so paid and without prejudice to the rights of the OWNER under the said Act, OWNER shall be at liberty to recover such amount or any part thereof by deducting it from the Security Deposit or from any sum due to the CONTRACTOR.

12. Health and Sanitary arrangements

In respect of all labour directly or indirectly employed in the Work(s) for the performance of the Contract, the CONTRACTOR shall comply with or cause to be complied with acts, codes and rules as mentioned in Clause No 1.1 and the rules framed by Government time to time for the protection of health and sanitary arrangements for workers employed by the CONTRACTORS and their Sub-contractors.

13. Maternity Leave and pay

In respect of all female labour directly or indirectly employed in the works for the performance of the Contract, the CONTRACTOR shall comply with or cause to be complied with acts, codes and rules as mentioned in Clause No 1.1 and the rules framed by Government time to time for maternity leave and payment towards delivery-leave, mis-carriage leave etc.

14. If it appears to the PM/Engineer-in-Charge that the CONTRACTOR and its Sub-contractors is/are not properly observing and complying with the provisions of the RDCE Contractor's Labour Regulations and referred laws, acts, rules therein, the PM/Engineer-in-Charge shall have right to give notice in writing to the CONTRACTOR requiring that the said rules be complied with and the payments/compensation and all amenities prescribed therein be provided to the work-people within a reasonable time.

15. The CONTRACTOR shall provide, at his cost, to all staff and workmen directly or indirectly employed on the Work(s) all amenities such as living accommodation, sanitation facilities, water supply, drainage, health services, sewage disposal for securing proper working and living conditions at the Site and at the labour camp. The CONTRACTOR shall also provide medical facilities at the site as per BOCW Act, 1996 and BOCW Central Rules, 1998.

16. Contribution of EPF and ESI

The ESI and EPF contributions in respect of the Contract shall be paid by the CONTRACTOR as an employer. The CONTRACTOR shall submit documentary proof of such payments provided to the OWNER as per Contract condition.

17. The CONTRACTOR shall give all notices and pay all fees and taxes required to be given or paid under any Central or State Statutes Ordinance or other laws or any regulations or Bye-laws of any local or other constituted authority in relation to the Contract Work.

18. The CONTRACTOR shall ensure that no child labour is employed or permitted to work in any activity covered under the Contract Agreement.

19. Labour Records

The CONTRACTOR shall maintain all Registers required under the Contract as per the applicable acts/ rules/ regulations as mentioned in clause 1.1.

All labour records shall be preserved in original for a period of three years from the date of last entries made in them and shall be made available for inspection by the PM/Engineer-in-Charge or Labour Officer or any other officers authorised by the OWNER in this behalf.

20. The report comprising of investigation or enquiry of visiting Labour Officer (Central) or other persons authorised shall be submitted by the CONTRACTOR to the PM/Engineer-in-Charge. If the said report states that any default has been made, then necessary deductions from the CONTRACTOR's bill shall be made by the OWNER and the wages and other dues shall be paid to the labourers concerned.

21. Prohibition Regarding Representation Through Lawyer

(a) A workman shall be entitled to be represented in any investigation or enquiry under these regulations.

(b) The CONTRACTOR or his representative shall be entitled to be represented in any investigation or enquiry under these regulations.

(c) No party shall be entitled to be represented by a legal practitioner in any investigation or enquiry under these regulations.

22. Inspection of Book & Slips

The CONTRACTOR shall allow inspection of all the prescribed labour records to any of his workers at a convenient time and place after due notice is received or to the Labour Officer or any other person, authorised by the Central Government or his representative.

ANNEXURE- 'B'

RDCE
SAFETY CODE

DIRECTORATE OF CIVIL WORKS AND ESTATES (DCW&E) 2023

1. **Responsibilities of CONTRACTORS for implementation of safety rules:**

1.1. The Safety Rules for Construction & Erection as outlined hereunder, while setting out a broad parameter of safety norms, are not exhaustive. The CONTRACTOR and his Agencies are advised to refer to safety rules in the following statutory provisions as amended from time to time for details and strict compliance therewith.

(a) Building and Other Construction Workers (regulation of employment and conditions of service) Act, 1996 (briefly referred to as BOCW Act),

(b) Building and other construction workers (regulation of employment and conditions of service) Central Rules, 1998 (briefly referred to as BOCW Rules) as adopted by the various State Governments,

(c) Factories Act, 1948, (Applicable to construction work and safety measures at the site in Lab/Estts register under the factory act as per Contract.

(d) Factories Rules, as adopted by the various State Governments

The CONTRACTOR is also required to ensure compliance with all the relevant Acts/Rules in addition to above. Reference list of IS Codes is enclosed at APPENDIX 'A'.

1.2. It shall be incumbent on the CONTRACTOR to ensure that the requirements of safety, statutory or otherwise specified, are fully met. Thus the onus of implementation of the norms so prescribed shall rest with the CONTRACTOR concerned or, on his behalf, his Sub-contractor or any other Agency deployed by him, indemnifying OWNER from all the liabilities that may arise out of any failure to comply with the above mentioned Acts/Rules or any contravention thereof by the CONTRACTOR or any other Sub-contractor on his behalf.

1.3. It shall also be the responsibility of the CONTRACTOR to provide amenities and safety requirements on each construction job in order to reduce or to eliminate hazards of construction activities and also to provide necessary first aid facilities as well as Ambulance van (in case of major project works) for prompt transportation of injured persons to a physician or hospital.

2. **Safety Manual and Safety policy**

2.1. The Safety policy of the CONTRACTOR should reflect the commitment towards safety and health of the workers specified for the particular site.

2.2. The Safety Manual including safety policy and Safety Management Programme duly signed by the CONTRACTOR or his authorized representative shall be submitted to the concerned PM/Engineer-in-Charge before start of their project activities at site.

2.3 Each CONTRACTOR shall have facilities for conducting the safety management programme, commensurate with magnitude of the work under the Contract.

SAFETY MANAGEMENT PROGRAMME

3. **Appointment of Safety Officer/Safety Supervisor**

3.1. The CONTRACTOR shall provide a sufficient number of qualified, suitable and experienced persons to manage all safety related matter on Sites. Irrespective of manpower employed by the CONTRACTOR or his Sub-contractor whether temporary, casual, regular or permanent or on contract, the CONTRACTOR shall deploy/ nominate a Safety Officer/Executive, responsible for carrying out the safety management programme, before start of the Work.

3.2. Meeting for safety after award of the Contract

Representatives of CONTRACTOR along with Safety Officer/Executive shall meet PM/Engineer-in-Charge of the particular activity prior to start of construction activities for the purpose of discussing safety standards and requirements applicable to the works under Contract.

3.3. Personal Protective Equipment (PPE)

3.3.1 The CONTRACTOR should ensure sufficient inventory of Personal Protective Equipment prior to initial mobilization as specified in the Contract. After identifying the need of the required PPEs for various activities performed at the site, an additional inventory of approx. 20% of required PPEs should be maintained during the execution of the work. A PPE plan shall be prepared which gives fair idea regarding issue of PPEs to various personnel as per the following 'PPE Selection Matrix'.

PPE Selection Matrix (apart from mandatory PPEs, i.e., Safety Helmet & Safety Shoes)

Activity	Type of Protection						Remarks, if any
	Hand	Eye	Ear	Body	Respiratory	Others	
Gas Welding & Cutting	LG	WG	-	LA	*SCBA/OLBA	-	* for confined space
Electric Arc Welding	LG	HMWS	-	LA	*SCBA/OLBA	-	* for confined space
Rigging	CG	SG	-				--
Working at Height	-	SG	-	DLFBH	-	*FAS	*for vertical columns
Grinding & Chipping	CG	FS/SG	-	LA	-	-	--
Working in High Noise	-	-	EP/EM	-	-	-	--
Handling of cement concrete	RG	SG	-	-	DM	-	
Blasting	CG	SG	EP*	-	-	-	*at noise area
Excavation	CG	SG	-	-	DM	-	*Gum boot in place of Safety shoe for foot
Chemical Handling	PVCG	CSG	-	PVCA	-	-	*Full body rubber suit with hood
Electrical and C&I	ERG*	SG	-	-	-	-	*For high voltages
Sand/Shot blasting	CG	-	EP/EM	CA	SAMH	-	

ABBREVIATIONS: FS: Face Shield, CSG: Chemical splash goggles, HMWS: Helmet mounted welder's shield, GB: gum boot, DLFBH: Double lanyard full body harness, SG: Safety goggles, DM: Dust mask, SAMH L Supplied air mask/hood, EP/EM: Ear plug/Ear Muff, CG: Cotton hand gloves, LG: Leather hand gloves, LA: Leather apron, RG: Rubber gloves, PVCG: PVC Gloves, PVCA: PVC Apron, SCBA: Self-contained breathing apparatus, WG: Welding goggles, ERG: Electrical Rubber Gloves. OLBA: Online breathing apparatus

3.3.2. **Mandatory PPEs:** Wearing of safety helmet, safety shoes and reflective jacket is mandatory for all works at site and it should be ensured that all employees and project visiting personnel shall invariably wear safety helmet, safety shoes & reflective jacket.

3.3.3. The above-mentioned PPEs should be made available with CONTRACTOR at site and issued to the concerned workers on the day of employment. All PPEs shall comply with ISI standards with valid test certificates.

3.3.4. At least two breathing apparatus sets (complying requirement as per IS: 10245) shall be provided at each site where excavation/tunneling works and Welding/ Cutting operations in confined areas are being carried out, to rescue the victims under exposure to harmful gases/vapours, if any.

3.4. Safety Committee

3.4.1. Safety Committee shall be formed within CONTRACTOR's setup comprising of worker representatives with equal no. of management representatives as per the provisions of BOCW Act/rules. This Committee shall meet at least once in every month. The Safety Officer of the CONTRACTOR shall coordinate these meetings. OWNER's nominated Safety Officer shall be special invitee for Safety Committee meetings. The Safety Committee functioning shall be in line with the provisions of BOCW Act/Rules.

3.4.2. Apart from the above, the CONTRACTOR shall organize safety meetings every day before start of day's work to educate & motivate the workers about the necessity of safety. Case study of accident/ incident can be shared in these meetings.

3.4.3. The CONTRACTOR shall also regularly organize safety meetings for all job supervisors/foremen with participation of the OWNER's representative.

3.5. Safety message propagation

3.5.1. CONTRACTOR shall arrange for display of safety hoardings depicting suitable safety cartoons/messages/ cautionary notices at appropriate places of project site to remind the workers to perform their duties safely.

3.5.2. Apart from safety hoardings, the CONTRACTOR shall maintain a safety bulletin board at all their work locations. Such safety bulletin boards should depict the activities being planned for the day, good practices, permit details etc.

3.5.3. Safety suggestion boxes shall be kept at each CONTRACTOR's office at site for obtaining safety suggestions from the workers. Best suggestions should be implemented and may be rewarded suitably to encourage the workers for safety.

3.6. Competency of employees/workers

3.6.1. Throughout the course of the Contract, persons employed by the CONTRACTOR shall be physically fit, qualified/experienced to perform their assigned duties/ jobs.

3.6.2. Employees shall not, knowingly be permitted to work in a manner that their ability or alertness is so impaired because of fatigue, illness or any other reason, that it may expose them and or others to injury.

3.6.3. The vehicle operator shall have a valid license as per requirements of Motor Vehicle Act.

3.6.4. The CONTRACTOR shall comply with all applicable state/central laws and codes related to employment of operators for hoist, shovel, crane, tractor, bull-dozer, any other howling heavy equipment/vehicle.

3.7. **Safety induction and training**

3.7.1 The CONTRACTOR shall adhere to the requirements of imparting Safety training as per BOCW Act/Rules.

3.7.2 The CONTRACTOR shall maintain written record of Safety trainings imparted to its employees/ workmen. These records shall be available for review of PM/Engineer-in-charge.

3.8 Drinking of alcoholic beverages is strictly prohibited. Employees/Workman under the influence of any intoxicants, even to the slightest degree, shall not be permitted to remain at work. Each CONTRACTOR should maintain 'breath analyser' to determine the intoxicated workers at site.

3.9. **Safety audit**

3.9.1. Internal Safety Audit once in every six months, or as decided by the PM/Engineer-in-Charge, shall be conducted by the CONTRACTOR, with prior intimation to PM/Engineer-in-Charge. The audit report along with time bound action plan shall be submitted to the PM/Engineer-in-Charge.

3.9.2. Apart from above, **Electrical Safety Audit** shall be conducted quarterly by a team comprising of Electrical engineer and Safety representative of the CONTRACTOR and OWNER's Electrical representative covering the following: -

- (a) Electrical incidents, investigation findings and remedial measures implemented.
- (b) Adequacy of power supply requirements
- (c) Power distribution system in place
- (d) Updated electrical single line diagram including the IP44 DBs arrangement.
- (e) Electrical protection devices – ELCBs, Overhead Line (O/L) protections etc.
- (f) Earth or ground connection and earth pit maintenance details
- (g) Education and training of electrical personnel undertaken
- (h) Any other point appropriate to the work and site conditions.

The Electrical safety audit report shall be submitted by the CONTRACTOR to the PM/Engineer-in-Charge.

3.10. **Reporting and investigation of accidents and dangerous occurrences**

3.10.1. Reporting of accidents: Notice of any accident to a worker at the building or construction site that

- (a) Causes loss of life; or
- (b) Disables a worker from working for a period of 48 hours or more immediately following the accident;

shall forthwith be sent by Telephone, Fax, Email or similar other means including special Messenger within four hours in case of fatal accidents and 72 hours in case of other accidents, besides the PM/Engineer-in-Charge, to the OWNER.

3.10.2. Where any accident causing disablement that subsequently results in death, notice thereof in writing of such death, shall be sent to the OWNER and all concerned authorities within 72 hours of such death.

3.10.3. In case of an accident causing minor injury, first-aid shall be administered and that resulting in disability of 48 hours or more, the injured worker shall be given first-aid and immediately transferred to a Hospital or other place for medical treatment.

3.10.4. All near-miss accidents shall be reported to the PM/Engineer-in-Charge, giving brief of accident.

3.10.5. **Reporting of dangerous occurrences**

The following classes of dangerous occurrences shall be reported to the PM/Engineer-in-Charge whether or not any disablement or death caused to the worker, namely:

- (a) Collapse or failure of lifting appliances, or hoist, or conveyors, or similar equipment for handling of building or construction material or breakage or failure of rope, chain or loose gears; or overturning of cranes used in construction work;
- (b) Falling of objects from height;
- (c) Collapse or subsidence of soil, any wall, floor, gallery, roof or any other part of any structure, platform, staging, scaffolding or means of access including formwork;
- (d) Collapse due to excavation, collapse of transmission;
- (e) Explosion of receiver or vessel used for storage of any gases or any liquid or solid used as building material;
- (f) Fire and explosion causing damage to any place on construction site where building workers are employed;
- (g) Spillage or leakage of any hazardous substance and damage to their container;
- (h) Collapse, capsizing, toppling or collision of transport equipment;
- (i) Leakage or release of harmful toxic gases at the construction site;
- (j) In case of failure of a lifting appliance, loose gear, hoist or building and other construction work, machinery and transport equipment at a construction site, such appliances, gear, hoist, machinery or equipment and the site of such occurrence shall, as far as practicable, be kept undisturbed until inspected by the OWNER & Authorities;

3.10.6. Every notice given for fatal accidents shall be followed by a written report to the concerned Statutory Authorities and the PM/Engineer-in-Charge.

3.10.7. Incident / injury statistics shall be maintained by the CONTRACTOR cause wise.

3.10.8. **Investigation of accidents and dangerous occurrences:** Besides reporting, it shall be the responsibility of the CONTRACTOR to constitute a team (members as per the gravity of the incident) of responsible person to thoroughly investigate all incidents involving near-miss accidents, lost-time and reportable accidents and dangerous occurrences with a view to find out the causative factor, taking remedial measures and fixing responsibility, and make a copy of the investigation report along with action-plan, specifying a definite time-frame for implementation of the findings, available to the PM/Engineer-in-Charge forthwith.

3.11. **MEDICAL AND FIRST AID AMENITIES:**

3.11.1 It is the responsibility of CONTRACTOR to ensure the availability of following suitable arrangements at their Work site for rendering prompt and efficient First Aid to injured persons:

-

- (a) Arrange one trained and certified first aid medical professional in each shift.
- (b) Ambulance with proper equipment for prompt transportation of the injured persons to a physician or a hospital shall be provided before start of the Work in cases where 500 or more than 500 workers are employed. For smaller Contracts, where less than 500 orkers are employed, the CONTRACTOR shall have a tie-up with suitable Agency for providing Ambulance with proper equipment for prompt

transportation of the injured persons to a physician or a hospital in case of an Accident / Emergency. Further, the CONTRACTOR shall submit a proof of the same to the PM/Engineer-in-Charge.

(c) Deploy one full time construction Medical Officer (qualification as per Schedule XI of BOCW Central Rules -1998) for cases where 500 or more workers are employed (up to one thousand workers) and one additional construction Medical Officer for additional one thousand workers or part thereof. For smaller contracts, where less than 500 workers are employed, the CONTRACTOR shall have a tie-up with suitable Hospital / Nursing home in the vicinity of the Project/Site where Work is being executed, for providing adequate medical treatment by qualified Medical Officers and nursing staff, as and when required. Further, the CONTRACTOR shall submit a proof of the same to PM/Engineer-in-Charge. Notwithstanding anything stated above, the CONTRACTOR shall strictly comply with the requirements of relevant BOCW Act/ BOCW Rules/ Factory Act/Factory Rules/ any other statutory Act/Rules/Law with regards to providing suitable medical facilities to the workers.

In case, the CONTRACTOR fails to employ the required construction Medical Officer along with additional staff, the same shall be treated as one of the condition of breach of Contract.

(d) The Telephone nos. of Medical Officer, Hospital(s) or Ambulance shall also be conspicuously displayed at each work site.

(e) First-aid kits as approved by Medical Officer shall be provided at accessible points in the ratio of at least one kit for every 50 employees/ workmen.

3.11.2. Health Management

The Site Representative of the CONTRACTOR shall implement health examinations for employees/ workmen periodically.

3.12. Testing & examination of lifting, tools, tackles, pressure vessels and other equipment

3.12.1 All the lifting equipment, tools, tackles, pressure vessels etc. shall be tested & examined as per BOCW or Factories Act and rules made there under.

3.12.2 The records & certificates of such testing & examination shall be maintained and readily available for reference to Statutory Authorities/PM/Engineer-in-Charge.

3.12.3 Proper colour coding system should be maintained and marking should be done accordingly on all lifting tackles.

3.12.4 Regular testing of ELCBs and RCCBs by competent Electrician must be ensured by Contractors and record should be maintained.

3.13. Emergency Management Plan

3.13.1 The CONTRACTOR shall ensure that an Emergency Management Plan is prepared to deal with emergencies arising out of:

- a. Fire and explosion;
- b. Collapse of lifting appliances and transport equipment;
- c. Collapse of building, sheds or structure, tunnels during excavation, chimney formation/ sky lighting or otherwise etc.;
- d. Gas leakage or spillage of dangerous goods or chemicals;
- e. Drowning of workers, sinking vessels, and

f. Landslides getting workers buried; floods, storms and other natural calamities.

3.13.2. While arrangements shall be made for emergency medical treatment and evacuation of the victims in the event of an accident or dangerous incident occurring, the chain of command and the responsible persons of the CONTRACTOR with their telephone numbers and addresses for quick communication shall be adequately publicized and conspicuously displayed in the workplace at all times.

3.13.3 It is also required that there is a tie-up with the Hospitals and Fire Stations located in the neighborhood for attending to the casualties promptly and emergency vehicle kept on standby duty during the working hours for the purpose.

3.13.4. It shall be the responsibility of the CONTRACTOR to keep the Local Law & Order Authorities informed through the OWNER and seek urgent help, as the case may be, so as to mitigate the consequences of an emergency. Prompt communication to the OWNER, telephonically initially and followed by a written report, shall be made by the CONTRACTOR.

3.14. Access to and from the workplace

3.14.1. Safe, clean, well lit, unencumbered access and egress to and from work areas shall be maintained at all times in normal operating conditions.

3.14.2. The number and location of accesses and egresses from and to the workplace shall be adapted to the number of people likely to be present at any time, and therefore to evacuate from the workplace in case of emergency.

3.14.3. If access and egress to work areas are restricted due to operational conditions, alternative access and egress ways must be implemented, so far as is reasonably practicable. If this is not reasonably practicable, all concerned organizations and persons must be informed of the access restrictions, and work scheduling must be adapted in consequence.

3.14.4. Temporary access to height or into ground openings shall be of purpose made material such as scaffolds, stair cases/towers and ramps, which incorporate guardrails.

3.15. Housekeeping

(a) The CONTRACTOR shall ensure that their work area is kept clean, tidy and free from debris generated by their activities. All debris/scrap should be stored in separate bins. The work areas must be cleaned on a daily basis and a full cleaning session of each area shall be conducted on a weekly basis. All equipment, materials and vehicles shall be stored in an orderly manner. Access to emergency equipment, exits, telephones, safety showers, eye wash stations, fire extinguishers, pull boxes, fire hoses, etc. shall not be blocked or otherwise disturbed, restricted or delayed.

(b) The CONTRACTOR shall be primarily responsible for maintaining good housekeeping and safety standards in the workplace; Loose materials that are not required for use shall not be placed or left behind so dangerously as to obstruct workplaces or passageways; All projecting nails shall be removed or bent to prevent injury; Equipment, tools and small objects shall not be left lying unattended or unsecured from where they could fall or cause a person to trip; Scrap, waste or rubbish shall not be allowed to accumulate in the site as the combustibles can create serious fire hazards and affect safe working. Workplaces and passageways that become slippery owing to spillage of oil or other causes shall be cleaned up or strewn with sand, ash or the like; Portable equipment shall be returned after use to their designated storage place.

3.16. Stacking and storage practice

3.16.1. CONTRACTOR shall ensure stacked material is bonded on a stable and level footing capable of carrying the mass of the stack. Adequate clearances shall be provided between the sides of the stack and top to facilitate unimpeded access to service equipment like overhead wiring, cranes, forklifts and fire-fighting equipment, and hoses. Circular items shall

be sufficiently choked with wedges not with odd bits of materials. Free-standing stacks of gunny bags and sacks such as Cement bags shall be stacked to prescribe safe stacking heights with layers formed for stable bonding, preventing slippage causing accidents. Stacking against walls shall not be permissible.

3.16.2. The CONTRACTOR shall maintain the premises and surrounding areas in clean and clear manner with safe access and egress. There shall be sufficient and adequate storage racks, shelving, bins and pallets and material handling equipment to stack his construction materials such as pipes, structural and his construction enabling materials. Unwanted materials shall be promptly moved away for efficient material movement.

3.16.3. Any temporary store shed will be built in conformity with structural safety and fire safety requirements. The stores must be provided with adequate lighting arrangement (Flame proof / intrinsically safe depending upon the Zone category) and must be equipped with sufficient fire extinguishing arrangement. "No Smoking" and other relevant signage must be displayed conspicuously at strategic locations and safety precautions must be strictly enforced.

3.16.4. All material should be kept at least 150mm above the ground by providing wooden packing below. Maximum height of material stacking should not be greater than 3 meter. All loose material must be kept in wooden box or in sharp edge protected drum and material identification details to be displayed. Materials inside store room should be kept on scaffold rack.

3.16.5. Gas cylinder storage area must be at a safe distance away from the hot work zone and separate storage facility must be available for empty and full cylinder with proper shed. Storage area must be designed in a way that 6-meter distance between LPG/DA and oxygen maintained.

3.17 Confined Spaces

The CONTRACTOR shall clearly identify all confined space at site and same shall be got approved by the PM/Engineer-in-Charge.

The following requirements in Confined Space shall be met at any time:

- (a) Only competent and trained workers can participate to work in confined spaces (as a minimum as per local Law). A Confined Space Entry Log (or equivalent) must be used to identify the person inside the Confined Space at any time;
- (b) Air Analysis tests must be carried out to determine if the Confined Space is oxygen deficient and/or contains flammable substances, toxic agents, carbon monoxide and/or harmful physical agents. The air shall be analysed before starting work, during work and after work. Adequate ventilation must be provided;
- (c) Working in the Confined Space without a watcher is strictly forbidden. An adequate means of communication is required and shall enable easy and clear communication:
 - (i) Between those inside the space,
 - (ii) Between those inside the space and those outside,
 - (iii) To summon help in case of emergency;
- (d) Adequate emergency provisions must be in place. In particular, necessary rescue equipment must be ready, pre inspected and available. The arrangements need to be suitable and sufficient for the rescue of persons in the event of an emergency.

3.18. Fire protection and prevention

3.18.1. Routine/ non-routine fire hazard works shall be described in the CONTRACTOR's Risk Control Plan of Safety Manual mentioned at Sl.No.2

3.18.2. Full and unrestricted access to emergency exits, fire-fighting equipment, fire control and emergency vehicles shall be maintained at all times.

3.18.3. Fire extinguishers shall be inspected and certified at least annually by a certified person and visually inspected monthly and documented by the CONTRACTOR.

3.19. **Electrical safety**

3.19.1. Without CONTRACTOR's authorization validated by PM/Engineer-in-Charge, no CONTRACTOR's employee shall undertake electrical works.

3.19.2. No live work on high voltage or medium voltage is allowed. All high voltage and medium voltage electrical works must be performed on isolated equipment and only after verification of absence of voltage with suitable equipment.

3.19.3. Low voltage and very low voltage live work is only allowed for measurement tests and checks of equipment.

3.19.4 Work practices must protect against direct or indirect body contact by means of tools or materials and be suitable for safe work conditions and the exposed voltage level.

3.19.5. Energized panels will remain locked with a specific key or tool whenever they are unattended and tagged with the signs and warnings indicating the presence of danger. If not reasonably practicable, a restricted area delimited with physical barriers and supported by warning signs must be implemented around the opened equipment.

3.19.6. Only CONTRACTOR's qualified Electrical personnel may enter substations and/or transformer vaults and only after being specifically authorized by PM/Engineer-in-Charge.

3.19.7. All joints (Both terminal and intermediate) in cable should be made using lugs and joint area should be crimped using crimping tools.

3.19.8. All temporary connection should be provided through 30mA ELCB/RCCB using 3 core double insulated cable and only 3 pin industrial plug top will be used for connection.

3.19.9. Zero energy verification needs to be ensured before any electrical operation using only VAV before working on a live circuit which has been isolated.

3.19.10. Only industrial type DB to be used for connection and weather protection shed needs to be provided for every DB and shed height should not be less than man height.

3.19.11. Double earthing protection must be provided for every electrical equipment and earthing value should be as per standard safety norms.

3.19.12. Deployment of trained, experienced & licensed Electrician as well as licensed Electrical supervisor must be ensured at site as per Rule-45 of the Indian Electricity Rules, 1956;

3.19.13. PM/Engineer-in-Charge may perform screening/ competency test for all CONTRACTOR's electrical professions i.e. Electrical engineers, supervisors and helpers. Selection/ rejection of the personnel who appear for the screening is sole discretion of PM/Engineer-in-Charge.

3.19.14. Electrical helper who will be engaged in helping the Electrician/Engineer must have minimum ITI certificate to be eligible for working with him.

3.19.15. All PPEs used while being involved in electrical work must be as per IS Standards available for electrical work.

3.20. Compressed Gas Cylinders

Gas cylinders shall be securely stored and transported, and identified and used in line with the safety Requirements as per Gas Cylinder safety codes and rules.

3.21. Lifting operations

3.21.1. The CONTRACTOR shall prepare a lifting plan as per site condition, check and submit for authorization by CONTRACTOR's competent authorized persons prior to any lifting operation and formally communicated to all persons undertaking the work.

3.21.2. The CONTRACTOR must ensure that their nominated Lifting Leader has appropriate qualifications.

3.21.3. CONTRACTOR's lifting plans include:

(a) The lifting methodology, step by step

(b) The risk analysis of the operation including consideration for weather conditions and work environments (e.g.: proximity of hazards and obstructions to the load, consideration for overturning, load integrity) where appropriate and consideration for simultaneous operations and the measures taken to avoid conflicting tasks in the lifting area.

(c) The identification of the designated lifting area, the fall zone and the control measures to prevent access such as barriers, signs, etc.

(d) The description of the type, weight, size, shape and centre of gravity of the load and the method used for slinging, attaching and detaching the load with the availability of approved lifting points on load when necessary

(e) The list of the certified and inspected equipment and lifting accessories to be used.

(f) The composition of the team required to perform the task (crane driver, rigger, etc.) with the needed qualifications and description of their roles and responsibilities including the intended communication method.

3.21.4. Any Heavy equipment (crane, winch machine, etc.) shall only be allowed to be used at the project Site after Pre-Safety Inspection of the equipment before mobilizing the equipment at Site.

3.21.5. The CONTRACTOR must ensure that a competent operational leader is formally appointed to supervise each lifting operation. Clear communication channels must be formally established and maintained between everyone involved in a lift with only authorized person giving instruction to the operator.

3.21.6. Special permission needs to be taken from PM/Engineer-in-Charge for tandem lifting and for any non-routine lifting operations must strictly adhere to the guidelines described in corresponding Standard /Procedures / Directive.

3.21.7. No Employee/Workman of the CONTRACTOR shall be positioned under a suspended load or between a suspended load and fixed objects.

3.21.8. All lifting equipment and accessories must have valid manufacturers certificates or thorough examination records and be uniquely identified, marked with the safe working load, listed in a register and subject to formal regular inspection as per requirements and shall have valid certificates from a competent authority. Inspection before use by the operator is mandatory. All lifting hooks must have latch. All cranes shall be fitted with Automatic Safe Load Indicator (ASLI) and Anemo Meter.

3.21.9. The CONTRACTOR shall operate and maintain cranes and hoisting equipment in accordance with manufacturers' specifications and limitations and the Safety requirements. All defective, non-inspected or unidentified (safe working load / identification number) lifting equipment or accessories must be either removed from site or physically prevented from use.

3.22. Once an item of electrical equipment has been energized, an item of mechanical plant and/or system has been erected and released for Commissioning, no work will be allowed on such item of equipment or system unless a valid Permit to Work (PTW) has been obtained from the relevant authority.

3.23. **Safety in storage, handling and use of explosive**

3.23.1. All measure and precaution that are required to be observed for use, handling, stacking, storing or transportation of explosive under the rules framed under the Explosive Act, 1884 and DRDO rules and regulations shall be observed.

3.23.2. All the relevant statutory, local laws and rules and regulation regarding explosive shall be complied with.

3.24. **Monthly safety report**

The CONTRACTOR has to submit the monthly safety activity report in the form of Lead-Lag indicator to PM/Engineer-in-Charge.

4. **Enforcement of RDCE safety code, rules & regulations**

4.1. The PM/Engineer-in-Charge shall ensure that the CONTRACTOR is exercising at all times, reasonable and proper precautions for the safety of people at works and complying with the provisions of current safety rules and laws according to RDCE Safety Code and relevant statutes of State/Central Governments. In case of negligence or default, the agency shall be fined/ penalized by the OWNER, including breach of Contract in case of repeated failure in compliance of RDCE Safety Code.

APPENDIX- 'A'**LIST OF INDIAN STANDARDS CODE TO CONSTRUCTION SAFETY:**

Apart from Provision in RDCE Safety code 2023 Applicable Rules/Guideline of following IS Codes shall also be complied with by the contractor :-

SI.NO	CODE NO		REAFFIRMED	DESCRIPTION
1	IS 302	Part -1 1979	2000	General and safety requirements for households and similar electric appliances
2	IS 816	1969	1998	Code of practice for safety and health requirement in electric and gas building and cutting operation.
3	IS 818	1968	2002	Code of Practice for Safety and Health Requirements in Electric and Gas Welding and Cutting Operations. (First Revision).
4	IS 875	1987	2003	Structural safety of building: loading standards
5	IS 1179	1967	2002	Equipment for eye and face protection during welding (first revision)
6	IS 1415	1966	2001	Electric hand Lamps(revised)
7	IS 1991	Part 1 - 1987	1997	Safety Requirement for the use, care & protection of abrasive grinding wheels Part 1 : Definitions (2nd Revision)
8	IS 2148	1981	1998	Flame Proof enclosures for electrical apparatus (Second Revision)
9	IS 2171	1999	2009	Specification for Portable Fire extinguisher dry powder (Cartridge Type), Fourth Revision
10	IS 2190	1992	1997	Selection, installation and maintenance of first-aid fire extinguishers, code of practice
11	IS 2206	1989	2005	Flam proof electrical fittings
12	IS 2750	1967 (Part-II)	2001	Specification for steel scaffoldings
13	IS 2878	1986	2000	Specification for Fire Extinguishers, Carbon dioxide type (Portable and trolley mounted), Second Revision.
14	IS 2925	1984	2000	Specification of industrial safety helmets (second revision)
15	IS 3016	1982	2000	Code of practice for fire precautions in welding and cutting operations
16	IS 3034	1993	2002	Fire Safety of Industrial buildings: Electrical Generating and Distributing Stations - Code of practice
17	IS 3043	1987	2001	Code of practice for earthing
18	IS 3646 (Part-II)		2003	Artificial lighting
19	IS 3696	Part - 1 1987	2002	Safety code for scaffolds and ladders Part 1 – Scaffolds

SI.NO	CODE NO		REAFFIRMED	DESCRIPTION
20	IS 3696	Part - 2 1987	2002	Safety code for scaffolds and ladders Part 2 – Ladders
21	IS 3764	1992	2002	Code of practice for excavation work (1st Revision)
22	IS 4014	Part 2 - 1967	2000	Code of practice for steel tubular scaffolding Part 2 safety regulation for scaffolding
23	IS 4081	1986	2000	Safety Code for Blasting and Related Drilling Operations. (First Revision).
24	IS 4082	1996	2001	Recommendation on stacking and storage of construction materials and components at site
25	IS 4130	1991	2002	Safety code for demolition of buildings (2nd Revision)
26	IS 4138	1977	2002	Safety Code for Working in Compressed Air. (First Revision).
27	IS 4262	2002		Sulphuric Acid - Code of safety
28	IS 4263	1967	2002	Code of Safety for chlorine
29	IS 4544	2000	-	Ammonia - Code of safety (First Revision)
30	IS 4560	1968	2002	Code of safety for Nitric acid
31	IS 4756	1978	2002	Safety Code for Tunnelling Work.
32	IS 4770	1991	2001	Rubber Gloves - Electrical Purposes – Specification
33	IS 4912	1978	2002	Safety requirements for floor and wall openings, railings and toe boards (1st Revision)
34	IS 5121	1969	2000	Safety code for piling and other deep foundation
35	IS 5216	Part 1 - 1982	2000	Recommendation on safety procedure and practices in electrical work Part 1 - General (1st Revision)
36	IS 5216	Part 2 - 1982	2000	Recommendation on safety procedure and practices in electrical work Part 2 - Life Saving techniques (1st Revision)
37	IS 5571	2009	-	Guide for selection of equipment for hazardous areas (second revision)
38	IS 5572	1994	1999	Classification of hazardous areas (other than mines) having flammable gases & vapours for electrical installations (second revision)
39	IS 5780	1980	2001	Rubber Hand gloves - Electrical Purposes - Specification (First Revision)
40	IS 5896 (Part I)	1970	2000	Code of practice for selection, operation and Maintenance of Fire Fighting appliances
41	IS 5903	1970	2000	Recommendation for safety devices for gas cylinders

SI.NO	CODE NO		REAFFIRMED	DESCRIPTION
42	IS 5916	1970	2000	Safety code for construction involving use of hot bituminous materials
43	IS 5983	1980	2002	Eye Protectors (First Revision)
44	IS 6229	1980	2001	Method for measurement of real ear protection of hearing protectors and physical attenuation of ear muff (First Revision)
45	IS 6305	Part1 1980	2001	Safety code for powered industrial trucks - Part 1: Application, operation and maintenance (First revision) (Superseding Is 3040)
46	IS 6409	1971	1998	Code of practice for oxy acetylene flame cleaning.
47	IS 6430	1985	2001	Mobile Air Compressor for Construction Purposes (First Revision)
48	IS 6519	1971	1997	Code of practice for selection, care and repair of safety footwear
49	IS 6685	1972	1999	Specification for life jackets
50	IS 6922	1973	1998	Criteria for safety and design of structure subject to underground blasts
51	IS 7194	1994	2000	Assessment of noise exposure during work for hearing conservation purpose (First Revision)
52	IS 7205	1974	2001	Safety code for erection of structural steelwork
53	IS 7293	1974	2002	Safety code for working with construction machinery
54	IS 7738	1975	1997	Safety Fuse for commercial use
55	IS 7969	1975	2002	Safety code for handling and storage of building materials
56	IS 8095	1976	2002	Specification for Accident Prevention Tags
57	IS 8096	1992	1997	Specification for Fire Beaters
58	IS 8433	1984	2001	Code of practice for visual inspection of dissolved acetylene gas cylinders. (First Revision)
59	IS 8437	Part1 1993	1999	Guide on effects of currents passing through human body: Part 1 General aspects (First revision)
60	IS 8519	1977	2002	Guide for selection of industrial safety equipment for body protection
61	IS 8520	1977	2002	Guide for selection of industrial safety equipment for eye, face and ear protection

SI.NO	CODE NO		REAFFIRMED	DESCRIPTION
62	IS 8758	1993	1998	Recommendations for fire precautionary measures in the construction of temporary structures and pandals. (First Revision)
63	IS 8807	1978	2002	Guide for selection of industrial safety equipment for protection of arms and hands.
64	IS 8940	1978	2002	Code of practice for maintenance and care of industrial safety equipment for eyes and face protection
65	IS 8964	1999	2010	Safety conditions for woodworking machines – recommendation
66	IS 8989	1978	2000	Safety code for erection of concrete framed structure
67	IS 8990	1978	2002	Code of practice for maintenance and care of industrial safety clothing
68	IS 9457	1980	1997/2005	Safety colours and safety signs
69	IS 9474	1980	2001	Specification for principles of mechanical guarding of machinery
70	IS 9944	1992	1998	Natural and manmade fibre rope slings. Recommendation on safe working loads (First revision)
71	IS 10386	Part 4 1992	1997	Safety Code for construction, operation and maintenance of river valley projects - Part 4 - Handling, storage and transportation of explosives
72	IS 10667	1983	2002	Guide for selection for industrial safety equipment for protection of foot and leg
73	IS 11016	1984	2000	General safety requirement for machine tools and their operation
74	IS 11461	1985	2001	Code of practice for compressor safety
75	IS 12735	1994	1999	Wire rope slings - Safety criteria and inspection procedure for use
76	IS 13367	Part 1 - 1992	1998	Safe use of crane - code of practice - Part 1 – General
77	IS 13415	1992	2002	Protective barriers in and around buildings- Code of Safety
78	IS 13416	Part 1 - 1992	2002	Recommendation for preventive measures against hazards at workplaces - Part 1 - Falling material hazard prevention
79	IS 13416	Part 2 - 1992	2002	Recommendation for preventive measures against hazards at workplaces - Part 2 - fall prevention
80	IS 13416	Part 3 - 1992	1999	Recommendation for preventive measures against hazards at workplaces - Part 3 - Disposal of debris
81	IS 13416	Part 4 - 1992	1999	Recommendation for preventive measures against hazards at workplaces - Part 4 - Timber structure

SI.NO	CODE NO		REAFFIRMED	DESCRIPTION
82	IS 13416	Part 5 - 1992	2002	Recommendation for preventive measures against hazards at workplaces - Part 5 - Fire Protection
83	IS 13430	1992	2002	Code of practice for safety during additional construction and alteration to existing buildings
84	SP 70	2001		Hand book on construction safety practices
85	IS 14489	1998	2002	Code of Practice on Occupational Safety and Health Audit.
86	IS 15001	2000	-	Occupational health and safety management systems - specifications with guidance to use
87	SP: 7	1983 Group 3 Part VII	-	National building code of India (Group 3) for construction engineers. Part VII - Construction Practices and safety
88	SP: 31	1986		Treatment for electrical shock
89	IS15652	2006	-	Insulating mats for electrical purposes.

ANNEXURE – III

SCOPE OF WORK

&

SPECIAL CONDITIONS OF CONTRACT

FOR

**PROJECT MANAGEMENT CONSULTANCY SERVICES FOR PROVISION OF
INTERIM TRANSIT BASE AT GANNAVARAM, VIJAYAWADA,
ANDHRA PRADESH**

**TENDER ENQUIRY NO:CCE(R&D)S/ENQ/PMC/ITB/GAN/01/2026-27
Dated 27 Apr 2026**

NAME OF WORK **Project Management Consultancy Services for Provision of Interim Transit Base at Gannavaram, Vijayawada, Andhra Pradesh**

TENDER ENQUIRY NO: CCE(R&D)S/SW//ENQ/PMC/ITB/GAN/01/2026-27 Dated 27 Apr 2026.

SCOPE OF WORK

S.No	Scope of Work	Period of Completion from effective date of LOI
1	Project Management Consultancy Services for Provision of Interim Transit Base at Gannavaram, Vijayawada, Andhra Pradesh	18 (Eighteen) Months or Completion of civil works whichever is later

SPECIAL CONDITION OF CONTRACT (SCC)**SCOPE OF WORK & TERMS AND CONDITIONS**

1.0 The brief Scope of Work and other Terms & Conditions etc., for required Technical Staff & Management Service are given as below :-

1.1 SCOPE OF WORK FOR PROJECT MANAGEMENT SERVICES

After approval of the CCE(R&D) South the contractor will be allowed to position qualified and experienced Engineers /Staff in relevant field at Project site as required and also at the office of CCE (R&D)South, Secunderabad if required. Scope of work and qualifications etc are given below. However, the number of personnel to be deployed will be as per the requirement projected by CCE (R&D)South, Secunderabad. Scope of project management services to be rendered includes project management, site supervision and quality control of all works included in project.

Sr No.	Designation of Man Power	Minimum Educational Qualification as approved by AICTE & Experience as on last date of submission of tender	No. of Persons Required	Contract Period
(a)	Engineer (Civil)	BE/B Tech Degree in Civil Engineering with minimum 5 years experience or Diploma in civil Engineering with 10 years of experience as on date of bid Submission as approved by AICTE.	01	18 Months
(b)	Engineer (Electrical)	BE/B Tech Degree in Electrical Engineering with minimum 5 years experience or Diploma in civil Engineering with 10 years of experience as on date of bid Submission as approved by AICTE.	01	18 Months

Note :- (i) The consultant should have the above manpower on the payroll of the firm. Pay slip for **last threeyear** should be given along with TDS form (16A & B) issued by income Tax department, Govt of India (i.e., downloaded from TRACES shall be submitted) of each individual as a proof. Provident fund certificate (If applicable) for last three years should also be given..

Detailed scope of work for project management services and experience / job profile of staff are as under:-

A) SCOPE OF WORK FOR PMC**1.2 PLANNING OF WORKS :-**

- a) Planning and co-ordination of all activities including those connected with the implementation of temporary and permanent works of the project.

- b) Monthly updating of the schedule based on feedback data on progress of work.
- c) Planning, Co-ordination, monitoring, supervision and quality assurance connected with execution of the works including construction materials.
- d) Issue of monthly construction progress report and forecasting monthly site work plan.
- e) Preparation of power point presentation slides/Drawings & Layouts as and when required as per instructions of Engineer – in – charge.
- f) Preparation of project schedule in the form of PERT/CPM network, bar charts, etc. or in any other form as directed by the Engineer-in-charge. Forecasting the anticipated delays and suggesting the corrective measures to prevent slippage overall/part of project schedule and preparation of correct monthly work schedule in advance for all work with site Engineer as deployed by the Contractor/Engineer-in-Charge of the Project.
- g) To identify the areas of bottleneck where progress of work is not as per time schedule and to undertake/suggest suitable corrective measures for timely completion of project/sub projects in liaison with site engineer/ contractor.
- h) To provided schedule of various materials and suggest timely procurement of construction materials like cement, steel, bricks, pipes, cable, sanitary fittings, doors/windows etc to avoid hold-up of progress at site.
- j) Planning/co-ordination between contractors and CCE (R&D)South, Secunderabad, supervision& quality assurance of all materials connected with execution of work
- k) To appraise CCE (R&D)South, regarding any bottle-neck/dispute at site which may create slippage of time schedule of project/project.
- l) To ensure progress of all connected sub-projects as per time schedule along with quality, finance and cost control of works.
- m) To ensure timely supply of required drawings to the main contractor. Any discrepancies noticed to be brought to the Engineer-in-charge and further supervision as per the approved drawing.

1.3 **SITE ACTIVITIES :-**

- a) Siting of all buildings as per approved layout plan.
- b) Inspection and checking of works at various stages and maintaining the records e.g. check lists, cards, inspection reports etc. Inspection and checking shall be done as per approved drawings relevant specifications and instructions of Engineer - in - charge.
- c) Suggesting corrective measures for rectification of workmanship and quality of materials before actual use in construction.
- d) Checking out preliminary survey works for planning future activities.
- e) Checking out arrangement of shuttering, specially for high rise, long span buildings.
- f) Quantities estimation / derivations of various activities for planning purpose for effective cost control of works.
- g) Checking levels and layout of various facilities and keeping records of all levels.
- h) Assisting in supervision, inspection of structural fabrication works at workshop / yard.
- j) System of preparation of contingent site work plan, to maintain project completion and commissioning schedule.
- k) Quantity surveying and recording of measurements and as per instructions of Engineer - in - charge.
- l) Suggesting & monitoring site safety measures.

- m) Supervision of all site activities viz. Civil works, architectural, structural, water/electric supply works (internal and external), electric cable work (internal and external) etc and for all works as mentioned in Para (A) above.
- n) Checking out survey works for planning future activities, design and arrangement of shuttering specially for high rise, long span buildings/ structures.
- o) Quantity estimation/deviation of various activities/facilities for planning purpose including suggestion/adoption of safety measures on ground.
- p) Arranging interaction/meeting among consultant and contractors/ erectors/ suppliers for resolving any hold-up in progress of work and monitoring of time schedule of project/sub project.
- q) Quality surveying, measurement of different progress of work and recording the same on Measurement Book (MB), quality control and certification of work for payment of bill.
- r) Suggesting and monitoring site safety measures in respect of Civil constructional works and different types of E/M works at sites.

1.4 **QUALITY CONTROL MEASURES:-**

- a) Maintaining record of field and lab test of materials and works as per approved quality assurance plan.
- b) Ensuring all quality control tests by the Executing agency as per the norms and maintaining records of all tests.
- c) Physical inspection of all construction materials before use in terms of quality and quantity & carrying out necessary tests.
- d) Supervision of work at site shall be quality control oriented and at no stage compromise in quality is acceptable.
- e) To conduct field and laboratory test of materials being incorporated in the projects and maintain records of all quality related tests in consultation with Engineer-in-Charge/CCE (R&D)South and Contractor.
- f) To carryout sample test at site lab and other lab for approval of sample of various construction materials before incorporation in work.
- g) Conduct testing / commissioning of various equipment at site and to keep such records in files.

1.5 **SITE DOCUMENTS TO BE MAINTAINED:**

The following registers shall be maintained at site duly signed by Site engineer and Project Manager:-

- i) Daily Works Diary
- ii) Site Order Book
- iii) Stage Passing Register
- iv) Material Approval Register
- v) Register of field Test carried out with their frequency and results thereof with reference to codes. Test certificates of all construction materials procured by the contractor duly certified by Engineer-in- Charge / Project Manager.
- vi) Samples of materials/items duly approved / authenticated by Engineer-in-Charges/Project Manager.
- vii) Geo-Technical Investigation reports wherever applicable.

- viii) PERT/CPM/Bar Chart with quality assurance plan.
- ix) Copy of 05 years Guarantee certificate of Anti-Termite Treatment and water proofing treatment through specialized agencies.
- x) Copy of Labour License and Insurance cover provided.
- xi) Approved drawings of the works/items as highlighted in BOQ
- xi) Periodical Statements of labour employed along with relevant documents.
- xiii) Copy of Engineering/Diploma Degrees of the Engineer of the contractor executing the work duly approved by Engineer-in Charge/ Project Manager.
- xiv) Notice board as per Annexure 'A'.

1.6 **Labour Laws:-** Contract will be in accordance with the Contract Labour (Regulation & Abolition) Act 1970 and Contract Labour (Regulation & Abolition) Central Rules 1971 as amended from time to time. All workers shall be covered under EPF & ESI. EPF & ESI number of individual will be obtained from the EPF/ESI Labour commissioner within 45 days from the date of issue of JWO. **Quoted rates shall be inclusive of EPF, ESI, Bonus paid to all employees** and documents for EPF, ESI & Bonus shall be produced along with bill for record purpose. **ESI cards for all employees will be made available within 45 days from the date of issue of JWO.**

1.7 **FORCE MAJEURE :**

Force Majeure is hereby defined as any cause which is beyond the control of the consultant or CCE (R&D)South as the case may be which they could not foresee.

1.8 **COMPLETION DOCUMENTS**

Assisting in preparation of completion / as built drawings, reproducible circuit diagrams and layout of water supply lines, power lines, lightning protection, earthing and earth pits, AC plant, layout and road layout, etc and preparation of work completion documents like Building inventory, PSMB's, RPMB's & PRB's etc. in liaison with execution agencies/consultants /CCE(R&D)South

2. **SUPERVISION:** Article 10,17 & 18 of General Condition of Contract shall be strictly adhered to.

- a) The special check/test of the following item of work/project shall be carried out and record of the same shall be produced to CCE (R&D)South Secunderabad duly signed by Site-Engineer and Engineer-in-Charge.
 - i) Anti Termite Treatment where applicable.
 - ii) Water proofing treatment where applicable.
 - iii) Pile work
 - iv) Leakage/seepage on wall, roofs, sunken floors, bathroom/toilet, internal plumbing works etc.
- b) **Visit to site during maintenance period** : The site Engineer/ supervisor deployed under PMC shall remain responsible for carrying out routine testing of buildings/allied facilities created after completion of the project. At least two visits to effected site per annum is essential and report shall be furnished to CCE(R&D)S Secunderabad duly signed by Engineer-in-Charge and Site

3. **POLICE VERIFICATION**

All staff employed shall have their antecedents verified by police department and certificate to the effect shall be submitted to the department. This shall be organized by the Agency at his expense. The personnel deployed shall follow the discipline and security regulations of DRDO, since they have to work inside the restricted area.

4. **TERMS AND CONDITIONS :-**

- 4.1 The Rates quoted shall be inclusive of all taxes including GST, and incidental charges connected with the work such as movement of Engineer/staff at work site, their transport, site office, stationery etc. and nothing extra will be payable. No increase/decrease in taxes/duties statutory or otherwise, after submission of tenders & during the execution of the works shall be adjusted.
- 4.2. List of minimum man power to be positioned at site or as specified during the period of work is indicated as para 1.1.
- 4.3 Period of Project Management Services is for **18 (Eighteen) months** from the effective date of commencement. However, work order may be extended on same terms and condition of the project PDC is extended.
- 4.4 If the services are not satisfactory, owner has right to terminate the services by giving one month notice in advance. During the period of notice both parties shall continue to discharge their duties and obligations.
- 4.6 The contractor is responsible for correctness and authentication for documents / data prepared and submitted to the department.
- 4.7 The consultant is required to coordinate with other consultants appointed by CCE(R&D)South for services like Civil Works including internal services, Special Items of Works i.e. Air Conditioning, Water Cooler, Special Earthing & EOT Crane, External Services i.e. Road/ Hard standing, Area Development and Drainage, Traverse, External Water Supply, External Electric supply, Fire Hydrant System and Area Lighting, etc.
- 4.8 The consultant has to make his own transport arrangement to supervise the project works during the period of consultancy.
- 4.9 The services are to be provided for all days in calendar month except national and gazetted holidays notified by CCE(R&D)South and has to work as per the guidelines issued by Chief Construction Engineer (R&D)South or his Rep at site. No over time allowance will be paid for working extra hours.
- 4.10 The CONSULTANT shall ensure that all persons employed on any work connected with this Agreement have noted that the Indian Official Secret Act 1923 (XIX of 1923) applies to them and continue to apply even after the termination or expiry of the Agreement. An undertaking to this effect is to be submitted by the CONSULTANT to the OWNER before commencement of the Contract.
- 4.11 General conditions of Contracts 2023 as applicable to R&D construction establishments will be referred for any other specific requirement which is not

- 4.12 Contractor shall depute alternate manpower if appointed Engineer is on leave period. If the staff is absent from site/location of duty recovery as mentioned below will be made from the payment due to the consultant:
- (a) Civil Engineer B.E (Civil) Minimum 05 (Five)/ Diploma with 10 (Ten) years experience in Civil works as approved by AICTE & Experience as on last date of submission of tender
 - (b) Electrical Engineer B.E (Electrical) Minimum 05 (Five) /Diploma with 10 (Ten) years experience in electrical works as approved by AICTE & Experience as on last date of submission of tender
- 4.13 Rates quoted shall be valid for a period of 90 (Ninety) days from the date of opening of tender.
- 4.14 Payment of EPF and ESI on behalf of Principal Employer will be deposited / disbursed by the CONSULTANT to the concerned personnel as per existing rate and periodicity.
- 4.15 All bank charges, taxes, dues and all other charges in connection with payment to be made to the CONSULTANT and in connection with Bank Guarantee shall be born and paid by the CONSULTANT.
- 4.16 Wherever required by the State Government(s), Labour Welfare Cess on works contract s hall be recovered at the prescribed rates from the CONTRACTOR'S running bills by the CCE(R&D)South for depositing the same with the State Government.
- 4.17 RA bills submitted for release for payment shall be supported with relevant document for activities carried out as specified under scope of work and also with the proof of payments (Bank Statement/pass book copy etc) made to the employees under minimum payments.

5.Taxes, Duties and Minimum Wages

5.1.1 The estimated cost inclusive of including EPF & ESI, 18% GST, labourcess, and all other incidental charges connected with the work

5.1.2 GST & Income Tax as applicable from time to time shall be progressively deducted from the CONTRACTOR's bills by the Department for depositing with the Income Tax Authorities. Surcharge on Income Tax as applicable shall also be deducted. LabourCess as applicable from time to time shall be progressively deducted from the CONTRACTOR's bills by the Department.

5.1.3 The mandatory payment of EPF, ESI & GST where applicable will be paid by the contractor as and when due.

5.1.4 Additional Condition:-

(i) Necessary documents evidence/**proof of salary/wages paid (Bank statement duly authenticated)** to the effect that proper payment of all mandatory payments i.e. Wages, EPF, ESI where applicable etc has to be produced to the Engineer-in-Charge. **Failure to produce these documents at appropriate time will entail withholding of further payments in respect of the said work.** CCE(R&D)South

reserve the rights to withhold the payments from the next month onwards after the above submission was due till the submission. Applicable documents shall be produced with each RAR documents

(ii) All mandatory payments/levies including income tax, professional tax and other taxes and levies etc as applicable shall be deemed to be included in the quoted percentage as applicable. The quoted percentage is all inclusive and no separate payment will be made.

(iii) Since the contractor is being paid monthly, nonpayment of EPF, ESI, Bonus and GST will amount to violation of laid down/agreed conditions as per work order/agreement. The CCE(R&D)South, Secunderabad reserves the right to cancel the work order without any notice and also blacklist the firm for default as the case may be. Also the CCE(R&D)South reserve the right to recovery any over payment or any payment due to any employee of the contractor till cancellation of work either from the same work bill or from any other bill due to the contractor from any Government source.

6. Liquidated Damages Delay -

6.1 If the CONTRACTOR fails to complete the Work and clear the site on or before the scheduled or extended date of completion as per GCC Article 4 and 24, he shall, without prejudice to any other right or remedy of the OWNER, arising out of the Contract on account of such delay, be liable for payment of liquidated damages, not as penalty, as per provisions of clause for Liquidated Damages (LD) for delay in SCC.

6.2 The following documents shall form the principal basis for consideration of Extension of Time for Completion pursuant to GCC Article 4 with or without Liquidated Damages and determining the compensation amount: -

- (a) The joint recordings in "Hindrance Register" and "Weekly Review Register".
- (b) Records of Technical Coordination Meetings.
- (c) Records of Contract Review Meetings.
- (d) Written notices issued by the OWNER and/or the PM/Engineer-in- Charge to the CONTRACTOR from time to time.
- (e) Written requests/ notices by the CONTRACTOR to OWNER/ PM Engineer-in-Charge from time to time.

6.3 Wherever LD is recoverable as per the terms of the Contract, the same shall be recovered from the CONTRACTOR along with applicable GST thereon.

6.4 Any failure or delay by any Sub-contractor, though their employment may have been approved under GCC Article 32, shall not be admitted as a ground for any extension of time or for exempting the CONTRACTOR from liability for any such loss or damage as aforesaid.

6.5 Liquidated Damage shall be as follows: -

- (a) If the CONTRACTOR fails to complete the Work / item(s) of Work in all respects and hand over the same to the OWNER within the time stipulated the CONTRACTOR, without prejudice to any other right or remedy of the OWNER on account of such breach, be liable to pay the OWNER liquidated damages at the rate of $\frac{1}{4}$ (quarter percent), every week or part thereof or percentage as mentioned in the SCC, of the Contract price.

(b) The total amount of liquidated damages shall be limited to 10% (Ten percent) of the Contract price.

(c) The provision under GCC Article 23.5 (a) and 23.5 (b) shall not apply in cases of delay for which the CONTRACTOR is entitled to extension of time as per GCC Article 4.

7. PAYMENT TERMS FOR PROJECT MANAGEMENT SERVICES :

7.1 The Consultancy Fee under Item at Appendix! B' will be paid at the following stages

(a) 90 % (Ninety Percent) payment shall be released on monthly basis on satisfactorily completion of services.

(b) Balance 10 % (Ten Percent) Payment with held in monthly bills shall be released after completion of entire consultancy work OR completion of composite civil works by main contractor including handing over of all documents/Data as specified in the scope of consultancy work which ever is later.

8. All other Terms & Conditions shall be as per GCC-2023 and RDCE WP 2024 already circulated.

9. The rates quoted are inclusive of all taxes & duties including GST. Income Tax, Professional Tax as applicable will be deducted from the payments.

10. If you are not participating in this tender, you are required to return back the original tender document to this office with reason for non participation.

11. CCE(R&D)South, Secunderabad reserves the right to accept or reject the lowest or any offer or all offers without assigning any reasons thereto.

12. Tenders are advised to visit the site before quoting. Any other information connected with the scope of work can be obtained from the office of Chief Construction Engineer (R&D)S, Defence Research & Development Organisation, P.B. No 1569, Akbar Road, Secunderabad – 500 003

13. Penalty for deficiency inServices:

In addition to the liquidated damages not amounting to penalty, warning may be issued to the Consultant for minor deficiencies on its part. In the case of significant deficiencies in Services causing adverse effect on the Project or on the reputation of the Authority, other penal action may be taken by CCE(R&D)South, including debarring for a specified period or with holding.

13.2 Intheeventoftotaldefault/failurebytheConsultantinprovidingthe Services,CCE(R&D)Southreserves the right to get the Services executed by any other consultant after appropriating the Performance Security (*Performance Guarantee & Security Deposit*) following due procedure as per the contract.

13.3 The PMC shall prepare a check list for submissions of bills by the building Contractor. ThePMC shall check, verify and submit the bill within seven (7) days of receipt of the bill from the BuildingContractor/s.

13.4 The following activities shall attract penalties which shall be deducted from the running bill for consultancyservices:

S.No.	Activities	Penalty
1	Report Submission	If there is any delay in report submission, CCE(R&D)South / Project Manager may impose a penalty upto Rs.5000/- (<i>Rupees Five Thousand Only</i>) from the running bill of PMC.
2	Absent from Duties	For any reason whatsoever, if any team member remains absent from duty for a cumulative period of more than 15 working days in a year or more than 5 working days at one time, the consultant shall deploy personnel of equal or higher qualification and experience under the intimation to CCE(R&D)South / Project Manager In the event of the failure of the consultant to do so, CCE(R&D)South / Project Manager may impose a penalty upto Rs.10,000/- (<i>Rupees Ten Thousand Only</i>) from the running bill of PMC.
3	Change of Manpower	If, there is any change in manpower a. Key personnel 1 time (<i>TeamLeader</i>). b. Other professional 2times. c. For any change in key personnel more than one time after confirmation, CCE(R&D)South / Project Manager may impose a penalty upto Rs. 25,000/- on eachchange. d. For any change in other professionals during the work, CCE(R&D)South / Project Manager may impose a penalty of Rs5000/- .
4	Mistake in measurements due to negligence/informational	If there is any major mistakes found in taking measurements which is +/- 10% , CCE(R&D)South / Project Manager may impose a penalty by deducting upto Rs. 5,000/- (<i>Rupees Five Thousand Only</i>) per mistake.
5	Performance of the team members	If, the service of a team member provided by the Consultant is not acceptable to the CCE(R&D) South / Project Manager, the Consultant shall replace the team member within 07 days of given such notice. If the Consultant fails to quickly deploy/replace a team member as instructed by the Employer, the Employer may make temporary arrangement. The temporary deployment/ replacement shall be paid by the CCE(R&D)South / Project Manager with commensurate deduction from the running bill of the PMC.

AND WHEREAS _____

is hereby authorized to initial and sign all the documents pertaining to the contract on behalf of Chief Construction Engineer (R&D).

IN WITNESS THEREOF, the Chief Construction Engineer (R&D), Defence Research & Development Organisation, P.B. No 1569, Akbar Road, Secunderabad – 500 003 has set his hand for and on behalf of President of India.

AND

_____ for and on
behalf of _____
has affixed his signature and the seal of the said company in accordance with the Articles of Association.

SIGNED AND DELIVERED BY

SIGNED AND DELIVERED BY

SIGNATURE AND ADDRESS
OF FIRM

(MEELA YAGAIAH)
CHIEF CONSTRUCTION ENGINEER (R&D)/S
ACCEPTING OFFICER FOR AND ON BEHALF OF
PRESIDENT OF INDIA

Dated: _____

Dated: _____

WITNESS:

1.

2.

WITNESS:

1.

2.

ANNEXURE-IV

PROJECT MANAGEMENT CONSULTANCY SERVICES FOR PROVISION OF INTERIM TRANSIT BASE AT GANNAVARAM, VIJAYAWADA, ANDHRA PRADESH

**TENDER ENQUIRY NO:CCE(R&D)S/ENQ/PMC/ITB/GAN/01/2026-27
Dated 27 Apr 2026**

**STANDARD OPERATING PROCEDURE (SOP) FOR SECURITY AND
SECREC Y OF STRATEGIC/CLASSIFIED WORKS 2023 (FOR
CONTRACTORS/CONSULTANTS)**

This SOP for Security and Secrecy of Strategic Works lays down various security instructions, policies and guideline for the Secrecy, Security, handling upkeep, Storage and disposal of various models, maps, drawings, sketches, designs, BOQs, Tender Documents, Contract Agreements, classified information, etc, both hard and soft copies by the CONTRACTOR, Agency and the CONSULTANT. The SOP shall Cover in general followings :-
Official Secret Act, 1923.

- (a) Guideline for CONTRACTOR/CONSULTANT's Offices.
 - (b) Entry/Exit of CONTRACTOR's Manpower and Visitors.
 - (c) Source of Leakage of Information.
 - (d) Espionage
 - (g) Preventive Measures.
 - (h) Security of Information
 - (j) Photography
 - (k) Handling and Custody of Classified Information and Documents.
 - (l) Security Violations
 - (m) Security of Communication
 - (n) Computer and Cyber Security
 - (o) Camouflage and Concealment
 - (p) Foreign visits and Interaction with Foreign Nationals, Companies & Consultants.
1. Based on this SOP of Contract, the CONTRACTOR shall formulate their own SOP/guidelines for internal functioning of their manpower.
 2. This SOP/Regulation has to be adhered by the CONTRACTOR during bidding/tendering, execution, after completion of the Work, Defect Liability Period and final acceptance of the Work. The provision of this SOP shall survive completion or termination or for whatsoever reason of the Contract.
 3. Implementation of Labour regulation and construction Safety regulators has to be done by the CONTRACTOR in the light of this SOP.
 4. CONTRACTOR has to apprise all statutory bodies, Agencies, other Govt authorities dealing with any part of the subject Work regarding this SOP and involvement of unauthorized Officials shall be avoided to safeguard against leakage of information. No drawings should be shown to unauthorised Agencies/Individuals.
 5. CONTRACTOR shall train his security staff and all personnel regarding security and secrecy as per this SOP.
 6. Official Secret Act, 1923
 - (a) The CONTRACTOR shall ensure that all persons employed on any Work connected with strategic Work have noticed that the Indian Official Secret Act, 1923 applies to them and continue to apply even after the termination or expiry of the Contract Agreements. This condition shall also apply to his Sub-contractors. An undertaking to this effect is to be submitted by the CONTRACTOR to the OWNER before commencement of the work.
 - (b) If any person or CONSULTANT, CONTRACTOR, Agency Or his authorized rep having in his possession or control any secret official code or password or any sketch, Drawing, Tender Documents, BOQ, Contract Agreement, plan model, article, note document or information which relates to or is used in a prohibited place of relates or anything in such a place, or which has been made or obtained in contravention of this act, or which has been entrusted in confidential

to him by any person holding office under Govt. or which he has obtained or to which he has access owing to his position as a person who holds or has held office under Govt, or as a person who is or has been employed under a person who holds or has held such an office or contract:-

- (i) Wilfully communicates the code or password, sketch, plan, drawings, Tender documents, BOQ, Contract Agreements, model, article, note documents, or information to any person other than a person to whom he is authorized to communicate it, or a Court of Justice or a person to whom it is his duty to communicate it ; or
- (ii) Uses the information in his possession for the benefit of any foreign power or in any other manner prejudicial to the security of State; or
- (iii) Retains the sketch, plan, drawing, Tender documents, BOQ, Contract Agreements, model, article, note or documents in his possession or control when he has no right to retain it, or when it is contrary to his duty to retain it, or willfully fails to comply with all directions issued by lawful authority with regard to the return or disposal there; or
- (iv) Fails to take reasonable care of, or so conducts himself as to endanger the secrecy of, the sketch, plan, drawing, Tender documents, BOQ, Contract Agreements, model, article, note or documents, secret official code or password or information.

He shall be guilty of an offence under this section and the same shall be treated as breach of Contract. Action shall be taken as per Contract conditions and laws.

7. Greenfield Sites:

CONTRACTOR shall have to keep their own security officers, Security Guards and temporary Security Infrastructures to ensure compliance of this SOP. The CONTRACTOR will appoint a Head of Security (HOS) and a Cyber Information Security Officers for implementing the security provision as per the Contract and as desired for the Project/Work. The CONTRACTOR will employ armed/unarmed security guards, as per the requirement of the site and approval from the statutory authorities and the OWNER. These guards should preferably be retired Defence personnel, CISF, Director General Resettlement or empaneled Agencies having Private Security Agencies Regulation Act (PSARA) License. The security would be headed by the Head of Security who would be an Ex- Service Officer with some exposure in Industrial Security. All personnel joining the security team will be subject to thorough verification of character and antecedents and periodic security check of various personnel employed.

Duties of HOS: The Head of Security will be responsible to implement all the security provisions laid down in this SOP. He will keep himself fully conversant with all security instructions and ensure that the security instruction are fully understood by all workers/employees and complied with, within their respective sections and offices. His duties include:-

- (a) To ensure compliance of this SOP in the demarcated areas such as Sensitive/Classified Area/Zone where the Work related to Project is going on.
- (b) Be responsible for the proper conduct, discipline and performance of all the personnel in security department. He will be responsible for the duties of his subordinate staff and carryout any other lawful and responsible orders to him by the CONTRACTOR and the OWNER.

- (c) To carry out periodic surprise check and maintain a record of such checks, in addition to arrange Security Audits.
To submit report to the CONTRACTOR and the OWNER immediately regarding lapses /breach of security occurred.
 - (d) To arrange regular programs to apprise the staff/employees on security matters. He will carry out improvement in the security system for the premises under his charge, as required according to this SOP and especially mentioned as per Guideline for CONTRACTOR/ CONSULTANT'S Offices at para-12.
 - (e) Maintain constant liaison with Nodal offices of OWNER /User of the project.
 - (f) Regular patrolling to the area under site, monitoring of activities in the vicinity as well and keep eyes on Anti National Element.
- 8 Security and Secrecy message propagation has to be done by the CONTRACTOR.
 - 9 All documents of CONTRACTOR shall not contain/reveal location, nature and content of work. Exact location shall not be pinned up on Google map or other navigation maps/apps during movement of manpower, materials and equipment.
 - 10 Strict Regulations regarding nondisclosure of information in public domain (Social Media, Audio, Visual Media, & Print Media etc.) has to be managed by the CONTRACTOR.
 12. Guide line for CONTRACTOR/COSULTANT's Offices:
 - 12.1 The CONTRACTOR/CONSULTANT will setup a separate cell with individual rooms for strategic Works. The Cell shall be geographically and physically separated from other offices in his firm.
 - 12.2 The CONTRACTOR/CONSULTANT shall engage only persons with impeccable loyalty and shall have separate and distinct passes/ badges to gain entry to special cell.
 - 12.3 Entry to the office/cell shall be well guarded round the clock to ensure followings:-
 - (a) Only authorized persons enters the cell/office
 - (b) No Phone with Camera, Smart phone or unauthorized electronics gadgets' are carried inside the office/cell.
 - (c) Taking out all documents/electronic gadgets only by authorized Person assigned by HOS/Security-in-Charge.
 - (d) No person remains in the office after closing it for the day.
 - (e) Any incident related to Secrecy, Security and Safety are immediately reported to the HOS/Security-in-Charge, the CONTRACTOR and the OWNER.
 - 12.4 All doors and windows will be guarded with steel bars to prevent unauthorized / forced entry. All cupboards/compactors, almirahs, drawers shall be locked.
 - 12.5 Cyber Security measures shall be taken as per Para 31 for all IT Assets in the office /cell.
 - 12.6 Important Telephone Numbers are promptly displayed in the reception and office.
 - 12.7 No documents are left un attended even for short duration.
 - 12.8 All fire safety prevention measures, safety measures during any break out of fire shall be taken so that all classified documents, records and electronic devices are not damaged by any kind of fire. Fire extinguishers shall be placed in accessible areas and staff shall be trained to use it in case of any emergency.
 - 12.9 Recording of movement of file, documents, maps, drawings shall be maintained properly.
 - 12.10 All documents or device shall have a suitable code name or pseudo name for identification and not the actual project name and description.
 - 12.11 Periodic Security audit will be carried out by CONTRACTOR's security committee and surprise checks by PM/Engineer-in-Charge/ OWNER or his rep shall be conducted. - 13. Entry/Exit of CONTRACTOIR's Manpower

13.1 Identity documents like ID Pass, access control card have to be issued and checked. Any loss of ID Pass, access control card has to be reported immediately.

13.2 Management of visitors to sites:

13.2.1 Temporary Visitor ID Pass has to be made and counter signed/ entry by OWNER's/ USER's security authority.

13.2.2 The CONTRACTOR has to keep one interaction room/ place outside the strategic site area for those visitors who are not required at site.

13.2.3 The CONTRACTOR has to issue for their permanent /contractual employee identification card. Police verification is required for them.

13.2.4 The CONTRACTOR has to facilitate and coordinate entry/exit details, verification of credential under supervision by his designated security supervisor/Site-in-Charge and coordinate with OWNER's security authority.

13.2.5 Permission for the visit as well coordination will be carried out by OWNER/USER. Following will be ensured:-

- (a) Minimum visit to the site and VIP visit to be conducted at low scale.
- (b) No Display of plans, any other charts. Only verbal discussions will be held, with the help of a hard copy if required.
- (c) Minimum required personnel will accompany during the visit.
- (d) No Civil Hired Transport(CHT) shall be allowed to go up to technical facilities.
- (e) Dedicated transport should be provided and kept at technical site for ferry of visiting personnel to technical area.
- (f) Classified information must not be discussed at sites/open areas except in secure conference rooms/discussion rooms. Tendency of Officers/CONTRACTORS to discuss or give feedback of the project while traveling in vehicles/common/public/areas like Airports etc., on the mobile phones will also be discouraged.
- (g) Entry to Sensitive area identified by the OWNER/USER at site:

13.3.1 Specific access control card for such area shall be issued.

13.3.1 OWNER/PM/Engineer-1n charge shall segregate such zones of security area and communicate/show to the CONTRACTOR.

13.3.2 The CONTRACTOR shall have to segregate/barricade all sensitive area or high security zone and carry out security management by their own security personnel. Entire periphery has to be blocked /gated and guarded by their security staff.

13.3.3 The CONTRACTOR has to categorize their manpower for access to such area on "need to know basis"

13.3.4 Laptops, Pen Drives, CDs/DVDs and Smart Mobile phones shall not be allowed by the CONTRACTOR for their manpower in such area.

13.3.5 The CONTRACTOR shall not allow parking of unauthorized vehicle in such area.

14. Subversion: All personnel of The CONTRACTOR shall be careful and protect against all attempts of subversion by Anti-National elements. Attempts by the enemy to gain information, assistance and access to sensitive installations/substances shall be foiled.

15. Sources of Leakage of Information: It may occur through human and technological lapses in following ways:-
- (a) Personal gain
 - (b) Political affiliations
 - (c) By default i.e. carelessness in talk/boasting and in handling papers/ laptops/Pen Drives/CDs/DVDs.
 - (d) Different stages of movement and custody of classified information
 - (e) By design or wilfully.
 - (f) Casual talk on sensitive matters.
 - (g) Discussing sensitive matters on phone/official vehicles/ hired transport /public places, open areas etc.
 - (h) Out sourcing printing of documents of classified nature without proper checking and control.
 - (j) In judicious revelations through brochures etc.
 - (k) Advertisements giving detailed requirements in the forms of tenders etc.
 - (l) Keeping classified information on computers, which do not have proper security passwords or leaving the computer unattended in the room.
 - (m) Not using standalone computers for internet.
 - (n) Publication and Exhibition of sensitive information's
16. Espionage: The CONTRACTOR should be vigil in identifying hostile agents and neutralize their activities, protect the passage of information which could be detrimental to National security.
17. Preventive Measures : The CONTRACTOR shall be taking following preventive measures for security and secrecy:
- (a) Periodical briefing/training to all manpower regarding compliance of security and secrecy regulations/ guidelines, procedures and instructions for strict compliance. Importance of the project has also to be briefed.
 - (b) Tasking of important, classified or sensitive functions and access to sensitive place must be categorized by the CONTRACTOR and he must decide to whom to assign what.
 - (c) All manpower has to refrain social networking sites/ private Web pages.
- (d) The CONTRACTOR shall showcase exemplary instances to all employees.
- (e) All employees of the CONTRACTOR shall remain vigilant and conscious on secrecy and security matters and neutralize hostile persons/organisations striving for sensitive information.
 - (f) The CONTRACTOR shall have character verification system of all employees at regular interval from police during entire Contract duration.
 - (g) The CONTRACTOR shall keep surveillance on suspicious behaviour or sudden change in behavior pattern of their personnel.
 - (h) The CONTRACTOR shall create fear of being checked and consequences thereof among st all their employees and workers.

- (j) Value of Information must be guarded by all at all time.
 - (k) All employees of the CONTRACTOR have to take responsibility, ensure security of information and neutralize hostile persons, organizations striving for sensitive information.
 - (l) The CONTRACTOR has to carry out process of Re-verification of character and antecedents at intervals during entire Contract duration.
 - (m) Protection of information details of Projects and its activities shall be ensured by the CONTRACTOR and his representative, personnel during their interaction, if any, with foreign nationals.
18. Photography: No photography shall be allowed by the personnel except any special permission for a particular event has been given by the OWNER.
19. Site-in-Charge of the CONTRACTOR for the work must be present at site during executing of the work on rotation basis.
20. Security of Information : The CONTRACTOR shall be responsible for security of information by following ways or otherwise:
- (a) Safeguarding against sources of leakage of information as mentioned in Para 15
 - (b) Foiling Subversion attempt as per Para 14.
 - (c) Vigilant about espionage as per Para 16.
 - (d) Providing Sign post/Board of restricted area.
21. Handling of Classified Information: The CONTRACTOR and his rep will not have to divulge any information to unauthorized persons while handling classified documents / electronics gadgets etc. Carriage of documents will be discouraged. If documents are required to be transported, it should be preferably through air by authorized personnel. While traveling by air, the bag containing the document will be carried in person by the personal at all times and carried as hand baggage in flight. Under no circumstances these documents be checked in as luggage.
22. The CONTRACTOR has to strictly adhere to classification of documents/soft documents/ hard documents done by the OWNER and shared with the CONTRACTOR. The CONTRACTOR has to internally manage in that order. He shall also follow all SOPs adhered to various zone of security determined by OWNER/USER establishment at site.
23. Custody of Classified documents: The CONTRACTOR shall authorize specially selected personnel for custody of classified documents/electronic gadgets. The CONTRACTOR shall keep all the classified documents in properly secured almirah locked properly. Custodian certificates will be rendered quarterly to account for all documents held on charge of respective officers.
24. Loss of Documents: In the case of loss of any documents/electronic gadgets the CONTRACTOR shall immediately retrieve and investigate the trail. He shall also minimise the damage done and take action to trace the culprit. The CONTRACTOR shall immediately report such loss to the OWNER and if required and decided by the OWNER, the CONTRACTOR shall further report matter to local police authorities. The CONTRACTOR shall take immediate remedial measures to prevent re-occurrence.
25. Obsolete Documents: The CONTRACTOR shall periodically and regularly weed out and destroy obsolete documents with the paper shredder or any suitable devices and maintain such records. Internal procedure has to be setup by the CONTRACTOR for

destroying such documents depending upon sensitivity, requirements and approval of the OWNER.

26. The CONTRACTOR shall not communicate with any Print Media, Electronic Media and Press any information regarding strategic works.

27. Security Violations: The CONTRACTOR and his Sub-contractor/ representative shall not ignore or disobey this SOP Guidelines and Article No.34 and 39 of GCC.

Following security violations have to be avoided by the CONTRACTOR:-

- (a) The CONTRACTOR's employee carrying classified documents to residences or outside their work place without authority.
- (b) Handling carelessly without security precautions the classified documents for meetings and during travel, transit etc.
- (c) Leaving classified documents unattended or unlocked conditions in office, discussion place, conferences, meeting halls or any other place etc.
- (d) Carelessness in photocopying and deleting records from photocopier. Photocopy from open market shall have to be strictly avoided.
- (e) Carelessness in storing data in various media i.e PC, laptop, magnetic tape, pen-drives or other electronic gadgets etc.
- (f) Lack of proper accounting of all media storing classified data, documents.
- (g) Lack of effort to keep the number of classified documents to bare minimum.
- (h) Carelessness in not complying with instructions for safeguarding the custody of classified materials and documents.
- (j) Failure to immediately report to the OWNER regarding the incidences of breach of secrecy and security.
- (k) Not ensuring of full destruction of waste papers of classified documents.
- (l) Installation and use of internet connection within the work premises without proper permission.

28. OWNER may issue instructions in addition to this SOP and GCC Article No. 34 and 39 time to time on secrecy and security matter and the CONTRACTOR has to follow the same strictly.

29. The CONTRACTOR has to comply all necessary security Procedure /Guideline of USER establishment at site/work place, especially in restricted /sensitive area/zone.

30. Security of Communication :

30.1 Telephone Security: Following security measures shall have to be taken by the CONTRACTOR:-

- (a) The CONTRACTOR and their employee have to take care to prevent inadvertent leakage of classified information, while discussing classified matter over phone.
- (b) Utmost care to be taken for firstly identifying the caller on phone
- (c) Personnel detail shall not be divulged to unidentified caller.
- (d) No information should be given even the caller identify himself as Defence or Civil Officer and derives sensitive information which is available till correct identity of caller has been ascertained.
- (e) Call identity devices must be install in the telephone where hoax call likely to be received and records of call to be maintained.
- (f) All unknown, unidentified foreign calls which looks suspicious to be recorded and brought to the notice of superiors and also the OWNER.

30.2 Photostat, Fax and Scanner Security:

- (a) No classified documents shall be stransmitted through fax or unsecured open email.
- (b) Photocopy machines and scanners shall be under personal supervision of designated authority
- (c) Scanner should not be utilized to duplicate Entry pass /ID Cards/ Driving licence etc.

30.3 Mobile Phone Security:

- (a) All instruction mentioned above as telephone security have to be adhered to for mobile also.
- (b) Unauthorized mobile phones of the CONTRACTOR shall not be permitted to strategic sites.
- (c) A list of personnel and their Mobile phone shall be maintained by the security cell of the CONTRACTOR.
- (d) Mobile phones shall be in switched off mode in conference halls, sensitive rooms, briefings, meetings and at all sensitive places.
- (e) Mobile phones (Normal not Smart) shall be issued to key personnel by the CONTRACTOR and get these surrendered by them if they are transferred from the specific strategic/project sites.

31. Computer and Cyber Security:

- 31.1 Cyber and computer security is one of the most critical elements of the secrecy and security system in strategic works. Very Robust IT Secrecy and Security System/Mechanism / Internal SOP has to be in place by the CONTRACTOR at site, for handling IT devices, computer, laptops during travel, transit, camp offices (other than site offices), living accommodation, stay, regional and head office. Protection system/mechanism against Cyber crime has to be ensured by the CONTRACTOR at all above mentioned places.
- 31.2 The CONCRATOR shall secure CDs/DVDs. Pen Drive/Laptop and Computers/devices etc in safe custody. The CONTRACTOR shall authorize designated personnel to maintain record for issue, use and movement of such items.
- 31.2 Standalone computers shall be used which are not connected to outside world in any manner through any devices which can make it communicate the outside world. The physical breach of security from standalone computers has to be safe guarded.
- 31.3 Internal LAN system without any connection to outside world should be preferred for strategic work.
- 31.4 The CONTRACTOR will have robust security management system for their standalone computers, hardware (physical security), password policy, other electronic gadgets and surprise checks.
- 31.5 LAN Security: Computer must have robust security management for their LAN Security, if being used by them. The security management system should control and restrict, on need to know basis, users/ user group, file access control, permissions, print control, time duration of access. Audit trials should be embedded in the system to trace out breaches in security. The CONTRACTOR should control and manage physical hardware security, software/ data base on the LAN, network security of the LAN system.

- 31.6 Security on internet: under no circumstances, a computer holding sensitive information of strategic projects will be connected to internet. No classified data /information/maps/drawing/documents will be stored or processed on the computer, mobile phone or internet connected devices.
- 31.7 Repair and Maintenance of Computers:**
- 31.7.1. The CONTRACTOR has to ensure that his security management system oversee, with watchful eyes, repair and maintenance of computers which shall be carried out in situ conditions.
- 31.7.2.1 If for any extensive repair such computers are taken out, in very special circumstances, following actions have to be taken by the CONTRACTOR:
- (a) No disc, media device or CDs/DVDs are inadvertently left in the computer's drives.
 - (b) All storage media i.e. hard disc will be removed from the system and kept in secured storage and location.
 - (c) Repair and maintenance will be carried out and tested using test drives available with such repair/maintenance agencies in presence of an IT skilled nominated person of the CONTRACTOR. Internal drives will be securely erased and formatted when relocated for fresh installations.
 - (d) Hard Disk: Under no circumstances hard disk shall be handed over to vendor for maintenance / repair and replacement. Hard disk will be repaired in situ within the CONTRACTOR's office /premises. All defective hard disk shall be retained by the CONTRACTOR, not the vendor, which shall be then disposed off, if required by physical destruction under nominated authority. In any circumstances defective hard disk shall not be handed over to the maintenance vendor.
32. Use of Social Sites, Networking sites, Blogs:
- 32.1 The CONTRACTOR shall not allow his employees to access any social site from computers located in offices premises handling strategic works.
- 32.2 No information whatsoever may be of strategic work shall be uploaded or shared at social sites, network sites, blogs, apps even from their personal computers, laptops, mobiles or other any devices.
- 32.3 The social sites/blogs shall not be used as means by the CONTRACTOR or his employees, representative for raising grievances regarding strategic works or otherwise.
- 33 All Expenses of security and secrecy management system of the CONTRACTOR in his office and at site shall be borne by the CONTRACTOR at his cost.
- 34 Security guideline for CONTRACTOR's Contractual Employees : The CONTRACTOR may be engaging some Contractual employees of semi-permanent in nature for the strategic works. Temporary passes to such employees will be issued only after Police verification authenticity of employee and counter signed by the CONTRACTOR. Passes shall be issued in a prescribed format and shall be restricted to only the area of work.
- 35 Security guideline for CONTRACTOR's labours:

35.1 No local manpower should be engaged. Manpower from other states and their administration be arranged inside the site. A continuous observation of their movement shall be maintained by the CONTRACTOR.

35.2 Entry exit of the labours shall be regulated on the basis of rule and regulation of user establishment, mostly on the basis of a labour token issued under supervision of The CONTRACTOR's representative. The CONTRACTOR's representative shall identify, verify and certify the identity of each and every labour. Police verification of such labour shall also be required, however in case of emergent requirement and for short duration the labours may be allowed with due verification by the CONTRACTOR and counter signed by Engineer-in-Charge. Random Police verification shall be carried out by Engineer-in-Charge at intervals. In the case of labours sole responsibility shall lie with the CONTRACTOR for character authentication of such labour.

35.3 Local labourers to work only for perimeter/administration area.

35.4 No employment of local drivers on construction/ plant machinery, excavators and tippers etc, especially in Technical areas/Restricted areas/Sensitive Zones.

35.5 Labour Camp should be located away from construction site.

35.6 All persons employed for the construction of the base should be briefed to keep minimum interaction with local population.

36. Foreign visits and Interaction with Foreign Nationals, Companies, Consultants etc. : The CONTRACTOR shall not share any sensitive information of strategic Works, its location and details to foreign nationals, companies and consultants. While dealing with foreign vendors, consultants if required for his working purpose, with reference to strategic works, he may interact in camouflaged and disguised manner without sacrificing any sensitive information. The CONTRACTOR or his rep shall not bring any foreign national to strategic projects sites in any situation. No CONTRACTOR's, Agency's, CONSULTANT's and their authorized persons shall travel out of country with the secret/confidential documents and related soft copies, electronic devices etc, of strategic works.

37. Emergency Response/Contingency Plan: In the event of emergencies like accidents, terror attacks, Site outbreaks strikes etc., the following procedures will be adopted:-

- (a) Activation of CONTRACTOR's control room with immediate intimation to OWNER and User establishment. Disaster management mechanism will be activated for taking charge of the situation.
- of (b) Display of Contract details along with telephone numbers of the higher officials the CONTRACTOR and display of CONTRACTOR's details of the local police, special branch, hospitals and local authorities will be done in conspicuous places and manner within the work area besides at security control rooms.
- (c) Emergency exist/route plan will be identified.
- (d) Emergency Response drills with hooter inside facility will be catered for.
- (e) For Emergency situation the CONTRACTOR shall have contingency plan in place for protection/safe custody of all sensitive Data/ information.

38. Camouflage and Concealment

38.1 The CONTRACTOR has to take all camouflage and concealment measures to deceive details of Work visible to the public and any kind of satellite imageries.

- 38.2 All excavated rocks and materials from tunneling works should be suitably disposed stacked, concealing location and extent of tunneling.
39. Drawing, Maps, Sketches shall be issued to the CONTRACTOR on need to know basis. Overall layout detailed planned of entire project shall not be issued /shared with the CONTRACTOR.
40. The CONTRACTOR should keep in house or otherwise permanent CONSULTANT for their various design activities, detail engineering etc. These CONTRACTOR's consultant shall have to follow this SOP.

ANNEXURE – V

BILL OF QUANTITIES

FOR

**PROJECT MANAGEMENT CONSULTANCY SERVICES FOR PROVISION OF
INTERIM TRANSIT BASE AT GANNAVARAM, VIJAYAWADA, ANDHRA
PRADESH**

**TENDER ENQUIRY NO: CCE(R&D)S/ENQ/PMC/ITB/GAN/01/2026-27
Dated 27 Apr 2026**

Signature Not Verified

Digitally signed by SRINIVAS REDDY BOKKA
Date: 2026.04.27 15:31:03 IST
Location: eProcure-EPROC