



भारत सरकार
संचार मंत्रालय
भारतीय डाक विभाग

Government of India
Ministry of Communications
Department of Posts



No. 05/AEPCSD-I/AHD/2026-27

N.I.T. Date: 18.5.2026

1. Assistant Engineer(Civil), Postal Civil Sub Division-I, Ahmedabad on behalf of the President of India invites online percentage rate bid from approved and eligible contractors of Department of Posts in **single bid** system for the following work.

Sr. No.	NIT No.	Name of work & Location	Estimated Cost Put to Tender	Earnest Money	Period of Completion	Last date & time of Submission of bid, EMD, copy of receipt of deposition of original EMD and other documents as specified in the Bid document.	Time and Date of Opening of Bid	Time Period allowed for submission of originals of all the scanned and uploaded documents as specified in NIT by the lowest bidder
1	2	3	4	5	6	7	8	9
1	05/AEPCSD-I/AHD/2026-27	Branding and Design work(Departmental Logo, Jan Sewa Connect,PO Name) as per spatial design guidelines for Sector 16 and Sector-21 S.O under Gandhinagar Division	Rs.374277.00 (Civil 374277+Electrical 0)	Rs.7486.00	20 days	Upto 15:00 PM on 25.05.2026	At 15:30 PM on 26.05.2026	Within a week of opening of the financial bid in the office of tender inviting authority

The contractor submitting the tender should read the schedule of quantities, additional conditions, additional specifications, particular specifications, CPWD- 6 and other terms and conditions given in the NIT and drawings. The bidder should also read the General Conditions of Contract for **CPWD maintenance Works 2023** with up to date correction slips, which is available as Government of India Publications; can also be seen on web site i.e. <https://eprocure.gov.in/eprocure/app> . However, provisions included in the tender document

shall prevail over the provisions contained in the standard form. The contractor should also visit the site of work and acquaint himself with the site conditions before tendering. He should only submit his tender if he considers himself eligible and he is in possession of all the required documents. The following conditions, which already form part of the tender conditions, are specially brought to his notice for compliance while submitting the tender online. They are requested to comply following instructions:-

(A) Bid with any condition including that of conditional rebates shall be rejected forthwith.

(B) The successful bidder shall be required to submit Performance Guarantee of 5% (Five Percent) of the tendered amount within 10 days of issue of letter of intent. This period can be further extended by Engineer-in-Charge up to a maximum period of 7 days on the written request of the contractor and with late fee as defined in Schedule-F.

2. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
3. Information and Instructions for bidders posted on website shall form part of bid document.
4. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website <https://eprocure.gov.in/eprocure/app> free of cost or in the office of the Executive Engineer (C), Postal Civil Division, Ahmedabad between hours of 11:00 AM and 4:00 PM from 18.5.2026 to Upto 15:00 PM on 25.05.2026 every day except on Saturday & Sunday and public holidays
5. Applicant has to deposit **Earnest Money of Rs.7486.00** in the form of Treasury Challan or Demand Draft or Pay order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (drawn in favour of **Accounts Officer O/o Executive Engineer (C), Postal Civil Division, Ahmedabad payable at Ahmedabad** or Bank Guarantee including e- Bank Guarantee (for balance amount as prescribed) from any of the Commercial Banks (drawn in favour of **Executive Engineer (C), Postal Civil Division Ahmedabad** shall be scanned and uploaded to the e-tendering website within the period of bid submission. **The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer (Civil/Electrical), Postal Civil/Electrical Division within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT. This receipt shall also be uploaded to the e-tendering website by the intending bidder up to the specified bid submission date and time.**

But the bid can only be submitted after deposition of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer (Civil/Electrical) Department of Posts within the period of bid submission and uploading the mandatory scanned documents such as demand draft or pay order or banker's cheque or deposit at call receipt or fixed deposit receipt and bank guarantee of any scheduled bank towards EMD in favour of Accounts Officer O/o Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer (Civil/Electrical) (including NIT issuing EE) Postal (Civil/Electrical) Division and other documents as specified. **OR**

Earnest Money can also be deposited through RTGS/NEFT in the account of Accounts Officer, Postal Civil Division, Ahmedabad, having account no. 32147528731 with State Bank of India, Ahmedabad Main Branch, Ahmedabad (IFSC Code _SBIN000301). The unique transaction reference (UTR) of RTGS/NEFT shall have to be uploaded by the bidder in the e-tendering system by the prescribed date. The Executive Engineer concerned will get ~~tender cost~~/ earnest money verified from the Bank based on the unique transaction reference number against each RTGS/NEFT payment before the tenders are opened.

Note:-The bidder will use one UTR for one work only. In case it is found that he has used one UTR number for different bids, all the bids submitted with the common UTR will be rejected and the bidder shall be debarred from further tendering in the department in future.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 Lac, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for **180 days or more** from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

6. Those contractors not registered on the website mentioned above (CPP portal) are required to get registered before hand. If needed they can be imparted training on online tendering process as per details available on the website.
7. The intending bidder must have valid Class-II/class-III digital signature to submit the tender.
8. Contractor can upload documents in the form of JPG and/or PDF format only.
9. The eligibility bid (Cover 1 on the portal) shall be opened first on due date and time as specified herein above. The time and date of opening of financial bid (Cover 2 on the portal) of contractors qualifying the eligibility bid shall be communicated to them at a later date.
10. The department reserves the right to reject any prospective application without assigning any reason.
11. Contractor must ensure to quote rate in the prescribed column(s) meant for quoting rate in figures appears in pink colour and the moment rate is entered; it turns sky blue. If any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).
However, if a bidder quotes '**NIL**' rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

List of Documents to be scanned and uploaded within the period of bid submission:

i	Scanned copy of Treasury Challan/ Demand Draft / Pay Order or Banker's Cheque / Fixed Deposit Receipts/ Deposit at Call Receipt / Bank Guarantee including e- Bank Guarantee (for balance amount as prescribed) of any scheduled bank against EMD as prescribed/Scanned copy of unique transaction reference (UTR) of RTGS/NEFT in case the earnest money has been deposited through RTGS/NEFT in the Account of tender inviting division.
ii	Copy of receipt for deposition of original EMD to division office of any Executive Engineer (Civil)/(Electrical) [including NIT issuing EE] Postal Civil Division. OR an Undertaking that 'this document is not required' if earnest money has been deposited through RTGS/NEFT in Account of tender inviting division.
iii	Copy of Enlistment Order .
iv	GST registration Certificate , if already obtained by the bidder. If the bidder has not obtained GST registration as applicable, then he shall scan and upload following under taking along with other bid documents. <i>"If work is awarded to me, I/we shall obtain GST registration Certificate as applicable within one month from the date of receipt of award letter or before release of any payment by the Department, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on a/c of the work executed and/or for any action taken by the department or GST department in this regard."</i>

Cover-2 Financial bid

I	Tender Document in pdf format (XXXXX.pdf file) digitally signed.
II	BOQ (Performa for quoting percentage) in xlsx format (XXXXX.xlsx) file duly filled & digitally signed as per as per requirements of e-procurement module.

Receipt of deposition of original EMD

Receipt No:	Dated
Name of work:	Branding and Design work(Departmental Logo, Jan Sewa Connect,PO Name) as per spatial design guidelines for Sector 16 and Sector-21 S.O under Gandhinagar Division
NIT No.	05/AEPCSD-I/AHD/2026-27
Estimated cost	Rs.374277.00
Earnest money	Rs.7486 .00
Last date of submission of bid	Upto 15:00 PM on 25.05.2026
Name of contractor	
Form of EMD	
Amount of Earnest money deposit	
Date of submission of EMD	

Assistant Engineer (Civil)
Postal Civil Sub Division-I,
Ahmedabad

For & on Behalf of the President of India

Copy to:-

1. The Chief Postmaster General, Gujarat Circle, Ahmedabad.
2. The Postmaster General, Vadodara Region/Ahmedabad Region.
3. The Director, Postal Training Centre, Vadodara.
4. The S.E. (C), Postal Civil Circle, Ahmedabad.
5. The E.E. (C), Postal Civil Division, Rajkot.
6. The E.E.(C), BSNL, Civil Division, Vasana, Ahmedabad.
7. The E.E. (C), All India Radio, Ahmedabad.
8. Group Head, CMD, PRL, Ahmedabad.
9. Head, Construction, Institute of Plasma Research, Bhat village, Gandhinagar.
10. E.E.(C), Central Division, Central Division, CPWD, 1st floor, Kendriya Nirman Sadan, near 'CH-3' circle, sector 10-A, Gandhinagar-382043.
11. Garrison Engineer, MES, Near camp Hanuman, Ahmedabad Cantonment, Ahmedabad.
12. Municipal Commissioner, Ahmedabad Municipal Corporation, Danapith, Nr. Khamasa, Ahmedabad.
13. E.E.(C), R&B Department, Capital Project Division No.2, B/h. Assembly Building, Sachivalaya Complex Compound, Nr. Block No.9, Gandhinagar-382010.
14. E.E. (C), Ahmedabad city, R&B Division, 3-A, Bahumali Hanvan, Drive-in road, Vastrapur, Ahmedabad-380052
15. Sr. Manager (Eng-Civil), Airport Authority of India, Ahmedabad Airport, Ahmedabad-380003.
16. S.E. (Civil), ONGC, Civil Engineering Dept., Awani Bhavan, Chandkheda, Ahmedabad-380051.
17. Chief Engineer (Air-Force), Military Engineer Service(MES), Lekawada Patia, Chiloda, Gandhinagar-382042.
18. E.E.(C), Ahmedabad Central Division, CPWD, 1st Floor, Navjivan Trust Canteen Building, B/h Gujarat Vidyapeeth, Ashram Road, Ahmedabad-380004.
19. Office Copy.

File No. 54(3)/2024-25/AEPCSD-I/AHD/

Dated:- 18.5.2026

Assistant Engineer (Civil)
Postal Civil Sub Division-I,
Ahmedabad

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