

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING

DEPARTMENT OF POSTS

Office of the Assistant Engineer(E)

Postal Electrical Sub-division

Chennai-600 002

Email ID-aeepesdchennai@gmail.com

NOTICE INVITING TENDER

No.G(14)/AEE/PESD/CHN/2026-27/55

dated

18.05.2026

Assistant Engineer(E) Postal Electrical Subdivision Chennai-600 002 invites on behalf of the president of India, online percentage rate tenders from approved and eligible contractors who fulfils the following eligibility conditions:

NIT No	08/EEE/PED/BGL/2026-27/CHN
Name of Work	Electrical Works at Type V Quarters,Ashok Nagar,Chennai
Estimated Cost (Rs.)	162172.00
EMD (Rs.)	3243.00
Time for completion of work	45 days
Last Date & Time of Submission of Technical And Financial Bid	30.05.2026 upto 16.00 Hrs
Date & Time of Opening of Technical Bid	01.06.2026 after 11.30Hrs
Validity of the Tender	75 (SEVENTY FIVE DAYS) from last day of receipt of technical bid

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from <https://eprocure.gov.in/eprocure/app> free of cost.
4. **Online bid documents submitted by intending bidders shall be opened only of those bidders, who has paid Earnest Money Deposit in online mode/uploaded scanned copy of EMD deposited and uploaded scanned copy of receipt of EMD deposited in this Subdivision or any other Electrical/civil Subdivision office of DOP for offline payment mode and other documents scanned and uploaded are found in order.**
5. Those contractors not registered on the website mentioned above, are required to get registered beforehand.
6. The intending bidder must have valid Class II or Class III Certificates with signing key usage to submit the bid.

7. The e-Tenders invited under two envelopes system, the first electronic envelope will be named as Technical Envelope & will contain documents of bidder's satisfying the eligibility conditions and 2nd electronic envelope will be named as Financial Envelope containing tender document and Schedule/Bill of Quantities (BoQ). The bidder shall submit TECHNICAL BID ENVELOPE & FINANCIAL BID ENVELOPE simultaneously. The technical bids will be evaluated first and thereafter financial bids of eligible bidders only shall be opened. These envelopes shall contain one set of the following documents:-

a) TECHNICAL BID ENVELOPE shall contain the following documents: (**Scanned copy of notarised English version should also be uploaded for documents in regional language**)

i)	Scanned copy of Treasury Challan/Demand Draft/Pay order or Banker's Cheque /Deposit at Call Receipt/FDR/Bank Guarantee of any Scheduled Bank along with deposition of EMD receipt in this SubSubdivision office or in any other Electrical/Civil SubSubdivision of DOP / Receipt of Unique Transaction Reference (UTR) number of deposition of EMD to the account of AO, PED, Bengaluru through NEFT/RTGS/ through Internet Banking/Debit card/credit card/receipt of Cash in pdf format.
ii)	Clear and readable scanned copy of Enlistment Order/Registration certificate with appropriate Authority as applicable in pdf format clearly mentioning the Class of Enlistment, tendering limit, jurisdiction to which it belongs and the period of validity / date of expiry of enlistment. Undertaking (as per page 8 of this document) needs to be uploaded.
iii)	Scanned copy of Chartered Account Certificate for turnover. (There is no need to upload entire voluminous balance sheet. Further details if any will be asked from the bidder after opening of technical bids.)
iv)	Scanned copies of WORK EXPERIENCE CERTIFICATES of requisite magnitude with appropriate Authority as per NIT in .pdf format. The contractor is required to submit satisfactory work completion certificate issued by an officer not below the rank of Assistant Engineer, clearly stipulating the "Date of start, stipulated date of completion, actual date of completion".
v)	The contractors enlisted with DoP shall upload an affidavit in pdf format that the document at sl no (iv) above is not required to be submitted by them.
vi)	Scanned copy of PAN card
vii)	Scanned copy of UNDERTAKING (as per page 7 & 8 of this document) Stamped and Signed in pdf format.
viii)	Scanned copies of Certificate of Registration of GST/Certificate of provisional registration in pdf format.
ix)	Affidavit (on non-judicial stamp paper of value not less than Rs. 10/- and duly notarized) (as per page-9 of this document)
x)	Scanned copy of valid electrical Contractor License of the state in which the work is executed as per IE Rules/Central Electrical Authority (Measures relating to safety and electric supply) Regulations Rules 2010 (amended upto date) in pdf format.

b) FINANCIAL BID ENVELOPE shall contain

- i) Tender Document in pdf format (TENDERXXXXX.pdf file) digitally signed.
- ii) Schedule/Bill of Quantities (BoQ) in xls format (**BoQ_XXXXX.xls**) file duly filled & digitally signed without changing the name of file.

ELIGIBILITY CONDITIONS:

- 1 The firms registered/ Enlisted in appropriate class in DOP/ BSNL/ CPWD/ Railways/ MES/ State PWD (B & R) or State Govt's Organizations dealing with building and roads fulfilling the conditions mentioned at Sl.No.2 and 3 below.
- 2 (i) Financial
The Firm should have Average annual financial turnover of at least 50 % of the estimated cost during the last 3 financial years, ending 31st March of the previous financial year.

