

GOVERNMENT OF INDIA  
DEPARTMENT OF POSTS – CIVIL WING  
NOTICE INVITING TENDER

**N.I.T. No. 13/PCDH/2026-27**

**Date : 14.05.2026**

PERCENTAGE RATE NIT FOR e-TENDERING

Executive Engineer, Postal Civil Division Hyderabad on behalf of the President of India invites online percentage rate bids (CPWD-7) from approved and eligible contractors from **Department of Posts** in two bid systems (Eligibility and Financial bids) for the work of “Repairs and maintenance to Terrace Rooms at RO Kurnool.” The enlistment of the contractors should be valid on the last date of submission of bids.

In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

Last Date & Time of submission of tender is upto 12.00 hrs of 21.05.2026 and Technical Bid will be opened on 22.05.2026 at 12.30 hrs.

1.1 The work is estimated to costs **Rs 20,09,171/-** This estimate, however, is given merely as a rough guide.

Sl. No.	Name of work	Estimated Cost (Rs)	EMD (Rs)	Time Allowed	Last date and time for submission of Technical Bid	Date and Time of opening of Technical Bid
1	Repairs and maintenance to Terrace Rooms at RO Kurnool.	<b>20,09,171</b> /-	<b>40,183</b> /-	<b>04 (Four) Months</b>	<b>21.05.2026</b> at <b>12.00</b> <b>Hrs</b>	22.05.2026 at 12.30 Hrs

2. Agreement shall be drawn with the successful bidders on prescribed **Form No. CPWD 7**. Bidders shall quote their rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **04 (Four) Months** from the date of start as defined in schedule ‘F’ or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
4. (i) The site for the work is available.  
(ii) ~~The structural drawings shall be as per condition No. 52 of special condition for design and drawing as on page no. 53 of the NIT documents.~~
5. The bid documents consisting of plans, specifications, the schedule of quantities of various types of works to be done and the set of terms and conditions of the contract to be complied with the contractor whose bid may be accepted and other necessary documents can be seen in the office of the Executive Engineer (C), Postal Civil Division Hyderabad between hours of **11:00 AM and 4:00 PM** from **15.05.2026 to 21.05.2026** every day except on Saturday, Sunday and public holidays or can be seen on website **www.eprocure.gov.in/eprocure/app**
6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
7. While submitting the revised bid, contractor can revise the percentage any number of times but before last time and date of submission of bid as notified.
- 8.(a) Earnest Money of Rs.40,183/- in the form of Treasury Challan or Demand Draft or Pay order or Banker’s Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (drawn in favor of **Accounts Officer**, O/o Executive Engineer (C), Postal Civil Division Hyderabad payable at Hyderabad shall be scanned and uploaded to the e-tendering website within the period of bid submission. **The original EMD should be deposited either in the**

**office of Executive Engineer(C) inviting bids or division office of any Executive Engineer(C), Postal Civil/Electrical Division (List along with address is enclosed at Annexure XL) within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE) shall issue a receipt of deposition of earnest money deposit to the bidder in following format. The receipt may be issued by the E.E. /A.E. (P)/A.O./A.A.O.**

**Receipt of deposition of original EMD**

(Receipt No. \_\_\_\_\_ dated \_\_\_\_\_)

Name of work : Repairs and maintenance to Terrace Rooms at RO Kurnool.  
NIT No. : 13/PCDH/2026-27  
Estimated Cost : Rs.20,09,171/-  
Amount of Earnest Money Deposit : Rs.40,183/-  
Last date of submission of bid : Upto 12:00 Hrs on 21.05.2026

1. Name of Contractor : .....
2. Form of EMD : .....
3. Amount of Earnest Money Deposit : .....
4. Date of submission of EMD : .....

Signature, Name and Designation of EMD receiving Officer (EE/AE(P)/AO/AAO) along with Office Stamp

**This above receipt shall also be uploaded to the e-tendering website by the intending bidder up to the specified bid submission date and time.**

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 Lac, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for **120 days or more** from the last date of receipt of tender, which is to be scanned and uploaded by the intending bidders.

Earnest Money can also be deposited through RTGS/NEFT in the account of. **Accounts Officer Postal Civil Division, Hyderabad, having account no. 38702537741 with the Bank- State Bank of India, Koti Branch, Hyderabad, (IFSC Code-SBIN0000847).** The unique transaction reference (UTR) of RTGS/NEFT shall have to be uploaded by the bidder in the e-tendering system by the prescribed date. The Executive Engineer concerned will get tender cost/earnest money verified from the Bank based on the unique transaction reference number against each RTGS/NEFT payment before the tenders are opened.

Note:- i) Earnest money must be deposited through separate transaction.  
ii)The bidder will use one UTR for one work only. In case it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he debarred from further tendering in the department in future.

OR

Earnest Money can also be deposited through online e-payment option available on e-tender portal <http://eprocure.gov.in> by credit/debit card, internet banking etc within period of bid submission. The transaction reference shall have to be uploaded by the bidder in the e-tendering system up to the specified bid submission authority.

(b) Relevant documents as specified in the tender shall be scanned and uploaded to the e-tendering website within the period of bid submission. However,

originals of all the scanned and uploaded documents as specified in tender notice shall have to be submitted by the lowest bidder within a week of opening of financial bid physically in the office of tender opening authority.

9. Interested contractor who wish to participate in the bid has also to make following payments within the period of bid submission:

*Online bid documents submitted by intending bidders shall be opened only of those bidders, who have deposited Earnest Money in above mentioned manner and other eligibility documents scanned and uploaded are found in order.*

10. The bid submitted shall become invalid and e-tender processing fee shall not be refunded if:

- (i) The bidder is found ineligible.
- (ii) The bidder does not upload scanned copies of all the documents as stipulated in the bid document.
- (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of tender opening authority.
- (iv) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

11. The e-Tenders invited under two bids system on [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app), the first electronic bid will be named as Eligibility / Technical Bid & will contain documents of bidder's satisfying the eligibility / Technical conditions and 2nd electronic bid will be named as Financial Bid containing tender document & schedule/bill of quantities (BOQ). The bidder shall submit ELIGIBILITY / TECHNICAL BID & FINANCIAL BID simultaneously. The eligibility bid on [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app) shall be opened first on due date and time as specified herein above. The time and date of opening of financial bid of contractors qualifying the eligibility / Technical bid shall be communicated to them at a later date. These bids shall contain one set of the following documents:-

**a) ELIGIBILITY / TECHNICAL BID shall contain the documents as below:**

I.	Scanned copy of receipt of Treasury Challan / Demand Draft / Pay Order or Banker's Cheque / Fixed Deposit Receipts/ Deposit at Call Receipt / Bank Guarantee of any scheduled bank against EMD as prescribed/Scanned copy of unique transaction reference (UTR) of RTGS/NEFT if earnest money has been deposited through RTGS/NEFT in Account of tender inviting division.
II.	Copy of receipt for deposition of original EMD to division office of any Executive Engineer, [including NIT issuing EE] Postal Civil/Electric Division in case EMD by Treasury Challan/ Demand Draft / Pay Order or Banker's Cheque / Fixed Deposit Receipts/ Deposit at Call Receipt.
III.	Copy of Enlistment Order of Department of Posts
IV.	<p><b>a) A copy of Digitally Signed regular GST registration Certificate to be uploaded.</b>            If the bidder has not obtained GST registration in the State in which the work is to be taken up, <b>or as required by GST authorities</b> then in such a case the bidder shall <b>scan and</b> upload following under taking <b>along</b> with <b>other</b> bid documents.  <b>"If work is awarded to me. I/we shall obtain GST registration Certificate of the state, in which work is to be taken up, within one month from the date of receipt of award letter or before release of any payment by DOP, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on a/c of the</b></p>

	<b>work executed and/or for any action taken by DOP or GST department in this regard. b) Scanned copies of acknowledgement of GST return filed in PDF format for the month of March, 2026 .</b>
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**b) FINANCIAL BID shall contain:**

I.	Tender Document/work schedule in pdf format (TENDERXXXXX.pdf file) digitally signed as per requirement of e-tender module.
II.	Schedule / Performa for quoting rates in *.xlsx format file duly filled & digitally signed as per requirement of e-wizard module without changing the name of file.

12. Addendum / Corrigendum shall be uploaded by the Engineer-in-Charge, if felt necessary by him, which shall form part of tender document.

13. The contractor, whose bid is accepted, will be required to furnish performance guarantee of 5% (Five Percent) of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10,000/-) or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay order of any Scheduled Bank of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F' including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. **The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare board including Provident Fund Code No. if applicable and also ensure the compliance of aforesaid provisions by the sub-contractor for the said work and Programme Chart (Time and progress) within the period specified in Schedule F.**

14. The description of the work is as follows:

**“Repairs and maintenance to Terrace Rooms at RO Kumool.”**

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and ~~of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local~~ conditions and other factors having a bearing on the execution of the work.

15. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any

- of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
16. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.
  17. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
  18. The contractor shall not be permitted to bid for works in the Postal Civil Circle & Postal Electrical Circle responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Department of Posts- Civil Wing. Any breach of this condition by the contractor would render him liable to be debarred from tendering in the Department.
  19. No Engineer of gazette rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
  20. The bid for the works shall remain open for acceptance for a period of **75 days** from the date of opening of **Technical bid/Eligibility bid**, if any bidders withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
  21. This notice inviting Bid shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 02 Monts from the stipulated date of start of the work, sign the contract consisting of: -
    - a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
    - b) Standard C.P.W.D. Form 7 or other Standard C.P.W.D. Form as mentioned.
  22. **For Composite Bids**
    - 22.1.1 ~~The Executive Engineer in charge of the major component will call bids for the composite work. The cost of bid document & Earnest Money will be fixed with respect to the combined estimated cost put to tender for the composite bid.~~
    - 22.1.2 ~~The bid document will include following three components:~~
      - ~~Part A. CPWD-6, CPWD-7/8 including schedule A to F for the major component of the work, Standard General Conditions of Contract for Construction / maintenance CPWD-2020 or latest edition as~~

applicable with all amendments/ modifications up to last date of submission of bids.

Part B. General / Special conditions, Specification and Schedule of quantities applicable to major competent of the work. Additional conditions of Contract, Specific to Green Building Practices, Particular specifications.

Part C. **Price Bid:** Schedule of quantities applicable of the work.

- 22.1.3 ~~The eligible bidder shall quote percentage below/above on the total amount of tender.~~
- 22.1.4 ~~After acceptance of the bid by competent authority, the EE in charge of the work shall issue letter of award on behalf of The President of India. After the work is awarded, the contractor will have to enter into agreement with EE. EE will operate part A, part B and part C of the agreement.~~
- 22.1.11 ~~Running payment for the work shall be made by EE to the contractor.~~
- 22.1.12 ~~*The work shall be treated as complete when all the components of the work are complete. The completion certificate of the work shall be recorded by Engineer in Charge of work after record of completion certificate of all other components.*~~
- 20.1.13 ~~Final bill of whole work shall be finalized and paid by the EE of the work.~~
- 22.1.14 ~~It will be obligatory on the part of bidder to sign the contract document before the first payment is released.~~
23. In case of reduction in scope of work no claim on account of reduction in value of work, loss of expected profit, consequential overheads etc. shall be entertained.

Engineer,

Executive

Postal Civil Division  
Hyderabad

For & on Behalf of the President of India

No. 24(197)/PCDH/2026-27/117

Date: 14.05.2026

Copy to:

1. The Superintending Engineer (C), Postal Civil Circle, Basavangudi HPO bldg, Bengaluru.
2. The Assistant Director % Postmaster General, Vijayawada / Visakhapatnam / Kurnool
3. The Assistant Engineer (C), Postal Civil Sub Division, Vijayawada / Visakhapatnam / Kurnool.
4. The Builders Association of India, Somajiguda, Hyderabad – 500 082.
5. The Cashier/AO/HC/Auditors/Notice Board.
6. Spare copy

Engineer(C)

Executive