

**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING**

**DEPARTMENT OF POSTS**

Office of the Executive Engineer(E)

Postal Electrical Division

Basavanagudi, Bengaluru - 04

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**NOTICE INVITING TENDER**

No: 23(1)/EEE/PED/BGL/2026-27/148

Dated : 13.05.2026

The Executive Engineer (E), Postal Electrical Division, Bengaluru - 560 004 invites on behalf of the President of India, percentage rate tenders from approved and eligible contractors who fulfils the following eligibility conditions:

NIT No	<b>07/EEE/PED/BGL/2026-27</b>
Name of Work	<b>SITC of 4 nos cassette type split Acs and Audio system at conference Hall at 2nd floor Daksadan Hyderabad</b>
Estimated Cost (₹)	<b>909541</b>
EMD (₹)	<b>18191</b>
Time for completion of work	<b>30 days</b>
Last Date & Time of Submission of Technical and Financial Bid	<b>20.05.2026 upto 15.00 hrs.</b>
Date & Time of Opening of Technical Bid	<b>21.05.2026 upto 15.30 hrs.</b>
Validity of the Tender	<b>75 (Seventy five) days from the last day of receipt of technical bid</b>

**ELIGIBILITY CONDITIONS:**

- 1 The OEMs(Original Equipment Manufacturers) or the Firms/Integrators authorized by the OEMs (authorization certificate required from OEM) of VRV/VRF type AC system fulfilling the following conditions are eligible to apply. Joint Venture will not be accepted:

**(i) Financial**

Average annual financial turnover of at least 50 % of the estimated cost during the immediate last 3 consecutive financial years.

**(ii) Physical**

The firm should have satisfactorily completed the similar works in Central Govt./ State Govt./ Public Sector Undertakings, during the last 7 years ending last day of the month previous to the one in which tenders are invited as follows-

Three similar works each of value not less than 40% of the estimated cost put to tender

OR

Two similar works each of value not less than 60% of the estimated cost put to tender

OR

One similar work of value not less than 80% of the estimated cost put to tender

**Similar work shall mean "SITC of Cassette type AC system"**

**iii) The value of all above executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to previous day of last date of submission of tenders.**

**(iv) The firm will have to furnish completion certificates of similar works of requisite magnitude issued by the officer of the client department of the rank of Executive Engineer or equivalent along with the application. The certificate shall clearly mention about the compensation is levied or not in case of completion of works after the due date. The works in which compensation is levied will not be treated as satisfactory completion.**

**Note for contractors : The payment for the work will be made based on the progress of work and subject to the availability of funds (i.e., depending on the allotment of funds from Competent authority from time to time). The contractor should not delay the work on the basis of fund status.**

- 2 The intending bidder should have valid GST registration/ Certificate of provisional registration for GST and copy of same is to be uploaded.

**NOTE:-**

- 1 The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
- 2 Information and Instructions for bidders posted on website shall form part of bid document.
- 3 The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from <https://eprocure.gov.in/eprocure/app> free of cost.
- 4 **Online bid documents submitted by intending bidders shall be opened only of those bidders, who has paid Earnest Money Deposit in online mode/uploaded scanned copy of EMD deposited and uploaded scanned copy of receipt of EMD deposited in this division or any other Electrical/civil division office of DOP for offline payment mode and other documents scanned and uploaded are found in order.**
- 5 Those contractors not registered on the website mentioned above, are required to get registered beforehand.
- 6 The intending bidder must have valid digital signature of Class II or Class III Certificates with signing key usage to submit the bid.
- 7 The e-Tenders invited under two envelopes system, the first electronic envelope will be named as Technical Envelope & will contain documents of bidder's satisfying the eligibility conditions and 2nd electronic envelope will be named as Financial Envelope containing tender document and Schedule/Bill of Quantities (BoQ). The bidder shall submit TECHNICAL BID ENVELOPE & FINANCIAL BID ENVELOPE simultaneously. The technical bids will be evaluated first and thereafter financial bids of eligible bidders only shall be opened. These envelopes shall contain one set of the following documents:-
  - a) TECHNICAL BID ENVELOPE shall contain the following documents: (Scanned copy of notarised English version should also be uploaded for documents in regional language)
  - i) Scanned copy of Treasury Challan/Demand Draft/Pay order or Banker's Cheque /Deposit at Call Receipt/FDR/Bank Guarantee of any Scheduled Bank along with deposition of EMD receipt in this division office or in any other Electrical/Civil Division of DOP / Receipt of Unique Transaction Reference (UTR) number of deposition of EMD to the account of AO, PED, Bengaluru through NEFT/RTGS/ through Internet Banking/Debit card/credit card/receipt of Cash in pdf format.

- ii) Scanned copy of Chartered Accountant's Certificate for turnover.
- iii) Scanned copy of authorization certificate as mentioned in para 1 of eligibility conditions above in pdf format. (applicable only in case of the firms/ integrators)
- iv) Scanned copy of PAN card.
- v) Scanned copy of UNDERTAKING (as per page 6 of this document) Stamped and Signed in pdf format
- vi) Scanned copies of Certificate of Registration of GST/Certificate of provisional registration in pdf format.
- vii) GST undertaking if required as per Page 7 of this document.
- viii) Affidavit (on non-judicial stamp paper of value not less than Rs. 10/- and duly notarized) (as per page-8 of this document)
- ix) Scanned copies of Completion certificates as referred in 1(iv) of Eligibility Conditions.
- x) Scanned copy of valid electrical licence.

**b) FINANCIAL BID ENVELOPE shall contain**

- i) Tender Document in pdf format (TENDERXXXXX.pdf file) digitally signed.
- ii) Schedule/Bill of Quantities (BoQ) in xls format (**BoQ\_XXXXX.xls**) file duly filled & digitally signed without changing the name of file.

Executive Engineer (E)  
Postal Electrical Division  
Bengaluru

Copy to: 1. The CPMG, Telangana Circle, Hyderabad 2. The SE (E), PEC, Bangalore, 3.The Executive Engineer (E), PED, Bengaluru/ Kolkata with a request to put the NIT on notice board 4. The Assistant Engineer (E), PESD, Hyderabad/Bengaluru/Mysore/Trivandrum/ Chennai/Coimbatore with a request to put the NIT on Notice Board. 5. Tender Clerk/ cashier in Division office for information. 6. Notice Board 7. Work file 8. Draft NIT.

Executive Engineer (E)