

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING

DEPARTMENT OF POSTS

Office of the Assistant Engineer(E)

Postal Electrical Sub-Division

Trivandrum- 15

Email ID-aeepestvm@gmail.com

NOTICE INVITING TENDER

No. AEE/PESD/TVM /NIT/26 -27 / 69

dated 13.05.2026

Assistant Engineer(E) Postal Electrical Sub-Division Trivandrum - 15 invites on behalf of the president of India, online percentage rate tenders from approved and eligible contractors who fulfils the following eligibility conditions:

NIT No	6 /EEE/PED/BGL/2026-27/TVM
Name of Work	Provision of CCTV and Electric Chimney at PMG Quarters Kochi (CR-Kerala)
Estimated Cost (Rs.)	213970.00
EMD (Rs.)	4279.00
Time for completion of work	15 days
Last Date & Time of Submission of Technical And Financial Bid	19.05.2026 upto 11.00AM
Date & Time of Opening of Technical Bid	20.05.2026 after 11.30AM
Validity of the Tender	75 (SEVENTY FIVE DAYS) from last day of receipt of technical bid

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

2. Information and Instructions for bidders posted on website shall form part of bid document.

3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from <https://eprocure.gov.in/eprocure/app> free of cost.

4. Online bid documents submitted by intending bidders shall be opened only of those bidders, who has paid Earnest Money Deposit in online mode/uploaded scanned copy of EMD deposited and uploaded scanned copy of receipt of EMD deposited in this division or any other Electrical/civil division office of DOP for offline payment mode and other documents scanned and uploaded are found in order.

5. Those contractors not registered on the website mentioned above, are required to get registered beforehand.

6. The intending bidder must have valid Class II or Class III Certificates with signing key usage to submit the bid.

7. The e-Tenders invited under two envelopes system, the first electronic envelope will be named as Technical Envelope & will contain documents of bidder's satisfying the eligibility conditions and 2nd electronic envelope will be named as Financial Envelope containing tender document and Schedule/Bill of Quantities (BoQ). The bidder shall submit TECHNICAL BID ENVELOPE & FINANCIAL BID ENVELOPE simultaneously. The technical bids will be evaluated first and thereafter financial bids of eligible bidders only shall be opened. These envelopes shall contain one set of the following documents:-

a) TECHNICAL BID ENVELOPE shall contain the following documents: (**Scanned copy of notarised English version should also be uploaded for documents in regional language**)

i)	Scanned copy of Treasury Challan/Demand Draft/Pay order or Banker's Cheque /Deposit at Call Receipt/FDR/Bank Guarantee of any Scheduled Bank along with deposition of EMD receipt in this division office or in any other Electrical/Civil Division of DOP / Receipt of Unique Transaction Reference (UTR) number of deposition of EMD to the account of AO, PED, Bengaluru through NEFT/RTGS/ through Internet Banking/Debit card/credit card/receipt of Cash in pdf format.
ii)	Clear and readable scanned copy of Enlistment Order/Registration certificate with appropriate Authority as applicable in pdf format clearly mentioning the Class of Enlistment, tendering limit, jurisdiction to which it belongs and the period of validity / date of expiry of enlistment. Undertaking (as per page 8 of this document) needs to be uploaded.
iii)	Scanned copy of Chartered Account Certificate for turnover. (There is no need to upload entire voluminous balance sheet. Further details if any will be asked from the bidder after opening of technical bids.)
iv)	Scanned copies of WORK EXPERIENCE CERTIFICATES of requisite magnitude with appropriate Authority as per NIT in .pdf format. The contractor is required to submit satisfactory work completion certificate issued by an officer not below the rank of Executive Engineer, clearly stipulating the "Date of start, stipulated date of completion, actual date of completion".
v)	The contractors enlisted with DoP shall upload an affidavit in pdf format that the document at sl no (iv) above is not required to be submitted by them.
vi)	Scanned copy of PAN card
vii)	Scanned copy of UNDERTAKING (as per page 7 & 8 of this document) Stamped and Signed in pdf format.
viii)	Scanned copies of Certificate of Registration of GST/Certificate of provisional registration in pdf format.
ix)	Affidavit (on non-judicial stamp paper of value not less than Rs. 10/- and duly notarized) (as per page-9 of this document)
x)	Scanned copy of valid electrical Contractor License of the state in which the work is executed as per IE Rules/Central Electrical Authority (Measures relating to safety and electric supply) Regulations Rules 2010 (amended upto date) in pdf format.

b) FINANCIAL BID ENVELOPE shall contain

- i) Tender Document in pdf format (TENDERXXXXX.pdf file) digitally signed.
- ii) Schedule/Bill of Quantities (BoQ) in xls format (**BoQ_XXXXX.xls**) file duly filled & digitally signed without changing the name of file.

ELIGIBILITY CONDITIONS:

1 The firms registered/ Enlisted in appropriate class in DOP/ BSNL/ CPWD/ Railways/ MES/ State PWD (B & R) or State Govt's Organizations dealing with building and roads fulfilling the conditions mentioned at Sl.No.2 and 3 below.

2 (i) Financial

The Firm should have Average annual financial turnover of at least 50 % of the estimated cost during the last 3 financial years, ending 31st March of the previous financial year.

(ii) Physical

Three similar works in Central Government/ state Government/ Central Government Public Sector Undertaking /Central Government Autonomous Bodies

each costing not less than Rs.0.86 Lacs or two similar works each costing not less than Rs.1.28 Lacs or one similar work costing not less than Rs.1.71 Lacs in last 7 years ending previous day of last date of submission of bid.



Similar work means “EI & Fans” The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of application for tenders.

Note: Works in which compensation is levied shall not be treated as satisfactory completion.

- 3 The firm should have valid Electrical contractor’s license of the state in which the work is executed as per IE rule/Central Electrical Authority (Measures relating to safety and electric supply)Regulations 2010 (amended upto date).

Assistant Engineer(E)
Postal Electrical Sub-Division
Trivandrum-695015

Copy to

1. The CPMG, Kerala Circle, Trivandrum for information please.
2. The SE(E), PEC, Bangalore for information 3. to 8. The Assistant Engineer (E), PESD Bengaluru/Mysuru/Chennai/Trivandrum/Coimbatore/Hyderabad, with a request to put the NIT on Notice Board. 9. to 10. Tender Clerk/cashier in Division, office for information.11. Notice Board 12. Work file 13. Draft NIT

Assistant Engineer(E)