



**REQUEST FOR PROPOSAL (RFP)**

**FOR**

**Property Development above Underground Vasant Vihar Metro  
Station of Line-8 of Delhi Metro Network.**

**CPD-161**

**DELHI METRO RAIL CORPORATION LTD.**

**5th Floor, A-Wing, Metro Bhawan, Fire Brigade Lane,  
Barakhamba Road, New Delhi –110 001**

## DISCLAIMER

This request for proposal (“**RFP Document**”) contains brief information about the Project, Qualification Requirements and the Selection process for the successful Bidder. The purpose of this RFP Document is to provide interested parties (“**Bidder(s)**”) with information to assist their bid application (the “**Application**”).

The information (“**Information**”) contained in this RFP document or subsequently provided to Bidders, in writing by or on behalf of Delhi Metro Rail Corporation Ltd. (“**DMRC**”) is provided on the terms and conditions set out in this RFP Document and any other terms and conditions subject to which such Information is provided.

This RFP document is not an agreement and is not an offer or invitation by DMRC to any other party. The terms on which the Project is to be developed and the rights of the Selected Bidder shall be as set out in separate agreement contained herein.

This RFP document does not purport to contain all the information each Bidder may require. This RFP Document has been prepared with a view to provide the relevant information about the Project available with DMRC and has not been prepared keeping in mind the investment objectives, financial situation and particular needs of each Bidder. The assumptions, assessments, statements and information contained, herein may not be exhaustive, complete or accurate. DMRC advises each Bidder to conduct its own investigation, due diligence and analysis to verify and satisfy itself of the accuracy, reliability and completeness of the information in this RFP Document. Bidders are also encouraged to obtain independent advice from appropriate professionals or sources before placing reliance on any information contained in this document or proceeding with the bid.

The DMRC, its employees and advisors make no representation or warranty and shall incur no liability in any manner whatsoever under any law, statute, rules, regulations or otherwise as to the accuracy, reliability or completeness of the assumptions, assessments, statements and Information contained in this RFP Document and the same is provided hereunder as to the best of the knowledge of DMRC.

This RFP may not be appropriate for all persons, and it is not possible for DMRC, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP.

Information provided in this RFP Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The Information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. DMRC accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

Intimation of discrepancies in the RFP document, if any, should be given to the office of the DMRC, immediately by the Bidders. If DMRC receives no written communication, it shall be deemed that the Bidders are satisfied that the RFP Document and the Information provided hereunder is complete in all respects. In particular, DMRC shall not be responsible /liable for any latent or evident defect in character of the Project land/ Project including but not limiting to the following:

1. Soil testing/investigations;
2. Water availability of ground water;

3. Electricity availability and provisions;
4. Site Drainage;
5. Site approach;
6. All statutory permissions from various authorities including approvals from town planning or other authorities as per the Central / State Government/Local bodies norms;
7. All applicable rent, rates, duties, cess and taxes, if any;
8. All applicable statutory laws and provisions; and
9. Technical and financial feasibility of the project.

Any character or requirement of the Project, which may be deemed to be necessary by the Bidder should be independently established and verified by the Bidder.

DMRC, its employees and advisors makes no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP Document and any assessment, assumption, statement or Information contained therein or deemed to form part of this RFP Document or arising in any way for participation in this Bid Stage.

DMRC also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP Document.

DMRC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP Document.

DMRC reserves the right to accept or reject any or all Applications without giving any reasons thereof. DMRC will not entertain or be liable for any claim for costs and expenses in relation to the preparation of the documents to be submitted in terms of this RFP Document.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by DMRC or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and DMRC shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

The word "Bid" and "Tender" is used interchangeably in the document.

**Index**

<b>S.No.</b>	<b>Content</b>	<b>Page No.</b>
<b>1.</b>	Project Background	<b>5</b>
<b>2</b>	Notice Inviting Bid	<b>8</b>
<b>3</b>	Regulation of bids and Concession Agreement	<b>18</b>
<b>4</b>	General Conditions of Concession Agreement	<b>40</b>
<b>5</b>	Annexures	<b>52</b>

**SECTION 1**  
**PROJECT BACKGROUND**

## 1. PROJECT BACKGROUND

### 1.1. Introduction

- 1.1.1. Delhi Metro Rail Corporation (DMRC), a joint venture of the Government of India (GOI) and the Government of the National Capital Territory of Delhi (GNCTD) implementing the Delhi Metro Rail Projects, has been mandated by Ministry of Housing and Urban Affairs (MoHUA) (formerly known as Ministry of Urban Development (MoUD)) to undertake value capture from property development initiatives for sustainable revenue generation for the DMRC vide its Policy Circular No K-14011/8/2000-MRTS (Pt.) dt. 30.03.2009
- 1.1.2. DMRC has been allotted a land plot by L&DO at Vasant Vihar for construction of the Metro Station of Magenta Line (Phase-III) of Delhi MRTS Project and Property Development. Underground MRTS station building has been constructed on this plot.
- 1.1.3. Through this tender, DMRC intends to select a 'Concessionaire' to undertake Property Development above underground Vasant Vihar metro station. It is envisaged to transfer rights to a selected developer /Bidder with requisite financial, managerial and technical expertise for a period, as mentioned in summary table at Clause 2.4(d) from the "Commencement Date" to utilize the land parcel for "integrated commercial" development. The successful bidder shall plan the layout for DMRC approval as per Section – 4 of this document. The site plan is placed at Annexure-6A.
- 1.1.4. This Property Development site offers an excellent opportunity to develop a commercially vibrant hub within South Delhi. The site possesses prominent frontage, adequate accessibility, and high visibility, making it suitable for a variety of commercial uses. With its strategic location advantages, assured commuter footfall, and premium neighbourhood profile, the site presents a unique opportunity for developers to create a high-visibility, high-footfall commercial destination within South Delhi.
- 1.1.5. **The air space above the underground Vasant Vihar metro station is being offered on "as is where is" basis. Structural Design Basis Report for undertaking the development of built-up areas above the station is attached at Annexure-6B. It is envisaged that total constructible built-up area is 23,694.41 sqm. This shall include development of 3 floors above Grid 7 to 13 and 6 floors above Grid 14 to 26. The 1<sup>st</sup> floor area to be developed above station roof of 4918.37 Sqm shall be used for stack parking. Part 2<sup>nd</sup> floor area of 1389.55 Sqm above station roof is to be restored for MMI and remaining area of approx. 17,386.49 Sqm shall be developed into commercial space**
- 1.1.6. The approved Multi-modal Integration (MMI) plan of the Vasant Vihar station is attached at Annexure-6C. The developer shall ensure to restore the Ground level area as per approved MMI plan. Requisite approvals from local authorities/ statutory bodies for the development will be required to be taken by the Developer.

**SECTION 2**  
**NOTICE INVITING BIDS**

## 2. NOTICE INVITING BIDS

- 2.1. DMRC invites online Bids from eligible participants who may be a sole proprietorship firm, or a partnership firm duly registered under the Indian Partnership Act, 1932, or a Limited Liability Partnership duly registered under Limited Liability Partnership Act, 2008 or a body corporate incorporated and registered in India under the Companies Act, 1956 /2013, duly registered under the law applicable to such company, either individually or in Joint Venture/Consortium under an existing agreement (the “**Bidders**”, which expression shall, unless repugnant to the context, include the members of the Consortium/ JV) for selection of Concessionaire(s) to grant rights under the Concession Agreement for the property development at the Project site as permitted under MPD-2021.
- 2.2. The Project site as mentioned in Clause 1.1.3 of Section-1 is proposed to undertake Property Development through this bidding process on “**as is where is basis**” as demarcated in the plans placed as Annexure – 6 of this document (Hereinafter individually referred to as “**Project Site**”).
- 2.3. **Deemed Knowledge and Disclaimer:** -
  - 2.3.1. DMRC shall receive Bids pursuant to this RFP document, in accordance with the terms set forth herein as modified, altered, amended and clarified from time to time by DMRC. Bidders shall submit bids in accordance with such terms on or before the Proposal Due Date. The participating Bidders are expected to visit the Project site to examine its precincts and the surroundings at the Bidder’s own expenses and ascertain on its own responsibility, information, technical data, traffic data, market study, etc. including actual condition of existing services.
  - 2.3.2. The Bidder shall be deemed to have inspected the Project Site and be aware of the existing buildings, constructions, structures, installations etc. existing in the Project site and shall not claim for any change on the Project site after submitting its Bid. The Bidder hereby admits, agrees and acknowledges that DMRC has not made any representation to the Bidder or given any warranty of any nature whatsoever in respect of the Project Site including in respect of its usefulness, utility etc. or the fulfilment of criteria or conditions for obtaining Applicable Permits by the Bidder for implementing the Project.
  - 2.3.3. The Bidder shall be fully and exclusively responsible for, and shall bear the financial, technical, commercial, legal and other risks in relation to the development of the assets regardless of whatever risks, contingencies, circumstances and/or hazards may be encountered (foreseen or unforeseen) including underground utilities and notwithstanding any change(s) in any of such risks, contingencies, circumstances and/or hazards on exceptional grounds or otherwise and whether foreseen or unforeseen and the Bidder shall not have any right whether express or implied to bring any claim against, or to recover any compensation or other amount from DMRC in respect of the Project other than for those matters in respect of which express provision is made in the Concession Agreement.
- 2.4 **Salient features of Bidding Process:**
  - a) DMRC has adopted a two-packet bidding process for declaration of a Bidder to transfer rights under the Concession Agreement for the Project site.
  - b) The details of bidding process are provided in Section 3.
  - c) Schedule of bidding process for RFP:

Sale of tender document	29.04.2026 to 28.05.2026 (upto 1500 hrs.) on e-tendering website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> .
Last date for receiving pre-bid queries	06.05.2026 upto 1700 Hrs.
Pre-bid meeting	07.05.2026 at 1100 Hrs.
DMRC's response to pre-bid queries	18.05.2026
Start & End date for bid submission	21.05.2026 from 0900 Hrs. & 28.05.2026 upto 1500 Hrs.
Date of opening of technical bids	29.05.2026 at 1500 Hrs.

d) Key Commercial Terms

Parameter	Description
Commencement date	90 days from the issue of LOA or From the date of signing of Concession Agreement whichever is earlier
Concession Period	As per summary table below
Moratorium Period	
Upfront Amount	
Escalation on Concession Fee	@5 % per annum starting from the date of issue of Original LoA.
Security Deposit	- Equivalent of 12 months of the applicable Concession Rent. - Concessionaire shall be required to furnish this security within 30 days of issue of the LOA and before signing of the Concession Agreement. - Security amount to be augmented annually in line with the annual escalation in Concession Rent.
Regulatory Levies	- Stamp duty and registration charges to be paid by the Concessionaire - Property Tax to be borne by the Concessionaire - GST, other taxes, statutory levies, other municipal levies, etc. shall be borne by the Concessionaire

**Summary:**

Package/ Location ID	Fixed Upfront Amount (in Crores)	Concession Period (years)	Moratorium Period (years)
Vasant Vihar	₹52.00 Crores (payable in two equal instalments)	53	3

Tender Security amount (Earnest Money Deposit)	<p>Amount of tender Security is/are as under:</p> <table border="1" data-bbox="625 349 1366 501"> <thead> <tr> <th data-bbox="625 349 823 443">Tender ref no.</th> <th data-bbox="823 349 1099 443">Package/ Location ID</th> <th data-bbox="1099 349 1366 443">EMD amount (in crores)</th> </tr> </thead> <tbody> <tr> <td data-bbox="625 443 823 501">CPD-161</td> <td data-bbox="823 443 1099 501">Vasant Vihar</td> <td data-bbox="1099 443 1366 501">INR 3.50 Crores</td> </tr> </tbody> </table> <p>In case more than one property is offered for bidding and bidder wants to participate in more than one Package/ Location, separate tender security is required to be submitted for each Package/ Location for which bid is submitted.</p> <p>Bidder should submit the EMD/Tender Security as per the instructions specified in Section 3 Clause 3.10 of RFP.</p> <p>The detail of Bank account of DMRC to facilitate the payment is mentioned below this table. The bidders shall upload the scanned copies of transaction of payment of tender security / EMD including e-receipt (clearly indicating UTR No. and tender reference i.e. <b>CPD-161 &amp; Package/ Location ID</b> must be entered in remarks at the time of online transaction of payment, failing which payment may not be considered) to be uploaded in online bid submission.</p> <p>Note: Bidders to note that the payment of tender security shall be made from the account of bidder only, however, in case of JV/ Consortium, the tender security can either be paid from JV/Consortium account or one of the constituent member of JV/Consortium. Further, in case the bidder, JV or Consortium member is Proprietorship firm or Partnership firm (other than LLP), the tender security can also be submitted from the account of Proprietor or any partner of such partnership firm (other than LLP) as the case may be.</p> <p>Note: <i>If tender security has been made from other than the account mentioned above, same shall not be accepted and all such bids shall be considered ineligible and summarily rejected. If the same transaction reference number has been submitted for more than one bid. All such bids shall be considered ineligible and summarily rejected.</i></p>	Tender ref no.	Package/ Location ID	EMD amount (in crores)	CPD-161	Vasant Vihar	INR 3.50 Crores
Tender ref no.	Package/ Location ID	EMD amount (in crores)					
CPD-161	Vasant Vihar	INR 3.50 Crores					
Cost of RFP Bid Document	<p>₹ 5,900/- (inclusive of 18% GST) <b>Non-Refundable</b></p> <p>Payment of tender fee/ tender document cost is to be done only by RTGS, NEFT &amp; IMPS. No other mode of payment will be accepted. The detail of Bank account of DMRC to facilitate the payment is mentioned below this table. The bidders will be required to upload scanned copies of transaction of payment of tender fee/tender document cost including e-receipt (clearly indicating UTR No. and tender reference i.e.</p>						

	<p><b>CPD-161</b> must be entered in remarks at the time of online transaction of payment, failing which payment may not be considered) to be uploaded in online bid submission. No copies of transaction of payment are required to be sent to the office of <b>Tender Inviting Authority</b>. If a bidder wants to participate in more than one Package/Location ID, bidder is required to make only one payment towards tender document cost. With one tender document cost, bidder can participate in all the Package/Location ID as per eligibility.</p> <p><b>Note:</b> The payment of the tender cost is acceptable from any account. However, tenderer shall submit such transaction details along with their tender submission on e-portal. If the same transaction reference number has been submitted for more than one bids, all such bids shall be considered ineligible and summarily rejected.</p> <p><i>GST registration no. also to be provided along with tender cost.</i></p>
Pre-bid queries	<p>Bidders to note that seeking clarification on the tender shall be done by uploading on e-tendering portal or by sending it on registered official email id of DMRC. Seeking clarification by fax or post will not be considered.</p> <p>Queries from bidders after due date shall not be acknowledged.</p>
Pre-Bid Meeting	<p>The Pre-bid meeting shall be conducted through video conferencing by software apps such as Cisco WebEx/ Microsoft Teams, etc. All prospective bidders shall provide the detail of the person(s) (maximum up to two) who will be participating in such virtual meeting at least one day before the meeting (latest by 1100 Hrs. on 06.05.2026) to the official email of DMRC, so that links having details such as software, meeting ID, password etc. can be mailed to these people at least 12 hours before the scheduled pre-bid meeting. Further, bidders are requested to send Pre-bid clarifications by email.</p> <p><b>Queries received after the deadline shall not be entertained.</b></p>
e-Tender Portal	<p>For downloading of tender documents and submission of bids</p> <p>e-procurement module of Central Public Procurement (CPP) Portal <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a></p>
e-tender portal 24x7 helpdesk for technical assistance	<p>Phone: 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787</p> <p>E-Mail: <a href="mailto:support-eproc@nic.in">support-eproc@nic.in</a></p>

Tender Inviting Authority	<b>Sr. GM/Contracts,</b> Delhi Metro Rail Corporation, 5 <sup>th</sup> floor, A-Wing, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi –110001 <b>Email -<a href="mailto:gmcontracts@dmrc.org">gmcontracts@dmrc.org</a></b>
---------------------------	---

<b>To facilitate payment of tender fee and tender security through RTGS, NEFT &amp; IMPS, the details of bank account of DMRC is mentioned below:</b>				
Name of Bank	Bank's Address	Account Name & no.	Account Type	IFSC code
<b>ICICI Bank</b>	<b>9A, Phelps Building, Connaught Place, New Delhi-110001</b>	<b>DMRC Ltd, Tender cell A/c, 000705045337</b>	<b>Current</b>	<b>ICIC0000007</b>

- e) Schedule of Various Stages: The Selected Bidder shall follow the following time lines:

Stage of Activity	Time Period
LOA payment	<p>Successful Bidder is required to deposit Interest free security Deposit/ 1<sup>st</sup> Upfront amount instalment (50% of Upfront fee)/ Any other amount required within 30 (Thirty) days from the date of issue of LOA (excluding the date of issue of LOA). In case successful bidder fails to submit the same within 30 day of issue of LOA, it shall be subjected to 15% per annum penal interest.</p> <p>The aforementioned interest is excluding GST and shall be charged for the entire period from the date of issue of LOA and on the balance, amount remaining unpaid as per the LOA.</p> <p>This amount of Penal interest shall be submitted in the form of Demand Draft/ Pay order/ RTGS/NEFT only. In favour of DMRC Ltd, &amp; payable at New Delhi.</p> <p>If the concessionaire fails to submit the aforesaid Security Deposit/ 1<sup>st</sup> Upfront amount installment (50% of upfront fee) / Any other amount required in terms and conditions of LOA, within 60 days of issue of LOA, the LOA may be cancelled and any other amount submitted may be forfeited by DMRC. The failed Concessionaire shall be debarred not only from participating in re-tender for that property but also in other upcoming tenders of DMRC for a period of one year from the date of annulment/cancellation of LOA.</p> <p>2<sup>nd</sup> Instalment: 50% of Upfront fee to be paid within 2 year of issue of LOA as referred in RFP Clause 4.9.1 A.</p>

	The penal interest applicable for delayed payment for the 2 <sup>nd</sup> instalment shall be calculated from the due date of payment to the actual payment date.
Signing of Concession Agreement	Within 30 days after payment of 1 <sup>st</sup> instalment of fixed Upfront Fee, interest free Security deposit and Any other amount within stipulated time period as mentioned in LOA.
Handing over of site	Within 6 months of signing of concession agreement
Payment of Advance Concession Fee for 1 <sup>st</sup> Quarter to DMRC by Concessionaire.	Within 7 days after end of moratorium period. Delay in payment of advance concession fee shall attract interest @ 20% per annum + GST on outstanding balance on due date.

- 2.5 The bidders are advised to keep in touch with e-tendering portal <https://eprocure.gov.in/eprocure/app> for updates. The Letter of Acceptance to the successful bidder shall be uploaded on procurement portal which can be downloaded by the successful bidder.

For any complaint's tenderers may contact  
CVO DMRC at 1st floor  
A-Wing, Metro Bhawan,  
Fire Brigade Lane,  
Barakhamba Road,  
New Delhi –110001,  
Tel:011-23418406,  
Email: [cvodmrc@dmrc.org](mailto:cvodmrc@dmrc.org)

In addition, all the vigilance related complaints may be lodged/ uploaded through the vigilance complaint portal (VCP) whose web address is <http://vcp.delhimetrorail.com>.

### **Instructions for Online Bid Submission:**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

#### **REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrolment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

#### **SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

#### **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Bidder has to ensure that size of each file should not exceed 40MB before uploading
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### **SUBMISSION OF BIDS**

- a) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c) Tender fee / Tender document cost: The instrument type for payment of tender cost / tender fee/ is to be done only by RTGS, NEFT & IMPS. No other mode of payment will be accepted. The Bidders will be required to upload scanned copies of transaction of payment of tender cost / tender fee at the time of bid submission.
- d) Tender Security/EMD: Bidder should submit the EMD/ Tender Security as per the instructions specified in Section 3 Clause 3.10 of RFP.
- e) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the Blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- f) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- g) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- h) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- i) Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- j) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.
- 3) For any Technical queries please call at 24 x 7 Help Desk Number: 0120-4001062, 0120-001002, 0120-4001005, 0120-6277787. International Bidders are requested to prefix 91 as country code.

E-Mail: **Technical - support-eproc(at)nic(dot)in**