

कार्यालय नगरपरिषद वर्धा
ई-मेल co.wardha@gmail.com
सामान्य प्रशासन विभाग (सन 2026-27)
ई-निविदा सूचना (1 ली वेळ)
संकेतस्थळ :- <http://mahatenders.gov.in>

निविदा सूचना क्रं सा.प्र.वि/कावि- 1793/2026 दिनांक :- 13 / 05 /2026

सर्व इच्छुक नोंदणीकृत सिक््युरिटी एजन्सी यांना या व्दारे सुचित करण्यात येते की, खालिल निर्देशीत कामा करीता ऑनलाईन ई-निविदा मागविण्यात येते आहे. 1% इसार रक्कम डी. डी. व्दारे दिलेल्या मुदतीत ऑनलाईन भरावयाची आहे. दिलेल्या मुदतीत न येणा-या निविदा स्विकृत करता येणार नाही. तसेच निविदा मंजुरीचे वा ना मंजुरीचे संपुर्ण अधिकार मुख्याधिकारी नगर परिषद वर्धा यांनी राखुन ठेवलेले आहे.

अ.क्र.	कामाचे नांव	संख्या	अंदाजित रक्कम	1% इसार रक्कम रूपये	निविदा फार्मची किमत	कामाचा कालावधी
1	नगर परिषद वर्धा कार्यालयाकरिता तसेच घनकचरा व्यवस्थापन प्रक्रिया केंद्रावर सुरक्षा रक्षक पुरवठा करणे करीता अकुशल मनुष्यबळाचा पुरवठा करणे. (प्रती माह. शासनाचे किमान वेतनानुसार)	6 (सर्व पाळी मिळून)	20 लक्ष	20000/-	1000/-	11 महिणे अथवा मुख्याधिकारी नगरपरिषद वर्धा यांनी ठरविलेल्या कालावधीपर्यंत

ई-निविदा प्रसिध्दीचे वेळापत्रक

अ.क्र.	तपसिल	दिनांक व वेळ
1	ऑनलाईन निविदा प्रसिध्दी करणे	दिनांक:- 14 / 05 /2026 ला सकाळी 10.00 वाजता
2	ऑनलाईन निविदा सादर करणे	दिनांक:- 14 / 05 /2026 ला सकाळी 10.00 वाजेपासून ते दिनांक:- 21/05/2026 ला दुपारी 4.00 वाजेपर्यंत
3	निविदा करीता लागणारे कागदपत्र संकेतस्थळावर अपलोड करण्याचा कालावधी	दिनांक:- 14 / 05 /2026 ला सकाळी 10.00 वाजेपासून ते दिनांक:- 21 / 05 /2026 ला दु. 4.00 वाजेपर्यंत (सुटीचे दिवस वगळून)
4	ऑनलाईन निविदा उघडणे	दिनांक:- 22 / 05 /2026 ला दु. 4.00 वाजता (शक्य झाल्यास)



मुख्याधिकारी
नगरपरिषद, वर्धा

अटी व शर्ती -

- 1 निविदा फार्म www.mahatenders.gov.in या online वेबसाईटवर उपलब्ध आहे.
- 2 सुरक्षा रक्षक एजन्सी परवाना बंधनकारक राहिल.
- 3 कंत्राटदारास ईपीएफ नोंदणी करणे आवश्यक आहे. ईपीएफ नोंदणीचे कागदपत्रे सादर केल्याशिवाय निविदा स्विकृत करण्यात येणार नाही.
- 4 PAN कार्ड, ईपीएफ, ईएसआयसी, अद्यावत चलाण आयकर रिटर्न मागील 3 वर्षांचे कागदपत्रे सादर करावी लागेल.
- 5 मंजुर निविदाधारकास सुरक्षा रक्षकाचे मानधन थेट बँक खात्यात जमा करणे बंधणाकारक राहिल. त्याशिवाय देयकाचे शोधन करण्यात येणार नाही याची नोंद घ्यावी.
- 6 सादर काम निव्वळ सेवा या वर्गावारीत येत असल्याने जी.एस.टी अनुज्ञेय राहणार नाही याची नोंद घ्यावी.

- 7 निविदेतील दर प्रतिमाह प्रमाणे सर्व करासहीत दर भरणे निविदाधारकास बंधनकारक राहिल.
- 8 प्रत्येक महिण्याचे वेतन देयक अदा करतांनी त्या महिण्यातील हजेरी मस्टर नुसार ईपीएफ भरल्याचे विवरणपत्र देणे आवश्यक राहिल. अन्यथा देयक अदा करण्यात येणार नाही.
- 9 सदर निविदे अंतर्गत 6 सुरक्षा रक्षक पुरवठा करणेसाठी निविदा प्रक्रिया आहे.याची नोंद घ्यावी. कार्यदिश कालावधीमध्ये अधिकचे सुरक्षा रक्षक आवश्यक असल्यास मंजूर दराचे अधिकचे सुरक्षा रक्षक उपलब्ध करून देणे बंधनकारक राहिल.
- 10 सुरक्षा रक्षकांना ट्रेस पुरविणे कंत्राटदारास बंधनकारक राहिल.
- 11 ज्या दिवशी सुरक्षा रक्षक उपलब्ध होणार नाही. त्याचे ऐवजी पर्यायी सुरक्षा रक्षक उपलब्ध करून द्यावा लागेल. अन्यथा त्या दिवशीचे वेतन/मानधनानुसार होणारी रक्कम कपात करण्यात येईल.
- 12 संस्थेकडून @कंत्राटदारा मार्फत कंत्राट पध्दतीने मागविण्यात येत असून संबंधितास न.प. सेवेत कायमस्वरूपी नोकरी मागण्याचा अधिकार राहणार नाही. वेतन शासनाचे किमान वेतनानुसार हे संस्थेस अदा करावे लागेल.
- 13 काम समाधानकारक न आढळल्यास कोणतीही पुर्व सुचना न देता कंत्राट रद्द करण्याचे अधिकार मुख्याधिकारी न.प. वर्धा यांना राहिल.
- 14 कंत्राट पध्दतीने मनुष्यबळ सेवा असल्यामुळे मुदतीचे आत कोणतीही दुर्घटना/अपघात घडल्यास याची सर्वस्वी वैयक्तीक जबाबदारी संस्थेची@कंत्राटदाराची राहिल. नगरपरिषद जबाबदार राहणार नाही व कोणतीही क्षतीपुर्ती नगरपरिषद कडून देण्यात येणार नाही.
- 15 कंत्राटदाराचे आदेशाविरुद्ध किंवा नियमित सेवेच्या बाबतीत न.प. विरुद्ध कोणत्याही न्यायालयात दाद मागण्याचा हक्क राहणार नाही..
- 16 शासनाचे नियमानुसार कामगार नियमाचे, किमान वेतन कायद्याचे पालन करण्याची व विमा काढण्याची व नियमानुसार ईपीएफ भरण्याची जबाबदारी संस्थेची राहिल.
- 17 निविदाधारकाचे मंजूर दराप्रमाणे देयके न.प. कडे उपलब्ध निधीनुसार देय करण्यात येईल.
- 18 सादर करण्यात येणा-या देयकातुन शासकीय नियमाप्रमाणे कराची रक्कम कपात करण्यात येईल.
- 19 बिलाची रक्कम देय करण्यात विलंब झाल्यास देय रक्कमेवर व्याज मिळणार नाही.
- 20 निविदा मंजुरीचे वा ना मंजुरीचे संपुर्ण अधिकार मुख्याधिकारी नगर परिषद वर्धा यांनी राखुन ठेवलेले आहे.
- 21 नगर परिषदेची आर्थिक स्थिती नुसार देयक अदा करण्यात येईल व मंजूर कंत्राटदाराने किमान सहा महिणे नगर परिषदेच्या देयकावर अवलंबून न रहाता सुरक्षा रक्षकास नियमितपणे मानधन देणे अत्यावश्यक राहिल.



मुख्याधिकारी
नगरपरिषद, वर्धा



नगर परिषद कार्यालय, वर्धा



सिव्हिल लाईन, पाण्याची टाकी जवळ व्ही.आय.पी. रोड, वर्धा
सामान्य प्रशासन विभाग

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प.व./जा.क्र./सा.प्र.वि./ 13/2026

Date :- 13/05/2026

(Security Guard Supply) Technical Terms And Conditions

- 1) Pan Card
- 2) EPF Registrations Certificate
- 3) ESIC Registrations Certificate
- 4) EPF Latest Challan
- 5) ESIC Latest Challan
- 6) Last Three Year ITR (AY-2023-24, AY-2024-25, AY-2025-26)
- 7) Security agency license
- 8) ब्लॉक लिस्ट नसल्याबाबत शपथपत्र (100 रुपये मुद्रांक शुल्कावर)
- 9) सर्व दस्ताएवज खरे असल्याबाबत शपथपत्र (100 रुपये मुद्रांक शुल्कावर)
- 10) परिशिष्ट - अ (प्रतिज्ञापत्र) (100 रुपये मुद्रांक शुल्कावर)



Chief Officer

Municipal Council WARDHA

(Security Guard Supply) Terms and Conditions



The Party – 2 shall at his own cost deploy suitably qualified persons for all the jobs required to be carried out by him / her under this contract. The person so appointed shall not be construed under any circumstances to be working under MUNICIPAL COUNCIL WARDHA. No contract workmen below the age of 18 (eighteen) years shall be deployed on the work by the Party – 2 at MUNICIPAL COUNCIL WARDHA's premises.

The Party – 2 has to ensure compliance of all applicable labor laws provisions including but not limited to as per their applicability:

- Apprentice Act, 1961
- Contract Labour (Regulation & Abolition) Act, 1970
- Child Labour (Prohibition and Regulation) Act, 1986
- Employees Provident Fund and Miscellaneous Provisions Act, 1952
- Employees' State Insurance Act, 1948
- Equal Remuneration Act, 1976
- Industrial Disputes Act, 1947
- Industrial Employment (Standing Orders) Act, 1946
- Inter-state Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979.
- Minimum Wages Act, 1948
- Maharashtra Shops and Establishments Act
- Maharashtra Labour Welfare Fund Act.
- Maternity Benefit Act, 1961
- Payment of Wages Act, 1936
- Payment of Gratuity Act, 1972
- Payment of Bonus Act, 1965
- Trade Unions Act, 1926
- Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 (14 of 2013).

2.1 The Party 2 has to maintain all books, registers, form & other related documents which are prescribed under concerned Acts/ Labour Laws & its rules.

2.2 Further, the MUNICIPAL COUNCIL WARDHA shall not be responsible and liable for any damages/injury sustained by the workman of the Party - 2 while on duty. In case of any accident resulting in death and/or injury to any workman deployed by the Party – 2 while on duty, the liabilities and all kinds of legal consequences or compensation will be of the Party – 2 irrespective of the reasons and circumstances of the accident. In case of death and/or injury to any workman of the contractor, the insurance claim shall be dealt with by the Contractor. In addition to this, any civil or criminal proceedings before a court/tribunal of competent jurisdiction shall be undertaken by the Party – 2 together with the punitive and/or pecuniary consequences arising there from in such litigations or judicial proceedings.

2.3 The Party 2 shall keep the MUNICIPAL COUNCIL WARDHA indemnified against all claims, losses, damages or compensation for breach arising out of violation of any provision of applicable laws, due the default, negligence or lapses on the part of the Party - 2 or any of its employees. The Party 2 alone shall be responsible for liabilities, if any in this

2.4 The Party - 2 shall ensure that none of its workmen are required to actually work for more than office (exclusive of break) in a day. In case of the overtime no additional payment is to be made by MUNICIPAL COUNCIL WARDHA.

2.5 The Party - 2 shall ensure that each of the workmen deployed by him are given weekly offs as per the provisions of the Shops & Establishment Act of the respective State or under any other applicable laws. The Party 2 shall ensure that if due to work exigencies or otherwise, any of his workman is called for work on the days of his weekly off, he shall be given a mandatory off within three succeeding days.

2.6 The Party - 2 shall take all measures for the monitoring / supervising of the work of their workmen on duty. Party - 2 has to deploy supervisor for supervising the job / work of his workmen.

2.7 The Party - 2 shall provide Identity Cards and dress to his workmen as per the format prescribed by the MUNICIPAL COUNCIL WARDHA within a period of 10 days from commencement of work.

2.8 The Party - 2 shall issue to each of his workmen, an Employment Card in FORM XIV, Rule 76 of the Contract Labour (Regulation & Abolition) Central Rules, 1971.

2.9 The Party - 2 shall issue wage slips in FORM XIX [Contract Labour (R&A) Central Rules, 1971 to each of his workmen at least a day before disbursement of wages.

2.10 The Party - 2 will furnish to MUNICIPAL COUNCIL WARDHA the particulars viz. Name, Father's Name, Age, Photograph, Permanent Address, etc. of the workmen engaged by them for the purpose as mentioned above in the premises of the MUNICIPAL COUNCIL WARDHA,

2.11 Party 2 has to ensure payment of wages not less than applicable minimum wages as declared by state government as per zone / category classification to the contract laborers engaged by him. The Party - 2 is also required to pay the differential of proportionate increase due to revision in the minimum wages as notified by the Government Authorities from time to time during the period of contract and said differential amount will be reimbursed by MUNICIPAL COUNCIL WARDHA subject to production of proof of payment. MUNICIPAL COUNCIL WARDHA will keep the Party - 2 informed from time to time about the applicable minimum wages. Present rate of Minimum wages as per Gazette Notification No. kr.gra.vi/ki.ve.a/vi.bh./2025(2)karya-10/8008 ,Dated -04/08/2025 Government of Maharashtra is as follows:



Manpower Supply 2026-27 At. MUNICIPAL COUNCIL WARDHA Dist- Wardha



Sr. No.	Type	Basic Amount	Current Special Allowance	Total	EPF Deduction 12%	ESIC Deduction 0.75 %	Net Amount Pay	EPF Employer Contribution 13.00%	ESIC Employer Contribution 3.25%	Service Charge Per Month	Total Amt
1	2	3	4	5	6	7	8	9	10	11	12
	Un-Skilled	10000	9485	19485	2338	146	17001	2533	633	---%	22651+ Service Charge

Selected Party – 2 have to follow that special allowance and pay accordingly. Party – 2 Have to Quote rates valid till 31/06/2027 from date of agreement.

2.12 The Party 2 shall pay wages to his workmen either through E-Payment mode or NEFT/RTGS only on or before 7th day of the following month for previous completed wage month. No wage payment shall be made in cash or through any other mode further vendor has to ensure that all the workmen should have bank account and compatible to E-payment.

2.13 Party - 2 shall pay, Contribution (Employer' share) towards Provident Fund and pension scheme, Contribution (Employer' share) towards ESI, This is to clarify that Party - 2 shall pay PF Contribution on actual wages being paid to the contract workmen.

2.14 Party - 2 has to attach following documents along with the bills:

A) Proof of having deposited employee's as well as employer's contribution towards PF & ESI. PF & ESI amounts have to be deposited by 15th of each month for every completed previous month. Party - 2 has to attach online PF & ESI statement (ECR) also along with the Challan showing individual contribution of each contract labour engaged by him.

2.15 In case the Party - 2 fails to submit full details of his labour employed and / or fails to pay the contributions payable, MUNICIPAL COUNCIL WARDHA shall recover from the monthly bills of the Party - 2 the amount of the shortfall in contribution assessed by the concerned authorities. The amount so recovered shall be paid to the concerned authorities against the actual contribution payable for Employees State Insurance or Employees Provident Fund etc.

2.16 It is recommended that the Party - 2 should not engage Inter-State Migrant workmen for the performance the jobs as given in Job Specification. However, in case Party - 2 engages the Inter-State Migrant workmen, he shall be responsible for ensuring all the compliance as provided under the Inter-State Migrant Workmen (Regulation of Employment And Conditions of Service) Act, 1979, including the payment of wages in line with the provisions of the said Act and applicable rules made there under. However, MUNICIPAL COUNCIL WARDHA shall not make additional payment to the Party - 2 towards any such facility / benefits or additional wages which would be required to be paid ensured by the Party 2 under the said Act / Rules. -

2.17 Selected Party – 2 is liable to pay dues suggested by local body audit, and other similar agencies.

2.18 Chief Officer Municipal Council WARDHA reserve rights to cancel, give extension to this tender at any stage.

2.19 Company / Firms/ Trusts which are exempted from EMD will be considered for exemption of the same but payment of tender form fee is mandatory.

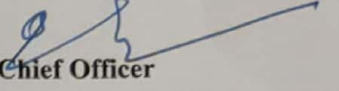
- Payment Can be made by any means of electronic payment method to the below mentioned account Receipt of such online transaction should be uploaded in envelope No. 1

A/c - NAGAR PARISHAD WARDHA

A/c No. - 11176705577

IFSC Code - SBIN0000500




Chief Officer

Municipal Council WARDHA