

## Section 1: Letter of Invitation

Subject: Request for Proposal (RFP) for Engaging Consulting Services for Medical Certification System Review and Enhancements

Dear Sir,

1. Directorate General of Shipping (DGS)(hereinafter referred to as the 'client') Government of India, is seeking to engage a Consultancy Firm for Request for Proposal (RFP) for Engaging Consulting Services for Review of the Seafarer Medical Certification System (hereinafter called "Services"). The full details of this assignment are outlined in the Request for Proposal (RFP) document.
1. The Proposals are invited online from experienced consultant/ agencies that meet the eligibility and qualification criteria detailed in the RFP.
2. The RFP document is available on both the Central Public Procurement Portal (CPPP) at <https://eprocure.gov.in/eprocure/app> and the official client website at <https://www.dgshipping.gov.in/>

1	RFP Ref No.	
2	Name of Assignment	Request for Proposal (RFP) for Engaging Consulting Services for Review of the Seafarer Medical Certification System
3	Date of Publishing	As mentioned in CPPP
4	Last date for receiving Queries / requests for clarification	As mentioned in CPPP
5	Pre-Bid meeting	Online on 22/04/26 at 1500 hrs  Meeting link  <a href="https://tinyurl.com/bp9d8y68">https://tinyurl.com/bp9d8y68</a>
6	Last date of submission of Proposal	As mentioned in CPPP
7	Mode of submission-Online	CPPP portal ( <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> )

8	Opening of Technical Proposal date and time	As mentioned in CPPP
9	Technical presentation by the firms	To be intimated separately
10	Date for opening of financial Proposals	To be intimated later only to qualified firms
11	Authority to be contacted in case of any clarification / request for entry permission for physical visit	Name: - Madhav Patil Designation: Custodian Email: - madhavpatil.dgs@gov.in

1. The interested firms or applicants shall submit their Technical and Financial Proposals online through the CPPP portal (<https://eprocure.gov.in/eprocure/app>) on or before specified date and time. Submissions must be digitally signed by the Consultant's authorized signatory and include complete and legible scanned copies of the original documents duly initialled by the consultant Authorized Representative.
2. Joint ventures or consortiums are *permitted* to submit a proposal for this assignment.
3. The RFP includes the following documents:

Section 1 – Request for Proposals Letter

Section 2 - Instructions to Consultants and Data Sheet

Section 3 – Data Sheet

Section 4 - Eligibility Qualification and Evaluation Criteria

Section 5 – Terms of Reference

Section 6 – Proposal Submission Forms

Section 7 – General Conditions of Contract

Section 8 – Special Condition of Contract

Section 9 –Annexures

Yours Sincerely,

Capt. Nitin Mukesh

Dy. Nautical Surveyor- Sr. DDG (Tech)

Directorate General of Shipping