

**E-TENDER DOCUMENT AND NOTICE**  
**OFFICE OF THE CANTONMENT BOARD, SHAHJAHANPUR**

**NAME OF WORK: - TENDER FOR CONTRACT OF COLLECTION OF PARKING FEE FROM TAXI/TEMPO/E-RIKSHAW BEING PARKED AT CANTONMENT BOARD TAXI STAND SITUATED ON GLR SY. NO. 120/1 AND 2 DIFFERENT PARTS OF SY. NO. 85/424(PART) AT SHAHJAHANPUR CANTT.**

**CONTENTS**

<b><u>Description</u></b>	<b><u>Page No.</u></b>	<b><u>No. of Pages</u></b>
1- Composition	1	=01
2- Detail E-Tender Notice	2 to 4	=03
3- General Terms and Conditions	5-7	=03
4- Checklist	8	=01
<b>TOTAL PAGES</b>		<b>=08</b>

Dated:-

Accepted

Signature of Contractor

**(Rahul Kumar Yadav, I.D.E.S.)**  
Chief Executive Officer  
Cantonment Board, Shahjahanpur

**CANTONMENT BOARD, SHAHJAHANPUR**  
**DETAILED E-TENDER NOTICE NO. 6/AUCTION/TAXI STAND/2026-27/**

**4. INSTRUCTIONS TO BIDDERS**

**BACKGROUND IN BRIEF:** The Cantonment Board, Shahjahanpur is interested in inviting for following tender in Shahjahanpur Cantonment during the period of 30 days. Therefore, to execute the said work, E-Tenders are invited from the interested contractors.

**15. NAME OF WORKS:** Tender for Contract of Collection of Parking Fee from Taxi/Tempo/E-Rikshaw being parked at Cantonment Board Taxi Stand Situated on GLR Sy. No. 120/1 and 2 different parts of Sy. No. 85/424 PART at Shahjahanpur Cantt, U.P.

**16. DURATION OF CONTRACT:** 30 Days.

**17. COST OF TENDER FEE:** Tender fee (Nonrefundable) as prescribed in tender Notice should be deposited through RTGS/NEFT/ECS (Electronic Clearing System), Other Electronic means through a schedule bank to the following account: -

Account No.	IFSC Code	BANK	BRANCH ADDRESS	MICR CODE
10998696518	SBIN0003085	State Bank of India	Town Hall, Shahjahanpur	242002001

The receipt of RTGS/NEFT/ECS shall have to be uploaded as part of the technical bid with other documents. **Non submission of Tender Purchase receipt shall lead to disqualification.**

**18. EARNEST MONEY DEPOSIT:** The EMD should be deposited through RTGS/ NEFT/ECS (Electronic Clearing System), Other Electronic means through a schedule bank to the following account: -

Account No.	IFSC Code	BANK	BRANCH ADDRESS	MICR CODE
10998696518	SBIN0003085	State Bank of India	Town Hall, Shahjahanpur	242002001

The receipt of RTGS/NEFT/ECS shall have to be uploaded as part of the technical bid with other documents. **Non submission of EMD Payment receipt shall lead to disqualification.**

**19. MANNER OF SUBMISSION OF E-TENDER AND ITS ACCOPANIMENTS:** The technical bid and the financial bid of Tender shall be submitted online only as prescribed.

**D) Technical Bid**

The following documents shall be submitted online on mentioned website portal at [www.eprocure.gov.in](http://www.eprocure.gov.in) of Cantonment Board, Shahjahanpur on or before the submission date. It shall be the responsibility of the Agency to ascertain timely submission of this technical bid to Cantonment Board, Shahjahanpur. The financial/price bid shall not be considered for opening if the submission of technical bid is not done properly.

Technical bid to be submitted online only. The Agency/Contractor shall submit all the self-attested copies of technical bid/ prequalification conditions and documents as below:-

- viii. Copy of Permanent Account Number (PAN) card.
- ix. Address Proof of Bidder.
- x. Identification Proof.
- xi. Receipt of NEFT/RTGS/ECS of tender fee.
- xii. Receipt of NEFT/RTGS/ECS of earnest money.
- xiii. **The scanned copy of declaration/undertaking on non-Judicial Govt. Stamp Paper worth Rs. 100/- duly notarized stating the status of the Individual/Firm/Company etc. regarding Blacklisting etc. during last two years by any Govt., Semi-Govt. Departments or any Public Sector Undertaking for executing any work for which the firm is registered.**
- xiv. Latest Character certificate issued by the competent authority of validity up-to tender date.

**E) Financial Bid/Price Bid: -**

The financial bid/price bid shall be submitted online on aforesaid specified website **www.eprocure.gov.in/cppp**. The offer should be based on the above works and should be inclusive of all taxes, levies, duties and all other charges including travelling and any other expenses of the contractor/agency and other employees of the contractor/agency.

**F) Opening Officer: -**

**Technical bid:** Technical bid will be opened in the Office of the Cantonment Board, Shahjahanpur as mentioned above in the presence of Chief Executive Officer and all present participant or their agents. Even If any participant or their agent is absent the bid will be opened in stipulated time.

Technical bid will be opened online first to verify its contents as per requirement. If the various documents contained do not meet the requirements as published in this tender notice the contractor's financial bid will not be considered for further action.

**Financial bid:** Financial bid of only those contractors shall be opened, whose technical bids are found in order and in acceptable to the Cantt Board/CEO. Financial bid of only those tenderers who qualified in the technical bid, will be opened on the date and time declared in tender notice.


20. Cantonment Board Shahjahanpur is not responsible for any postal delay or delay due to link failure/internet problem etc. in respect of submission/receipt of any documents or in submission of e-bid. It is the responsibility of the Bidder to make sure that the required documents/ e-bid shall be submitted in time.
21. **REJECTION OF OFFER:** Cantonment Board, Shahjahanpur/Chief Executive Officer reserves the right to reject any or all offers without assigning any reason thereof.
22. Technical bid and financial/price bid will be submitted concurrently, duly digitally signed in the website portal **www.eprocure.gov.in/cppp**. The tender document may be downloaded from website & submission of technical bid / financial bid as per Tender time schedule.
23. Tenders are to be submitted online through the website stated above. All the documents uploaded by the Tender inviting Authority form an integral part of contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within stipulated date and time as given in the Tender Notice. The tenderer shall carefully go through the documents and prepare the required documents, and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated location of Technical Bid. He needs to fill up the rates, downloaded for the work in the designated cell and upload the same in designated location of financial bid. The documents uploaded must be virus scanned and digitally signed using the Digital Signature Certificate (DSC) by the authorized signatory. Necessary documents showing that the person signing is authorized may be uploaded too. Tenderers should

specially take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of tender.

- 24. SITE INSPECTION BEFORE SUBMISSION OF TENDER:** Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties likely to be involved in the execution of the work in all respect including transportation of labor. Communication facilities, climate conditions, availability of labors and no claim, whatsoever, will entertain on these accounts afterwards. In this connection, intending tenderers may contact the office of the undersigned, concerned with the work between 11:30 Hrs to 16:30 Hrs on any working day prior to date of submission of tender.
- 25.** After opening of the financial/price bid proposal the preliminary summary result containing interalia, names of contractors and the rate quoted by them will be uploaded. The Tender Inviting Authority will prepare the comparative statement for onward submission for its approval.
- 26. RETURN OF EARNEST MONEY OF THE UNSUCCESSFUL TENDERS:** For return of the Earnest Money of the unsuccessful tenders, he/she/they is/are to apply for the same in writing to the Chief Executive Officer, Cantonment Board, Shahjahanpur giving reference to the work off line. Notice Inviting Tender (NIT) No. date of tender, amount, name of work and mode of Earnest Money deposited all in a complete form. The Earnest Money of all tenderers other than the successful tenderer shall be refunded, after acceptance of the rate in comparative statement. The application shall enclose the original copy of Receipt along with application.
- 27. BIDDERS TO UPLOAD THE DOCUMENT AS PER THE CHECKLIST**
- 28. SCHEDULE OF DATES FOR E-TENDERING**

Sr. No.	Activity	Date & Time
1	Publishing date	} As Per Tender Notice
2	Document Download start date	
3	Bid submission start date	
4	Bid submission end date	
5	Technical bid opening date (Cover 1)	
6	Financial bid opening date (Cover 2)	

Tel : 05842-280852  
No. Office of the Cantonment Board,  
Shahjahanpur-242001  
Date: || March,2026

  
(Rahul Kumar Yadav, IDES)  
Chief Executive Officer,  
Cantonment Board, Shahjahanpur

**5. SCHEDULE OF WORK**

Contract of Collection of Parking Fee from Taxi/Tempo/E-Rikshaw being parked at Cantonment Board Taxi Stand situated on GLR Sy. No. 120/1 and 2 different parts of Sy. No. 85/424(Part) at Shahjahanpur Cantt for the period of 30 days.

**6. TERMS AND CONDITIONS**

30. Conditional tender shall be summarily rejected.
31. Contractors/Bidders, who have any dues on them of Cantonment Board, Shahjahanpur cannot participate in the tendering process.
32. That contract of the collection of the parking fees situated on GLR Sy. No. 120/1 and 2 different parts of Sy. No. 85/424(Part), Cantt, Shahjahanpur shall be awarded for a period of 30 Days.
33. It shall be construed that if a bidder/contractor is bidding for the said contract, then all the terms and conditions are acceptable to him/her and no complaint in this regard shall be entertained by the Board.
34. That highest bidder will have to deposit 100% of the bid amount in form of DD/NEFT/RTGS quoted by him along with security of 10% of the bid amount in the form of FDR/Bank Guarantee/RTGS in Cantt. Board Current Account within 2 working days of the opening of the tender. If he fails to deposit the same, the earnest money deposited by him shall be forfeited and re-tendering will be done.
35. In case if the highest bidder fails to deposit the required 100% of the bid amount and security of 10% of the bid amount within two working days of the opening of the tender, the Board may at its discretion decide to award the contract to the second highest bidder. If the second highest bidder also fails to deposit the same, his earnest money shall also be forfeited and re-tendering will be done.
36. The contractor to whom, the bid is awarded shall have to execute an agreement with the Cantonment Board on stamp paper of appropriate value within one month of award of contract by the Board. Appropriate value of stamp paper shall have to be deposited in the office of the Cantt Board, Shahjahanpur by the contractor, to whom the contract has been awarded by the Board.
37. Both registered and unregistered contractors can participate in the tendering process. The contractor shall have to submit PAN No. and character certificate issued by the competent authority with the technical bid. The finance bid of those Contractors not fulfilling these criteria shall not be opened.
38. The contractor shall collect parking fees per day as following.
  - a. From Taxi/Tempo etc. each owner/driver - Rs. 80 (Rupees Eighty)
  - b. From E-Rikshaw each. - Rs. 30 (Rupees Thirty)

The contractor shall issue a receipt of the same to the owner/driver of the vehicle and shall keep a copy of the receipt with him. If during inspection it comes to the notice of the Board that the ground rent being recovered is more than what has been prescribed, the Board, at its discretion may take suitable punitive action against the contractor after showing cause to him.

39. The contractor or his agent shall neither use nor shall allow the said land to be used for any other purpose. The contractor or his agent shall neither erect nor allow any unauthorized khokhas/tin-sheds etc. to be erected on the said land. If it comes to the notice of the Board that the said land is being used or allowed to be used by the contractor or his agent

for any other purpose, or unauthorized khokhas /tin-sheds etc. is being erected or allowed to be erected by the contractor or his agents, the Board may take punitive action by forfeiting 50% of the deposited amount including the security deposit and also cancel the contract. The work shall then be contracted out after re-tendering at the cost and expense of the contractor.

40. The tender notice shall form part of the contract agreement. If the contractor fails to abide by any of the terms and conditions of the contract agreement or to the legal instructions of the Board/CEO, the Board may terminate the contract agreement and forfeit the deposited amount including the security amount.
41. The contract can be terminated by the Board/CEO anytime during contract period by giving 02 days prior notice to the contractor. If the termination letter is sent to the previous postal address where the contractor at the time of award of tender resided, the notice/letter shall deem to be served. The proportionate amount shall be refunded by the Board in such case.
42. If there are any dispute between the Board and the Contractor, the decision of the arbitration committee, constituted by the Board, shall be final.
43. No Contractor present at the time of opening of technical/financial bid shall be in possession of fire arms or any other types of arms and ammunition. If it is found that the contractor is the possession of Arms as stated above, his tender will be cancelled and he may be handed over to the police authorities, the responsibility of which shall be solely his. The contractor shall switch off their mobiles inside the Cantt Board Office premises.
44. Contractors Black listed/Debarred by any Government/PSUs shall not be eligible for participating in the tendering process. If, at a later stage, it is discovered that the contractor was black listed on or before the date of opening of financial bid, his contract will be terminated whose sole responsibility shall lie with the contractor.
45. The Contractor shall have to deposit income tax (2%) on the bid amount in the Cantt. Board Office within one month of award of contract to him.
46. The contractor shall affix a sign board measuring 6' X 10', containing the rates of the ground parking fee to be collected by the contractor, at the point/place marked by the Cantt Board/CEO.
47. The contractor shall be liable for payment of all the tax and duty levied by the Central or the State Government/Cantt as amended time to time. Board shall not be responsible for payment of any tax.
48. The Contractor shall be responsible for maintaining the cleanliness of the area. If on inspection, it is found that the place is untidy and unclean, the same shall be cleaned up by the Board at contractor's risk & cost. The expense of the said purpose will be recovered from contractor's security.
49. Fixed conservancy charges (Garbage collection charges) Amounting 1000/- per month x 12 month to deposited in advance by the contractor, if contractor fail to deposited conservancy charges (Garbage collection charges) then office will be adjusted from contractor's security/EMD money.
50. No time extension/waiver in installment should be sought by the contractor for the reason of pandemic, floods, economic recession etc. It won't be given unless specific directions issued by Central Govt./higher authorities. Decision for the same shall be taken by the Board and shall be binding on the contractor.
51. The Contractor shall follow the legal directions issued by the Board/CEO from time to time. In case of noncompliance of these directions, legal action may be taken against the

contractor or contract can also be terminated along with penalty by the Board/CEO anytime during contract period.

52. If any Owner/Driver of Tempo/Taxi/E-Rikshaw deliberately parked their vehicle in order to evade the parking fee in Cantt. areas other than the taxi stand then contractor or his authorized agent will have the right to collect the parking fees from Owner/Driver of Tempo/Taxi/ E-Rikshaw.
53. The Board/CEO shall have the right to accept, reject or cancel the tender without assigning any reason and allow for re-tendering.
54. **In future, if any forgery and deficiency is found in the documents submitted by the contractor, then 10 percent of the contract amount will be deducted from the already deposited security money by the contractor, as a penalty and legal action will be taken along with cancellation of the contract.**
55. The decision of the Board in matter pertaining to this tender shall be final and acceptable to both the parties.
56. If the cantonment Board is not able to complete the tendering process with in the due time due to any reason, the Board may, until such time that it deems fit, extend the tenure of the contractor collecting the parking fee until the tendering process in completed and the contract awarded.
57. The contractor shall not allow the Taxi/ E-Rikshaw etc. to be parked at place except the place authorized for the purpose. If it is found on enquiry that the contractor has deliberately allowed the Taxi/Tempo/E-Rikshaw etc. to be parked in the Cantt civil area other than the taxi stand action may be taken by the Board against the contractor.

SHAHJAHANPUR

**CHECKLIST OF DOCUMENTS OF TECHNICAL BID.**

Sl. No.	Item/Document.	Description.	Uploaded. (Yes/No)
1	Copy of Permanent Account Number (PAN) card.		
2	Identification Proof.		
3	Address Proof of Bidder.		
4	Scanned Copy of Receipt of Cost of Tender Fee (Refer Clause 6(iv) Page No. 3)		
5	Scanned Copy of Receipt of Cost of EMD (Refer Clause 6(v), Page No. 3)		
6	The scanned copy of declaration/undertaking on non-Judicial Govt. Stamp Paper worth Rs. 100/- duly notarized (Refer Clause 6(vi), Page No. 3)		
7	Latest character certificate issued by the competent authority of validity up-to tender date.		

Date :-

Signature of Tenderer.