

## INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING

(FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE)

On-line percentage rate bids are invited through e-Tendering mode by the **Executive Engineer, SPD-1/DDA, Office Complex, Nelson Mandela Marg, Vasant Kunj, New Delhi-110070** on behalf of DDA up to 3.00 P.M. on the date mentioned against the work from contractors registered with DDA for the following work: -

NIT No.	<b>08/EE/SPD-1/DDA/2026-27</b>
Name of work:	<b>M/o completed scheme of NA-II under SZ.</b>
Sub Head	<b>In Situ Bio-remediation, cleaning including removal of floating plants, materials etc. from waterlogged area/pond containing sewage water behind E-2 Housing, Vasant Kunj.</b>
Estimated Cost Put to Bid	<b>₹ 19,64,727.00</b>
Earnest Money	<b>₹ 39,295.00</b>
Period of Completion	<b>180 Days'</b>
Last Date and Time of Submission of Tender	<b><u>22.05.2026</u> up to 3.00 PM</b>
Time and Date of Opening of Bid Eligibility Criteria	<b><u>23.05.2026</u> at 3.30 P.M.</b>
Time and Date of Opening of Financial Bid	<b>Financial Bid will be opened after evaluation of Bid Document</b>

### Eligibility Criteria

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. The intending tenderer shall have to register themselves with **GST**.
3. Information and Instructions for bidders posted on website shall form part of bid document.
4. The bid document consisting of plans, specification, the scheduled of quantity of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> or [www.dda.org.in](http://www.dda.org.in) free of cost. For any assistance one-tendering please contact M/s. National Information Centre on **1800-3070-2232**.
5. But the bid can only be submitted after uploading the mandatory scanned documents such as unique transaction reference of RTGS/NEFT towards cost of bid document, **EMD (for this NIT)** and other documents as specified.
6. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.
7. The intending bidder must have valid class-II/III digital signature to submit the bid.
8. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.

\*To be filled by the Executive Engineer, before up loading the tender on web site.

9. Bidder can upload documents in the form of **JPG** format and **PDF** format.

**NOTE:-**

- 1) **The Bidders should ensure before tendering in DDA that the requisite fee has already been deposited with CRB. The bidders should also enroll on the above mentioned website before tender submission.**
- 2) **The Bidders will use one UTR for (EMD specified for this NIT) one work only. In case it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.**
- 3) **Further all updates, corrigenda, Agenda, Amendments, Time extensions, Clarifications etc., (if any) to the tender will be hosted in the above website only. There will not be any publication of the same through newspapers or any other media. Bidders should regularly visit above website to keep themselves updated.**
- 4) **The bidder should furnish Earnest Money of ₹ 39,295.00 for this NIT in the form of RTGS/NEFT. The Earnest Money will be returned to unsuccessful bidders. Earnest Money of successful bidders will be returned only after receiving the performance Guarantee and Additional Performance Guarantee (Security). However, no interest shall be payable on the earnest money.**

**The Tender shall be submitted online in two part, Technical and Price bid: - Technical Bid**

**The bidders are required to upload scanned copy of the following documents in technical bid.**

1. Scanned copy of Proof of registration of CRB (DDA).
2. Scanned copy of Proof of Payment of e-tendering fee (annually) including GST amount in CRB of DDA.
3. Scanned copy of amount of Earnest Money as specified in this tender deposited through RTGS/NEFT in the account of Sr. A.O/CAU/SZ having account No. 16651110000012 with HDFC Bank, (IFSC Code: HDFC0000467) G-8, Hauz Khas, New Delhi.
4. Scanned copy of GST Registration certificate (Scanned copy of provisional GST registration certificate shall not be accepted).
5. Scanned copy of Tender Acceptance Letter as per NIT format (it is mandatory to be given on Company Letter Head).
6. Scanned copy of registration certificate with EPFO and ESI.
7. Scanned copy of Pan No. of firm/ agency.
8. Scanned copy of registration certificate of partnership firm under partnership Act. 1932, in case of partnership firm.
9. Scanned copy of Article of Association and Memorandum of Association, in case of Company.
10. Scanned copy of power of attorney on non-judicial stamp paper of Rs. 100 duly notarized and issued under Article 48 of Power of Attorney for authorized signatory in case of company / partnership firm.
11. Scanned copy of cancelled cheque.
12. Scanned copy of affidavit on non-judicial stamp paper of Rs. 100/- issued under "Article-4 Affidavit" clearly mentioning the name of work and NIT number on stamp paper duly notarized as per 1.1(b) at page-7.
13. Scanned copy of performa of additional performance security in the form of FDR Deposit deceleration as per page No. 143.

**Note: - (1) The bidders are advised to refer NIT documents and SOQ conditions thoroughly and**

**scan/ upload the Requisite bid documents as per NIT in order to avoid bid rejection.**

**(2) Any bidder found lacking with respect to the necessary information and/or**

**Documents and/or Earnest money with the bid will not be considered and Summarily rejected.**

Price Bid: -

1. Schedule of Price bid in the form of BOQ.xls

**Executive Engineer  
SPD-1/DDA**