

**OFFICE OF THE EXECUTIVE ENGINEER
NPD-04, OFFICE COMPLEX, MUNNIM JI KA BAGH, NARELA DELHI-110040**

No.F.7(11)EE/NPD-4/DDA/2026-27/24

Dt. 14-5-26

Percentage-rate tenders are invited through the e-tendering mode by the Executive Engineer, NPD-4/DDA, Munim Ji Ka Bagh, Narela, Delhi-110040, on behalf of DDA, up to 3:00 PM on the date specified below. The tenders are open to eligible specialized agencies, approved DDA as well as Non-DDA contractors, subject to their enlistment status and fulfillment of the prescribed eligibility criteria and experience requirements mentioned herein.

Eligibility Criteria :- The specialized agency, DDA contractor, or Non-DDA contractor must have satisfactorily completed works of a similar nature during the last seven years ending on the last date of the month preceding the month in which the tenders are invited, as per any one of the following conditions:

1. Three similar works, each costing not less than 40% of the estimated cost;

or

2. Two similar works, each costing not less than 60% of the estimated cost;

or

3. One similar work costing not less than 80% of the estimated cost.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to previous day of last date of submission of bid.

S. No.	NIT No.	Name of Work & Location	Estimated Cost put to tender	Earnest Money	Stipulated Period of Completion of work	Last Date & time of submission of e-tender, online EMD along with uploading of RTGS / NEFT receipt for EMD & other eligibility documents	Date & time of opening of document related to eligibility criteria/technical bid (Envelope A)	Date & time of Opening of Financial bid (Envelope B)
1	2	3	4	5	6	7	8	9
1	08/EE(P)/NCC-2/DDA/2026-27 11/EE/NPD-4/DDA/2026-27	N.O.W:M/O Completed Scheme under Nazul AC-II Narela Zone. SH: Computerization of water bills & functioning of water cell under the jurisdiction of Narela zone.(Specialized Work).	Rs.1,01,11,265/-	Rs 2,02,225/-	2 Years	(*) Up to 03.00 PM on 18.05.2026	On 19.05.2026 at 03.30 PM (*)	To be notified later

To be filled by the EE (*)

Note (1): -The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future."



Note (2):- The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.

Note (3) :- For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money/cost of tender etc. are to be deposited through RTGS mode and other DDA's please visit

information/instructionsto
website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in. For any assistance on e-tendering please contact concerned EE or M/s N.I.C. on email cppp-nic@nic.in or 24 x 7 helpline number 0120-4001002, 0120-4001005.

Note (4) : Similar nature of works means "Taking water meter reading from the water meter of the flats/plots/ floors and distribute the water bills to consumers, generating bills and providing print out, daily data backup and recompilation/ reinstallation of software, master data entry for new water connection, preparing list of pending/default payment, processing and printing notices of arrear payment, providing facilities to public for making payment through BBPS online and sending information to the consumer through E-mail, whatsapp or SMS (any two)."

Important terms & conditions for tenderers. Tenderers are required to go through the same before participating in the tender.

1. The unique transaction reference on RTGS against EMD shall be placed online at specified location for Tender for Electronic Time and Attendance Recording System. First cover containing "Technical Bid" as well as "reference of EMD.
2. The technical Bids shall be opened online at 3:30 PM on date **19.05.2026** in the presence of a committee or their representatives by authorized bid openers. Price Bids of only those tenderers shall be opened whose technical bids qualify, at a time and place of which notice will be given. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end. The tenderer should furnish **Rs.2.02,225/-** as Earnest Money in the form of RTGS/NEFT.
3. The tender shall be submitted online in two parts, viz., technical bid and price bid.
4. Before submission a tender, the tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work, that all condition liable to be encountered during the execution of the works are taken into account and that the rates he enters in the tender forms are adequate and all-inclusive to accord with the all the provision of the standard/ General Condition/Clause of contract of/bid document for the completion of works to the entire satisfaction of the engineers.
6. Tenderer will examine the various provisions of the central goods and services tax Act, 2017(CGST) /integrated goods and service Tax Act, (IGST)/Union Territory goods and services tax act(UTGST)/respectively states goods and service tax act 2017(SGST) also as notified by Central/State Govt. and as amended from time to time and applicable taxes before bidding. Tendered will ensure that full benefit of input tax credit (ITC) likely to be availed by them is duly considered while quoting rates.
7. It is mandatory for every tenderer/bidder to be registered under the **CGST/IGST/UTGST/SGST Act prior to participating in the tendering process.**
8. TDS under the provision GST law shall be deducted from the bills and or/payment of.
9. Provision of GST Act. 2017 shall have the superseding effect over the all earlier taxes like VAT/WCT/Service Tax/etc. as contemplated in the Act. Accordingly, the terms VAT/WCT/Service Tax/etc. appearing anywhere in the bid document may be read as the applicable tax under the GST Act. 2017.
10. Implementation of Goods and service tax (GST) in DDA will be as per the F & E circular **No.11/2017 issued by Chief Accounts Officers on dated 20.07.2017.**

Minimum consumer (Water connection) base: - The agency should have experience of handling minimum 10 Thousand or more consumers (Water connection) in per billing round during last five years duly certified by Executive Engineer or above (copy to be submit in Technical bid).

A) Technical Bid

The Tenderers are required to furnish following documents in technical bid:-

- i) Scanned copy of proof of depositing ₹-Tender processing fee to CRB/DDA.
- ii) Scanned copy of Pan Card
- iii) Scanned copy of Tender Acceptance letter (Mandatory to be given on company's letter head).
- iv) Scanned copy of Certificate of Work Experience. (Mandatory to be submitted by all specialized agency, DDA contractor, or Non-DDA contractor)
- v) Scanned copy of the GST Registration Certificate and acknowledgment of the latest filed GSTR 3B return for the preceding month or preceding quarter. If the bidder has not obtained GST registration of Delhi State, then in such a case the bidder shall scan and upload following undertaking along with other bid documents as below:-
 " If the work is awarded to him, I/We shall obtain GST registration certificate of Delhi State within one month from the date of receipt of award letter or before release of any payment by DDA, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by DDA or GST Department in this regard."
- vi) Copy of certificate of registration with EPFO and ESIC.
- vii) Scanned copy of unique transaction reference of RTGS/NEFT of Earnest Money Rs.2,02,225/-
- viii) Scanned copy of undertaking on duly notarized stamp paper of duty Rs.10/- (Not older than 30 days from the last date of bid submission) having declaration without prejudice to action under any other clause/condition of the NIT, DDA shall be at liberty to debar my/our agency for one (01) year from participating in tenders of DDA from the date of issue of debarment order, if any forged document(s) is/are found uploaded/submitted for tendering process even after completion of tendering process". This affidavit must be specifically executed for this NIT only and must mention the NIT number, name of the work, and subhead on the face of the stamp paper. If it is found that the same affidavit has been used for any other NIT, the bid will be summarily rejected, and the bidder may lead to blacklisting.
- ix) In case of Partnership firm, General Power of Attorney in favour of person who is authorized to sign the documents along with partnership deed shall be uploaded.
- x) Scanned copy of an undertaking on a non-judicial stamp paper of ₹100/- stating that the agency is not blacklisted or debarred by any Government Department or PSU. This affidavit must be specifically executed for this NIT only and must mention the NIT number, name of the work, and subhead on the face of the stamp paper. If it is found that the same affidavit has been used for any other NIT, the bid will be summarily rejected, and the bidder may lead to blacklisting.
- xi) Screenshot copy of the Water & Sewerage Billing Management System (BMS) software and Scanned copy sample of the bill.
- xii) Scanned copy of functional proof showing the bidder's working BBPS (Bharat Bill Payment System) platform.
- xiii) Scanned copy of Turnover Certificate in each year duly certified by Chartered Accountant (Average annual financial turnover on works should be at least 40% of the estimated cost put to tender during the last three consecutive financial years ending 31st March 2025).

- Accountant of last five years [Agency should not have incurred any loss (profit after tax should be positive) in more than 2 years during the last 5 years ending 31st March 2025].
- Xv) Scanned copy of Solvency Certificate of the amount equal to 40% of the estimated cost put to tender (should not be more than six months old).

or

Scanned copy of Net worth Certificate of a minimum 10 % of the estimated cost put to tender issued by Chartered Accountant on the basis of latest audited balance sheet as on 31.3.2024.

Note: -1. The affidavit/undertaking on a non-judicial stamp paper must be executed on or after the date of uploading of this NIT.

Note :- 2 The affidavit/undertaking shall clearly state the Delhi Development Authority (DDA) as the second party on the non-judicial stamp paper.

Note:- 3 The affidavit, executed on a non-judicial stamp paper, must be duly notarized by a registered notary public.

Note:- 4 The documents required as per the Technical Bid conditions are mandatory, irrespective of any other clauses mentioned in the NIT. If these documents are not furnished, the tender shall be summarily rejected.

Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money Deposit Declaration Performa /Tender Cost with the Technical bid will not be considered. Above-mentioned technical bid conditions & documents are mandatory and supersede irrespective of other conditions mentioned in complete NIT.

b) Price Bid

Schedule of price bid in the form of BoQ_XXXXX.xls

The e-tendering fees for contractors/consultants who are not registered with DDA, the fees structure for one year will be as under (vide letter no. F4. (8)/72 / Misc./Secy./CRB/2017/284 dated 06-06-2017 issued by Secretary (CRB) DDA

Sr. No.	Cost of Work	E-tendering fees
1.	up to Rs.15.00Lacs	Rs.6000/- + 18%GST
2.	Above Rs.15.00 Lacs to 20.00Crores	Rs. 20,000/-+ 18% GST
3.	Above Rs.20.00Crores	Rs. 50,000/-+18%

Agreement shall be drawn with successful tenderer on prescribed form attached. Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.



Executive Engineer
NPD-4/DDA

- Copy to:
1. Chief Engineer (NPZ)/DDA.
 2. SE/NCC-2/DDA.
 3. Director (System), Vikas Sadan, New Delhi for uploading the same at DDA web site please.
The same has also been intimated through E-mail at dda tender @dda.org.in.
 4. F.O. to C.E. (NZ)/DDA, (5.) Sr. A.O./CAU (NPZ)/DDA., (6) Sr. A.O. (W-II)/DDA.
 5. All FF/DDA & FE (QC)-IV/DDA., 8.AE(P)/NPD-4/DDA., 9. ASO/ NPD-4/DDA
 6. Secy., DDA Contractor' Welfare Association (Regd.), 12-A Barrack No.1, Block -A, Vikas Kuteer, New Delhi.
 7. Secy., DDA Contractor' Welfare Association, '18-E Vikas Kuteer, New Delhi.
 8. Secy., C.P.W.D. Contractor' Welfare Association, Y shape Building, I.P.Estate, New Delhi
 9. Delhi contractor's & Builders Association, R H.No. 5603 Ch. Prem Raj Bhawan, New Chandrawal, Ch. Bhim Singh Road, Delhi.110007.
 10. Trans Yamuna DDA Contractor's Association (R) 11-12 Vir Sawarkar Market Budh Bazar, Gandhi Nagar, Delhi-31
 11. Indian Contractor's Builders Association G-80/207 Main Bazar, Laxmi Nagar, Delhi.
 12. Delhi Govt. Contractors Welfare Association (R), 179, Triveny Apartment near Police Station, Vivek Vihar, Delhi.
 13. Delhi Contractor's Welfare Association 306, Masjid Moth, Raja Sahib Market, South Extension-II, New Delhi-110049; 18.E-mail to dda tender @ dda.org.in.

EXECUTIVE ENGINEER
NPD-4/DDA