

**OFFICE OF THE EXECUTIVE ENGINEER
NARELA PROJECT DIVISION-5/DDA
SITE OFFICE, NEAR POCKET – 7, SECTOR A1-A4,
NARELA, NEW DELHI – 110040**

NOTICE INVITING TENDER

NIT No. 02 /EE/NPD-5/DDA/2026-27

Online percentage rate tenders are invited through E-Tendering mode for the following work by the Executive Engineer, NPD-5 on behalf of DDA up to 3:00 PM on from approved and eligible contractors of DDA only which shall be opened at 3:30 PM on through E-tendering mode in the presence of intending contractors or their authorized representatives.

Sl. No.	NIT No., Name of Work & S.H.	<u>Estimated. Cost</u> <u>EMD</u> <u>Time allowed</u>	<u>Last date & Time of Submission of scan copy of EMD, and other Documents on CPP Portal.</u>	<u>Time and Date of Opening of Technical Bid</u>	<u>Time of opening of Financial Bid</u>
1	02/EE/NPD-5/DDA/2026-27 N.O.W.: -Maintenance of office Building, Narela Zone. SH: -Providing and supplying of 20 liters. Bottled water jar in DDA Site Office NPD-5/NPD-8 Near Pocket 7 Narela.	<u>Rs. 4,10,861/-</u> <u>Rs. 8,217/-</u> 365 Days	<u>21/05/2026</u> up to 3:00 pm	<u>22/5/2026</u> at 3:30 pm	To be notified later

Note (1): - The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.”

Note (2): - The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.

Note (3):- For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money, cost of tender etc. are to be deposited through RTGS mode and other information/instructions, please visit DDA’s website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in. For any assistance on e-tendering please contact concerned EE or M/s N.I.C. on email cppp-nic@nic.in or 24 x 7 helpline number 0120-4001002,0120-4001005.-

Important terms & conditions for tenderers. Tenderers are required to go through the same before participating in the tender.

- The unique transaction reference on RTGS against EMD shall be placed online at specified location for Tender for Electronic Time and Attendance Recording System. First cover containing “Technical Bid” as well as “reference of EMD.
- The technical Bids shall be opened online at 3:30 PM on 22/5/2026 in the presence of a committee or their representatives by authorized bid openers. Price Bids of only those tenderers shall be opened whose technical bids qualify, at a time and place of which notice will be given. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.

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3. The tenderer should furnish **Rs.8,217/-** as Earnest Money in the form of RTGS/NEFT.
 4. The tender shall be submitted online in two parts, viz., technical bid and price bid.
 5. Before submission a tender, the tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work, that all condition liable to be encountered during the execution of the works are taken into account and that the rates he enters in the tender forms are adequate and all inclusive to accord with the all the provision of the standard/General Condition/Clause of contract of /bid document for the completion of works to the entire satisfaction of the engineers.
 6. Tenderer will examine the various provisions of the central goods and services tax Act, 2017 (CGST) /integrated goods and service Tax Act, (IGST)/Union Territory goods and services tax act (UTGST)/respectively states goods and service tax act 2017(SGST) also as notified by Central/State Govt. and as amended from time to time and applicable taxes before bidding. Tendered will ensure that full benefit of input tax credit (ITC) likely to be availed by them is duly considered while quoting rates.
 7. The successful tenderer who is liable to be registered under CGST/IGST /UTGST/ SGST Act. Shall submit GSTIN along with the other details required under CGST/IGST /UTGST/ SGST Act. To DDA immediately after the award of work without which no payment shall be released to the contractor. The contractor shall be responsible for deposition of applicable GST to the concerned authority.
 8. Every tendered/bidder is required to be register compulsory himself under CGST/IGST/ UTGST/SGST Act.
 9. TDS under the provision GST law shall be deducted from the bills and or/payment of.
 10. Provision of GST Act. 2017 shall have the superseding effect over the all-earlier taxes like VAT/WCT/Service Tax/etc. as contemplated in the Act. Accordingly, the terms VAT/WCT/Service Tax/etc. appearing anywhere in the bid document may be read as the applicable tax under the GST Act. 2017.
 11. Implementation of Goods and service tax (GST) in DDA will be as per the F & E circular No.11/2017 issued by Chief Accounts Officers on dated 20.07.2017.

Technical Bid: -

The Tenderers are required to furnish and upload following documents in technical bid: -

- i) Scanned copy of Unique transaction reference of RTGS/NEFT of Earnest Money **Rs.8,217/-**.
- ii) Scanned copy of Proof of registration in Contractors Registration Board (CRB) of DDA.
- iii) Scanned copy of proof of depositing E-Tender processing fee to CRB/DDA.
- iv) Scanned copy of Certificate of Registration for GST & acknowledgement of up-to-date GST return filed.
- v) Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head).
- vi) Copy of certificate of registration with EPFO and ESIC.
- vii) Duly notarized Affidavit for Undertaking on structural stability and soundness of already completed buildings and infrastructure Projects as per form 'F' on a 'non-judicial' stamp paper of Rs. 200/-. The said affidavit should specifically be obtained for this NIT only and NIT No., Name of Work and Sub Head should be mentioned on the Affidavit itself.

#NOTE: Affidavit should not be older than the date of uploading of this tender.

Any tender found lacking with respect to the necessary information and /or documents and/or Earnest Money/Tender Cost with the Technical bid will not be considered.

Price Bid (Financial Bid): -

Schedule of price bid in the form of BoQ_XXXXX.xls

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Bidder/tenderer registered in Contractor's Registration Board (CRB) of DDA are required to pay the e-tendering charge as under: -

S.No.	Class of Contractor	Amount to be paid
1	Class-I.	Rs.20, 000.00+GST @ 18%
2	Class-II.	Rs.16, 000.00+GST @ 18%
3	Class-III.	Rs.14, 000.00+GST @ 18%
4	Class-IV.	Rs.10, 000.00+GST @ 18%
5	Class-V	Rs.6, 000.00+GST @ 18%

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The e-tendering fees for contractors/consultants who are not registered with DDA, the fees structure for one year will be as under— (vide letter no. F4. (8)/72/Misc./Secy./CRB/2017/284 dated 06-06-2017 issued by Secretary (CRB) DDA

	Cost of Work	E-tendering fees
1.	up to Rs.15.00 Lacs	Rs.6000/-+ GST @18%
2.	Above Rs.15.00 Lacs to 20.00 Crores	Rs. 20,000/-+ GST @18%
3.	Above Rs.20.00 Crores	Rs. 50,000/+ GST @18%

Alwani
13/5/26
Executive Engineer
NPD-5/DDA

Dated: 13/5/26

No. F1(04) /EE/NPD-5/DDA/2026-27/107

Copy to: -

1. The Chief Engineer (Narela Zone.), DDA,
2. The Supt. Engineer/NCC-3, DDA.
3. Director System, DDA, with the request to put on DDA "Website".
4. Finance Officer, to Chief Engineer (Narela Zone), DDA
5. Sr. Accounts Officer, CAU/Narela Zone /DDA.
6. A.E-III, NPD-5, DDA.
7. Asstt. Accounts Officer, NPD-5, DDA.

Executive Engineer
NPD-5/DDA