



**DELHI DEVELOPMENT AUTHORITY
OFFICE OF THE EXECUTIVE ENGINEER
NORTHERN MAINTENANCE DIVISION NO-3
Ashok Vihar, Delhi-110052**

NIT: 05 / EE/NMD-3/DDA/2026-27

E-TENDER NOTICE

The Executive Engineer, Northern Maintenance Division-3, Ashok Vihar, Delhi 110052 on behalf of DDA invites on line percentage tenders through e-tendering mode for the work as per detail mentioned below from approved and eligible contractors of DDA, as per their enlistments.

S.No	NIT No. & Description of work	Estt. Cost	Last date & Time of Submission of document and other Documents on CPP Portal	Time and Date of Opening of Eligibility Document (Technical Bid opening)	Time of Financial Bid Opening
		Earnest Money			
		Time Allowed			
1.	NIT- 05 / EE/NMD-3/DDA/2026-27 N.O.W:- M/o completed scheme under NA-II North Zone. SH: - Computerization of Water bills and functioning of water cell under the jurisdiction of North Zone(Specialized work)	Rs. 27,01,107.00 Rs. 54,023.00 24 MONTHS	Upto 3:00 P.M. on 18.05.2026	At 3:30 P.M. on 19.05.2026	At 3:30 P.M. on to be notified later.

1. (a) The tenders are invited from contractors registered in DDA and CPWD in the appropriate class.

(b) The tenders shall also be opened to Non-DDA, Non-CPWD contractors registered with Govt. departments such as BSNL, MES & Railways of the appropriate class provided they have satisfactorily completed similar works during the last 7 years ending the last day of last of the month previous to the one in which tenders are invited.

Three completed Similar works, each costing not less than the amount equal to 40% of the estimated cost put to Tender.

Or

Two completed Similar works, each costing not less than the amount equal to 60% of the estimated cost put to Tender.

Or

One completed Similar work, each costing not less than the amount equal to 80% of the estimated cost put to Tender.

The value of executed works shall be brought to the current costing level by enhancing the actual value of work at a simple rate of 7% per annum; calculated from the date of completion to the previous day of the last date of submission of bid.

For this purpose, cost of work shall mean the gross value of the completed work including cost of materials supplied by the government/client but excluding those supplies free of cost. This should be certified by an officer, not below the rank of Executive Engineer/Project Manager or equivalent.

Similar works mean any “Taking water meter reading from the water meter of the flats/ plots/ floors and distribute the water bills to consumers, generating bills and providing print out, daily data backup and recompilation/ reinstallation of software, master data entry for new water connection, preparing list of pending/default payment, processing and printing notices of arrear payment, providing facilities to public for making payment through BBPS online and sending information to the consumer through E-mail, whatsapp or SMS (any two).”

- 1.2 The enlistment of the contractor should be valid on the last date of submission of tenders. In case only, the last date of submission of tender is extended, the enlistment of contractor should be valid on the original date of submission of tenders.
- 1.3 The Bidder must ensure beforehand e-registration with **CRB/DDA** by paying e-tendering annual charges. The required e-tendering registration fee shall be payable to the **CRB/DDA on 1st Floor, Vikas Minar, ITO, New Delhi-110002** through DD/RTGS/NEFT/Pay order in the account of **“PAO Engineering, DDA, Vikas Minar, New Delhi”** having A/C No. 1075843312 with bank CBI, Vikas Minar DDA office Building (IFSC Code **CBIN0281467**).
2. The intending bidder must read the terms and conditions of **PWD-6** carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from the website Central Public Procure Portal for e-Procurement at **<https://eprocure.gov.in/eprocure/app>** free of cost.
4. Those contractors who are not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website.
5. The intending bidder must have a valid class-III digital signature to submit the bid.
6. Tenderer must ensure giving complete information wherever required, before submission of tender. In case, any deficiency noticed after opening of tender then no

opportunity will be provided to tenderer to make good the same and the firm/contractor shall be considered ineligible. If any information furnished by the tenderer is found incorrect at a later stage, he shall be liable to be debarred from further tendering and taking works in DDA. The Department reserves the right to verify the contents/particulars furnished by the tenderer independently including carried out inspection of works completed by them.

7. (i) Earnest Money to be deposited through RTGS/NEFT in the account of Sr. A.O./CAU (NZ), DDA having A/C No. 02871110000022 with HDFC Bank, B-3-2 Ashok Vihar phase II ,NewDelhi-110052 (IFSC Code HDFC0000287)&MICR CODE 110240039. The unique transaction reference of RTGS/NEFT shall have to be uploaded by the tenderer in the e-tendering system by the prescribed date. The **Executive Engineer, NMD-3** will get earnest money verified from CAU based on the unique transaction reference number against each RTGS/NEFT payment before the tenders are opened.

(ii) Earnest money and e-registration fee shall be paid through separate transactions.

(iii) The bidder will use one UTR for one work only. In case it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.

8. Online tender documents submitted by intending bidders shall be opened only for those bidders, whose Earnest Money Deposited, proof of e-registration fee paid and other documents uploaded with tender found in order.

9. The mandatory documents required to be scanned and uploaded along with the tender will be opened first on the specified due date and time. Contractors who have submitted complete and valid documents, as per the tender requirements, will be notified of the time and date for the opening of their financial bids at a later stage. The Financial bid of tenderers who satisfy eligibility criteria shall then be opened on a specific time and date which will be intimated separately.

10. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it if too many tenders are received satisfying the laid down criterion.

11. Tenderer must ensure giving complete information wherever required, before submission of tender. In case, any deficiency is noticed after the opening of the tender then no opportunity will be provided to the tenderer to make good the same and the firm/contractor shall be considered ineligible. If any information furnished by the tenderer is found incorrect at a later stage, he shall be liable to be debarred from further tendering and taking works in DDA. The Department reserves the right to verify the contents/particulars furnished by the tenderer independently including carried out inspection of works completed by them.

S.No	Contractors who are registered with DDA	e-tendering fee
1	Class-I	Rs. 20,000 + GST @ 18%
2	Class-II	Rs. 16,000 + GST @ 18%

3	Class-III	Rs. 14,000 + GST @ 18%
4	Class-IV	Rs. 10,000 + GST @ 18%
5	Class-V	Rs. 6,000 + GST @ 18%
6	Contractors/Specialized agencies/Consultants who are not registered with DDA.	Cost of work e-tendering fee 1. Up to Rs. 15.00 Lac Rs. 6000/- + GST @ 18% 2. Above Rs. 15.00 Lac to 20.00 Crore Rs. 20,000/- + GST @ 18% 3. Above Rs. 20.00 Crore Rs. 50,000/- + GST @ 18%

List of Documents to be scanned and uploaded within the period of tender submission:

(A) Technical / eligibility bid documents

- (i) Scanned copy of Earnest Money deposited through RTGS/NEFT in the account of Sr. A.O./CAU/NZ having Account No.02871110000022 with HDFC Bank, Ashok Vihar branch (IFSC code RTGS/NEFTIFSC Code HDFC0000287).
- (ii) Scanned copy of valid enlistment order of the contractor or copy of proof of requisite fee depositing with Contractors Registration Board DDA.
- (iii) Scanned copy of Tender Acceptance Letter (to be given on Company's Letter Head).
- (iv) Scanned copy of completion Certificate showing similar works during the last seven year sending last day of the month previous to the one in which the tenders are invited or proof that the bidder has successfully completed one (1) year of ongoing work as a service provider in DDA.
- (v) Scanned copy of the GST Registration Certificate and acknowledgment of the latest filed GSTR-3B return for the preceding month or preceding quarter. If the bidder has not obtained GST registration of Delhi State, then in such a case the bidder shall scan and upload following undertaking along with other bid documents as below:-

"If the work is awarded to him, I/We shall obtain GST registration certificate of Delhi State within one month from the date of receipt of award letter or before release of any payment by DDA, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by DDA or GST Department in this regard."
- (vi) Scanned copy Registration certificate of ESI, EPF in NCT of Delhi.
- (vii) Scanned copy of General power of attorney in the favor of signing authority, if not signed by each partner, in the event of tender being submitted by the partnership firm.
- (viii) Screenshot copy of the Water & Sewerage Billing Management System (BMS) software and Scanned copy sample of the bill
- (ix) Scanned copy of undertaking on a non-judicial stamp paper of Rs. 100/- that agency is not blacklisted or debarred by any Govt. / PSU or private organization Agency/Firm/Person/Tenderer.

- (x) Scanned copy of the Scope of Work, printed on the Bidder's Company Letterhead, duly signed and stamped.
- (xi) Scanned copy of the Undertaking regarding Near Relative / Conflict of Interest, printed on the Bidder's Company Letterhead, duly signed and stamped.
- (xii) Scanned copy of functional proof showing the bidder's working BBPS (Bharat Bill Payment System) platform.
Note: -Affidavit /undertaking on a non-judicial stamp paper should not be older than one month from last date of submission of bid.

Note: Scanned copy (i) to (xii) shall be valid.

1. Bidders must upload the documents strictly in the order listed above.
2. Any tender lacking essential documents such as EMD, CRB fee proof, GST/EPFO/ESIC registration (NCT of Delhi), etc., shall be summarily rejected.
3. All documents uploaded as part of the Technical Bid must be properly signed and scanned. Any unsigned or incomplete document shall result in rejection of the bid.

Price Bid:-

- i). **Schedule of Price bid in the form of BOQ.xls.**

Any tender found lacking with respect to the necessary information and/or documents and/or earnest money deposit declaration will not be considered.

Financial Bid (second cover)

Schedule of Financial Bid in the form of BoQ_XXXXX.xls.....

Note (3): - The intending tenderer should ensure before tendering in DDA that the requisite fee has been already deposited with CRB.

Note (4):- For terms and conditions, eligibility criteria of specialized work, the manner in which Earnest Money, cost of tender etc. are to be deposited through RTGS mode and other information/instructions, please visit DDA's website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in. For any assistance on e-tendering please contact concerned EE or M/s N.I.C. on email cphp-nic@nic.in or 24 X 7 helpline number 1800-3070-2232.

No.F.12/ EE/NMD-3/DDA/2026-27/251

Copy to:-

1. Chief Engineer (NZ,) DDA.
2. SE/NCC-1, DDA.
3. Director System/DDA.
4. F.O. to CE (NZ), DDA.
5. Sr. A.O. (CAU) NZ, DDA.
6. Sr. A.O. (Works)-II C-block, VikasSadan New Delhi.
7. EE (QC)-IV/DDA.
8. AE (P)/NMD-3/DDA.
9. DDA Contractor Welfare Association

Executive Engineer
NMD-3/DDA

Dated: 13/05/26 13-05-26

Executive Engineer
NMD-3/DDA