

दिल्लीविकासप्राधिकरण
कार्यालयअधिशासीअभियन्ता
विद्युतमण्डल - 2, 19वांतल
विकासमीनार, नईदिल्ली-110002
ईमेल :- eecld2@dda.org.in दूरभाषसं. 011-23378290

**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF
BID DOCUMENT AND TO BE POSTED ON WEBSITE (Applicable for inviting two bid system)**

(For General Works)

The Executive Engineer, Electrical Division - 2 on behalf of Delhi Development Authority invites online Percentage rate tenders from registered contractors of DDA, for the following work.

1	NIT No.	:	10/EE(E)/ELD-2/DDA/2026-27
2	Name of work	:	M/o various sports complex.
3	Sub Head	:	Renovation of club house and other miscellaneous work in DDA lake view Golf course Bhalswa.
4	Estimated Cost put to bid	:	Rs.25,41,712.00
5	Earnest Money	:	Rs.50,834.00
6	Period of completion	:	02 Months
7	Publish Date (uploading)	:	11.05.2026, 6.00 PM
8	Document download / sale start date	:	11.05.2026, 6.00 PM
9	Document download / sale end date	:	18.05.2026, 3.00 PM
10	Date & time of Pre-Bid (if applicable)	:	N/A
11	Clarification start date	:	N/A
12	Clarification end date	:	N/A
13	Bid submission start date & time. scanning & uploading UTR of RTGS / NEFT against EMD, proof of payment for processing fee & other documents	:	11.05.2026, 6.00 PM
14	Bid submission end date & time. scanning & uploading UTR of RTGS / NEFT against EMD, proof of payment for processing fee & other documents	:	18.05.2026, 3.00 PM
15	Bid opening date & time	:	19.05.2026, 3.30 PM
16	Time & date of opening of price bid	:	
* : To be filled in approved NIT by NIT approving authority.			
** : Pre bid shall be held only for specialized works			
# : To be filled in by tender inviting authority while uploading tender.			

- The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.
- Information and instructions for bidders will form part of NIT & to be uploaded on website.
- The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen from www.dda.org.in or central public procurement portal <https://eprocure.gov.in/eprocure/app> free of cost. Those contracts not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website.
- But the bid can only be submitted after depositing E – tendering processing fee, and uploading the mandatory scanned documents.

**Note: Bidders registered in Contractor's Registration Board (CRB) 1st floor, Vikas Minar DDA, New Delhi-110002 are required to pay the e-tendering annual charges as under:
For DDA Registered Contractors.
(Valid for one year from the date of deposit)**

S. No	Class	E-tendering fee	GST 18%	Net Payable
1	Class-I	Rs. 20,000/-	Rs. 3,600/-	Rs. 23,600/-

2	Class-II	Rs. 16,000/-	Rs. 2,880/-	Rs. 18,880/-
3	Class-III	Rs. 14,000/-	Rs. 2,520/-	Rs. 16,520/-
4	Class-IV	Rs. 10,000/-	Rs. 1,800/-	Rs. 11,800/-
5	Class-V	Rs. 6,000/-	Rs. 1,080/-	Rs. 7,080/-

The bidders who are not registered in DDA and wish to bid in DDA tenders are required to pay annual charge of e-tendering to PAO/EW, DDA(E-mail:-naresh.godlaw22@dda.gov.in) Vikas Minar New Delhi in prescribed form as under :-

B. For non-DDA Registered Contractors and specialized works
(Valid for one year from the date of deposit)

S. No	Class	E-tendering fee	GST 18%	Net Payable
1	Up to Rs. 15.00 Lacs	Rs. 6,000/-	Rs. 1,080/-	Rs. 7,080/-
2	Above Rs 15.00 Lacs to 20 Crore	Rs. 20,000/-	Rs. 3,600/-	Rs. 23,600/-
3	Above Rs. 20.00 Crore	Rs. 50,000/-	Rs. 9,000/-	Rs. 59,000/-

Proof of registration (if applicable) and the proof of payment and its scanned copy are to be uploaded. The bid submitted shall be opened at 03:30 pm on ____*____.

5. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website.
6. The intending bidder must have valid class-III digital signature to submit the bid.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids, he will receive the competitor bid sheets.
8. i) Earnest money shall be deposited through RTGS/NEFT in the account of **Senior A.O. CAU (SPORTS), DDA having SB account no. 1614159849 with Kotak Mahindra Bank, Gulmohar Park, New Delhi-49 (IFSC code KKBK0000184)**. The unique transaction reference of RTGS / NEFT shall have to be scanned & uploaded by the bidder in the e-tendering system within the period of bid submission. (The Executive Engineer, ----- will get earnest money verified from CAU based on the unique transaction reference number against each RTGS / NEFT payment before the bids are opened).
- ii) A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lacs, whichever is less, shall have to be deposited in shape of prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for six months or more from the last date of receipt of bids which is also to be scanned and uploaded by the intending bidders.
But the bid can only be submitted after uploading the mandatory scanned documents such as receipt for deposition of EMD and other documents as specified.
The physical EMD of the scanned copy of EMD uploaded shall be deposited by the lowest bidder within a week after opening of financial bid failing which the bid shall be rejected and enlistment of the agency shall be withdrawn by the enlisting authority / the agency shall be debarred from tendering in DDA.
9. Contractor must ensure to quote percentage above / below on the total amount of the tender or any section / sub head in percentage rate tender. In addition to this while selecting any of cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate shall be treated as "0" (ZERO).
However, if a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above / below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
10. Contractor can upload documents in the form of JPG format and PDF format.
11. The eligibility and / or technical bid shall be opened first on due date and time as mentioned above. The time and date of opening of financial bid of contractors qualifying the technical bid shall be communicated to them at a later date.

12. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many tenders are received satisfying the laid down criterion.
13. **Care in submission of Tenders:**
- i) Before submitting a tender, the tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the works, that all conditions liable to be encountered during the execution of the works are taken into account and that the rates he enters in the tender forms are adequate and all-inclusive to accord with the all the provisions of the standard / General conditions / clauses of contract / bid document for the completion of works to the entire satisfaction of the Engineer.
 - ii) Tenderer will examine the various provisions of the central Goods and services tax Act, 2017 (CGST) / Integrated goods and services Tax Act, 2017(IGST) Union Territory Goods and services tax Act, 2017 (UTGST)/ respective states state goods and services tax act (SGST) also, as notified by central / state govt. & as amended from time to time and applicable taxes before bidding. Tenderers will ensure that full benefit of input Tax credit (ITC) likely to be availed by them is duly considered while quoting rates.
 - iii) The successful tenderer who is liable to be registered under CGST / IGST/UTGST/SGST act shall submit GSTIN along with other details required under CGST / IGST/UTGST/SGST act to DDA immediately after the award of contract, without which no payment shall be released to the contractor. The contractor shall be responsible for deposition of applicable GST to the concerned authority.
 - iv) Every tenderer / bidder is required to be registered compulsorily himself under CGST/IGST/UTGST/SGST Act.
 - v) TDS under the provision GST law shall be deducted from the bills and / or payment of advances as and when made applicable under the Act.

Provisions of GST Act, 2017 shall have the superseding effect over the all earlier taxes like VAT/WCT/Service Tax/ other like taxes etc., as contemplated in the Act. Accordingly, the terms VAT / WCT/Service Tax / etc., appearing anywhere in the bid document may be read as the applicable tax under the GST Act-2017.

The contractor, whose bid is accepted, will be required to furnish performance guarantee according to Circular 03/2026 issued from DDA Engineer Member secretariat vide no. EM1(10)2024/Circular/DDA/200 dated 02.03.2026 as applicable (Copy attached).

List of self-attested documents to be scanned and uploaded within the period of tender submission:

- i) Scanned copy of proof of payment made for Earnest Money Deposit, the unique transaction reference of RTGS / NEFT against EMD and Bank Guarantee.
- ii) Scanned copy of proof of payment made for processing fee charges as detailed in para 5 above.
- iii) ESIC and EPF registration copy. (Note: An undertaking on Rs.50/- non-judicial stamp paper in case not applicable as per prescribed format H & L-1 tenderer will submit original copy in ELD-2/DDA.)
- iv) Certificate of Registration for / under GST Act and acknowledgement of up to date filed return, if required./ IGST / UTGST / SGST under GST Act 2017.
- v) Scanned copy of Tender Acceptance Letter, as per attached format.
- vi) An undertaking on Rs.100- non-judicial stamp paper under Article-4 affidavit mentioning NIT No. & name of work that bidder has not been blacklisted from tendering process by any Govt. organization, PSU etc. (As per prescribed format G)
- vii) Undertaking regarding uploading of all required documents and technical scrutiny will be done solely on the basis of uploaded documents as per format I.
- viii) Corrigendum to tender uploaded before opening of tender (if any).

- ix) Bank details have to be submitted by the tenderer for refund of EMD.
x) Valid Electrical license.
xi) Valid enlistment certificate in appropriate class & category.
xii) An undertaking on bidder letter head that one stamp paper shall be used for one work. Same stamp papers must not be used in multiple NIT's or for any other purpose. If found in multiple NIT's for any purpose then tender shall summarily rejected. L-1 tender will submit original affidavit/undertaking with stamp paper in the office of ELD-2, DDA alongwith PG.

Note:- (1). Stamp paper to be used by intending bidders for the purpose of submission of any affidavit, undertaking etc., it should be notarized & issue date of stamp paper must not be older than 6 Months from the date of publish of tender and name of work i/c NIT no. for undertaking/ affidavit should be mentioned on the stamp paper.

(2) The contractor, whose bid is accepted, will be required to furnish performance guarantee according to Circular 03/2026 issued from DDA Engineer Member secretariat vide no. EM1(10)2024/Circular/DDA/200 dated 02.03.2026 as applicable (Copy attached).

Am 11/5/26

Executive Engineer (E)
Electrical Division-2, DDA

एफ.3(10)अधि.अभि./वि.मं.-2/डीडीए/2026-27/ 484

दिनांक: 11/5/26

प्रतिलिपिप्रेषित:-

1. अधीक्षणअभियंता(विद्युत, डीडीए।
2. अधिशासीअभियंता /विद्युतखंड1,3,4,5,6,7,8,9,10,11,12एवं/ 13दि.वि.प्रा.।
3. अधिशासीअभियंता) विद्युत/(कोटिआश्वासनकक्ष/दि.वि.प्रा.।
4. वरिष्ठलेखाधिकारी/केन्द्रीयलेखाइकाई/खेल।
5. सभिसहायकअभियंता-I, II, III एवंसहायकअभियंता) यो/(विद्युतखंड /2-दि.वि.प्रा.
6. सहायकलेखाधिकारी/विद्युतखण्ड-2 दि.वि.प्रा.
7. सूचनापट्ट/विद्युतखंड/2-डीडीए
8. ईमेल ddatender@dda.org.in

अधिशासी अभियंता (वि)
विद्युत खंड-2/दि.वि.प्रा.