



**DELHI DEVELOPMENT AUTHORITY**  
**OFFICE OF THE EXECUTIVE ENGINEER (E)**  
**ELECTRICAL DIVISION NO. 2**  
**19<sup>TH</sup> FLOOR, VIKAS MINAR, I.P ESTATE, NEW DELHI-110002**

No.F3 (09)/ Elect. Divn.2/DDA/2026-27/ 489

Dated... 8/05/2026

**MINUTES OF MEETING**

**Name of Work** : M/o Various Sports Complex, DDA.  
**Sub Head** : Comprehensive annual repair & maintenance contract of VRF system at MDCSC, RSC, RSKP & PDKP, DDA.  
**NIT No.** : 09/EE(E)/ELD-2/DDA/2026-27

A Pre bid meeting was held in the Office of EE (E)/ ELD-2 on **08.05.2026 at 12.30PM** Meeting was attended by the following officers and contractors of DDA.

**DDA**

1. Sh. Ashok Kumar, EE(E)/ ELD-2 .....**In Chair.**
2. Sh. Kundan Maruti Nandan, AE(P)-I/ ELD-2.
3. Sh. Amit Kumar Yadav, AE(E)-II/ELD-2.

With reference to your valuable suggestion of above said work raised in the pre bid meeting held in the O/o EE(E)/ELD-2/DDA. The following observation has been considered and changes are as under:-

Reference	As per NIT	Modified
<b>Definition of similar work</b>	<i>"SITC/Repair/Comprehensive Maintenance of VRV/VRF Air Conditioning System"</i>	<i>"SITC/Repair/Comprehensive Maintenance of VRV/VRF Air Conditioning System" (Make: LG)</i>

Other terms and conditions shall remain same. This MOM shall form part of the tender documents. Therefore, this letter duly stamped & signed by the bidders in lieu of their acceptance, shall be submitted by all the bidders.

**Executive Engineer (E)**  
**Electrical Division-2/DDA**