



DELHI DEVELOPMENT AUTHORITY
O/o SUPERINTENDING ENGINEER (E&HQ)
NARELA ZONE, MUKARBA CHOWK, DELHI 110033
Email: seelnlzdda@gmail.com

No.F1(13)SE(E&HQ)/Narela Zone/DDA/2026-27/ 525

Dated:- 05.05.2026

PREBID MINUTES OF MEETING

Subject	:	Pre-Bid Minutes of Meeting
Name of Work	:	Day to Day Electrical Maintenance at Pocket-11 at Sector G7/G8, Narela.
Sub Head	:	Comprehensive Maintenance of lifts installed at Pocket-11 at Sector G7/G8, Narela.
Estimated cost	:	Rs. 1,26,73,041/-
NIT No.	:	09/EE/ELD-4/DDA/2026-27

Pre Bid meeting was held in the office of Superintending Engineer (Elect.)/Narela Zone on 05.05.2026 at 11:00 AM. The meeting was attended by the following officers of DDA & Bidders.

DDA:

1. Sh. Uttam Chand Meena, SE(E)/Narela Zone..... In Chair
2. Sh. Satyendra Kumar, EE(E)/ELD-4
3. Sh. Vikas Kumar, EE(E)P/Narela Zone
4. Md. Parwaj Meman, AE(E)P/Narela Zone
5. Sh. Nitin Kumar, AE(E)-I/ELD-4

Agency/Contractor:

No agency representative attended the pre bid meeting.

Discussions were held and no discrepancies were found in the NIT. Thus no addition/alternations are required in the NIT.

This letter shall form part of the tender. Therefore, this letter duly stamped and signed by the tenderers in lieu of their acceptance, shall be submitted by all the tenderers. This MoM shall be uploaded by EE/ELD-4 on DDA website.

P. meman
05.05.26
AE(E)P/Narela Zone

[Signature]
05/05/2026
EE(E)P/Narela Zone

[Signature]
05/05/2026
SE(E)Narela Zone

Copy to:

1. EE(E)/ELD-4/DDA, for necessary action
2. Office copy

[Signature]
05/05/2026
EE(E)P/Narela Zone




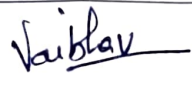
Dated:-05/05/2026

Time: 11:00 AM

Venue: O/o SE(E)/Narela Zone

ATTENDANCE SHEET

Subject	:	Pre-Bid Meeting
Name of Work	:	Day to Day Electrical Maintenance at Pocket-11 at Sector G7/G8, Narela.
Sub Head	:	Comprehensive Maintenance of lifts installed at Pocket-11 at Sector G7/G8, Narela.

S. No.	Name	Designation/Deptt.	Mobile No.	Signature
1.	Sh. Uttam Chand Meena	SE(E)/Narela Zone/DDA		In Chair
2.	Vikas Kumar	EE(E)P Narela Zone	9716323164	
3.	Satyendra Yadav	EE(E)/ELD-4	882630800	
4.	Md. Parwaj Meman	AE(E)P Narela Zone	7053564102	
5.	Vaibhav Katiyar	AE(E)/ELD-4	7379705884	
6.	NITIN KUMAR	AE(E)/ELD-4	9891925918	