



OFFICE OF THE EXECUTIVE ENGINEER
ROHINI PROJECT DIVISION -3
4th FLOOR, D.D.A. OFFICE COMPLEX, SECTOR-14, ROHINI, DELHI-110085

Online Percentage rate tender is invited through e-tendering mode for following work by the Executive Engineer **Rohini Project Division-3 (RPD-3)/DDA, MadhubanChowk, Rohini Delhi-110085** up to 3.00 P.M. on date mentioned below on behalf of DDA from the approved and eligible contractors who have satisfactorily completed three similar nature of works, each of value not less than 40% of the estimated cost or two works of similar nature each of value not less than 60% of the estimated cost or one similar nature of work value not less than 80% of the estimated cost in the Government Organizations/ PSUs/ Autonomous Bodies in the last 7 years ending last day of the month previous to the one in which the tenders are invited. The tender (Technical Bid) shall be opened on the date mentioned as under at office of Executive Engineer, Rohini Project Division-3/DDA, MadhubanChowk, Rohini Delhi-110085.

S. No.	NIT No. & Name of Work / Sub – Head	Estt. Cost		Last date & Time of Submission of scan copy of EMD, and other Documents on CPP Portal.	Time and Date of Opening of Technical Bid	Time of opening of Financial Bid
		EMD	Time Allowed			
1.	NIT N0:- 05/EE/RPD-3/DDA/2026-27 Name of work: M/O Completed Schemes under NA-II in Rohini Zone. SH: Computerization of water charges bill in C.A.U(Rohini).	Rs.. 6,81,046.00 INR 13,621/-/- 365 days.		<u>07.05.2026</u> up to 3:00 PM	<u>08.05.2026</u> At 3:30PM	To be notified later

Eligibility criteria:-
(*) To be filled by the EE

Eligibility criteria:-

The tenders shall be issued to **agencies** subject to the condition that they have satisfactorily completed the works in the Government Organizations/ PSUs/ Autonomous Bodies in the last seven years ending last day of the month previous to the one in which tenders are invited

Three similar nature of works each of value not less than 40% of the estimated cost

Or

Two works of similar nature each of value not less than 60% of the estimated cost.

Or

One work of similar nature of value not less than 80 % of the estimated cost.

Similar works shall mean “End-to-end water billing services including meter reading, bill generation/distribution/processing, data management and payment facilitation”.

Note (1): -The bidder shall use one UTR for one work only. In case it is found that a bidder has used one UTR number for multiple tenders, all such tenders submitted by the bidder shall be rejected and the bidder shall be liable to be debarred/ blacklisted for further tendering/taking works in DDA in future or action as deemed fit shall be taken by the competent authority/ CRB (DDA).

(2):- The value of executed similar works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last day of submission of bid.

For this purpose, cost of work shall mean gross value of the completed work including cost of materials supplied by the government/client but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer/Project Manager or equivalent.

(3): The intending tenderer shall ensure, before tendering, that the requisite fee has been deposited with CRB.

(4): For terms and conditions, eligibility criteria, Earnest Money Deposit (EMD), mode of payment, and other details, bidders are advised to visit the website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in. For any assistance on e-tendering, please contact the concerned Executive Engineer or M/s NIC at cphp-nic@nic.in or helpline number 1800-3070-2232. The contractors not registered on the mentioned website above, are required to get registered beforehand. The intending bidder must have valid (Class-I or Class-II digital signature Certificates with signing key usage) signature to submit the bid.

IMPORTANT TERMS & CONDITIONS FOR TENDERERS

Tenderers are required to go through the same before participating in the tender.

1. The unique transaction reference on RTGS against EMD shall be placed online at specified location for Tender for Electronic Time and Attendance Recording System. First cover containing “Technical Bid” as well as “reference of EMD.
2. The technical Bids shall be opened online at **3:30 PM** on date **08.05.2026** in the presence of a committee or their representatives by authorized bid openers. Price Bids of only those tenderers shall be opened whose technical bids qualify, at a time and place of which notice will be given. The Tenderer technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt or they can view the bid opening event online at their remote end.
3. The tenderer should furnish Earnest Money (EMD) as specified in this NIT in the form of RTGS/NEFT or RTGS / NEFT of Earnest Money upto 20 lakh and Scanned copy of Bank Guarantee for balance Earnest Money.
4. The tender shall be submitted online in two parts, viz., technical bid and price bid as specified below.
5. Before submission a tender, the tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work, that all condition liable to be encountered during the execution of the works are taken into account and that the rates he enters in the tender forms are adequate and all-inclusive to accord with the all the provision of the standard/ General Condition/Clause of contract of /bid document for the completion of works to the entire satisfaction of the engineers.
6. Tenderer will examine the various provisions of the central goods and services tax Act, 2017(CGST) /integrated goods and service Tax Act, (IGST)/Union Territory goods and services tax act (UTGST)/respectively states goods and service tax act 2017(SGST) also as notified by Central/State Govt. and as amended from time to time and applicable taxes before bidding. Tendered will ensure that full benefit of input tax credit (ITC) likely to be availed by them is duly considered while quoting rates.
7. The successful tenderer who is liable to be registered under CGST/IGST /UTGST/ SGST Act. Shall submit GSTIN along with the other details required under CGST/IGST /UTGST/ SGST Act to DDA immediately after the award of work without which no payment shall be released to the contractor. The contractor shall be responsible for deposition of applicable GST to the concerned authority.
8. Every tendered/bidder is required to be register compulsory himself under CGST/IGST/ UTGST/SGST Act.
9. TDS under the provision GST law shall be deducted from the bills and or/payment of.

10. Provision of GST Act, 2017 shall have the superseding effect over the all-earlier taxes like VAT/WCT/Service Tax/etc. as contemplated in the Act. Accordingly, the terms VAT/WCT/Service Tax/etc. appearing anywhere in the bid document may be read as the applicable tax under the GST Act, 2017.
11. Implementation of Goods and service tax (GST) in DDA will be as per the F & E circular No.11/2017 issued by Chief Accounts Officers on dated 20.07.2017.

The tender shall be submitted online in two parts, viz, technical bid and price Bid as specified below

a) Technical Bid

The Tenderers are required to furnish and upload following documents in technical bid:-

- i. Scanned copy of valid enlistment order from concerned department/ Proof of registration in Contractors Registration Board (CRB) of DDA. (if required in this NIT)(*The registration should be valid on the last date of submission of tender for e-tendering. In case the last date of submission of tender is extended, the enlistment of contractor should be valid on the extended date of submission of tender*)
- ii. Scanned copy of proof of depositing applicable E-Tender processing fee to CRB/DDA (valid upto last date/extended date of submission of tender for e-tendering).
- iii. Scanned copy of Unique transaction reference of RTGS/NEFT of Earnest Money **Rs.13,621.00**
- iv. Scanned copy of completion certificate showing similar works completed during last seven years ending last day of the month previous to the one in which the tenders are invited.
- v. Scanned copy of Details of works in “Form-C” in this NIT whose Certificates of Work Experience are submitted by the agency as per eligibility criteria specified in the NIT. Note: -Work experience certificate of only those works shall be considered which are mentioned in “Form-C” of this NIT.
- vi. Scanned copy of Certificate of Work Experience as per “FORM-D” and eligibility criteria specified in NIT. (for the works mentioned by the agency in “FORM-C” in this NIT). Note: - Work experience certificate of only those works shall be considered which are mentioned in “Form-C” of this NIT.
- vii. Scanned copy of PAN Card of the Agency/Bidder.
- viii. Certificate of Registration for GST and acknowledgement of up to date filed return (**Not older than December 2025**).
- ix. Scanned copy of Tender Acceptance Letter as per format given in this NIT specific to this work for which tenders are invited (To be given on Company Letter Head, duly signed by authorized signatory). The uploaded tender acceptance letter should clearly mention the N.O.W/ S.H./ N.I.T reference and it should have the dated signature of authorized signatory on it.
- x. Copy of certificate of registration with EPFO and ESIC.
- xi. Scanned copy of Affidavit/undertaking on duly notarized non-judicial stamp paper of duty Rs.10/- with second party as “Delhi Development Authority (DDA)” (Not older than 30 days from the last date of bid submission) having declaration **“I/We undertake and confirm that all the documents uploaded/ submitted by us for tendering process even after completion of tendering process are true and genuine and in case, during verification, if it is noticed that the information furnished by me/us is incorrect, false or forged, without prejudice to action under any other clause/condition of the NIT, I/We shall be liable to be debarred/blacklisted for further tendering/taking works in Delhi Development Authority (DDA) or action as deemed fit shall be taken by the competent authority/ CRB (DDA).**
- xii. Scanned copy of Affidavit/undertaking (Not older than 30 days from the last date of bid submission) on a duly notarized non-judicial stamp paper of Rs. 100/- with second party as “Delhi Development Authority (DDA)” with undertaking

(A) “I/We undertake and confirm that I/We have not been blacklisted or debarred by any Central/State Government/Municipal/PSU Agency up to the date of submission of above tender. If such a violation comes to the notice of department before the start of work, the Engineer-in-charge shall be free to forfeit the entire amount of earnest money deposited/performance guarantee + Additional Performance Guarantee, as applicable.”

(B) “I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back-to-back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be liable to be debarred/ blacklisted for further tendering/taking works in Delhi Development Authority (DDA) or action as deemed fit shall be taken by the competent authority/ CRB (DDA). Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee + Additional Performance Guarantee, as applicable.”

xiii. The following documents should be merged and uploaded as in case of partnership firm/company:-

- a) Scanned copy of registration certificate/partnership deed of partnership firm under partnership Act. 1952, in case of partnership firm.
- b) Scanned copy of Article Association and Memorandum of Association, in case of Company.
- c) Scanned copy of power of attorney for authorized signatory, in case of company/partnership firm.

xiv. Any other Documents as specified in the NIT. (If any)

Additional documents

xv. Bank Accounts details of agency or Scanned Copy of Cancelled Cheque with Bank Name & Address, account number & IFSC (for refund of EMD).

xvi. Email ID, contact number(s) and Mailing address (for all correspondence.)

The bidders are advised to scan/upload the documents strictly as per order given above. The affidavit/undertaking must be as per standards requirements for legal validity as per relating applicable laws. The bidders may be asked to produce the original documents as stated above by Tender Inviting Authority to check the genuineness of the documents submitted. Incomplete or ambiguous submissions are liable to be rejected without further correspondence. No clarification shall be sought from the bidder in this regard.

Any tender found lacking with respect to the above-mentioned necessary information and /or documents and/or Earnest Money with the Technical bid will not be considered technically qualified.

Note: -Affidavit /undertaking on a non-judicial stamp paper should not be older than 30 Days from last date of submission of bid.

b) Price/ Financial Bid

Schedule of price/ Financial bid in the form of BoQ_XXXXX.xls

Note:- All intending bidders registered with CRB/DDA in appropriate class are required to deposit e-tendering annual charges as detailed below

Sl. No	Class of Contractor	Amount to be paid p.a.
1.	Class-I	Rs. 20,000 + 18% GST

2.	Class-II	Rs. 16,000 + 18% GST
3.	Class-III	Rs. 14,000 + 18% GST
4.	Class-IV	Rs. 10,000 + 18% GST
5.	Class-V	Rs. 6,000 + 18% GST

The e-tendering fees for contractors/consultants who are not registered with DDA, the e-tendering fee structure for one year will be as detailed below- (vide letter no. F4.(8)/72/Misc./Secy/CRB/2017/284dated 06-06-2017 issued by Secretary (CRB) DDA

Cost of WorkE-tendering fees

- | | |
|--|------------------------|
| 1. Upto Rs.15.00 Lacs | Rs.6000/- + 18% GST |
| 2. Above Rs.15.00 Lacs to 20.00 Crores | Rs. 20,000/- + 18% GST |
| 3. Above Rs.20.00 Crores | Rs. 50,000/- + 18% GST |

The fee towards the CRB registration shall be deposited in the bank account of CRB/DDA as detailed below:

PAO/EW/DDA, Central Bank of India, VikasMinar, New Delhi; Account No.: 1075843312; IFSC: CBIN0281467.

Further, it shall be the sole responsibility of the bidder to independently verify from CRB/DDA the latest applicable fee structure, account details, and any modifications or updates issued from time to time before making any payment or relying upon the above information. No claim on account of outdated or incorrect information shall be entertained.

Executive Engineer

RPD-3/DDA

No. F.1(4)/A/c/RPD-3/DDA/2026-27

Dated: -

Copy to: -

1. CE(Rohini)/DDA
2. SE/RCC-3, DDA
3. Dir. (system), DDA VikasSadan, (along with information that the email is being sent to new address i.e. ddatender@dda.org.in in the notice of the website of DDA).
4. SE(HQ) to CE(Rohini), DDA
5. Dy. CAO/CAU(Rohini), DDA.
6. EE/QAC-III/DDA
7. Labour commissioner, 15 Rajpur Road, Delhi
8. Income Tax Officer, ITO, New Delhi
9. AO(W)-III, DDA
10. Secy. CRB, DDA, VikasMinar, New Delhi
11. AAO/RPD-3/DDA
12. All AEs, AE(P)/RPD-3/DDA
13. Secy. Contractor Association, DDA, VikasKuteer, New Delhi
14. DDA Contractor Welfare Association (Regd.), VikasKuteer, New Delhi
15. Head Clerk/ RPD-3/ DDA
16. All Executive Engineer, RohiniZone/DDA.
17. NIC, New Delhi for information please.

Executive Engineer

RPD-3/DDA