

## II. IMPORTANT INSTRUCTIONS AND GUIDELINES

1. Full name and status of the person signing the tender documents must be clearly mentioned.
2. Intending tenderer is eligible to submit the tender provided he has definite proof from the appropriate authority which shall be to the satisfaction of the competent authority of having satisfactorily completed. License issued by any Govt department should be kept renewed as per periodicity laid down by the authority concerned and submit an attested copy of the same to Commandant 84 Bn CRPF, Jammu after each renewal. The contractor/ supplier should produce valid registration certificate with tender or provide affidavit with tender regarding obtaining License from concerned authority. The successful contractor should deposit copy of registration certificate before execution of construction works. Certificate of Registration for GST and Service tax and acknowledgment up to date of filed return.
3. Payment will be made after completion of repair work and issuing of completion certificate by SI Civil of CRPF, and physical inspection by the Line Committee and after approval of Competent Authority of the Department.
4. The Tenderer submit the online Bid on or before the scheduled time and date mentioned in the schedule to the tender enquiry. The other documents required offline, should be sent by registered post/courier/by hand to the Commandant 84 Bn CRPF FCI Camp Chatha Jammu 180009 so as to reach on or before the scheduled time and date. Department will not be responsible for any postal delay.
5. The supplier whose tender is accepted will be required to furnish performance security for an amount of Rs 30,000.00 only within 07 days after receipt of confirmation of award of work so that on receipt of performance security, the order for work can be given. Performance Security may be furnished in the form of a CDR/BD/DD/Fixed Deposit Receipt/Bank Guarantee from Nationalized/Commercial bank in in favour of the Commandant 84 Bn, CRPF, Jammu, Payable at SBI, Old Satwari, Jammu (Branch code No17963).
6. Performance Security should remain valid for a period of 60 days beyond the date of completion of all contractual obligation of the supplier including Warranty obligations. In case the contractor/supplier fails to deposit the performance security within the stipulated period including extended period, if any, the Earnest Money deposited by the supplier shall be forfeited, without any notice to the contractor.
7. Intending Bidders are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their bids as to the form and nature of the site, the means of access to the site and shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not. Submission of a bid by a bidder implies that he has read this notice, terms & conditions mentioned there in, all other contract documents and has made himself aware of the scope and specifications of the work to be done and all conditions and other factors.
8. The Commandant 84 Bn, CRPF, on behalf of the President of India, reserves the right to reject any or all the bids received, without assigning any reasons. All bids in which any of the prescribed conditions are not fulfilled or any condition including that of conditional rebate is

put forth by the bidder, shall be summarily rejected.

9. Canvassing, whether by bidders directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the contractor / supplier who resort to canvassing will be liable to rejection.

10. The notice of inviting bid shall form a part of the execution of construction work along with all relevant documents. The successful Bidder shall, on acceptance of his bid by the accepting authority, start the work within 07 days of issue of work order and complete the work within 60 days.

11. Bids will be opened on scheduled time and date. In the event of a bid being rejected, the earnest money forwarded with such unaccepted bid shall thereupon be returned to the Bidder, without any interest.

12. GST/SGST or any Other Tax, in respect of the work, shall be payable by the contractor direct to the concerned Department.

13. The suppliers, submitting the tenders against the subject tender enquiry, are informed that all relevant details with reference to the tender enquiry stipulations should be clearly responded to. In case, any of the tender enquiry stipulations are not clearly stated to or replied to, by any of the contractor, no (repeat) no clarifications will be sought from the concerned Bidder and its offer will be rejected out rightly.

14. The construction work is to be executed on credit basis. No advance payment will be released. Payment will be made on completion of the repair work within stipulated time period.

15. In case of any dispute/doubt, the decision of the Commandant 84 Bn CRPF shall be final and binding on all parties/ tenderer. He also reserves the right to accept or reject any tender or all tenders without assigning any reasons.

16. The construction work will be regularly supervised by authorized SI Civil of CRPF and if any discrepancy is found as per detail of works specified in Appendices A1 of the Tender Enquiry, the same will be rectified by the concerned contractor at his own cost.

17. The labourers/workers engaged by the contractor/agency shall be at the risk of contractor and in case of any untoward incident, accident, the contractor will be liable for such risks and the department will not be held responsible, in any way, for such mishap and untoward incident. It should be the duty of contractor to adhere to all the extant security precautions, as specified with industry by the Government, from time to time.



N Ranbir Singh

Commandant 84 Bn CRPF

For and on behalf of President of India