

ब्रिज एण्ड रूफ कम्पनी (इंडिया) लिमिटेड

BRIDGE AND ROOF CO. (INDIA) LIMITED

ई-निविदा आमंत्रण सूचना (ई-एनआईटी) संख्या:

B AND R/HO/51241/UDN STATION REDEVELOPEMENT/NIT/SC/01 Date 10.04.2026

NOTICE INVITING E-TENDER (E-NIT) NO.

B AND R/HO/51241/UDN STATION REDEVELOPEMENT/NIT/SC/01 Date 10.04.2026

"पश्चिम रेलवे में मुंबई डिवीजन के उधना में उधना स्टेशन के पुनर्विकास के संबंध में उप-अनुबंध आधार पर शेष सिविल, मैकेनिकल, इलेक्ट्रिकल, प्लंबिंग, फायर फाइटिंग, एचवीएसी, सिग्नल और दूरसंचार कार्यों और अन्य सभी संबंधित फिनिशिंग कार्यों" के लिए निविदा दस्तावेज।

TENDER DOCUMENT

FOR

"WORKS FOR EXECUTION OF BALANCE CIVIL, MECHANICAL, ELECTRICAL, PLUMBING, FIRE FIGHTING, HVAC, SIGNAL & TELECOMMUNICATION WORKS AND ALL OTHER RELATED FINISHING WORKS ON SUB CONTRACT BASIS IN CONNECTION WITH "REDEVELOPMENT OF UDHNA STATION AT UDHNA OF MUMBAI DIVISION IN WESTERN RAILWAY".

BRIDGE AND ROOF CO. (INDIA) LTD.

Kankaria Centre, (4th&5thFloor),

2/1 Russel Street,

Kolkata-700071

CIN NO. U27310WB1920GOI003601

MASTER INDEX

Name of Work : **“WORKS FOR EXECUTION OF BALANCE CIVIL, MECHANICAL, ELECTRICAL, PLUMBING, FIRE FIGHTING, HVAC, SIGNAL & TELECOMMUNICATION WORKS AND ALL OTHER RELATED FINISHING WORKS ON SUB CONTRACT BASIS IN CONNECTION WITH “REDEVELOPMENT OF UDHNA STATION AT UDHNA OF MUMBAI DIVISION IN WESTERN RAILWAY”.**

e-NOTICE INVITING TENDER (e-NIT) NO:	B AND R/HO/51241/UDN STATION REDEVELOPEMENT/NIT/SC/01 Date 10.04.2026
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Name of Work: **“WORKS FOR EXECUTION OF BALANCE CIVIL, MECHANICAL, ELECTRICAL, PLUMBING, FIRE FIGHTING, HVAC, SIGNAL & TELECOMMUNICATION WORKS AND ALL OTHER RELATED FINISHING WORKS ON SUB CONTRACT BASIS IN CONNECTION WITH “REDEVELOPMENT OF UDHNA STATION AT UDHNA OF MUMBAI DIVISION IN WESTERN RAILWAY”.**

e-NOTICE INVITING TENDER (e-NIT) NO:	B AND R/HO/51241/UDN STATION REDEVELOPEMENT/NIT/SC/01 Date 10.04.2026
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1	Cover-I	Tender Fee, EMD, Power of Attorney, Detail of information to be furnished by the bidder (Annexure-D), Letter of Submission (Annexure-V), Affidavit (Annexure-VI on Rs.120 NJ Stamp Paper), Format for Affidavit of Self Certification regarding Minimum Local Content (as per Annexure-IX on Rs. 100 NJ Stamp Paper)
	Cover-II	Documents pertaining to Qualifying Criteria furnished in Annexure –A of the NIT
	Cover-III	<p>No Deviation Certificate (as per Appendix-IV), Format for Declaration against Technical Specifications (as per Appendix-V), Certificate of declaration for conforming the knowledge of Site conditions (as per Annexure-VII) in Bidder’s Letter Head to be furnished by the bidder.</p> <p>Site Organization – Annexure-X, Minimum Construction Equipment Schedule – Annexure-XI</p> <p>Appendix I to V, Appendix VII to XIV</p> <p>Technical Specification of Client/ PMC, Approved Vendor List of Client/PMC, Inspection Test Plan (ITP), Quality Assurance Plan (QAP), HSE Specification of Client/PMC, Drawings (For Tender Purpose)</p> <p>Signed & Stamped NIT, ITB, GCC, SCC, Technical Specification, Techno-Commercial Clarifications On Major Points, Scope of Work as per Annexure-II(A), Payment Terms, Unpriced SOQR with the word “Quoted” WESTERN RAILWAYitten against each Item, Drawing i.e. complete NIT documents as a token of acceptance along with all other submittals as prescribed in the Bidding document. Bidders are requested to upload the same in CPP Portal only and not to submit the hard copy of the same along with the techno-commercial part of the offer.</p> <p>Other Documents</p>
2	Cover-IV	Financial Bid / PRICE BID

BRIDGE AND ROOF CO. (INDIA) LTD.

Kankaria Centre, (4th&5thFloor),
2/1 Russel Street,
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CIN NO.U27310WB1920GOI003601

NOTICE INVITING TENDER E-TENDER (E-NIT) NO.: B AND R/HO/51241/UDN STATION REDEVELOPEMENT/NIT/SC/01 Date 10.04.2026

Online SINGLE PERCENTAGE RATE Offer(s) in two part system are invited from reputed, resourceful and experienced parties meeting prescribed qualifying criteria for **"WORKS FOR EXECUTION OF BALANCE CIVIL, MECHANICAL, ELECTRICAL, PLUMBING, FIRE FIGHTING, HVAC, SIGNAL & TELECOMMUNICATION WORKS AND ALL OTHER RELATED FINISHING WORKS ON SUB CONTRACT BASIS IN CONNECTION WITH "REDEVELOPMENT OF UDHNA STATION AT UDHNA OF MUMBAI DIVISION IN WESTERN RAILWAY"**.

Interested Bidder(s) will have to be enrolled & registered with the Government e-Procurement System; through logging on to <https://eprocure.gov.in/eprocure/app>

Last Date of submission of offer is 30.04.2026 up to 16:00 Hours.

Corrigendum / Addendum, if any shall be hosted CPP Portal i.e. to <https://eprocure.gov.in/eprocure/app> and in Company's website: www.bridgeroof.co.in only.

BRIDGE AND ROOF CO. (INDIA) LTD.

Kankaria Centre, (4th&5th Floor),
2/1 Russel Street, Kolkata-700071
CIN NO. U27310WB1920GOI003601

e-NOTICE INVITING TENDER E-TENDER.: (e-NIT) NO.: B AND R/HO/51241/UDN STATION REDEVELOPEMENT/NIT/SC/01 Date 10.04.2026

1. ONLINE SINGLE PERCENTAGE RATE bids are invited from reputed and experienced parties meeting prescribed qualifying criteria by B AND R for **“WORKS FOR EXECUTION OF BALANCE CIVIL, MECHANICAL, ELECTRICAL, PLUMBING, FIRE FIGHTING, HVAC, SIGNAL & TELECOMMUNICATION WORKS AND ALL OTHER RELATED FINISHING WORKS ON SUB CONTRACT BASIS IN CONNECTION WITH “REDEVELOPMENT OF UDHNA STATION AT UDHNA OF MUMBAI DIVISION IN WESTERN RAILWAY”.**
2. Brief Details of Work:

Sl. No.	Name of Work and Location	Estimated cost put to tender	Cost of Tender Document (Non- refundable)	Earnest Money	Time of Completion	Tender Inviting Authority (TIA)
1	2	3	4	5	6	7
1	“WORKS FOR EXECUTION OF BALANCE CIVIL, MECHANICAL, ELECTRICAL, PLUMBING, FIRE FIGHTING, HVAC, SIGNAL & TELECOMMUNICATION WORKS AND ALL OTHER RELATED FINISHING WORKS ON SUB CONTRACT BASIS IN CONNECTION WITH “REDEVELOPMENT OF UDHNA STATION AT UDHNA OF MUMBAI DIVISION IN WESTERN RAILWAY”.	Rs. 39.18 Crore (Excl. GST)	<p>Rs. 1,00,512.40/- (Rupees One Lakh Five Hundred Twelve and Forty Paise only) including 18% GST in the form of Demand Draft / Pay Order/ Banker’s Cheque from any Nationalized / Scheduled bank after realization in favour of “Bridge And Roof Co. (India) Ltd.”, payable at Kolkata. (No A/c Payee Cheque shall be considered).</p> <p>The bidder can also make online payments towards cost of tender documents in Authorities designated Bank Account as stated below</p> <ol style="list-style-type: none"> 1. NAME OF THE BENEFICIARY: BRIDGE AND ROOF CO. (INDIA) LTD. 2. NAME OF THE BANK: INDIAN BANK. 3. ACCOUNT NO: 4 1 7 9 5 4 5 8 0. 4. IFSC CODE: I D I B 0 0 0 R 0 2 4. 	<p>Rs. 52,59,000/- (Rupees Fifty Two Lakhs Fifty Nine Thousand only) shall be submitted by the bidder(s) along with their offer in the form of:</p> <p>a. Demand Draft (D.D) from any Nationalized / Scheduled Bank valid for 90 (Ninety) days /Online Payment / Fixed Deposit Receipt (Pledged in favour of Bridge and Roof Co. (India) Limited)</p> <p>OR</p> <p>b. Bank Guarantee (BG) / Insurance Surety Bonds with initial validity for at least 06 (Six) months in favour of Bridge and Roof Co. (India) Ltd. along with offer. (No A/c. Payee Cheque shall be considered).</p>	05 (Five) Months	General Manager (Comm.) Bridge And Roof Co. (I) Ltd., Kankaria Centre, 5 th Floor, 2/1,Russel Street, Kolkata-700071
			<p>Since the tender is a Works Contract, benefits (i.e. exemption of tender fee & EMD to Indian Micro & small Enterprises (MSEs) Units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc. under provisions of Public Procurement Policy for MSEs order 2012 with upto date amendments shall not be applicable (As per F.No. 190/Mech/Corres/Various Org/Stakeholder/2021-22 dated 18/19.04.2022 Purchase Preference to MSME/NSIC/SSIC Bidder not applicable on Works Contract).</p>			

3. Critical Date Sheet:

Bid Document Publishing Date :	10.04.2026
Bid Document Download Start Date :	10.04.2026
Bid Submission Start Date :	17.04.2026
Bid Submission End Date :	30.04.2026 Up to 16:00 Hours.
Last date of submitting Tender fee/Earnest money and physical documents as specified in Tender Document :	02.05.2026 Up to 15:00 Hours.
Date of Opening of Technical Bid :	02.05.2026 Up to 16:00 Hours.
Date of Opening of Financial Bid :	Would be informed later on to the Techno-commercially recommended bidder(s) only through CPP Portal.

1. **GENERAL GUIDANCE: -**

- (A) Instructions/ Guidelines for tenders for electronic submission of the tenders have been annexed for assigning the agencies to participate in e-Tendering.
- (B) Any agencies willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System; through logging on to <https://eprocure.gov.in/eprocure/app> the agency is to click on the link for e- Tendering site as given on the web portal.
- (C) **Each Tenderer is required to obtain DSC (Enlisted Class- III) for submission of online e-tendering from any Certifying Authorities (CAs) certified by the Controller of Certifying Authorities (CCA) on payment of requisite amount , details are available at the Web Site www.cca.gov.in**
- (D) Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> Manual bids shall not be accepted. Tenderer / Contractors are advised to follow the instructions provided in the 'Instructions to Tenderer' for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> before proceeding with the tender.
- (E) If any of the intending bidders wishes to withdraw from participation in the bid, he / she can freely withdraw from the participation before scheduled date and time of closure of the bid submission.
- (F) B AND R reserves right to cancel the bid without assigning any reason thereof.

NOTE: All corrigendum, addenda, amendments and clarifications to this Tender will be hosted in Co's Website &CPP Portal and not in the newspaper. Bidder shall keep themselves updated with all such amendments.

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QUALIFYING CRITERIA

Qualifying Criteria for participating in the tender for **“WORKS FOR EXECUTION OF BALANCE CIVIL, MECHANICAL, ELECTRICAL, PLUMBING, FIRE FIGHTING, HVAC, SIGNAL & TELECOMMUNICATION WORKS AND ALL OTHER RELATED FINISHING WORKS ON SUB CONTRACT BASIS IN CONNECTION WITH “REDEVELOPMENT OF UDHNA STATION AT UDHNA OF MUMBAI DIVISION IN WESTERN RAILWAY”.**

Only tenderers who have previous experience in the work of the nature and description detailed in the Notice Inviting Tender and/or tender specification and fulfilling the following Qualifying Criteria are expected to quote for this work duly detailing their experience along with offer.

CONDITIONS FOR QUALIFICATION:

1.	<u>QUALIFICATION CRITERIAL FOR THE APPLICANTS:</u>	
(a)	The bidder should have successfully executed/executing “Similar Works” of the value during the last 07 (Seven) years ending last day of the month previous to the one in which bids are invited. The bidder should fulfill either of the following experience criteria.	
	i)	03 (Three) Similar completed/executed works each costing not less than Rs. 17.04 Crores OR
	ii)	02 (Two) Similar completed/executed works each costing not less than Rs. 21.30 Crores OR
	iii)	01 (One) Similar completed/executed work costing not less than Rs. 34.07 Crores.
	The above completed value of Contract(s) shall be exclusive of GST/Service Tax.	
	Note:	
	1.	“Similar Works” shall mean “Any type of Civil, Mechanical/HVAC, Electrical/Instrumentation Works” in any Sector preferably Railway Sector”.
	2.	For arriving at cost of similar work, the value of work executed shall be brought to current costing level by enhancing the actual value of work at simple rate of seven percent per annum, calculated from the date of completion to the date of Bid opening
	3.	For running job, substantial completion shall be based on 80% (value-wise) or more works completed under this contract for evaluation.
	4.	Separate LOI/WO/PO’s for the same job in same project issued from the client will be treated as single order and the total value of the works completed against the above LOI/WO/PO’s shall be treated as one single works completed by them.
	5.	Experience should be in the name of the bidding Company and not in Subsidiary / Associate Company / Group Company, etc. However, for Contracts under which the applicant participated as a joint venture member, only applicant’s share by value shall be considered to meet this requirement. For demerged entities (by virtue of corporate restructuring exercise etc.) shall be permitted to use credentials of original/parent entity to satisfy the eligibility criteria in the tenders, at least, for initial five years from the incorporation of the demerged entities.

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(b)	<p>The average Annual Financial Turnover during the last 03 (three) years (i.e.2022-2023, 2023-24 & 2024-2025) ending on 31st March, 2025 of value not less than Rs. 12.78 crore.</p> <p>If there is tie-up among bidders for any particular rank in the tender, the rank will be decided based on the submitted highest average annual turnover of the agency during last 03 years ending on 31st March 2025.</p> <p>Net Worth of the Bidder should be positive as per the Audited Annual Financial Statement of last financial year. Bidder shall submit the Certificate for Net Worth duly certified by Practicing Chartered Accountant with his stamp and signature.</p> <p>However, bidders whose Balance Sheet for FY2024-25 has not been Audited, then Audited Balance Sheets for FY 2023-24, 2022-23 & 2021-22 shall be considered subject to bidder has to submit a declaration on Letter Head that Balance sheet for FY 2024-25 has not been finalized till the date of bid submission.</p>
(c)	Solvency Certificate from Bidder's banker from Nationalized/Schedule Bank in India. The Solvency Certificate should not be more than 03 (three) months old from the date of publication of NIT.
(d)	The bidder must have PAN issued by Competent Authority.
(e)	<p>The bidder must have GST Registration Certificate issued by Competent Authority. The bidder must be GST compliant in all respect under the GST Law to execute the aforesaid job.</p> <p>Note: Bidder should submit the copy of last filed Monthly / Quarterly GSTR-3B return as GST clearance Certificate along with GST Registration Certificate with offer / bid. All agencies having registration in other state except Maharashtra shall raise their Tax Invoice by charging IGST only.</p>
(f)	Copy of PF Registration Certificate.
(g)	Copy of ESIC Registration Certificate.
(h)	Direct or Indirect Joint Venture(s) / Consortium / Special Purpose Vehicle (SPV) / Special Purpose Entity (SPE) are not permitted to participate.
2.	<u>DETAILS TO BE FURNISHED BY THE BIDDER:</u>
	The Bidders are requested to furnished the following details seriatim as under.
(a)	Name, address, details of the Organization
(b)	Original Notarized Copy of Completion Certificate along with corresponding LOI/WO or any other documents substantiating the above nature as well as Executed Value of Work.

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(c)	Copy of Audited Balance Sheet(s) along with Turnover Certificate duly signed by Chartered Accountant with his / her Seal, Signature & Registration Number for last 03 (Three) financial years ending 31.03.2025.
(d)	Bidder shall submit the certificate for Net Worth duly certified by Practicing Chartered Accountant with his stamp and signature.
(e)	Photo Copy of Current Income Tax Return Filing Acknowledgement.
(f)	Photo Copy of PAN Card issued by Income Tax Authority.
(g)	Photo Copy of GST Registration Certificate. Note: Bidder should submit the copy of last filed Monthly / Quarterly GSTR 3B return as GST clearance certificate along with GST Registration Certificate with offer/bid. All agencies have registration in other state except Maharashtra shall raise their Tax Invoice by Charging IGST Only. Otherwise, their price shall be evaluated by loading GST amount as applicable rate specified by Bidder. The bidder must be GST compliant in all respect under the GST Law to execute the aforesaid job.
(h)	Photo Copy of P.F. Registration Certificate.
(i)	Photo Copy of ESIC Registration Certificate. Note: If not registered with the Concerned Department, then the Bidder should give a declaration in their letter head along with Techno Commercial Part of their offer towards submission of the same within one month of award of work and before releasing any payment in their favour.
(j)	Information on litigation history, liquidated damage, disqualification etc. declaration in Tenderer's Letter Head. The bidder should have no consistent history of litigation with B AND R/ Client of this job / Consultant of this job.
(k)	Constitution and legal status along with attested copies of Deeds/Articles and Memorandum of Association etc. as applicable. Photocopy of certificate of Incorporation issued by register of companies.
(l)	Name(s) of the Owner/Partners/Promoters and Directors of the Firm/Company.
(m)	Power of Attorney on appropriate value of Non judicial stamp paper on behalf of the person who has signed the bid.
(n)	The bidder should submit a Solvency Certificate from Bidder's Banker from Nationalized/Scheduled Bank in India. The Solvency Certificate should not be more than 03 (three) months old from the date of submission of bid.
(o)	Details of Key Supervisory personnel having sufficient experience in their Co.'s Roll.
(p)	Details of Work in hand & Current Commitment.
(q)	Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services / non consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority as per order (Public Procurement No 4) dtd. 23.02.2023 by Ministry of Finance, Department of Expenditure (Procurement Policy Dept.).

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(r)	"Purchase preference to Make in India" regarding minimum local content is applicable for the "Local Supplier" for the items/services covered in the Tender as per Public Procurement Policy, Govt. of India (Refer order 2017 dated 16 th Sept. 2023 issued by the DPIIT.
(s)	The Bidder is required to enter into an Integrity Pact with the Employer as per the Format. This Integrity Pact will be signed by B AND R for an on behalf of Employer as its Agent/Power of Attorney Holder at the time of execution of Agreement with the successful Bidder. While submitting the Bid, the Integrity Pact shall be signed by the duly authorized signatory of the Bidder.
3.	The company reserves the right to waive minor deviations if they do not materially affect the capability of the Bidder to perform the contract.
4.	Bidder is liable to disqualified, even though they meet the qualifying criteria, if they.
(a)	Made misleading or false representations, statements and attachments submitted in proof of the qualification requirements, and/or
(b)	Record of poor performance such as abandoning the works, not properly completing the supply order, inordinate delays in completion or supply, litigation history or financial failures etc.
(c)	If the Bidder gives wrong information/submit fake, false, fabricated, forged documents in his tender, B AND R reserves the right to reject such tender at any stage or to cancel the contract if awarded and forfeit the Earnest Money / Security Deposit / any other money due.
(d)	<p>Information on litigation history, liquidated damage, disqualification etc. declaration in Tenderer's Letter Head. The bidder should have no consistent history of litigation with B AND R/ Client of this job / Consultant of this job..</p> <p>Technical Bid shall be treated as non-responsive if anything adverse has come to the notice of the Tender Inviting Authority against the Firm/Agency/ bidder so far as his performance within the jurisdiction of this Company.</p> <p>Bidders shall, on request, provide any necessary authority and assistance to enable relevant enquiries to be carried out. After submission of their offer, bidder must notify B AND R promptly, if there is any:</p>

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	(i)	Substantial change in their financial of technical capacity.
	(ii)	Change in their business (such as Company Name, Address).
	(iii)	Change of ownership or holding, including any transfer of key personnel.
	(iv)	Any other significant change in information provided in the offer.
		The bidder must provide any further details required for the review upon request from B AND R. Failure to comply with any request by B AND R for such information will result in rejection of their offer.
5.		We accept that we will automatically be kept under Black Listing/ Holiday List from being eligible for bidding in any contract with Bridge And Roof Co. (I) Ltd. (B AND R) for the period of 6 months from the date of occurrence, if we are in breach of our obligation(s) under the bid conditions, because we:
	(a)	have withdrawn our Bid during the period of bid validity specified in the Letter of Bid, OR
	(b)	having been notified of the acceptance of our Bid by B AND R during the period of bid validity.
	(i)	fail or refuse to execute the Contract, if required, or
	(ii)	have failed or refused to furnish the Performance Guarantee within prescribed time.
		We understand this EMD, and returns to contractor for unsuccessful (Bidder(s) without any interest upon finalization of Tender or the validity of Bid whichever is earlier. Further, if i/We fail to commence work as specified, I/We agree that Bridge And Roof Co. (India) Ltd. or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the performance guarantee absolutely. B AND R may, in its absolute discretion suspend or disqualify a Bidder/Bidders who, at any time, is considered to have breached any of the qualification conditions or has performed in any unsatisfactory manner without assigning any reason whatsoever.
6.		Sub-letting of the job, if awarded, shall not be permitted.
7.		Disqualification of Bid: B AND R reserves the right to disqualify such bidders who had a record of not meeting the contractual obligations against earlier contracts entered into with the Purchaser (B AND R)
		Note for Clause 1 (a) above :
	i)	If the qualifying work is completed in the Seven (7) year period specified above, even if it has been started earlier, the same will also be considered as meeting the qualifying requirements.
	ii)	The word "executed" means the bidder should have achieved the criteria specified in the above period even if the total contract is not closed i.e. under execution and provided the works is not terminated by the client.
		Bidder is liable to be disqualified, even though they meet the qualifying criteria, if they
	➤	Made misleading or false representations, statements and attachments submitted in proof of the qualification requirements, and / or
	➤	Record of poor performance such as abandoning the works, not properly completing the supply order, inordinate delays in completion or supply, litigation history, or financial failures etc.

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➤	If the tenderer deliberately gives wrong information / submit fake, false, fabricated, forged documents in his tender, B AND R reserves the right to reject such tender at any stage or to cancel the contract if awarded and forfeit the Earnest Money / Security Deposit / any other money due.
	Bidders shall, on request, provide any necessary authority and assistance to enable relevant enquiries to be carried out.
	After submission of their Offer, Bidder must notify B AND R promptly, if there is any:
	Substantial change in their financial or technical capacity.
	Change in their business (such as Company name, address)
	Change of ownership or holding, including any transfer of key personnel.
	Any other significant change in information provided in the Offer.
	The Bidder must provide any further details required for the review upon request from B AND R. Failure to comply with any request by B AND R for such information will result in rejection of their Offer.
	B AND R may, in its absolute discretion suspend or disqualify a Bidder / Bidders who, at any time, is considered to have breached any of the qualification conditions or has performed in an unsatisfactory manner without assigning any reason whatsoever.
	B AND R will not be liable for any loss or damages incurred by the Bidder/ Bidders in the above exercise.
	Purchaser (B AND R) reserves the right to disqualify such bidders who had a record of not meeting the contractual obligations against earlier contracts entered into with the Purchaser (B AND R)

Sign & Stamp of Tenderer

ANNEXURE-B

**Government e-Procurement System
IMPORTANT NOTICE TO BIDDERS ON e-TENDERING**

GOVERNMENT E-PROCUREMENT SYSTEM has successfully rolled out the e-bid submission Tendering System through its web site <https://eprocure.gov.in/eprocure/app> Tenders of various Departments have been uploaded, their bids submitted and the same have been opened on line. Bids for various tenders published in the web site of Government Departments can be submitted online by enrolling with the above mentioned web site. The bidders can enroll themselves on the website <https://eprocure.gov.in/eprocure/app> using the option "**Click here to Enroll**". This enrollment is free at this point of time. Possession of a **Valid Class III Digital Signature Certificate (DSC) in the form of smart card/e-token** in the Company's name is a prerequisite for registration and participating in the bid submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link "**Information about DSC**".

The web site also has user manuals with detailed guidelines on enrollment and participation in the online bidding process. The user manuals can be downloaded for ready reference. Vendors can also attend the **training / familiarization programme** on the e-tendering system conducted periodically by the GOVERNMENT E-PROCUREMENT SYSTEM in association with NIC.

Advantages of E-Tendering System

The bidders will be able to see the status of the tenders for which they have submitted quotes in different stages and would also be informed of the status by E-Mail. For the bidders who have registered themselves on the website through the "**Stay Updated**" option, information of all the tenders for which they are interested to participate will be sent by E-Mail.

Please note that all the departments of GOVERNMENT E-PROCUREMENT SYSTEM are gradually switching over to e-Tendering system in a phased manner. All the tenders in future will be issued only through the e-Tendering system and only registered vendors will be allowed to participate in the tendering process

Administrator,
GOVERNMENT E-PROCUREMENT SYSTEM

Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: *My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.*

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated below.

Please send mail to:

- a.) (Mr. Suvajit. Paul) : suvajit.paul@bridgeroof.co.in | Extn 545
- b.) (Mr.T . Natarajan) : natarajan.t@bridgeroof.co.in
- c.) (Mr.A.Kumar) : kumar.arun1990@bridgeroof.co.in

B AND R office: - (033) 2202 1600

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general like **page not loading, java error, unable to upload document, DSC etc....** may be directed as

Please send mail to:

- a.) (Mr.kalyan karar) eprocurement@bridgeroof.co.in
B AND R office: - (033) 2202 16004056 | Extn :- 547
- b.) (shri. Barun Kanti das) barunkanti.das@bridgeroof.co.in
B AND R office: - (033) 2202 1600 | Extn- 268

NOTE :-Requesting bidder to send an e-mail wait for an hour or so. Before making phone call Company holidays on (2nd & 4th Sat).

HELP FOR THE TENDERER / BIDDER WITH DSC

Instructions / Guidelines for tenders for electronic submission of the tenders have been annexed for assigning the agencies to participate in e-Tendering.

Any agencies willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System; through logging on to <https://eprocure.gov.in/eprocure/app> the agency is to click on the link for e- Tendering site as given on the web portal.

Each Tenderer is required to obtain DSC (Enlisted Class- III) for submission of online e-tendering from any Certifying Authorities (CAs) certified by the Controller of Certifying Authorities (CCA) on payment of requisite amount , details are available at the Web Site www.cca.gov.in

THE TENDERERS / BIDDERS CAN APPROACH ANY ONE OF THE FIVE CAS FOR GETTING DIGITAL SIGNATURE CERTIFICATE. IF REQUIRE , THE WEBSITE ADDRESSES ARE GIVEN BELOW.

www.safescrypt.com

www.idrbtca.org.in

www.tcs-ca.tcs.co.in

www.ncodesolutions.com

www.e-Mudhra.com

<http://hrinfracon.com>

[Is LRA and alliance partner of (n)Code Solutions (a div. of GNFC)]

www.crgcorporate.co/

[authorized agent of eMudhra Consumer Services Ltd.]

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> Manual bids shall not be accepted. Tenderer / Contractors are advised to follow the instructions provided in the 'Instructions to Tenderer' for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> before proceeding with the tender.

**FOR FURTHER INFORMATION, REGARDING SUBMISSION OF TENDER PLEASE VISIT TO
BIDDER MANUAL KIT**

<https://eprocure.gov.in/eprocure/app?page=BiddersManualKit&service=page>