

प्रस्ताव के लिए अनुरोध
REQUEST FOR PROPOSAL

कार्य निष्पादन हेतु निविदा आमंत्रण की सूचना - मलिक अंबर का मकबरा, खुलताबाद, जिला- छ.
संभाजीनगर का संरक्षण एवं जीर्णोद्धार

NOTICE INVITING TENDER FOR EXECUTION OF WORK- CONSERVATION AND
RESTORATION OF MALIKAMBER TOMB AT KHULTABAD, CHH. SAMBHAJINAGAR

(कार्य निष्पादन)
(EXECUTION OF WORK)

फा. सं. D-42/Mar/26/24470067/ सं - 105

दिनांक:

174 MAY 2026



प्रत्नकीर्तिमपावृणु

GOVERNMENT OF INDIA
MINISTRY OF CULTURE
ARCHAEOLOGICAL SURVEY OF INDIA
AURANGABAD CIRCLE AURANGABAD.

Section – 1

Table – A: Time and Work Frame

**FOR EXECUTION OF WORK CONSERVATION AND RESTORATION OF
MALIKAMBER TOMB AT KHULTABAD, DIST – CHH. SAMBHAJINAGAR
(EXECUTION OF WORK)**

MANUAL BIDS SHALL NOT BE ACCEPTED.

CRITICAL DATE SHEET

1.	Date of issue of Tender /Publishing Date	14.05.2026
2.	Document Download / Sale Start Date	14.05.2026
3.	Start date for submission of filled in Tender document	14.05.2026
4.	Bid Submission End Date	05.06.2026 at 14.00hrs
5.	Date of opening of Technical Bid	08.06.2026 at 15.00hrs
6.	Validity of Bid	90 days

Dear Sir,

1. The Archeological Survey of India, Aurangabad circle, Chh. Sambhajinagar, invites Online Bids in the prescribed form under the **two Bid system** i.e. **Technical bid** and **Financial Bid** for the **Execution of work: Conservation and restoration of Malikamber tomb at Khultabad dist. Chh. Sambhajinagar**. The System of E-Tendering Shall Be Adopted, Comprising of Technical Bid And Financial Bid.

Document Download: Tender documents may be downloaded from CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET.

Technical Bid should inter alia, contain all technical details of services and solutions to be provided along with such documentary proofs. Financial Bid should, inter alia, indicate **item wise rate tender** and other commercial/financial terms against the items mentioned in the Technical Bid.

2. **Bid Submission :**

Applicant / intending or interested bidders are invited to submit their online proposal after carefully reading the Request for Proposal (RFP) by Providing (a) technical Bid, and (b) 'Financial bid separately, clearly mentioning (i) Technical Proposal 'and (ii) Financial Proposal' respectively Such proposals are to be submitted online within the stipulated date and time as mentioned in the bid document as given in **CRITICAL DATE SHEET**.

Bid shall be submitted online only at CPPP website:

<https://eprocure.gov.in/eprocure/app>.

Bid documents may be scanned with 100 dpi with black and white option, which helps in reducing size of the scanned document.

3. **Earnest Money Deposit :**

The Hard Copy of original instruments in respect of earnest money must be delivered to the SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, AURANGABAD CIRCLE, AURANGABAD PADMAPANI BHAWAN BAMU CAMPUS NEAR NANDANWAN COLONY AURANGABAD before the **Technical bid opening date/time** as mentioned in critical date sheet. Tenderer shall likely to be liable for legal action for non-submission of original payment instrument like DD etc. against the submitted Bid.

The offer without EMD will be rejected summarily. EMD is to be supplied by all the bidders compulsorily **(If the bidder is exempted for EMD submission, they should furnish certificate to this effect such as Atmanirbhar Bharat package 3.0, MSME exemption certificate)**.

4. The EMD drawn in favour of "Superintending Archaeologist, ASI Aurangabad circle, Chh. Sambhajinagar" and should be submitted in the O/o, The Superintending Archaeologist, Archaeological Survey of India, Aurangabad circle, Chh. Sambhajinagar, Padmapani Bhawan, BAMU campus near Nandanwan colony Chh. Sambhajinagar.

5. **Estimated Cost of Tender: Rs. 4688218/- (Rupees Forty six lakh eighty eight thousand two hundred eighteen only) (including all taxes)**

6. Address for communication, as given below :-

Contact details:

Contact Person : SUPERINTENDING ARCHAEOLOGIST
Address for communication: O/O SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, AURANGABAD CIRCLE, AURANGABAD PADMAPANI BHAWAN BAMU CAMPUS NEAR NANDANWAN COLONY CHH. SAMBHAJINAGAR -431002,
Phone No: 0240 – 2400620 (During office hours)
E mail id : circleaurangabad.asi@gov.in



प्रल्कीर्तिमपावृणु

F. NO. D-42/Mar/26/24470067/CON - 105

Government of India
Ministry of Culture
Archaeological Survey of India
Aurangabad Circle, Aurangabad

Date:

14 MAY 2026

TENDER NOTICE

1. Online E-Tender on behalf of the President of India are invited for the work: **Conservation and restoration of Malikamber tomb at Khultabad, dist. Chh. Sambhajinagar** from the eligible approved / registered contractors with CPWD / PWD/ irrigation/ MES/ any other Govt. Dept.
2. The time period for execution of works is 120 days from the date of issue of work order. If not completed in the given period penalty as per CLAUSE 2 of CPWD general conditions of contract for central PWD works will be applicable if no proper justification is given for extension. Complete Tender Document can be downloaded from the website of CPPP of this Department (<https://eprocure.gov.in/eprocure/app>)
3. Interested contractors may submit their online proposal complete in all respects within the stipulated date and time as mentioned in the Tender documents as given in critical date sheet. **Bids shall be submitted online only at CPPP website <https://eprocure.gov.in/procure/app>. (Manual bids shall not be accepted).**
4. Separate **Demand Draft (Nationalized Bank)** (issued after publication of NIT) as the (i) **Earnest Money Deposit (EMD) Rs. 117205/- (Rupees One lakh seventeen thousand two hundred five only)** & drawn in favour of "Superintending Archaeologist, Archaeological Survey of India, Aurangabad circle Chh. Sambhajinagar" to be submitted in the office of Superintending Archaeologist, Archaeological Survey of India, Aurangabad circle Chh. Sambhajinagar prior to the opening date and time of the Technical bid. The bid without EMD will be rejected summarily. **(If the bidder is exempted for EMD submission, they should furnish certificate to this effect such as Atmanirbhar Bharat package 3.0, MSME exemption certificate).**
5. No tender shall be entertained after the deadline under any circumstances what so ever. The Technical Bid of tender will be opened on **08.06.2026 at 15.00 hrs.** at Archaeological Survey of India, Aurangabad Circle Chh. Sambhajinagar in the presence of authorized representative of bidders as they may wish to be personally presents.
6. This office reserves the right to reject any or all tenders without giving any notice or assigning any reason. The decision of the Superintending Archaeologist. ASI Aurangabad circle, in this regard shall be final and binding on all parties in all Circumstances.

Description of Work

Sl. No	Items of Works	Quantity	Unit
1.	Provision for erection and removal of tubular scaffolding in three rows to the height of 15.00 Mtr. and for the top portion approx. 6.00 mtr. height bamboo, ballies and wooden planks are required including conveyance of material from Ellora caves to Malikamber tomb and back (Except bamboo, ballies, wooden planks and coir string. These materials will be purchased or hired by contractor. Only Tubular scaffolding materials will be supplied departmentally from Ellora caves store room. Transportation by contractor.) including loading, unloading, transportation of material etc complete as directed.	882.0	M2
2.	Breaking and removing the old damaged, cracked stone Sajja on the top of the Malikamber tomb carefully with the help of chisel, hammer, crow bar and using chain pully, rope for lifting the removed stone sajja and take down with the help of rope, ladder and throwing the removed debris material from Malikamber Tomb to dumping ground by tractor etc. complete	3.68	cum
3.	Providing and laying stone chajjas to the top portion of outer wall of Malikamber Tomb wherever existing chajjas broken and damaged, replace with new basaltic stone of size 1.55 x 0.30 x 0.20 mtr; 1.55 x 0.45 x 0.20 Mtr; and 1.55 x 0.60 x 0.20 Mtr. thick in lime mortar 1:1:1 as per matching with existing shape, size and design, overlapping the stones with necessary fittings in SS clamps, dowel pin and nails, pouring lead etc. By using chain pully, rope for lifting the stone block complete as directed. South west corner.	4.73	cum
4.	Providing dutchman repair work of damaged broken sajjas to the top portion of outer wall of Malikamber Tomb wherever existing chajjas broken and damaged, replace with new basaltic stone after cutting the old damaged chajjas as per matching with existing shape, size and design with necessary fittings in SS clamps, dowel pin and nails, pouring molten lead etc. complete as directed.	0.27	cum
5.	Repairs to Minarets replacing the damaged/missing stone brackets of size 0.50 x 0.50 x 0.22 mtr. of all four corners of minarets below sajja as per original including dressing, curving lifting the stone by chain pully, fixing in lime mortar 1:1 as per matching with existing shape and size with necessary fittings in SS dowels, clamp patti, nails, araldite with filling molten lead etc. complete as directed.	0.44	cum
6.	Replacing the damaged/missing stone cushion slab of size 0.50 mtr. x 0.05 + 0.07 x 0.40 mtr. of all four corners of minarets in between bracket and sajja as per original including dressing, curving lifting the stone by chain pully, fixing in lime mortar 1:1 as per matching with existing shape and size with necessary fittings in SS dowels, clamp patti, nails, araldite with filling molten lead etc. complete as directed.	0.36	cum
7.	Replacing the damaged/missing stone chhajjas of different sizes for all four corners of minarets above brackets as per original including dressing, curving lifting the stone by chain pully, fixing in lime mortar 1:1 with necessary fittings in SS dowels, clamp patti, nails, araldite with filling molten lead etc. complete as directed.	2.21	cum
8.	Replacing the damaged/missing corner and center stone over	0.66	cum

	chhajjas of different sizes of all four corners of minarets as per original including dressing, curving lifting the stone by chain pully, fixing in lime mortar 1:1 with necessary fittings in SS dowels, clamp patti, nails, araldite with filling molten lead etc. complete as directed.		
9.	Replacing the damaged/missing stone turrets near top dome of all four corners of minarets as per original including dressing, curving lifting the stone by chain pully as per matching with existing shape and size etc. complete as directed.	8.0	Nos
10.	Providing and applying 15 mm thick lime plaster over the stone lotus petal surface to maintain the level surface in existing ancient stone and preparing as a base coat for plain plaster including making grooves, moldings, offsets, corners, arches etc. as per matching with original where ever necessary in lime surkhi mortar 1:2 with organic adhesive and 15 days curing complete as directed.	48.45	M2
11.	Providing and applying 30 mm thick plain lime plaster over newly applied base coat as per existing pattern including making grooves, moldings, offsets etc. as per matching with original where ever plain area of the outer dome in lime surkhi mortar 1:0.5:1 with organic adhesive and 15 days curing complete as directed.	48.45	M2
12.	Repairs to the existing old damaged graves in the premises of Malikamber Tomb by using CR stone of different sizes and as per site condition for cladding the dislodged graves where ever missing in lime mortar 1:1:1 including curing etc. complete.	32.13	cum
13.	Providing recess pointing on brick/stone masonry of exposed portion using lime surkhi mortar 1:2 mix including racking out joints, curing etc. complete as directed by in charge of work.	118.14	M2
14.	Providing and constructing UCR stone masonry wall in cement mortar 1:5 using hard trap stones obtained from approved quarry including racking out joints, curing etc. complete.	1.2	cum
15.	Providing & fabricating M.S. spiked grill of size 2.50 m width by using 24 Nos. 100 mm C/c of 16 mm square bars of 0.80 m height welded with M.S. ISA 50×50×6 mm angle iron including fixing arrangement, painting in two coats over anticorrosive paint etc. complete as directed by in charge of work.	11.0	RMT
16.	Providing and fixing best quality teak wood door frame and shutter of opening size 1.80 mtr. x 1.05 mtr. with double leaf shutter including fastening, fixing the frame by nut bolt and shutter with SS hinges, tower bolt, aldrop, handles etc. complete.	1.0	Nos
17.	Providing and applying best quality teak wood window shutter of size 0.78 x 1.10 Mtr. and thickness of the panel 0.035 mtr. including fixing the shutter by best quality hinges, tower bolt, handles and painting etc. complete.	4.0	Nos
18.	Minor repairing and refixing the removed old shutters to the existing old wooden door frame by using best quality hinges, tower bolt, aldrop, handle, painting etc. complete.	2.0	Nos

Note: Rate and Amount to be filled in the uploaded BOQ.


 Superintending Archaeologist

SCOPE OF WORK AND GENERAL TERMS AND CONDITIONS FOR TENDERERS

1. The eligible registered contractors / registered firms are required to upload the following documents along with the Technical Bid failing which their bids shall be summarily / out-rightly rejected and will not be considered any further.
 - (a) Copy of the valid Registration Certificate
 - (b) Copy of the GST registration with GST submitted certificates. (Last 3 quarters is to be attached)
 - (c) Copies of IT returns filed for the last three financial years (A.Y. 2023-24, A.Y. 2024-25 and A.Y. 2025-26).
 - (d) Copy of PAN Card in the name of Firm/ self-proprietorship etc., else duly notarized affidavit confirming ownership/ self-proprietorship to be provided for.
 - (e) The eligible registered contractors / registered firms should have work experience in core conservation work at ASI Monuments/sites or State Archaeology department. Copies of work orders along with completion certificate should be enclosed. (Work order and work done/ work completion certificate to be added one after the other)
 - (f) For work experience as per CVC guidelines is to be provided.
 - (g) Declaration regarding black listing and tender acceptance as per format attached.
 - (h) Certificate from Statutory Auditor about the annual turnover of last three financial years (F.Y. 2022-23, F.Y. 2023-24 and F.Y.2024-25).
2. The rate for complete work should be quoted in figures and words including all taxes and other charges as applicable.
3. The eligible registered contractors / registered firms/their authorized representative will be permitted to attend at the time of tender opening.
4. If the date of opening of the tender happens to be a holiday, the tender will be opened on the next working day.
5. The right of acceptance of a tender will be with the Superintending Archaeologist, Archaeological Survey of India, Aurangabad Circle, who does not bind himself/herself to accept the lowest tender and reserves the authority to reject any or all the tenders without assigning any reason. Tenders in which, any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
6. Bidder should visit the working site prior to quote the rate in tender.
7. The works and the deduction of voids will be as per CPWD specifications, IS code and as per Archaeological Survey of India specification.
8. Water arrangement/Scaffolding/T&P articles will be managed by the contractor.
9. The quantity/ item of work can be increased/ decreased as per the site requirements
10. The materials pertaining to the work will be checked by a competent officer.
11. The successful tenderer will have to deposit Performance Security Deposit / Performance Bank Guarantee (PBG) of 5% of order value in favour of "The Superintending Archaeologist, Archaeological Survey of India, Aurangabad Circle, Chh. Sambhajinagar " payable at Chh. Sambhajinagar within 07/14 days from the date of issue of Letter of Intent / Acceptance to them.
12. The eligible registered contractor / registered firm has to bear with the non-availability of funds for the work and has to wait till fresh allotments are made. No interest payment for the delay in payment will be made by the ASI. The quantum of work can

- be modified as per availability of the funds and need of the work. Department will not be held responsible for financial loss incurred by Contractor under any circumstances.
13. The contractor should take utmost care and to see that no damage is caused to any part of the monument while execution of work.
 14. Conditional bids shall not be considered and will be rightly rejected in the very first instance.
 15. The ASI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Documents or reject any or all tenders without giving any notice or assigning any reason, The decision of the superintending Archaeologist, Archaeological Survey of India Aurangabad Circle Chh. Sambhajinagar in this regard shall be final and binding on all parties in all circumstances.
 16. Contractor will be responsible for timely payment to the supplier/labour and statutory authorities and compliance of all statutory provisions relating to minimum wages/specified contract amount etc. in respect of the person deployed by him in the work.
 17. The contractor shall also be liable for depositing all tax, levies, cess etc. on amount of work done/ supply of materials/service rendered by him to the ASI to the concerned tax collection authorities from time to time as per extant rules and regulations on the matter.
 18. The total cost/ amount by the bidders shall be worked out for deciding the lowest bidder for acceptance of tender.
 19. The quoted rate should include all applicable Govt. taxes, levies, cess etc. to be paid till the completion of work.
 20. The discretion of acceptance of tender remains with the Circle/Branch officer/Regional Director/Director General, A.S.I. who does not bind himself to accept the lowest tender and reserve the right to reject any or all of the tenders received, without assigning any reason. Tender in which any of the prescribed conditions are not fulfilled or are incomplete in any respect is liable to be rejected.
 21. A contractor shall not be permitted to tender for works in the Archaeological survey of India, Aurangabad Circle if any of his near relative is posted as an officer in the circle in any capacity.
 22. Engineer of Gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in a Engineering Department of the Government of India is not allowed to work as a contractor for a period of two years of his retirement from Government service without the prior permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
 23. The tender of the work shall not be witnessed by a contractor or contractors who himself/themselves/has/have tendered or who may tender for the same work.
 24. Action will be taken/Penalty may be charged on the works/supply for not completing the job within the stipulated time, as per the rules in force.
 25. The bidder is compliant to Public Procurement (Preference to Make in India) Order dated 15' June 2017 and subsequent amendments dated 16' September 2020 as relevant and applicable which is available at DIPP's Website <http://dipp.gov.in/public-procurements>.
 26. The bidder is compliant to the provision of Rule 144 (xi) of GFR, 2017.

27. The Contractor/Company/Firm/Agency against whom any judiciary/allegation/litigation is pending at any court is not eligible to participate in the Tender process.
28. All disputes or differences, including the claims for damages and compensation whatsoever, arising between the parties, out of or relating to the construction, meaning, operation or effect of this agreement or the breach thereof shall be settled amicably. However, if the parties are not able to resolve them amicably within a period of 15 (fifteen) days, the same shall be resolved by arbitration in accordance with the Arbitration and Conciliation Act, 1996. The dispute may be referred to arbitration by either party only after notice in writing to the other, clearly mentioning the nature of the dispute/differences. Such arbitration shall be conducted by an arbitral tribunal consisting of three arbitrators one arbitrator to be appointed by each Party, and the third arbitrator to be nominated by Director General, Archaeological Survey of India, Government of India. The Arbitration and Conciliation Act 1996 or any statutory modification thereof shall apply to the arbitration proceedings and the venue for the arbitration proceedings or any further legal proceedings shall be Aurangabad and courts at Aurangabad shall have exclusive jurisdiction. All the arbitration proceedings shall be carried out in English language.

LIABILITIES, CONTROL ETC. OF THE PERSONS DEPLOYED

1. This Department shall not be responsible for any damages, losses, claims, financial or Injury/accident to any person deployed by service providing agency in the course of their Performing the functions / duties, or for payment towards any compensation.
2. The tendering agency shall maintain all statutory registers under the applicable law. The Agency shall produce the same, on demand, to the concerned authority of this Department or any other authority under law. A Compliance certificate in this regard will be submitted along with the bills every month.
3. The contractor shall commence the work within 15 days of the date of acceptance of the work order or within 15 days from the date of issue of work order whichever is earlier.
4. The contractor/tenderer will be bound by the details furnished to the ASI while submitting the tender or at subsequent stage. In case, any of such documents furnished is found to be false at any stage, it would be deemed to be a breach of terms of contract, making it liable for legal action besides termination of contract and forfeiture of Performance Security.
5. The agency shall depute a coordinator who would be responsible for immediate interaction with the competent authority so that optimal services of the person deployed by the agency are availed without any disruption.
6. The contractor shall be solely responsible for the redresses of grievances/ resolution of disputes relating to person deployed. The ASI shall, in no way be responsible for settlement of such issued whatever.

FORCE MAJEURE

Force majeure clause will mean and be limited to the following in the execution of the contract/purchase order placed by ASI:- "If at any time, during the continuance of contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, act of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (here in after referred to 'events') provided notice of the happening of such events is given by either party shall be reason of such event be entitle to terminate this contract nor shall either party have any claim for damage against the order in respect of such non - performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the DG ASI as to whether the deliveries have been so resumed or not, shall be final or conclusive, provided further that if the performance in whole or part or any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 30 days, either party may at its option to terminate the contract."

APPLICABLE LAW

The work order will be governed by the laws and procedures established by the Govt. Of India, within the frame work of applicable legislation and enactment made from time to time concerning such commercial dealings / processing.

TERMINATION

In case of breach of any of terms and conditions of the Contract by the Contractor, the Competent Authority shall have the right to cancel the Contract without assigning any reason thereof, and nothing will be payable by the C.A. and in that event and the security deposit in the form of performance Bank Guarantee shall be forfeited. The agreement shall be come to an end either on completion of the contract or shall be terminated due to breach of contractual obligations.

MODE OF PAYMENT

R.A. bill and final bill will be paid according to the allotted time for execution of work as per work order.

LIQUIDATED DAMAGE

The contractor fails to execution of work / deliver any or all of the Goods or fails to perform the incidental Works/ Services (e.g. installation, commissioning or operator training) within the time frame(s) incorporated in the contract, the Procuring Entity shall, without prejudice to other rights and remedies available to the Procuring Entity under the contract, deduct from the contract price, as agreed liquidated damages, but not as a penalty, a sum equivalent to the 1% percent of the contract, of the delivered price (including elements of GST & freight) of the delayed Goods or incidental Works/ Services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed Goods/ Works/ Services' on contract prices.

EVALUATION CRITERIA:

1. Turnover: (As per CVC Guidelines)

- I. Average Annual financial turnover for the past 3 years (2022-23, 2023-24 and 2024-25), ending 31st March of the financial year 2024-25 should be at least 30% of the estimated cost.
- II. Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:-
 - a) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
 - b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
 - c) One similar completed works costing not less than the amount equal to 80% of the estimated cost.

2. The bidder who fulfills Technical Eligibility Requirement mentioned under Technical

Eligibility Requirement shall be declared technically qualified.

3. Financial bid in respect of only technically qualified bidders shall be opened.

4. The bidder who quotes lowest amount in financial bid will be declared L1.

5. In case of tie in lower rate, the bidder who has completed more work order of maximum value of similar nature of work shall be declared L1. Copies of Completion certificate along with the work order have to be provided with the technical bid.

Note:

1. Copies of both work/supply orders and completion certificates should be uploaded with the other tender papers. Only work/supply orders or only completion certificates will not be considered. Uploading of ongoing work/supply orders will not be considered as work experience. The work/supply orders related to similar nature of completed works along with completion certificates from the concerned authorizes will only be considered.
2. In cases where the bidder has submitted "NIL EXPERIENCE IN THE LINE" the bid shall be treated as unresponsive and will not be considered in terms of the provisions of Ministry of Finance, Department of Expenditure OM NO. 29(1)/2014-PPD dated 28* January, 2014.
3. The payment shall be made on satisfactory certificate given by the site engineer and check measured by Gazetted Officer of Archaeological Survey of India, Aurangabad Circle.

TECHNICAL ELIGIBILITY REQUIREMENT FOR THE TENDERING CONTRACTORS

(Technical Bid)

The tendering eligible registered contractors / registered firms should fulfill the following ELIGIBILITY requirement and furnish the same with self-attested copies of documents with technical bid. (fill page number properly and attach work order and completion certificate in sequence)

Sr. No	Requirement	Copy of Relevant Document	Enclosed Yes/No	Page No. of Bid Document
1.	Eligible contractors / firms should be registered with the appropriate registration authority (CPWD/PWD/Irrigation/MES/Other Govt Dept.)	Copy of Valid Registration Certificate.		
2.	Eligible Contractors / Firms/ Agencies should be registered with GST Department	Copy of registration certificate with GST submitted certificates. (Last 3 quarters is to be attached)		
3.	PAN Card in the name of Contractor/Firm/Agency	Copy of PAN Card in the name of Firm / self-proprietorship etc., else duly notarized affidavit confirming ownership/ self-proprietorship to be provided for		
4.	IT returns for the last three financial years	Copies of IT returns (AY 2023-24, AY 2024-25, 2025-26)		
5.	Declaration regarding black listing as per format attached.	Declaration in enclosed format		
6.	The eligible registered contractors / registered firms should have the experience in similar nature of works. (See details in Eligibility Criteria)	Copy of completion certificate with work order.		
7.	Turnover Criteria (See details in Eligibility Criteria)	Certificate from Statutory Auditor (F.Y 2022-23, F.Y. 2023-24, F.Y. 2024-25)		
8.	EMD	(DD/ Banker's Cheque from any Nationalized Bank. (If the bidder is exempted for EMD submission, they should furnish certificate to this effect such as MSME, Atmanirbhar Bharat package 3.0 exemption certificate)		

9.	Work Experience	Copy of work orders and matching completion certificate		
10	a) Tender acceptance letter b) Declaration c) Request for proposal	tender acceptance letter Signed copies of declaration, and all pages of the "REQUEST FOR PROPOSAL"		

(Signature of the Bidder with official seal)



DECLARATION-I

Should this tender be accepted I/We hereby do agree to abide to by and fulfill all the terms and provisions of the said conditions annexed hereto so far as applicable and or in default to forfeit and pay to the president of India or his successor in Office the sum of money mentioned in the said conditions. A sum of Rs _____
(Rupees _____ only)
is herewith forwarded in Bank Demand Draft as Earnest Money. If I/we fail to commence the work as specified in the above memorandum or I/We fail to deposit the amount of Security Deposit specified in the Contract of the Memorandum in accordance with the clause applicable of the said conditions of contract. I/we agree that the said president or his successors in office shall without prejudice to any other right or remedy be at liberty to forfeit the Earnest Money absolutely otherwise the said Earnest Money shall be retained by him towards such security deposit. I/we further agree that the said president or his successor in office shall also be at liberty to cancel the acceptance of the tender if I/We fail to deposit security amount as aforesaid.

- Give particulars & Number :
- Signature of Tender :
- Address with GST No :
- Signature of Witness :
- Address:
- Date :



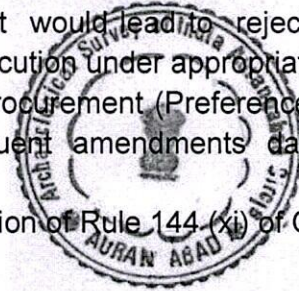
The above tender is hereby accepted by me on behalf of the President of India.

Signature of the officer by
Whom tender is accepted.

DECLARATION-II

I, _____ Son/Daughter of Shri. _____
_____ signatory of the eligible registered contractors / registered
firms mentioned above, is competent to sign this declaration and execute tender
document.

1. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
2. Me eligible registered contractor / registered firm has not been blacklisted/debarred from participation in tender of any Ministry/Department of Government of India and Government of India undertaking in the last Two (2) years as on date of opening of this Tender.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
4. I/ We am/ are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law
5. I/We are compliant to Public Procurement (Preference to Make in India) Order dated 15th June 2017 and subsequent amendments dated 16th September 2020 as relevant.
6. I/We are compliant to the provision of Rule 144 (xi) of GFR, 2017.



Signature of Authorized person (S)

Date:

Full Name:

Place:

Seal:

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name o Tender / Work:-

Dear Sir,

1. I/We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

As per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I / We have read the entire terms and conditions of the tender documents from page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc. .), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions / clauses contained therein.

3. The Corrigendum(s) issued from time to time by your department / organization to have also been taken into consideration, while submitting this acceptance letter.

4. I / We do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department / Public sector undertaking.

5. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Instruction for Online Bid Submission

The Bidders are required to submit soft copies of their Bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions give below are meant to assist the Bidders in registering on the CPP portal, prepare their bids in accordance with the requirements and submitting their Bids online on the CPP Portal.

More information useful for submitting online Bids on the CPP portal may be obtained at: <http://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidder are required to enroll on the e-Procurement modules of the Central public procurement portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "**Online Bidder Enrolment**" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the Bidders will be required to choose a unique username and assign a password for their accounts
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the Bidders will be required to register their valid Digital Signature Certificate (Class II or class III Certificates with signing key usage) issued by any certifying authority recognized by CCA India (e.g. Sify / Ncode / EMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a Bidder. Please note that the Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering user ID / password and the password of the DSC / e- Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate Bidders to search active tenders by several parameters. These parameters could include Tender ID, organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the Bidders may combine a number of search parameters such as organization name, Location, Date, other keywords etc. to for a tender published on the CPP Portal.
- 2) Once the Bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the Bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The Bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

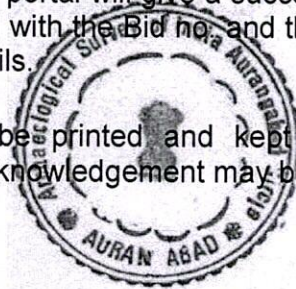
- 1) Bidder should take into account any corrigendum published on the tender document before submitting their Bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the Bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents –including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the Bid.
- 3) Bidder, in advance should get ready the Bid documents to be submitted as indicated in the tender document / schedule and generally they can be in PDF / XLS / RAR / DWF / JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every Bid, a provision of uploading such standard documents (e.g. PAN card copy , annual reports, auditor certificates etc.) has been provided to the Bidders. Bidders can use “My Space “or “other important documents “area available to them to upload such documents. These documents may be directly submitted from the “ My Space” area while submitting a Bid, and need not be uploaded again and again .This will lead to a reduction in the time required for Bid submission process

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the Bid in time i.e. on or before the Bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The Bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “Offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of Bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during Bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial Bids in the format provided and no other format is acceptable. If the Bid has been given as a standard BOQ format with the tender documents, then the same is to be downloaded and to be filled by all the Bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the Bidder). No other cells should be changed. Once the details have been completed, the Bidder should save it and submit it

online, without changing the filename. If the BOQ file is found to be modified by the Bidder, the Bid will be rejected.

- 6) The server time (which is displayed on the Bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the Bids by the Bidders, opening of Bids etc. The Bidders should follow this time during Bid submission.
- 7) All the documents being submitted by the Bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The entered cannot be viewed by unauthorized persons until the time of Bid opening. The confidentiality of the Bids is maintained using the secured socket layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any Bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/Bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized Bid openers.
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- 9) Upon the successful and timely submission of Bids (i.e. after clicking "Freeze Bid Submission" in the portal), the portal will give a successful Bid submission message & a Bid summary will be displayed with the Bid no. and the date & time of submission of the Bid with all other relevant details.
- 10) The Bid summary has to be printed and kept as an acknowledgement of the submission of the Bid. This acknowledgement may be used as an entry pass for any Bid opening meetings.



ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender of the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of inline Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk Mobile Number- +918826246593 Tel: The 24 x 7 Help Desk Number 0120-4200462. 0120-4001002.