

NOTICE INVITING TENDER

**CONSTRUCTION OF TICKET COUNTER AND MS GRILL AT NALANDA
MUSEUM**

(JOB WORK)

ARCHAEOLOGICAL SURVEY OF INDIA, PATNA CIRCLE, PATNA

REFERENCE 3(M)/120/Jan/Ticket counter/2025-26 /Museum(J)



सत्यमेव जयते

**18] GOVERNMENT OF INDIA
MINISTRY OF CULTURE
ARCHAEOLOGICAL SURVEY OF INDIA
PATNA CIRCLE**



*Shreean
8.5.2026*

Section-1

Table — A: Time and Work Frame

NAME OF WORK: Construction of ticket counter and MS grill at Nalanda Museum (Job Work).

Tender Reference No:

File No. 3(M)/120/Jan/Ticket counter/2025-26 /Museum(J)

CRITICAL DATE SHEET

Manual bids shall not be accepted.

1.	Publishing Date	08.05.2026	18:00 Hrs
2.	Document Download / Sale Start Date	09.05.2026	09:00 Hrs.
3.	Bid Submission Closing Date	28.05.2026	01:00 Hrs.
4.	Bid Opening Date	29.05.2026	01:10 Hrs.



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File No. 3(M)/120/Jan/Ticket counter/2025-26 /Museum(J)
Government of India
Archaeological Survey of India
Office of Superintending Archaeologist, Patna Circle,
J.C. Road, Patna – 800 001 (Bihar)
Phone No./Fax: 0612-2677741, E-mail: circlepat.asi@gmail.com

TENDER NOTICE

On behalf of the President of India, e- tender is invited under **Two Bid System** i.e. Technical Bid and Financial Bid from reputed, experienced, financially sound & GST registered Contractors/firms who satisfy the eligibility criteria for **(Job work)** under **Construction of ticket counter and MS grill at Nalanda Museum (Job Work)**.

Complete e-tender document can be downloaded from the website of this Department i.e. <https://eprocure.gov.in/eprocure/app>

1. **Estimated cost of work: Rs. 5386096/- (Rupees fifty three lakh eighty six thousand ninety six only).**
2. Interested Companies/ Firms/ Agencies/ Contractors may submit/ deposit the **Earnest Money Deposit (EMD) Rs.134652/- (Rupees One lakh thirty four thousand six hundred fifty two) only**, tender fee Rs. 500/- and affidavit/declaration (attested with notary) on **28.05.2026 up to 01:00 Hrs.** at the **office of the Superintending Archaeologist, Archaeological Survey of India, Patna Circle, Patna-800001 Bihar.** The contractors/ companies/ firms/ agencies/ unites those who are registered in MSME with central purchase Organization, National Small Industries Corporation (NSIC) or Ministry of Culture are exempted from paying EMD cost. But they should attach all copies of the MSME certificate, NSIC registration certificate and government purchase enlistment registration details.
3. No e-tender shall be entertained after this deadline under any circumstances what so ever. The Technical Bid of tenders will be opened **on 29.05.2026 up to 01:10 Hrs.** in the presence of authorized representative of Bidders as may wish to be personally present.
4. The ASI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Competent Authority, Archaeological Survey of India in this regard shall be final and binding on all parties in all circumstances.

Bhawan
8.5.2026
(Superintending Archaeologist)
Archaeological Survey of India,
Patna Circle, Patna
For and on behalf of the President of India

Copy to:

1. Notice Board
2. Website of this Department i.e. www.asi.nic.in, <https://eprocure.gov.in/eprocure/app>



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Scope of Work and General Instruction for Bidders

1. The Archaeological Survey of India, Patna Circle, Patna, Bihar-800001 on behalf of president of India invites Online Bids in the prescribed form under the Two Bid system i.e. Technical Bid and Financial Bid for Execution of work under **Construction of Ticket counter and MS grill at Nalanda Museum (Job Work)**.
2. The system of e-tendering shall be adopted, comprising Technical Bid and the Financial Bid.
Document Download: Tender documents may be downloaded from CPPP site <https://eprocuregov.in/eprocure/app> as per the schedule given in CRITICAL DATE SHEET. Technical Bid should, inter alia, contain all technical details of services and solutions to be provided along with such documentary proofs. Financial Bid should, inter alia, indicate item-wise price and other commercial/financial terms against the items mentioned in the Technical Bid.
3. **Bid Submission:**
Applicants/ intending or interested Bidders are invited to submit their online proposal after carefully reading the tender document by providing (a) Technical Bid, and (b) Financial Bid, separately, clearly mentioning (i) 'Technical Cover', and (ii) 'Financial Cover' respectively. Such proposals are to be submitted online within the stipulated date and time as mentioned in the Bid document **as given in CRITICAL DATE SHEET**. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> Bid documents may be scanned with 100 dpi with black and white option which help in reducing size of the scanned document.
4. **Earnest Money Deposit:**
The Hard Copy of original instruments in respect of cost of earnest money & tender fee must be delivered to the Superintending Archaeologist, Archaeological Survey of India, Patna Circle, Patna on or before Bid opening date/ time as mentioned in critical date sheet. Tenderer shall be liable for legal action for non-submission of original payment instrument like DD, FDR etc, against the submitted Bid. The offer without EMD will be rejected summarily. The earnest money should be in the form of FDR/DD drawn in favour of the "SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, PATNA CIRCLE" payable at Patna only of Canara Bank or any scheduled bank guaranteed by the Reserve Bank of India. Contractors/companies/firms/agencies/unites those who are registered in MSME with central purchase Organization, National Small Industries Corporation (NSIC) or Ministry of Culture are exempted from paying EMD cost. But they should attach all copies of the MSME certificate, NSIC registration certificate and government purchase enlistment registration details.
5. **Tender Fee: Rs.500/ (non-refundable)-** (Rs. Five Hundred Only) Demand Draft in the favour of "SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, PATNA CIRCLE" payable at Patna only of Canara Bank or any scheduled bank guaranteed by the Reserve Bank of India.
6. **Performance Security deposit**
The Performance Security Deposit (PSD) shall be at the rate of 8% of the contract/awarded value in the form of Bank Guarantee/DD/Fixed Deposit pledged in favor of Superintending Archaeologist, Archaeological Survey of India, Patna Circle, Patna-800001. The firm/agency have submitted security deposit in the form of a Bank Guarantee of any National Bank, a sum equivalent to 8% of the accepted contract value. The performance security deposit shall be retained with office till the work completion period including the period of six month. In case of non-execution of contract in part or in full, the performance security deposit shall be forfeited after giving due notice to the bidder in respect of the defective/improper performance/execution/breach of any of the terms of the contract etc.
5. **Estimated cost: Rs. 5386096/- (Rupees fifty three lakh eighty six thousand ninety six only).**

Address for communication is as given below:

Contact Details:

Contact Person	Superintending Archaeologist
Address for communication	Office of the Superintending Archaeologist, Archaeological Survey of India, Patna Circle, Patna – 800001 Bihar



5/20/20

File No. 3(M)/120/Jan/Ticket counter/2025-26 /Museum(J)

Government of India

Archaeological Survey of India

Office of Superintending Archaeologist, Patna Circle,

J.C. Road, Patna – 800 001 (Bihar)

Phone No./Fax : 0612-2677741, E-mail : circlepat.asi@gmail.com

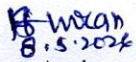
1. **Construction of Ticket counter and MS grill at Nalanda Museum (Job Work).**
6. **Estimated cost of work: Rs. 5386096/- (Rupees fifty three lakh eighty six thousand ninety six only).**
2. **Earnest Money: Rs.134652/-(Rupees One lakh thirty four thousand six hundred fifty two) only.**
3. **Date of Opening of Technical Bid: 29.05.2026 up to 01:10 Hrs.**
4. Time allowed for completion of work will be **60 days**.
5. Place of Work: Nalanda Museum.
6. Details of work:- **Job work.**

Sl. No.	Description of Job Work	Qty
1.	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge. Nominal concrete 1:3:6 or richer mix (i/c equivalent design mix).	0.4 Cum
2.	Provision for 25cm dia pilling as foundation up to a depth of 4 m including with all completed.	130 Nos.
3.	Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, finishing and reinforcement - All work up to plinth level :1:1.5:3 (1 cement: 1.5 coarse sand (zone-III) derived from natural sources: 3 graded stone aggregate 20 mm nominal size derived from natural sources)	41.21425 Cum
4.	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level mild steel and Medium Tensile steel bars.	4044.14 KG
5.	Provision for Centering and shuttering including strutting, propping etc. and removal of form for Suspended floors, roofs, landings, balconies and access platform.	87.47 Sqm
6.	Provision for brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level in all shapes and sizes in Cement mortar 1:4 (1 cement: 4 coarse sand).	9.43 Cum
7.	Provision for 12 mm cement plaster of mix : 1:4 (1 cement: 4 fine sand)	145.4 Sqm
8.	Provision for laying in position cement concrete of specified grade in 1:2:4 (1 cement : 2 coarse sand derived from natural sources : 4 graded stone aggregate 20 mm nominal size derived from natural sources)	2.6312 Cum
9.	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered inner wall surface to prepare the surface even and smooth complete.	145.4 Sqm
10.	Finishing with Deluxe Multi surface paint system for interiors and exteriors using Primer as per manufacturers specifications : Two or more coats applied on walls @ 1.25 ltr/10 sqm over and including one coat of Special primer applied @ 0.75 ltr /10 sqm	145.4 Sqm



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11.	Provision for providing and fixing Gate in ticket	1 LS
12.	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/sqm including grouting the joints with white cement and matching pigments etc., complete. (Size of Tile 600x600 mm)	25.565 Sqm
13.	Provision for providing and fixing of gate in booking counter room	1 Nos
14.	Provision for providing sliding window with grill etc. all completed	1 Nos
15.	Provision for Air condition (Reputed brand with 3 star) 1.5 ton for Ticket counter	1 Nos
16.	Provision for providing and fixing of Stainless-steel locker for Clock room Nos of locker in one unit 12 nos. 7x3 fit	1 Nos
17.	Provision for providing and fixing Membrane chargeable area of Tensile structure etc all completed (Details Attached)	350 Sqm
18.	Provision for Steel work welded in built up sections/ framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required in gratings, frames, guard bar, ladder, railings, brackets, gates and similar works	14814 KG


 8.5.2024
 Superintending Archaeologist



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REQUIREMENT FOR TECHNICAL ELIGIBILITY

The bidders should fulfill the following eligibility requirement and furnish self-attested copies of the documents with technical bid.

Sl. No.	Requirement	Copy of Relevant Document	Enclosed Yes/No	Page No. of Bid Document
1	The company /Firm/Agency should be registered with the appropriate registered authority. (It may be registered with CPWD/PWD/ M.E.S/ RAILWAYS/ P&T Deptt./ Irrigation Deptt./ ASI/ Registered under companies Act 2013 or any other govt. organization.	Self attested Copies of Registration Certificates		
2	The company /Firm/Agency should be registered with GST Department	Copy of GST registration certificate of the company		
3	PAN Card in the name of company /Firm/Agency	Copy of PAN Card in the name of Firm/Self-proprietorship etc., else duly notarized affidavit confirming ownership/self-proprietorship to be provided for.		
4	Turn Over: The Annual Financial Turn Over during the last three years (i.e. 2022-23, 2023-24, 2024-25) ending 31 st March of the previous financial year annual turnover should be at least 30% of the estimated cost (CVC guidelines No. 12-02-1-CTE-6 dated 17.12.2002).	Turn over certificate from statutory auditor		
5	Income tax returns (ITR)for the last three financial years. FY-2022-23 (Assessment year 2023-24) FY-2023-24 (Assessment year 2024-25) FY-2024-25 (Assessment year 2025-26)	Copy of Income Tax Return		
6	Experience: Firms/contractors should have working experience of having successfully completed similar works in ASI/ Govt. organization/PSU during last 7years ending last day of month previous to the one in which bids are invited and should fulfill either of the following : i) Three similar completed works costing not less than the amount equal to 40% of the estimated cost. OR ii) Two similar completed works costing not less than the amount equal to 50% of the estimated cost. OR iii) One similar completed work costing not less than the amount equal to 80% of the estimated cost. (All amounts rounded off to a convenient full figure in the last seven years.) Note: -Only work order or only completion certificates will not be considered. Note-2 Firm/Agency should have at least working experience of similar nature with heritage Site/Monument as there is a possibility that artifacts may be unearthed during the foundation work, due caution should be exercised.	Experience certificate Work order, details of BOQ and completion certificate issued by Govt. Organization/PSUs.		



Note:- The requirement of producing copies of both work orders, details of BOQ and completion certificates should be clearly specified/ clarified in the RFP/ tender document. It must be highlighted in the bid document that work orders, details of BOQ and completion certificates will be considered. Further, it should also be specified/ highlighted that uploading of ongoing work orders will not be considered and the work orders related to completed work along with completion certificates from the concerned authorities will only be considered.

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CHECK LIST TO UPLOAD DOCUMENTS FOR TECHNICAL BID

A. Document required for Technical cover:-

1. Scanned copy of declaration letter & Acceptance of Terms & Conditions of Tender.
2. Scanned copy of EMD and Tender fee.
3. Scanned Copies of Registration Certificate of Company/Firm/Agency.
4. Scanned copies of Experience certificate (Work order and completion certificate)
5. Scanned copy of GST Registration.
6. Scanned copy of last three years turn over certificate
7. Scanned copy of Income tax return.
8. Scanned copy of Permanent Account Number (PAN) card.

NOTE: -

- a) All documents as stated above from Sl. No. 1 to Sl. No. 08 are essentially required for qualifying the technical bid.



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DECLARATION

(on stamp paper as per prevailing law/act)

(Attested with notary)

1. I.....Son/Daughter of Shri.....signatory of the agency/
firm mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake
to abide by them.
3. My agency has not been blacklisted/ debarred from participating in tender of any Ministry/
Department of Government of India and Government of India undertaking in the last Three
(3) Years as on date of opening of this Tender.
4. The information/ documents furnished along with the above application are true and authentic
to the best of my knowledge and belief.
5. I/ we am/ are well aware of the fact that furnishing of any false information/ fabricated
document would lead to rejection of my tender at any stage besides liabilities towards
prosecution under appropriate law:

Date:
Place:

Signature of authorized person(s)
Full Name:
Seal:



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EVALUATION CRITERIA

1. The bidder who fulfills Technical Eligibility Requirement mentioned under Technical Eligibility Requirement shall be declared technically qualified and financial bid in respect of only technically qualified bidder shall be opened.
2. The bidder who quotes lowest of grand total for execution of work in BOQ will be declared LI.
3. Rules regarding Abnormally Low Bid (ALB) will be applicable.
4. In case of tie in lowest rate, the contractor who has completed more work orders in last 3 years' for supply and execution of work in Ministries/ Government offices (central/state)/Government organizations shall be declared LI. Copies of Orders and completion certificates from employer shall be provided along with Technical Bid.
5. The work shall be awarded to the LI bidder.



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TERMS AND CONDITIONS OF CONTRACT

GENERAL

1. The contract will be valid for **90 days** for Job work which will be reckoned after **Ninety days** from the date of award of contract.
2. The contractors should quote the rate as per format provided in BOQ.
3. Conditional bids shall not be considered and will be out rightly rejected in the very first instance.
4. All required scanned document to be certified and readable.
5. In case any of the above provisions are violated, the contractor shall be liable to be blacklisted from the Government of India.
6. The Technical Bid shall be opened on **29.05.2026 up to 01:10 Hrs.**
7. The **Superintending Archaeologist, Archaeological Survey of India, Patna Circle, Patna** reserves the right to cancel any or all the bids without assigning any reason.
8. The contracting Company/ Firm/ Agency/Contractor shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract.
9. The tenderer will be bound by the details furnished by him/ her to this Department, while submitting the tender or at subsequent stage, In case, any document furnished by him/ her is found to be false at any stage, it would be deemed to be a breach of terms of Contract making him/ her liable for legal action besides termination of contract.
10. The Superintending Archaeologist, Archaeological Survey of India reserves right to terminate the contract during initial period also after giving three days' notice to the contracting agency in case of breach of terms of contract.
11. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
12. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer in charge shall be communicated to the Engineer in charge.
13. The President of India does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted.
14. GST or any other tax on material in respect of this contracts shall be payable by the contractor and Government will not entertain any claim whatsoever in this respect.
15. The contractor shall not be permitted to tender for works in the ASI circle (responsible for award and execution of the contracts) in which his near relative is posted as an officer in any capacity between the grades of Superintending Engineer and Assistant (both inclusive). He shall also intimate the names of persons who are working with him in capacity or are subsequently employed by him and who are near relatives to any Gazetted officer in ASI or in the Ministry of Culture by the contractor should render him liable to be removed from the approved list of contractors of this Department.
16. The tender of works shall remain open for acceptance for a period of **90 days** from the date of opening of tenders. If any tenderer withdraws his tender before the said period or make any modifications in the terms and conditions of the tender, which are not acceptable to the department. Then the Government shall forfeit 100% of the said earnest money absolutely.
17. Contractors exempted from payment of Earnest money in individual cases should attach with the tender an attested copy of Competent authority's letter exempting them from the payment of Earnest Money should produce the original whenever called upon to do so.
18. The tender for the work shall not be witnessed by a contractor or contractors who himself/themselves has/have tendered or who may and has/have rendered for the same work. Failure to observe this condition would render of the contractors tendering as well as witnessing the tender liable to summary rejection.



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SCOPE OF BID

19. Tenders are hereby invited on behalf of the President of India for execution of work under **Construction of Ticket counter and MS grill at Nalanda Museum (Job Work)**.
20. The time allowed for the said Job work will be **60 days** from the date of issue of order to commence work.

ELIGIBLE OF BIDDERS

21. The invitation for Bids is open to all eligible bidders meeting the qualification criteria as defined in eligibility criteria.

ELIGIBILITY CRITERIA

22. The Contractors registered under C.P.W.D./ M.E.S./ P.W.D./ RAILWAYS/ ASI/etc.
23. Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which bids are invited and should fulfill either of the following: -
 - i. Three similar completed works costing not less than the amount equal to 40% of the estimated cost.

Or
 - i. Two similar completed works costing not less than the amount equal to 50% of the estimated cost.

Or
 - i. One similar completed work costing not less than the amount equal to 80% of the estimated cost.

Note: - The requirement of producing copies of work orders, details of BOQ and completion certificates should be clearly specified/clarified in the RFP/ tender document. It must be highlighted in the bid document that only work orders or only completion certificates will not be considered. Further, it should also be specified/ highlighted that uploading of ongoing work orders will not be considered and the work orders related to completed work along with completion certificates from the concerned authorities will only be considered.

SITE VISIT

24. Any site information given in this tender document is for reference only. The Bidder is advised to visit and examine the site of works and its surroundings and obtain for himself on his own responsibility and cost all information that may be necessary for preparing the tender and for the execution of the assignment. The bidder shall be deemed to have inspected the site and its surroundings beforehand and taken into account all relevant factors pertaining to the site in the preparation and submission of the tender.
25. The costs of visiting the site shall be borne by the Bidder.
26. The Bidder and any of his personnel or agents may contact the In-charge of Sub Circles for the purpose of such inspection, but only upon the express condition that the Bidder, his personnel and agents, will release and indemnify the Engineer or his representatives from and against all liability in respect of such inspection and will also be responsible for death or personal injury, loss or damage to property and any other loss, damage, costs and expenses incurred as a result of the inspection.
27. It is the responsibility of Bidders to visit the site and obtain all information necessary for the purpose of preparing Tenders. Bidders must inspect and fully satisfy themselves as to the requirements and extent of the assignments.

TENDER DOCUMENTS



Handwritten signature

- 28 The tender document can only be downloaded from **CPPP website:**<https://eprocure.gov.in/eprocure/app> from **09.00** hrs. of **09.05.2026** which will be opened on dated **29.05.2026 up to 01:10 Hrs.**
- 29 The Bidder shall examine carefully all the contents of the tender documents including instructions, conditions, terms, specifications and drawings and take them fully into account before submitting his offer. Failure to comply with the requirements as detailed in these documents shall be at the tenderer's own risk and tender submission will render the tender liable for rejection. Pursuant to above tenders, which are not responsive to the requirements of the tender conditions, will be rejected.

CLARIFICATION OF TENDER DOCUMENTS

- 30 At any time prior to the deadline for submission of tenders, the Superintending Archaeologist, ASI, Patna may, for any reason, whether on his own initiative or in response to a clarification by a prospective Bidder, modify the tender documents by issuing addendum.
- 31 A Bidder requiring any clarification regarding the tender documents may contact the Superintending Archaeologist, ASI, Patna Circle (circlepat.asi@gmail.com) through e-mail only. The queries will be responded which were received 3 days prior to the deadline for submission of tenders. The queries will be uploaded in the web site www.asi.nic.in only including a description of the enquiry, but without mentioning the source of the enquiry. It is to be noted that no queries, clarifications will be received after the period stipulated above.
- 32 All prospective bidders are requested to browse the web site for information. It is deemed that they are fully aware of the corrigendum so issued once they bid for the work
- 33 Any amendments thus issued will be hosted on the website up to two days prior to the dates specified for submission of the bids. All the bidders who have downloaded the Bid Document shall verify if any such amendment/modifications have been issued before submitting their bid and shall take cognizance of and include such amendment(s) in their submission. In any case, the amendment(s)/modification(s) if any shall be binding on the Bidder. No separate notice/intimation of amendments/modifications will be sent to those who have downloaded the document from the web.
- 34 If any addendum is issued, reasonable time will be given to Bidders to take the corrigendum into account in preparing their tenders, in which case, the authorities may extend the deadline for submission of tenders.
- 35 While all efforts have been made to avoid errors in the drafting of the tender documents, the tenderer is advised to check the same carefully. No claim on account of any error detected in the tender documents shall be entertained.

SUBMISSION OF BIDS/TENDER

- 36 Applicants/ intending or interested Bidders are invited to submit their online proposal after carefully reading the tender document by providing (a) Technical Bid, and (b) Financial Bid, separately, clearly mentioning (i) 'Technical Cover', and (ii) 'Financial Cover' respectively. Such proposals are to be submitted online within the stipulated date and time as mentioned in the Bid document as given in CRITICAL DATE SHEET.
- 37 Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Bid documents may be scanned with 100 dpi with black and white option which help in reducing size of the scanned document.



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BID OPENING

- 38 The bids will be opened on-line at Patna on **29.05.2026 up to 01:10 Hrs.** in the office of the Superintending Archaeologist, Archaeological Survey of India, Patna Circle, Patna, in two sessions as per the schedule given above.
- 39 Technical Bid will be opened thereafter for verification of EMD, application money, qualification to participate in the technical evaluation.
- 40 On satisfying the qualification, the bidder's background and previous work will be evaluated by the Technical Evaluation Committee (TEC).
- 41 TEC may, at its discretion, call for additional information/clarifications from the bidders. Such information has to be supplied within the time frame set out by the TEC, otherwise TEC shall make its own reasonable assumptions at the risk and cost of the bidders and the bid is liable to be rejected.
- 42 For verification of information submitted by the bidders, the TEC may visit their sites/premises of the firm to verify the facilities, if required at its own cost. The TEC may verify confidentially the credentials and performance with their previous clients.
- 43 The bidders shall provide all the necessary documents, samples and reference information as desired by the TEC. The bidders shall also assist the TEC in getting relevant information from the bidders' references. Seeking clarifications cannot be treated as acceptance of the instrument/bid.
- 44 After due evaluation of Technical capabilities of the bidders, through a marking system, the TEC would submit its recommendation clearly bringing out the technically accepted bids.
After evaluation by the committee, the financial bids of short listed bidders will be opened either on the same day or on the subsequent day.

DELIVERY SCHEDULE AND PENALTY

- 45 The successful bidder will initiate and complete the work within the stipulated time. Any delay in initiation or completion will be allowed at the sole discretion of the Superintending Archaeologist, ASI, Patna Circle. If the request is rejected, the work order may be cancelled or penalty may be levied.
- 46 At the discretion of the ASI, any delay beyond the approved time limit, will invite a penalty @ 0.2% of the order value per day of default. This amount will be deducted from the invoice.
- 47 The work will be checked at the field condition by ASI engineer/officials for accurate performance.

PAYMENT

- 48 The payment will be released after the completion of the work in all respects. Part payment will be considered on the recommendations of the ASI engineer/evaluation of the data generated by the Department officials. The quantum will be decided by the ASI and there will be no negotiations on this aspect.
- 49 The payment will be made through NEFT/RTGES on production of a mandate form from the Bank within reasonable time.
- 50 All statutory deductions like TDS on Income tax and GST will be done as per rules.

FORCE MAJEURE



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51 Force majeure clause will mean and be limited to the following in the execution of the contract/purchase order placed by ASI:-

"If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (here in after referred to 'events') provided, notice of the happening of any such event is given by either party shall be reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against the order in respect of such non-performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the SA, ASI as to whether the deliveries have been so resumed or not, shall be final and conclusive, provided further that if the performance in whole or part or any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 30 days, either party may at its option terminate the contract".

ARBITRATION

52 ASI and the selected vendor shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or in connection with the work orders. If any dispute arises between parties on aspects not covered by this agreement, or the construction or operation thereof, or the right, duties or liabilities under these except as to any matters the decision of which is specially provided for by the general or the special conditions, such dispute shall be referred to the arbitrator as appointed by SA ASI on behalf of DG, ASI and the award of the arbitration, as the case may be, shall be final and binding on both the parties. The arbitrator with the consent of parties may modify the time frame for making and publishing the awards. Such arbitration shall be governed in all respects by the provision of the Indian Arbitration Act, 1996 or later and the rules there under and any statutory modification or re-enactment, thereof. The arbitration proceeding shall be held in Patna, Bihar.

APPLICABLE LAW

53 The work order will be governed by the laws and procedures established by the Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.



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INSTRUCTIONS FOR ONLINE BID SUBMISSION

The Bidders are required to submit soft copies of their Bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the Bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their Bids online on the CPP Portal.

More information useful for submitting online Bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online Bidder Enrolment" on the CPP Portal which is free of charge.
2. As part of the enrolment process, the Bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the Bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. SifyNCode/EMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a Bidder. Please note that the Bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured login by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal, to facilitate Bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the Bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
2. Once the Bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the Bidders through SMS / email in case there is any corrigendum issued to the tender document.
3. The Bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification 1 help from the Helpdesk.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their Bids.
Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the Bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the Bid.
3. Bidder, in advance, should get ready the Bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF/XLS/RAR/ DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every Bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the Bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a Bid, and need not be uploaded again and again. This will lead to a reduction in the time required for Bid submission process.



SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that they can upload the Bid in time i.e. on or before the Bid submission time. Bidder will be responsible for any delay due to other issues.
2. The Bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as 'offline' to pay the tender fee / EMD as applicable and enter details of the instrument.
4. Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of Bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during Bid submission time. Otherwise, the uploaded bid will be rejected.
5. Bidders are requested to note that they should necessarily submit their financial Bids in the format provided and no other format is acceptable. If the price Bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the Bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the Bidder). No other cells should be changed. Once the details have been completed, the Bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the Bidder, the Bid will be rejected.
6. The server time (which is displayed on the Bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the Bids by the Bidders, opening of Bids etc. The Bidders should follow this time during Bid submission.
7. All the documents being submitted by the Bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of Bid opening. The confidentiality of the Bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any Bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/Bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized Bid openers.
8. The uploaded tender documents become readable only after the tender opening by the authorized Bid openers.
9. Upon the successful and timely submission of Bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful Bid submission message & a Bid summary will be displayed with the Bid no. and the date & time of submission of the Bid with all other relevant details.
10. The Bid summary has to be printed and kept as an acknowledgement of the submission of the Bid. This acknowledgement may be used as an entry pass for any Bid opening meeting.

ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk Mobile Number - +91 8826246593 Tel: The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002.



Amran

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

The Superintending Archaeologist,
Archaeological Survey of India,
Patna Circle, Patna

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: 3(M)/120/Jan/Ticket counter/2025-26 /Museum(J)

NAME OF TENDER / WORK: Construction of Ticket Counter and MS grill at Nalanda Museum (Job Work).

Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:.....as per your advertisement, given in the above mentioned website(s).
2. I/ We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No..... to.....(including all documents like annexure(s), schedule(s), etc ..), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptance letter.
4. I/ We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
5. I/ We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.



Yours Faithfully,

(Signature of the Bidder, with Official Seal)

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